



**REGULAR BUSINESS MEETING
WEDNESDAY, SEPTEMBER 25, 2013
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

Action

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

7:00 PM

Mayor: Steven Bonkowski

Councilmembers: Anne Blair Debbi Lester
Sarah Blossom Bob Scales
Kirsten Hytopoulos David Ward

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:05 PM

3. PUBLIC COMMENT

7:10 PM

4. NEW BUSINESS

7:20 PM A. Ordinance No. 2013-31, Establishing the Salary for the Municipal Court Judge, AB 13-119 – Finance **(Pg. 1)**

Consider Approval
Information

7:30 PM B. Rockaway Beach Road Stabilization Project Update, AB 11-061 – Public Works **(Pg. 4)**

5. UNFINISHED BUSINESS

7:40 PM A. 2014 Lodging Tax Advisory Committee Awards – Goals and Available Funds, AB 13-131 – Executive **(Pg. 5)**

Discussion

6. CONSENT AGENDA (Pg. 7)

7:50 PM

A. Accounts Payable Voucher and Payroll Approval **(Pg. 8)**

Consider Approval

B. Special/Regular Business Meeting Minutes, September 11, 2013 **(Pg. 10)**

Consider Approval

C. Eagle Harbor Sewer Beach Mains (30-100%) Design, Professional Services Agreement, AB 10-102 – Public Works **(Pg. 15)**

Consider Approval

D. Crystal Springs Shoreline Embankment Repair Contract Award, AB 13-124 – Public Works **(Pg. 38)**

Consider Approval

7. COMMITTEE REPORTS

7:55 PM

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS

8:00 PM

9. FOR THE GOOD OF THE ORDER

8:05 PM

10. ADJOURNMENT

8:10 PM

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: September 9, 2013 - September 23, 2013
CITY COUNCIL: September 11, 2013 - September 25, 2013

Last check from previous run: 333885 dated 9/12/13 issued to Zee Medical Service in the amount of 596.19

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	N/A	N/A		Ø
EFT	N/A	N/A		Ø
Manual	9/10/13	333848	Void	Void
Manual	9/11/13	332374	Void	Void
Manual	9/16/13	333654	Void	Void
Manual	9/10/13	333886	CLERK/Kitsap County Auditor/Rec Docs-Engle, Reveley	220.00
Manual	9/10/13	333887	Puget Sound Energy	24,840.98
Manual	9/10/13	333888	US Bank/Credit Card Purchases	10,356.66
Manual	9/11/13	333889	FIN/ATT Onenet Service/Feb13 Fax Long Distance	9.97
Manual	9/11/13	333890	ENG/Lakeside Industries, Inc/Sportsman Club NM Improvement	35,075.25
Manual	9/11/13	333891	FIN/WA State Patrol/June & July 2013 CPL Background Checks	198.00
Manual	9/13/13	333892	CLERK/Kitsap County Auditor/Rec Docs-Gleason, Reveley	297.00
Manual	9/13/13	333893	ENG/Redside Construction, LLC/Rockaway Beach Repair	344,044.00
Manual	9/13/13	333894	PCD/Sound Reprographics/Digital Processing Charge	72.94
			Manual Checks, Electronic Disbursements	415,114.80
Regular Run	9/26/13	333895 -333969	Regular Check Run	94,750.31

Total Disbursements **509,865.11**

Retainage Release	9/12/13	106	Liden Land Development & Excavation/Yaquina Manitou Beach Repr	2,711.39
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by *Linda Steinberg* Linda Steinberg, Accounts Payable
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Jennifer Longfield
Jennifer Longfield, Budget Manager

9-18-13
Date

VOID

09/10/2013 10:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

~~333848 09/12/2013 VOID 6577 LAKESIDE INDUSTRIES 185993 PAYREQ1-626 08/14/2013 21300092 -36,921.32~~

Invoice: PAYREQ1-626

SPRTSMN CLB NM IMP

-36,921.32 72334561 66300000626 SPORTSMAN NM IMPR-CONSTR

CHECK 333848 TOTAL: -36,921.32

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -36,921.32

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 36,921.32

*** GRAND TOTAL *** -36,921.32

09/10/2013 10:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2013 9 49									
APP 301-213000						ACCOUNTS PAYABLE			36,921.32
	09/12/2013	333848	void			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		36,921.32	
	09/12/2013	333848	void			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								36,921.32	36,921.32
APP 631-130000						DUE TO/FROM CLEARING			36,921.32
	09/12/2013	09/08/13	void						
APP 301-130000						DUE TO/FROM CLEARING		36,921.32	
	09/12/2013	09/08/13	void						
SYSTEM GENERATED ENTRIES TOTAL								36,921.32	36,921.32
JOURNAL 2013/09/49 TOTAL								73,842.64	73,842.64

09/10/2013 10:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
301 CAPITAL CONSTRUCTION FUND	2013 9	49	09/12/2013		
301-130000			DUE TO/FROM CLEARING	36,921.32	
301-213000			ACCOUNTS PAYABLE		36,921.32
			FUND TOTAL	36,921.32	36,921.32
631 CLEARING FUND	2013 9	49	09/12/2013		
631-130000			DUE TO/FROM CLEARING		36,921.32
635-111100			CASH	36,921.32	
			FUND TOTAL	36,921.32	36,921.32

09/10/2013 10:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	36,921.32	
301 CAPITAL CONSTRUCTION FUND		36,921.32
TOTAL	36,921.32	36,921.32

** END OF REPORT - Generated by Linda Steinberg **

09/11/2013 09:04 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

VOID

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

~~332374 02/28/2013 VOID 1235 AT&T ONENET SERVICE 182368 1256270812 02/01/2013 -9.97~~

Invoice: 1256270812

FIN/FEB13 FAX LONG DISTANCE

-9.97 91011189 542100

GG-C/E-CITY HALL-PHONE

CHECK 332374 TOTAL: -9.97

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -9.97

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 9.97

*** GRAND TOTAL *** -9.97

CK # 332374

09/11/2013 09:04 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC				
EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3				
2013	2	611								
APP	001-213000					GENERAL - ACCOUNTS PAYABLE				9.97
	02/28/2013	332374	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP	635-111100					CASH			9.97	
	02/28/2013	332374	VOID			AP CASH DISBURSEMENTS JOURNAL				
						GENERAL LEDGER TOTAL			9.97	9.97
APP	631-130000					DUE TO/FROM CLEARING				9.97
	02/28/2013	02/24/13	VOID							
APP	001-130000					GENERAL - DUE TO/FROM CLEARING			9.97	
	02/28/2013	02/24/13	VOID							
						SYSTEM GENERATED ENTRIES TOTAL			9.97	9.97
						JOURNAL 2013/02/611	TOTAL		19.94	19.94

09/11/2013 09:04
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 2	611	02/28/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING	9.97	
001-213000				GENERAL - ACCOUNTS PAYABLE		9.97
				FUND TOTAL	9.97	9.97
631 CLEARING FUND	2013 2	611	02/28/2013			
631-130000				DUE TO/FROM CLEARING		9.97
635-111100				CASH	9.97	
				FUND TOTAL	9.97	9.97

09/11/2013 09:04
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	9.97	
001 GENERAL FUND		9.97
TOTAL	9.97	9.97

** END OF REPORT - Generated by Linda Steinberg **

VOID

09/16/2013 08:21 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

~~333654 08/15/2013 VOID 7786 SCARLET ROAD 185441 07/23/13 07/23/2013 -60.00~~

Invoice: 07/23/13

POL/FREEDM 5K SUPPRT/800/816

-60.00 51011211 53110000589 PD-COMMUNITY OUTREACH-SUPPLIES

CHECK 333654 TOTAL: -60.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -60.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	60.00

*** GRAND TOTAL *** -60.00

09/16/2013 08:21 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE JNL DESC REF 1 REF 2 REF 3	LINE DESC			
2013 8 436				
APP 001-213000	GENERAL - ACCOUNTS PAYABLE			60.00
08/15/2013 333654 VOID	AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	CASH		60.00	
08/15/2013 333654 VOID	AP CASH DISBURSEMENTS JOURNAL			
	GENERAL LEDGER TOTAL		60.00	60.00
APP 631-130000	DUE TO/FROM CLEARING			60.00
08/15/2013 08/11/13 VOID				
APP 001-130000	GENERAL - DUE TO/FROM CLEARING		60.00	
08/15/2013 08/11/13 VOID				
	SYSTEM GENERATED ENTRIES TOTAL		60.00	60.00
	JOURNAL 2013/08/436 TOTAL		120.00	120.00

09/16/2013 08:21
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

|PG 3
|apcshdsb

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 8	436	08/15/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING	60.00	
001-213000			GENERAL - ACCOUNTS PAYABLE		60.00
			FUND TOTAL	60.00	60.00
631 CLEARING FUND	2013 8	436	08/15/2013		
631-130000			DUE TO/FROM CLEARING		60.00
635-111100			CASH	60.00	
			FUND TOTAL	60.00	60.00

09/16/2013 08:21
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	60.00	
001 GENERAL FUND		60.00
TOTAL	60.00	60.00

** END OF REPORT - Generated by Linda Steinberg **

Linda Steinberg

From: Barbara Burns
Sent: Wednesday, September 04, 2013 11:20 AM
To: Lara Lant; Linda Steinberg; Ted Rought; Barbara Seitz
Subject: Refund Expected - Scarlet Road

I paid 60.00 to a non-profit organization called Scarlet Road on check number 333654 dated 8/15/13. The money reflected entrance fees for Chief Hamner and Officer Pepper to participate in the Freedom 5K fun run to benefit their program. They cancelled the run this year, so I expect they will either send back our check (in which case it can be voided) or send us a refund check (which should be deposited to 51011211/531100/00589). Please let me know either way so I can follow up if I don't see the refund come in.

Thanks.

Manual

09/10/2013 13:44 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcsbdb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

333886 09/10/2013 PRD 333 KITSAP COUNTY AUDITO 186084 211783 07/31/2013 M091013 148.00

Invoice: 211783

148.00 36011143 551000

CLERK/REC DOCS-ENGLE
CLERK-RECORDING AT CO AUDITOR

186085 211783A

07/31/2013

M091013

72.00

Invoice: 211783A

72.00 36011143 551000

CLERK/REC DOCS-REVELEY
CLERK-RECORDING AT CO AUDITOR

CHECK 333886 TOTAL: 220.00

333887 09/10/2013 PRD 1205 PUGET SOUND ENERGY 186086 696AUG13 08/29/2013 M091013 10.81

Invoice: 696AUG13

10.81 91011768 547100

BJUNE/WFP BOOTH EL PANEL
GG-C/E-PARKS-ELECTRIC

186087 823AUG13

08/29/2013

M091013

10.81

Invoice: 823AUG13

10.81 91011768 547100

BRIEN DRIVE N/BOOTH EL PANEL
GG-C/E-PARKS-ELECTRIC

186088 640AUG13

08/29/2013

M091013

35.24

Invoice: 640AUG13

35.24 91011768 547100

BRIEN DRIVE S/BOOTH EL PANEL
GG-C/E-PARKS-ELECTRIC

186089 573AUG13

08/29/2013

M091013

12.73

Invoice: 573AUG13

12.73 91411345 547100

COMMODORE/HS RESERVOIR
GG-WTR-ELECTRIC

186090 093AUG13

08/29/2013

M091013

2,183.72

Invoice: 093AUG13

2,183.72 91411345 547100

FLETCHER BAY WELL FIELD
GG-WTR-ELECTRIC

186091 256AUG13

08/29/2013

M091013

302.80

Invoice: 256AUG13

302.80 91421355 547100

SLS-8 HWY 305/HARBORVIEW
GG-SWR-ELECTRIC

186092 291AUG13

08/29/2013

M091013

13.55

Invoice: 291AUG13

13.55 91411345 547100

HEAD OF THE BAY WELL FIELD
GG-WTR-ELECTRIC

186093 031AUG13

08/29/2013

M091013

125.38

Invoice: 031AUG13

125.38 91421355 547100

SLS-6 LOVELL LOWER
GG-SWR-ELECTRIC

186094 466AUG13

08/29/2013

M091013

10.81

Invoice: 466AUG13

10.81 91111264 547100

MADISON/HS RAINBRINGER
GG-STREET-TRAF CONTROL-UTILITY

186095 893AUG13

08/29/2013

M091013

3,140.24

Invoice: 893AUG13

3,140.24 91111263 547100

MUNICIPAL STREET LIGHTING
GG-STRT-STREET LIGHTING-UTIL

186096 143AUG13

08/29/2013

M091013

10.81

09/10/2013 13:44 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 143AUG13

REITAIN ROAD/WELCOME TO BI

10.81 91111264 547100 GG-STREET-TRAF CONTROL-UTILITY

Invoice: 735AUG13

186097 735AUG13 08/29/2013 M091013 39.79

SHANNON DRIVE/WFP DOCK

39.79 91011768 547100 GG-C/E-PARKS-ELECTRIC

Invoice: 736AUG13

186098 736AUG13 08/29/2013 M091013 104.56

SHANNON DRIVE/WFP RESTROOM

104.56 91011768 547100 GG-C/E-PARKS-ELECTRIC

Invoice: 647AUG13

186099 647AUG13 08/29/2013 M091013 28.74

STREET LIGHTS/TRAFFIC CONTROL

28.74 91111263 547100 GG-STRT-STREET LIGHTING-UTIL

Invoice: 021AUG13

186100 021AUG13 08/29/2013 M091013 70.11

SLS-3 TREATMENT PLANT

70.11 91421355 547100 GG-SWR-ELECTRIC

Invoice: 710AUG13

186101 710AUG13 08/29/2013 M091013 186.76

SLS-2 VILLAGE CENTER

186.76 91421355 547100 GG-SWR-ELECTRIC

Invoice: 168AUG13

186102 168AUG13 08/29/2013 M091013 32.52

WATERFRONT PARK

32.52 91011768 547100 GG-C/E-PARKS-ELECTRIC

Invoice: 717AUG13

186103 717AUG13 08/29/2013 M091013 330.92

POLICE STATION - METER ONE

330.92 91011215 547100 GG-C/E-PD-ELECTRIC

Invoice: 111AUG13

186104 111AUG13 08/29/2013 M091013 448.76

POLICE STATION - METER 2 (NEW METER)

448.76 91011215 547100 GG-C/E-PD-ELECTRIC

Invoice: 520-298AUG13

186105 520-298AUG13 08/29/2013 M091013 201.98

SLS-5 WW/SUNDAY COVE

201.98 91421355 547100 GG-SWR-ELECTRIC

Invoice: 797AUG13

186106 797AUG13 08/29/2013 M091013 95.74

MUNICIPAL COURT - METER E3

95.74 91011255 547100 GG-C/E-COURT BLDG-ELECTRIC

Invoice: 182AUG13

186107 182AUG13 08/29/2013 M091013 56.66

MUNICIPAL COURT - METER E6

56.66 91011255 547100 GG-C/E-COURT BLDG-ELECTRIC

Invoice: 520-374AUG13

186108 520-374AUG13 08/29/2013 M091013 55.40

SIGNAL AT 108 OLYMPIC DRIVE SE

55.40 91111264 547100 GG-STREET-TRAF CONTROL-UTILITY

186109 973AUG13 08/29/2013 M091013 13.32

09/10/2013 13:44 | CITY OF BAINBRIDGE ISLAND
 lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 3
 apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 973AUG13

OC RESERVOIR LID17 PHASE 2

13.32 91415345 547100

GG-ROCKAWAY BCH-UTILITIES

186110 336AUG13

08/29/2013

M091013

145.74

Invoice: 336AUG13

SLS-9 ISLAND TERRACE - 1174 Fernclif

145.74 91421355 547100

GG-SWR-ELECTRIC

186111 461AUG13

08/29/2013

M091013

5,464.56

Invoice: 461AUG13

WWTP - 1220 DONALD PLACE

5,464.56 91425358 547100

GG-WWTP-ELECTRIC

186112 040-58AUG13

08/29/2013

M091013

113.74

Invoice: 040-58AUG13

3900 HALLS HILL ROAD PUMP

113.74 91421355 547100

GG-SWR-ELECTRIC

186113 444AUG13

08/29/2013

M091013

321.07

Invoice: 444AUG13

BI COMMONS - 402 Bjune Drive

321.07 91011755 547100

GG-C/E-COMMONS-ELECTRIC

186114 446AUG13

08/29/2013

M091013

10.81

Invoice: 446AUG13

WATERFRONT PARK BOOTH - 402 Brien Drive

10.81 91011768 547100

GG-C/E-PARKS-ELECTRIC

186115 636AUG13

08/29/2013

M091013

87.56

Invoice: 636AUG13

SLS-7 WING POINT WAY - 4296 Wing Point

87.56 91421355 547100

GG-SWR-ELECTRIC

186116 206AUG13

08/29/2013

M091013

305.73

Invoice: 206AUG13

4586 POINT WHITE DRIVE NE

305.73 91421355 547100

GG-SWR-ELECTRIC

186117 040-751AUG13

08/29/2013

M091013

10.81

Invoice: 040-751AUG13

520 ERICKSEN AVE NE PRV-water sys

10.81 91411345 547100

GG-WTR-ELECTRIC

186118 828AUG13

08/29/2013

M091013

274.01

Invoice: 828AUG13

TAYLOR WELLS LID17 PHASE 1 - 6300 Taylor Ave

274.01 91415345 547100

GG-ROCKAWAY BCH-UTILITIES

186119 247AUG13

08/29/2013

M091013

12.73

Invoice: 247AUG13

SSWM/DECANT FACILITY - 6400 Don Palmer Ave

12.73 91435838 547100

GG-DECANT-ELECTRIC

186120 884AUG13

08/29/2013

M091013

80.01

Invoice: 884AUG13

SLS FERRY TERMINAL - 692 Klickitat Place NE

80.01 91421355 547100

GG-SWR-ELECTRIC

186121 520-136AUG13

08/29/2013

M091013

2,569.36

Invoice: 520-136AUG13

HOB BOOSTER PUMP/WELL - 7290 Wyatt Way

2,569.36 91411345 547100

GG-WTR-ELECTRIC

186122 900AUG13

08/29/2013

M091013

32.30

09/10/2013 13:44 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE

PO

CHECK RUN

NET

INVOICE DTL DESC

Invoice: 900AUG13

NE HIDDEN COVE-PASS THRU-7315 Hidden Co

32.30 91011897 547100

GG-C/E-O&M YARD FAC-ELECTRIC

186123 558AUG13

08/29/2013

M091013

1,298.72

Invoice: 558AUG13

7315 NE HIDDEN COVE ROAD

1,298.72 91011897 547100

GG-C/E-O&M YARD FAC-ELECTRIC

186124 058AUG13

08/29/2013

M091013

42.53

Invoice: 058AUG13

NE HIDDEN COVE-SHOP-7315 Hidden

42.53 91011897 547100

GG-C/E-O&M YARD FAC-ELECTRIC

186125 040-714AUG13

08/29/2013

M091013

10.81

Invoice: 040-714AUG13

7573 FLETCHER BAY ROAD-OS property next

10.81 91021182 547100

GG-OS-PROP MNGT-ELECTRIC

186126 831AUG13

08/29/2013

M091013

3,845.63

Invoice: 831AUG13

SANDS AVENUE NE WELL FIELD-8499 Sands

3,845.63 91411345 547100

GG-WTR-ELECTRIC

186127 983AUG13

08/29/2013

M091013

31.97

Invoice: 983AUG13

MILLER ROAD NE BEACON-8800 1/2 Mill

31.97 91111264 547100

GG-STREET-TRAF CONTROL-UTILITY

186128 888AUG13

08/29/2013

M091013

159.32

Invoice: 888AUG13

NE HIGH SCHOOL RD PUMP 9330 NE HS

159.32 91411345 547100

GG-WTR-ELECTRIC

186129 067AUG13

08/29/2013

M091013

10.81

Invoice: 067AUG13

MADISON PARKING LOT

10.81 91111263 547100

GG-STRT-STREET LIGHTING-UTIL

186130 658AUG13

08/29/2013

M091013

47.42

Invoice: 658AUG13

SLS-4 IRENE/LOWER HAWLEY

47.42 91421355 547100

GG-SWR-ELECTRIC

186131 682-A-AUG13

08/29/2013

M091013

13.55

Invoice: 682-A-AUG13

MUNICIPAL PARKNG LOT-MADISON/MADRONA

13.55 91111263 547100

GG-STRT-STREET LIGHTING-UTIL

186132 692-B-AUG13

08/29/2013

M091013

13.55

Invoice: 692-B-AUG13

MUNICIPAL PARKNG LOT-MADISON/MADRONA

13.55 91111263 547100

GG-STRT-STREET LIGHTING-UTIL

186133 IL1AUG13

08/29/2013

M091013

148.19

Invoice: IL1AUG13

ERCKSN/MDSN/WNSLW/KNCHTL

148.19 91111263 547100

GG-STRT-STREET LIGHTING-UTIL

186134 IL2AUG13

08/29/2013

M091013

125.17

Invoice: IL2AUG13

FACILITIES DETAIL ON IL1

125.17 91111263 547100

GG-STRT-STREET LIGHTING-UTIL

186135 IL3AUG13

08/29/2013

M091013

269.67

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: IL3AUG13

ROUNDAABOUT HS/MADISON IMPR

269.67	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186136	IL4AUG13		08/29/2013	M091013	94.93

