



**SPECIAL/REGULAR BUSINESS MEETING
WEDNESDAY, SEPTEMBER 11, 2013
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

Action

- 1. CALL TO ORDER / EXECUTIVE SESSION**
6:30 PM Potential Litigation (RCW 42.30.110(1)(i))
- 2. ROLL CALL / PLEDGE OF ALLEGIANCE**
7:00 PM
Mayor: Steven Bonkowski
Councilmembers: Anne Blair Debbi Lester
 Sarah Blossom Bob Scales
 Kirsten Hytopoulos David Ward
- 3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
7:05 PM
- 4. PUBLIC COMMENT**
7:10 PM
- 5. NEW BUSINESS**
7:20 PM Harbor Commission Appointments – Mayor Bonkowski Consider Approval
- 6. UNFINISHED BUSINESS**
7:30 PM A. Repayment of the SSWM-Streets Interfund Loan, AB 13-120 – Finance Discussion
7:45 PM B. Waterfront Park/City Dock Design Contract Scope Information Consider Scheduling
Approval 9/18/13
8:00 PM C. North Madison Avenue Non-Motorized Improvements Contract Award, AB 13-116 –
Public Works Consider Approval
8:10 PM D. 2013 Annual Stormwater Detention Pond Maintenance Contract Award, AB 13-115 –
Public Works Consider Approval
8:20 PM E. Sewer General System Plan Review Service Study Area, AB 12-108 – Public Works Information
- 7. CONSENT AGENDA**
8:35 PM
A. Accounts Payable Voucher and Payroll Approval Consider Approval
B. Regular Business Meeting Minutes, August 14, 2013 Consider Approval
C. Regular Study Session Meeting Minutes, August 21, 2013 Consider Approval
D. Special/Regular Business Meeting Minutes, August 28, 2013 Consider Approval
E. Special/Regular Study Session Meeting Minutes, September 4, 2013 Consider Approval
F. Rotary Park Sewer Easement, AB 13-117 – Public Works Consider Approval
- 8. CITY MANAGER'S REPORT**
8:40 PM
- 9. COMMITTEE REPORTS**
8:45 PM
- 10. REVIEW UPCOMING COUNCIL MEETING AGENDAS**
8:50 PM

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

11. FOR THE GOOD OF THE ORDER

8:55 PM

12. ADJOURNMENT

9:00 PM

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Harbor Commission Appointments	Date: September 11, 2013
Agenda Item: New Business	Bill No.: 13-111
Proposed By: Mayor Bonkowski	Referral(s):

BUDGET INFORMATION

Department: Legislative	Fund:	Munis Contract #
Expenditure Req: none	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A
	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider recommended appointments to the Harbor Commission.

History:

A call for participation was advertised in the Bainbridge Review and the Islander, posted on the City's web site, and distributed via email on July 26 and August 16, 2013. Eight applications were received and one applicant later withdrew. The interview panel of Councilmember Lester, Ward and Mayor Bonkowski agreed to appoint George Briggs to Position #4, Elise Wright to Position #5, Sandra Davis to Position #6 and Thomas Hudson to Position #7.

RECOMMENDED ACTION

Motion:

I move that the City Council confirm the appointment of George Briggs for Position #4 for a 2-year term ending June 30, 2015.

I move that the City Council confirm the appointment of Elise Wright for Position #5 for a 3-year term ending June 30, 2016.

I move that the City Council confirm the reappointment of Sandra Davis for Position #6 for a 3-year term ending June 30, 2016.

I move that the City Council confirm the appointment of Thomas Hudson for Position #7 for a 3-year term ending June 30, 2016.

From: [George Briggs](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Tuesday, July 16, 2013 7:42:24 AM

Name * : George Briggs

Email * : [REDACTED]

**Daytime
phone: * :** [REDACTED]

Address: * : [REDACTED]

**Current
employer * :** Ozone International

**Current
position * :** V.P. Field Operations

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::**

Harbor Commission

**Have you
served on any
city advisory
groups in the
past? * :**

No

**If so, please
indicate
which
groups::**

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::**

I am a lifelong boater and retired US Navy Sailor. I've lived in the Kitsap area for 8 years and have been a BI resident for 3 1/2 years. I would enjoy the opportunity to serve on the Harbor Commission and apply my skills and experience to improve the boating and water recreation experience in and around Bainbridge Island.

**Please share
your**

community
interests
(groups,
committees,
organizations)
if any::

Feel free to
attach your
resume
(optional).:

Powered by [EmailMeForm](#)

From: [Sandra Davis](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Friday, May 31, 2013 4:57:43 PM

Name * : Sandra Davis

Email * : [REDACTED]

**Daytime
phone: * :** [REDACTED]

Address: * : [REDACTED]

**Current
employer * :** ECO Resource Group

**Current
position * :** Managing Partner

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::** Harbor Commission

**Have you
served on any
city advisory
groups in the
past? * :** Yes

**If so, please
indicate
which
groups::** Harbor Commission, Ethics Board (initial formation)

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::** Please use my resume from last time.

**Please share
your**

**community
interests
(groups,
committees,
organizations)
if any::**

Co-founder of Prepared Neighborhoods

**Feel free to
attach your
resume
(optional).:**

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Sandra Davis – Resume

Qualifications

Sandra is the managing partner of the ECO Resource Group, a small, woman-owned firm focused on integrating environmental, community and organizational strategies. In her role as a neutral facilitator and conflict resolution professional, she has facilitated improved communications and collaboration between stakeholders on many diverse issues, including regional collaboration and planning; waterfront and shoreline management policy revisions; water resource issues; critical areas, resource lands, and growth management implementation; transportation, utility planning, critical infrastructure, zoning and land use policy; disaster preparedness; design guidelines; social service delivery; business continuity planning; economic development and governance; and organizational change/development projects for government and business.

Key Skills

Facilitation & Alternative Dispute Resolution — Sandra is an expert facilitator who is comfortable facilitating in any setting with field personnel or executive leadership. She has a broad range of facilitation experience including staff meetings, difficult conversations, workshops, advisory committees, retreats (staff, management, and elected officials), focus groups, organizational change processes, strategic planning, boards and commissions, and public meetings. Sandra has a reputation as an unbiased, neutral facilitator for her ability to actively listen and identify opportunities that overcome perceived obstacles and lead to developing collaborative solutions. Her commitment to search for threads of commonality between disparate stakeholders and develop collaborative problem solving opportunities has become a hallmark of her work. Through assessments, interviews, and careful listening, she is able to organize and clearly present issues she discovers, in a way that maintains trust while simultaneously building critical consensus.

Situation/Conflict Assessments — Sandra has conducted many neutral situation and conflict assessments for a variety of projects where an understanding of stakeholders' perspectives is imperative to being able to gain consensus. This includes identifying a broad range of representative stakeholders, developing appropriate assessment questions and interview protocols, developing survey instruments

Project Experience

- Klamath River Basin-wide Collaborative Adaptive Management & Governance
- Grays Harbor Interested Party Collaboration
- Portland Urban Area Regional Disaster Preparedness Coordination
- Portland Urban Area Critical Infrastructure Protection Plan and Interdependencies Workshop
- Portland Evacuation Planning Project (Transportation and Parks)
- Upper Columbia River Stakeholder Involvement
- WRLA 17 Review & Strategic Planning
- North Carolina State Ports Authority Integrated Planning
- Port of New York & New Jersey Role Based Manuals
- Steptoe Road Improvement Project Stakeholder Involvement
- Washington State Clearing and Grading, Stormwater and Low Impact Development Technical Guidance and Model Code
- Puget Sound Confined Disposal Site Study
- EPA Region 10 Strategic Planning
- Redevelopment of I-90 Corridor
- Cattle Point Road Conflict Assessment and Process Facilitation
- Regional Transit Authority (RTA)
- Seattle Public Utilities Regional Response Network Project

Education & Specialized Training

- Post Graduate Leadership Institute of Seattle
- M.S., Regional Planning, Western Washington University
- B.A., Environmental Studies, magna cum laude, University of Pennsylvania



ECO Resource Group

including on-line questionnaires, conducting in-person and/or telephone interviews, developing assessment summaries and providing recommendations for action.

Collaborative Policy Development – Sandra has helped local, state and federal agencies to collaboratively integrate science, legal requirements, and community perspectives into effective environmental and transportation related policies, processes and performance measures. Her experience and knowledge of the many faces of collaboration, the tools for creating and supporting collaboration and where and when collaboration can be appropriately used, have led to successes in developing policy that is supported at numerous levels. As a neutral, Sandra has fairly represented the views of diverse communities of interest to public officials in a way that can be effectively coordinated with policy development around transportation and related issues.

Adaptive Management – Sandra has extensive experience in developing adaptive, flexible learning programs and organizations that respond effectively to changing circumstances. From governance structures to large-scale change programs for business and public agencies, she is experienced integrating the scientific, public value, and legal components of adaptive management with goals and objectives. Sandra has trained agency staff, managers, and directors in applying adaptive management techniques to planning, ecosystem management, transportation, and water and wastewater management.

Interagency Negotiations – As a contractor and as agency staff, Sandra has extensive experience with interagency negotiations. For a variety of issues, including transportation, water management, ESA and other issues, Sandra has effectively helped agencies understand and work within the changing roles and expectations of each other and the public. She has facilitated interagency negotiations that have resulted in lasting agreements and improved communication and relationships.

- Certified Large and Small Group Management, ICISF
- Certified Strategic Planner, ICA
- Certified Facilitator, ICMA, CDE
- Certified Dispute Resolution, Willamette University
- Certified Mediator, University of Washington

Work Experience

- Managing Partner, ECO Resource Group, Bainbridge Island
- Strategic Director, CH2M HILL, Bellevue and Portland, *5 yr assignment*
- Intergovernmental Relations Specialist, Public Works Department, King County
- Planning Administrator, City of Mercer Island
- Planner, Community Development Department, Seattle
- Executive Director, Bothell Downtown Management Assoc.
- Assistant Director, Fourth Corner Development Group, Whatcom County
- Development Consultant, Phase I, Bellingham

Professional Affiliations

- Resilience Institute, Advisory Board
- WWU Huxley College of the Environment, Associates Board
- Elwha Research Consortium, Board Member
- Planning Association of Washington, Board Member & former Liaison to the American Planning Association
- International Association of Public Participation
- American Water Resources Association
- Association for Quality and Participation
- International Critical Stress Foundation
- Washington State Emergency Management Association

From: [Thomas A. Hudson](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Wednesday, March 27, 2013 1:47:57 PM

Name * : Thomas A. Hudson

Email * : [REDACTED]

**Daytime
phone: * :** [REDACTED]

Address: * : [REDACTED]

**Current
employer * :** Hudson Construction, Inc.

**Current
position * :** President

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::**

Harbor Commission

**Have you
served on any
city advisory
groups in the
past? * :**

No

**If so, please
indicate
which
groups::**

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::**

I have been an active participant in Eagle Harbor activities for twenty-five years. I helped organize the BI Wooden Boat Festival in 2011 and am working on the committee for the 2013 Festival. I am a boat owner and active sailor. I was advisor to the Bainbridge Sailing Team at it's inception. I previously owned a slip at Williamson Landing. I spend at least 15 hours per week around Eagle Harbor and am familiar with its benefits and limitations. I would like to be involved with the Commission in planning the new City dock facilities.

**Please share
your**

**community
interests
(groups,
committees,
organizations)
if any::**

Please see above.

**Feel free to
attach your
resume
(optional).:**

Powered by [EmailMeForm](#)

From: [Bill Knapp](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Friday, May 03, 2013 2:30:28 PM

Name * : Bill Knapp

Email * : [REDACTED]

**Daytime
phone: * :** [REDACTED]

Address: * : [REDACTED]

**Current
employer * :** Retired

**Current
position * :** Retired

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::**

Harbor Commission

**Have you
served on any
city advisory
groups in the
past? * :**

Yes

**If so, please
indicate
which
groups::**

Harbor steward Port Madison

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::**

Active cruising sailor for many years.

**Please share
your**

**community
interests
(groups,
committees,
organizations)
if any::**

Port Madison Yacht Club, Poulsbo Yacht club, and board member
Winslow Wharf Condominium Assn.

**Feel free to
attach your
resume
(optional).:**

Powered by [EmailMeForm](#)

From: [Jesse Knight](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Tuesday, May 28, 2013 7:12:49 PM
Attachments: [CV 2013.doc](#)

Name* : Jesse Knight

Email* : [REDACTED]

**Daytime
phone* :** [REDACTED]

Address* : [REDACTED]

**Current
employer* :** Advanced Medical Imaging, SCCA, Seattle Childrens

**Current
position* :** Physician

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::**

Environmental Technical Advisory Committee, Harbor
Commission, Planning Commission, Utility Advisory Committee

**Have you
served on any
city advisory
groups in the
past* :** No

**If so, please
indicate
which
groups::**

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::**

As a physician, I have an interest in the effect our surroundings, including city design, water and air quality can have on our health and quality of life.

My skill set includes a strong science background, working in a team-based environment, and the ability to research and report on technical topics.

Interests of mine include habitat restoration, salmon recovery and low impact development.

My family and I recently moved to Bainbridge Island, and I am

very excited to get involved with my new community.

**Please share
your
community
interests
(groups,
committees,
organizations)
if any::**

Prior to medical school I was an active participant in my hometown of Olympia, including working as a volunteer firefighter for over five years, volunteering with a local AIDS service organization (UCAN), and volunteering with the Surfrider foundation. During residency in Spokane, I volunteered annually screening community members for peripheral vascular disease with Legs for Life.

In the past few years, my medical training and mothering two children has consumed much of my free time. However, I have reached a point in my career where I am working part-time and have time to put down roots in my community, and would very much like to become more involved on Bainbridge. Interests of mine include organic gardening, fishing, hiking and playing music.

**Feel free to
attach your
resume
(optional)::**

CV 2013.doc

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JESSE ROGOZA KNIGHT

EDUCATION

UNIVERSITY OF WASHINGTON, Seattle, WA 2009-2010

Fellow, Vascular and Interventional Radiology

SACRED HEART MEDICAL CENTER, Inland Imaging, Spokane WA 2005-2009

Resident, Diagnostic Radiology

SACRED HEART MEDICAL CENTER, Spokane, WA 2004-
2005

Intern, Transitional Year Internship

UNIVERSITY OF WASHINGTON SCHOOL OF MEDICINE, Seattle, WA

Doctor of Medicine awarded 2004

THE EVERGREEN STATE COLLEGE, Olympia, WA

Bachelor of Arts awarded in Interdisciplinary Studies 1998

AWARDS

2007 Society of Interventional Radiology Annual Scientific Meeting Resident-in-
Training Scholarship

Elected to Alpha Omega Alpha Honor Medical Society in 2002

PUBLICATIONS

Liu DM, Kennedy AS, Turner D, Rose SC, Kee ST, Whiting SH, Murthy R, Nutting CW, Heran M, Lewandoski RJ, **Knight J**, Gulec S, Salem R. "Minimally invasive techniques in management of hepatic neuroendocrine metastatic disease." Am J Clin Oncol. 2009; 32(2):200-215.

Knight JR, Heran M, Munk PL, Raabe R, Liu DM. "C-arm cone-beam CT: applications for spinal cement augmentation demonstrated by three cases." J Vasc Interv Radiol. 2008; 19(7):1118-22.

Liu DM, Cade DN, **Knight JR**, Raabe R, Kee ST, Kennedy AS, Salem R. "Yttrium-90 radioembolization: recent advances in hepatic embolotherapy." Endovascular Today. June 2008; 75-82.

RESEARCH EXPERIENCE

Research Assistant, 2005-2006. *Carotid Artery Stenting with Protection Registry (CASPR)*, Sacred Heart Medical Center, principal investigator
Rodney Raabe, MD.

Principal Investigator, 2000-2002. *A Retrospective Case Review of Neurocysticercosis in Washington State*, University of Washington. Not published.

EMPLOYMENT

Interventional Radiologist, Seattle Children's Hospital, Seattle, WA

2/2013- present (part time)

Interventional Radiologist, Seattle Cancer Care Alliance, Seattle, WA

4/2013- present (part-time)

Interventional and Diagnostic Radiologist, Advanced Medical Imaging, Silverdale, WA

9/2011- present

Interventional and Diagnostic Radiologist, Maui Radiology Associates, Wailuku, HI

9/2010- 8/2011

Radiologist, Spokane Veterans Administration, Spokane, WA

8/2008-6/2009

Radiologist, North Idaho Medical Care Center

8/2006-6/2007

LICENSURE

Medicine and Surgery- the State of Washington

2006- present

Physician- the State of Hawaii

2009- present

PROFESSIONAL SOCIETY MEMBERSHIPS

Society of Interventional Radiology

American College of Radiology

Radiological Society of North America

PERSONAL INTERESTS

Playing music, gardening, skiing, and spending time with family.

From: [Mark Leese](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Wednesday, May 29, 2013 5:43:18 PM

Name * : Mark Leese

Email * : [REDACTED]

**Daytime
phone: * :** [REDACTED]

Address: * : [REDACTED]

**Current
employer * :** Retired

**Current
position * :** Chairman BI Harbor Commission

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::**

Harbor Commission

**Have you
served on any
city advisory
groups in the
past? * :**

Yes

**If so, please
indicate
which
groups::**

Habor Commission and Habor Steward

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::**

This is to reapply for another term on the Harbor Comission

**Please share
your**

community
interests
(groups,
committees,
organizations)
if any::

Feel free to
attach your
resume
(optional).:

Powered by [EmailMeForm](#)

From: [Elise Wright](#)
To: [CityAdmin](#)
Subject: Citizen Advisory Group Application
Date: Monday, March 25, 2013 10:44:52 PM
Attachments: [HarborCommissionApp.doc](#)

Name* : Elise Wright

Email* : [REDACTED]

**Daytime
phone:* :** [REDACTED]

Address:* : [REDACTED]

**Current
employer* :** Retired

**Current
position* :** Side-tracked Home Exective, Community Advocate

**I am
interested in
serving on
one of the
following
advisory
groups (select
all that
apply)::**

Harbor Commission

**Have you
served on any
city advisory
groups in the
past?* :**

No

**If so, please
indicate
which
groups::**

**Please share
your
qualifications
for this
appointment
(skills,
activities,
training,
education) if
any::**

Vice President of Bainbridge Island Concerned Citizens, founded in 1973 - the group that secured the boatyard easement resulting in \$2million settlement from WSF.

Co-administrator, with Ed Kushner, of the ad hoc Liveaboard Support Fund.

Long time boat owner and user, 25'sailboat NOTRE PRIX (1976-1994), 32'former gillnetter SKAMOKAWA (2005-present), both moored in Eagle Harbor.

Please share Citizens Committee for the Shoreline Management Program

**your
community
interests
(groups,
committees,
organizations)
if any::**

Update 2010 - 2012

Bainbridge Alliance for Puget Sound (BAPS)

Independent local government watcher, with interest in Road
Ends, sustainable development, protection of the Island's waters
and shoreline access for all Island residents.

**Feel free to
attach your
resume
(optional).:**

HarborCommissionApp.doc

Powered by [EmailMeForm](#)


March 25, 2013

To the City Council and the Harbor Commission
Bainbridge Island, WA 98110
Re: Position of Harbor Commissioner

Dear Councilmembers and Harbor Commissioners:

In reviewing my experience you will see the accomplishment of varied responsibilities compatible with the skills required for representing diverse community needs and points of view. This ability I feel is necessary on a commission with such diverse, but related, mandates as the Harbor Commission.

Of particular note, I feel, is my ability to rally support for goals in which I believe, and to work diligently for perceived community needs.

- In 1975 I joined Bainbridge Island Concerned Citizens in their goal to retain working waterfront for our community. My dedication to maritime access for the entire Bainbridge Island community goes on to this day.
- In the 1980's, when a statewide teacher's strike occurred due to spending cuts here in Washington State, I organized a parents' advocacy group. I recruited other concerned parents who educated legislators and the public about our concerns, including testimony at hearings in Olympia and the occasional speech on the steps of the state capitol.
- My work as Director of Education for Bainbridge Performing Arts, from 1991 - 1994 was inspired by the joy of watching young people learn new skills and develop their talents.
- Upon moving to CA in 1997, I became a board member of a community organization formed to protect children and communities against poisoning from chronic pesticide exposure. I wrote press releases, spoke at community forums, testified at conferences, lobbied state legislators, the head of the Department of Pesticide Regulation and the Director of the CA EPA.
- My most recent work on a Citizens Committee and as an advocate for the Shoreline Management Program Update (SMP) has been long and frustrating, but tireless. In time, and with your careful oversight, I hope it will result in a plan of which we can all be proud.

My career has been varied due to the demands of raising a family (now grown) and moves from Washington DC to Washington state, to England, to California and finally back to Bainbridge Island. I've learned flexibility, adaptability and perseverance along the way and acquired new skills as I needed them. Now, I hope to again use those skills on behalf of the community that my family and I have called home since 1974.

Thank you for your consideration.

Sincerely,
Elise Wright

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Providing for repayment of Interfund Loan between the Storm and Surface Water Management (SSWM) SSWM Fund and the Streets Fund	Date: September 11, 2013
Agenda Item: Unfinished Business	Bill No.: 13-120
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department: Finance	Fund: Street and SSWM Fund	Munis Contract #: N/A
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

November 28, 2012 Business Meeting				Recommendation: Include in 2013 Q3 Budget Adjustments										
City Manager		☒ Yes	☐ No	☐ N/A	Legal		☒ Yes	☐ No	☐ N/A	Finance		☒ Yes	☐ No	☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Confirmation of proposed approach to repayment of interfund loan between the Streets Fund and the SSWM Fund.

History:

Ordinance No. 2012-16 established that the Streets Fund was exempt from SSWM fees retroactive to January 1, 2008. As a result, all payments made from that date forward were due to the Street Fund.

At the November 28, 2012 City Council meeting, Council asked the administration to bring forward a resolution allowing for repayment of Storm and Surface Water Management fees paid by Street Fund. At that meeting, Council expressed its intent to provide General Fund support to the SSWM Fund. Resolution No. 2012-14 authorized an interfund loan between the SSWM Fund and the Streets Fund, with scheduled repayment no later than December 31, 2013.

Schedule/Next Activities:

Staff will prepare appropriate budget adjustments for 2013 for Council consideration.

RECOMMENDED ACTION

Motion:

I move that the City Council direct staff to prepare budget adjustments for 2013 to provide for full repayment of the interfund loan between the SSWM Fund and the Streets Fund, and an equivalent transfer from the General Fund to the SSWM Fund.

***CITY OF BAINBRIDGE ISLAND
FINANCE AND ADMINISTRATIVE
SERVICES DEPARTMENT***



MEMORANDUM

TO: City Council
Doug Schulze, City Manager

FROM: Ellen Schroer, Finance Director

DATE: September 6, 2013

RE: Repayment of the SSWM-Streets Interfund Loan

In the fall of 2012, Council took action to exempt the City's roads from the Storm and Surface Water Management (SSWM) fees, retroactive to January 1, 2008, and to establish an interfund loan between the SSWM Fund and the Streets Fund. The interfund loan of \$1,374,684 and applicable interest are scheduled to be repaid in full by the end of 2013.

In addition to making the loan repayment, Council expressed its intent to provide General Fund support to the SSWM Fund. We are preparing 2013 budget adjustments to execute these transactions and would like to receive your confirmation of the approach you would like to see.

Financial transactions in 2013 would include:

- General Fund transfer of \$1.37 million and approximately \$8,000 interest to SSWM Fund
- Repayment of \$1.37 million interfund loan and approximately \$8,000 interest by SSWM Fund to Streets Fund

The resulting repayment of the interfund loan under this approach would result at the end of 2013 in a decrease in the General Fund ending balance, no change to the SSWM Fund balance, and an increase in the Streets Fund balance.

A related question is ongoing support to the SSWM Fund. The Council-approved 2014 budget was prepared prior to the decision related to the Streets exemption from SSWM fees, and assumed a payment of roughly \$250,000 from the Streets Fund to the SSWM Fund. This payment will not occur under current ordinance. We are now preparing 2014 budget adjustments and would like to discuss Council's preferred approach to SSWM in 2014.

Some options for Council consideration include:

1. Provide General Fund support to SSWM in a specified annual amount.

2. Provide General Fund support to SSWM in an amount necessary to maintain all policy reserves as set by Council through Resolution 2009-34. For 2013, the policy reserves are roughly \$350,000.
3. Provide no General Fund support to SSWM. Current forecasts indicate that the SSWM Fund could support all planned operating and capital expenditures in 2014 and still maintain minimum policy reserves.

If you have questions or would like additional information, please let me know.

I look forward to our discussion on September 11.

cc: Morgan Smith, Deputy City Manager
John Cunningham, Interim Director of Public Works



SSWM Fund to Streets Fund Repayment Discussion

September 11, 2013

Interfund loan repayment

Tonight's discussion

1. 2013 loan repayment from the SSWM Fund to the Streets Fund
2. Clarify Council intent for a related question for the SSWM Fund 2014 budget

SSWM Fees for City Streets/Roads

Actions to Date

- Received court decision allowing City to consider an ordinance to set SSWM rates for street network (February 2012)
- Ordinance passed related to SSWM fees for City streets and roads (October 2012)

SSWM Fees for City Streets/Roads

Actions to Date (continued)

- Resolution passed providing for interfund loan of \$1.37 million between the Streets Fund and the SSWM Fund.
- Resolution stipulated that the loan be fully repaid by year-end 2013

Interfund loan repayment

Tonight's discussion

1. Confirm Council intent to provide General Fund transfer to SSWM Fund equivalent to loan repayment to the Streets Fund

SSWM Fees for City Streets/Roads

City Funds Involved

- Payments totaling \$1.37 million was made from Streets Fund to SSWM Fund, therefore repayment will be made from SSWM Fund to Streets Fund
- The General Fund can offset in whole or in part any expense of the SSWM Fund

Interfund loan repayment

Financial results of proposed transactions in 2013

- Transfer from General Fund to SSWM Fund an amount equivalent to loan plus interest
- Repay loan from SSWM Fund to Streets Fund
- This set of transactions has the following effects:
 - Decrease in General Fund
 - No change to SSWM Fund
 - Increase in Streets Fund

Questions or discussion related to repayment?

