
THE RACE EQUITY TASK FORCE WILL HOLD THIS MEETING USING
A VIRTUAL, ZOOM WEBINAR, PER GOVERNOR INSLEE'S
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AGENDA

1. CALL TO ORDER/ ROLL CALL/ ACCEPT OR MODIFY MINUTES/ ACCEPT OR MODIFY AGENDA/ CONFLICT OF INTEREST DISCLOSURE/ CODE OF CONDUCT
6:00 PM
2. SUQUAMISH ANCESTRAL LANDS ACKNOWLEDGEMENT
3. PUBLIC COMMENT (10 MINUTES)
4. WELCOME NEW MEMBER ERIC STAHL
5. WELCOMING SIGN DISCUSSION
6. EVENTS
 - A. RECAP OF RALLY AND MARCH
 - B. FUTURE EVENTS
7. BLM PROCLAMATION – KAMARA
8. GARE UPDATE
 - A. PORTAL USE – PEGGI
 - B. TRAININGS – BRENDA
9. STANDING COMMITTEE DOCUMENT REVIEW
10. GOOD OF THE ORDER
11. ADJOURNMENT
7:30 PM

SCOPE OF WORK

1. DEVELOP A SERIES OF EVENTS THROUGH THE END OF THE YEAR DESIGNED TO PROMOTE AWARENESS AND RAISE THE COMMUNITY'S LEVEL OF ENGAGEMENT AROUND RACE AND TO ENCOURAGE A DIALOGUE BETWEEN BAINBRIDGE ISLANDERS AND ITS ELECTED OFFICIALS ON THIS TOPIC.
2. TASK FORCE WILL INVITE THE GOVERNMENT ALLIANCE ON RACE AND EQUITY (GARE) AND THE PEOPLE'S INSTITUTE NORTHWEST TO FIRST COME AND MEET WITH THE TASK FORCE AND THEN WE WILL HAVE A STUDY SESSION DISCUSSION.
3. TASK FORCE TO PROVIDE A SERIES OF RECOMMENDATIONS TO CITY COUNCIL ON WAYS IN WHICH THE CITY CAN HELP THE COMMUNITY BECOME A MORE INCLUSIVE AND RESPONSIVE COMMUNITY WHEN IT COMES TO ADDRESSING RACIAL INEQUITIES.

**RACE EQUITY TASK FORCE MEETING MINUTES
OCTOBER 1, 2020**

1. CALL TO ORDER/ ROLL CALL/ ACCEPT OR MODIFY MINUTES/ ACCEPT OR MODIFY AGENDA/ CONFLICT OF INTEREST DISCLOSURE/ CODE OF CONDUCT

6:00 PM

Present: James Friday, Brenda Fantroy-Johnson, Sue Wilmot, Savanna Rovelstad, Peggi Erickson, Kamara Blackwell, Rasham Nassar, Kirsten Hytopoulos

Agenda amended to add in "Black Lives Matter Proclamation" as #9 on the agenda and current items 9, 10, and 11 become 10, 11 and 12.

Conflict of Interest: Peggi stated that in her role as a community organizer with many groups, she sent emails from a personal account. She contacted city attorney Robby and will copy and send these emails to her city email address. She is going to go through all her other emails and do the same for those relating to the RETF.

2. SUQUAMISH ANCESTRAL LANDS ACKNOWLEDGEMENT – Sue

3. CHECK IN – Savanna

4. WELCOMING SIGN DISCUSSION

Chris Wierzbicki and Mark Epstein from Public Works provided a presentation.

Goals and Audience: 2 Arrival points (walk on and drive on for ferry), plus 2 more (Lynwood Center and SE island)

Sign type/Graphics: Two larger, 3 smaller, Designs and styles were picked from some great designs.

Budget/Schedule: Chris and Mark will come back to our next meeting with proposal and cost estimate.

5. CITY MANAGER UPDATE

James and Brenda meet weekly with Morgan.

Brenda will attend the GARE meeting with Morgan October 19th. Joe, Rasham and Leslie are invited.

Brenda – We have broken barriers and have a better relationship. We have support from the City Council. We have a budget line item. You can sign up for a GARE portal with your city email.

Equity Lens: It is still being discussed by City Council. We have a request for a consultant. City Council is deciding whether an ad-hoc committee will be needed versus two liaisons.