Invoice: IL4AUG13

FACILITIES DETAIL ON IL3

94.93	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186137	IL5AUG13		08/29/2013	M091013	94.41

Invoice: IL5AUG13

COMMODORE OFF HS @ OLYMPIC

94.41	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186138	IL6AUG13		08/29/2013	M091013	79.24

Invoice: IL6AUG13

MADISON PRJ HS TO WINSLOW

79.24	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186139	IL7AUG13		08/29/2013	M091013	338.63

Invoice: IL7AUG13

MADISON PRJ HS TO WINSLOW II

338.63	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186140	IL8AUG13		08/29/2013	M091013	25.53

Invoice: IL8AUG13

FACILITIES DETAIL ON IL6 AND IL7

25.53	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186141	IL9AUG13		08/29/2013	M091013	57.81

Invoice: IL9AUG13

MADISON AVENUE SOUTH

57.81	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186142	IL1-AUG13		08/29/2013	M091013	76.99

Invoice: IL1-AUG13

FACILITIES DETAIL ON IL9

76.99	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186143	285AUG13		08/29/2013	M091013	179.48

Invoice: 285AUG13

SPS NORTH TOWN/SPORTSMAN

179.48	91421355	547100	GG-SWR-ELECTRIC		
186144	IL11AUG13		08/29/2013	M091013	108.13

Invoice: IL11AUG13

STREET LIGHTS WW MAD TO 305

108.13	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186145	IL12AUG13		08/29/2013	M091013	47.40

Invoice: IL12AUG13

STREET LIGHTS WW 305-FRNCLEFF

47.40	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186146	IL13AUG13		08/29/2013	M091013	45.05

Invoice: IL13AUG13

FACILITIES DETAIL ON IL12

45.05	91111263	547100	GG-STRT-STREET LIGHTING-UTIL		
186147	WW-305AUG13		08/29/2013	M091013	79.72

Invoice: WW-305AUG13

WINSLOW WAY & 305

79.72	91111264	547100	GG-STREET-TRAF CONTROL-UTILITY		
186148	WW-305AUG13A		08/29/2013	M091013	91.75

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: WW-305AUG13A

WINSLOW WAY & 305

91.75	91111264	547100	GG-STREET-TRAF CONTROL-UTILITY
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186149	WW-305AUG13B	08/29/2013	M091013	521.36
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Invoice: WW-305AUG13B

WINSLOW WAY & 305

521.36	91111264	547100	GG-STREET-TRAF CONTROL-UTILITY
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186150	520-330AUG13	08/29/2013	M091013	32.62
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Invoice: 520-330AUG13

210 WINSLOW WAY E IRRIGATION

32.62	91011768	547100	GG-C/E-PARKS-ELECTRIC
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CHECK	333887	TOTAL:	24,840.98
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333888 09/10/2013 PRTD 7314 US BANK

Invoice: 07/24/13-BB

186039	07/24/13-BB	08/26/2013	M091013	53.59
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POL/T&C/CAKE/ICE-SWEARING IN

53.59	51011211	531100	PD-C/E-ADM-SUPPLIES
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Invoice: 07/26/13-BB

186040	07/26/13-BB	08/26/2013	M091013	32.99
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POL/CODE4 PS/ONLINE TRAINING

32.99	51011214	443410	PD-C/E-ADMIN-TRAINING
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Invoice: 07/29/13-BB

186041	07/29/13-BB	08/26/2013	M091013	1,499.32
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POL/FOREMOST PROMO/GIVEAWAYS

1,499.32	51011211	53110000589	PD-COMMUNITY OUTREACH-SUPPLIES
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Invoice: 07/31/13-BB

186042	07/31/13-BB	08/26/2013	M091013	162.25
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POL/INTOXIMETERS/FUEL CELLS

162.25	53011212	548100	POLICE - C/E PATROL MAINTENANC
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Invoice: 08/05/13-BB

186043	08/05/13-BB	08/26/2013	M091013	281.82
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POL/INTOXIMETERS/FC/DIAPHRAM

281.82	53011212	548100	POLICE - C/E PATROL MAINTENANC
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Invoice: 08/12/13-BB

186044	08/12/13-BB	08/26/2013	M091013	10.08
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POL/CENTRAL MKT/SOAP/FRESHEN

10.08	51011215	531100	POLICE - C/E FACIL SUPPLIES
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Invoice: 08/14/13-BB

186045	08/14/13-BB	08/26/2013	M091013	12.93
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POL/GOODWILL/KNIVES-KITCHEN

12.93	51011215	531100	POLICE - C/E FACIL SUPPLIES
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Invoice: 08/16/13-BB

186046	08/16/13-BB	08/26/2013	M091013	27.11
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POL/GOODWILL/PHOTO FRAMES

27.11	51011215	531100	POLICE - C/E FACIL SUPPLIES
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Invoice: 08/17/13-BB

186047	08/17/13-BB	08/26/2013	M091013	14.11
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POL/MICHAELS/POSTER FRAME

14.11	51011215	531100	POLICE - C/E FACIL SUPPLIES
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Invoice: 08/19/13-BB

186048	08/19/13-BB	08/26/2013	M091013	175.00
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POL/IAPE/ONLINE CERT-EVID TECH

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

				175.00	51011214 443410		PD-C/E-ADMIN-TRAINING		
Invoice: 08/20/13-BB				186049	08/20/13-BB	08/26/2013	M091013		-14.11
							POL/MICHEALS/RET POSTR FRAME		
				-14.11	51011215 531100		POLICE - C/E FACIL SUPPLIES		
Invoice: 08/20/13A-BB				186050	08/20/13A-BB	08/26/2013	M091013		52.10
							POL/MICHAELS/FRAME W/2 MATS		
				52.10	51011215 531100		POLICE - C/E FACIL SUPPLIES		
Invoice: 07/24/13-BD				186051	07/24/13-BD	08/26/2013	M091013		289.00
							POL/OTTO/ADAPTR/EAR PHNS/TIP		
				289.00	54025212 532000		MARINE - FUEL		
Invoice: 07/29/13-BD				186052	07/29/13-BD	08/26/2013	M091013		15.69
							POL/SAFEWAY/BEVERAGES-NAVY		
				15.69	51011211 531100		PD-C/E-ADM-SUPPLIES		
Invoice: 08/13/13-BD				186053	08/13/13-BD	08/26/2013	M091013		27.72
							POL/VALOREBOOKS/COM OUTRCH		
				27.72	51011211 53110000589		PD-COMMUNITY OUTREACH-SUPPLIES		
Invoice: 08/16/13-BS				186054	08/16/13-BS	08/26/2013	M091013		527.73
							POL/PT BROWNSVILLE/BOAT FUEL		
				527.73	54025212 532000		MARINE - FUEL		
Invoice: 08/07/13-TH				186055	08/07/13-TH	08/26/2013	M091013		475.00
							CRT/ENGRAVING AWARDS/PENCILS		
				475.00	21011125 531100		COURT - SUPPLIES		
Invoice: 07/26/13-KB				186056	07/26/13-KB	08/26/2013	M091013		340.64
							HR/IS COUNTRY INN/CUNNINGHAM		
				340.64	46011161 541100		FIN HR-C/E-PRO SVCS		
Invoice: 08/02/13-KB				186057	08/02/13-KB	08/26/2013	M091013		340.64
							HR/IS COUNTRY INN/CUNNINGHAM		
				340.64	46011161 541100		FIN HR-C/E-PRO SVCS		
Invoice: 08/06/13-KB				186058	08/06/13-KB	08/26/2013	M091013		100.99
							EX/AMAZON/SIGN HOLDERS-LOBBY		
				100.99	31011131 531100		EXEC - C/E SUPPLIES		
Invoice: 08/09/13-KB				186059	08/09/13-KB	08/26/2013	M091013		340.64
							HR/IS COUNTRY INN/CUNNINGHAM		
				340.64	46011161 541100		FIN HR-C/E-PRO SVCS		
Invoice: 08/10/13-KB				186060	08/10/13-KB	08/26/2013	M091013		160.00
							HR/AWC/WALPELRA CONF-KB		
				160.00	33011164 443410		HR-C/E-TRAINING EXP		
Invoice: 08/08/13-KB				186061	08/08/13-KB	08/26/2013	M091013		624.80
							EX/ALASKA AIR/ICMA CONF-DS		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

	624.80	31011131	543100	EXEC-C/E-TRAVEL(NOT MEALS/LODG		
Invoice: 08/11/13-KB	186062	08/11/13-KB	08/26/2013	M091013	10.00	
	10.00	31011131	542440	EX/FACEBOOK/AD PAYMENT EX-C/E-COMMUNITY INFO ADS		
Invoice: 08/15/13-KB	186063	08/15/13-KB	08/26/2013	M091013	255.48	
	255.48	46011161	541100	HR/IS COUNTRY INN/CUNNINGHAM FIN HR-C/E-PRO SVCS		
Invoice: 08/19/13-KB	186064	08/19/13-KB	08/26/2013	M091013	10.95	
	10.95	31011131	531100	EX/COMPLIANCESIGN/FRT DR SIGN EXEC - C/E SUPPLIES		
Invoice: 08/22/13-KB	186065	08/22/13-KB	08/26/2013	M091013	255.48	
	255.48	46011161	541100	HR/IS COUNTRY INN/CUNNINGHAM FIN HR-C/E-PRO SVCS		
Invoice: 07/30/13-SM	186066	07/30/13-SM	08/26/2013	M091013	13.99	
	13.99	81011881	535500	IT/NEWEGG/ADAPTOR CORD IT - C/E COMPUTER PARTS & EQ		
Invoice: 08/01/13-SM	186067	08/01/13-SM	08/26/2013	M091013	256.94	
	256.94	81011881	535500	IT/AMAZON/CISCO WIRLS ACC PT IT - C/E COMPUTER PARTS & EQ		
Invoice: 08/01/13A-SM	186068	08/01/13A-SM	08/26/2013	M091013	16.98	
	16.98	81011881	535500	IT/AMAZON/CISCO WIRLS ANTENN IT - C/E COMPUTER PARTS & EQ		
Invoice: 08/02/13-SM	186069	08/02/13-SM	08/26/2013	M091013	634.18	
	634.18	81011881	535500	IT/RAKUTEN/4 FLT PANL MONITRS IT - C/E COMPUTER PARTS & EQ		
Invoice: 07/30/13-KJ	186070	07/30/13-KJ	08/26/2013	M091013	125.00	
	125.00	41011144	443410	FIN/WFOA/ADV GOVT ACCTG-ES FIN - C/E TRAINING		
Invoice: 07/30/13A-KJ	186071	07/30/13A-KJ	08/26/2013	M091013	262.50	
	262.50	41011141	531100	FIN/HRM USA/PEDOMETERS FIN - C/E ADMIN SUPPLIES		
Invoice: 08/23/13-KJ	186072	08/23/13-KJ	08/26/2013	M091013	-115.00	
	-115.00	41011144	443410	FIN/OLYMPIC COLL/CANCELLED CLS FIN - C/E TRAINING		
Invoice: 08/19/13-KS	186073	08/19/13-KS	08/26/2013	M091013	585.00	
	585.00	41011144	443410	FIN/APA/YE PAYROLL SEMINAR-DL FIN - C/E TRAINING		
Invoice: 07/24/13-TR	186074	07/24/13-TR	08/26/2013	M091013	425.00	
				PCD/NWETC/TRAINING-PB		

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apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

				425.00	62471594 443410	BLDG - BLDG TRAINING TRAVEL			
Invoice: 07/24/13A-TR				186075	07/24/13A-TR	08/26/2013	M091013	425.00	
						PCD/NWETC/TRAINING-SC			
				425.00	63011586 443410	CUR - C/E TRAINING TRAVEL			
Invoice: 08/01/13-TR				186076	08/01/13-TR	08/26/2013	M091013	707.79	
						PCD/WABO/INT'L BLDG CODES			
				707.79	62471591 531100	BLDG - BLDG OFFICE SUPPLIES			
Invoice: 08/01/3-A-TR				186077	08/01/3-A-TR	08/26/2013	M091013	-140.64	
						PCD/WABO/CREDIT-MEMBERSHIP			
				-140.64	62471591 531100	BLDG - BLDG OFFICE SUPPLIES			
Invoice: 08/01/13B-TR				186078	08/01/13B-TR	08/26/2013	M091013	95.47	
						PCD/AMAZON/COMPUTER MOUSE			
				95.47	61011581 531100	PCD - C/E ADMIN SUPPLIES			
Invoice: 08/02/13-TR				186079	08/02/13-TR	08/26/2013	M091013	109.95	
						PCD/AMAZON/COMPUTER MOUSE			
				109.95	61011581 531100	PCD - C/E ADMIN SUPPLIES			
Invoice: 08/05/13-DS				186080	08/05/13-DS	08/26/2013	M091013	32.80	
						EX/WSF/FARE-ICMA MTG			
				32.80	31011131 543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG			
Invoice: 08/07/13-CK				186081	08/07/13-CK	08/26/2013	M091013	517.69	
						PW/AMAZON/WELDING WEAR/GOGL			
				517.69	73637891 531100	OFFICE SUPPLIES			
Invoice: 08/07/13A-CK				186082	08/07/13A-CK	08/26/2013	M091013	90.72	
						PW/AMAZON/AIR HORNS-FLAGGN			
				90.72	73637891 531100	OFFICE SUPPLIES			
Invoice: 08/06/13-CK				186083	08/06/13-CK	08/26/2013	M091013	231.34	
						PW/UHAUL/TRUCK RNTL-SURPL EQ			
				231.34	73637891 545000	RENTS & LEASES - OPERATING			

CHECK 333888 TOTAL: 10,356.66

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 10
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NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 35,417.64

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	35,417.64

*** GRAND TOTAL *** 35,417.64

09/10/2013 13:44 |CITY OF BAINBRIDGE ISLAND
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PG 11
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 9	51								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		11,659.43	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			35,417.64
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		9,082.45	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		7,311.27	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		5,519.86	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		12.73	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		992.15	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		839.75	
09/10/2013	M091013	091013				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								35,417.64	35,417.64
APP 631-130000						DUE TO/FROM CLEARING		34,577.89	
09/10/2013	M091013	091013							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			11,659.43
09/10/2013	M091013	091013							
APP 401-130000						DUE TO/FROM CLEARING			9,082.45
09/10/2013	M091013	091013							
APP 402-130000						DUE TO/FROM CLEARING			7,311.27
09/10/2013	M091013	091013							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			5,519.86
09/10/2013	M091013	091013							
APP 403-130000						DUE TO/FROM CLEARING			12.73
09/10/2013	M091013	091013							
APP 407-130000						DUE TO/FROM CLEARING			992.15
09/10/2013	M091013	091013							
SYSTEM GENERATED ENTRIES TOTAL								34,577.89	34,577.89
JOURNAL 2013/09/51 TOTAL								69,995.53	69,995.53

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcsbdb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 9	51	09/10/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		11,659.43
001-213000				GENERAL - ACCOUNTS PAYABLE	11,659.43	
				FUND TOTAL	11,659.43	11,659.43
101 STREET FUND	2013 9	51	09/10/2013			
101-130000				STREETS - DUE TO/FROM CLEARING		5,519.86
101-213000				STREETS - ACCOUNTS PAYABLE	5,519.86	
				FUND TOTAL	5,519.86	5,519.86
401 WATER OPERATING FUND	2013 9	51	09/10/2013			
401-130000				DUE TO/FROM CLEARING		9,082.45
401-213000				ACCOUNTS PAYABLE	9,082.45	
				FUND TOTAL	9,082.45	9,082.45
402 SEWER OPERATING FUND	2013 9	51	09/10/2013			
402-130000				DUE TO/FROM CLEARING		7,311.27
402-213000				ACCOUNTS PAYABLE	7,311.27	
				FUND TOTAL	7,311.27	7,311.27
403 STORM & SURFACE WATER FUND	2013 9	51	09/10/2013			
403-130000				DUE TO/FROM CLEARING		12.73
403-213000				ACCOUNTS PAYABLE	12.73	
				FUND TOTAL	12.73	12.73
407 BUILDING & DEVELOPMENT FUND	2013 9	51	09/10/2013			
407-130000				DUE TO/FROM CLEARING		992.15
407-213000				ACCOUNTS PAYABLE	992.15	
				FUND TOTAL	992.15	992.15
631 CLEARING FUND	2013 9	51	09/10/2013			
631-130000				DUE TO/FROM CLEARING	34,577.89	
631-213000				ACCOUNTS PAYABLE	839.75	
635-111100				CASH		35,417.64
				FUND TOTAL	35,417.64	35,417.64

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 13
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	34,577.89	
001 GENERAL FUND		11,659.43
401 WATER OPERATING FUND		9,082.45
402 SEWER OPERATING FUND		7,311.27
101 STREET FUND		5,519.86
403 STORM & SURFACE WATER FUND		12.73
407 BUILDING & DEVELOPMENT FUND		992.15
TOTAL	34,577.89	34,577.89

** END OF REPORT - Generated by Linda Steinberg **

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PG 1
apcshdsb

Manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

~~333889 09/11/2013 PRTD 1235 AT&T ONENET SERVICE 186151 1256270812A 02/01/2013 M091113 9.97~~

Invoice: 1256270812A

FIN/FEB13 FAX LONG DISTANCE

9.97 91011189 542100

GG-C/E-CITY HALL-PHONE

CHECK 333889 TOTAL: 9.97

333890 09/11/2013 PRTD 6577 LAKESIDE INDUSTRIES 186152 PAYREQ1-0626 08/14/2013 21300092 M091113 35,075.25

Invoice: PAYREQ1-0626

SPORTSMAN CLUB NM IMP

35,075.25 72334561 66300000626 SPORTSMAN NM IMPR-CONSTR

CHECK 333890 TOTAL: 35,075.25

333891 09/11/2013 PRTD 952 WASHINGTON STATE PAT 186153 I1130100391 07/02/2013 M091113 99.00

Invoice: I1130100391

JUN13 CPL BACKGROUND CHECKS

99.00 41654861 586100

AGENCY DISBURSEMENTS

186154 I14000715

08/01/2013

M091113

99.00

Invoice: I14000715

JUL13 CPL BACKGROUND CHECKS

99.00 41654861 586100

AGENCY DISBURSEMENTS

CHECK 333891 TOTAL: 198.00

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 35,283.22

COUNT AMOUNT

TOTAL PRINTED CHECKS 3 35,283.22

*** GRAND TOTAL *** 35,283.22

09/11/2013 13:56 |CITY OF BAINBRIDGE ISLAND
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|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC	ACCOUNT					LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013	9	71							
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		9.97	
09/11/2013	M091113	091113				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			35,283.22
09/11/2013	M091113	091113				AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		35,075.25	
09/11/2013	M091113	091113				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		198.00	
09/11/2013	M091113	091113				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								35,283.22	35,283.22
APP 631-130000						DUE TO/FROM CLEARING		35,283.22	
09/11/2013	M091113	091113							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			9.97
09/11/2013	M091113	091113							
APP 301-130000						DUE TO/FROM CLEARING			35,075.25
09/11/2013	M091113	091113							
APP 650-130000						DUE TO/FROM CLEARING			198.00
09/11/2013	M091113	091113							
SYSTEM GENERATED ENTRIES TOTAL								35,283.22	35,283.22
JOURNAL 2013/09/71 TOTAL								70,566.44	70,566.44

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lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

PG 3
apcshdsb

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 9	71	09/11/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		9.97
001-213000				GENERAL - ACCOUNTS PAYABLE	9.97	
				FUND TOTAL	9.97	9.97
301 CAPITAL CONSTRUCTION FUND	2013 9	71	09/11/2013			
301-130000				DUE TO/FROM CLEARING		35,075.25
301-213000				ACCOUNTS PAYABLE	35,075.25	
				FUND TOTAL	35,075.25	35,075.25
631 CLEARING FUND	2013 9	71	09/11/2013			
631-130000				DUE TO/FROM CLEARING	35,283.22	
635-111100				CASH		35,283.22
				FUND TOTAL	35,283.22	35,283.22
650 AGENCY FUND	2013 9	71	09/11/2013			
650-130000				DUE TO/FROM CLEARING		198.00
650-213000				ACCOUNTS PAYABLE	198.00	
				FUND TOTAL	198.00	198.00

