

**Utility Advisory Committee
November 19, 2020
Meeting Minutes**

Meeting called to order at 5:30 pm-- Ted Jones chairing

Members present: Susan Hume, Charlie Averill, Ted Jones, Andy Maron, Nancy Nolan, Sheina Hughes, Martin Pastucha,

Also present: Council liaison Rasham Nassar, PW Director Chris Wierzbicki

No conflicts of interest declared.

Public Works Update (PW Director Chris Wierzbicki)

- On Tuesday, the council approved the Capital Improvements Plan. No major changes from what we have reviewed. Plans will include a new engineer to assist with some of the projects
- Repairs now in progress on city hall. Mostly the result of bad flashing in the original installation; some rot has been detected under the windowsills.
- Update on plans to replace sewer main along beach. City has a consultant talking to homeowners, discussing where their new sewer lateral might go that will be part of the new system. Have touched 30% of the residents to date. Not necessarily happy about it but have been working with us.
- Heads up for next time: A consultant is reviewing one of our sewer shed basins. Draft of that report recommends a project. It is included in the CIP as placeholder, as city is not yet sure what approach would be used. Looks like the placeholder dollar amount is sufficient for this.
- Still studying what is contributing to high BOD levels. Taken samples outside of winery and brewery locations. High BOD seems to be found in city sewer system in general, not specific to certain locations. Unclear at this point what the reason is. May have to address it at the plant if it cannot be addressed at source.

Joint subcommittee update of UAC/CCAC (report by Ted)

- Subcommittee met last week. Have a 20-page document with recommendations regarding Climate Action Plan. Our submissions more related to Reliability. Hoping to have a draft at our next meeting, something that is 95% ready to go to council. Want to get to council in January.
- Concerns undergrounding. Whether it is a franchise agreement, or an accompanying partnership agreement doesn't matter so much. Want in 20 years to underground all remaining distribution lines. Not transmission (too expensive). PSE would implement it. Under UTC agreement, they already have tariffs that are preset for doing this. If they give us a 20-year plan, they can ask. Suggestion: We would want them to come back in year 1 or 2 with a 20-year plan. Maybe they would update it every 5 or 10 years as things change.
- Ted's comment: With the tariff situation at UTC, if we pay for it, we get it. I do not think we can demand just as a condition of the franchise, but it has to be done as a condition of the tariff.
- Noted that discussion should refer to Reliability and safety. How often does your power go out and how long does it stay out? Bainbridge is the worst in PSE system. Suggesting that they set a target of being as good as the rest of the system. Can we put in any penalties if they do not reach that?
- Chris: PSE agrees to have a lot of these in a partnership agreement instead of a franchise agreement. PSE wants to have franchise agreements that are more similar among communities. They need the info for long-term planning, can't get it all from 5-year agreement.

Next month's agenda. Ted will present a draft of the subcommittee's work, probably for a half-hour discussion.

Small Water System Discussion

- Everybody helped with updates. Council has it, on tap to be presented on Dec. 8. Chris: Scheduled for the presentations section of meeting on Dec. 8, about 20 minutes. Combined discussion of small water systems memo Plus our (UAC) workplan for 2021. If we have slides for the council, we would need them at least in a draft by next week.
- Rasham: Presentation slides would be very helpful. This is a first time for all council members. Introducing from a policy perspective would be helpful. Probably one meeting will be enough.
- Chris noted: Council has already to some extent taken action on this, in budget approval.

Follow-up: Three-person subcommittee (Andy, Ted, Nancy) will work on the presentation.

2021 Work Plan

- Draft work plan was presented (in the agenda packet), formatted similar to prior years. Andy noted: Our work plan is based on the needs and requests of the city council, so we're making suggestions and asking for feedback.
- Discussion: We should make it clearer that we have already had discussion of most of these issues, so we have long-range knowledge to contribute to the discussion.

Motion: Approve memo as it is, with amendment to reformat it in a way that lists more clearly which projects are continued and which are new; to point out projects we have already worked on (so the council knows our expertise); and to add reference to future work with CCAC regarding to PSE franchise. Ted and Nancy will work on language to rewrite that (**Moved by Nancy, seconded by Ted, approved unanimously**).

Next Meeting Agenda Planning.

Meeting will be Wednesday, December 9 at 5:30 pm

Will need probably 25-30 minutes for subcommittee update on UAC/CCAC

Get feedback on Small Water Systems recap.

Workplan, recap as well

Meeting Adjourned at 6:45 pm

Ted Jones e-signature 12/9/2020
Co-Chair Date