Interfund loan repayment

Tonight's discussion

2. Clarify Council intent related to the 2014 budget for SSWM Fund

SSWM Fund in 2014

	2014 Approved Budget	Adjustment for SSWM-Streets ordinance	Adjusted 2014
Revenue			
Charges for Services	2,333,279	(252,000)	2,083,279

The currently-approved 2014 SSWM Fund budget assumes \$252,000 in revenue from the Streets Fund that was eliminated by the October 2012 ordinance.

2014 budget was passed before the interfund loan resolution was approved.

SSWM Fund in 2014

Is it Council's intention that the General Fund will transfer an amount equivalent to the budgeted Streets Fund payment to the SSWM Fund in 2014?

Questions, Discussion

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Waterfront Park/City Dock Design Contract	Date: September 11, 2013
Agenda Item: Unfinished Business	Bill No.: 13-082
Proposed By: Doug Schulze, City Manager	Referral(s):

BUDGET INFORMATION

Department/Fund: Executive			Munis Contract #		
Expenditure Req:	Budgeted?	☐ Yes ☐ No	Budget Amend. Req?	☐ Yes ☐ No	

DESCRIPTION/SUMMARY

The City Council is asked to consider options for acquiring the services of a design consultant for Waterfront Park and City Dock Improvements and provide input regarding the project objectives. A Request for Qualifications was advertised in June with Statements of Qualification due on July 5, 2013. A total of eight responses were received by the deadline. City staff used the procedures provided for in BIMC 3.70.030 to evaluate the Statements of Qualification, which directs that the public works director shall select from the firms responding to the city's annual or additional announcements, based upon the criteria and guidelines established by the public works director, the firm deemed to be the most highly qualified to provide the services required for the proposed project. In this particular case, the review process involved Interim Public Works Director John Cunningham, Associate Planner Heather Beckmann, Sustainable Bainbridge Representative Jonathan Davis and City Manager Doug Schulze.

Following the procedures in BIMC 3.70.030, the next step is for the Public Works Director to negotiate a contract with the firm determined to be most qualified for the project. If the contract is less than \$30,000, the contract would then be submitted to the City Manager for approval. If the contract is more than \$30,000, the contract must be submitted to the City Council for approval. However, concern has been expressed about the selection process by members of the City Council and, a modification of the selection process has been suggested.

Up to this point, the project has been focused on meeting the criteria to submit competitive applications for the Washington Recreation Conservation Office (RCO) grants. This would allow the City to leverage the existing \$1.8 M with grant funds to complete a more robust park improvement project. The Waterfront Park/City Dock Project may be eligible for the Aquatic Lands Enhancement Account (ALEA) grant and the Boating Facilities Program or the Boating Infrastructure Grant (BIG) Program. Each of these programs require specific comprehensive planning documents, such as current master plans. Conceptual designs will not meet this criteria.

The ALEA has a grant cap of \$500,000 and requires a 50% local match. ALEA funds can be used for restoration and development projects including, fishing piers and platforms, interpretive signs, kiosks, launch and moorage facilities for small boats, non-motorized paths, trails, ramps, stairs, open-water swim areas, parking lots and entry drives or entry roads, restrooms, benches, tables, viewpoints, platforms, blinds for observing wildlife and site restoration.

DESCRIPTION/SUMMARY (continued)

The Boating Facilities Program has a grant cap of \$1,000,000 and requires a 25% local match. BFP funds can be used for acquisition, development, renovation, planning (architecture, engineering, environmental review, permitting), moorage floats, fixed docks, and buoys for guest boaters, parking and staging areas, permits (procurement) when required, ramps and fixed hoists for launching, loading floats, sewage pump-out stations and "porta-potty" dump stations, support facilities (upland), such as restrooms, showers, and picnic facilities used exclusively or primarily by transient recreational boaters, dredging, including both capital construction and periodic activities to remove materials deposited due to unforeseen events; dredging must extend facility usefulness for at least five years.

The BIG grant has a cap of \$100,000 and requires a 25% local match. BIG funds are limited to development or renovation of:

- Boarding floats, transient moorage floats, fixed docks, piers, buoys
- Breakwaters
- Dinghy docks
- Navigational aids
- Upland support facilities – restrooms, showers, utilities, etc.

Deadlines for grant applications require completion of the master plan documents in March 2014, which will allow sufficient time to complete grant applications.

City Council input is requested regarding level of interest in pursuing the grant opportunities for Waterfront Park/City Dock.

If the City Council places a high priority on pursuing RCO grants for the project, it will be necessary to move forward quickly to engage a consultant to develop an updated master plan, which incorporates the input received from community members during the workshops and from survey responses. This process is expected to take six months to complete, which leaves minimal flexibility for delays.

The RCO grant programs are extremely competitive so, there is a possibility that the Waterfront Park/City Dock project will not receive additional funding beyond the \$1.8 M currently available. If grant funding is not received or, grant funds received do not fully fund the entire project the City Council should be prepared to modify the project accordingly. An alternative would be for the City Council to provide direction prior to development of the master plan to limit the master plan to the current available funding of \$1.8 M. In this case, a successful RCO grant application would result in additional funding availability for the project, which would not be part of the most recent master plan.

City Council input is requested regarding the scope of the Waterfront Park/City Dock master plan. Should the master plan include all community supported enhancements identified during community workshops and survey responses or, should the master plan be limited to the current available funding?

The suggestion for modification of the consultant selection process is to contract with the top three consultant teams to each develop two conceptual plans for the park. The six conceptual plans that would be developed would be presented to the community for input and the team with the top conceptual plan would be selected for a contract to develop the master plan. The current selection process was not advertised to include a competitive process so, this modification would require development of a new Request for Qualifications, advertisement and evaluation to identify the top

three firms. The timeframe for completing the steps necessary for the modified process is:

Prepare new RFQ.....	9/18
Publish new RFQ.....	10/2
SOQ deadline.....	10/9
Screening & Top 3 selection.....	10/16
Council approves contracts.....	10/23

The top three consultants will need a minimum of 4 weeks to review workshop input, survey results, base maps, and develop conceptual plans. The deadline for submitting conceptual plans would be November 20, 2013. The next step in the process would be selection of the top conceptual plan, which could be done at the same meeting the plans are submitted. A contract with the top firm for completion of a master plan could be approved at the December 4, 2013 meeting, which would provide less than four months to develop the master plan.

City Council input is requested regarding the consultant selection process. Does the City Council support creating a new modified selection process or, is the Council prepared to authorize a contract with the consultant selected through the completed process?

**City of Bainbridge Island
Request for Qualifications (RFQ)**

**Professional Consultant Services
Waterfront Park Improvements**

July 2013

**City of Bainbridge Island Request for Qualifications (RFQ)
Professional Consultant Services
Waterfront Park Improvements**

Background

The City of Bainbridge Island is requesting statements of qualifications for a team of professional consultants to assist the City in designing improvements in Waterfront Park (adjacent to Eagle Harbor) in downtown Winslow.

Project Description

The Waterfront Park Master Plan was originally created in 1997 to help guide future development of the park. The City is currently reviewing and refining plans for the park, and has initiated a public outreach process to assist in this effort. A community meeting was held on June 1 and a second meeting is planned for June 30, 2013. The purpose of the meetings is to further refine the community's vision of "What could Waterfront Park be?" and "How should we design it?" The outcome of this community visioning process will inform the design process of the Waterfront Park improvements. The final designs for Waterfront Park will also be guided by existing regulations and policies, including but not limited to the City's Comprehensive Plan, land use codes and Shoreline Master Program.

The consultant team will work with City staff to: 1) develop an innovative and inclusive outreach program to continue to engage community members throughout the design process; 2) develop park design recommendations that are responsive to the community's visions and goals; 3) provide periodic updates to the City Council and community during the development of design alternatives; 4) present final design recommendations to the Council and community with recommendations on prioritization of opportunities based on community input, budgets, constructability and other regulatory considerations ; 6) provide overall and per phase (if applicable) construction costs; 7) prepare grant applications to support implementation of the park improvements; and 8) prepare development permit applications and associated documentation.

Qualifications

The City of Bainbridge Island will select a team that has broad and relevant experience in shoreline park planning that takes into account multiple objectives, including:

- Improving waterfront access, which may include city dock repair and/or replacement
- Meeting the needs of multiple park users (pedestrians, boaters, rowers, etc)
- Accommodating active and passive recreational uses
- Providing connections to existing amenities within the park and within the greater town context
- Providing vistas to the water
- Enhancing landscaping and other public amenities
- Protection of existing bluffs and archaeological resources

Evaluation Criteria and Selection Process

Statements of qualifications should be prepared simply and economically. Special bindings, colored displays, promotional materials, etc. are not desired. Use of recycled paper for proposals is desirable whenever practicable.

A statement of qualification (6 copies), no longer than eight pages, which includes the following:

- Statement of interest pertaining to this specific project and a brief narrative describing your firm's history;
- Description of experience in shoreline park design and planning, design of overwater structures and landscape design. Include a description of similar, recently completed projects;
- Description of experience in grant writing;
- Description of familiarity with state and local shoreline regulations;
- Description of familiarity in renewable energy/sustainable design concepts;
- Description of experience in developing and implementing public outreach programs;
- Description of the team, including experience of key team members (resumes may be included an appendix) and previous experience working together as a team;
- List of client references with contact name(s) and telephone number(s) of relevant projects where similar work was performed.

Each proposal will be independently evaluated on the above factors. After evaluation by the City staff, a short list of consultants will be invited for interviews.

Process

The schedule for consultant selection and contract execution is shown below.

Statement of Qualifications Due	July 5, 2013
Consultant Interviews	July 10-11, 2013
Consultant Selection	July 15, 2013
Contract Award	July 24, 2013

Budget

The City has not established a fixed budget for the project.

Proposals will be accepted until 4:00 p.m., Friday, July 15, 2013. Please submit proposals to:

City of Bainbridge Island
Department of Planning and Community Development
Heather Beckmann
280 Madison Avenue N.
Bainbridge Island, WA 98110-1812

Facsimile and/or e-mail submittals will not be accepted. The City of Bainbridge Island is an Equal Opportunity Employer.

For more information about this project, contact Heather Beckmann at 206-780-3754.

Waterfront Park/City Dock Project

A wooden sign with three horizontal planks. The top plank reads "EAGLE HARBOR", the middle plank reads "WATERFRONT PARK", and the bottom plank reads "CITY OF BAINBRIDGE ISLAND". The sign is mounted on two wooden posts. The background shows green foliage and a bright, sunny area to the right.

EAGLE HARBOR
WATERFRONT PARK
CITY OF BAINBRIDGE ISLAND

City Council Discussion
September 11, 2013

Selection Process

- RFQ advertised in June
- SOQ due July 5, 2013
- 8 submittals received
- Evaluation based on criteria in RFQ and interview questions to identify Most Qualified
- Interview panel consisted of City Manager, Interim Public Works Director, Project Manager and local architect (Rep. S/B)



Studio Cascade

- Only submittal that followed RFQ instructions
- Specialized experience & Technical Competence
- Capacity & Capability to Perform Work
- Intimate involvement of community through storefront studio
- Open & collaborative process
- 35 years experience with RCO grants
- Recently completed waterfront project in Port Angeles
 - 2013 AIA Excellence in Civic Design for Waterfront Improvement Project

RCO Grants

- Potential to leverage existing funds with up to \$1.6 million RCO grant funds
- Aquatic Lands Enhancement Account, Boating Facilities Program, and Boating Infrastructure Grant
- Grant application deadline will drive timeframe and criteria/deliverables

Project Scope

- Limit scope to existing \$1.8 million available
- Moderate scope to include \$1.8 million plus potential grant funds of \$1.6 for total \$3.4
- Scope should include all supported community input even if future funding will be required

Alternative Process

- 3 consultants selected to develop 2 conceptual plans each
- Consultant with top conceptual plan will receive contract to complete plan
 - Requires re-advertising RFQ
 - Add 1 month to process

Council Discussion

- What is the City Council level of interest in pursuing grant opportunities?
- What is the City Council expectation for project scope?
- Council input regarding alternative process.



CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Core 40 - North Madison Avenue Non-Motorized Improvements Contract Award	Date: September 11, 2013
Agenda Item: Unfinished Business	Bill No.: 13-116
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Department/Fund: 2013 CIP Budget @ \$200,000 (Munis No. 00594)		
Expenditure Req: \$ TBD	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 09/04/13	Recommendation: Forward to September 11, 2013 Business Meeting.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Core 40 - North Madison Avenue Non-Motorized Improvements project.

Background:

The North Madison Avenue Non-Motorized Improvements project consists of approximately 2,600 linear feet of asphalt widened shoulders on North Madison Avenue from Valley Road to Winther Road. This project is part of the "Core 40 Program" implemented several years ago which targets 40 roads improvements to widen shoulders and enhance island-wide access for bikes and pedestrians.

The bid opening was held on September 9, 2013 and ____ bids were received. The apparent low bidder is _____ in the base bid amount of _____. The engineer's estimate is \$150,000 to \$170,000.

The Project Manager has reviewed the bid results and the contractor's qualifications and recommends that the City Council consider award to _____.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with _____ for the Core 40 -North Madison Avenue Non-Motorized Improvements project in the amount of _____ and authorize the City Manager to execute the contract.

Note: Bid results & award information to follow after the September 9th bid opening.

City of Bainbridge Island — Capital Project Summary

C40 N. Madison Avenue Shoulder Improvements – Phase 2

Valley to Winther



DESCRIPTION	This project provides approx. 2,600 LF of bike lanes on the east shoulder. Other improvements include a ditch and culvert realignment. This project is a continuation of the N. Madison Avenue Phase 1 bike lane improvements completed in early 2011. The project is planned to be designed by COBI staff.
POLICY	City Council adopts the 6-year Capital Improvement Plan (Transportation Element) of the Bainbridge Island Comprehensive Plan in conjunction with annual budget development.
BENEFIT	Shoulder improvements consistent with policy for greater options & mobility
SCHEDULE	Design/Build 2013
CATEGORY	Deficiency 1B, E/M; SC

PROJECT COSTS (1,000's)	2013	2014	2015	2016	2017	2018
Design/permitting	0					
ROW	0					
Construction	200					
Sub-total	\$200	0	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	27					
STP Grant	173					
Sub-total	\$200	0	0	0	0	0

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (hereinafter "Contract"), made the _____, day of _____, 2013, by and between the City of Bainbridge Island (hereinafter referred to as the "City" and the "CONTRACTING AGENCY") and _____ hereinafter called CONTRACTOR.

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **N. Madison Ave. Non-Motorized Improvements (Valley to Winther)**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The Contracting Agency agrees to pay the CONTRACTOR the contract price provided in this Contract for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2012 (sometimes referred to as the "Standard Specification")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

Contractor's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this

CONTRACT DOCUMENT by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

Contractor's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR: [Insert Name of Contractor]

By: _____

Its: _____

Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____

Douglas Schulze, City Manager

Date: _____

STATE OF WASHINGTON)

) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged signature of this instrument, on oath stated that said person was authorized to execute the instrument, and acknowledged it as the _____ of _____ to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(print name)

Notary Public in and for the State of Washington.

Commission Expires: _____

STATE OF WASHINGTON)

) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Douglas Schulze is the person who appeared before me, and said person acknowledged signature of this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the City Manager of City of Bainbridge Island to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(print name)

Notary Public in and for the State of Washington.

Commission Expires: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: C40 - North Madison Avenue Non-Motorized Improvements Contract Award	Date: September 11, 2013
Agenda Item: Unfinished Business	Bill No.: 13-116
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Department/Fund: 2013 CIP Budget @ \$200,000 (Munis No. 00594)		
Expenditure Req: \$113,650.00	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 09/04/13	Recommendation: Forward to September 11 th Business Meeting.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the North Madison Avenue Non-Motorized Improvements project.

Background:

The North Madison Avenue Non-Motorized Improvements project consist of approximately 2,600 linear feet of asphalt widened shoulders on N. Madison Avenue from Valley Road to Winther Road. This project is part of the "Core 40 Program" implemented several years ago which targets 40 roads improvements to widen shoulders and enhance island-wide access for bikes and pedestrians.

The bid opening was held on September 9, 2013 and three bids were received. The apparent low bidder is Lakeside Industries Inc. in the base bid amount of \$113,650.00. The engineer's estimate is \$150,000 to \$170,000.

The Project Manager has reviewed the bid results, contractor's qualifications and recommends that the City Council consider award to Lakeside Industries.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with Lakeside Industries Inc. for the North Madison Avenue Non-Motorized Improvements project in the amount of \$113,650.00 and authorize the City Manager to execute the contract.



City of Bainbridge Island Public Works Department - Engineering

Project: North Madison NMI Project

Bid Opening Date: Bids Due on 9:00 a.m., September 9, 2013

Open Bids @ 9:15 am

Note: Bids Are Opened in Order Received. Bids Solicited By: X Advertisement ☐ Small Works Roster The Engineers Estimate is: \$150k – \$170k	<u>Bidder #1</u> Lakeside Industries	<u>Bidder#2</u> Sound Excavation, Inc.	<u>Bidder#3</u> Nordland Construction, NW	
Proposal – <i>Items of Work & Materials, Estimated Quantities, Units of Measurement.</i>	X	X	X	
Signature Page	X	X	X	
Addendum Acknowledged (1)	X	X	X	
Non-Collusion Declaration	X	X	X	
Proposal Bond (5%)	X	X	X	
TOTAL BID AMOUNT	\$113,650.00	\$131,647.00	\$134,260.00	

A total of 3 bids were received for the North Madison Non-Motorized Improvements project. Chris Munter, Project Engineer, has reviewed all the bids and recommends that the City Council award the contract to the apparent low bidder, Lakeside Industries in the amount of \$113,650.00.

City of Bainbridge Island — Capital Project Summary

C40 N. Madison Avenue Shoulder Improvements – Phase 2

Valley to Winther



DESCRIPTION	This project provides approx. 2,600 LF of bike lanes on the east shoulder. Other improvements include a ditch and culvert realignment. This project is a continuation of the N. Madison Avenue Phase 1 bike lane improvements completed in early 2011. The project is planned to be designed by COBI staff.
POLICY	City Council adopts the 6-year Capital Improvement Plan (Transportation Element) of the Bainbridge Island Comprehensive Plan in conjunction with annual budget development.
BENEFIT	Shoulder improvements consistent with policy for greater options & mobility
SCHEDULE	Design/Build 2013
CATEGORY	Deficiency 1B, E/M; SC

PROJECT COSTS (1,000's)	2013	2014	2015	2016	2017	2018
Design/permitting	0					
ROW	0					
Construction	200					
Sub-total	\$200	0	0	0	0	0
FUND SOURCES (1,000's)						
Street Fund	27					
STP Grant	173					
Sub-total	\$200	0	0	0	0	0

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (hereinafter "Contract"), made the _____, day of _____, 2013, by and between the City of Bainbridge Island (hereinafter referred to as the "City" and the "CONTRACTING AGENCY") and Lakeside Industries Inc. hereinafter called CONTRACTOR.

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **N. Madison Ave Non-Motorized Improvements (Valley to Winther)**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The Contracting Agency agrees to pay the CONTRACTOR the contract price of One Hundred Thirteen Thousand Six Hundred Fifty Dollars (\$113,650.00) ("Contract Price") for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2012 (sometimes referred to as the "Standard Specification")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

Contractor's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this

CONTRACT DOCUMENT by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

Contractor's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR: Lakeside Industries, Inc.

By: _____
Its: _____
Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____
Douglas Schulze, City Manager

Date: _____

STATE OF WASHINGTON)

) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged signature of this instrument, on oath stated that said person was authorized to execute the instrument, and acknowledged it as the _____ of _____ to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(print name)

Notary Public in and for the State of Washington.

Commission Expires: _____

STATE OF WASHINGTON)

) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Douglas Schulze is the person who appeared before me, and said person acknowledged signature of this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the City Manager of City of Bainbridge Island to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(print name)

Notary Public in and for the State of Washington.

Commission Expires: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2013 Annual Stormwater Detention Pond Maintenance – Construction Award	Date: September 11, 2013
Agenda Item: Unfinished Business	Bill No.: 13-115
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Depart/Fund: \$10,000 Storm Water Equipment and \$80,000 SSWM

Expenditure Req: TBD	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No
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REFERRALS/REVIEW

Study Session: 09/04/13	Recommendation: Forward to September 11, 2013 Business Meeting.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the 2013 Annual Stormwater Detention Pond Maintenance project.

History:

The 2013 Annual Stormwater Detention Pond Maintenance project consists of stormwater detention pond maintenance serving Rockaway Bluff Road and the Plat of Commodore to ensure their optimum performance during the coming winter season. The maintenance work includes removal of silt and vegetation from the ponds, access road restoration and disposal of materials.

The bid opening was held on September 10, 2013 and ____bids were received. The apparent low bidder is _____ in the base bid amount of _____. The engineer's estimate is \$48,575.

The Project Manager has reviewed the bid results and the contractor's qualifications and recommends that the City Council consider award to _____.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with _____ for the 2013 Annual Stormwater Detention Pond Maintenance project in the amount of _____ and authorize the City Manager to execute the contract.

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (this "Contract"), made the _____, day of _____, 2013, by and between the City of Bainbridge Island (the "City" and the "CONTRACTING AGENCY") and _____ ("CONTRACTOR").

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **2013 Annual Stormwater Detention Pond Maintenance**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of _____ (\$_____) ("Contract Price") for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2012 (sometimes referred to as the "Standard Specifications")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

CONTRACTOR's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this Contract

by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

CONTRACTOR's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR: [Insert Name of Contractor]

By: _____

Its: _____

Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____

Douglas Schulze, City Manager

Date: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: 2013 Annual Stormwater Pond Maintenance – Construction Award	Date: September 11, 2013
Agenda Item: Unfinished Business Agenda	Bill No.: 13-115
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Depart/Fund: \$10,000 Storm Water Equipment and \$80,000 SSWM

Expenditure Req: \$32,975.00 Budgeted? ☒ Yes ☐ No Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 09/04/13 Recommendation: Forward to September 11, 2013 Business Meeting.
City Manager ☒ Yes ☐ No ☐ N/A Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the 2013 Annual Stormwater Pond Maintenance project.

History:

The 2013 Annual Stormwater Pond Maintenance project consists of stormwater detention pond maintenance serving Rockaway Bluff Road and the Plat of Commodore to ensure their optimum performance during the coming winter season. The maintenance work includes removal of silt and vegetation from the ponds, access road restoration and disposal of materials.

The bid opening was held on September 10, 2013 and two bids were received. The apparent low bidder is Nordland Construction Northwest in the base bid amount of \$32,975.00. The engineer's estimate is \$41,075.00.

The Project Manager has reviewed the bid results and the contractor's qualifications and recommends that the City Council consider award to Nordland Construction Northwest.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with Nordland Construction Northwest for the 2013 Annual Stormwater Pond Maintenance project in the amount of \$32,975.00 and authorize the City Manager to execute the contract.



City of Bainbridge Island Public Works Department – Engineering

Project: 2013 Annual Stormwater Detention Pond Maintenance

Bid Opening Date: Bids Due on 9:00 a.m. September 10, 2013

Open Bids @ 9:30 am

Note: Bids Are Opened in Order Received. Bids Solicited by: X Advertisement Small Works Roster The Engineers Estimate is: \$41,075.00	Nordland Construction NW, Inc.	Sealevel Bulkhead Builders, Inc.		
Proposal – <i>Items of Work & Materials, Estimated Quantities, Units of Measurement.</i>	X	X		
Signature Page	X	X		
Addendum Acknowledged	n/a	n/a		
Non-Collusion Declaration	X	X		
Proposal Bond (5%)	X	X		
Statement of Bidders Qualifications	X	X		
Statement of Proposed Subcontractors	X	X		
TOTAL BID AMOUNT	\$32,975.00	\$49,177.55		

A total of 2 bids were received for the 2013 Annual Stormwater Detention Pond Maintenance project. The apparent low bidder at this time is Nordland Construction, NW, Inc., with the bid of \$32,975.00. The City will need to review each proposal for bidder responsibility; therefore things may change during that time.

Contract

CONTRACT FOR CONSTRUCTION

THIS CONSTRUCTION CONTRACT (this "Contract"), made the _____, day of _____, 2013, by and between the City of Bainbridge Island (the "City" and the "CONTRACTING AGENCY") and Nordland Construction Northwest Inc. ("CONTRACTOR").