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	35,283.22	
001 GENERAL FUND		9.97
301 CAPITAL CONSTRUCTION FUND		35,075.25
650 AGENCY FUND		198.00
TOTAL	35,283.22	35,283.22

** END OF REPORT - Generated by Linda Steinberg **

09/18/2013 08:55 | CITY OF BAINBRIDGE ISLAND
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Regular

PG 1
 apcshdsb

CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

333895-09/26/2013-PRTD	5 ACE HARDWARE	186167	25111	08/28/2013	09/22/13	28.23
Invoice: 25111				PW/BY-PASS PRUNER		
		28.23	73011189 531100	O&M - C/E FACIL OFC SUPPLIES		
Invoice: 25132		186168	25132	08/29/2013	09/22/13	64.96
		64.96	73425358 531100	PW/WWTP PLUMBNG/PAINT SUPPL		
				O&M-WWTP-SUPPLIES		
Invoice: 25164		186169	25164	09/03/2013	09/22/13	89.54
		89.54	73011897 531100	PW/ROUGHNECK TOTE		
				O&M-C/E-PWYD FAC-SUPPLIES		
Invoice: 25165		186170	25165	09/03/2013	09/22/13	18.44
		18.44	73011768 531100	PW/LIGHT BULBS X 2		
				O&M-C/E-PARKS-SUPPLIES		
Invoice: 25179		186171	25179	09/04/2013	09/22/13	43.43
		43.43	73425358 531100	PW/WWTP VINYL TUBE		
				O&M-WWTP-SUPPLIES		
Invoice: 25185		186172	25185	09/05/2013	09/22/13	34.74
		34.74	73011183 531100	PW/GEL SOFT KNEEPAD		
				O&M-C/E-CH FAC-SUPPLIES		
Invoice: 25194		186173	25194	09/05/2013	09/22/13	30.38
		30.38	73421355 531100	PW/PHONE CORDS/HAL BULB		
				WIN COLL-SUPPLIES		
Invoice: 25204		186174	25204	09/06/2013	09/22/13	24.47
		24.47	73425358 531100	PW/WWTP ELBOW/NIPPLE/TAPE		
				O&M-WWTP-SUPPLIES		
Invoice: 25231		186248	25231	09/10/2013	09/22/13	5.17
		5.17	73421355 531100	PW/SINGLE CUT KEY		
				WIN COLL-SUPPLIES		
Invoice: 25237		186249	25237	09/10/2013	09/22/13	21.70
		21.70	73421355 531100	PW/14 PC DRV GUIDE SET/TWINE		
				WIN COLL-SUPPLIES		
Invoice: 25245		186250	25245	09/11/2013	09/22/13	48.85
		48.85	73431835 531100	PW/TOOLBOX/HEX KEY T HANDL		
				OFFICE SUPPLIES		
Invoice: 25247		186251	25247	09/11/2013	09/22/13	16.28
		16.28	73011215 531100	PW/BRN DOOR WRP		
				O&M-C/E-POLICE FAC-SUPPLIES		
Invoice: 25220		186269	25220	09/09/2013	09/22/13	10.34
		10.34	73637891 531100	PW/SINGLE CUT KEY		
				OFFICE SUPPLIES		

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PG 2
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

186270 25275 09/13/2013 09/22/13 9.51

Invoice: 25275

POL/FASTENERS

9.51 55011757 531100

PD-HARBORMASTER-SUPPLIES

186271 25276 09/14/2013 09/22/13 4.33

Invoice: 25276

POL/ORANGE SPRAY PAINT

4.33 53011212 531100

PD-C/E-PATROL SUPPLIES

186272 25279 09/16/2013 09/22/13 26.44

Invoice: 25279

PW/SINGLE CUT KEYS

26.44 73637891 531100

OFFICE SUPPLIES

CHECK 333895 TOTAL: 476.81

333896 09/26/2013 PRTD 863 INTERSTATE BATTERIES 186175 21068460 08/15/2013 09/22/13 166.10

Invoice: 21068460

PW/40-XHD

166.10 73011897 531100

O&M-C/E-PWYD FAC-SUPPLIES

CHECK 333896 TOTAL: 166.10

333897 09/26/2013 PRTD 6488 AMEC EARTH & ENVIRON 186229 K13511598 09/06/2013 21100526 09/22/13 400.26

Invoice: K13511598

PCD/GEOTECHNICAL REV-CONKLIN

400.26 65538

38600000370 GEO TECH 3RD PARTY REVIEWS

186230 K13511599 09/06/2013 21100526 09/22/13 145.86

Invoice: K13511599

PCD/GEOTECHNICAL REV-KETCHAM

145.86 65538

38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 333897 TOTAL: 546.12

333898 09/26/2013 PRTD 5907 AMSAN OLYMPIC SUPPLY 186176 294813241 08/27/2013 09/22/13 1,246.36

Invoice: 294813241

PW/TOWELS/TOISSUES/SOAP

1,246.36 73637948 531100

O&M ALLOC-CITY WIDE SUPPLIES

CHECK 333898 TOTAL: 1,246.36

333899 09/26/2013 PRTD 4710 ASSOCIATED PETROLEU 186273 0472558-IN 08/29/2013 09/22/13 3,048.45

Invoice: 0472558-IN

PW/850 GAL ETHANOL

3,048.45 73638932 532000

O&M-FUEL ALLOC TO OTH DEPTS

CHECK 333899 TOTAL: 3,048.45

333900 09/26/2013 PRTD 4710 ASSOCIATED PETROLEU 186274 472558D-IN 08/29/2013 09/22/13 1,100.78

Invoice: 472558D-IN

PW/300 GAL DIESEL

1,100.78 73638893 532000

O&M-FUEL USE-ALLOCATION

186275 0476390-IN 09/10/2013 09/22/13 2,946.15

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PG 3
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 0476390-IN

PW/800 GAL DIESEL

2,946.15 73638893 532000

O&M-FUEL USE-ALLOCATION

186276 0746404-IN

09/10/2013

09/22/13

2,866.76

Invoice: 0746404-IN

PW/860 GAL ETHANOL

2,866.76 73638932 532000

O&M-FUEL ALLOC TO OTH DEPTS

CHECK 333900 TOTAL:

6,913.69

333901 09/26/2013 PRD 1235 AT&T ONENET SERVICE 186227 1257729915

09/01/2013

09/22/13

13.71

Invoice: 1257729915

FIN/SEPT13 FAX LONG DISTANCE

13.71 91011189 542100

GG-C/E-CITY HALL-PHONE

186314 1257736618

09/01/2013

09/22/13

.38

Invoice: 1257736618

PCD FAX LONG DISTANCE

.38 91011189 542100

GG-C/E-CITY HALL-PHONE

CHECK 333901 TOTAL:

14.09

333902 09/26/2013 PRD 1159 AUTOGLASS PLUS INC 186177 WO B0031219

08/16/2013

09/22/13

268.24

Invoice: WO B0031219

PW/BACK WINDOW-VEH333

134.12 73111423 531100

OFFICE SUPPLIES

134.12 73111427 531100

OFFICE SUPPLIES

186252 B0031304

09/06/2013

09/22/13

190.05

Invoice: B0031304

PW/POL VEH#184 WINDSHIELD

190.05 52011212 548100

POLICE - C/E INVEST REPAIRS

CHECK 333902 TOTAL:

458.29

333903 09/26/2013 PRD 7817 BACH, GUNNER & HENRI 186158 33707

09/12/2013

09/22/13

133.82

Invoice: 33707

WATER ACCOUNTS RECEIVABLE

133.82 411 122100

CHECK 333903 TOTAL:

133.82

333904 09/26/2013 PRD 47 BAINBRIDGE DISPOSAL 186188 009521AUG13

08/31/2013

09/22/13

94.68

Invoice: 009521AUG13

AUG13 SENIOR CENTER/COMMONS

94.68 91011755 547900

GG-C/E-COMMONS-GARBAGE

CHECK 333904 TOTAL:

94.68

333905 09/26/2013 PRD 55 BAINBRIDGE ISLAND RE 186187 510440

09/06/2013

09/22/13

126.00

Invoice: 510440

PCD/LEGAL AD-DEEN/MOMB

126.00 63470586 544000

CUR - DEV ZONING ADVERTISING

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PG 4
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

CHECK 333905 TOTAL: 126.00

333906 09/26/2013 PRD	55 BAINBRIDGE ISLAND RE	186178	507133	08/23/2013	09/22/13	123.00
Invoice: 507133				PCD/LEGAL AD-CFP/NOTICE DNS		
		123.00	64011582 544000	LONG - C/E ADVERTISING		
		186179	509008	08/30/2013	09/22/13	139.00
Invoice: 509008				PCD/LEGAL AD-WELLER		
		139.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186180	509012	08/30/2013	09/22/13	95.00
Invoice: 509012				PCD/LEGAL AD-TOMPSON		
		95.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186181	509016	08/30/2013	09/22/13	151.00
Invoice: 509016				PCD/LEGAL AD-PARKER BARR		
		151.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186182	509021	08/30/2013	09/22/13	97.00
Invoice: 509021				PCD/LEGAL AD-NEIGHBORHD HOME		
		97.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186183	509022	08/30/2013	09/22/13	94.00
Invoice: 509022				PCD/LEGAL AD-BRISTLE RIDGE		
		94.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186184	509025	08/30/2013	09/22/13	44.00
Invoice: 509025				PCD/LEGAL AD-CANCELLED HEARG		
		44.00	64011582 544000	LONG - C/E ADVERTISING		
		186185	510432	09/06/2013	09/22/13	89.00
Invoice: 510432				PCD/LEGAL AD-AL SALAM RAMSEY		
		89.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186186	510436	09/06/2013	09/22/13	102.00
Invoice: 510436				PCD/LEGAL AD-SHANNON LANDNG		
		102.00	63470586 544000	CUR - DEV ZONING ADVERTISING		
		186228	508951	08/30/2013	09/22/13	40.00
Invoice: 508951				CLERK/LEGAL AD-NOTC OF COMPL		
		40.00	72111951 64400000621	2013 ISL WIDE ASPHALT R&M-ADV		
		186289	510648	09/06/2013	09/22/13	97.00
Invoice: 510648				HEX/LEGAL AD-VAN WINKLE VAR		
		97.00	34470586 544000	HEX - DEV ADVERTISING		
				CHECK 333906 TOTAL:		1,071.00

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PG 5
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

333907 09/26/2013 PRTD 55 BI REVIEW SUBSCRIPTI 186191 2013-SUB-PW 09/06/2013 09/22/13 48.00
Invoice: 2013-SUB-PW PW/SUBSCRIP THRU OCT 2014
48.00 73011897 549100 O&M-C/E-PWYD FAC-DUES/SUBCRIP

CHECK 333907 TOTAL: 48.00

333908 09/26/2013 PRTD 57 HOWARD BLOCK 186192 951137 08/26/2013 09/22/13 31.28
Invoice: 951137 PW/BULK PROPANE 7.6
31.28 73111264 531100 O&M-STREET-TRAF CONTROL-SUPPLY

186193 951651 08/29/2013 09/22/13 27.99
Invoice: 951651 PW/BULK PROPANE 6.8
27.99 73111264 531100 O&M-STREET-TRAF CONTROL-SUPPLY

CHECK 333908 TOTAL: 59.27

333909 09/26/2013 PRTD 7826 BECKER, CARL 186159 33708 09/12/2013 09/22/13 272.47
Invoice: 33708 272.47 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 333909 TOTAL: 272.47

333910 09/26/2013 PRTD 50 BAINBRIDGE ISLAND EL 186190 20130428 08/27/2013 09/22/13 190.05
Invoice: 20130428 PW/WWTP TROUBLESHT BREAKER
190.05 73425358 548100 O&M-WWTP-REPAIRS

CHECK 333910 TOTAL: 190.05

333911 09/26/2013 PRTD 314 BAINBRIDGE ISLAND FI 186277 G 8-2013 09/06/2013 09/22/13 2,751.94
Invoice: G 8-2013 POL/746 GAL GASOLINE
2,751.94 53011212 532000 PD-C/E-PATROL-FUEL

CHECK 333911 TOTAL: 2,751.94

333912 09/26/2013 PRTD 64 BAINBRIDGE ISLAND AR 186189 1106 09/03/2013 21300051 09/22/13 3,446.83
Invoice: 1106 LTAC-CURRENTS MAGAZINE
3,446.83 91140573 541100 GG-TOUR-PROF SERVICES

CHECK 333912 TOTAL: 3,446.83

333913 09/26/2013 PRTD 1341 BLUE SKY PRINTING 186290 97889 09/04/2013 09/22/13 190.86
Invoice: 97889 CRT/500 COURT DATE/REL FORMS
190.86 21011125 531100 COURT - SUPPLIES

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PG 6
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 333913 TOTAL: 190.86

333914 09/26/2013 PRD 69 BLUMENTHAL UNIFORMS 186278 11878 09/05/2013 09/22/13 21.30
Invoice: 11878 POL/UNIFORMS/811

21.30 53011212 520000 POLICE - C/E PATROL BENEFITS

186279 11942 08/16/2013 09/22/13 908.98
Invoice: 11942 POL/NAVY CARRIERS

908.98 53011212 520000 POLICE - C/E PATROL BENEFITS

186280 18095-01 08/30/2013 09/22/13 133.55
Invoice: 18095-01 POL/UNIFORMS/821

133.55 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 333914 TOTAL: 1,063.83

333915 09/26/2013 PRD 7827 BONIFACI, LEONARD 186160 33709 09/12/2013 09/22/13 340.14
Invoice: 33709

340.14 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 333915 TOTAL: 340.14

333916 09/26/2013 PRD 5387 BRIM TRACTOR COMPANY 186194 IM68513 08/27/2013 09/22/13 415.94
Invoice: IM68513 PW/DISC/WHEEL

415.94 73111427 531100 OFFICE SUPPLIES

CHECK 333916 TOTAL: 415.94

333917 09/26/2013 PRD 7621 CAROLLO ENGINEERS IN 186195 0129936 08/16/2013 21200189 09/22/13 9,101.90
Invoice: 0129936 GENERAL SEWER PLAN UPDATES

9,101.90 72421352 54110000343 SWR SYS COMP PLAN-ENG

CHECK 333917 TOTAL: 9,101.90

333918 09/26/2013 PRD 7829 CEDERWALL, RICHARD & 186162 33711 09/12/2013 09/22/13 179.55
Invoice: 33711

179.55 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 333918 TOTAL: 179.55

333919 09/26/2013 PRD 551 CENUTRYLINK 186231 0225SEP13 09/02/2013 09/22/13 73.86
Invoice: 0225SEP13 O&M FIRE ALARM MONITORING

73.86 91011189 542100 GG-C/E-CITY HALL-PHONE

186232 0754SEP13 09/02/2013 09/22/13 71.94
Invoice: 0754SEP13 FLETCHER BAY WELL TELEMETRY

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PG 7
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

	71.94	91411891	542100	GG-WTR-FAC-PHONE		
Invoice: 1745SEP13	186233	1745SEP13	09/02/2013	09/22/13	35.63	
			CITY HALL ELEVATOR LINE			
	35.63	91011189	542100	GG-C/E-CITY HALL-PHONE		
Invoice: 3271SEP13	186234	3271SEP13	09/02/2013	09/22/13	34.71	
			O&M DIAL IN EMERGENCY			
	34.71	91011897	542100	GG-C/E-O&M YARD FAC-PHONE		
Invoice: 3542SEP13	186235	3542SEP13	09/02/2013	09/22/13	34.71	
			POLICE DIAL IN EMERGENCY			
	34.71	91011215	542100	GG-C/E-PD-PHONE		
Invoice: 4110SEP13	186236	4110SEP13	09/02/2013	09/22/13	34.71	
			CITY HALL DIAL IN EMERGENCY			
	34.71	91011189	542100	GG-C/E-CITY HALL-PHONE		
Invoice: 5100SEP13	186237	5100SEP13	09/02/2013	09/22/13	46.31	
			POLICE BACK DOOR LINE			
	46.31	91011215	542100	GG-C/E-PD-PHONE		
Invoice: 9791SEP13	186238	9791SEP13	09/02/2013	09/22/13	137.33	
			POLICE T1 MANDUS-CENCOM			
	137.33	91011215	542100	GG-C/E-PD-PHONE		
Invoice: 9858SEP13	186239	9858SEP13	09/02/2013	09/22/13	145.35	
			SANDS AVE WELL TELEMETRY			
	145.35	91411891	542100	GG-WTR-FAC-PHONE		
Invoice: 3736SEP13	186309	3736SEP13	09/07/2013	09/22/13	74.26	
			CITY HALL FIRE ALARM MONIORING			
	74.26	91011189	542100	GG-C/E-CITY HALL-PHONE		
Invoice: 5211SEP13	186310	5211SEP13	09/07/2013	09/22/13	131.34	
			POLICE PHONE SERVICE			
	131.34	91011215	542100	GG-C/E-PD-PHONE		
Invoice: 8731SEP13	186311	8731SEP13	09/07/2013	09/22/13	34.71	
			COMMONS FIRE ALARM			
	34.71	91011755	542100	GG-C/E-COMMONS-PHONE		
Invoice: 9136SEP13	186312	9136SEP13	09/07/2013	09/22/13	94.33	
			CITY HALL SECURITY ALARM			
	94.33	91011189	542100	GG-C/E-CITY HALL-PHONE		
Invoice: 9840SEP13	186313	9840SEP13	09/07/2013	09/22/13	50.35	
			HEAD OF BAY WELL TELEMETRY			
	50.35	91411891	542100	GG-WTR-FAC-PHONE		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

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INV DATE PO

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CHECK 333919 TOTAL: 999.54

333920 09/26/2013 PRD 6642 CES 186318 09/10/13 09/10/2013 09/22/13 122.69
Invoice: 09/10/13 EX/JUL/AUG SOLAR NET METERNG

122.69 91011189 54500000627 CH SOLAR-NET METERING PYMTS

CHECK 333920 TOTAL: 122.69

333921 09/26/2013 PRD 7166 COOK TELECOM, INC 186196 9168391 09/01/2013 09/22/13 72.95
Invoice: 9168391 PW/SEPT13 PAGING SVD

72.95 73637891 542100 O&M - ALLOC FACIL TELEPHONE

CHECK 333921 TOTAL: 72.95

333922 09/26/2013 PRD 142 COPIERS NORTHWEST IN 186197 INV914175 08/31/2013 09/22/13 228.18
Invoice: INV914175 EX/FIN/IR6075 COPIER LEASE

114.09 31011131 545000

EXEC - C/E RENTS & LEASES

114.09 41011141 545000

FIN - C/E ADMIN RENTS & LEASES

186198 INV914176

08/31/2013

09/22/13

293.58

Invoice: INV914176

EX.FIN/COPIER IR6075 MAINT

146.79 31011131 548100

EXEC - C/E MAINT & REPAIRS

146.79 41011141 548100

FIN - C/E ADMIN REPAIRS/MAINT

186291 INV919630

09/13/2013

09/22/13

133.85

Invoice: INV919630

CRT/IR3235I COPIER LEASE

133.85 21011125 545000

COURT - RENTS & LEASES - OPER

186292 INV919631

09/13/2013

09/22/13

27.56

Invoice: INV919631

CRT/IR32351I COPIER MAINT

27.56 21011125 548100

COURT - REPAIRS

CHECK 333922 TOTAL: 683.17

333923 09/26/2013 PRD 7824 CURRAN, THOMAS & LAN 186156 33705 09/12/2013 09/22/13 416.46
Invoice: 33705

416.46 411 122100

WATER ACCOUNTS RECEIVABLE

CHECK 333923 TOTAL: 416.46

333924 09/26/2013 PRD 7833 DIVE RESCUE INTERNAT 186315 165776 08/19/2013 09/22/13 335.00
Invoice: 165776 POL/UNDERWATER INVESTIG/816

335.00 54025212 443410

MARINE - TRAINING

CHECK 333924 TOTAL: 335.00

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CASH ACCOUNT: 635 111100 CASH
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INVOICE DTL DESC

