REGULAR CITY COUNCIL MEETING
SEPTEMBER 25, 2013

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. NEW BUSINESS
   A. ORDINANCE NO. 2013-31, ESTABLISHING THE SALARY FOR THE MUNICIPAL COURT JUDGE, AB 13-119 – FINANCE
   B. ROCKAWAY BEACH ROAD STABILIZATION PROJECT UPDATE, AB 11-061 – PUBLIC WORKS
5. UNFINISHED BUSINESS
   A. 2014 LODGING TAX ADVISORY COMMITTEE AWARDS – GOALS AND AVAILABLE FUNDS, AB 13-131
6. CONSENT AGENDA
   A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
   B. SPECIAL/REGULAR BUSINESS MEETING MINUTES, AUGUST 14, 2013
   C. EAGLE HARBOR SEWER BEACH MAINS (30-100%) DESIGN, PROFESSIONAL SERVICES AGREEMENT, AB 10-102 – PUBLIC WORKS
   D. CRYSTAL SPRINGS SHORELINE EMBANKMENT REPAIR CONTRACT AWARD, AB 13-124 – PUBLIC WORKS
7. COMMITTEE REPORTS
8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 6:59:18 PM
At 6:59 PM, Mayor Bonkowski called the meeting to order. A quorum was present consisting of Councilmembers Blair, Blossom, Lester, Ward, and Mayor Bonkowski. Councilmember's Scales and Hytopoulos were absent and excused. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ADDITIONS AND DELETIONS TO THE AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00:40 PM

> ***MOTION:*** *I move we approve the agenda as amended.*
> ***WARD/BLAIR****– Motion carried unanimously, 5-0.*

There were no conflicts of interest disclosed.

3. PUBLIC COMMENT 7:01:16 PM
7:01:47 PM Frank Petrie, 1802 Eagle Harbor Lane, Battle Point Astronomical Association, asked the Council to consider allocating $5,000 from the Public Arts Fund in support of the Battle Point Sundial project.

7:05:56 PM Joel Messett noted that this was his last time filming the City Council meetings. He introduced Kyle Boynton, BTAK technician. He thanked everyone for the opportunity to work with the City.

7:08:05 PM Mayor Bonkowski suggested Council discuss the request made by Mr. Petrie later in the meeting.

4. NEW BUSINESS
A. ORDINANCE NO. 2013-31, ESTABLISHING THE SALARY FOR THE MUNICIPAL COURT JUDGE, AB 13-119 – FINANCE 7:08:42 PM
Finance Director Schroer introduced the modified ordinance which clarifies the intent of what the City does. She explained the ordinance was coming forward as a housekeeping item that was identified during preparation of the RFP for the municipal judge and codifies in the code what the salary for the City's judge should be.

> ***MOTION:*** *I move that the City Council waive second reading an approve Ordinance No. 2013-31 as amended.*
> ***LESTER/WARD*** *– Motion carried unanimously, 5-0.*

B. ROCKAWAY BEACH ROAD STABILIZATION PROJECT UPDATE, AB 11-061 – PUBLIC WORKS 7:13:15 PM

Public Works Engineering Manager Hammer gave a brief PowerPoint update on the project's progress to date and fielded questions.

5. UNFINISHED BUSINESS

A. 2014 LODGING TAX ADVISORY COMMITTEE AWARDS – GOALS AND AVAILABLE FUNDS, AB 13-131 – EXECUTIVE 7:21:20 PM

Mayor Bonkowski reported on a meeting held last week and briefly recapped state requirements and well as possible other changes for the 2014 award cycle. He explained the following changes under consideration could include expanding eligibility requirements for receipts (previous RFP's required applicants to be federally sectioned nonprofits under either 501.c or 501.c.6), keeping the 1.1 match but allow the match to be fully funded by having an in-kind services/contribution and simplifying the scoring matrix with a strong focus on overnight stays, from more 50+ miles away and eliminating funding for capital improvements. 7:37:32 PM Councilmember Lester proposed retaining scoring item J regarding partnerships with other organizations and businesses to encourage cooperative tourism marketing and minimize duplication of services. 7:28:26 PM Councilmember Blair asked whether the applicants would need to comply with all of the new requirements listed as item B in the staff memorandum. Deputy City Manager Smith replied State reporting requirements have become more robust and what is more significant is that the applicants are required to speak to new requirements as part of their application. Councilmember Blair asked about the requirement listed pertaining to identifying visitors from outside Washington State. Deputy City Manager Smith said it was her understanding that the State law compels applicants to identify those things but there is not a requirement that we award funding according to those criteria. It was suggested that language be added to item A of the proposed scoring for 2014. Councilmember Blair explained why she was in favor of having organizations be federally sanctioned. Mayor Bonkowski thought the one-off events during the year have the potential of satisfying a number of the requirements which should be considered. Councilmember Blossom added the reason why that issue came up was because we do not have enough people to fill the committee. She believed when you have such narrowly defined criteria on who can receive funds your narrowing the pool of applicants. Councilmember Lester said there are opportunities for events to consider partnering or collaborating with let us say a federally-approved non-profit. Deputy City Manager Smith explained another major change in addition to the reporting requirements is that capital projects are no longer eligible for funding. She indicated available funding for 2014 would be approximately $110,000. 7:39:42 PM Council was comfortable with the subcommittee's recommendations and asked that a formal agenda bill with specific language be prepared.