WITNESSETH:

WHEREAS, the CONTRACTING AGENCY has caused the Project Manual, Specifications, Drawings and other contract documents to be prepared for certain Work as described therein, known as the **2013 Annual Stormwater Detention Pond Maintenance**, and

WHEREAS, the CONTRACTOR has offered to perform the proposed Work in accordance with the terms of the Contract Documents including but not limited to this Contract, and

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties herein contained and to be performed, the CONTRACTOR hereby agrees that the foregoing recitals are true and correct and are incorporated into this Contract and to complete the Work at the price and on the terms and conditions herein contained. The CONTRACTING AGENCY agrees to pay the CONTRACTOR the contract price of Thirty Two Thousand Nine Hundred Seventy-Five Dollars (\$32,975.00) ("Contract Price") for the fulfillment of the Work and the performance of the covenants set forth herein.

The further terms, conditions and covenants of this Contract are set forth in the following documents, all of which are component parts of this Contract as if set out in full, and if not attached, as if hereto attached collectively referred to as the "Contract Documents":

1. This Contract including the form "Proposal – Items of Work and Materials to be Provided, Estimated Quantities, Units of Measurement at the Unit Bid Prices"
2. Washington State Department of Transportation, Standard Specifications, 2012 (sometimes referred to as the "Standard Specifications")
3. Amendments to the Standard Specifications
4. Special Provisions
5. Prevailing Wage Schedules and Regulations
6. Specifications, Drawings, Details, and all other Documents contained in and made applicable by this Contract and the Project Manual
7. All Plans, Drawings, Specifications, and Addenda issued prior to the Bid Opening Date.

CONTRACTING AGENCY and CONTRACTOR recognize that time is of the essence of this Contract and that CONTRACTING AGENCY will suffer financial loss if the Work is not completed within the time specified in this Contract. Therefore the parties agree that the liquidated damages provisions of the Standard Specifications as modified herein shall apply and that those provisions have been mutually negotiated.

CONTRACTOR's Initials: _____

INDEMNITY AND TITLE 51 WAIVER. CONTRACTOR hereby waives the protection of Title 51 RCW as provided in the Indemnity Agreement attached hereto and incorporated in this Contract

by reference. The parties warrant and represent this waiver and the Indemnity Agreement have been specifically bargained for and accepted by the parties. CONTRACTOR further agrees to require all subcontractors to similarly waive Title 51 RCW as a condition of its subcontracts.

CONTRACTOR's Initials: _____

CONTRACTOR hereby warrants and represents it has reviewed, understands, and agrees to the terms and conditions of this Contract, all Addenda, and the Standard Specifications as modified by the Amendments and Special Provisions and all other Documents contained in the Project Manual and incorporated herein by reference. The person executing this Contract warrants and represents that they are fully authorized to execute this Contract.

CONTRACTOR AGREES TO RETURN THIS EXECUTED CONTRACT AND OTHER REQUIRED DOCUMENTS TO THE CONTRACTING AGENCY as required by the Standard Specifications as modified herein, and to return the DECLARATION OF OPTION OF MANAGEMENT OF STATUTORY RETAINED PERCENTAGE AT THE SAME TIME.

IN WITNESS WHEREOF, this Contract has been executed on the day and year above written.

CONTRACTOR: Nordland Construction Northwest Inc.

By: _____
Its: _____
Date: _____

CITY OF BAINBRIDGE ISLAND

By: _____
Douglas Schulze, City Manager

Date: _____

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: General Sewer Plan Update	Date: September 11, 2013
Agenda Item: Unfinished Business	Bill No.: 12-108
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Department/Fund: N/A		
Expenditure Req: \$ N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Staff to update the City Council on the General Sewer Plan status.

Background:

The City's last update of the General Sewer Plan (GSP) was completed in 1994. The Washington State Department of Ecology is now requiring the City to update the Plan by June 2014.

On December 12, 2012, the City Council approved a professional services agreement with Carollo Engineers to work with City staff to update the Plan. A GSP Advisory Committee consisting of members of the Planning Commission, Utility Advisory Committee and Technical Environmental Advisory Committee was formed by the City Manager to provide input to the GSP Update. The first task for the GSP Advisory Committee was to provide input and guidance to staff and the consultant on the future sewer service areas to be studied as a part of the Update. A total of four GSP Advisory committee meetings were held from July through August, 2013.

Continued to Page 2

RECOMMENDED ACTION

Motion:

Informational Only.

DESCRIPTION/SUMMARY – Page 2

At their August 20th meeting, the GSP Advisory Committee finalized their recommended sewer service study areas. City staff has updated the sewer service area maps to reflect these recommended service study areas.

See attached revised sewer service area maps for 1) South Island Area, 2) Winslow Area and 3) Mid-Island Neighborhood Service Center Area.

Following is a description of each sewer service “study” area as recommended by the GSP Advisory Committee:

- South Island Sewer Service “Study” Area: There are 2 areas of sewer service expansion for study in this area. The 1st priority area is the R-2 zoned property on the water side of Pleasant Beach Road between the south-end of the current sewer service area and Sewer District #7’s sewer service area boundary. The 2nd priority area is the R-2 zoned property along Crystal Springs Drive from Point White Drive (the end of the existing sewer service area) to just south of Baker Hill Road. These areas are shown in heavy blue dashed line on the attached map. It was suggested to work with Sewer District #7 to see if they’re amicable in providing the City with sewer connections from their WWTP and if so, available capacity, cost, etc. for sewerage the priority 1 and 2 areas.
- Winslow Sewer Service “Study” Area: In this area, the only change made from the existing Winslow Sewer Service Area boundary was to expand the “study” area to include all of the R-2.9 zoned properties at the edges of the existing Winslow Sewer Service Area boundary in the Winslow sewer Service “Study” Area boundary. Generally speaking, these areas are in the SW corner of the existing sewer service area boundary near the Head of the Bay, out along the Wing Point area in the vicinity of SR 305 & Casey Street. On the attached map, these areas are again indicated by a heavy dashed blue line.
- Mid-Island Sewer Service “Study” Area: This map covers the Rolling Bay and Island Neighborhood Service Center (NSC) areas. For the Rolling Bay NSC, the sewer service “study” area is the portion zoned NSC, again outlined in a heavy blue dashed line on the attached map. For the Island NSC, there is a minimum sewer service “study” area and a maximum sewer service “study” area. The minimum sewer service “study” area is the property zoned NSC, outlined in heavy black dashed lines on the map. The maximum sewer service “study” area includes all of the property in the Island NSC area that was included in the “Island NSC Planning Area Boundary” in the Island Center Special Planning Study, indicated by heavy dashed blue line on the map.

Continued to Page 3

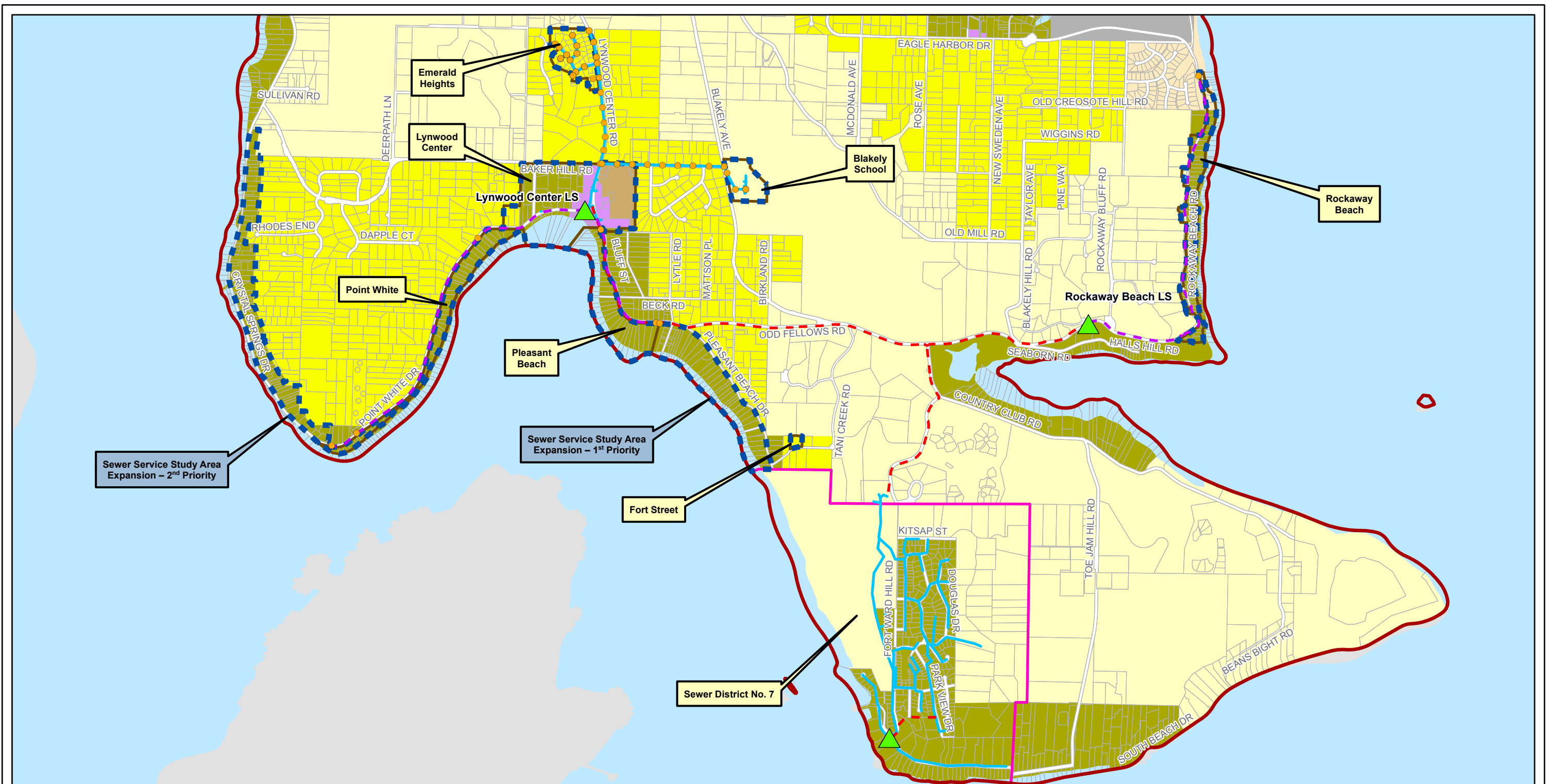
DESCRIPTION/SUMMARY – Page 3

Estimated Timeline:

The next tasks for the GSP Update, for the Advisory Committee, will be discussions of sewer service policy areas such as sewer extensions, environmental stewardship, financing, design criteria, system reliability, etc. These discussions and subsequent recommendations will take place during the October through December 2013 timeframe.

Staff is targeting March 2014 to bring the updated draft General Sewer Plan to City Council for discussion and approval prior to submission to the Washington State Department of Ecology. The deadline to submit the Plan to the State is on or before June 30, 2014 for their review and approval in accordance with WAC 173.240.050. Following approval by the State, the City would implement any changes to the City's General Sewer Plan via a Comprehensive Plan Amendment.

For more information, please visit the General Sewer Plan project webpage at: www.bainbridge.wa.gov, click on projects, then "General Sewer Plan".



Legend

- Lift Stations
- Manholes

Pipelines

- Gravity Main
- Force Main
- Force Main With Direct Grinder Pump Connection

- City Limits
- Kitsap County
- Parcels
- Water Body

Sewer Service Areas

- Proposed Study Area
- Winslow Service Area
- Served by District No. 7
- Sewer District No. 7

COBI Zoning Designations

Residential

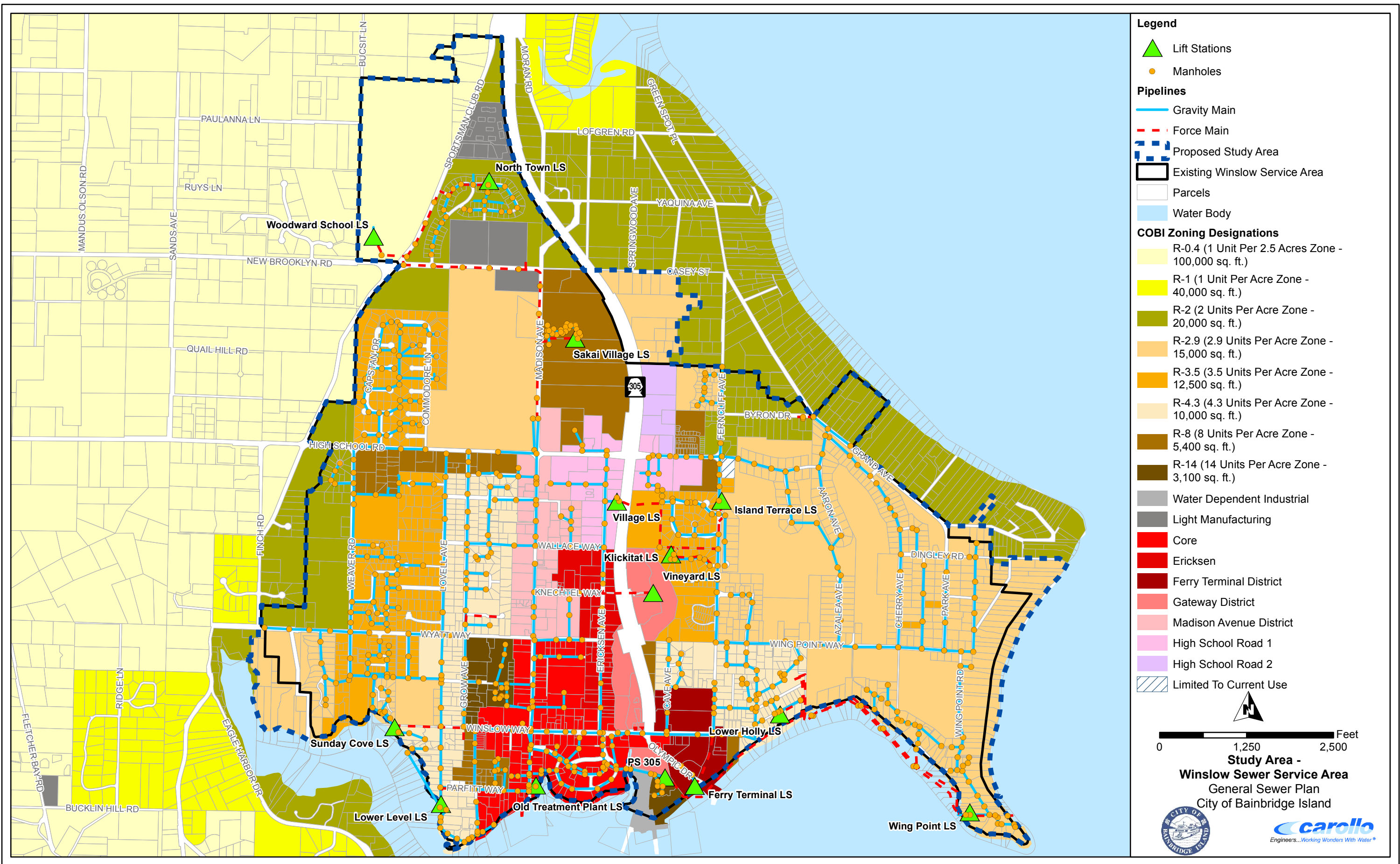
- R-0.4 (1 Unit Per 2.5 Acres Zone - 100,000 sq. ft.)
- R-1 (1 Unit Per Acre Zone - 40,000 sq. ft.)
- R-2 (2 Units Per Acre Zone - 20,000 sq. ft.)
- R-4.3 (4.3 Units Per Acre Zone - 10,000 sq. ft.)
- R-5 (5 Units Per Acre Zone - 8,500 sq. ft.)

Commercial/Industrial

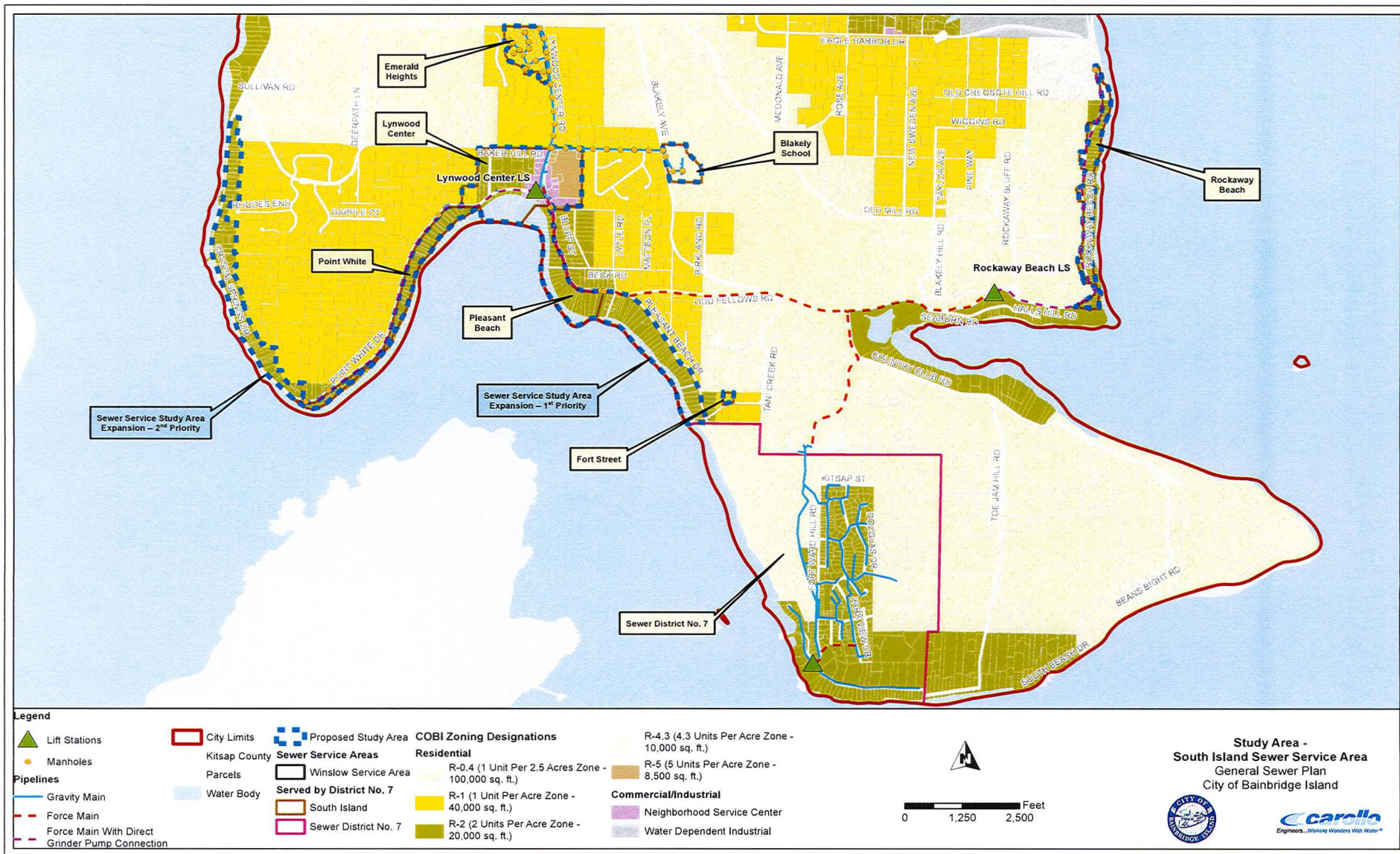
- Neighborhood Service Center
- Water Dependent Industrial

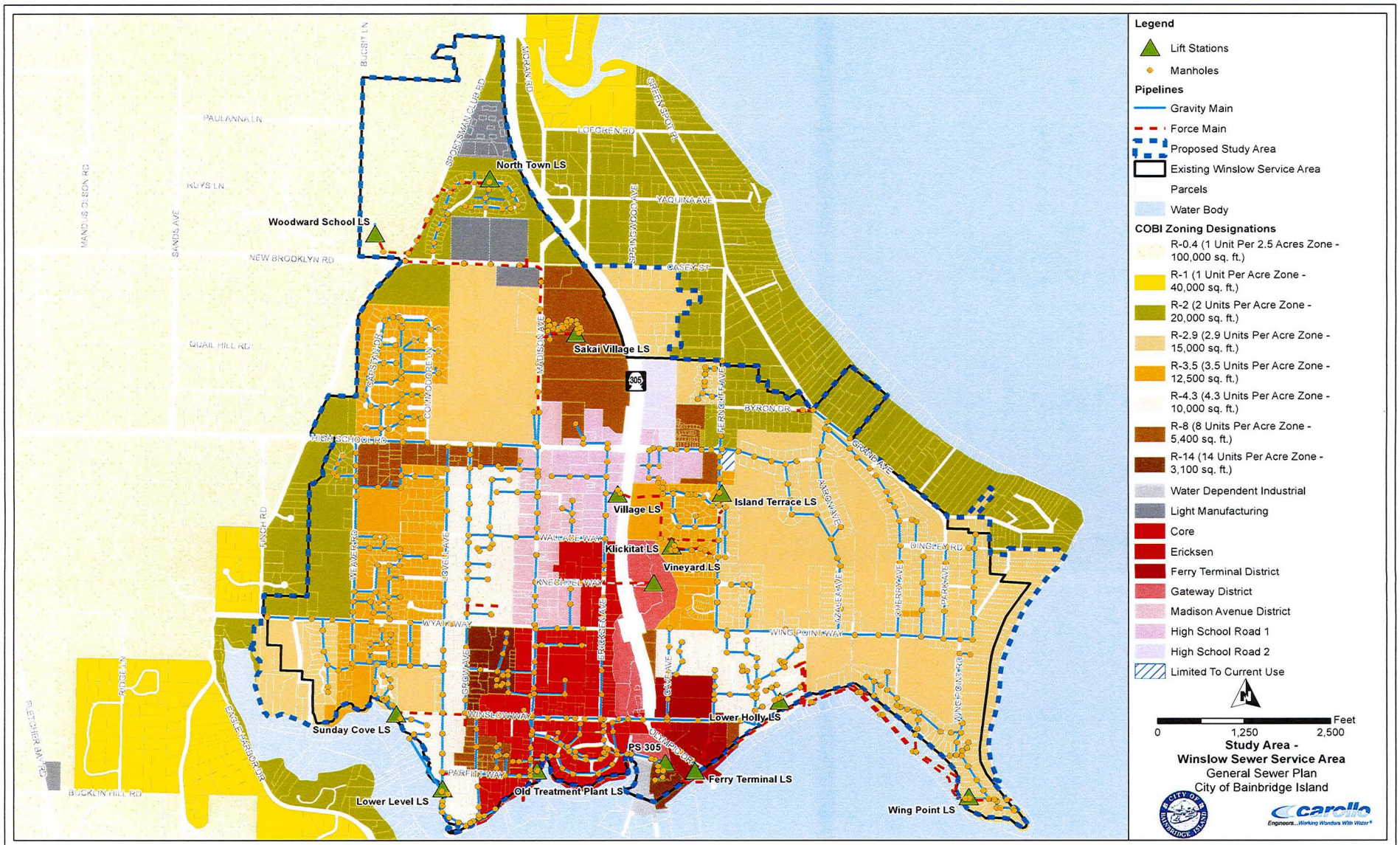
Study Area - South Island Sewer Service Area
General Sewer Plan
City of Bainbridge Island

Engineers...Working Wonders With Water®

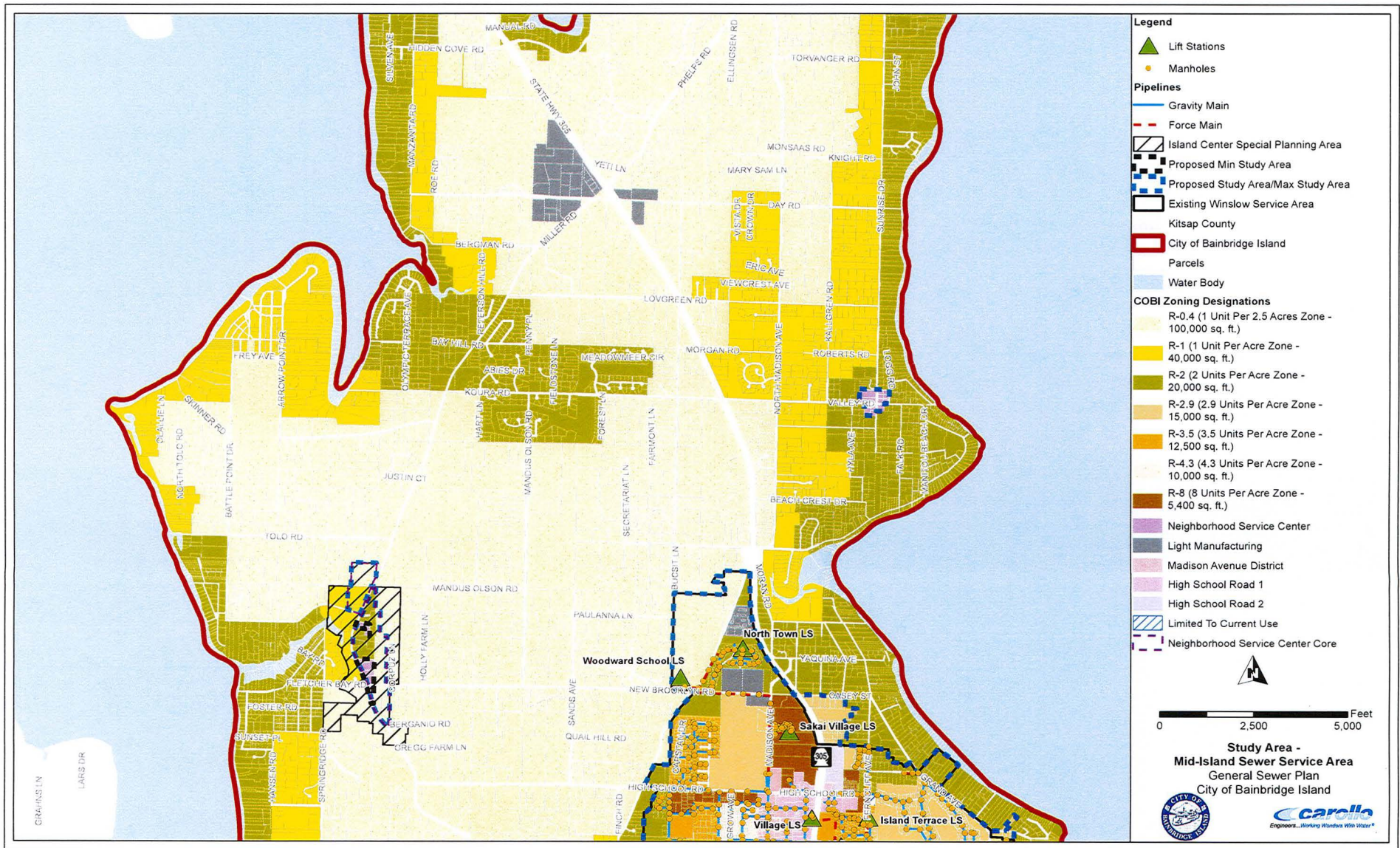


Source: City of Bainbridge Island Official Zoning Map and City of Bainbridge Island (SEWER January 2011.dwg)





Source: City of Bainbridge Island Official Zoning Map and City of Bainbridge Island (SEWER January 2011 dwg)



Source: City of Bainbridge Island Official Zoning Map and City of Bainbridge Island (SEWER January 2011 dwg)

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: September 11, 2013
Agenda Item: Consent Agenda	Bill No.: 13-118
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda items A through F: A) Accounts Payable Voucher and Payroll Approval; B) Regular Business Meeting Minutes, August 14, 2013; C) Regular Study Session Meeting Minutes, August 21, 2013; D) Special/Regular Business Meeting Minutes, August 28, 2013; E) Special/Regular Study Session Meeting Minutes, September 4, 2013 and F) Rotary Park Sewer Easement.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda items A through F: A) Accounts Payable Voucher and Payroll Approval; B) Regular Business Meeting Minutes, August 14, 2013; C) Regular Study Session Meeting Minutes, August 21, 2013; D) Special/Regular Business Meeting Minutes, August 28, 2013; E) Special/Regular Study Session Meeting Minutes, September 4, 2013 and F) Rotary Park Sewer Easement.