333925	09/26/2013	PRTD	7510	EXPERIAN	186281	CD1405002818	08/30/2013	09/22/13	92.14	
Invoice: CD1405002818										
					92.14	52011212	549100	POL/SEPT CREDIT CHECK SVC		
					PD-C/E-INV-DUES/SUBSCR/MEMBRSH					
					CHECK 333925 TOTAL:					92.14
333926	09/26/2013	PRTD	7828	FARAH, JEFFREY	186161	33710	09/12/2013	09/22/13	14.68	
Invoice: 33710										
					14.68	411	122100	WATER ACCOUNTS RECEIVABLE		
					CHECK 333926 TOTAL:					14.68
333927	09/26/2013	PRTD	1953	FERGUSON ENTERPRISES	186282	0392924	09/05/2013	09/22/13	1,723.70	
Invoice: 0392924										
					1,723.70	73637956	531100	PW/5/8 X 3/4 LF SR2/RUB MTR		
					O&M ALLOC-WTR/RBW/SWR/SIS-SUPL					
					CHECK 333927 TOTAL:					1,723.70
333928	09/26/2013	PRTD	7825	FISHER, STEPHEN M	186157	33706	09/12/2013	09/22/13	100.00	
Invoice: 33706										
					100.00	411	122100	WATER ACCOUNTS RECEIVABLE		
					CHECK 333928 TOTAL:					100.00
333929	09/26/2013	PRTD	268	HOUSING RESOURCES BO	186199	2013-143	09/01/2013	21300121 09/22/13	750.00	
Invoice: 2013-143										
					750.00	31180592	54130400297	AUG13 MOBIL HOME-DFLT FEES		
					HRB-IMHP SPACE RENT DEFAULT					
					186200	2013-142		08/01/2013 21300121 09/22/13	750.00	
Invoice: 2013-142										
					750.00	31180592	54130400297	JUL13 MOBIL HOME-DFLT FEES		
					HRB-IMHP SPACE RENT DEFAULT					
					CHECK 333929 TOTAL:					1,500.00
333930	09/26/2013	PRTD	277	INSLEE BEST DOEZIE &	186240	194566	09/03/2013	09/22/13	297.60	
Invoice: 194566										
					297.60	32011152	54111100184	LEGAL/MCNABB REVIEW/RESEARCH		
					MCNABB-LITIGATION-OUTSIDE ATTY					
					CHECK 333930 TOTAL:					297.60
333931	09/26/2013	PRTD	338	KITSAP COUNTY SHERIF	186283	09/04/13	09/04/2013	09/22/13	2,922.96	
Invoice: 09/04/13										
					2,922.96	51011236	551000	POL/JUL13 PRISONER BOARD		
					POLICE - C/E PRISONER DETENT'N					

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CASH ACCOUNT: 635 111100 CASH
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INVOICE DTL DESC

CHECK 333931 TOTAL: 2,922.96

333932 09/26/2013 PRD 1505 KITSAP COUNTY TREASU 186203 09/04/13 09/04/2013 09/22/13 144.56
Invoice: 09/04/13

105.44 41612860 586000 OUT COURT REMIT
39.12 41613860 586000 CRIME VICTIMS-OUT
COUNTY LAW LIB - DISB OUT

CHECK 333932 TOTAL: 144.56

333933 09/26/2013 PRD 315 KITSAP HUMANE SOCIET 186201 720 09/01/2013 21300004 09/22/13 4,828.40
Invoice: 720

4,828.40 91011393 541100 SEP13 ANIMAL CONTROL 2013
FIN - C/E ANIMAL CONTROL FEES

CHECK 333933 TOTAL: 4,828.40

333934 09/26/2013 PRD 309 KITSAP TIRE CENTER I 186202 184713 08/29/2013 09/22/13 921.49
Invoice: 184713

460.75 73111423 548100 PW/2 TIRES/EQ#81
460.74 73111427 548100 REPAIRS & MAINTENANCE
O&M-ACCESS RDSIDE R&M

Invoice: 185012

186253 185012 09/13/2013 09/22/13 956.79
PW/2 TIRES-VEH#81
478.40 73111423 548100 REPAIRS & MAINTENANCE
478.39 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 333934 TOTAL: 1,878.28

333935 09/26/2013 PRD 6577 LAKESIDE INDUSTRIES 186204 14100026MB 08/28/2013 09/22/13 1,240.96
Invoice: 14100026MB

1,240.96 73111423 531100 PW/10.35 TONS ASPHALT
OFFICE SUPPLIES

CHECK 333935 TOTAL: 1,240.96

333936 09/26/2013 PRD 5011 LEXISNEXIS RISK DATA 186284 20130831 08/31/2013 09/22/13 54.30
Invoice: 20130831

54.30 52011212 549100 POL/AUG13 INFO SERVICES
PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 333936 TOTAL: 54.30

333937 09/26/2013 PRD 163 DENNIS MARTIN 186285 09/02/13 09/02/2013 09/22/13 104.90
Invoice: 09/02/13

104.90 91029211 521500 POL/LEOFF1 MED REIMBURSEMENT
POLICE - INS ADD MEDICAL COSTS

CHECK 333937 TOTAL: 104.90

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CASH ACCOUNT: 635			111100	CASH				INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC											
333938	09/26/2013	PRTD	7038 MOON SECURITY SERVIC	186293	669303	08/31/2013	09/22/13				341.00
Invoice: 669303				341.00	21011232 545000	CRT/SECURITY SVC C1000732 COURT-ELECT HOME DET'N-EQ RENT					
Invoice: 669304				186294	669304	08/31/2013	09/22/13				341.00
				341.00	21011232 545000	CRT/SECURITY SVC C20668102 COURT-ELECT HOME DET'N-EQ RENT					
Invoice: 669305				186295	669305	08/31/2013	09/22/13				341.00
				341.00	21011232 545000	CRT/SECURITY SVC C10702 COURT-ELECT HOME DET'N-EQ RENT					
										CHECK 333938 TOTAL:	1,023.00
333939	09/26/2013	PRTD	2574 NATIONAL BARRICADE C	186254	248464	08/26/2013	09/22/13				241.12
Invoice: 248464				241.12	990 141100	PW/DELINIATOR POST/BASE UNIT MERCHANDISE					
										CHECK 333939 TOTAL:	241.12
333940	09/26/2013	PRTD	4111 OLYMPIC SPRINGS INC	186286	250498	08/31/2013	09/22/13				70.81
Invoice: 250498				70.81	51011215 531100	POL/PURIFIED WATER POLICE - C/E FACIL SUPPLIES					
										CHECK 333940 TOTAL:	70.81
333941	09/26/2013	PRTD	5977 PAPER PRODUCTS ETC	186205	502094	09/04/2013	09/22/13				44.44
Invoice: 502094				44.44	64011582 531100	PCD/LEGAL EXPANDING FILE LONG - C/E OFFICE SUPPLIES					
Invoice: 502134				186206	502134	09/06/2013	09/22/13				97.52
				97.52	61011581 531100	PCD/COPY PAPER/LASER PSTCRDS PCD - C/E ADMIN SUPPLIES					
Invoice: 502158				186207	502158	09/12/2013	09/22/13				221.18
				18.44	62471591 531100	PCD/MISC OFFICE SUPPLIES BLDG - BLDG OFFICE SUPPLIES					
				9.02	65470597 531100	CODE - DEV OFFICE SUPPLIES					
				20.98	63470588 531100	CUR - DEV DEV PLAN OFC SUPPLY					
				172.74	63011586 531100	CUR - C/E OFC SUPPLIES					
Invoice: 502160				186241	502160	09/16/2013	09/22/13				168.57
				168.57	61011581 531100	PCD/SONY CYBER SHOT DSC PCD - C/E ADMIN SUPPLIES					
Invoice: 502163				186242	502163	09/13/2013	09/22/13				127.92
				127.92	61011581 531100	PCD/SONY 32 GB MEMORY STICK PCD - C/E ADMIN SUPPLIES					

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CASH ACCOUNT: 635 111100 CASH
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Invoice: 502164	186243	502164	09/13/2013	09/22/13	64.06
			PCD/SONY 16 GB MEMORY STICK		
	64.06	61011581 531100	PCD - C/E ADMIN SUPPLIES		
Invoice: 502138	186255	502138	09/09/2013	09/22/13	340.43
			PW/LORELL ECON CHAIR		
	340.43	73011215 531100	O&M-C/E-POLICE FAC-SUPPLIES		
			CHECK	333941 TOTAL:	1,064.12
333942 09/26/2013 PRTD	7712	PENDLETON CONSULTING	186208	08/31/13	457.00
Invoice: 08/31/13					
	457.00	51011211 541100	08/31/2013 21300081 09/22/13		
			REVIEW OF POLICE DEPARTMENT		
			PD-C/E-ADM-PROF SVCS		
			CHECK	333942 TOTAL:	457.00
333943 09/26/2013 PRTD	7153	PORT MADISON ENTERPR	186209	CS00016036	240.00
Invoice: CS00016036					
	240.00	990 141100	07/30/2013 09/22/13		
			PW/1/4" MINUS BASALT		
			MERCHANDISE		
			CHECK	333943 TOTAL:	240.00
333944 09/26/2013 PRTD	7832	POULSBO MUNICIPAL CO	186316	#1	240.00
Invoice: #1					
	240.00	21011232 545000	09/11/2013 09/22/13		
			CRT/ELECT HOM MONIT-12015818		
			COURT-ELECT HOME DET'N-EQ RENT		
			CHECK	333944 TOTAL:	240.00
333945 09/26/2013 PRTD	4112	PROTHMAN COMPANY	186210	2013-4046	8,034.00
Invoice: 2013-4046					
	8,034.00	46011161 54110000640	09/03/2013 21300118 09/22/13		
			INTERIM PW DIRECTOR SERVICES		
			PW DIR SEARCH-INTERIM PW DIR		
			CHECK	333945 TOTAL:	8,034.00
333946 09/26/2013 PRTD	4698	PUBLIC SAFETY CENTER	186287	5444619	265.54
Invoice: 5444619					
	265.54	53011212 531100	09/06/2013 09/22/13		
			POL/6V 2.5 AH NICAD BATTs		
			PD-C/E-PATROL SUPPLIES		
			CHECK	333946 TOTAL:	265.54
333947 09/26/2013 PRTD	1205	PUGET SOUND ENERGY	186317	837SEPT13	5,052.95
Invoice: 837SEPT13					
	5,052.95	91011189 547100	09/10/2013 09/22/13		
			CITY HALL 200006410837		
			GG-C/E-CITY HALL-ELECTRIC		

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CASH ACCOUNT: 635 111100 CASH
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CHECK 333947 TOTAL: 5,052.95

333948 09/26/2013 PRD 7435 KANMAN INC
Invoice: 13-2180-1005

186256 13-2180-1005
90.00 73435838 545000
90.00 73011897 545000

09/01/2013 09/22/13
SEP13 RENTAL DECANT/SHOP
O&M-DECANT-RENTS
O&M-C/E-PWYD FAC-RENTS

180.00

Invoice: 13-2180-1006

186257 13-2180-1006
90.00 73011768 545000

09/01/2013 09/22/13
SEP13 RENTAL PRITCHARD PRK
O&M-C/E-PARKS-OP LEASES

90.00

CHECK 333948 TOTAL: 270.00

333949 09/26/2013 PRD 5431 RAY PETERSON
Invoice: 344015

186258 344015
104.25 91111427 547900

09/09/2013 09/22/13
PW/12 YDS BRANCHES DUMP FEE
GG-STREET-ROADSIDE-GARBAGE

104.25

Invoice: 344017

186259 344017
17.37 91111427 547900

09/12/2013 09/22/13
PW/2 YDS BRUSH DUMP FEE
GG-STREET-ROADSIDE-GARBAGE

17.37

CHECK 333949 TOTAL: 121.62

333950 09/26/2013 PRD 6394 RECALL SECURE DESTRU 186288 2039731611
Invoice: 2039731611

58.21 51011211 541100

08/24/2013 09/22/13
POL/MOBILE SHREDDING SVC
PD-C/E-ADM-PROF SVCS

58.21

Invoice: 0090681674

186296 0090681674
58.21 21011125 541100

08/24/2013 09/22/13
CRT/AUG MOBIL SHREDDING SVC
COURT - PROFESSIONAL SERVICES

58.21

CHECK 333950 TOTAL: 116.42

333951 09/26/2013 PRD 557 RELIABLE STORAGE BAI 186211 7796
Invoice: 7796

484.00 61470581 545000

09/06/2013 09/22/13
PCD/SEPT13 RENT M007, M008
PCD - DEV ADMIN RENTS & LEASES

484.00

CHECK 333951 TOTAL: 484.00

333952 09/26/2013 PRD 408 ROLLING BAY COMMERCIAL 186212 2013-9
Invoice: 2013-9

2,348.71 91011255 545000

09/03/2013 21300013 09/22/13
SEP13 MUNIC COURT BLDG LEASE
GG-C/E-COURT BLDG-RENT

2,348.71

CHECK 333952 TOTAL: 2,348.71

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CASH ACCOUNT: 635 111100 CASH

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333953 09/26/2013 PRD 618 SAFEWAY INC 186298 2387461 09/14/2013 09/22/13 4.98
 Invoice: 2387461 POL/WORKED MEAL-ICE

4.98 51011211 539100 PD-C/E-ADM-WORKED MEALS
 CHECK 333953 TOTAL: 4.98

333954 09/26/2013 PRD 7786 SCARLET ROAD 186299 09/03/13 09/03/2013 09/22/13 200.00
 Invoice: 09/03/13 POL/REFUND SECURITY DEPOSIT

200.00 62238 386000 PARK/DOCK USE DEPOSIT

186300 09/09/13 09/09/2013 09/22/13 25.00
 Invoice: 09/09/13 POL/REFUND SPEC EVENT APP FEE
 24.75 01132 321300 CUR EXP - FIREWORKS PERMIT
 .25 01132 322900 OTHER NON-BUS.LICENSES/PERMITS

CHECK 333954 TOTAL: 225.00

333955 09/26/2013 PRD 7446 STAFFORD L. SMITH 186260 08/31/13 08/31/2013 09/22/13 2,075.00
 Invoice: 08/31/13 HEX/16.6 HRS HEARING EXAM SVC

2,075.00 34470586 541110 HEX - DEV HEARING EX & PRO TEM

CHECK 333955 TOTAL: 2,075.00

333956 09/26/2013 PRD 2467 STAPLES ADVANTAGE 186213 3208738316 08/31/2013 09/22/13 145.59
 Invoice: 3208738316 FIN/LABELS/NEON PAPER/CUPS

145.59 41011141 531100 FIN - C/E ADMIN SUPPLIES

CHECK 333956 TOTAL: 145.59

333957 09/26/2013 PRD 3843 EIKO SHIBAYAMA, P.R. 186245 09/26/13 09/26/2013 21300076 09/22/13 6,631.00
 Invoice: 09/26/13 2013 3Q LAND PURCHASE INTEREST

6,631.00 91021921 783000 FIN-OS INTEREST EXP

CHECK 333957 TOTAL: 6,631.00

333958 09/26/2013 PRD 558 TOWN & COUNTRY MARKE 186214 08/11/13 08/11/2013 09/22/13 34.01
 Invoice: 08/11/13 EX/COUNCIL RETREAT REFRESHMT

34.01 11011116 539100 COUNCIL-C/E-WORKED MEALS

186215 08/23/13 08/11/2013 09/22/13 136.74
 Invoice: 08/23/13 EX/HPO TRAINING ESPRESSO
 136.74 33011164 44345000645 HIGH PERF ORG TRAIN-TRAVEL,ETC

186216 08/26/13 08/26/2013 09/22/13 88.16
 Invoice: 08/26/13 EX/HPO TRAINING SNACKS
 88.16 33011164 44345000645 HIGH PERF ORG TRAIN-TRAVEL,ETC

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CASH ACCOUNT: 635 111100 CASH
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Invoice: 08/27/13	186217	08/27/13	08/27/2013	09/22/13	221.48	
			EX/HPO TRAINING LUNCH/CREAM			
	221.48	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC		
Invoice: 08/29/13	186218	08/29/13	08/29/2013	09/22/13	3.58	
			EX/HPO TRAINING CREAM			
	3.58	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC		
Invoice: 08/28/13	186219	08/28/13	08/28/2013	09/22/13	216.11	
			EX/HPO TRAINING LUNCH			
	216.11	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC		
Invoice: 08/29/13A	186220	08/29/13A	08/29/2013	09/22/13	216.11	
			EX/HPO TRAINING LUNCH			
	216.11	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC		
			CHECK	333958 TOTAL:	916.19	
333959 09/26/2013 PRD	560 TWISS ANALYTICAL INC	186221	13-61947	08/29/2013	09/22/13	41.40
Invoice: 13-61947				PW/WWTP WTR TESTING		
	41.40	73425358	54110000391	LAB & TESTING SVCS-WWTP		
Invoice: 13-61978	186222	13-61978	08/30/2013	09/22/13	57.96	
			PW/WINSLOW WTR TESTING			
	57.96	73411345	54110000391	LAB SVCS-WATER		
Invoice: 13-59827	186301	13-59827	06/05/2013	09/22/13	552.92	
			PW/LAB WRK SHOULDER SPOILS			
	552.92	73431835	541100	PROFESSIONAL SERVICES		
Invoice: 13-+62106	186302	13-+62106	09/04/2013	09/22/13	165.60	
			PW/O&M WTR TESTING			
	165.60	73011897	54110000391	LAB SVCS-PW YARD FAC		
Invoice: 13-62147	186303	13-62147	09/05/2013	09/22/13	38.64	
			PW/WINSLOW WTR TESTING			
	38.64	73411345	54110000391	LAB SVCS-WATER		
Invoice: 13-62148	186304	13-62148	09/05/2013	09/22/13	19.32	
			PW/O&M WTR TESTING			
	19.32	73011897	54110000391	LAB SVCS-PW YARD FAC		
Invoice: 13-62149	186305	13-62149	09/05/2013	09/22/13	19.32	
			PW/ROCKAWAY WTR TESTING			
	19.32	73415345	54110000391	LAB SVCS-WATER ROCKAWAY		
			CHECK	333959 TOTAL:	895.16	

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

333960 09/26/2013 PRD 2190 UNITED PARCEL SERVIC 186306 000028Y3Y1363 09/07/2013 09/22/13 17.14
Invoice: 000028Y3Y1363 POL/GRND SHIP-PRINTS LAB
17.14 91011215 542500 GG-C/E-PD-POSTAGE

CHECK 333960 TOTAL: 17.14

333961 09/26/2013 PRD 2425 THE UPS STORE #1265 186307 08/08/13 09/08/2013 09/22/13 26.10
Invoice: 08/08/13 CRT/ROCHE GROUND SHIP
26.10 91011255 542500 GG-C/E-COURT BLDG-POSTAGE

CHECK 333961 TOTAL: 26.10

333962 09/26/2013 PRD 553 UTILITIES UNDERGROUN 186261 3080097 08/31/2013 09/22/13 118.44
Invoice: 3080097 PW/94 EXCAVATION NOTICES
118.44 73637893 54110000393 O&M ALLOC-LOCATING SVCS

CHECK 333962 TOTAL: 118.44

333963 09/26/2013 PRD 1485 VERIZON WIRELESS 186223 9710857094 09/01/2013 09/22/13 2,403.72
Invoice: 9710857094 CITY WIDE CELL PHONE SERVICE
2,403.72 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 333963 TOTAL: 2,403.72

333964 09/26/2013 PRD 5457 VERN'S ORGANIC TOPSO 186262 09/09/13 09/09/2013 09/22/13 2,470.65
Invoice: 09/09/13 PW/35 YDS FIRE PLAYCHIPS
2,470.65 73011768 531100 O&M-C/E-PARKS-SUPPLIES

CHECK 333964 TOTAL: 2,470.65

333965 09/26/2013 PRD 167 WA ST DEPT OF ECOLOG 186308 2014-BA0020907 08/19/2013 09/22/13 1,622.29
Invoice: 2014-BA0020907 2014 BIOSOLIDS ANNUAL PERMIT
1,622.29 73425358 549800 O&M-WWTP-PERMIT

CHECK 333965 TOTAL: 1,622.29

333966 09/26/2013 PRD 969 WA ST DEPT OF LICENS 186319 F155422 09/04/2013 09/22/13 18.00
Invoice: F155422 CPL/F155422/ORIGINAL+FBI
18.00 41654860 586000 GUN PERMIT OUT

186320 F155423 09/05/2013 09/22/13 18.00

Invoice: F155423 CPL/F155423/ORIGINAL+FBI
18.00 41654860 586000 GUN PERMIT OUT

186321 F155421 09/09/2013 09/22/13 18.00

09/18/2013 08:55 |CITY OF BAINBRIDGE ISLAND
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PG 17
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

Invoice: F155421

CPL/F155421/ORIGINAL+FBI

18.00 41654860 586000

GUN PERMIT OUT

Invoice: F155426

186322 F155426

09/09/2013

09/22/13

18.00

CPL/F155426/RENEWAL

18.00 41654860 586000

GUN PERMIT OUT

Invoice: F155430

186323 F155430

09/16/2013

09/22/13

21.00

CPL/F155430/LATE RENEWAL

21.00 41654860 586000

GUN PERMIT OUT

Invoice: F155431

186324 F155431

09/16/2013

09/22/13

18.00

CPL/F155431/RENEWAL

18.00 41654860 586000

GUN PERMIT OUT

CHECK 333966 TOTAL:

