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AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:30 PM
2. PUBLIC WORKS UPDATE – 5 MIN.
A. 2021-22 CIP UPDATE
3. CCAC-UAC JOINT SUBCOMMITTEE UPDATE – 10 MIN.
4. SMALL WATER SYSTEMS DISCUSSION – 15 MIN.
5. 2021 WORK PLAN DISCUSSION – 20 MIN.
6. NEXT MEETING AGENDA PLANNING – 5 MIN.
7. ADJOURNMENT

MEMORANDUM (11-16-20 draft)

TO: COBI City Council

FROM: COBI Utility Advisory Committee

DATE: November 19, 2020

SUBJECT: Report on UAC's 2020 Activities and Proposal for 2021 Work Plan

This memorandum summarizes the activities of the Utility Advisory Committee during 2020, and proposes topics for its focus during 2021. Due to Covid restrictions, the UAC's activities were necessarily limited beginning March 2020, including not meeting at all during March through July, and then conducting monthly Zoom meetings thereafter.

2020 Activities

1. Small Water Systems. Far and away, the most significant activity of the UAC in 2020 was the completion of its three-year study of small water systems on Bainbridge Island. The City's Comprehensive Plan includes High Priority Action #3 and various policies encouraging cooperation or consolidation of smaller water utilities. In 2017, the UAC began to study processes for implementing these policies, but the effort was periodically interrupted due to focus on higher priority activities. The UAC completed its study and recommendation to the council in a detailed memorandum in October 2020.
2. Utility Capital Improvement Planning (CIP). The Public Works Department consulted with the UAC regarding planning for significant upcoming CIP projects, primarily the replacement of the Winslow Water Tank.
3. Joint CCAC-UAC Input on PSE Franchise. A subcommittee of UAC met with a subcommittee of the Climate Change Advisory Committee to develop questions and topics for consideration by the City staff when beginning the process to negotiate an extension of the COBI-PSE franchise agreement.

Proposed 2021 Work Plan

- A. Major Project Review. It is expected that the Public Works Department will continue to consult with the UAC on several major planned utility CIP projects, including the Winslow Water Tank Replacement, the Village Sewer Basin Study, and the Sewer Beach Mains Replacement.

- B. Groundwater Management Plan (GMP). The City expects to begin work on a Ground Water Management Plan in 2021. The UAC anticipates periodic discussion with the Public Works Department about this important project.
- C. Small Water System Policies. Related to the GMP is the City's development of policies toward small water systems, in response to the UAC's October 2020 recommendation. The UAC may provide additional input on that subject during 2021.
- D. Fire Code. In 2019, the UAC made recommendations to revise the City Code related to capital improvements in Island water systems. The Fire Marshall and Public Works Department are likely to consult with the UAC about the planned Code changes.
- E. Stormwater Master Plan. The 2021-22 budget includes preparation of a Master Plan for the City's stormwater utility. The UAC anticipates discussing the development of the Plan with the Public Works Department.
- F. FOG Ordinance. The Public Works Department intends to develop regulatory processes and possible modifications to the Winslow Treatment Plant to deal with FOG (fats, oils, grease) input to the sewer system. It is anticipated that this subject will be discussed with UAC.

Unanimously approved by UAC on November 19, 2020.

Ted Jones, Co-Chair
Charlie Averill
Susan Hume
Martin Pastucha

Andy Maron, Co-Chair
Sheina Hughes
Nancy Nolan