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: August 26, 2013 - September 9, 2013
CITY COUNCIL: August 28, 2013 - September 11, 2013

Last check from previous run: 333789 dated 8/29/13 issued to Westbay Auto Service in the amount of 1446.39

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	8/27/13	134	COBI Utilities August Billing	6,398.66
EFT	8/27/13	135	WA ST Department of Revenue/July Excise Taxes	12,670.51
Manual	8/29/13	333692	Void	Void
Manual	8/29/13	333707	Void	Void
Manual	8/29/13	333771	Void	Void
Manual	8/26/13	333790	PCD/American Planning Association/Members Dues	682.00
Manual	8/26/13	333791	PCD/IAM & AW/D. Paeth Employer Paid Dues	3.00
Manual	8/27/13	333792	POL/Sharon Nodsle/Reimburse National Night Out Expense	231.05
Manual	8/27/13	333793	PCD/Rexford Tibbens/Refund Geotech Review Deposit	2,500.00
Manual	8/27/13	333794	ENG/Carollo Engineers, Inc/Design-Eagle Harbor Beach Mains	63,773.09
			Manual Checks, Electronic Disbursements	86,258.31
Regular Run	9/12/13	333795 -333885	Regular Check Run	204,560.20

Total Disbursements **290,818.51**

Retainage Release	N/A	N/A	No Retainage Release	Ø
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by *Linda Steinberg* Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw *9-5-2013*
Karl R. Shaw, Accounting Manager Date

EFT
24

08/26/2013 11:07 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

135 08/27/2013 MANL 124 WA ST DEPT OF REVENU 185845 2013-08 08/26/2013 EFTAUG13 12,670.51
Invoice: 2013-08

107.03	91411341	553000	FINANCE - WATER EXTRNL TAXES
291.47	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
5,213.69	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
37.32	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
16.03	91411341	553000	FINANCE - WATER EXTRNL TAXES
8.63	91411341	553000	FINANCE - WATER EXTRNL TAXES
101.89	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
6,574.17	91411341	553000	FINANCE - WATER EXTRNL TAXES
-524.34	41011141	549900	FIN-C/E-MISC EXP
623.55	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
42.12	53011212	531100	PD-C/E-PATROL SUPPLIES
.85	31011131	531100	EXEC - C/E SUPPLIES
1.73	81011881	535500	IT - C/E COMPUTER PARTS & EQ
51.73	81011881	535500	IT - C/E COMPUTER PARTS & EQ
28.78	81011881	535500	IT - C/E COMPUTER PARTS & EQ
2.15	41011141	531100	FIN - C/E ADMIN SUPPLIES
2.90	41011141	531100	FIN - C/E ADMIN SUPPLIES
3.52	41011141	531100	FIN - C/E ADMIN SUPPLIES
87.29	41011141	531100	FIN - C/E ADMIN SUPPLIES

CHECK 135 TOTAL: 12,670.51

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 12,670.51

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	12,670.51

*** GRAND TOTAL *** 12,670.51

08/26/2013 11:07 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 8 284									
APP 401-213000						ACCOUNTS PAYABLE		6,705.86	
08/27/2013	EFTAug13	EFTAug				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			12,973.78
08/27/2013	EFTAug13	EFTAug				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		6,166.03	
08/27/2013	EFTAug13	EFTAug				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		101.89	
08/27/2013	EFTAug13	EFTAug				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			303.27
08/27/2013	EFTAug13	EFTAug				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		303.27	
08/27/2013	EFTAug13	EFTAug				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								13,277.05	13,277.05
APP 631-130000						DUE TO/FROM CLEARING		12,670.51	
08/27/2013	EFTAug13	EFTAug							
APP 401-130000						DUE TO/FROM CLEARING			6,705.86
08/27/2013	EFTAug13	EFTAug							
APP 402-130000						DUE TO/FROM CLEARING			6,166.03
08/27/2013	EFTAug13	EFTAug							
APP 403-130000						DUE TO/FROM CLEARING			101.89
08/27/2013	EFTAug13	EFTAug							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		303.27	
08/27/2013	EFTAug13	EFTAug							
SYSTEM GENERATED ENTRIES TOTAL								12,973.78	12,973.78
JOURNAL 2013/08/284 TOTAL								26,250.83	26,250.83

08/26/2013 11:07 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 8	284	08/27/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING	303.27	
001-213000			GENERAL - ACCOUNTS PAYABLE		303.27
			FUND TOTAL	303.27	303.27
401 WATER OPERATING FUND	2013 8	284	08/27/2013		
401-130000			DUE TO/FROM CLEARING		6,705.86
401-213000			ACCOUNTS PAYABLE	6,705.86	
			FUND TOTAL	6,705.86	6,705.86
402 SEWER OPERATING FUND	2013 8	284	08/27/2013		
402-130000			DUE TO/FROM CLEARING		6,166.03
402-213000			ACCOUNTS PAYABLE	6,166.03	
			FUND TOTAL	6,166.03	6,166.03
403 STORM & SURFACE WATER FUND	2013 8	284	08/27/2013		
403-130000			DUE TO/FROM CLEARING		101.89
403-213000			ACCOUNTS PAYABLE	101.89	
			FUND TOTAL	101.89	101.89
631 CLEARING FUND	2013 8	284	08/27/2013		
631-130000			DUE TO/FROM CLEARING	12,670.51	
635-111100			CASH	303.27	
635-111100			CASH		12,973.78
			FUND TOTAL	12,973.78	12,973.78

08/26/2013 11:07
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	12,670.51	
401 WATER OPERATING FUND		6,705.86
402 SEWER OPERATING FUND		6,166.03
403 STORM & SURFACE WATER FUND		101.89
001 GENERAL FUND		303.27
TOTAL	12,670.51	12,670.51

** END OF REPORT - Generated by Linda Steinberg **

ACH UB

08/26/2013 11:02 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
134	08/27/2013	MANL	103 CITY OF BAINBRIDGE I	185834	10573AUG13	08/07/2013		ACHAUG13	33.42
	Invoice: 10573AUG13					ERICKSEN AVE EXT IRRIGATION			
				33.42	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				185835	10717AUG13	08/07/2013		ACHAUG13	108.02
	Invoice: 10717AUG13					LIBRARY IRRIGATION			
				108.02	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				185836	10727AUG13	08/07/2013		ACHAUG13	1,734.60
	Invoice: 10727AUG13					LIBRARY			
				1,734.60	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				185837	11015AUG13	08/07/2013		ACHAUG13	1,770.18
	Invoice: 11015AUG13					WWTP			
				1,770.18	91425358 547500	GG-WWTP-WATER/SEWER			
				185838	11122AUG13	08/07/2013		ACHAUG13	359.62
	Invoice: 11122AUG13					POLICE STATION			
				359.62	91011215 547500	GG-C/E-PD-COBI WTR/SWR			
				185839	11762AUG13	08/07/2013		ACHAUG13	68.96
	Invoice: 11762AUG13					WW DRINKING FOUNTAIN			
				68.96	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				185840	11805AUG13	08/07/2013		ACHAUG13	40.00
	Invoice: 11805AUG13					HS/MADISON RAINBRINGER			
				40.00	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				185841	11806AUG13	08/07/2013		ACHAUG13	35.74
	Invoice: 11806AUG13					MADISON/HS RAINBRINGER			
				35.74	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				185842	11982AUG13	08/07/2013		ACHAUG13	886.48
	Invoice: 11982AUG13					CITY HALL			
				886.48	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				185843	11983AUG13	08/07/2013		ACHAUG13	1,225.82
	Invoice: 11983AUG13					CITY HALL IRRIGATION			
				1,225.82	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				185844	12754AUG13	08/07/2013		ACHAUG13	135.82
	Invoice: 12754AUG13					WW PLANTINGS IRRIGATION			
				135.82	91011768 547500	GG-C/E-PARKS-WTR/SWR			
CHECK								134 TOTAL:	6,398.66

08/26/2013 11:02 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 6,398.66

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	6,398.66

*** GRAND TOTAL *** 6,398.66

08/26/2013 11:02 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2013 8 283									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		4,628.48	
08/27/2013	ACHAUG13	ACHUB				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			6,398.66
08/27/2013	ACHAUG13	ACHUB				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		1,770.18	
08/27/2013	ACHAUG13	ACHUB				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								6,398.66	6,398.66
APP 631-130000						DUE TO/FROM CLEARING		6,398.66	
08/27/2013	ACHAUG13	ACHUB							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			4,628.48
08/27/2013	ACHAUG13	ACHUB							
APP 402-130000						DUE TO/FROM CLEARING			1,770.18
08/27/2013	ACHAUG13	ACHUB							
SYSTEM GENERATED ENTRIES TOTAL								6,398.66	6,398.66
JOURNAL 2013/08/283 TOTAL								12,797.32	12,797.32

08/26/2013 11:02
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 8	283	08/27/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		4,628.48
001-213000				GENERAL - ACCOUNTS PAYABLE	4,628.48	
				FUND TOTAL	4,628.48	4,628.48
402 SEWER OPERATING FUND	2013 8	283	08/27/2013			
402-130000				DUE TO/FROM CLEARING		1,770.18
402-213000				ACCOUNTS PAYABLE	1,770.18	
				FUND TOTAL	1,770.18	1,770.18
631 CLEARING FUND	2013 8	283	08/27/2013			
631-130000				DUE TO/FROM CLEARING	6,398.66	
635-111100				CASH		6,398.66
				FUND TOTAL	6,398.66	6,398.66

08/26/2013 11:02
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 5
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	6,398.66	
001 GENERAL FUND		4,628.48
402 SEWER OPERATING FUND		1,770.18
TOTAL	6,398.66	6,398.66

** END OF REPORT - Generated by Linda Steinberg **

VOID

08/26/2013 08:42 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

333692 08/29/2013 VOID 4260 AMERICAN PLANNING AS 185727 147854-1355 07/25/2013 -294.00
Invoice: 147854-1355 PCD/MEMBERS DUES-BECKMANN

-294.00 63470588 549100 CUR-DEV PLAN-DUES/SUBSCR

185728 182632-1355 07/25/2013 -388.00

Invoice: 182632-1355

PCD/MEMBER DUES-SUTTON

-388.00 61470581 549100 PCD - DEV ADMIN DUES/SUBSCR

CHECK 333692 TOTAL: -682.00

333707 08/29/2013 VOID 69 BLUMENTHAL UNIFORMS 185659 11356-02 07/15/2013 -12.25
Invoice: 11356-02 POL/SHIPPING ON BELT

-12.25 91011215 542500 GG-C/E-PD-POSTAGE

185660 11356-03 07/17/2013 -79.82

Invoice: 11356-03

POL/SHIPPING ON EXCH BELT

-79.82 51011211 520000 PD-C/E ADMIN-BENEFITS

CHECK 333707 TOTAL: -92.07

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** -774.07

COUNT AMOUNT

TOTAL VOIDED CHECKS 2 774.07

*** GRAND TOTAL *** -774.07

08/26/2013 08:42 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
EFF DATE									
2013 8 274									
APP 407-213000					ACCOUNTS PAYABLE				682.00
08/29/2013	333692	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH		682.00		
08/29/2013	333692	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE				92.07
08/29/2013	333707	VOID			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH		92.07		
08/29/2013	333707	VOID			AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL								774.07	774.07
APP 631-130000					DUE TO/FROM CLEARING				774.07
08/29/2013	08/25/13	VOID							
APP 407-130000					DUE TO/FROM CLEARING		682.00		
08/29/2013	08/25/13	VOID							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING		92.07		
08/29/2013	08/25/13	VOID							
SYSTEM GENERATED ENTRIES TOTAL								774.07	774.07
JOURNAL 2013/08/274 TOTAL								1,548.14	1,548.14

08/26/2013 08:42
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2013	8	274	08/29/2013			
001-130000					GENERAL - DUE TO/FROM CLEARING	92.07	
001-213000					GENERAL - ACCOUNTS PAYABLE		92.07
					FUND TOTAL	92.07	92.07
407 BUILDING & DEVELOPMENT FUND	2013	8	274	08/29/2013			
407-130000					DUE TO/FROM CLEARING	682.00	
407-213000					ACCOUNTS PAYABLE		682.00
					FUND TOTAL	682.00	682.00
631 CLEARING FUND	2013	8	274	08/29/2013			
631-130000					DUE TO/FROM CLEARING		774.07
635-111100					CASH	774.07	
					FUND TOTAL	774.07	774.07

08/26/2013 08:42
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	774.07	
407 BUILDING & DEVELOPMENT FUND		682.00
001 GENERAL FUND		92.07
TOTAL	774.07	774.07

** END OF REPORT - Generated by Linda Steinberg **

Manual

08/26/2013 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

333790	08/26/2013	PRTD	4260 AMERICAN PLANNING AS	185846	147854-1355A	07/25/2013		M082613	294.00
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Invoice: 147854-1355A

294.00 63470588 549100

PCD/MEMBERS DUES-BECKMANN
CUR-DEV PLAN-DUES/SUBSCR

185847 182632-1355A

Invoice: 182632-1355A

388.00 63470588 549100

07/25/2013 M082613 388.00
PCD/MEMBERS DUES-SUTTON
CUR-DEV PLAN-DUES/SUBSCR

CHECK 333790 TOTAL: 682.00

333791 08/26/2013 PRTD 754 IAM & AW

Invoice: 08/20/13

185848 08/20/13

3.00 62471596 520000

08/20/2013 M082613 3.00
PCD/D PAETH EMPLOYER PD DUES
BLDG - BLDG PERMITS BENEFITS

CHECK 333791 TOTAL: 3.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 685.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	685.00

*** GRAND TOTAL *** 685.00

08/26/2013 13:57 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
EFF DATE										
2013	8	291								
APP 407-213000							ACCOUNTS PAYABLE		685.00	
08/26/2013	M082613	082613					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100							CASH			685.00
08/26/2013	M082613	082613					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									685.00	685.00
APP 631-130000							DUE TO/FROM CLEARING		685.00	
08/26/2013	M082613	082613								
APP 407-130000							DUE TO/FROM CLEARING			685.00
08/26/2013	M082613	082613								
SYSTEM GENERATED ENTRIES TOTAL									685.00	685.00
JOURNAL 2013/08/291 TOTAL									1,370.00	1,370.00

08/26/2013 13:57
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
407 BUILDING & DEVELOPMENT FUND	2013 8	291	08/26/2013			
407-130000				DUE TO/FROM CLEARING		685.00
407-213000				ACCOUNTS PAYABLE	685.00	
				FUND TOTAL	685.00	685.00
631 CLEARING FUND	2013 8	291	08/26/2013			
631-130000				DUE TO/FROM CLEARING	685.00	
635-111100				CASH		685.00
				FUND TOTAL	685.00	685.00

08/26/2013 13:57
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	685.00	
407 BUILDING & DEVELOPMENT FUND		685.00
TOTAL	685.00	685.00

** END OF REPORT - Generated by Linda Steinberg **

08/26/2013 14:54 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

VOID

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

333771 08/29/2013 VOID 7805 TIBBENS, REXFORD 185742 08/15/13-BLD18867GST 08/15/2013 -25.00
Invoice: 08/15/13-BLD18867GST PCD/REFND GEOTECH REVW DEPOS
-25.00 65538 38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 333771 TOTAL: -25.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -25.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	25.00

*** GRAND TOTAL *** -25.00

08/26/2013 14:54 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 8 293									
APP 650-213000						ACCOUNTS PAYABLE			25.00
08/29/2013	333771 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		25.00	
08/29/2013	333771 VOID					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								25.00	25.00
APP 631-130000						DUE TO/FROM CLEARING			25.00
08/29/2013	08/25/13 VOID								
APP 650-130000						DUE TO/FROM CLEARING		25.00	
08/29/2013	08/25/13 VOID								
SYSTEM GENERATED ENTRIES TOTAL								25.00	25.00
JOURNAL 2013/08/293 TOTAL								50.00	50.00

08/26/2013 14:54
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdeb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631 CLEARING FUND	2013 8	293	08/29/2013			
631-130000				DUE TO/FROM CLEARING		25.00
635-111100				CASH	25.00	
				FUND TOTAL	25.00	25.00
650 AGENCY FUND	2013 8	293	08/29/2013			
650-130000				DUE TO/FROM CLEARING	25.00	
650-213000				ACCOUNTS PAYABLE		25.00
				FUND TOTAL	25.00	25.00

08/26/2013 14:54
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	25.00	
650 AGENCY FUND		25.00
TOTAL	25.00	25.00

** END OF REPORT - Generated by Linda Steinberg **

manual

08/27/2013 14:05 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

333792	08/27/2013	PRTD	7804 SHARILYN NODSLE	185849	08/16/13	08/16/2013		M082713	231.05
Invoice: 08/16/13									
POL/REIMB NAT'L NIGHT OUT EX									

231.05 51011211 53110000589 PD-COMMUNITY OUTREACH-SUPPLIES

CHECK 333792 TOTAL: 231.05

333793	08/27/2013	PRTD	7805 TIBBENS, REXFORD	185850	08/15/13BLD18867GST	08/15/2013		M082713	2,500.00
Invoice: 08/15/13BLD18867GST									
PCD/REFND GEOTECH REVW DEPOS									

2,500.00 65538 38600000370 GEO TECH 3RD PARTY REVIEWS

CHECK 333793 TOTAL: 2,500.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 2,731.05

	COUNT	AMOUNT
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TOTAL PRINTED CHECKS	2	2,731.05
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*** GRAND TOTAL *** 2,731.05

08/27/2013 14:05 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
2013 8	297								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		231.05	
08/27/2013	M082713	082713				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			2,731.05
08/27/2013	M082713	082713				AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		2,500.00	
08/27/2013	M082713	082713				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								2,731.05	2,731.05
APP 631-130000						DUE TO/FROM CLEARING		2,731.05	
08/27/2013	M082713	082713							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			231.05
08/27/2013	M082713	082713							
APP 650-130000						DUE TO/FROM CLEARING			2,500.00
08/27/2013	M082713	082713							
SYSTEM GENERATED ENTRIES TOTAL								2,731.05	2,731.05
JOURNAL 2013/08/297 TOTAL								5,462.10	5,462.10

08/27/2013 14:05
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 8	297	08/27/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING		231.05
001-213000			GENERAL - ACCOUNTS PAYABLE	231.05	
			FUND TOTAL	231.05	231.05
631 CLEARING FUND	2013 8	297	08/27/2013		
631-130000			DUE TO/FROM CLEARING	2,731.05	
635-111100			CASH		2,731.05
			FUND TOTAL	2,731.05	2,731.05
650 AGENCY FUND	2013 8	297	08/27/2013		
650-130000			DUE TO/FROM CLEARING		2,500.00
650-213000			ACCOUNTS PAYABLE	2,500.00	
			FUND TOTAL	2,500.00	2,500.00

08/27/2013 14:05
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	2,731.05	
001 GENERAL FUND		231.05
650 AGENCY FUND		2,500.00
TOTAL	2,731.05	2,731.05

** END OF REPORT - Generated by Linda Steinberg **

Manual

08/28/2013 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

333794 08/28/2013 PRD 7621 CAROLLO ENGINEERS IN 185851 128641 05/06/2013 21200165 M082813 19,858.70
Invoice: 128641

DESIGN EAGLE HARB BEACH MAINS
19,858.70 72423434 64110000471 BEACH MAIN REPL DES-CAP ENG

185852 129102 06/05/2013 21200165 M082813 31,589.33

Invoice: 129102

DESIGN-EAGLE HARB BEACH MAINS
31,589.33 72423434 64110000471 BEACH MAIN REPL DES-CAP ENG

185853 129935 08/16/2013 21200165 M082813 12,325.06

Invoice: 129935

DESIGN-EAGLE HARB BEACH MAINS
12,325.06 72423434 64110000471 BEACH MAIN REPL DES-CAP ENG

CHECK 333794 TOTAL: 63,773.09

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 63,773.09

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 63,773.09

*** GRAND TOTAL *** 63,773.09

08/28/2013 08:55 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcsbdb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 8 300									
APP 402-213000						ACCOUNTS PAYABLE		63,773.09	
08/28/2013 M082813		082313				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			63,773.09
08/28/2013 M082813		082313				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		63,773.09	63,773.09
APP 631-130000						DUE TO/FROM CLEARING		63,773.09	
08/28/2013 M082813		082313							
APP 402-130000						DUE TO/FROM CLEARING			63,773.09
08/28/2013 M082813		082313							
						SYSTEM GENERATED ENTRIES TOTAL		63,773.09	63,773.09
						JOURNAL 2013/08/300 TOTAL		127,546.18	127,546.18

08/28/2013 08:55
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

PG 3
apcshdsb

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
402 SEWER OPERATING FUND	2013 8	300	08/28/2013			
402-130000				DUE TO/FROM CLEARING		63,773.09
402-213000				ACCOUNTS PAYABLE	63,773.09	
				FUND TOTAL	63,773.09	63,773.09
631 CLEARING FUND	2013 8	300	08/28/2013			
631-130000				DUE TO/FROM CLEARING	63,773.09	
635-111100				CASH		63,773.09
				FUND TOTAL	63,773.09	63,773.09

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lsteinberg

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	63,773.09	
402 SEWER OPERATING FUND		63,773.09
TOTAL	63,773.09	63,773.09

** END OF REPORT - Generated by Linda Steinberg **

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 apcshdsb

Regular

CASH ACCOUNT: 635 111100 CASH			VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME	INVOICE DTL DESC					
333795	09/12/2013	PRTD 5 ACE HARDWARE	185854	24934	08/09/2013		09/08/13	45.53
					PW/KITCHEN EQUIP & SUPPL			
	Invoice: 24934		45.53	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			
			185855	24964	08/13/2013		09/08/13	38.23
					PW/FASTENERS			
	Invoice: 24964		38.23	73011768 531100	O&M-C/E-PARKS-SUPPLIES			
			185856	25000	08/15/2013		09/08/13	19.29
					PW/PLUMBING SUPPLIES			
	Invoice: 25000		19.29	73421355 531100	WIN COLL-SUPPLIES			
			185857	25001	08/15/2013		09/08/13	40.13
					PW/PAINT/SCRAPER/WIRE BRUSH			
	Invoice: 25001		40.13	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
			185858	25039	08/20/2013		09/08/13	6.51
					PW/SPRAYPAINT			
	Invoice: 25039		6.51	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
			185914	25012	08/16/2013		09/08/13	48.85
					PW/BYPASS PRUNER/GRIP			
	Invoice: 25012		48.85	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
			185915	25028	08/19/2013		09/08/13	7.05
					PW/PIPE COUPLING			
	Invoice: 25028		7.05	73111261 531100	OFFICE SUPPLIES			
			185916	25134	08/29/2013		09/08/13	50.26
					PW/WASHERS/LAGS			
	Invoice: 25134		50.26	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
CHECK 333795 TOTAL:								255.85
333796	09/12/2013	PRTD 7726 AIR MANAGEMENT SOLUT	185917	0000108509	07/31/2013		09/08/13	320.38
					PW/AIR COMPR LEAK REPR			
	Invoice: 0000108509		320.38	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
			185918	0000108682	08/28/2013		09/08/13	867.69
					PW/REPL AIR COMP SWITCH/VALV			
	Invoice: 0000108682		867.69	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
			185919	0000108741	08/28/2013		09/08/13	510.02
					PW/POL FURNACE REPAIR			
	Invoice: 0000108741		510.02	73011215 548100	O&M-C/E-POLICE FAC-REPAIRS			
			185920	0000108759	08/28/2013		09/08/13	1,001.90
					PW/REPL POL FURNACE MOTOR			
	Invoice: 0000108759		1,001.90	73011215 548100	O&M-C/E-POLICE FAC-REPAIRS			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 333796 TOTAL: 2,699.99