111.00

333967 09/26/2013 PRTD 4104 WA ST FERRIES
Invoice: RK213470

186224 RK213470

08/31/2013

09/22/13

283.50

AUG 2013 WAVE2GO FERRY CHRGS

7.70 41011141 543100

FIN - C/E ADMIN TRAVEL EXPENSE

98.40 51011211 543100

PD-C/E-ADM-TRAVEL

15.40 72011321 543100

ENG - C/E ADMIN TRAVEL EXPENSE

162.00 73011189 543100

O&M-FAC-TRAVEL (NOT MEALS/LODG

CHECK 333967 TOTAL:

283.50

333968 09/26/2013 PRTD 2251 WA ST TREASURER
Invoice: 09/06/13

186225 09/06/13

09/06/2013

09/22/13

6,277.68

AUG13 OUT COURT REMIT

2,634.00 41611860 586000

PSEA 60% OUT

1,384.48 41610860 586000

PSEA 30% OUT

90.69 41619860 586000

PSEA 3 - STATE DISB OUT

13.25 41619860 586000

PSEA 3 - STATE DISB OUT

465.08 41616860 586000

THEFT PRV&TR BRAIN INJ-OUT

92.98 41616860 586000

THEFT PRV&TR BRAIN INJ-OUT

904.43 41614860 586000

JUDICIAL INFO SYST.-OUT

2.85 41615860 586000

BREATH TEST-CUSTODIAL

16.17 41615860 586000

BREATH TEST-CUSTODIAL

255.58 41618860 586000

TRAUMA CARE-OUT

80.39 41618860 586000

TRAUMA CARE-OUT

50.67 41618860 586000

TRAUMA CARE-OUT

287.11 41618860 586000

TRAUMA CARE-OUT

Invoice: 09/06/13-SBCC

186226 09/06/13-SBCC

09/06/2013

09/22/13

134.50

AUG13 BUILDING SURCHARGE

134.50 41652860 586000

SBCC BLDG.-OUT

CHECK 333968 TOTAL:

6,412.18

09/18/2013 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 18
apcsbdb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

333969	09/26/2013	PRTD	499 WESTBAY AUTO PARTS I	186246	883366	08/22/2013		09/22/13	11.75
Invoice: 883366						PW/FUEL FILTERS			

11.75	990	141100	MERCHANDISE
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Invoice: 886549

186247	886549	09/03/2013	09/22/13	58.72
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PW/OIL/FUEL/AIR FILTERS

58.72	990	141100	MERCHANDISE
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Invoice: 884436

186263	884436	08/26/2013	09/22/13	6.91
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PW/FUEL FILTERS X 4

6.91	990	141100	MERCHANDISE
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Invoice: 888708

186264	888708	09/11/2013	09/22/13	259.32
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PWBRAKE ROTOR/POL VEH#121

259.32	53011212	531100	PD-C/E-PATROL SUPPLIES
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Invoice: 888766

186265	888766	09/11/2013	09/22/13	31.15
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PW/SOLVENT X 12

31.15	73638935	531100	OFFICE SUPPLIES
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Invoice: 889085

186266	889085	09/12/2013	09/22/13	52.08
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PW/GLOVE-AL X 4

52.08	73638935	531100	OFFICE SUPPLIES
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Invoice: 889462

186267	889462	09/13/2013	09/22/13	2.65
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PW/AAA INDUSTRIAL X 4

2.65	73638935	531100	OFFICE SUPPLIES
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Invoice: 889461

186268	889461	09/13/2013	09/22/13	52.02
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PW/SPACE DRYER X 2

52.02	73011151	531100	O&M-C/E-PD FLEET-SUPPLIES
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CHECK	333969	TOTAL:	474.60
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NUMBER OF CHECKS	75	*** CASH ACCOUNT TOTAL ***	94,750.31
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COUNT	AMOUNT
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TOTAL PRINTED CHECKS	75	94,750.31
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*** GRAND TOTAL ***	94,750.31
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09/18/2013 08:55 |CITY OF BAINBRIDGE ISLAND
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PG 19
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 9	135								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		47,284.92	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			94,750.31
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		11,145.75	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		691.77	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		13,246.25	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		7,213.86	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		4,024.31	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		1,840.68	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		3,597.44	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		3,446.83	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000						AFFORD HSG - ACCOUNTS PAYABLE		1,500.00	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		558.50	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
APP 622-213000						ACCOUNTS PAYABLE		200.00	
09/26/2013	09/22/13	092613				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								94,750.31	94,750.31
APP 631-130000						DUE TO/FROM CLEARING		81,504.06	
09/26/2013	09/22/13	092613							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			47,284.92
09/26/2013	09/22/13	092613							
APP 402-130000						DUE TO/FROM CLEARING			11,145.75
09/26/2013	09/22/13	092613							
APP 403-130000						DUE TO/FROM CLEARING			691.77
09/26/2013	09/22/13	092613							
APP 650-130000						DUE TO/FROM CLEARING			7,213.86
09/26/2013	09/22/13	092613							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			4,024.31
09/26/2013	09/22/13	092613							
APP 401-130000						DUE TO/FROM CLEARING			1,840.68
09/26/2013	09/22/13	092613							
APP 407-130000						DUE TO/FROM CLEARING			3,597.44
09/26/2013	09/22/13	092613							
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			3,446.83

09/18/2013 08:55
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 20
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
09/26/2013	09/22/13	092613							
APP 108-130000						AFFORD HSG DUE TO/FROM CLEAR'G			1,500.00
09/26/2013	09/22/13	092613							
APP 901-130000						DUE TO/FROM CLEARING			558.50
09/26/2013	09/22/13	092613							
APP 622-130000						DUE TO/FROM CLEARING			200.00
09/26/2013	09/22/13	092613							
SYSTEM GENERATED ENTRIES TOTAL								81,504.06	81,504.06
JOURNAL 2013/09/135 TOTAL								176,254.37	176,254.37

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|PG 21
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 9	135	09/26/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING		47,284.92
001-213000			GENERAL - ACCOUNTS PAYABLE	47,284.92	
			FUND TOTAL	47,284.92	47,284.92
101 STREET FUND	2013 9	135	09/26/2013		
101-130000			STREETS - DUE TO/FROM CLEARING		4,024.31
101-213000			STREETS - ACCOUNTS PAYABLE	4,024.31	
			FUND TOTAL	4,024.31	4,024.31
104 CIVIC IMPROVEMENT FUND	2013 9	135	09/26/2013		
104-130000			CIVIC IMPR DUE TO/FROM CLEAR'G		3,446.83
104-213000			CIVIC IMPR - ACCOUNTS PAYABLE	3,446.83	
			FUND TOTAL	3,446.83	3,446.83
108 AFFORDABLE HOUSING FUND	2013 9	135	09/26/2013		
108-130000			AFFORD HSG DUE TO/FROM CLEAR'G		1,500.00
108-213000			AFFORD HSG - ACCOUNTS PAYABLE	1,500.00	
			FUND TOTAL	1,500.00	1,500.00
401 WATER OPERATING FUND	2013 9	135	09/26/2013		
401-130000			DUE TO/FROM CLEARING		1,840.68
401-213000			ACCOUNTS PAYABLE	1,840.68	
			FUND TOTAL	1,840.68	1,840.68
402 SEWER OPERATING FUND	2013 9	135	09/26/2013		
402-130000			DUE TO/FROM CLEARING		11,145.75
402-213000			ACCOUNTS PAYABLE	11,145.75	
			FUND TOTAL	11,145.75	11,145.75
403 STORM & SURFACE WATER FUND	2013 9	135	09/26/2013		
403-130000			DUE TO/FROM CLEARING		691.77
403-213000			ACCOUNTS PAYABLE	691.77	
			FUND TOTAL	691.77	691.77
407 BUILDING & DEVELOPMENT FUND	2013 9	135	09/26/2013		
407-130000			DUE TO/FROM CLEARING		3,597.44
407-213000			ACCOUNTS PAYABLE	3,597.44	
			FUND TOTAL	3,597.44	3,597.44
622 EXPENDABLE TRUST FUND	2013 9	135	09/26/2013		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

PG 22
apcshdsb

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622-130000				DUE TO/FROM CLEARING		200.00
622-213000				ACCOUNTS PAYABLE	200.00	
				FUND TOTAL	200.00	200.00
631 CLEARING FUND	2013 9	135	09/26/2013			
631-130000				DUE TO/FROM CLEARING	81,504.06	
631-213000				ACCOUNTS PAYABLE	13,246.25	
635-111100				CASH		94,750.31
				FUND TOTAL	94,750.31	94,750.31
650 AGENCY FUND	2013 9	135	09/26/2013			
650-130000				DUE TO/FROM CLEARING		7,213.86
650-213000				ACCOUNTS PAYABLE	7,213.86	
				FUND TOTAL	7,213.86	7,213.86
901 GENERAL LONG TERM DEBT	2013 9	135	09/26/2013			
901-130000				DUE TO/FROM CLEARING		558.50
901-213000				ACCOUNTS PAYABLE	558.50	
				FUND TOTAL	558.50	558.50

09/18/2013 08:55 |CITY OF BAINBRIDGE ISLAND
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|PG 23
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	81,504.06	
001 GENERAL FUND		47,284.92
402 SEWER OPERATING FUND		11,145.75
403 STORM & SURFACE WATER FUND		691.77
650 AGENCY FUND		7,213.86
101 STREET FUND		4,024.31
401 WATER OPERATING FUND		1,840.68
407 BUILDING & DEVELOPMENT FUND		3,597.44
104 CIVIC IMPROVEMENT FUND		3,446.83
108 AFFORDABLE HOUSING FUND		1,500.00
901 GENERAL LONG TERM DEBT		558.50
622 EXPENDABLE TRUST FUND		200.00
TOTAL	81,504.06	81,504.06

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

09/12/2013 13:46 |CITY OF BAINBRIDGE ISLAND
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PG 1
apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

106	09/12/2013	PRTD	5262 LIDEN LAND DEV & EXC	186155	RETREL-582	09/11/2013	RT091213	2,711.39
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Invoice: RETREL-582

RET REL YAQUINA MANITOU REPR

2,711.39 41628860 586000

RETAINAGE RELEASE

CHECK 106 TOTAL: 2,711.39

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 2,711.39

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 2,711.39

*** GRAND TOTAL *** 2,711.39

09/12/2013 13:46 |CITY OF BAINBRIDGE ISLAND
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PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT

EFF DATE JNL DESC REF 1 REF 2 REF 3

ACCOUNT DESC

T OB

DEBIT

CREDIT

LINE DESC

2013 9 94

APP 622-213000

09/12/2013 RT091213 091213

ACCOUNTS PAYABLE

2,711.39

AP CASH DISBURSEMENTS JOURNAL

APP 628-111100

09/12/2013 RT091213 091213

CASH-RETAINAGE

2,711.39

AP CASH DISBURSEMENTS JOURNAL

JOURNAL 2013/09/94 TOTAL

2,711.39

2,711.39

09/12/2013 13:46
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
622 EXPENDABLE TRUST FUND	2013 9	94	09/12/2013		
622-213000			ACCOUNTS PAYABLE	2,711.39	
628-111100			CASH-RETAINAGE		2,711.39
			FUND TOTAL	2,711.39	2,711.39

** END OF REPORT - Generated by Linda Steinberg **

09/13/2013 09:43 |CITY OF BAINBRIDGE ISLAND
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PG 1
apcshdsb

Manual

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

333892 09/13/2013 PRD 333 KITSAP COUNTY AUDITO 186163 216995 08/21/2013 M091313 148.00

Invoice: 216995

CLRK/RC DOC-GREENSPT/RENELEY

148.00 36011143 551000

CLERK-RECORDING AT CO AUDITOR

186164 218414

09/04/2013

M091313

149.00

Invoice: 218414

CLERK/REC DOC-GLEASON

149.00 36011143 551000

CLERK-RECORDING AT CO AUDITOR

CHECK 333892 TOTAL: 297.00

333893 09/13/2013 PRD 7801 REDSIDE CONSTRUCTION 186165 PAYREQ1-534 09/03/2013 21300132 M091313 344,044.00

Invoice: PAYREQ1-534

ROCKAWAY BEACH REPAIR

344,044.00 72321953 66300000534 ROCKAWAY BEACH-CONSTR

CHECK 333893 TOTAL: 344,044.00

333894 09/13/2013 PRD 601 SOUND REPROGRAPHICS 186166 19036 05/20/2013 M091313 72.94

Invoice: 19036

PCD/DIGITAL PROC CHARGE

72.94 62471591 549100

BLDG - BLDG DUES/SUBSCRIPTIONS

CHECK 333894 TOTAL: 72.94

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 344,413.94

COUNT AMOUNT

TOTAL PRINTED CHECKS 3 344,413.94

*** GRAND TOTAL *** 344,413.94

09/13/2013 09:43 |CITY OF BAINBRIDGE ISLAND
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PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT					LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3				
2013 9 106								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		297.00	
09/13/2013	M091313	091313			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			344,413.94
09/13/2013	M091313	091313			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000					ACCOUNTS PAYABLE		344,044.00	
09/13/2013	M091313	091313			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000					ACCOUNTS PAYABLE		72.94	
09/13/2013	M091313	091313			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL							344,413.94	344,413.94
APP 631-130000					DUE TO/FROM CLEARING		344,413.94	
09/13/2013	M091313	091313						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			297.00
09/13/2013	M091313	091313						
APP 301-130000					DUE TO/FROM CLEARING			344,044.00
09/13/2013	M091313	091313						
APP 407-130000					DUE TO/FROM CLEARING			72.94
09/13/2013	M091313	091313						
SYSTEM GENERATED ENTRIES TOTAL							344,413.94	344,413.94
JOURNAL 2013/09/106 TOTAL							688,827.88	688,827.88

09/13/2013 09:43
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 9	106	09/13/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING		297.00
001-213000			GENERAL - ACCOUNTS PAYABLE	297.00	
			FUND TOTAL	297.00	297.00
301 CAPITAL CONSTRUCTION FUND	2013 9	106	09/13/2013		
301-130000			DUE TO/FROM CLEARING		344,044.00
301-213000			ACCOUNTS PAYABLE	344,044.00	
			FUND TOTAL	344,044.00	344,044.00
407 BUILDING & DEVELOPMENT FUND	2013 9	106	09/13/2013		
407-130000			DUE TO/FROM CLEARING		72.94
407-213000			ACCOUNTS PAYABLE	72.94	
			FUND TOTAL	72.94	72.94
631 CLEARING FUND	2013 9	106	09/13/2013		
631-130000			DUE TO/FROM CLEARING	344,413.94	
635-111100			CASH		344,413.94
			FUND TOTAL	344,413.94	344,413.94

09/13/2013 09:43
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	344,413.94	
001 GENERAL FUND		297.00
301 CAPITAL CONSTRUCTION FUND		344,044.00
407 BUILDING & DEVELOPMENT FUND		72.94
TOTAL	344,413.94	344,413.94

** END OF REPORT - Generated by Linda Steinberg **

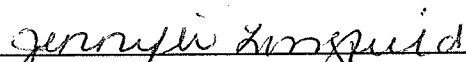
PAYROLL

PAYROLL CHECK RUN: 9 - 20 - 13

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	9/20/2013	028658 - 028765	P/R check run - Direct Deposit	236,635.12
Normal	9/20/2013	106375 - 106379	P/R check run - Regular	7,266.81
Vendor	9/20/2013	106380 - 106391	P/R Vendor check run	75,149.02
EFTPS	9/20/2013		Federal Tax Electronic Transfer	96,913.99
			TOTAL:	415,964.94

Prepared and Reviewed by:  Date 9-19-13
Christy Shipman

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 9-19-13
Jennifer Longfield, Budget & Revenue Manager

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance 2013-31, Establishing the salary for the Municipal Court Judge	Date: September 25, 2013
Agenda Item: New Business	Bill No.: 13-119
Proposed By: Finance Director Ellen Schroer	Referral(s):

BUDGET INFORMATION

Department: Finance	Fund: General	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

Consider an ordinance to establish the salary for the Municipal Court Judge, as described in the Bainbridge Island Municipal Code, and to provide for automatic annual adjustments to reflect future adjustments made by the Washington Citizens' Commission on Salaries for Elected Officials.

History:

In 1984, the Municipal Court of the City of Winslow was established by Ordinance 84-16. It also established that the salary of the Municipal Court Judge shall be fixed by Ordinance.

Budget:

Currently the Municipal Court Judge's salary is budgeted at 0.67 FTE, calculated as a pro-rated amount of 100% of the salary of the district court judge as set by the Washington Citizens' Commission. Ordinance 2013-31 changes the Municipal Court Judge's salary to 95% of the salary of the district court judge as set by the Washington Citizen's Commission. It is the City's intention to continue the practice of pro-rating the salary based on FTE.

RECOMMENDED ACTION

Motion:

I move that the City Council waive second reading and approve Ordinance 2013-31 as amended.

ORDINANCE NO. 2013-31

AN ORDINANCE of the City of Bainbridge Island, Washington establishing the salary for the Municipal Court Judge and amending Section 2.20.040 of the Bainbridge Island Municipal Code.

WHEREAS, under state law and the Bainbridge Island Municipal Code, the salary for municipal court judges must be established by ordinance; and

WHEREAS, under state law, full time or part time municipal court judge positions may be filled by appointment by the city manager; and

WHEREAS, the salary of a district court judge is set by the Washington Citizens' Commission on Salaries for Elected Officials and is currently set at \$144,544; and

WHEREAS, the Bainbridge Island City Council desires that the Bainbridge Island Municipal Court Judge's salary be set at 95% of the current salary of the district court judge as set by the Washington Citizens' Commission on Salaries for Elected Officials; and

WHEREAS, the Bainbridge Island City Council desires that the Bainbridge Island Municipal Court Judge's salary be adjusted automatically to reflect future adjustments made by the Washington Citizens' Commission on Salaries for elected officials.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.20.040 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.20.040 Salaries and costs

The salary of the municipal court judge shall be fixed by ordinance. All costs of operating the municipal court, including, but not limited to, salaries of judges, and court employees, dockets, books of record, forms, furnishings and supplies, shall be paid wholly out of the funds of the city. The city shall provide a suitable place for holding court and pay all expenses of maintaining it.

- A. Effective January 1, 2014, the salary for the Bainbridge Island Municipal Court Judge position shall be set ~~at using~~ 95% of a district court judge's annual salary as the base amount for a full-time equivalent position. The actual annual salary paid to the Bainbridge Island Municipal Court Judge shall be a proration of this base amount equal to the percentage of a full-time equivalent represented by the position.
- B. Commencing September 1, 2014 and thereafter on the first day of September of each successive year, the full-time equivalent base amount for the salary

paid to the Bainbridge Island Municipal Court Judge shall automatically be adjusted to an amount equal to 95% of the salary of district court judges as set by the Washington Citizens' Commission on Salaries for Elected Officials.

Section 2. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL day of , 2013.

APPROVED BY THE MAYOR this day of , 2013.

Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	September 13, 2013
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2013-31

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Rockaway Beach Road Stabilization Project Update	Date: September 25, 2013
Agenda Item: Unfinished Business	Bill No.: 11-061
Proposed By: Public Works Engineering Manager Chris Hammer	

BUDGET INFORMATION

Department/Fund:

Expenditure Req: \$ N/A	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No
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REFERRALS/REVIEW

Study Session:

Recommendation:

City Manager ☐ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Item:

City Council to review information.

Background:

Public Works staff to update City Council on the Rockaway Beach Road Stabilization project status.

RECOMMENDED ACTION

Motion:

Informational Only

Rockaway Beach Stabilization Project

Update



Progress of Work

- Shaft Drilling & Pile Placement completed September 19th. (5 week actual vs. 3 week scheduled)
- Attempting completion of Sea Wall beach work by September 30th. Likely off beach by October 4th.
- Road closure imminent. Likely Monday, Sept. 30th.
- Target substantial completion date and road opening November 15th. Likely to slip to end of November. Paving will be weather dependent.

Change Orders and Claims

- 5 Change Directives and 1 Change Order issued.
Estimated cost = \$10,750.
- Drilling claim received for changed conditions.
6 days @ \$15,000/day = \$100,000
- Redside Construction Contract = \$1,056,432,
Contingency Fund = \$252,000.

Permit Compliance

- Fish window closure extended to September 30th
- Corrective actions taken for permit compliance.
 - Procedure to wash casings prior to placing on beach
 - Notice issued (payment withheld for all items of work) until full compliance documented for operating equipment in water.
 - Notice issued for generator.
- WDFW has informed the City of a pending violation for operating equipment in water.

Questions?



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2014 LTAC Awards – Goals and Available Funds	Date: September 25, 2013
Agenda Item: Unfinished Business	Bill No.: 13-131
Proposed By: LTAC Subcommittee Members Mayor Bonkowski and Councilmember Blossom	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A
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DESCRIPTION/SUMMARY

Action Item:

Planning related to upcoming award cycle for LTAC grants.

History:

The City issues an annual RFP for projects to receive LTAC funding. The RFP includes information on the available funds, eligibility, and scoring criteria.