6. CONSENT AGENDA 7:40:52 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Void Check Numbers 333848, 332374 and 333654, Manual Check Numbers 333886 through 333894, Regular Run Check Numbers 333895 through 333969 for a total of $509,865.11. Retainage Release Check Number 106 for a total of $2,711.39. Payroll Direct Deposit Check Numbers 028658 through 028765, Regular Run Check Numbers 106375 through 106379, Vendor Check Numbers 106380 through 106391 and Federal Tax Electronic Transfer for a total of $415,964.94.

B. SPECIAL/REGULAR BUSINESS MEETING MINUTES, AUGUST 14, 2013

C. EAGLE HARBOR SEWER BEACH MAINS (30-100%) DESIGN, PROFESSIONAL SERVICES AGREEMENT, AB 10-102 – PUBLIC WORKS

D. CRYSTAL SPRINGS SHORELINE EMBANKMENT REPAIR CONTRACT AWARD, AB 13-124 – PUBLIC WORKS

> ***MOTION:*** *I move that the City Council approve Consent Agenda items A through D: Item A. Accounts Payable Vouchers and Payroll; Item B. Special/Regular Business Meeting Minutes, September 11, 2013; Item C. Eagle Harbor Sewer Beach Mains (30-100%) Design Professional Services Agreement and Item D. Crystal Springs Shoreline Embankment Repair Contract Award.*
> ***LESTER /WARD*** *– Motion carried unanimously, 5-0.*

7. COMMITTEE REPORTS 7:41:26 PM

Councilmember Ward reported on a CENCOM executive committee he attended. He shared that their main supplier for dispatching software has given them a grant and there is a potential for replacing the mobile computers in our police vehicles in the future. Councilmember Blair shared that a meeting has been scheduled to discuss the public art fund, processes and committee structure. Mayor Bonkowski suggested a preliminary process be crafted and that an outline be shared. Councilmember Lester shared her excitement over the City's current scoring in receiving KRCC grant funding.
Mayor Bonkowski added the City did an extraordinary good job of getting a highly competitive grant. Councilmember Lester reported KRCC has asked that the City approve the countywide planning policies before the end of the year.

Mayor Bonkowski noted KRCC's membership fee has increased 2 ½ percent over the 2013 rate.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 7:48:41 PM
Following a review of the October 2, 2013 agenda, there were no changes made. City Council reviewed the long-range calendar. Deputy City Manager Smith will check on the availability of legal counsel to attend next week's executive session. Staff was asked staff to try and schedule the joint meeting with the Ethics Board at the beginning of next week's meeting. Following a brief discussion, the Planning Commission appointment process item was moved to the first quarter of 2014. It was anticipated that the John Nelson Park re-naming item be scheduled soon. The Vincent Road property community meeting has been scheduled for Wednesday, October 2 from 5-6:30 before next week's meeting. Councilmember Lester requested a follow-up regarding the traffic impact fees, Waterfront Park contract, target date for completing the tree ordinance, peer City comparisons, telecommunications facility ordinance, Comcast negotiations, cost of service information, Public Works strategic plan and our 2014 strategic planning.

9. FOR THE GOOD OF THE ORDER 8:04:56 PM
Councilmember Lester reminded citizens to register to vote. She indicated families were being asked to host Chinese students from October 8 through October 29. She noted local events such as BI Arts and Crafts auction and the Vincent Road property community meetings. 8:07:10 PM Mayor Bonkowski proposed developing a process for issuing proclamations and put it on a future study session.

10. ADJOURNMENT 8:09:12 PM
The meeting adjourned at 8:09 PM.

Anne S. Blair, on behalf of
Steven Bonkowski, Mayor

Rosalind D. Lassoff
Rosalind D. Lassoff, City Clerk