333797 09/12/2013 PRD 580 THOMAS S ALPAUGH 186038 09/05/13 09/05/2013 21300000 09/08/13 4,291.67
Invoice: 09/05/13 PUBLIC DEFENDER SVC

4,291.67 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

CHECK 333797 TOTAL: 4,291.67

333798 09/12/2013 PRD 1258 ALPINE PRODUCTS INC 185859 TM-134466 08/13/2013 09/08/13 6,806.31
Invoice: TM-134466 PW/WHITE FLATS HOT TAPE X 400

6,806.31 990 141100 MERCHANDISE

185860 TN134524 08/14/2013 09/08/13 1,157.63
Invoice: TN134524 PW/BIKE LN/ BICYCLST HOT TAPE

1,157.63 990 141100 MERCHANDISE

CHECK 333798 TOTAL: 7,963.94

333799 09/12/2013 PRD 7603 AMERICAN FLEET MAINT 185921 4787AU 08/26/2013 09/08/13 221.54
Invoice: 4787AU PW/POL CRWN VIC WINDOW BARR

221.54 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 333799 TOTAL: 221.54

333800 09/12/2013 PRD 5947 ANDERSON TREE SERVIC 185922 08/23/13 08/23/2013 09/08/13 325.80
Invoice: 08/23/13 PW/REMOVE ALDER-CAVE TRAIL

325.80 73021182 548100 O&M-OS REPAIRS

CHECK 333800 TOTAL: 325.80

333801 09/12/2013 PRD 4710 ASSOCIATED PETROLEU 185923 0467771-IN 08/15/2013 09/08/13 2,305.27
Invoice: 0467771-IN PW/680 GAL ETHANOL

2,305.27 73638932 532000 O&M-FUEL ALLOC TO OTH DEPTS

185924 0467774-IN 08/15/2013 09/08/13 1,203.40
Invoice: 0467774-IN PW/350 GAL DIESEL

1,203.40 73638893 532000 O&M-FUEL USE-ALLOCATION

CHECK 333801 TOTAL: 3,508.67

333802 09/12/2013 PRD 7821 ARAMARK UNIFORM SERV 185925 655-6953487 08/08/2013 21300135 09/08/13 80.41
Invoice: 655-6953487 UNIFORM MAINTENANCE

80.41 73638893 589310 LAUNDRY SERVICES

185926 655-6977092 08/22/2013 21300135 09/08/13 50.28
Invoice: 655-6977092 UNIFORM MAINTENANCE

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

50.28 73638893 589310 LAUNDRY SERVICES

Invoice: 655-6988886

185927 655-6988886 08/29/2013 21300135 09/08/13 50.28

UNIFORM MAINTENANCE
LAUNDRY SERVICES

50.28 73638893 589310

CHECK 333802 TOTAL: 180.97

333803 09/12/2013 PRTD 6420 AT&T MOBILITY
Invoice: 0932AUG13

185935 0932AUG13

08/21/2013 09/08/13

99.77

ENG/DATA CARDS SURVEY EQUIP
GG-C/E-CITY HALL-PHONE

99.77 91011189 542100

CHECK 333803 TOTAL: 99.77

333804 09/12/2013 PRTD 1159 AUTOGLASS PLUS INC
Invoice: B0031142

185861 B0031142

08/05/2013 09/08/13

206.34

PW/FRONT DOOR-POL VEH#112
POLICE - C/E PATROL MAINTENANC

206.34 53011212 548100

CHECK 333804 TOTAL: 206.34

333805 09/12/2013 PRTD 4365 AUTOMATIC FUNDS TRAN
Invoice: 70725

186018 70725

08/07/2013 09/08/13

669.04

FIN/STATEMENT PREP & MAIL

124.71 43411341 541100

FIN - WATER ADMIN PROF SERVICE

124.72 43421351 541100

FIN - SEWER ADMIN PROF SERVICE

209.81 91411891 542500

GG-WTR-FAC-POSTAGE

209.80 91421891 542500

GG-SWR-FAC-POSTAGE

Invoice: 70626

186019 70626

07/31/2013 09/08/13

3.81

FIN/FINAL BILL PRINT

.52 43411341 541100

FIN - WATER ADMIN PROF SERVICE

.53 43421351 541100

FIN - SEWER ADMIN PROF SERVICE

1.38 91411891 542500

GG-WTR-FAC-POSTAGE

1.38 91421891 542500

GG-SWR-FAC-POSTAGE

Invoice: 70814

186020 70814

08/14/2013 09/08/13

14.80

FIN/FINAL BILL PRINT & MAIL

2.11 43411341 541100

FIN - WATER ADMIN PROF SERVICE

2.11 43421351 541100

FIN - SEWER ADMIN PROF SERVICE

5.29 91411891 542500

GG-WTR-FAC-POSTAGE

5.29 91421891 542500

GG-SWR-FAC-POSTAGE

CHECK 333805 TOTAL: 687.65

333806 09/12/2013 PRTD 45 BAINBRIDGE ISLAND CH
Invoice: 08/12/13

185957 08/12/13

08/12/2013 21300053 09/08/13

4,758.31

LTAC-WEEKEND ISLAND BUS SERVICE
GG-TOUR-PROF SERVICES

4,758.31 91140573 541100

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 333806 TOTAL: 4,758.31

333807 09/12/2013 PRD 47 BAINBRIDGE DISPOSAL 185980 015003AUG13 08/31/2013 09/08/13 186.60
Invoice: 015003AUG13 AUG13 CITY HALL DISPOSAL SVC
GG-C/E-CITY HALL-GARBAGE

186.60 91011189 547900

185981 010963AUG13 08/31/2013 09/08/13 1,211.17

Invoice: 010963AUG13

AUG13 CITYWIDE DISPOSAL SVC
GG-C/E-PD-GARBAGE
GG-C/E-PARKS-GARBAGE
GG-WWTP-GARBAGE (NOT BIOSOLIDS)
GG-C/E-O&M YARD FAC-GARBAGE

85.35 91011215 547900
282.99 91011768 547900
301.61 91425358 547900
541.22 91011897 547900

CHECK 333807 TOTAL: 1,397.77

333808 09/12/2013 PRD 54 BAINBRIDGE RENTAL IN 185863 016942 08/15/2013 09/08/13 252.17
Invoice: 016942 PW/CLUTCH ASSY/OIL PUMP/SPRC
REPAIRS & MAINTENANCE

126.09 73111423 548100
126.08 73111427 548100

O&M-ACCESS RDSIDE R&M

185864 08/27/13 08/27/2013 09/08/13 42.12

Invoice: 08/27/13

PW/SPARK PLUG/AIR FILTER
OFFICE SUPPLIES

42.12 73431835 531100

CHECK 333808 TOTAL: 294.29

333809 09/12/2013 PRD 55 BAINBRIDGE ISLAND RE 185865 505399 08/16/2013 09/08/13 35.00
Invoice: 505399 CLERK/LEGAL AD-ORD 2013-22/24
COUNCIL - LEGAL NOTICES

35.00 11011113 544000

185874 501840 08/02/2013 09/08/13 166.00

Invoice: 501840

PCD/LEGAL AD-SSDP
CUR - DEV ZONING ADVERTISING

166.00 63470586 544000

185875 501846 08/02/2013 09/08/13 139.00

Invoice: 501846

PCD/LEGAL AD-NOA WELLER
CUR - DEV ZONING ADVERTISING

139.00 63470586 544000

185876 501848 08/02/2013 09/08/13 132.00

Invoice: 501848

PCD/LEGAL AD-PLEAS BCH HOA
CUR - DEV ZONING ADVERTISING

132.00 63470586 544000

185877 503635 08/09/2013 09/08/13 127.00

Invoice: 503635

PCD/LEGAL AD-DAILEY
CUR - DEV ZONING ADVERTISING

127.00 63470586 544000

185878 505503 08/16/2013 09/08/13 102.00

Invoice: 505503

PCD/LEGAL AD-T&C MARKET
CUR - DEV ZONING ADVERTISING

102.00 63470586 544000

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

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INVOICE DTL DESC

Invoice: 505505	185879	505505	08/16/2013	09/08/13	88.00	
			PCD/LEGAL AD-SMALLWOOD			
	88.00	63470586 544000	CUR - DEV ZONING ADVERTISING			
Invoice: 505508	185880	505508	08/16/2013	09/08/13	115.00	
			PCD/LEGAL AD-HARRISON MED CN			
	115.00	63470586 544000	CUR - DEV ZONING ADVERTISING			
Invoice: 505510	185881	505510	08/16/2013	09/08/13	43.00	
			PCD/LEGAL AD-ORD 2013-26			
	43.00	64011582 544000	LONG - C/E ADVERTISING			
Invoice: 505089	185958	505089	08/16/2013	09/08/13	96.00	
			HEX/LEGAL AD-VAN WINKLE			
	96.00	34470586 544000	HEX - DEV ADVERTISING			
Invoice: 501843	185982	501843	08/02/2013	09/08/13	87.00	
			ENG/LEGAL AD-ROCKAWAY NOISE			
	87.00	72011951 64400000534	ROCKAWAY BEACH-ADV			
Invoice: 505630	185983	505630	08/16/2013	09/08/13	450.00	
			ENG/LEGAL AD-NO MADISON AV			
	450.00	72011951 64400000594	C40-N MAD NM PH2-ADV			
Invoice: 504541	186000	504541	08/16/2013	09/08/13	24.00	
			IT/AD-FINANCE SYSTEM RFP			
	24.00	81011881 544000	IT - C/E ADVERTISING			
			CHECK	333809 TOTAL:	1,604.00	
333810 09/12/2013 PRTD	57	HOWARD BLOCK	185931	08/30/13	1,187.33	
Invoice: 08/30/13				08/30/2013	09/08/13	1,187.33
			PCD/REFUND CPA & REZ18274			
	1,187.33	47047 345810	ZONING & SUBDIVISION FE			
			CHECK	333810 TOTAL:	1,187.33	
333811 09/12/2013 PRTD	5412	BENEFIT ADMINISTRATI	185862	1308521	145.50	
Invoice: 1308521				08/16/2013	21300030 09/08/13	145.50
			BENEFITS ADMINISTRATION 2013			
	20.37	21011125 520000	COURT - BENEFITS			
	24.74	31011131 520000	EXEC - C/E BENEFITS			
	24.74	41011141 520000	FIN - C/E ADMIN BENEFITS			
	8.73	51011211 520000	PD-C/E ADMIN-BENEFITS			
	5.82	61011581 520000	PCD - C/E ADMIN BENEFITS			
	48.02	71011321 520000	PW - C/E BENEFITS			
	13.08	81011881 520000	IT - C/E ADMIN BENEFITS			
			CHECK	333811 TOTAL:	145.50	

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

333812	09/12/2013	PRTD	4273 BAINBRIDGE ISLAND CY	185929	174946	08/21/2013		09/08/13	10.86
Invoice: 174946									
10.86 53011212 548100						POL/EVALUATE BICYCLE POLICE - C/E PATROL MAINTENANC			

CHECK 333812 TOTAL: 10.86

333813	09/12/2013	PRTD	50 BAINBRIDGE ISLAND EL	185928	20130379	08/16/2013		09/08/13	560.65
Invoice: 20130379									
560.65 73011768 548100						PW/INST METAL ENCL/RECEP-WFP O&M-C/E-PARKS-R&M			

CHECK 333813 TOTAL: 560.65

333814	09/12/2013	PRTD	314 BAINBRIDGE ISLAND FI	185930	G 7-2013	08/21/2013		09/08/13	3,248.47
Invoice: G 7-2013									
1,754.17 53011212 532000						POL/860.4 GAL FUEL PD-C/E-PATROL-FUEL			
1,494.30 52011212 532000						PD DET-C/E-FUEL			

CHECK 333814 TOTAL: 3,248.47

333815	09/12/2013	PRTD	69 BLUMENTHAL UNIFORMS	185932	11042-81Q	08/09/2013		09/08/13	760.20
Invoice: 11042-81Q									
760.20 53011212 520000						POL/SAFETY VESTS X 6 POLICE - C/E PATROL BENEFITS			

185933	11356-82	08/09/2013		09/08/13	81.40
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Invoice: 11356-82

81.40	51011211	520000	POL/BELT/800 PD-C/E ADMIN-BENEFITS
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185934	11042-80CM	07/25/2013		09/08/13	-325.80
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Invoice: 11042-80CM

-325.80	53011212	520000	POL/CREDIT ON SAFETY VESTS POLICE - C/E PATROL BENEFITS
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185999	18095	08/27/2013		09/08/13	177.45
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Invoice: 18095

177.45	53011212	520000	POL/UNIFORMS/821 POLICE - C/E PATROL BENEFITS
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CHECK 333815 TOTAL: 693.25

333816	09/12/2013	PRTD	56 THE BANK OF NEW YORK	185984	111-1567522	08/27/2013		09/08/13	378.90
Invoice: 111-1567522									
378.90 91011219 789000						FIN/BND ADM FEE BAILTGOREF13 BNY MELLON DEBT ADM FEES			

CHECK 333816 TOTAL: 378.90

333817	09/12/2013	PRTD	4932 CCH INCORPORATED	185985	4800377472	08/21/2013		09/08/13	323.49
Invoice: 4800377472									
323.49 41011141 531100						FIN/GOVT GAAP GUIDE FIN - C/E ADMIN SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

					CHECK	333817 TOTAL:	323.49		
333818	09/12/2013	PRTD	4586 CHS, INC.	185866	G43064	08/26/2013	09/08/13	308.11	
			Invoice: G43064			PW/50# BAG SALT X 49			
				308.11	73411345	531100	OFFICE SUPPLIES		
						CHECK	333818 TOTAL:	308.11	
333819	09/12/2013	PRTD	551 CENUTRYLINK	185959	0399AUG13	08/23/2013	09/08/13	2,780.27	
			Invoice: 0399AUG13			CITYWIDE PHONE SERVICE			
				1,811.82	91425358	542100	GG-WWTP-TELEPHONE/FAX		
				592.53	91411891	542100	GG-WTR-FAC-PHONE		
				68.16	91011755	542100	GG-C/E-COMMONS-PHONE		
				88.67	91011189	542100	GG-C/E-CITY HALL-PHONE		
				140.57	91011897	542100	GG-C/E-O&M YARD FAC-PHONE		
				44.23	91011255	542100	GG-C/E-COURT BLDG-PHONE		
				34.29	91011215	542100	GG-C/E-PD-PHONE		
						CHECK	333819 TOTAL:	2,780.27	
333820	09/12/2013	PRTD	2513 CH2M HILL INC	185936	3860514	07/15/2013	21200033	09/08/13	1,387.05
			Invoice: 3860514			2013 LANDFILL MONITORING			
				1,387.05	73435838	54110000261	VINCENT RD DUMP-GRND WTR MONIT		
						CHECK	333820 TOTAL:	1,387.05	
333821	09/12/2013	PRTD	460 CITY OF BI - PETTY C	185986	44873	08/06/2013	09/08/13	4.36	
			Invoice: 44873			PW/HILL-DISTILLED WATER			
				4.36	71011321	531100	PW - C/E SUPPLIES		
				185987	44874	08/22/2013	09/08/13	.46	
			Invoice: 44874			FIN/USPS POSTAGE DUE			
				.46	91011189	542500	GG-C/E-CITY HALL-POSTAGE		
						CHECK	333821 TOTAL:	4.82	
333822	09/12/2013	PRTD	460 CITY OF BI - PETTY C	186001	2013-16A	08/01/2013	09/08/13	7.00	
			Invoice: 2013-16A			POL/MEAL/800			
				7.00	51011214	443410	PD-C/E-ADMIN-TRAINING		
				186002	2013-17	08/01/2013	09/08/13	10.00	
			Invoice: 2013-17			POL/MEAL/816			
				10.00	53011212	443410	POLICE - C/E PATROL TRAINING		
				186003	2013-18	08/02/2013	09/08/13	16.93	
			Invoice: 2013-18			POL/MEAL/800			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

16.93 51011214 443410 PD-C/E-ADMIN-TRAINING

Invoice: 2013-19

186004 2013-19 08/13/2013 09/08/13 15.00

POL/ROTARY LUNCH

15.00 51011211 549100 PD-C/E-ADM-DUES/SUBCR/MEMBERSHP

Invoice: 2013-20

186005 2013-20 08/21/2013 09/08/13 8.80

POL/LAMINATE

8.80 51011211 531100 PD-C/E-ADM-SUPPLIES

Invoice: 2013-21

186006 2013-21 08/26/2013 09/08/13 15.00

POL/ROTARY LUNCH

15.00 51011211 549100 PD-C/E-ADM-DUES/SUBCR/MEMBERSHP

CHECK 333822 TOTAL: 72.73

333823 09/12/2013 PRTD 102 CITY OF BAINBRIDGE I 185988 RETREQ1-626 08/14/2013 21300093 09/08/13 1,846.07

Invoice: RETREQ1-626

SPRTSMN CLB NM RETAINAGE

1,846.07 72334561 66300000626 SPORTSMAN NM IMPR-CONSTR

CHECK 333823 TOTAL: 1,846.07

333824 09/12/2013 PRTD 6639 CITY OF FORKS 186007 2013-007 08/20/2013 09/08/13 1,125.00

Invoice: 2013-007

POL/PRISONER BOARD

1,125.00 51011236 551000 POLICE - C/E PRISONER DETENT'N

CHECK 333824 TOTAL: 1,125.00

333825 09/12/2013 PRTD 4513 WASTE MANAGEMENT 185937 0035265-2588-0 08/15/2013 21300015 09/08/13 10,237.22

Invoice: 0035265-2588-0

SPOILS DISPOSAL-2013

10,237.22 91435838 54790000618 GG-DECANT-SPOILS DISPOSAL

CHECK 333825 TOTAL: 10,237.22

333826 09/12/2013 PRTD 6920 COMCAST 185938 72993AUG13 08/20/2013 09/08/13 11.26

Invoice: 72993AUG13

POL/XFINITY HD CONVERTER BOX

11.26 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

CHECK 333826 TOTAL: 11.26

333827 09/12/2013 PRTD 4950 CORRECT EQUIPMENT IN 185978 28033 07/03/2013 21300043 09/08/13 531.81

Invoice: 28033

2013-GRINDER PUMP MX

531.81 73426355 54810000562 GRINDER PUMP MAINT CONTRACT

185979 28075 07/09/2013 21300043 09/08/13 950.36

Invoice: 28075

2013-GRINDER PUMP MX

950.36 73426355 54810000562 GRINDER PUMP MAINT CONTRACT

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 333827 TOTAL: 1,482.17

333828 09/12/2013 PRTD 152 DAILY JOURNAL OF COM 185989 3279077 08/21/2013 09/08/13 58.50
Invoice: 3279077 ENG/AD-NO MADSION NMI BIDS

58.50 72011951 64400000594 C40-N MAD NM PH2-ADV

3279044 08/20/2013 09/08/13 159.60
Invoice: 3279044 IT/AD-FINANCE SYSTEM RFP

159.60 81011881 544000 IT - C/E ADVERTISING

CHECK 333828 TOTAL: 218.10

333829 09/12/2013 PRTD 5060 DARREL EMEL'S TREE S 185940 2683 08/15/2013 09/08/13 1,520.40
Invoice: 2683 PW/REMOVE DEAD TREE

1,520.40 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 333829 TOTAL: 1,520.40

333830 09/12/2013 PRTD 7144 DTMICRO, INC 185990 1726 08/15/2013 09/08/13 135.75
Invoice: 1726 IT/AUG13 POL ILEADS CONNECT

135.75 91011215 542100 GG-C/E-PD-PHONE

CHECK 333830 TOTAL: 135.75

333831 09/12/2013 PRTD 5371 EC POWER SYSTEMS OF 185941 41604201 08/01/2013 09/08/13 4,389.61
Invoice: 41604201 PW/ELECT WK-WWTP/305/VILLAGE

4,389.61 73421355 54810000319 O&M-SWR-GEN LOAD TESTING

CHECK 333831 TOTAL: 4,389.61

333832 09/12/2013 PRTD 212 FABRICARE 02 - PLANT 185942 08/01/13 08/01/2013 09/08/13 309.55
Invoice: 08/01/13 POL/LAUNDRY SERVICE

73.62 51011211 520000 PD-C/E ADMIN-BENEFITS
25.72 51011191 520000 PD-C/E-PROP RM-BENEFITS
17.08 51011217 520000 PD-C/E-PARKING ENF-BEN
32.81 55011757 520000 PD-HARBORMASTER-BENEFITS
65.56 53011212 520000 POLICE - C/E PATROL BENEFITS
94.76 52011212 520000 POLICE - C/E INVEST BENEFITS

3279044 09/03/2013 09/08/13 258.96
Invoice: 09/03/13 POL/LAUNDRY SVC

17.74 51011191 520000 PD-C/E-PROP RM-BENEFITS
93.14 51011211 520000 PD-C/E ADMIN-BENEFITS
8.54 51011217 520000 PD-C/E-PARKING ENF-BEN
81.74 52011212 520000 POLICE - C/E INVEST BENEFITS
57.80 53011212 520000 POLICE - C/E PATROL BENEFITS

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

					CHECK	333832 TOTAL:	568.51	
333833	09/12/2013	PRTD	6797 FAIRBANK CONSTRUCTIO	186036 09/04/13	09/04/2013	09/08/13	4.54	
Invoice: 09/04/13					FIN/CREDIT CARD FEE REFUND			
					4.54 47148	322100	BUILDINGS, STRUCT. & EQ	
					CHECK	333833 TOTAL:	4.54	
333834	09/12/2013	PRTD	216 FEDERAL EXPRESS CORP	185998 2-379-15447	08/23/2013	09/08/13	30.20	
Invoice: 2-379-15447					ENG/OVERNITE-WSDOT			
					30.20 72011951	64250000534	ROCKAWAY BEACH-POSTAGE	
					CHECK	333834 TOTAL:	30.20	
333835	09/12/2013	PRTD	6940 FREMONT ANALYTICAL	185991 1307163	08/19/2013	09/08/13	9,052.50	
Invoice: 1307163					SEDIMENT & TRGTED STRM SAMPLIN			
					9,052.50 72431832	54110000445	NPDES PERMIT-PRO SVCS	
					CHECK	333835 TOTAL:	9,052.50	
333836	09/12/2013	PRTD	5062 WENDY TYNER	185943 08/19/13	08/19/2013	09/08/13	200.00	
Invoice: 08/19/13					POL/REFUND SPEC EVENT DEPOSIT			
					200.00 11154	322400	ROW PERMITS-STANDARD	
					CHECK	333836 TOTAL:	200.00	
333837	09/12/2013	PRTD	4262 GEMPLER'S	185867 1019644308	07/16/2013	09/08/13	208.78	
Invoice: 1019644308					pw/EARPLUG MAX W/O CORD			
					208.78 73637893	531100	O&M-ALLOC-SWR CONSUMABLES	
Invoice: 1019681237								
					185868 1019681237	08/06/2013	09/08/13	556.36
					556.36 73637891	531100	PW/LOTO KIT ELEC/WELDG APRON	
					OFFICE SUPPLIES			
Invoice: 1019687633								
					185869 1019687633	08/09/2013	09/08/13	34.53
					34.53 73637891	531100	PW/HARD COAT EYEWR	
					OFFICE SUPPLIES			
Invoice: 1019687722								
					185870 1019687722	08/09/2013	09/08/13	76.02
					76.02 73637891	531100	PW/HARD HATS X 2	
					OFFICE SUPPLIES			
Invoice: 1019693762								
					185871 1019693762	08/13/2013	09/08/13	137.32
					137.32 73011768	531100	PW/WST CONTAINER DOME LID	
					O&M-C/E-PARKS-SUPPLIES			

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apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

CHECK 333837 TOTAL: 1,013.01

333838	09/12/2013	PRTD	513 GRAINGER	185872	9212755731	08/08/2013		09/08/13	185.92
Invoice: 9212755731						PW/ORANGE LIFE JACKETS X 2			

185.92 73637891 531100 OFFICE SUPPLIES

185873	9213949259	08/09/2013	09/08/13	78.49
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Invoice: 9213949259 PW/VACUUM BREAKER OFFICE SUPPLIES

78.49 73411345 531100

CHECK 333838 TOTAL: 264.41

333839	09/12/2013	PRTD	1517 GUARDIAN SECURITY SY	186010	452182A	09/01/2013		09/08/13	42.00
Invoice: 452182A						POL/OCT13 ALARM MONITORING			

42.00 51011215 541100 POLICE - C/E FACIL PROF SVCS

186011	452182B	09/01/2013	09/08/13	195.00
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Invoice: 452182B POL/4Q FIRE ALARM MONITORING