For 2014, staff estimates funding of \$110,000 will be available to distribute to project recipients. In 2013, the Council approved project awards of roughly \$108,000.

Other changes under consideration for 2014 awards are as follows:

- Expand eligibility requirements for recipients. Previous RFP's required applicants to be federally sanctioned nonprofits under either 501.c.3 or 501.c.6.
- Expand options for recipients to match grant funding. In 2013, the Council approved a new requirement for recipients to demonstrate a 1:1 match for LTAC funding, and allowed up to half of the match to be satisfied by in-kind services and contributions.
- Simplified scoring matrix, with an added criteria to reflect new State reporting requirements. The proposed scoring matrix for 2014 is shown on the attached, as well as the matrix used in 2013.

RECOMMENDED ACTION

Motion:

Information only.

PROPOSED SCORING - 2014

Lodging Fund Project Evaluation – Basic Criteria	Score
A. Expected impact on tourism from visitors travelling more than 50 miles.	20
B. Expected impact on or increase in overnight stays.	30
C. Economic impact on Island businesses, facilities, events, and amenities.	20
D. Applicant's demonstrated history of organizational and project success (not necessarily nor solely LTAC-funded project(s)).	10
E. Potential to draw visitors to the Island and increase overnight stays during the off-season, i.e. Labor Day through Memorial Day.	20
TOTAL POINTS AVAILABLE	100

PREVIOUS SCORING - 2013

Lodging Fund Project Evaluation – Basic Criteria	Score
F. Expected impact on or increase in tourism.	35
G. Expected impact on or increase in overnight stays.	30
H. Economic impact on Island businesses, facilities, events, and amenities.	30
I. Expected enhancements to tourism-related facilities or infrastructure.	30
J. Partnerships with other organizations and businesses to encourage cooperative tourism marketing and minimize duplication of services.	20
K. Project feasibility, including cost effectiveness.	20
L. Applicant's demonstrated history of organizational and project success (not necessarily nor solely LTAC-funded project(s)).	15
M. Plan to measure and assess project impacts as presented in Basic Criteria A, B, C, and D.	10
Basic Evaluation Points Available	175
Bonus Considerations	
N. Potential to draw visitors to the Island and increase overnight stays during the off-season, i.e. Labor Day through Memorial Day.	15
O. Clarity and quality of in-person presentation of project to the LTAC.	10
Additional Bonus Points Available	25
TOTAL POINTS AVAILABLE	200

City of Bainbridge Island
EXECUTIVE DEPARTMENT



MEMORANDUM

TO: Councilmember Steve Bonkowski
Councilmember Sarah Blossom

FROM: Morgan Smith, Deputy City Manager

DATE: August 8, 2013

RE: Notes on LTAC Award Cycle for 2014 Funding

The notes below are intended to highlight some key changes in the administration of LTAC funds effective June 30, 2013. These changes arise from new State legislation that has altered the rules and reporting associated with municipalities' use of LTAC funds. As a basic summary:

- A. Allowable Uses:
 - a. Tourism promotion, operating and marketing for events
 - b. Operating expenses for tourism facilities owned by nonprofits
 - c. Operating and capital expenses for City-owned facilities
 - d. Can no longer support capital expenditures for facilities owned by nonprofits
- B. New Requirements for Applicants – LTAC applicants will need to identify how their proposals increases the number of:
 - a. Overnight stays at paid accommodations
 - b. Visitors traveling more than 50 miles or staying overnight
 - c. Visitors from outside Washington State
 - d. City will revise the application to capture this information
- C. New Requirements for Final Reporting
 - a. Recipients will continue to report on tourism impacts
 - b. Form provided by the State for this reporting will change
 - c. City will manage the task of informing recipients about reporting requirements and format
- D. Other Items
 - a. Any committee “stipulations” should be incorporated in the formal recommendation from the Committee to the City Council. City Council must accept/adopt any stipulations to make them effective

- b. City should not “act” on applications until 45 days after application deadline. Thus, the deadline for applications will determine the earliest date for Council consideration of the funding recommendations. This shouldn’t affect the typical timeline, I just wanted to note for planning purposes.

Below is some more detailed text is from an MRSC reference, but I have edited a bit for clarity and relevance to Bainbridge Island. You may also want to view the webinar on LTAC changes available on the AWC website:

<http://www.youtube.com/watch?v=3Zpsw1wfr-4&feature=youtu.be>

In general, however, Kate Brown and I will work to make sure that we are adjusting LTAC forms and other documents to incorporate the recent changes and will help to communicate the relevant aspects to potential applicants and other stakeholders.

From MRSC website:

1. What Are the Allowable Uses Now?

ESHB 1253 repealed the sunset clauses and made some amendments to **RCW 67.28.1816**. **RCW 67.28.1815**, which also lists uses, is unchanged. The sum total of these changes leaves us with all the same uses that have been allowed since 2007 **except** spending lodging tax funds on capital expenditures for tourism-related facilities owned by non-profit organizations. As a result:

- You can still spend lodging tax funds on tourism promotion, including operating special events and festivals in addition to marketing. All the language in the definition in **RCW 67.28.080(6)** is still there!
- You can spend lodging tax funds for **operating expenditures** of tourism-related facilities owned or operated by nonprofit organizations.
- Spending lodging tax funds for the **operations and capital expenditures of city- and county-owned facilities** was never at risk, so they are still permitted uses and are now specifically mentioned in **Section 1(1)(c) of ESHB 1253**.

Review **pages 32-33** in *A Revenue Guide for Washington Cities and Towns* or **pages 40-41** in *A Revenue Guide for Counties* for a discussion of all these allowed uses.

2. What Are the New Application Requirements?

Section 1(2)(a) of ESHB 1253 states that applicants for any use of lodging tax revenues must now provide:

estimates of how any moneys received will result in increases in the number of people traveling for business or pleasure on a trip:

- (i) Away from their place of residence or business and staying overnight in paid accommodations;
- (ii) To a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or
- (iii) From another country or state outside of their place of residence or their business.

3. What Additional Procedures Apply to Cities and Counties with a Population of 5,000 or More?

As set out in **Section 1(2)(b)** of this bill, applicants for lodging tax funding from a city or county with a population of 5,000 or more must now submit their applications (which must include the estimates listed above) to the city or county lodging tax advisory committee (LTAC). The LTAC must select the candidates for funding from these applicants and provide a list of the candidates and recommended amounts of funding to the city or county for final determination. The city or county legislative body may choose to make awards in the recommended amounts to all, some, or none of the candidates on this list.

4. How do we “harmonize” this new application requirement with the procedures set out in **RCW 67.28.1817(2)?**

Bob Meinig, the MRSC attorney who has graciously allowed me to draft him into working on lodging tax issues, offers the following suggestion:

When an applicant for lodging tax money submits their application to the LTAC, the council could not act on any application that is included among the candidates selected by the LTAC until at least 45 days after the particular application was submitted to the LTAC. It's a bit tortured, but it's the best way I see right now to harmonize these two statutes. I think each jurisdiction should establish a schedule by which applications must be made, for that year or six-month period or whatever, and the council or board (if county) would then not act on the applications until at least 45 days after that deadline.

I think that either the city council or the board of county commissioners or the LTAC, with the consent of the council or board, could establish procedures regarding calls for applications, deadlines, etc.

5. What Are the New Reporting Requirements?

Section 1(2)(c)(i) of the bill provides:

All recipients must provide a report to the municipality describing the actual number of people traveling for business or pleasure on a trip:

(A) away from their place of residence or business and staying overnight in paid accommodations;

(B) to a place fifty miles or more one way from their place of residence or business for the day or staying overnight; or

(C) from another country or state outside of their place of residence or their business.

The city or county receiving a report must make it available to the legislative body and the public and furnish copies to the Joint Legislative Audit and Review Committee (JLARC) and members of the local LTAC. The JLARC must biennially report to the legislature's economic development committees on the use of lodging tax revenues by municipalities. Reporting under this subsection must begin in calendar year 2015.

The statutes say nothing about *when* cities and counties must forward the reports to their legislative body and the JLARC. The JLARC will presumably be coming up with some instructions.



Inside the Legislature

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- ★ History of the State Legislature

Outside the Legislature

- ★ Congress - the Other Washington
- ★ TVW
- ★ Washington Courts
- ★ OFM Fiscal Note Website



[RCWs](#) > [Title 67](#) > [Chapter 67.28](#) > [Section 67.28.1816](#)

[Print Version](#) | *[No disponible en español]*

[67.28.1815](#) << [67.28.1816](#) >> [67.28.1817](#)

RCW 67.28.1816

Lodging tax — Tourism promotion. (Expires June 30, 2013.)

*** CHANGE IN 2013 *** (SEE [1253-S.SL](#)) ***

(1) Lodging tax revenues under this chapter may be used, directly by local jurisdictions or indirectly through a convention and visitors bureau or destination marketing organization, for the marketing and operations of special events and festivals and to support the operations and capital expenditures of tourism-related facilities owned by nonprofit organizations described under section 501(c)(3) and section 501(c)(6) of the internal revenue code of 1986, as amended.

(2) Local jurisdictions that use the lodging tax revenues under this section must submit an annual economic impact report to the *department of community, trade, and economic development for expenditures made beginning January 1, 2008. These reports must include the expenditures by the local jurisdiction for tourism promotion purposes and what is used by a nonprofit organization exempt from taxation under 26 U.S.C. Sec. 501(c)(3) or 501(c)(6). This economic impact report, at a minimum, must include: (a) The total revenue received under this chapter for each year; (b) the list of festivals, special events, or nonprofit 501(c)(3) or 501(c)(6) organizations that received funds under this chapter; (c) the list of festivals, special events, or tourism facilities sponsored or owned by the local jurisdiction that received funds under this chapter; (d) the amount of revenue expended on each festival, special event, or tourism-related facility owned or sponsored by a nonprofit 501(c)(3) or 501(c)(6) organization or local jurisdiction; (e) the estimated number of tourists, persons traveling over fifty miles to the destination, persons remaining at the destination overnight, and lodging stays generated per festival, special event, or tourism-related facility owned or sponsored by a nonprofit 501(c)(3) or 501(c)(6) organization or local jurisdiction; and (f) any other measurements the local government finds that demonstrate the impact of the increased tourism attributable to the festival, special event, or tourism-related facility owned or sponsored by a nonprofit 501(c)(3) or 501(c)(6) organization or local jurisdiction.

(3) The joint legislative audit and review committee must report to the legislature and the governor on the use and economic impact of lodging tax revenues by local jurisdictions since January 1, 2008, to support festivals, special events, and tourism-related facilities owned or sponsored by a nonprofit organization under section 501(c)(3) or 501(c)(6) of the internal revenue code of 1986, as amended, or a local jurisdiction, and the economic impact generated by these festivals, events, and facilities. This report shall be due September 1, 2012.

(4) Reporting under this section must begin with calendar year 2008.

(5) This section expires June 30, 2013.

[2008 c 28 § 1; 2007 c 497 § 2.]

Notes:

***Reviser's note:** The "department of community, trade, and economic development" was renamed the "department of commerce" by 2009 c 565.

UPDATE on

CIVIC IMPROVEMENT FUND (LTAC) BALANCE:

As of August 8, 2013

Balance as of Jan 1, 2013	\$117,305
2013 Project Awards	(\$107,888)
Estimated 2013 Revenue	\$ 110,000
Estimated Balance as of 12/31/13:	\$ 119,417

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: September 25, 2013
Agenda Item: Consent Agenda	Bill No.: 13-133
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda items A through D: Item A. Accounts Payable Vouchers and Payroll; Item B. Special/Regular Business Meeting Minutes, September 11, 2013; Item C. Eagle Harbor Sewer Beach Mains (30-100%) Design, Professional Services Agreement and Item D. Crystal Springs Shoreline Embankment Repair Contract Award.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda items A through D: Item A. Accounts Payable Vouchers and Payroll; Item B. Special/Regular Business Meeting Minutes, September 11, 2013; Item C. Eagle Harbor Sewer Beach Mains (30-100%) Design, Professional Services Agreement and Item D. Crystal Springs Shoreline Embankment Repair Contract Award.

ITEMS DISCUSSED

1. CALL TO ORDER / EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i))
2. ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. NEW BUSINESS: HARBOR COMMISSION APPOINTMENTS, AB 13-111 – MAYOR BONKOWSKI
6. UNFINISHED BUSINESS
 - A. REPAYMENT OF THE SSWM-STREETS INTERFUND LOAN, AB 13-120 – FINANCE
 - B. WATERFRONT PARK/CITY DOCK DESIGN CONTRACT SCOPE INFORMATION, AB 13-082 – PLANNING
 - C. CORE 40 – NORTH MADISON NON-MOTORIZED IMPROVEMENTS CONSTRUCTION AWARD, AB 13-116 – PUBLIC WORKS
 - D. 2013 ANNUAL STORMWATER DETENTION POND MAINTENANCE CONTRACT AWARD, AB 13-115 – PUBLIC WORKS
7. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. REGULAR BUSINESS MEETING MINUTES, AUGUST 14, 2013
 - C. REGULAR STUDY SESSION MEETING MINUTES, AUGUST 21, 2013
 - D. SPECIAL/REGULAR BUSINESS MEETING MINUTES, AUGUST 28, 2013
 - E. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, SEPTEMBER 4, 2013
 - F. ROTARY PARK SEWER EASEMENT, AB 13-117 – PUBLIC WORKS
8. CITY MANAGER'S REPORT
9. COMMITTEE REPORTS
10. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
11. FOR THE GOOD OF THE ORDER
12. ADJOURNMENT

1. CALL TO ORDER / EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) 6:28:51 PM
Mayor Bonkowski called the meeting to order at 6:28 PM. A quorum was present consisting of Councilmembers Blair, Hytopoulos, Lester, Ward, and Mayor Bonkowski. The meeting adjourned to executive session with legal counsel to discuss potential litigation. The door to Council Chambers was posted and the recording system was turned off. Councilmember Blossom arrived during executive session. At 7:12 PM, Mayor Bonkowski extended the executive session by 10 minutes.

2. CALL / PLEDGE OF ALLEGIANCE 7:17:12 PM
At 7:17 PM, Mayor Bonkowski called the business portion of the meeting to order. He indicated no action was taken during executive session. A quorum was present consisting of Councilmembers Blair, Blossom, Hytopoulos, Lester, Ward, and Mayor Bonkowski. Councilmember Scales was absent and excused. City Clerk Lassofo monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

3. ADDITIONS AND DELETIONS TO THE AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:18:14 PM
Councilmember Lester asked that item 7F, Rotary Park Sewer Easement, be pulled from the consent agenda and voted on separately. She explained her husband, Ryan Vancil, is legal counsel for the park district and she would need to recuse herself from the vote.

MOTION: *I move we approved the agenda as modified.*

WARD/BLAIR – *The motion carried unanimously, 6-0.*

There were no conflicts of interest disclosed.

4. PUBLIC COMMENT 7:19:09 PM
No one signed up for public comment.

5. NEW BUSINESS: HARBOR COMMISSION APPOINTMENTS, AB 13-111 – MAYOR BONKOWSKI 7:19:32 PM
Mayor Bonkowski introduced the item.

- 7:20:30 PM **MOTION:** *I move that the City Council confirm the appointment of George Briggs for Position #4 for a 2-year term ending June 30, 2015.*
LESTER/BLAIR – The motion carried unanimously, 6-0.
- 7:21:06 PM **MOTION:** *I move that the City Council confirm the appointment of Elise Wright for Position #5 for a 3-year term ending June 30, 2016.*
LESTER/BLAIR – The motion carried unanimously, 6-0.
- 7:21:25 PM **MOTION:** *I move that the City Council confirm the reappointment of Sandra Davis for Position #6 for a 3-year term ending June 30, 2016.*
LESTER/BLAIR – The motion carried unanimously, 6-0.
- 7:21:44 PM **MOTION:** *I move that the City Council confirm the appointment of Tom Hudson for Position #7 for a 3-year term ending June 30, 2016.*
LESTER/BLAIR – The motion carried unanimously, 6-0.

6. UNFINISHED BUSINESS

A. REPAYMENT OF THE SSWM-STREETS INTERFUND LOAN, AB 13-120 – FINANCE 7:22:07 PM

Finance Director Schroer gave a brief PowerPoint presentation. She asked the Council how they would like to proceed in repaying the \$1.37M interfund loan between the Streets Fund and the SSWM Fund. She explained the financial results of such a transaction this year. There was Council consensus that an equivalent transfer be made from the General Fund to the SSWM Fund. Finance Director Schroer noted the currently approved 2014 Budget assumed a \$252,000 payment from the Streets Fund to the SSWM Fund and explained how the transaction would work. She asked whether the payment should be eliminated given that it is no longer authorized under ordinance or whether staff was to provide a General Fund transfer to the SSWM Fund in the amount that was formally provided through the Street's Fund SSWM fees. Mayor Bonkowski recalled when the determination was made to exempt streets from SSWM, there was a discussion that the General Fund, at the will of the Council, could be used in any manner to increase funding in the SSWM Fund and to continue keeping it whole as it had been in the prior years. Councilmember Hytopoulos recalled Council's commitment to funding the SSWM Fund to the extent it needed to be funded but in a thoughtful manner. Councilmember Blair added there was also a commitment to maintaining the reserves at the minimum level. Mayor Bonkowski recalled the Council asking staff to put together a SSWM plan so they would know what the proper amount of funding was and recommended, at a minimum, it be funded the same amount until such time as we have a SSWM plan. Councilmember Blair wanted to know if this was wise. Finance Director Schroer recalled absent the transaction the SSWM Fund would have less revenue. Staff will provide more information as part of the 2014 Budget discussions in the fall.

B. WATERFRONT PARK/CITY DOCK DESIGN CONTRACT SCOPE INFORMATION, AB 13-082 – PLANNING 7:31:19 PM

City Manager Schulze gave a PowerPoint presentation. He reviewed the steps used in the process which led to the recommendation of Studio Cascade. He asked Council what their level of interest was in pursuing grant opportunities, their expectations regarding the project scope and the alternative process being proposed. Councilmember Hytopoulos posed a question regarding the process. Mayor Bonkowski explained why he made the suggested alternative. City Manager Schulze described various processes he has used in the past and noted how this process was prescribed in the City's municipal code as well as the RCW. 7:48:41 PM Councilmember Lester gave an overhead presentation citing prior City projects which contained an inclusive community participation interview process for the selection of a design team and shared her concern that the Waterfront Park/City Dock project did not follow a similar method. She offered a solution to allow the community to vote on their favorite design. Councilmember Ward would much rather see an approach of having a design we can build for \$1.8M and if there were options that could be added if grants became available that would be great. He suggested looking at ways to improve the process. 7:59:22 PM Councilmember Hytopoulos commented on the procedural issues being raised. Councilmember Blair was open to exploring suggestions raised the next time around but was impressed with the current recommendation based on what was done through a competitive process. Councilmember Blossom was comfortable with the process used. Councilmember Lester thought the project would be a success whatever way is chosen. Mayor Bonkowski believed Council had a responsibility to the community to build the best Waterfront Park and if other approaches are suggested it was in the Council's purview to do something differently. 8:11:34 PM Councilmember Hytopoulos was concerned with how the process got sidetracked. Councilmember Blossom was not bothered that a design was not presented as part of the process. Councilmember Blair asked how the scope of work would be refined. City Manager Schulze briefly explained Studio Cascade's multi-disciplines, expertise and storefront studio concept. Councilmember Lester briefly commented on her recent conversations with the City Manager. Councilmember Ward asked that a consensus be reached on Council's wishes are regarding grants.

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City Manager Schulze described a limited scope would be to use the existing \$1.8M and a moderate scope would include the \$1.8M plus add on options if we receive grant funds if they become available.

8:22:17 PM **MOTION:** *I made a motion that we instruct the City Manager to have the selected firm operate under what he describes here as the moderate scope with something we can build for \$1.8M that has options if and when we receive grants.*

WARD/BLAIR – Motion carried unanimously.

8:22:53 PM **MOTION:** *I would move that we go forward following the City Manager's recommendation and process that had been followed up to this point and that being following the standard currently in our code and in the State guidelines for selecting through a request for qualifications.*

BLAIR/HYTOPOULOS

8:24:45 PM **RESTATED MOTION:** *I think that what I want to is bring forward an agenda bill next week with a specific recommendation but the direction I would like to go for that agenda bill is that we follow the standard procedure and the process you've gone through currently for the request for qualifications and bring forward your recommendation following that process.*

BLAIR/HYTOPOULOS

Councilmember Ward assumed when the recommendation came forward that there would be a specific task that would be contracted for and a specific amount to which City Manager Schulze concurred.

*Motion carried 4-2 with Councilmembers Blair, Blossom, Hytopoulos, and Ward voting in favor.
Councilmembers Bonkowski and Lester voted against.*

A discussion of the selection process will be added to a future meeting agenda.