195.00 51011215 541100 POLICE - C/E FACIL PROF SVCS

CHECK 333839 TOTAL: 237.00

333840	09/12/2013	PRTD	4850 HOME DEPOT CREDIT SE	185882	9055341	08/13/2013		09/08/13	124.72
Invoice: 9055341						PW/TURF BLDR/HOSE REPR/TIRES			

70.44 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

54.28 73011897 531100 O&M-C/E-PWYD FAC-SUPPLIES

CHECK 333840 TOTAL: 124.72

333841	09/12/2013	PRTD	1885 ISLAND CENTER AUTO	185883	86860	08/05/2013		09/08/13	104.26
Invoice: 86860						PW/EVAL A/C COMPRESSOR			

52.13 73111423 548100 REPAIRS & MAINTENANCE

52.13 73111427 548100 O&M-ACCESS RDSIDE R&M

CHECK 333841 TOTAL: 104.26

333842	09/12/2013	PRTD	7482 JUDGE PLUMBING COMPA	185884	80113383-WW	08/01/2013		09/08/13	898.12
Invoice: 80113383-WW						PW/REPL SOLENOID-MSTR VALV			

898.12 73111427 548100 O&M-ACCESS RDSIDE R&M

185885	8011383-CH	08/01/2013	09/08/13	614.78
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Invoice: 8011383-CH PW/REPR PLANTER DRIP SYSTEM

614.78 73011183 548100 O&M-C/E-CH FAC-REPAIRS

CHECK 333842 TOTAL: 1,512.90

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

333843 09/12/2013 PRD 2306 KITSAP COUNTY PROSEC 186021 2013-SEP 09/05/2013 21300022 09/08/13 7,801.33
Invoice: 2013-SEP 2013 PROSECUTION SERVICES
7,801.33 32011521 541112 LGL-CRIMINA-OUTSIDE PROSECUTOR

CHECK 333843 TOTAL: 7,801.33

333844 09/12/2013 PRD 1496 KITSAP COUNTY SEWER 186022 21276-BLAKELY 08/20/2013 21300032 09/08/13 700.00
Invoice: 21276-BLAKELY KITSAP COUNTY SEWER DISTRICT 7
700.00 73426356 551000 SIS-SD#7 PROCESSING CHGS

Invoice: 21276-LYNWOOD 186023 21276-LYNWOOD 08/20/2013 21300032 09/08/13 2,795.00
2,795.00 73426356 551000 KITSAP COUNTY SEWER DISTRICT 7
SIS-SD#7 PROCESSING CHGS

Invoice: 21276-BLOSSOM 186024 21276-BLOSSOM 08/20/2013 21300032 09/08/13 985.00
985.00 73426356 551000 KITSAP COUNTY SEWER DISTRICT 7
SIS-SD#7 PROCESSING CHGS

Invoice: 21276-SIS 186025 21276-SIS 08/20/2013 21300032 09/08/13 8,600.00
8,600.00 73426356 551000 KITSAP COUNTY SEWER DISTRICT 7
SIS-SD#7 PROCESSING CHGS

CHECK 333844 TOTAL: 13,080.00

333845 09/12/2013 PRD 339 KITSAP COUNTY - CENC 186012 BIPD2013-09 08/28/2013 09/08/13 7,626.50
Invoice: BIPD2013-09 POL/SEP13 CENCOM SERVICE
3,813.25 53011286 551000 POLICE - C/E PATROL CENCOM
3,813.25 52011286 551000 POLICE - C/E - INVEST CENCOM

CHECK 333845 TOTAL: 7,626.50

333846 09/12/2013 PRD 579 KITSAP SUN 185992 292820 08/18/2013 09/08/13 63.74
Invoice: 292820 ENG/AD-BIDS ON NO MADISON NMI
63.74 72011951 64400000594 C40-N MAD NM PH2-ADV

Invoice: 292729 186013 292729 08/18/2013 09/08/13 81.15
81.15 81011881 544000 IT/AD-FINANCE SYSTEM RFP
IT - C/E ADVERTISING

CHECK 333846 TOTAL: 144.89

333847 09/12/2013 PRD 5408 CRC UNIFORMS & EQUIP 186014 14810 08/16/2013 09/08/13 67.09
Invoice: 14810 POL/UNIFORMS
67.09 51011217 520000 PD-C/E-PARKING ENF-BEN

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 333847 TOTAL: 67.09

333848 09/12/2013 PRD 6577 LAKESIDE INDUSTRIES 185993 PAYREQ1-626 08/14/2013 21300092 09/08/13 36,921.32

Invoice: PAYREQ1-626

SPRTSMN CLB NM IMP

36,921.32 72334561 66300000626 SPORTSMAN NM IMPR-CONSTR

CHECK 333848 TOTAL: 36,921.32

333849 09/12/2013 PRD 7609 LIFELINE TRAINING LT 186015 9540 08/15/2013 09/08/13 418.00

Invoice: 9540

POL/TRAINING/820,811

418.00 53011212 443410 POLICE - C/E PATROL TRAINING

CHECK 333849 TOTAL: 418.00

333850 09/12/2013 PRD 677 NORTH COAST ELECTRIC 185886 S4997064.005 08/06/2013 09/08/13 366.21

Invoice: S4997064.005

PW/CPL-MPW 10-PNW55

366.21 73011768 531100 O&M-C/E-PARKS-SUPPLIES

CHECK 333850 TOTAL: 366.21

333851 09/12/2013 PRD 7170 OPEN WORKS 185944 INV615655 08/01/2013 21300041 09/08/13 2,451.92

Invoice: INV615655

2013-JANITORIAL CONTRACT

2,451.92 91011183 54110000269 JANITORIAL CONTRACT-PRO SVCS

CHECK 333851 TOTAL: 2,451.92

333852 09/12/2013 PRD 2623 POWER PLAN - OIB 185949 8635061 08/07/2013 09/08/13 247.09

Invoice: 8635061

PW/CABLE-EQ#17

123.55 73111423 531100 OFFICE SUPPLIES

123.54 73111427 531100 OFFICE SUPPLIES

CHECK 333852 TOTAL: 247.09

333853 09/12/2013 PRD 5977 PAPER PRODUCTS ETC 185887 502041 08/21/2013 09/08/13 92.34

Invoice: 502041

HR/BINDERS/EASEL PADS

92.34 31011131 531100 EXEC - C/E SUPPLIES

185945 502035 08/20/2013 09/08/13 26.08

Invoice: 502035

FIN/NEON BOND PAPER

26.08 41011141 531100 FIN - C/E ADMIN SUPPLIES

185946 502045 08/21/2013 09/08/13 104.35

Invoice: 502045

FIN/NEON BOND PAPER X 4

104.35 41011141 531100 FIN - C/E ADMIN SUPPLIES

185947 502093 08/30/2013 09/08/13 84.64

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 502093

84.64 61011581 531100

PCD/PENS/AVERY ADHESIV
PCD - C/E ADMIN SUPPLIES

185994 502069

08/26/2013

09/08/13

42.55

Invoice: 502069

42.55 72421351 531100

ENG/SMEAD HANGING FOLDERS
ENG - SEWER ADMIN SUPPLIES

CHECK 333853 TOTAL: 349.96

333854 09/12/2013 PRTD 7405 PARR FORD

185888 FOCS285132

07/29/2013

09/08/13

300.97

Invoice: FOCS285132

300.97 53011212 548100

PW/POL VEH191-A/C SWITCH
POLICE - C/E PATROL MAINTENANC

185889 FOCS285669

08/12/2013

09/08/13

804.66

Invoice: FOCS285669

804.66 53011212 548100

PW/POL VEH191-RELAY/DIODE AS
POLICE - C/E PATROL MAINTENANC

CHECK 333854 TOTAL: 1,105.63

333855 09/12/2013 PRTD 458 PENINSULA FIRE INC

185890 08132013BR1

08/13/2013

09/08/13

117.13

Invoice: 08132013BR1

117.13 73011183 531100

PW/EXIT LIGHT W/BATT BCKUP
O&M-C/E-CH FAC-SUPPLIES

185948 43548

07/19/2013

09/08/13

107.51

Invoice: 43548

107.51 73011755 548100

PW/NFPA ANN SVC-COMMONS
O&M-COMMONS REPAIRS

CHECK 333855 TOTAL: 224.64

333856 09/12/2013 PRTD 360 PROBUILD COMPANY LLC 185891 1489663

08/13/2013

09/08/13

12.97

Invoice: 1489663

12.97 73011189 531100

PW/OSHA REBAR CAP X 6
O&M - C/E FACIL OFC SUPPLIES

185892 1489734

08/13/2013

09/08/13

60.70

Invoice: 1489734

60.70 73425358 531100

PW/GRATE/DRAIN/SPIGOT
O&M-WWTP-SUPPLIES

CHECK 333856 TOTAL: 73.67

333857 09/12/2013 PRTD 4112 PROTHMAN COMPANY

185950 2013-4033

08/20/2013 21300118 09/08/13

8,240.00

Invoice: 2013-4033

8,240.00 46011161 54110000640 PW DIR SEARCH-INTERIM PW DIR

INTERIM PW DIRECTOR SERVICES

CHECK 333857 TOTAL: 8,240.00

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

333858	09/12/2013	PRTD	434 PUGET SOUND REGIONAL	185893	2014011-DUES	07/31/2013		09/08/13	10,558.00
Invoice: 2014011-DUES						FIN/2013-2014 DUES			
10,558.00						91011589	551000	EXEC - C/E REGIONAL PLANNING	
CHECK 333858 TOTAL:									10,558.00

333859	09/12/2013	PRTD	5431 RAY PETERSON	185894	344003	08/21/2013		09/08/13	34.75
Invoice: 344003						PW/4 YDS BRUSH DUMP FEE			
34.75						91111427	547900	GG-STREET-ROADSIDE-GARBAGE	
185895						344004		08/23/2013	09/08/13
Invoice: 344004						PW/TREE REMOVAL/DUMP FEE			
34.75						91111427	547900	GG-STREET-ROADSIDE-GARBAGE	
CHECK 333859 TOTAL:									69.50

333860	09/12/2013	PRTD	6685 REGIONAL DISPOSAL CO	185951	013696	06/30/2013	21300040	09/08/13	4,586.80
Invoice: 013696						2013 BIOSOLIDS DISPOSAL			
4,586.80						91425358	54790100551	WWTP-BIOSOLIDS WASTE DISPOSAL	
185952						013851		07/31/2013	21300040
Invoice: 013851						2013 BIOSOLIDS DISPOSAL			
3,952.20						91425358	54790100551	WWTP-BIOSOLIDS WASTE DISPOSAL	
CHECK 333860 TOTAL:									8,539.00

333861	09/12/2013	PRTD	7659 SEAMAN, SHANE	185960	08/26/13	08/26/2013		09/08/13	50.00
Invoice: 08/26/13						CRT/PRO TEM-1 HR			
50.00						21011125	541210	COURT - JUDGE PRO TEMPORE SVCS	
185995						09/03/13		09/03/2013	09/08/13
Invoice: 09/03/13						CRT/PRO TEM X 2HRS			
100.00						21011125	541210	COURT - JUDGE PRO TEMPORE SVCS	
CHECK 333861 TOTAL:									150.00

333862	09/12/2013	PRTD	7550 STRATEGIC GOVERNMENT	185965	6744	08/15/2013	21300142	09/08/13	9,003.16
Invoice: 6744						PUBLIC WORKS DIRECTOR RECRUIT			
9,003.16						46011161	54157100640	PW DIR SEARCH-RECRUITMENT	
185966						6747		08/18/2013	21300094
Invoice: 6747						CITY MGR PERFORMANCE REVIEW			
9,297.40						33011161	541100	HR-C/E-PROF SVCS	
CHECK 333862 TOTAL:									18,300.56

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

333863 09/12/2013 PRD 3114 SIMPLEX GRINNELL LP 185896 76404159 08/21/2013 09/08/13 207.50
Invoice: 76404159 PW/SILENT KNIGHT FIRE ALARM-CH

207.50 73011183 54110000390 FAC BLDG/FIRE ALARM-CITY HALL

Invoice: 76404166

185897 76404166 08/21/2013 09/08/13 104.00

PW/FIRE ALARM PANEL-COMMONS

104.00 73011755 54110000390 FAC BLDG/FIRE ALARM-COMMONS

Invoice: 76404169

185898 76404169 08/21/2013 09/08/13 104.00

PW/SILENT KNIGHT FIRE ALARM-O&M

104.00 73011897 54110000390 PW YARD-ALARM SVCS

CHECK 333863 TOTAL: 415.50

333864 09/12/2013 PRD 2035 SIX ROBBLEES INC 185961 14-274271 08/14/2013 09/08/13 607.94
Invoice: 14-274271 PW/SCC H3226-5620 X 6

607.94 73431835 531100 OFFICE SUPPLIES

CHECK 333864 TOTAL: 607.94

333865 09/12/2013 PRD 6747 SOUND FAMILY HEALTH 185953 CDL-JUL13-JK 07/11/2013 09/08/13 12.00
Invoice: CDL-JUL13-JK PW/CDL/JUL13-JK

12.00 73411345 520000 BENEFITS

Invoice: CDL-JUL13-A-JK

185954 CDL-JUL13-A-JK 07/11/2013 09/08/13 148.00

PW/CDL/JUL13-JK

148.00 73411345 520000 BENEFITS

CHECK 333865 TOTAL: 160.00

333866 09/12/2013 PRD 2467 STAPLES ADVANTAGE 185996 3206469363 08/03/2013 09/08/13 137.59
Invoice: 3206469363 ENG/MISC OFFICE SUPPLIES

137.59 72421351 531100 ENG - SEWER ADMIN SUPPLIES

CHECK 333866 TOTAL: 137.59

333867 09/12/2013 PRD 2467 STAPLES CREDIT PLAN 185962 1490571001 07/29/2013 09/08/13 92.29
Invoice: 1490571001 POL/MISC OFFICE SUPPLIES

92.29 51011211 531100 PD-C/E-ADM-SUPPLIES

Invoice: 1490571003

185963 1490571003 07/29/2013 09/08/13 405.34

POL/MISC OFFICE SUPPLIES

405.34 51011211 531100 PD-C/E-ADM-SUPPLIES

Invoice: CK330713

185964 CK330713 07/29/2013 09/08/13 -77.36

POL/CREDIT ON RETRN-OFF SUPP

-77.36 51011211 531100 PD-C/E-ADM-SUPPLIES

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apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

					CHECK	333867 TOTAL:	420.27		
333868	09/12/2013	PRTD	6714 TOSHIBA FINANCIAL SE	185901	235209392	08/22/2013	09/08/13	467.28	
Invoice: 235209392					PW/3530C COPIER LEASE				
					467.28	73637891	545000	RENTS & LEASES - OPERATING	
					185967	235214947	08/22/2013	09/08/13	365.99
Invoice: 235214947					POL/3530C COPIER LEASE				
					365.99	51011211	545000	PD-C/E-ADMIN RENTS/LEASE	
					CHECK	333868 TOTAL:	833.27		
333869	09/12/2013	PRTD	6714 TOSHIBA FINANCIAL SE	185899	14086649	08/15/2013	09/08/13	362.07	
Invoice: 14086649					PCD/6550C COPIER LEASE				
					362.07	61470581	545000	PCD - DEV ADMIN RENTS & LEASES	
					185900	14086648	08/15/2013	09/08/13	260.59
Invoice: 14086648					PCD/4540C COPIER LEASE				
					260.59	61470581	545000	PCD - DEV ADMIN RENTS & LEASES	
					CHECK	333869 TOTAL:	622.66		
333870	09/12/2013	PRTD	558 TOWN & COUNTRY MARKE	185902	07/11/13	07/11/2013	09/08/13	26.95	
Invoice: 07/11/13					PW/SPRING WATER				
					26.95	73637891	531100	OFFICE SUPPLIES	
					185903	08/05/13	08/05/2013	09/08/13	29.94
Invoice: 08/05/13					PW/SPRING WATER				
					29.94	73637891	531100	OFFICE SUPPLIES	
					185904	08/07/13	08/07/2013	09/08/13	35.90
Invoice: 08/07/13					PW/DISTILLED WTR-WWTP				
					35.90	73425358	531100	O&M-WWTP-SUPPLIES	
					CHECK	333870 TOTAL:	92.79		
333871	09/12/2013	PRTD	560 TWISS ANALYTICAL INC	185905	13-61465	08/08/2013	09/08/13	38.64	
Invoice: 13-61465					PW/WINSLOW WTR TESTING				
					38.64	73411345	54110000391	LAB SVCS-WATER	
					185906	13-61466	08/08/2013	09/08/13	19.32
Invoice: 13-61466					PW/O&M WTR TESTING				
					19.32	73011897	54110000391	LAB SVCS-PW YARD FAC	
					185907	13-61677	08/15/2013	09/08/13	38.64
Invoice: 13-61677					PW/WINSLOW WTR TESTING				
					38.64	73411345	54110000391	LAB SVCS-WATER	

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PG 18
apcshdeb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

Invoice: 13-61723

185908	13-61723	08/15/2013	09/08/13	41.40
PW/WWTP WTR TESTING				
41.40	73425358	54110000391	LAB & TESTING SVCS-WWTP	

Invoice: 13-61467

185968	13-61467	08/08/2013	09/08/13	19.32
PW/ROCKAWAY WTR TESTING				
19.32	73415345	54110000391	LAB SVCS-WATER ROCKAWAY	

Invoice: 13-61718

185969	13-61718	08/15/2013	09/08/13	62.10
PW/WINSOW WTR TESTING				
62.10	73411345	54110000391	LAB SVCS-WATER	

Invoice: 13-61719

185970	13-61719	08/15/2013	09/08/13	55.66
PW/ROCKAWAY WTR TESTING				
55.66	73415345	54110000391	LAB SVCS-WATER ROCKAWAY	

CHECK 333871 TOTAL: 275.08

333872 09/12/2013 PRTD
Invoice: 52858720

6088 ULINE SHIPPING SUPPL 185971 52858720
114.83 51011211 531100

08/12/2013	09/08/13	114.83
POL/VINYL ENVELOPE PKCS X 6		
PD-C/E-ADM-SUPPLIES		

CHECK 333872 TOTAL: 114.83

333873 09/12/2013 PRTD
Invoice: 000028Y3Y1323

2190 UNITED PARCEL SERVIC 185972 000028Y3Y1323
21.24 91011215 542500

08/10/2013	09/08/13	21.24
POL/SHIP TO VENDORS		
GG-C/E-PD-POSTAGE		

CHECK 333873 TOTAL: 21.24

333874 09/12/2013 PRTD
Invoice: 104136

1152 USA BLUE BOOK 185974 104136
114.75 73425358 531100

07/23/2013	09/08/13	114.75
PW/4 PINTS BUFFER		
O&M-WWTP-SUPPLIES		

Invoice: 114868

185975	114868	08/02/2013	09/08/13	103.34
PW/ULTRA DRAIN GUARD				
103.34	73425358	531100	O&M-WWTP-SUPPLIES	

Invoice: 129683

185976	129683	08/20/2013	09/08/13	498.72
PW/WALCHEM EZ SERIES PUMP				
498.72	73411345	531100	OFFICE SUPPLIES	

Invoice: 907263

185977	907263	03/14/2013	09/08/13	-320.37
PW/HACH ELECTRODE CREDIT				
-320.37	73425358	531100	O&M-WWTP-SUPPLIES	

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PG 19
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

						CHECK	333874 TOTAL:	396.44
333875	09/12/2013	PRTD	6504 UV DOCTOR LAMPS LLC	185973	7150	08/19/2013	09/08/13	3,891.86
Invoice: 7150						PW/REPLC WEDECO LAMP		
3,891.86 73425358 531100						O&M-WWTF-SUPPLIES		
						CHECK	333875 TOTAL:	3,891.86
333876	09/12/2013	PRTD	1162 WASHINGTON AUDIOLOGY	185910	41945	08/23/2013	09/08/13	94.00
Invoice: 41945						POL/HEARING TESTS		
94.00 53011212 541100						POLICE - C/E PATROL PROF SVCS		
						CHECK	333876 TOTAL:	94.00
333877	09/12/2013	PRTD	518 WA ST CRIMINAL JUSTI	185997	20-1-12601	08/14/2013	09/08/13	750.00
Invoice: 20-1-12601						POL/FIREARMS TRAINING/817		
750.00 53011212 443410						POLICE - C/E PATROL TRAINING		
						CHECK	333877 TOTAL:	750.00
333878	09/12/2013	PRTD	167 WA ST DEPT OF ECOLOG	185911	2014-WA0020907	07/08/2013	09/08/13	2,543.40
Invoice: 2014-WA0020907						2014 WASTEWATER PRMT 1 OF 2		
2,543.40 73425358 549800						O&M-WWTF-PERMITS		
						CHECK	333878 TOTAL:	2,543.40
333879	09/12/2013	PRTD	969 WA ST DEPT OF LICENS	186016	F155414	08/23/2013	09/08/13	18.00
Invoice: F155414						CPL/F155414/ORIGINAL+FBI		
18.00 41654860 586000						GUN PERMIT OUT		
186017 F155419						08/29/2013	09/08/13	18.00
Invoice: F155419						CPL/F155419/ORIGINAL+FBI		
18.00 41654860 586000						GUN PERMIT OUT		
						CHECK	333879 TOTAL:	36.00
333880	09/12/2013	PRTD	952 WASHINGTON STATE PAT	186037	I14001549	09/04/2013	09/08/13	132.00
Invoice: I14001549						AUG13 CPL BACKGROUND CHECKS		
132.00 41654861 586100						AGENCY DISBURSEMENTS		
						CHECK	333880 TOTAL:	132.00
333881	09/12/2013	PRTD	5271 WASHINGTON WATER SER	185909	0131710-AUG13	08/20/2013	09/08/13	134.29
Invoice: 0131710-AUG13						AUG13 WATER/DECANT FACILITY		
134.29 91435838 547500						GG-DECANT-WATER/SEWER		

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PG 20
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

CHECK 333881 TOTAL: 134.29

333882	09/12/2013	PRTD	6860 WCI	185955	132431876	09/01/2013		09/08/13	794.22
Invoice: 132431876						AUG13 CITYWIDE PHONE SERVICE			
				794.22	41637891	542100		FIN - ALLOC TELEPHONE	

CHECK 333882 TOTAL: 794.22

333883	09/12/2013	PRTD	499 WESTBAY AUTO PARTS I	186028	878185	08/05/2013		09/08/13	14.50
Invoice: 878185						PW/OIL FILTERS			
				14.50	990	141100		MERCHANDISE	

Invoice: 880692				186029	880692	08/13/2013		09/08/13	10.41
				10.41	73011897	531100		PW/DRILL PUMP	
								O&M-C/E-PWYD FAC-SUPPLIES	

Invoice: 881062				186030	881062	08/14/2013		09/08/13	12.93
				12.93	53011212	531100		PW/POL VEH#127 GAS CAP	
								PD-C/E-PATROL SUPPLIES	

Invoice: 881594				186031	881594	08/16/2013		09/08/13	197.57
				197.57	73638935	531100		PW/30W OIL/40W OIL	
								OFFICE SUPPLIES	

Invoice: 882284				186032	882284	08/19/2013		09/08/13	98.03
				98.03	990	141100		PW/OIL/AIR/FUEL FILTERS	
								MERCHANDISE	

Invoice: 882416				186033	882416	08/19/2013		09/08/13	21.70
				21.70	73011897	531100		PW/75 CF THAT STUFF/OIL DRI	
								O&M-C/E-PWYD FAC-SUPPLIES	

Invoice: 883283				186034	883283	08/22/2013		09/08/13	5.42
				5.42	53011212	531100		PW/POL VEH#121-HALOGEN PIG	
								PD-C/E-PATROL SUPPLIES	

Invoice: 883363				186035	883363	08/22/2013		09/08/13	97.14
				97.14	990	141100		PW/FILTRS/REPL CAPS/NAPA HYD	
								MERCHANDISE	

CHECK 333883 TOTAL: 457.70

333884	09/12/2013	PRTD	522 WA ST DEPT OF TRANSP	186026	RE-313-ATB30813135	08/13/2013	21200020	09/08/13	383.29
Invoice: RE-313-ATB30813135						ROCKAWAY BCH PRJ MGMT			
				383.29	72321953	66300000534		ROCKAWAY BEACH-CONSTR	

Invoice: RE-313-ATB30813185				186027	RE-313-ATB30813185	08/13/2013		09/08/13	238.71
								ENG/CHIP SEAL PROJ MNGMNT	

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|PG 21
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

238.71 72111953 64110000632 2013 CHIP SEAL PRGM-PROF SVCS

CHECK 333884 TOTAL: 622.00

333885	09/12/2013	PRTD	2607 ZEE MEDICAL SERVICE	185913	68242347	08/06/2013		09/08/13	596.19
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Invoice: 68242347

PW/1ST AID RESTOCK

596.19 73637891 531100

OFFICE SUPPLIES

CHECK 333885 TOTAL: 596.19

NUMBER OF CHECKS 91 *** CASH ACCOUNT TOTAL *** 204,560.20

COUNT	AMOUNT
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TOTAL PRINTED CHECKS	91	204,560.20
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*** GRAND TOTAL *** 204,560.20