**C. CORE 40 – NORTH MADISON NON-MOTORIZED IMPROVEMENTS CONSTRUCTION AWARD,
AB 13-116 – PUBLIC WORKS 8:26:53 PM**

Interim Public Works Director Cunningham introduced the item.

MOTION: *I move the City Council approve the contract with Lakeside Industries, Inc. for the North Madison Avenue Non-Motorized Improvements project in the amount of \$113,650.00 and authorize the City Manager to execute the contract.*

WARD/BLAIR

Councilmember Lester asked whether these were grant funds and, if so, could the contract be extended to add more bike lanes. Interim Public Works Director Cunningham replied he would look into it.

Motion carried unanimously, 6-0.

Mayor Bonkowski thought it might be appropriate whenever there are grants funds remaining, that those be identified upfront so we could to look at how they might be used to extend projects. Interim Public Works Director Cunningham agreed noting the bid package would probably be the best method to address that via additive alternatives.

**D. 2013 ANNUAL STORMWATER DETENTION POND MAINTENANCE CONTRACT AWARD, AB 13-115 –
PUBLIC WORKS 8:31:43 PM**

Interim Public Works Director Cunningham introduced the item.

8:33:24 PM **MOTION:** *I would move that the City Council approve the contract with Nordland Construction Northwest for the 2013 Annual Storm Water Pond Maintenance project in the amount of \$32,975.00 and authorize the City Manager to execute that contract.*

BLAIR/LESTER – Motion carried unanimously, 6-0.

E. SEWER GENERAL SYSTEM PLAN REVIEW STUDY AREA, AB 12-108 – PUBLIC WORKS 8:34:14 PM
Interim Public Works Director Cunningham gave an overhead presentation. He explained staff was working the City's general sewer plan update which is a requirement of the City's wastewater treatment facility discharge permit. He noted the last update was completed in 1994, the discharge permit requires the plan be updated by June 2014, and that staff has been working with Carollo Engineers. He added a general sewer plan advisory committee consisting of members of the Planning Commission, Utility Advisory Committee, and the Environmental Technical Advisory Committee was formed to provide input on the future sewer service areas to be studied as part of the update. He described each of the sewer service study areas as recommended by the advisory committee. 8:43:30 PM Councilmember Hytopoulos asked what the criteria upon which these areas were selected. Interim Public Works Director Cunningham explained the committee landed on, for the most part, zoning for Winslow area, environmental concerns for the South Island area and providing sewer treatment capability that is greater than on-site systems for the Mid-Island area (NSC). Councilmember Hytopoulos commented on running a sewer system with so few ratepayers. Mayor Bonkowski thought knowing the financial impacts might be by area would be extraordinary helpful when developing the plan. Following brief comments, Interim Public Works Director Cunningham noted next steps would include the advisory committee talking about sewer extension policies, financing policies, environmental stewardship, design criteria, system reliability, etc.

7. CONSENT AGENDA 8:56:43 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable ACH/EFT Check Numbers 134 through 135, Void Manual Check Numbers 333692, 333707 through 333771, Manual Check Numbers 333790 through 333794, Regular Run Check Numbers 333795 through 333885 for a total of \$290,818.51. Payroll Direct Deposit Check Numbers 028551 through 028657, Regular Run Check Numbers 106352 through 106359, Vendor Check Numbers 106360 through 106374 for a total of \$529,011.06.

B. REGULAR BUSINESS MEETING MINUTES, AUGUST 14, 2013

C. REGULAR STUDY SESSION MEETING MINUTES, AUGUST 21, 2013

D. SPECIAL/REGULAR BUSINESS MEETING MINUTES, AUGUST 28, 2013

E. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, SEPTEMBER 4, 2013

***MOTION:** I move that the City Council approve Consent agenda items A through E: A) Accounts Payable Voucher and Payroll Approval; B) Regular Business Meeting Minutes, August 14, 2013; C) Regular Study Session Meeting Minutes, August 21, 2013; D) Special/Regular Business Meeting Minutes, August 28, 2013 and E) Special/Regular Study Session Meeting Minutes, September 4, 2013.*

***LESTER/WARD** – Motion carried unanimously, 6-0.*

F. ROTARY PARK EASEMENT

This item was pulled and voted on as a separate item due to Councilmember Lester's recusal.

8:57:16 PM ***MOTION:** I move we approve consent agenda item F Rotary Park Easement, AB 13-117.*
***WARD/BLAIR** – Motion carried 5-1 with Councilmember Lester recusing herself.*

8. CITY MANAGER'S REPORT 8:57:51 PM

City Manager Schulze highlighted items from his weekly report such as the island-wide pavement marking project, information regarding increased air traffic over the island, Senate Transportation Committee forum dates, Rockaway Beach Stabilization project update, employee compliments following the Eagle Harbor Sewer Beach Main rupture, new code compliance officer, attending the National League of Cities conference in Seattle on November 14 or 15 to showcase the Waypoint award the City received through the Association of Washington Cities. Following comments regarding code enforcement policies, City Manager Schulze noted the topic was on next week's agenda.

9. COMMITTEE REPORTS 9:06:39 PM

Councilmember Blair reported on the Road Ends Committee's workplan. Mayor Bonkowski reported attending the KRCC executive board and TransPOL meetings.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS 9:10:24 PM

Following a brief discussion, the code compliance item was rescheduled to September 25. Mayor Bonkowski reported he met with City Manager Schulze and Councilmember Blair to review future calendar items. He said significant time would need to be scheduled to discuss the different aspects of I-502 regarding the legalization of marijuana. City Manager Schulze shared the approach taken by Poulsbo. He explained the process of implementing interim regulations followed by a public hearing within 30 days. Councilmember Lester asked that the naming of John Nelson Park be approved at a business meeting.

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Councilmember Hytopoulos requested the Waterfront Park/City Dock design contract award be scheduled later on next week's agenda. Mayor Bonkowski reviewed the upcoming calendar. An update on dog leash regulations was scheduled for October 2. Deputy City Manager Smith described the Suyematsu change in form item. Councilmember Blair commented on the transferring of John Nelson Park from the surplus list. Comments were made regarding the jail interlocal agreement, vehicle impound ordinance and the tree ordinance. Following brief comments, Councilmember Blossom suggested a procedure similar to that used for the general sewer plan update be used for the tree ordinance with Planning Commission, ETAC and Council members participating. Councilmember Lester asked whether there were any funds available to have a professional complete what is left to be done with regard to the tree ordinance.

11. FOR THE GOOD OF THE ORDER 9:30:48 PM

Councilmember Lester shared upcoming community events occurring on the island. She recalled the 12-year anniversary of 9-11 and closed with a quote by President Obama.

12. ADJOURNMENT 9:32:53 PM

On a motion by Councilmember Blair, Mayor Bonkowski adjourned the meeting at 9:32 PM.

Steven Bonkowski, Mayor

Rosalind D. Lassoff, City Clerk

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Eagle Harbor Sewer Beach Mains (30-100%) Design Professional Services Agreement	Date: September 25, 2013
Agenda Item: Consent Agenda	Bill No.: 10-102
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Dept/Fund: Public Works Capital – CIP #00471		
Expenditure Req: \$412,150.00	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: September 18, 2013			Recommendation: Forward to September 25, 2013 Consent Agenda.					
City Manager	☒ Yes	☐ No ☐ N/A	Legal	☒ Yes	☐ No ☐ N/A	Finance	☒ Yes	☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider placement of the Eagle Harbor Sewer Beach Mains 30-100% design award at the September 25, 2013 consent agenda.

Background:

The attached professional services agreement is for final design for the Eagle Harbor Sewer Beach Mains project; services include 100% design plan, specifications and estimate; bidding assistance, environmental regulatory permitting, geotechnical, and right-of-way acquisition support.

The City solicited statements of qualifications from the consultant roster for design services for this project. Carollo Engineers, Inc. of Seattle, WA was selected as the most qualified consultant to perform the design work. The 30% design plans for this project were presented to the community by staff at a July 15, 2013 public meeting and to the City Council at the July 17, 2013 council meeting. This completed the consultant's work under the 30% design phase. The 30% design work was completed under a separate professional services agreement with Carollo Engineers for \$299,987.00.

Attached is a copy of their scope of work and cost estimate.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with Carollo Engineers, Inc. in the amount of \$412,150.00 and authorize the City Manager to execute the contract.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (this “Agreement”) is entered into as of the date written below between the City of Bainbridge Island, a Washington state municipal corporation (the “City”) and Carollo Engineers, Inc. (the “Consultant”).

WHEREAS, the City desires to retain engineering services to complete the final design for the Eagle Harbor Beach Mains project; and

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as Exhibit A and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. PAYMENT

A. The City shall pay the Consultant for such services hourly, plus actual expenses, in accordance with Exhibit A, but not more than a total of Four Hundred Twelve Thousand One Hundred Fifty Dollars (\$412,150.00).

B. The Consultant shall submit monthly invoices for services performed in a previous calendar month in a format acceptable to the City. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. All invoices shall be paid by mailing a city check within sixty (60) days of receipt of a proper invoice.

D. If the services rendered do not meet the standard of care applicable to the Consultant’s services hereunder and/or the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the applicable standard of care and/or the requirements of this Agreement.

3. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted

accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

5. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 5 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until December 31, 2014, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 2 for any satisfactory work completed prior to the date of termination.

7. OWNERSHIP OF WORK PRODUCT

A. All data, materials, reports, memoranda and other documents developed under this Agreement whether finished or not shall become the property of the City, shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs. Any reuse of completed documents or use of partially completed documents without written verification or concurrence by the Consultant for the specific purpose intended will be at City's sole risk and without liability or legal exposure to the Consultant.

B. The Consultant's instruments of service hereunder are the printed hard copy drawings and specifications issued for the Project, whereas electronic media, including CADD files, are tools for their preparation. As a convenience to the City, the Consultant shall furnish to the City both printed hard copies and electronic media. In the event of a conflict in their content, the printed hard copies shall take precedence over the electronic media. Because data stored in electronic media form can be altered, inadvertently, it is agreed that the City shall hold the Consultant harmless from liability arising out of changes or modifications to the Consultant's data in electronic media form in the City's possession or released to others by the City.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant agrees to protect, defend, indemnify, and hold harmless the City, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens,

liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of the Consultant, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the services, duties, and obligations required of the Consultant under this Agreement.

B. In the event that the Consultant and the City are both negligent, then the Consultant's liability for indemnification of the City shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to the Consultant, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of the Consultant under Washington's Industrial Insurance Act, RCW Title 51, as respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of the Consultant. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. The Consultant shall not be responsible for loss of anticipated profits or for economic, incidental or consequential damages to the City or any third party arising out of breach of contract, termination, or for any other reason whatsoever.

E. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify and/or invalidate any of these covenants of indemnification.

F. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party. The services to be performed by the Consultant are intended solely for the benefit of the City. No person or entity not a signatory to this Agreement shall be entitled to rely on the Consultant's performance of its services hereunder, and no right to assert a claim against the Consultant by assignment of indemnity rights or otherwise shall accrue to a third party as a result of this Agreement.

G. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

10. INSURANCE

Consultant shall maintain insurance as follows:

- ☒ Commercial General Liability as described in Exhibit B.
- ☒ Professional Liability as described in Exhibit B.
- ☒ Automobile Liability as described in Exhibit B.
- ☐ None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. The City consents to the assignment of work to subcontractors as described in Exhibit A. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110
Attention: City Manager

To the Consultant: Carollo Engineers, Inc.
1218 Third Avenue, Suite 1600
Seattle, WA 98101
Attention: Brian Matson

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of _____, 2013.

CAROLLO ENGINEERS, INC.

CITY OF BAINBRIDGE ISLAND

By _____

By _____
Douglas Schulze, City Manager

Name _____

Title _____

By _____

Name_____

Title_____

Tax I.D. #86-0899222

City Bus. Lic. #43751

EXHIBIT A

EXHIBIT B

Insurance against claims for injuries to persons or damage to property arising out of or in connection with the performance of this Agreement by the Consultant, its officers, employees and agents:

A. Automobile Liability Insurance with limits no less than \$1,000,000.00 combined single limit per accident for bodily injury and property damage.

B. Commercial General Liability Insurance written on an occurrence basis with limits no less than \$1,000,000.00 combined single limit per occurrence and \$2,000,000.00 aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

C. Professional Liability Insurance with limits no less than \$1,000,000.00 limit per occurrence.

Before commencing work and services, the Consultant shall provide to the person identified in Section 16 of the Agreement a Certificate of Insurance evidencing the required insurance. City reserves the right to request and receive a certified copy of all required insurance policies.

Any payment of deductible or self-insured retention shall be the sole responsibility of the Consultant. City shall be named as an additional insured on the Commercial General Liability Insurance Policy, with regard to work and services performed by or on behalf of the Consultant, and a copy of the endorsement naming City as an additional insured shall be attached to the Certificate of Insurance.

The insurance policies (1) shall state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) shall be primary insurance with regard to City; and (3) shall state that City will be given at least 30 days' prior written notice of any cancellation, suspension or material change in coverage.

SCOPE OF SERVICES

City of Bainbridge Island Eagle Harbor Beach Sewer Main Project Final Design

Carollo Engineers

PROJECT DESCRIPTION AND PURPOSE

As part of the Eagle Harbor Beach Sewer Main Project Phase II – 30 Percent Design, the Carollo Engineers team (Consultant) performed topographical surveying, geotechnical explorations, trenchless construction methods evaluation, environmental permitting review, and easement identification to support the preparation of 30 percent level design plans, specifications and cost estimates for the replacement of the beach force main. As part of this work effort, 30 percent drawings and specifications were developed for the City of Bainbridge Island (City) that will be used as the basis for development of the detailed design. The City has requested detailed design and construction bid services be provided to finalize this project.

This scope of services includes the final design of the replacement of three separate beach force mains along Eagle Harbor including the Highway 305 Pump Station (PS 305) force main, the Wing Point force main, and the WWTP Effluent force main, and provision of bidding services for the public bid of the project.

The goal of the Final Design phase is to develop bid ready design plans to facilitate the construction of the proposed sewer force main replacements. The project will expand upon the work provided in the 30 percent level design plans, specifications and cost estimate. A task has been added to evaluate modified alignment of the Wing Point and Effluent force mains near Wing Point Pump Station (PS). This analysis will consider the environmental, easement acquisition and overall construction cost impacts of moving the lines. While the City is responsible for easement, right of way (ROW), and construction permit acquisition, the project scope includes Consultant support in this effort. The Consultant will prepare all permit submittal packages for the City as identified in the Scope of Services. The Carollo team may act as the authorized agent for the City. Once complete, the final design will be issued for bid by the City and the Consultant will provide bidding assistance during the bid process. This scope does not include construction services. These services will be included in a future contract.

SCOPE OF SERVICES AND TASKS

I. Project Management

Task Lead: Carollo Engineers

Consultant will provide the project management services necessary to comply with the overall Project Management Plan (PMP). A detailed PMP will include a detailed scope of services, budget, and timeline that meets the City's needs.

Specific tasks for this effort are as follows:

- Update Eagle Harbor Beach Main Project PMP to include Final Design Scope of

Services, Engineering Fee worksheets, and Project Schedule.

- Attend a project kickoff meeting with the City.
- Conduct internal project kickoff meeting.
- Manage consultant's staff and tasks and provide general project administration.
- Monitor progress against projected schedule, scope of service, and budget and administer monthly invoicing.
- Procure and coordinate with subconsultants, including review of invoices.
- Communicate internally and with City staff regarding the project progress, any issues of concern, project requirements, periodic reviews, and overall project schedule.

Deliverables:

- Updated PMP that includes Final Design Scope of Services, Engineering Fee worksheets, and Project Schedule.
- Monthly invoices and progress reports.
- Workshop and monthly meeting minutes.

II. Alignment Modification Evaluation

Task Lead: Stantec

In response to public comments on the 30 Percent Design submittal, the Consultant team will evaluate the impact of modifying the proposed alignment of the Wing Point and Effluent force mains. This effort includes reviewing design impacts, easement considerations, and project costs. Additionally, the team will evaluate the environmental considerations within the sensitive areas for the proposed alternative alignment. A technical memorandum (TM) will be prepared describing the impacts of the revised alignment.

Specific Tasks for this effort are as follows:

- Analyze design impacts of alternative alignment.
- Review easement, environmental considerations and permit acquisition requirements.
- Estimate additional cost to project as a result of alignment modification.
- Develop a TM to summarize findings of alignment modification evaluation.
- Revise Preliminary Design Report if modified alignment is selected.

Deliverables:

- TM No. 1 – Alignment Modification Evaluation Summary.

Assumptions:

- Submittal of the biological evaluation, archaeological review, and JARPA for the Corps is based upon the assumption that the final alignment will match the 30 percent design phase alignment. Significant change to the project alignment will require document and application revision. If a modified alignment is selected, additional budget would be required for the modifications and resubmittal.

III. Topographic Survey

Task Lead: Stantec

Consultant will provide additional topographical surveying at the existing ferry terminal and around the existing WWTP in Washington State Plane-North, NAD 83/91 for horizontal datum

and NAVD 88 for vertical datum. The topographical survey will include surveying the pilings at the ferry terminal that were not accessible during the previous phase due to tidal conditions. In addition, Consultant will extend the survey obtained at the WWTP from the southeast corner to the existing manhole on the northeast corner where the PS 305 and Wing Point force mains will terminate. This task includes surveying additional geotechnical explorations up to one 12-hour day. Finally, this task will include researching up to one property survey near the Wing Point lift station to determine the validity of the individual property survey. It is assumed that the survey will be provided by the property owner.

Specific Tasks for this effort are as follows:

- Coordination with WSDOT for ferry terminal access.
- Perform field topographic survey to identify surface conditions within the project limits at the ferry terminal, around the WWTP, and one 12-hour day to pick up additional geotechnical explorations.
- Research validity of property survey near Wing Point showing the existing easement in the beach and not upland as currently thought.
- Reduce field data in office and conduct internal QA/QC.
- Add additional survey data to existing base maps.

Deliverables:

- CAD file of additional survey.

Assumptions:

- The City will provide access to the existing manhole on the northeast corner of the WWTP.

IV. Environmental/Regulatory

Task Lead: ESA

The table below includes anticipated environmental and land use permits, reviews, or other environmental approvals that are anticipated to be required for the Eagle Harbor Beach Sewer Main Project. The list of permits is based on 30 percent design and review of federal, state, and local regulations related to the type of proposed construction for the beach trenching alternative.

A two-phase permitting approach was developed for this effort. Phase 1 was initiated as part of the 30 percent design process and included longer-lead time studies. Initially it was anticipated that some permits could be submitted at the end of the 30 percent design, but as design progressed, it was determined that the actual submittal needed additional detail and is being held to closer to 60 percent design level. Phase 2 permits will be completed during this final project phase.

The scope of work includes finalizing and submitting permits prepared during Phase 1, in addition to the efforts of preparing submittals for the Phase 2 permits. It is assumed that the WSDOT Utility Crossing permit will be obtained by the City.

Eagle Harbor Beach Sewer Main Project– Anticipated Permits

Lead Agency	Permits/Approvals/Reviews	Application/Documentation	Permit Phase	Comments
Corps of Engineers	Section 404/401/10 Nationwide Permit 12	Joint Aquatic Resourced Project Application (JARPA)	Phase 1	
	404(b)(1) Alternatives Analysis	Assumed not required.	n/a	Will be required if an Individual Permit is needed. Not anticipated at this time.
	Endangered Species Act Section 7 / Magnusson Stevens Act Review	Biological Evaluation	Phase 1	
	National Historic Preservation Act Section 106 Review	Cultural Resources Report	Phase 1,2	
US Coast Guard	Private Aid to Navigation (PATON)	Form CG-2554 and/or Legal Notice to Mariners	Phase 2	PATON requirements will be site dependent and may be needed if any work is to occur from a barge.
WDFW	Hydraulic Project Approval	JARPA	Phase 2	Requires final design-level information.
WDNR	Aquatic Lands Lease and/or Rights of Access Agreement	JARPA including required surveys, legal descriptions, and supplements.	Phase 1,2	Determination of DNR land ownership is pending. It is assumed that a Land Lease will be required and will be completed as part of final design phase.
WA Dept of Ecology	CZM Consistency Determination	CZM Form/Checklist	Phase 1	To be included as part of the Section 404/401/10 permit application.
	Section 401I Water Quality Certification	JARPA	Phase 1	To be included as part of the Section 404/401/10 permit application.
	National Pollution Discharge Elimination System (NPDES) General Construction Permit	Notice of Intent	Phase 2	Will be completed as part of final design phase.
Local Permits City of Bainbridge Island	State Environmental Policy Act	Environmental Checklist	Phase 1	
	Critical Areas Review	Critical Areas Study	Phase 1	
	Shoreline Substantial Development Permit	JARPA with Shoreline Supplement	Phase 2	Will be completed as part of final design phase.
	Conditional Use Permit	Conditional Use Permit Application	n/a	It is anticipated that the project will qualify as Substantial Development, and a Conditional Use permit will not be required.
	Design Review	Design Review Application	Phase 2	Final Design Required
	Land Clearing/Grading Permit	Land Clearing and Grading Application and/or Master Use application	Phase 2	90% Design required.