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PG 22
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
		EFF DATE					LINE DESC			
2013	9	33								
APP	001-213000						GENERAL - ACCOUNTS PAYABLE		78,763.38	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100						CASH			204,560.20
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000						ACCOUNTS PAYABLE		36,618.45	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000						STREETS - ACCOUNTS PAYABLE		3,627.69	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	901-213000						ACCOUNTS PAYABLE		8,173.61	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000						ACCOUNTS PAYABLE		6,863.40	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000						ACCOUNTS PAYABLE		2,196.03	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		4,758.31	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000						ACCOUNTS PAYABLE		21,461.12	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000						ACCOUNTS PAYABLE		2,779.53	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000						ACCOUNTS PAYABLE		39,150.68	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
APP	650-213000						ACCOUNTS PAYABLE		168.00	
		09/12/2013	09/08/13	091213			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									204,560.20	204,560.20
APP	631-130000						DUE TO/FROM CLEARING		197,696.80	
		09/12/2013	09/08/13	091213						
APP	001-130000						GENERAL - DUE TO/FROM CLEARING			78,763.38
		09/12/2013	09/08/13	091213						
APP	402-130000						DUE TO/FROM CLEARING			36,618.45
		09/12/2013	09/08/13	091213						
APP	101-130000						STREETS - DUE TO/FROM CLEARING			3,627.69
		09/12/2013	09/08/13	091213						
APP	901-130000						DUE TO/FROM CLEARING			8,173.61
		09/12/2013	09/08/13	091213						
APP	401-130000						DUE TO/FROM CLEARING			2,196.03
		09/12/2013	09/08/13	091213						
APP	104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			4,758.31
		09/12/2013	09/08/13	091213						
APP	403-130000						DUE TO/FROM CLEARING			21,461.12
		09/12/2013	09/08/13	091213						
APP	407-130000						DUE TO/FROM CLEARING			2,779.53
		09/12/2013	09/08/13	091213						
APP	301-130000						DUE TO/FROM CLEARING			39,150.68

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CITY OF BAINBRIDGE ISLAND
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PG 23
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JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL

SRC ACCOUNT

EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
09/12/2013	09/08/13	091213						
APP 650-130000					DUE TO/FROM CLEARING			168.00
09/12/2013	09/08/13	091213						
SYSTEM GENERATED ENTRIES TOTAL							197,696.80	197,696.80
JOURNAL 2013/09/33 TOTAL							402,257.00	402,257.00

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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013	9	33	09/12/2013		
001-130000				GENERAL - DUE TO/FROM CLEARING		78,763.38
001-213000				GENERAL - ACCOUNTS PAYABLE	78,763.38	
				FUND TOTAL	78,763.38	78,763.38
101 STREET FUND	2013	9	33	09/12/2013		
101-130000				STREETS - DUE TO/FROM CLEARING		3,627.69
101-213000				STREETS - ACCOUNTS PAYABLE	3,627.69	
				FUND TOTAL	3,627.69	3,627.69
104 CIVIC IMPROVEMENT FUND	2013	9	33	09/12/2013		
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		4,758.31
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	4,758.31	
				FUND TOTAL	4,758.31	4,758.31
301 CAPITAL CONSTRUCTION FUND	2013	9	33	09/12/2013		
301-130000				DUE TO/FROM CLEARING		39,150.68
301-213000				ACCOUNTS PAYABLE	39,150.68	
				FUND TOTAL	39,150.68	39,150.68
401 WATER OPERATING FUND	2013	9	33	09/12/2013		
401-130000				DUE TO/FROM CLEARING		2,196.03
401-213000				ACCOUNTS PAYABLE	2,196.03	
				FUND TOTAL	2,196.03	2,196.03
402 SEWER OPERATING FUND	2013	9	33	09/12/2013		
402-130000				DUE TO/FROM CLEARING		36,618.45
402-213000				ACCOUNTS PAYABLE	36,618.45	
				FUND TOTAL	36,618.45	36,618.45
403 STORM & SURFACE WATER FUND	2013	9	33	09/12/2013		
403-130000				DUE TO/FROM CLEARING		21,461.12
403-213000				ACCOUNTS PAYABLE	21,461.12	
				FUND TOTAL	21,461.12	21,461.12
407 BUILDING & DEVELOPMENT FUND	2013	9	33	09/12/2013		
407-130000				DUE TO/FROM CLEARING		2,779.53
407-213000				ACCOUNTS PAYABLE	2,779.53	
				FUND TOTAL	2,779.53	2,779.53
631 CLEARING FUND	2013	9	33	09/12/2013		

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lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 25
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
631-130000					DUE TO/FROM CLEARING	197,696.80	
631-213000					ACCOUNTS PAYABLE	6,863.40	
635-111100					CASH		204,560.20
					FUND TOTAL	204,560.20	204,560.20
650 AGENCY FUND	2013	9	33	09/12/2013			
650-130000					DUE TO/FROM CLEARING		168.00
650-213000					ACCOUNTS PAYABLE	168.00	
					FUND TOTAL	168.00	168.00
901 GENERAL LONG TERM DEBT	2013	9	33	09/12/2013			
901-130000					DUE TO/FROM CLEARING		8,173.61
901-213000					ACCOUNTS PAYABLE	8,173.61	
					FUND TOTAL	8,173.61	8,173.61

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

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|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	197,696.80	
001 GENERAL FUND		78,763.38
402 SEWER OPERATING FUND		36,618.45
101 STREET FUND		3,627.69
901 GENERAL LONG TERM DEBT		8,173.61
401 WATER OPERATING FUND		2,196.03
104 CIVIC IMPROVEMENT FUND		4,758.31
403 STORM & SURFACE WATER FUND		21,461.12
407 BUILDING & DEVELOPMENT FUND		2,779.53
301 CAPITAL CONSTRUCTION FUND		39,150.68
650 AGENCY FUND		168.00
TOTAL	197,696.80	197,696.80

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 9 - 05 - 13

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	9/5/2013	028551 - 028657	P/R check run - Direct Deposit	213,486.37
Normal	9/5/2013	106352 - 106359	P/R check run - Regular	6,685.50
Vendor	9/5/2013	106360 - 106374	P/R Vendor check run	222,765.79
EFTPS	9/5/2013		Federal Tax Electronic Transfer	86,073.40
			TOTAL:	529,011.06

Prepared and Reviewed by:


Christy Shipman

Date 9-4-2013

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.


Karl R Shaw, Accounting Manager

Date 9-4-2013

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. ORDINANCES/2ND READING: ORDINANCE NO. 2013-22, PERTAINING TO THE CITY'S WATER UTILITY AND REDUCING MONTHLY WATER SERVICE RATES, AB 13-090 – EXECUTIVE
5. RESOLUTIONS: RESOLUTION NO. 2013-13, PERTAINING TO THE MANAGEMENT OF THE CITY'S UTILITIES, AB 13-097 – EXECUTIVE
6. NEW BUSINESS
 - A. REVISIONS TO TRAFFIC STUDY REQUIREMENTS, AB 13-104 – PLANNING/PUBLIC WORKS
 - B. PROCLAMATION DECLARING SATURDAY, AUGUST 24, 2013 ISLANDER MOBILE HOME PARK DAY, AB 13-106 – COUNCILMEMBER LESTER
 - C. LETTER TO PUGET SOUND ENERGY REGARDING COAL USE [ADDED]
7. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. SPECIAL MEETING/RETREAT MINUTES, JUNE 30, 2013
 - C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, JULY 17, 2013
 - D. ORDINANCE NO. 2013-24, Q2 2013 BUDGET ADJUSTMENTS, AB 13-024 – FINANCE
 - E. ROCKAWAY BEACH ROAD STABILIZATION PROJECT PHASE 2 CONSTRUCTION SUPPORT LOCAL AGENCY STANDARD CONSULTANT SUPPLEMENT AGREEMENT NO. 3, AB 11-061 – PUBLIC WORKS
 - F. AMENDED INTERLOCAL AGREEMENT WITH THE CITY OF BREMERTON FOR TRAFFIC SIGNAL REPAIR AND MAINTENANCE, AB 13-057 – PUBLIC WORKS
8. COMMITTEE REPORTS
9. REVIEW UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 6:59:56 PM

Mayor Bonkowski called the meeting to order at 6:59 PM. A quorum was present consisting of Councilmembers Blair, Blossom, Hytopoulos, Lester, Scales, Ward, and Mayor Bonkowski. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ADDITIONS AND DELETIONS TO THE AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:00:49 PM

Mayor Bonkowski noted Interim City Attorney Haney modified the effective date language on item 4, Ordinance No. 2013-22.

MOTION: *I move that we approved the agenda as modified.*

WARD / LESTER– *The motion carried unanimously, 7-0.*

There were no conflicts of interest disclosed.

Councilmember Hytopoulos asked that an item be added to the agenda. Councilmembers Ward withdrew his motion and Lester withdrew her second. Councilmember Hytopoulos explained she would be asking for Council's approval to sign a letter as a Council member commenting on Puget Sound Energy's 20-projected use of coal.

7:03:08 PM **MOTION:** *I move that we approve it as modified both times.*

WARD/LESTER – *Motion carried unanimously, 7-0.*

3. PUBLIC COMMENT 7:03:26 PM

No one signed up to speak during public comment

4. ORDINANCES/2ND READING: ORDINANCE NO. 2013-22, PERTAINING TO THE CITY'S WATER UTILITY AND REDUCING MONTHLY WATER SERVICE RATES, AB 13-090 – EXECUTIVE 7:03:53 PM

Mayor Bonkowski opened the floor up for public comment.

7:04:20 PM Houston Wade, 330 Shepard Way, explained why he was not in favor of the proposed cuts in the water rates.

REGULAR CITY COUNCIL MEETING
AUGUST 14, 2013

7:05:56 PM **MOTION:** *I move the City Council approve Ordinance No. 2013-22 relating to the City's Water Utility and reducing monthly water service rates by 30%.*
WARD/LESTER

Councilmembers expressed their position regarding the proposed ordinance.

7:14:54 PM **RESTATED MOTION:** *I move the City Council approve Ordinance 2013-22, Relating to the City's Water Utility and reducing monthly water service rates by 30 %.*
WARD

7:15:23 PM Councilmember Ward read the modified language as suggested by the Interim City Attorney in Section 4: This ordinance shall take effect and be in force five days from and after publication its passage, approval and publication as required by law provided that the rates approved by this ordinance shall apply to all water furnished by the City on or after August 16, 2013.

The motion carried 5-2 with Councilmembers Blair, Blossom, Bonkowski, Lester, and Ward voting in favor. Councilmembers Hytopoulos and Scales voted against.

5. RESOLUTIONS: RESOLUTION NO. 2013-13, PERTAINING TO THE MANAGEMENT OF THE CITY'S UTILITIES, AB 13-097 – EXECUTIVE 7:16:00 PM

7:16:15 PM **MOTION:** *I move the City Council approve Resolution No. 2013-13 pertaining to the management of the City's utilities.*
WARD/LESTER

7:16:25 PM Councilmembers expressed their position regarding the proposed resolution.

7:20:06 PM **RESTATED MOTION:** *I move that the City Council approve Resolution No. 2013-13 pertaining to the management of the City's utilities.*
WARD

The motion carried 5-2 with Councilmembers Blossom, Bonkowski, Lester, and Ward voting in favor. Councilmembers Hytopoulos and Scales voted against.

6. NEW BUSINESS

A. REVISIONS TO TRAFFIC STUDY REQUIREMENTS, AB 13-104 – PLANNING/PUBLIC WORKS

7:20:36 PM

Planning Director Cook explained staff was planning to make this a joint project between the Planning and Public Works departments as well as use consultant services. She solicited Council's input on developing a scope of work. She gave a brief overview of current practices. She explained that the City selects the independent traffic consultant to analysis the impacts of a specific development and establishes requirements, terms, and conditions for the study that the applicant pays for. She shared the various triggers that would require a traffic study. She explained how trips per day are calculated and the standard methodology used in the traffic study. She explained how traffic counts are performed. Councilmember Hytopoulos asked how the City could legally do it differently. Interim Public Works Cunningham asked where Council thought there should be more improvements required. Councilmember Ward thought the focus needs to be broadened to include adjacent streets and intersections impacted and the range of sampling times needs to be broader to accommodate ferry traffic. He would like to see what other community's best practices are. Mayor Bonkowski felt traffic studies are focused too narrowly on a particular intersection and should be expanded to show how it impacts a larger piece of the community. Councilmember Blossom commented on commercial development within a mile of the ferry. Planning Director Cook will look into it. Councilmember Blair commented that small roads can not easily carry the extra load. Councilmember Lester asked that the 25% reduction be reviewed. She suggested staff look at materials provided by Poulsbo regarding traffic impact fees, bring back options, as well as solicit feedback from the Non-Motorized Transportation Committee. Interim Public Works Director Cunningham suggested reducing trip generation figures from 50 to 10, reviewing how traffic counts are done, assessing the current 25% reduction, taking into account narrower roads with reduced capacity, and implementing traffic impact fees. Councilmember Blossom asked if fees would be determined through a traffic study to which Interim Public Works Director Cunningham explained fees would be determined through the International Traffic Engineer Manual. Planning Director Cook added the fees are established as a package and applied to subsequent developments. She noted implementing traffic impact fees could be a longer process and that improving traffic studies might be an interim step. Councilmember Blair suggested looking into doing both.

REGULAR CITY COUNCIL MEETING
AUGUST 14, 2013

Councilmember Lester asked staff to bring back the four recommendations suggested by Interim Public Works Director Cunningham. Mayor Bonkowski suggested using both a traffic study and impact fees. Interim Public Works Director Cunningham explained how the City could establish zones and use new development impact fees for transportation and partially non-motorized improvements. Councilmember Lester asked if non-motorized transportation aspects could be included in traffic studies. Interim Public Works Director Cunningham did not think there was anything that would preclude the City from doing that. Staff will develop an interim improvement to the current requirement for doing a traffic study and look forward to either a more robust traffic study approach or traffic impact fees. Councilmember Hytopoulos would like to know whether there are any legal implications. Mayor Bonkowski requested a memorandum and timeframe be developed showing next steps.

B. PROCLAMATION DECLARING SATURDAY, AUGUST 24, 2013 ISLANDER MOBILE HOME PARK DAY, AB 13-106 – COUNCILMEMBER LESTER 7:52:54 PM

Councilmember Lester read the proclamation and gave brief PowerPoint showing photographs of the residents and their homes.

7:55:54 PM **MOTION:** *I move the City Council approve Mayor Steven Bonkowski signing the proclamation declaring this Saturday, August 24, 2013 Islander Mobile Home Park Day.*
BLAIR/WARD – *The motion carried unanimously, 7-0.*

7:56:42 PM Maria Cook, Bainbridge Islander Mobile Home Park Board Vice President, thanked the Council for their acknowledgement and partnership with the mobile home park.

C. LETTER TO PUGET SOUND ENERGY REGARDING COAL USE [ADDED] 7:58:00PM

Councilmember Hytopoulos distributed a fact sheet and draft letter. She explained the public comment period is open on PSE's 20-year plan being presented to the Utility and Transportation Committee. She noted the letter asks that the UTC look at PSE's proposed mixture of energy sources and the use of coal. There was Council support for Councilmember Hytopoulos to sign the letter. She will also send the City's previous resolution coal trains.

7. CONSENT AGENDA 8:02:24 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable ACH Check Number 132, EFT Check Number 133, Manual Check Numbers 333440 through 333561 and Regular Check Numbers 333562 through 333680 for a total of \$461,655.82. Payroll Miscellaneous Check Number 106308, Direct Deposit Check Numbers 028336 through 028443, Regular Check Numbers 106309 through 106316, Vendor Check Numbers 106317 through 106331 and Federal Electronic Transfer for a total of \$597,103.05.

B. SPECIAL MEETING/RETREAT MINUTES, JUNE 30, 2013

C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, JULY 17, 2013

D. ORDINANCE NO. 2013-24, Q2 2013 BUDGET ADJUSTMENTS, AB 13-024 – FINANCE

E. ROCKAWAY BEACH ROAD STABILIZATION PROJECT PHASE 2 CONSTRUCTION SUPPORT LOCAL AGENCY STANDARD CONSULTANT SUPPLEMENT AGREEMENT NO. 3, AB 11-061 – PUBLIC WORKS

F. AMENDED INTERLOCAL AGREEMENT WITH THE CITY OF BREMERTON FOR TRAFFIC SIGNAL REPAIR AND MAINTENANCE, AB 13-057 – PUBLIC WORKS

MOTION: *I move we approve the Consent Agenda Item A) Accounts Payable Voucher and Payroll Approval, Item B) Special Meeting/Retreat Minutes, June 30, 2013, Special/Regular Study Session Meeting Minutes, July 17, 2013, D) Ordinance No. 2013-24, Q2 2013 Budget Adjustments AB 13-024, Rockaway Beach Road Stabilization Project Phase 2 Construction Support Local Agency Standard Consultant Supplemental Agreement No. 3 AB 11-06, Amended Interlocal Agreement with the City of Bremerton for Traffic Signal Repair and Maintenance AB 13-057.*

WARD/LESTER – *The motion carried unanimously 7-0.*

8. COMMITTEE REPORTS 8:03:35 PM

Councilmember Blair reported the Road Ends Committee is moving ahead with their work plan and were eager to work with City staff.

9. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:04:12 PM

City Council reviewed the August 21, 2013 study session agenda. Councilmember Hytopoulos asked that staff be the lead on the Bainbridge Island Farmer's Market lease item and that it be moved up to staff intensive. She asked whether the newspaper insert item was related to the City Manager's communication plan. Councilmember Lester replied she was in the process of putting together a concept for a community newspaper insert and would speak with the City Manager. City Council reviewed the upcoming calendar. There was a brief discussion regarding scheduling a Vincent Road community meeting.

REGULAR CITY COUNCIL MEETING
AUGUST 14, 2013

Councilmember Hytopoulos asked that the Comprehensive Plan Amendment public hearings be rescheduled since she will be absent on November 13. She asked when the cooperative compliance issue would be scheduled and the item was tentatively scheduled for September 4. Councilmember Blair asked about the social media policies being scheduled for a business meeting rather than a study session. Mayor Bonkowski noted that was the date both the City Manager and Interim City Attorney were available and that background material be included. Councilmember Blair asked about the joint meeting scheduled with the Ethics Board on September 4 and was it determined the Mayor and City Manager would work on the agenda.

10. FOR THE GOOD OF THE ORDER 8:15:32 PM

Councilmember Lester announced Helpline House and Paper Products were participating in the 13th annual Project Backpack school supplies drive. She reported on local upcoming events. Councilmember Blair announced a meeting tomorrow night at City Hall sponsored by the League of Women Voters on the 1/10 of one percent sales tax increase proposal for mental health services. Mayor Bonkowski announced that the Bainbridge Island was selected for an e-City award and a ceremony will be held on August 23. He added that he would be attending the Suquamish Partners luncheon on September 6.

11. ADJOURNMENT 8:20:30 PM

On a motion by Councilmember Lester, Mayor Bonkowski adjourned the meeting at 8:20 PM.

Steven Bonkowski, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. STAFF INTENSIVE
 - A. UPDATE ON POLICIES AND REGULATIONS RELATING TO THE LEGALIZATION OF MARIJUANA, AB 13-107
 - B. COST ALLOCATION POLICY ALTERNATIVES
 - C. VINCENT ROAD LANDFILL GROUNDWATER MONITORING PROFESSIONAL SERVICES AGREEMENT, AB 13-108
 - D. RESOLUTION NO. 2013-14, RIGHT-OF-WAY VACATION BY OPERATION OF LAW OF UNNAMED 15' ROAD LOCATED IN EAGLEDALE, AB 13-109
 - E. LEASE AGREEMENT WITH THE BAINBRIDGE ISLAND FARMER'S MARKET
4. COUNCIL DISCUSSION
 - A. USE OF CITY PROPERTY FOR TELEVISION COMMERCIAL AND/OR MOVIE FILMING
5. COMMITTEE REPORTS
6. CITY MANAGER'S REPORT
7. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
8. FOR THE GOOD OF THE ORDER
9. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL. Mayor Pro Tem Lester called the meeting to order at 7:00 PM. A quorum was present consisting of Councilmembers Blair, Blossom, Lester, Ward, and Mayor Bonkowski. Councilmembers Hytopoulos and Scales were absent and excused. Deputy City Clerk/Paralegal Brown monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE.

MOTION: *I move to accept the agenda.*

BONKOWSKI/WARD – *The motion carried unanimously, 5-0. 7:01:00 PM*

There were no conflict of interest disclosures.

3. STAFF INTENSIVE. 7:01:08 PM

A. UPDATE ON POLICIES AND REGULATIONS RELATING TO THE LEGALIZATION OF MARIJUANA, AB 13-107. Planning Director Cook recommended that the City have an ordinance relating to marijuana in place by mid-December. She explained the components of implementing I-502 and the restrictions on land use. She showed two maps with a land use analysis of the implementation of I-502. She spoke about the various zones where growing, processing and retail sales would be allowed and the restrictions on each. She addressed Council's questions with Interim City Attorney Angela Belbeck.

7:21 PM A citizen asked if medical marijuana apothecary shops will be allowed.

7:22:14 PM Klaas Hesselink asked Council to be lenient in allowing retail and growing operations.

7:29:52 PM Council asked staff to bring back interim regulations for consideration and answers to questions regarding medical marijuana, restrictions on City farm land, growing operations in residential zones, lab facilities, indoor growing restrictions, standards for processing and the overlay of Liquor Control Board regulations and the City's agricultural regulations.

B. COST ALLOCATION POLICY ALTERNATIVES. 7:32:19 PM Finance Director Schroer provided background on the current cost allocation process. She explained the guiding policies from the Federal government, State Auditor's office and Resolution No. 2009-34. She summarized current cost allocation practices and key elements of the City's approach. She

provided examples of the current practice for Executive, Finance and Information Technology personnel. She noted that the factors for personnel allocation are evaluated every year.

8:07:28 PM Robert Dashiell raised cost allocation issues.

Council's consensus was to ask staff to provide additional information prior to their policy discussion, including alternative approaches used by other cities.

C. VINCENT ROAD LANDFILL GROUNDWATER MONITORING PROFESSIONAL SERVICES AGREEMENT, AB 13-108. 8:15:07 PM Interim Public Works Director Cunningham introduced the contract for required groundwater monitoring for the next five-year period. He explained the option for City staff to collect samples. He provided history on the previous five-year reports and answered Council's questions on labor costs. Council discussed the option of performing the sampling work in-house.

8:28:08 PM Robert Dashiell spoke against entering into the contract and the contract management under the previous contract.

Interim Public Works Director Cunningham recommended that Council approve the contract for this year to give staff time to add sampling to the work plan and meet training requirements.

***MOTION:** I move that the City Council forward the Vincent Road Landfill Groundwater Monitoring Professional Services Agreement with Aspect Consulting LLC to the August 28, 2013 consent agenda for approval.*

***BONKOWSKI/BLAIR** - The motion carried unanimously, 5-0. 8:40:20 PM*

D. RESOLUTION NO. 2013-14, RIGHT-OF-WAY VACATION BY OPERATION OF LAW OF UNNAMED 15' ROAD LOCATED IN EAGLEDALE, AB 13-109. 8:40:24 PM Interim Public Works Director Cunningham introduced the resolution and explained that this right-of-way is already vacated under state law.

***MOTION:** I move that the City Council forward Resolution No. 2013-14 to the August 28, 2013 consent agenda for approval.*

***BONKOWSKI/WARD** - The motion carried unanimously, 5-0. 8:44:15 PM*

E. LEASE AGREEMENT WITH THE BAINBRIDGE ISLAND FARMER'S MARKET. 8:44:19 PM City Manager Schulze provided information on the 2001 Lease Agreement. He noted that if there are vendors or products outside the scope of the Lease, the agreement requires written approval from the City. Councilmember Blair inquired about the definition of "local." Council discussed allowing political outreach and educational booths, and the issues relating to the recent commercial event.

8:56:19 PM Bonnie McBryan offered comments on behalf of Bainbridge Island Lodging Association (BILA). She clarified that BILA did not benefit from the recent event and asked that Council look at ways to bring tourists to Bainbridge in the off-season.

9:01:06 PM Rex Oliver, Chamber of Commerce, provided information on the recent event and the estimated economic benefit to the Island.

Council asked City Manager Schulze to return with suggested revisions to the Lease.

4. COUNCIL DISCUSSION. 9:04:44 PM

A. USE OF CITY PROPERTY FOR TELEVISION COMMERCIAL AND/OR MOVIE FILMING. 9:04:48 PM Mayor Pro Tem Lester spoke about her objections to the recent commercial filming and suggested the City implement guidelines for future filming. Council asked City Manager Schulze to put together proposed regulations for consideration.

9:07:23 PM Rex Oliver said he would support a set of rules or regulations. He offered to assist the City Manager in finding examples.

5. CITY MANAGER'S REPORT. 9:14:38 PM City Manager Schulze provided an update on a discussion with Washington State Ferries on transportation funding and upcoming community meetings. He said the Vincent Road community meeting will be October 2, 2013. He noted that Planning and Public Works staff are working on traffic study requirements. He added that he will meet with Chief Hamner next week to put together a plan of action on the Pendleton recommendations. He updated Council on the grant application for the Highway 305 non-motorized improvements.

6. COMMITTEE REPORTS. 9:20:05 PM Mayor Pro Tem Lester updated Council on the State Route 305 Suquamish Way intersection improvements.

9:23:54 PM Don Willott expressed concerns about the design for families and asked that the Sound to Olympics trail be shown in the drawings.

7. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS. 9:25:59 PM Mayor Pro Tem Lester reviewed the August 28, 2013 agenda with Council. The cost allocation discussion was postponed, and the Public Records Act discussion was pulled. In response to Councilmember Blossom's inquiry, Interim Public Works Director Cunningham provided a brief update on the General Sewer Plan meeting, and said an update will be added to the September calendar. Council asked for an update on the status of current Public Works projects. Council reviewed the long-range agenda. Council asked about the timing for the NPDES briefing. City Manager Schulze said he will schedule upcoming agenda items with the Mayor and Mayor Pro Tem. Council discussed the purpose of the joint meeting with the Ethics Board and added a discussion to the August 28th agenda. Mayor Pro Tem Lester asked to schedule the newspaper insert in September in conjunction with the communications plan and asked to move the transportation impact fee discussion sooner.

8. FOR THE GOOD OF THE ORDER. 9:41:27 PM Mayor Pro Tem Lester provided information on Project Backpack, Movies in the Park, the Summer Picnic at Bloedel Reserve, and the Kiwanis Summer Bike Challenge.

9. ADJOURNMENT. On a motion by Councilmember Ward, Mayor Pro Tem Lester adjourned the meeting at 9:43:03 PM.

Steven Bonkowski, Mayor

Christine Brown, Deputy City Clerk/Paralegal

ITEMS DISCUSSED

1. CALL TO ORDER / EXECUTIVE SESSION: CURRENT LITIGATION (RCW 42.30.110(1)(i));
REVIEW QUALIFICATIONS OF AN APPLICANT (RCW 42.30.110(1)(g))
2. ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. UNFINISHED BUSINESS
 - A. STATUS UPDATE ON PUBLIC WORKS PROJECTS
 - B. DEFINE AGENDA FOR JOINT ETHICS BOARD MEETING
 - C. [MOVED UP FROM 7F] VINCENT ROAD LANDFILL GROUNDWATER MONITORING PROFESSIONAL SERVICES AGREEMENT, AB 13-108 – PUBLIC WORKS
 - D. [MOVED UP FROM 7B] SPECIAL/REGULAR BUSINESS MEETING MINUTES, JULY 24, 2013
 - E. [MOVED UP FROM 7H] 2013/2014 REGISTERED SEX/KIDNAPPING OFFENDER ADDRESS AND RESIDENCY VERIFICATION PROGRAM GRANT, AB 13-110 – POLICE
6. NEW BUSINESS: MAYOR PRO TEM FOR SEPTEMBER THROUGH DECEMBER, 2013
7. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, AUGUST 7, 2013
 - D. SPECIAL CITY COUNCIL EXECUTIVE SESSION MEETING MINUTES, AUGUST 11, 2013
 - E. RESOLUTION NO. 2013-14, RIGHT-OF-WAY VACATION BY OPERATION OF LAW OF UNNAMED 15' ROAD LOCATED IN EAGLEDALE, AB 13-109 – PUBLIC WORKS
 - G. BUCKLIN HILL ROAD AND EAGLE HARBOR DRIVE INTERSECTION OVERLAY PROJECT CONTRACT AWARD, AB 13-113 – PUBLIC WORKS
 - I. MEMORANDUM OF UNDERSTANDING BETWEEN THE SUQUAMISH TRIBE AND CITY OF BAINBRIDGE ISLAND REGARDING IMPACT MITIGATION FUND GRANT, AB 13-114 – POLICE
8. CITY MANAGER'S REPORT
9. COMMITTEE REPORTS
10. REVIEW UPCOMING COUNCIL MEETING AGENDA
11. FOR THE GOOD OF THE ORDER
12. ADJOURNMENT

1. CALL TO ORDER / EXECUTIVE SESSION: CURRENT LITIGATION (RCW 42.30.110(1)(i)); REVIEW QUALIFICATIONS OF AN APPLICANT (RCW 42.30.110(1)(g)) 6:00:26 PM

Mayor Bonkowski called the meeting to order at 6:00 PM. Councilmember Blair, Blossom, Hytopoulos, Lester, Ward, and Mayor Bonkowski were present.

6:01:18 PM **MOTION:** *I move to amend the executive session agenda removing current litigation.*
LESTER/WARD

Following a brief discussion, the motion failed 3-3 with Councilmembers Bonkowski, Lester, and Ward voting in favor. Councilmembers Blair, Blossom, and Hytopoulos voted against.

2. ROLL CALL / PLEDGE OF ALLEGIANCE 6:55:37 PM

The meeting resumed at 6:55 PM. Mayor Bonkowski indicated no decisions were made during the executive session. Councilmember Scales arrived during executive session. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Councilmember Ward asked that Consent Agenda Item F be pulled and added as 5C under Unfinished Business. Councilmember Lester asked that Consent Agenda Items B, G, and H be pulled. They were added to Unfinished Business as Items D, E, and F respectfully.

MOTION: *I move to accept the agenda as amended.*

LESTER/WARD – Motion carried unanimously, 7-0.

4. PUBLIC COMMENT 6:58:12 PM

Gloria Saylor, 16821 Agate Pass Road NE, commented on a recent email she received entitled “Politics as Blood Sport”.

5. UNFINISHED BUSINESS

A. STATUS UPDATE ON PUBLIC WORKS PROJECTS 7:00:46 PM

Interim Public Works Director Cunningham gave a brief PowerPoint on various 2013 capital projects and fielded questions from Councilmembers.

B. DEFINE AGENDA FOR JOINT ETHICS BOARD MEETING 7:19:53 PM

Councilmembers recalled how this item was calendared. Ethics Boardmember Yesley indicated the Ethics Board has updated their suggested housekeeping items which they will forward on along with some commentary that might make for a more efficient joint meeting. He explained their next meeting will be held in a couple of weeks and he would like to run the materials past the Board before submitting them to the Council. The joint meeting will be scheduled for late September/early October.

C. [MOVED UP FROM 7F] VINCENT ROAD LANDFILL GROUNDWATER MONITORING PROFESSIONAL SERVICES AGREEMENT, AB 13-108 – PUBLIC WORKS 7:24:27 PM

MOTION: *I move the City approve the Vincent Landfill Water Quality Monitoring contract with Aspect Consulting with the provision that City staff assume Ecology required water quality monitoring required for the Vincent Landfill site effective March, 2014.*

WARD/LESTER – Motion carried unanimously 7-0.

D. [MOVED UP FROM 7B] SPECIAL/REGULAR BUSINESS MEETING MINUTES, JULY 24, 2013 7:27:00 PM

Councilmember Lester made two minor corrections: minutes should read July 24 on the agenda (not June 24) and that a motion appearing on page 3 be corrected to remove a duplication of Councilmember Lester’s name voting for and against a motion.

MOTION: *I move to approve Special/Regular Business Meeting Minutes, July 24, 2013 as amended.*

LESTER/WARD – Motion carried unanimously, 7-0.

MOTION: *I would move to put item G back in the consent agenda.*

LESTER/WARD – Motion carried unanimously, 7-0.

E. [MOVED UP FROM 7H] 2013/2014 REGISTERED SEX/KIDNAPPING OFFENDER ADDRESS AND RESIDENCY VERIFICATION PROGRAM GRANT, AB 13-110 – POLICE 7:28:50 PM

MOTION: *I move to accept the 2013-2014 Registered Sex/Kidnapping Offender Address and Residency Verification Program Grant.*

LESTER/WARD – Motion carried unanimously, 7-0.

6. NEW BUSINESS: MAYOR PRO TEM FOR SEPTEMBER THROUGH DECEMBER, 2013 7:30:50 PM

MOTION: *I move to nominate Councilmember Blair for the Mayor Pro Temp position for September through December, 2013.*

LESTER/HYTOPOULOS – *Motion carried unanimously, 7-0.*

7. CONSENT AGENDA 7:31:36 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Manual Void Check Number 333487, Manual Check Numbers 333681 through 333687, Regular Run Check Numbers 333688 through 333789 for a total of \$203,606.65. Retainage Release Check Number 105 for a total of \$228,431.30. Payroll Direct Deposit Check Numbers 028444 through 028550, Payroll Regular Run Check Numbers 106332 through 106339, Payroll Vendor Check Numbers 106340 through 1063651 and Payroll Federal Tax Electronic Transfer for a total of \$405,058.91.

C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, AUGUST 7, 2013

D. SPECIAL CITY COUNCIL EXECUTIVE SESSION MEETING MINUTES, AUGUST 11, 2013

E. RESOLUTION NO. 2013-14, RIGHT-OF-WAY VACATION BY OPERATION OF LAW OF UNNAMED 15' ROAD LOCATED IN EAGLEDALE, AB 13-109 – PUBLIC WORKS

G. BUCKLIN HILL ROAD AND EAGLE HARBOR DRIVE INTERSECTION OVERLAY PROJECT CONTRACT AWARD, AB 13-113 – PUBLIC WORKS

I. MEMORANDUM OF UNDERSTANDING BETWEEN THE SUQUAMISH TRIBE AND CITY OF BAINBRIDGE ISLAND REGARDING IMPACT MITIGATION FUND GRANT, AB 13-114 – POLICE

MOTION: *I move we approve the Consent Agenda Items A. Accounts Payable Voucher and Payroll Approval; Item C. Special Meeting Study Session Minutes August 7, 2013, Item D. Special City Council Executive Session Minutes August 11, 2013, Item E. Resolution No. 2013-14, Right-of-Way Vacation by Operation of Law of Unnamed 15' Road located in Eagledale AB 13-109. We put G back in there so Bucklin Hill Road and Eagle Harbor Drive Intersection Overlay Project Contract Award, AB 13-113, Item I. Memorandum of Understanding between Suquamish Tribe and City of Bainbridge Island Regarding Impact Mitigation Fund Grant, AB 13-114.*

WARD/BLAIR – *Motion carried unanimously, 7-0.*

8. CITY MANAGER'S REPORT 7:33:17 PM

City Manager Schulze highlighted items from his weekly report such as the advertisement requesting qualifications for attorneys interested in the Municipal Judge position, Google's selection of Bainbridge Island as the digital capital e-City for the state and a brief update on the first round High Performance Organization staff training.

9. COMMITTEE REPORTS 7:36:23 PM

There were no committee reports. Mayor Bonkowski indicated he received a request to support a proposed America Fast Forward Bond proposal. Council agreed to have him to sign the letter.

10. REVIEW UPCOMING COUNCIL MEETING AGENDA 7:37:55 PM

Council reviewed the September 4, 2013 agenda. The joint meeting with the Ethics Board was removed. A 45-minute executive session was added. Council reviewed the proposed calendar. Councilmember Lester commented that transportation impact fees policies keep getting bumped on the calendar. Councilmembers requested that a discussion regarding code compliance policies be calendared as soon as possible. City Manager Schulze will check on staff availability. Councilmember Hytopoulos had a question about the lawsuit regarding NPDES and wondered when it would be discussed. Interim City Attorney Haney explained the item would be an appropriate executive session topic. Councilmember Blossom noted the tree ordinance was not on the calendar.

11. FOR THE GOOD OF THE ORDER 7:48:48 PM

Councilmember Hytopoulos commented on the anonymous email claiming that something happened at a public meeting that did not happen. Staff will upload and make that piece of video available to watch at the next meeting so that the public could see what the context of the clip was. Councilmember Lester announced events such as the Hilltop Walk and the 50th anniversary of Dr. Martin Luther King's "I Have a Dream Speech." Councilmember Blair commented on attending a webinar that talked about concepts for complete street type programs and how it is linked to public health issues.

12. ADJOURNMENT 7:55:41 PM

As there was no further business, Mayor Bonkowski adjourned the meeting at 7:55 PM.

Steven Bonkowski, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER / EXECUTIVE SESSION: CURRENT AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i))
2. ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. STAFF INTENSIVE
 - A. 2013 ANNUAL STORMWATER DETENTION POND MAINTENANCE CONTRACT AWARD INFORMATION, AB 13-115
 - B. NORTH MADISON NON-MOTORIZED IMPROVEMENTS CONTRACT AWARD INFORMATION, AB 13-116
 - C. ROTARY PARK SEWER EASEMENT INFORMATION, AB 13-117
5. COUNCIL DISCUSSION
6. COMMITTEE REPORTS
7. CITY MANAGER'S REPORT
8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER / EXECUTIVE SESSION: CURRENT AND POTENTIAL LITIGATION (RCW 42.30.110(1)(i)) 6:15:35 PM

Mayor Pro Tem Blair called the meeting to order at 6:15 PM with Councilmembers, Blossom, Hytopoulos, Lester, Ward, and Mayor Bonkowski in attendance. At 6:16 PM, Mayor Pro Tem Blair adjourned to executive session with legal counsel to discuss current and potential litigation. The recording system was turned off and the door to Council Chambers was posted. The meeting reconvened at 6:55 PM and Mayor Pro Tem Blair announced no action had been taken. Councilmember Hytopoulos left the meeting after executive session.

2. ROLL CALL 6:56:10 PM

Mayor Pro Tem Blair called the meeting to order at 6:56 PM. A quorum was present consisting of Councilmembers Blossom, Lester, Ward, and Mayor Bonkowski. Councilmember Scales arrived at 6:59 PM. Court Clerk Rose monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 6:56:26 PM

***MOTION:** I move we approve the agenda.*

***BONKOWSKI/WARD** – The motion carried unanimously, 5-0.*

Councilmember Lester recused herself from discussing item 4.C on the agenda. Mayor Pro Tem Blair discussed the difference between study sessions and business meetings as they relate to community comment.

4. STAFF INTENSIVE

A. 2013 ANNUAL STORMWATER DETENTION POND MAINTENANCE CONTRACT AWARD INFORMATION, AB 13-115 6:59:38 PM

Interim Public Works Director Cunningham described the project. He stated that the item will be brought back to the next regular meeting after bids are received. In response to a question from Councilmember Ward, he noted that disposal of materials does not have to be at the landfill but has to be a permitted site. Timing of completion of the project is dependent on weather conditions.

7:03:32 PM ***MOTION:** I move that we put this item on the September 11 agenda for unfinished business.*

***BONKOWSKI/WARD** – Motion carried unanimously, 6-0.*

B. NORTH MADISON NON-MOTORIZED IMPROVEMENTS CONTRACT AWARD INFORMATION, AB 13-116 7:04:20 PM

Interim Public Works Director Cunningham described the project and noted that bids are due September 9, 2013. The project is for approximately a half mile of asphalt-widened shoulders on North Madison Avenue from Valley Road to Winter Road. The engineer's cost estimate is \$150,000 to \$170,000. Interim Public Works Director Cunningham requested the item be moved to the September 11 business agenda.

7:05:39 PM **MOTION:** *I move that we move this item to the September 11 unfinished business portion of the agenda.*
WARD/LESTER – Motion carried unanimously, 6-0.

Mayor Bonkowski requested that as a display element, the non-motorized projects be shown relative to how they fit into the Core 40.

C. ROTARY PARK SEWER EASEMENT INFORMATION, AB 13-117 7:06:56 PM

Interim Public Works Director Cunningham described the item as a housekeeping issue. This action will formally accept the Rotary Park sewer easement and authorize the City Manager to execute the document on behalf of the City and record it with the Kitsap County Auditor.

7:09:26 PM **MOTION:** *I move that the City Council forward the Rotary Park Sewer Easement to the September 11, 2013, City Council Consent agenda.*
BONKOWSKI/WARD – Motion carried, 5-0. Councilmember Lester was recused.

5. COUNCIL DISCUSSION

No topics were raised.

6. CITY MANAGER'S REPORT 7:10:11 PM

City Manager Schulze noted that the Waterfront Park survey is completed and the results are available on the City's website. He spoke to the recent sewer main rupture in Eagle Harbor and the repair process which was completed on September 1. In response to a question from Mayor Bonkowski regarding the rupture, City Manager Schulze does not believe a fine will be imposed.

7. COMMITTEE REPORTS 7:13:31 PM

Mayor Bonkowski reported that KRCC asked him to be part of the interview process for a new director of emergency management in October.

8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS 7:14:14 PM

Mayor Bonkowski noted that the Waterfront Park contract will be discussed on the September 11 agenda. Councilmember Lester thanked staff for adding the traffic impact fees policy discussion to the September 18 meeting. Mayor Bonkowski commented on the September 25 agenda item regarding the Municipal Court judge salary ordinance. City Manager Schulze noted that the City does not currently have an ordinance addressing that and currently the salary is based on the District Court judges' salaries. Councilmember Lester noted she had a conversation with the City Clerk regarding a list of items that had dropped off the agendas and might potentially need to be added back on to future agendas. City Manager Schulze said he would follow up on the list and Mayor Bonkowski suggested adding the topic to the September 11 agenda. Councilmember Lester distributed the Transportation Benefit District draft agenda. There were no comments on the October 2 or October 9 agendas.

9. FOR THE GOOD OF THE ORDER 7:21:41 PM

Councilmember Lester announced the First Friday Art Walk, Farmers' Market in Winslow and the Farmer's Market in Lynwood, and Bloedel Reserve sculpture exhibit. She also noted that September is National Preparedness Month and the Red Cross recommends developing a family game plan. She displayed information on the overhead which will be put on the City's website. Mayor Pro Tem Blair noted that the Mayor and Mayor Pro Tem will be meeting with the City Manager to discuss the agenda prior to meetings.

10. ADJOURNMENT 7:24:58 PM

On a motion by Mayor Bonkowski, Mayor Pro Tem Lester adjourned the meeting at 7:24 PM.

Steven Bonkowski, Mayor

Deborah Rose, Court Clerk

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Rotary Park Sewer Easement	Date: September 11, 2013
Agenda Item: Consent Agenda	Bill No.: 13-117
Proposed By: Interim Public Works Director John Cunningham	

BUDGET INFORMATION

Department/Fund: N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No
Expenditure Req: \$ N/A		

REFERRALS/REVIEW

Study Session: 09/04/2013	Recommendation: Forward to September 11, 2013 Business Meeting	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Rotary Park Sewer Easement.

Background:

The Bainbridge Island Metropolitan Park & Receptions District (BIMPRD) desires to grant the City of Bainbridge Island a sewer line access and maintenance easement for the north 20' of Tax Parcel No. 272502-1-037-2009. See attached Sewer Easement.

This is essentially a house keeping item coming before City Council after it was recently discovered that the original Rotary Park sewer easement was never formally executed and/or recorded by the City in 2004; after the sewer line was constructed. A search of the City's and BIMPRD's records indicates that back in 2003/2004 timeframe, this easement was agreed to by both parties. The easement was accepted by the BIMPRD Board of Commissioners and was executed by BIMPRD. However, no record can be found of this easement ever being accepted and/or executed by the City.

This action will formally accept the Rotary Park sewer easement and authorize the City Manager to execute the document on behalf of the City and record with Kitsap County.

RECOMMENDED ACTION

Motion:

AFTER RECORDING, PLEASE RETURN TO:

City Clerk
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110

SEWER EASEMENT

Grantor: Bainbridge Island Metropolitan Park & Recreation District, a
Washington special purpose district

Grantee: City of Bainbridge Island, Washington, a municipal corporation

Short Legal Description: SW ¼, NW ¼, NE ¼, Sec. 27, T.25N., R.2E., W.M., Kitsap
County, WA

(Complete legal description on Exhibit A)

Assessor's Property Tax
Parcel/Account Number(s): 272502-1-037-2009

Reference Number(s) of
Documents Assigned
or Released: N/A

THIS SEWER EASEMENT AND AGREEMENT ("Agreement") is made this ____ day of _____, 2013, by and between Bainbridge Island Metropolitan Park & Recreation District, a Washington special purpose district ("Grantor") and the City of Bainbridge Island, Washington, a municipal corporation ("Grantee"). The parties agree as follows:

1. Grantor's Real Property. Grantor is the fee owner of the real property which is legally described on **Exhibit A**, attached hereto and incorporated herein ("Grantor's Real Property").

2. Grant of Perpetual Sewer Easement. Grantor, for valuable consideration, the receipt of which is hereby acknowledged, conveys and warrants to Grantee, its successors and assigns, a perpetual, non-exclusive sewer easement ("Sewer Easement") under, over, through, and across the portion of Grantor's Real Property which is legally described on **Exhibit B** and shown on **Exhibit C**, attached hereto and incorporated herein ("Sewer Easement Area").

3. Grant of Access and Maintenance Easement. Grantor, for valuable consideration, the receipt of which is hereby acknowledged, conveys and warrants to Grantee, its successors and assigns, a perpetual, non-exclusive access and maintenance easement ("Maintenance Easement") under, over, through, and across the portion of Grantor's Real Property which is legally described on **Exhibit B** and shown on **Exhibit C**, attached hereto and incorporated herein ("Maintenance Easement Area").

4. Purpose. The Sewer Easement and the Maintenance Easement are for the purpose of constructing, installing, operating, maintaining, removing, repairing, replacing and using sewer lines and all appurtenances thereto ("Facilities").

5. Access. Grantee shall have the right, without prior institution of any suit or proceeding at law, to enter upon the Sewer Easement Area and the Maintenance Easement Area as necessary for constructing, installing, operating, maintaining, removing, repairing, replacing and using the Facilities.

6. Restoration. If the Sewer Easement Area or the Maintenance Easement Area is disturbed by the construction, installation, operation, maintenance, removal, repair, replacement or use of the Facilities, Grantee shall restore the surface of same as nearly as possible to the condition in which it existed at the commencement of the construction, installation, operation, maintenance, removal, repair, replacement or use.

7. Reservation of Rights. All right, title and interest, which may be used and enjoyed without interfering with the Sewer Easement and the Maintenance Easement, are reserved to Grantor. The construction, installation, maintenance or repair, after the date of this Agreement, of structures of a permanent nature, which interfere with the operation of the Facilities, shall be deemed an encroachment upon Grantee's easement rights, and Grantor shall be obligated to remove the encroachments at Grantor's expense.

8. Protection of Facilities. Grantor covenants that no digging, tunneling or other form of construction activity shall be done on Grantor's Real Property, the Sewer Easement Area or the Maintenance Easement Area that would disturb damage, unearth, or undermine the Facilities, or endanger the lateral support to the Facilities.

9. Consideration. In consideration of the Maintenance Easement granted in this Agreement, Grantor is entitled to connect the Rotary Park snack shack and restrooms, and any other improvements to Rotary Park, into such sewer line, or into the sewer line in Weaver Avenue, without any charge for new connection fees, whether the Grantor decides to hook into such line now or at any time in the future.

10. Indemnity. By accepting and recording this Agreement, Grantee agrees to indemnify and hold harmless Grantor from any and all claims for injuries or damages suffered by any person or property which may be caused by the Grantee's exercise of the rights granted herein; provided, that Grantee shall not be responsible to Grantor for any injuries or damages suffered by any person or property caused by acts or omissions of Grantor or its agents.

11. Binding Effect. This Agreement and the rights and obligations under this Agreement are intended to and shall run with the land and shall benefit and bind the parties and their respective successors and assigns.

12. Good Title. Grantor warrants that it has good title to Grantor's Real Property and warrants Grantee title to, and quiet enjoyment of, the Sewer Easement and the Maintenance Easement conveyed in this Agreement.

13. Complete Agreement. This Agreement represents the complete agreement of the parties regarding the matters described herein. There are no other verbal or written agreements regarding the easement rights and obligations set forth herein, except as contained in this Agreement. This Agreement may only be modified by a written document signed by the parties.

14. Authority. Each party signing this Agreement, if on behalf of an entity, represents that they have full authority to sign this Agreement on behalf of such entity.

15. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

16. Venue. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

17. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF the undersigned have executed this Agreement on the dates indicated below.

GRANTOR:

BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

GRANTEE:

CITY OF BAINBRIDGE ISLAND

By: _____
Terry Lande, Director

By: _____
Douglas Schulze, City Manager

STATE OF WASHINGTON)
) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Terry Lande is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the Director of the BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT to be the free and voluntary act of such entity for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(Print Name)

Notary Public in and for the State of Washington.
Commission Expires: _____

STATE OF WASHINGTON)
) ss:
COUNTY OF KITSAP)

I certify that I know or have satisfactory evidence that Douglas Schulze is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the City Manager of the CITY OF BAINBRIDGE ISLAND to be the free and voluntary act of such municipal corporation for the uses and purposes mentioned in the instrument.

DATED: _____

NAME: _____
(Print Name)

Notary Public in and for the State of Washington.
Commission Expires: _____

EXHIBIT A

LEGAL DESCRIPTION OF GRANTOR'S REAL PROPERTY

A portion of the Northeast quarter of Section 27, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington described as follows:

The North half of the Southwest quarter of the Northwest quarter of the Northeast quarter,
EXCEPT the West 15 feet,
AND EXCEPT the North 15 feet for road,

ALSO the South half of the Southwest quarter of the Northwest quarter of the Northeast quarter,
EXCEPT the West 15 feet,

SUBJECT TO an easement recorded under Auditor's File No. 7808180140

EXHIBIT B
LEGAL DESCRIPTION
OF
SEWER EASEMENT AND MAINTENANCE EASEMENT AREA

A portion of the Northeast quarter of Section 27, Township 25 North, Range 2 East, W.M., City of Bainbridge Island, Kitsap County, Washington described as follows:

The North 20 feet of the following described property:

The North half of the Southwest quarter of the Northwest quarter of the Northeast quarter,
EXCEPT the West 15 feet,
AND EXCEPT the North 15 feet for road,

ALSO the South half of the Southwest quarter of the Northwest quarter of the Northeast quarter,
EXCEPT the West 15 feet,

SUBJECT TO an easement recorded under Auditor's File No. 7808180140

EXHIBIT C
MAP OF EASEMENT AREA
(Attached)