Specific Tasks for this effort are as follows:

- *Permit Matrix Evaluation*

Consultant will maintain and update the permit tracking matrix at various design stages of the project as design progresses. The matrix will be updated up to six times, as permit status

changes.

- *State Environmental Policy Act (SEPA) Checklist*

The City will be the SEPA lead agency and they will issue a SEPA determination consistent with their SEPA rules. The Consultant prepared a draft SEPA Environmental checklist for internal review that is consistent with the Washington State (Chapter 197-11 WAC) and City SEPA requirements. Following review of the draft, Consultant will incorporate team and City comments into Checklist for finalization by the City and public distribution.

- *JARPA and Supplements*

The JARPA form is a joint application form that will be prepared in support of local Shoreline Permits, Corps of Engineers Section 404 Permit, Ecology 401 Water Quality Certification, Washington Department of Fish and Wildlife (WDFW) Hydraulic Project Approval (HPA), and Washington Department of Natural Resources (WDNR) aquatic lands lease and/or rights of access agreement. As part of Phase 1, the Consultant has prepared a JARPA for Corps of Engineers Section 404 permit, Ecology Section 401 Water Quality Certification, and local Shoreline Permit. The application was not submitted as part of Phase 1 due to limited design information. As design progresses, the JARPA will be revised and updated design drawings will be attached and submitted to other agencies as needed.

- *Biological Evaluation*

Consultant prepared a Biological Evaluation (BE) (also termed Biological Assessment [BA]) for the project based on the completed 30 percent design. The BE will be submitted to the Corps along with the JARPA, and will then be forwarded to the Services (US Fish and Wildlife Service, National Marine Fisheries Service) for concurrence. Revisions to the document and/or additional detail may be requested by the Corps or the Services subsequent to their reviews. Revisions to the document will be addressed up to the number of budgeted hours.

- *Cultural Resource Assessment*

Consultant prepared a Cultural Resources Assessment to assist the Corps of Engineers review of the project pursuant to Section 106 of the National Historic Preservation Act. The assessment identified the Area of Potential Effect. The report will be submitted to the State Department of Archaeology and Historic Preservation (DAHP). Additional work may be required to complete the Section 106 consultation process if the Corps of Engineers determines that cultural resources could be affected by the project. Revisions to the document will be addressed up to the number of budgeted hours.

- *Critical Areas Study*

Consultant prepared a Critical Areas Study (CAS) per the City of Bainbridge Island Code, Chapter 16.20 to address potential impacts to fish and wildlife habitat (16.20.130), Frequently Flooded Areas (16.20.140), and Wetlands (16.20.160). The CAS included a Habitat Management Plan (16.20.060) and conceptual mitigation plan (16.20.110). The CAS was based on 30 percent design information. Additional information and design, including the completion of a Final Mitigation Plan will be required to demonstrate consistency with City of Bainbridge Island Code. Revisions to the document will be addressed up to the number of budgeted hours.

- *Regulatory Agency Coordination*

Because of the unique nature of the project, it is anticipated that additional agency coordination will be required prior to permit submittals and following application to the agencies. For the purpose of estimating a level of effort for this project, we are assuming that agency coordination

will include a Pre-Application meeting arranged through the Washington Office of Regulatory Assistance and site visits with staff from the Corps of Engineers, Washington Departments of Ecology, Fish and Wildlife, and Natural Resources, and local agency officials. In addition, this task includes coordination of permit submittals and provision of technical assistance to the City and the regulatory agencies during permit review process.

- *Land Clearing and Development Permit*

Consultant will prepare the land clearing development permit application for the City of Bainbridge Island based upon design information.

- *NPDES Permit for Construction Activity*

Consultant will prepare the NPDES permit application for submittal to Ecology. Consultant will assist City with public/newspaper notification requirements. City will be responsible for all notification costs.

Deliverables:

- Permit Tracking Matrix with up to six (6) revisions.
- JARPA based on 60 Percent Design to be submitted to the Corps of Engineers for Section 404/10 Permit.
- JARPA based on 60 Percent Design to be submitted to the Department of Ecology for Section 401 Water Quality Certification.
- JARPA based on 60 Percent Design to be submitted to the Department of Natural Resources for Aquatic Lands Lease, Construction Easement, and/or Right-of-Access.
- CZM Form/Checklist.
- Camera-ready SEPA Environmental Checklist.
- JARPA based on 60 Percent Design to be submitted to the City of Bainbridge Island with Shoreline Supplement.
- Land Clearing and Development permit application based upon 90 Percent Design to be submitted to the City of Bainbridge Island.
- NPDES Permit application for Construction Activity to be submitted to the Department of Ecology based upon Final Design.

Assumptions:

- City will obtain WSDOT Utility Crossing permit.
- The Critical Areas Study will be submitted to the City as part of the Shoreline Permit application as well as the Land Clearing and Development permit review.
- A camera-ready SEPA checklist will be prepared and submitted to the City. The City will be responsible for reproduction, distribution, and public notification.
- The City of Bainbridge Island will be the sole SEPA lead agency. The City shall be responsible for all permit fees or third-party review fees.
- The City will secure rights-of-entry as necessary to access the project area.
- The City will be responsible for delivering all permit applications unless Consultant is specifically named as an Authorized Agent.
- The City will be responsible for forwarding all permit-related correspondence to Consultant in a timely manner.
- Additional work required to address requests for additional information beyond the submittal of the specified materials are not included in this scope of work.
- The City shall be responsible for the cost to produce and install the SEPA notice sign.
- Consultant shall submit the number of copies of applications and supporting documentation identified on the application forms, plus two additional copies for the

project files. The City shall be responsible for additional copies.

- Additional support for consultations following submittal of the permit applications during Phase 2 work is not included herein.
- If work cannot be designed to meet Determination of Non-significance (DNS) criteria and/or avoid significant impacts, an Environmental Impact Statement may be required. This additional work is not included herein.
- Unless specified in this scope, no other project specific discipline reports or technical memorandum are anticipated to be required, but can be completed as additional task(s), if required.
- The scope of work does not include the preparation of applications for geotechnical borings or other investigative work. This is covered under Task IV.

V. Geotechnical Services

Task Lead: Robinson Noble

As part of the preliminary design effort, the Consultant conducted geotechnical field investigations to provide information relative to subsurface soil and groundwater conditions along the proposed alignment. As the final design phase commences, additional geotechnical information may be required.

During the 60 percent design phase, detailed analyses will be performed that require geotechnical information about the project site. It is anticipated that buoyancy calculations must be performed to identify if anchors will be required for the new pipeline, the number of anchors required, and where these anchors would be located. In addition, considerations must be made with regard to the limits of the underlying till versus flowing sand during construction. The design of intermediate structures such as manholes and thrust blocks also require geotechnical information. It is possible that the geotechnical data obtained during preliminary design is sufficient to address these issues and complete the final design, however, additional geotechnical explorations may be required to gather additional information.

If additional geotechnical explorations were required to complete final design, a hollow stem auger drill rig would be used for a maximum of two (2) working days to advance test bores of the soils. A backhoe style excavator would be used for a maximum of one (1) working day to excavate test pits for geotechnical analysis. Field and lab testing would include blow counts to determine soil moisture content, and collection of test bores to evaluate relevant physical and engineering properties of the site soils. Geotechnical results would be summarized in a report for use by the design team during final design.

Specific Tasks for this effort are as follows:

- Perform overburden estimates of the expected backfill soils for buoyancy calculations.
- Perform buoyancy calculations and determine anchor type and design capacity values, including depth of anchor and recommendations on installation.
- Determine anchor spacing based on pipe used.
- Provide input on structural design such as manholes, thrust blocks, or other elements deemed necessary.
- Recommend dewatering strategy for pipe installation.
- Determine appropriate type of pipe bedding.
- Estimate settlement of the pipe following installation.
- Acquire permitting for the geotechnical explorations.

- Conduct geotechnical explorations.
- Prepare draft geotechnical design report for internal and City review.
- Prepare final geotechnical design report for submittal to the City and use by the design team.

Deliverables:

- Geotechnical Exploration Plan.
- Three paper copies and one PDF copy of the Draft Geotechnical Report.
- Three paper copies and one PDF copy of the Final Geotechnical Report.

Assumptions:

- The City will provide all available information regarding existing geotechnical information related to the existing beach force mains.
- The explorations shall be limited to a maximum of 2 working days for the drill rig and 1 working day for the excavator. Any additional explorations required beyond the days identified will be completed on a time and material basis.

VI. 60% Design

Task Lead: Stantec

This task includes incorporating the 30 percent design comments and alignment modifications from Task II into the 60 percent plans. Hydraulic calculations will be performed using pump station operational data provided by the City to confirm the force main sizes. This task will also include a landscape mitigation plan for wetland and wetland buffer impacts, including areas impacted as part of previous work conducted at the treatment plant in 2009. The team will meet with the park department to review the mitigation design. Once final alignment is identified, pipe sizes confirmed, and planting plan determined, Consultant will prepare 60 percent level plans, specifications, and cost estimates. The design drawings shall be full size 22x34 at a scale of 1:20.

Specific tasks for this effort are as follows:

- Perform hydraulic analysis to confirm pipe sizes.
- Coordinate meeting and site visit with the City of Bremerton (Bremerton) to learn about key design and construction features of Bremerton's recent beach force main project.
- Review additional survey data versus 30 percent design alignment.
- Prepare 60 percent level plans.
- Prepare 60 percent level specifications.
- Prepare mitigation plan and design drawings. Includes mitigation requirements of EHBM project as well as previous work performed at the WWTP.
- Prepare a 60 percent level opinion of probable construction cost (OPCC).
- Conduct an internal review of the 60 percent design.
- Prepare a final 60 percent PSE and submit to the City.
- Coordinate two meetings including a site visits with the Parks Department to review design and mitigation strategy.
- Attend public meeting to present 60 percent design.
- Attend City Council meeting to present 60 percent design.

Deliverables:

- Five (5) sets of half-sized (11x17) drawings, specifications, and OPCC for City review.

Assumptions:

- The City will provide lift station operational data to be used in hydraulic analysis.

VII. 90% Design

Task Lead: Stantec

Consultant will prepare 90 percent level design plans for the three selected force main alignments for the three existing force mains: PS 305, Wing Point, and WWTP Effluent as well as 90 percent level specifications and cost estimates for the project. The design drawings shall be full size 22x34 at a scale of 1:20.

Specific Tasks for this effort are as follows:

- Conduct review meeting with the City to go over comments on the 60 percent design.
- Prepare 90 percent level plans.
- Prepare 90 percent level specifications.
- Prepare a 90 percent level OPCC.
- Conduct an internal review of the 90 percent design by Carollo and Stantec Design Quality Management team.
- Prepare final 90 percent PSE and submit to the City.

Deliverables:

- Five (5) sets of half-sized (11x17) drawings, specifications, and OPCC for City review.

Assumptions:

- The City will provide front-end specification boilerplates to be used in preparing the 90 percent specifications.

VII. Final Design

Task Lead: Stantec

Consultant will prepare final design plans for the three selected force main alignments for the three existing force mains: PS 305, Wing Point, and WWTP Effluent, as well as final design specifications and cost estimates for the project. The final design documents will be provided electronically so that the City can post them to Builders Exchange for bidding.

Specific Tasks for this effort are as follows:

- Conduct review meeting with the City to go over comments on the 90 percent design.
- Prepare final design plans.
- Prepare final design specifications.
- Prepare a final OPCC.
- Conduct a Quality Management review of the final design.
- Prepare bid ready PSE and submit to the City.

Deliverables:

- One (1) electronic copy of full-sized (22x34) drawings and OPCC for City to use in bidding the project. Electronic copy shall be in PDF format.

Assumptions:

- The project will be bid using Builders Exchange and no paper copies of the final design will be submitted to the City, only an electronic copy in PDF format.

IX. Right of Way and Easement Acquisition

Task Lead: City

The City will lead the ROW and easement acquisition phase. There are three parcels over which the proposed force main alignment will require additional permanent easements and it is anticipated that 42 temporary construction permits will also need to be acquired. The City develop all easement exhibits and documents, communicate with the public, negotiate terms, and acquire all easements and construction permits. Consultant will assist the City in this task by providing the necessary maps and drawings and tracking progress.

Specific Tasks for this effort are as follows:

- Provide support materials to City.
- Track easement procurement progress.

X. Bidding Services

Task Lead: Stantec

Consultant will provide assistance during the bidding process to answer bidder questions and prepare up to three (3) addenda as needed. This task assumes that the City will be using Builders Exchange and that the Consultant will not be responsible for preparing bidding documents for all contractors or suppliers interested in the project. This task further assumes that there will be a pre-bid meeting for the project at City Hall. The Consultant will attend the bid opening, prepare a bid tabulation and recommendation of award to the City Council, and attend the City Council meeting to present the contractor recommendation.

Specific Tasks for this effort are as follows:

- Attend a pre-bid meeting at City Hall.
- Answer bidder questions during the bid period.
- Prepare and issue up to three (3) addenda as needed.
- Check contractor supplied references and information.

Deliverables:

- Answers to bidder questions during bidding.
- Addenda as needed.

Assumptions:

- Consultant will not attend bid opening.
- City will prepare bid tabulation.

- City will prepare a memorandum of recommendation for award to the City Council.
- City will present contractor selection at City Council meeting. Consultant will not attend.

XI. MANAGEMENT RESERVE

The objective of this task is to provide additional engineering services throughout delivery of the Project (e.g. additional workshops, meetings, evaluations, etc.). Any work performed under this task will require prior written authorization from the City's Project Manager. Authorization will specify the requested scope of services and cost for the work, which will be reviewed, negotiated, and agreed upon by the Project Manager and Consultant prior to performing the work.

ADDITIONAL TASKS NOT INCLUDED IN THIS SCOPE OF SERVICES:

- Potholing of any existing underground utilities.
- Permit or geotechnical assistance beyond the hour estimate contained in the corresponding budget for this project.
- Paper copies of final design documents. Project assumes that the City will bid electronically using Builders Exchange.
- Temporary construction permit exhibits, documents, negotiations, or acquisition (assumed that this work is being completed by the City).
- Public outreach meetings or exhibits.
- Construction related services (will be part of the next phase of work).

FUTURE SERVICES

Phase V – Construction Management Support

Following the completion of the design of the beach main replacement projects and the selection of the contractor for the work, Consultant will prepare a construction service scope and budget to support the City throughout the construction of the projects. This scope and budget will also be amended to this contract and will be taken to Council at the time when the construction contracts are awarded.

BUDGET SUMMARY

City of Bainbridge Island
Eagle Harbor Beach Sewer Main Project
Final Design

Carollo Engineers

Total Cost \$412,150		STANTEC			ESA ADOLFSON			ROBINSON NOBLE			TOTAL	CAROLLO ENGINEERS			TOTAL
Task		ODC Planned Cost	TOTAL LABOR Planned Hours	Planned Bill	ODC Planned Cost	TOTAL LABOR Planned Hours	Planned Bill	ODC Planned Cost	TOTAL LABOR Planned Hours	Planned Bill	Subconsultants	ODCs Planned Cost	TOTAL LABOR Planned Hours	Planned Bill	TOTAL Planned Cost
I	Project Management	\$250	48	\$8,448	\$300	44	\$5,804		28	\$3,510	\$18,312	\$2,031	124	\$20,908	\$41,251
II	Alignment Modification Evaluation		72	\$11,052		22	\$2,634				\$13,686	\$1,369	54	\$8,176	\$23,231
III	Topographic Survey	\$300	124	\$14,444							\$14,744	\$1,474	4	\$796	\$17,014
IV	Environmental/Regulatory		24	\$4,224	\$300	366	\$41,932				\$46,456	\$4,646	16	\$2,784	\$53,886
V	Geotechnical Services		24	\$4,224				\$8,514	211	\$25,732	\$38,470	\$3,847	16	\$2,784	\$45,101
VI	60% Design	\$100	198	\$29,648	\$200	129	\$14,650				\$44,598	\$4,560	218	\$34,842	\$84,000
VII	90% Design	\$100	152	\$22,242	\$100	38	\$3,979				\$26,421	\$2,692	152	\$25,388	\$54,501
VIII	Final Design	\$100	108	\$16,618	\$50	25	\$2,722				\$19,490	\$1,999	182	\$26,678	\$48,167
IX	ROW and Easement Acquisition		12	\$2,112							\$2,112	\$211	20	\$2,384	\$4,707
X	Bidding Services	\$100	62	\$10,142							\$10,242	\$1,074	24	\$3,976	\$15,292
XI	Management Reserve Task														\$25,000
Projected Total Project Hours and Costs		\$950	824	\$123,154	\$950	612	\$69,909	\$8,514	239	\$29,242	\$234,531	\$23,903	810	\$128,716	\$412,150

**FEE SCHEDULE
As of August 9, 2012**

**City of Bainbridge Island
Eagle Harbor Beach Sewer Main Project
Final Design**

Carollo Engineers

	<u>Hourly Rate</u>
Engineers / Scientists	
Senior Professional	\$248.00
Lead Project Professional	\$199.00
Professional	\$149.00
Project Professional	\$179.00
Assistant Professional	\$144.00
Technicians	
Technicians	\$134.00
Support Staff	
Document Processing/Clerical	\$102.00
Other Direct Expenses	
Travel	at cost
Mileage	IRS reimbursement rate (currently \$0.55/mile)
Subconsultant	Cost + 10%
Other Direct Costs cost	at cost

This fee schedule is subject to annual revisions due to labor adjustments.

END OF EXHIBIT A

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Crystal Springs Shoreline Embankment Repair Contract Award	Date: September 18, 2013
Agenda Item: Consent Agenda	Bill No.: 13-124
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Department/Fund: 2013 CIP Budget – Roads Preservation Program

Expenditure Req: \$ TBD Budgeted? ☒ Yes ☐ No Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: September 18, 2013 Recommendation: Forward to September 25, 2013 Consent Agenda

City Manager ☒ Yes ☐ No ☐ N/A Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider placement of the Crystal Springs Shoreline Embankment Repair project on the September 25, 2013 City Council consent agenda.

Background:

The Crystal Springs Shoreline Embankment Repair project consist of installation of a rock revetment along the shoreline across the street from 3750 and 4720 Crystal Springs Drive.

Bids were solicited using the Small Works Roster process and 2 bids were received at the September 17, 2013 bid opening. The responsive apparent low bidder is Sealevel Bulkhead Builders, Inc. in the amount of \$72,420.78 The engineer's estimate is \$70,000 -\$80,000.

The Project Manager has reviewed the bid results and the contractor's qualifications and recommends that the City Council consider award to Sealevel Bulkhead Builders, Inc.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with Sealevel Bulkhead Builders, Inc. in the amount of \$72,420.78 and authorize the City Manager to execute the contract.



City of Bainbridge Island Public Works Department - Engineering

Project: Crystal Springs Embankment Repair

Bid Opening Date: Bids Due on 9:00 a.m. September 17, 2013

Open Bids @ 9:15 am

Note: Bids Are Opened in Order Received.				
Bids Solicited by: ☐ Advertisement ☒ Small Works Roster The Engineers Estimate is: \$	Redside Construction	Sealevel Bulkhead Builders		
Proposal – <i>Items of Work & Materials, Estimated Quantities, Units of Measurement.</i>	X	X		
Signature Page	X	X		
Addendum Acknowledged	NA	NA		
Non-Collusion Declaration	X	X		
Proposal Bond (5%)	X	X		
TOTAL BID AMOUNT	\$122,967.78	\$72,420.78		

A total of 2 bids were received for the Crystal Springs Embankment Repair project. The apparent low bidder at this time is Sealevel Bulkhead Builders with the bid of \$72,420.78. The City will need to review each proposal for bidder responsibility; therefore things may change during that time.

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (hereinafter "Contract") made the _____, day of September, 2013, by and between the City of Bainbridge Island (hereinafter referred to as the "City" and the "CONTRACTING AGENCY") and Sealevel Bulkhead Builders Inc. (hereinafter called "CONTRACTOR").

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **CRYSTAL SPRINGS SHORELINE EMBANKMENT REPAIR**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of Seventy-Two Thousand Four Hundred Twenty Dollars and 78 Cents (\$72,420.78) ("Contract Price") for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2012 (sometimes referred to as the "Standard Specification")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

CONTRACTOR's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this Contract

by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

CONTRACTOR's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR:

SEALEVEL BULKHEAD BUILDERS INC.

Name: _____
Title: _____
Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____
Douglas Schulze, City Manager

Date: _____