Kirsten – Liaisons sit in full meetings and are advisors. An ad-hoc is RETF members and City Council members and can work on projects together. It is a joint committee. It allows us to work together outside of City Council meetings.

James – We started with nothing and we developed the RETF. We know what our needs are. This seems like an overseer on what we can and cannot do.

City Council is discussing if an ad-hoc committee is needed.

6. WORKPLAN UPDATE

A. GARE

Covered above.

B. EQUITY LENS

Covered above

C. EVENTS

Public Art: Brenda has met with Steve Rabago a collaboration with POC public art. Will send the notes to Kamara and Savanna.

Our Poetry event is still in limbo.

James will organize a rally/vigil before the election.

7. NEW MEMBER DISCUSSION

We are scheduling interviews with three candidates. We will choose from the three.

8. COUNCIL LIASON REPORT – Rasham

Rasham – We are discussing an ad-hoc committee. We had the Police Townhall meeting last night. We are discussing the equity lens and GARE trainings.

Peggi – I have a two-hour workshop ready. We could have a special study session and I would do it for free.

9. BLACK LIVES MATTER STATEMENT

Kamara prepared the proclamation to officially state that BLM is not political.

Brenda – Motion to approve it as written and send It to the City Council to be put on the agenda for approval. (Second-James)

Vote: Yes – Unanimous.

10. PUBLIC COMMENT

Sal DeRosalia – I would like transparency and public participation. Involve the public and use the community more. It is up to the task force to involve the public as much as you can. I do not feel I'm represented by the task force. There is not a ton of transparency going on.

Ashley Matthews – Thank you for your questions of Chief Clark last night. We are all in our separate silos right now. Relay to Chief about the hate groups and what was happening that he has a reactive approach instead of more of a proactive approach. We need to feel safer before November 3rd and we are seeing chatter about hate groups. Music at rallies is traditional. I can teach songs for rallies. You should also involve art. BIMA and Bloedel.

11. GOOD OF THE ORDER

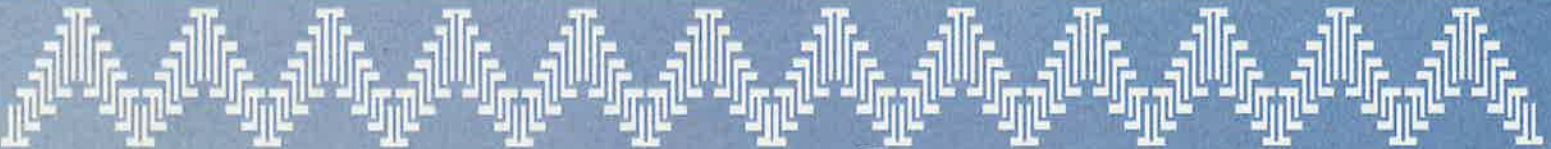
James – We Welcome comments and emails to the RETF. We have always been transparent and there is transparency through the city process of a records request.

12. ADJOURNMENT

8:15 PM

Chair

Date



dx^wsəq^wəb

PLACE OF THE CLEAR SALT WATER

LAND ACKNOWLEDGEMENT STATEMENT

“Every part of this soil is sacred in the estimation of my people. Every hillside, every valley, every plain and grove, has been hallowed by some sad or happy event in days long vanished.”

Chief Seattle 1854

We would like to begin by acknowledging that the land on which we gather is within the aboriginal territory of the suq^wabš “People of Clear Salt Water” (Suquamish People). Expert fisherman, canoe builders and basket weavers, the suq^wabš live in harmony with the lands and waterways along Washington’s Central Salish Sea as they have for thousands of years. Here, the suq^wabš live and protect the land and waters of their ancestors for future generations as promised by the Point Elliot Treaty of 1855.



SUQUAMISH TRIBE

Photo by Jon Anderson



CITY OF
BAINBRIDGE ISLAND

City Council Study Session Agenda Bill

MEETING DATE: October 6, 2020

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (8:55 PM) Ordinance No. 2020-23, Creating a Standing Race Equity Advisory Committee - Executive,

SUMMARY: On August 25, 2020, the City Council by motion directed the City Manager to develop an ordinance to implement the creation of a standing advisory committee related to race and equity for Council consideration. Attached for Council review is draft Ordinance No. 2020-23 and a memo outlining recommended discussion points for Council consideration.

AGENDA CATEGORY: Ordinance

PROPOSED BY: Executive

RECOMMENDED MOTION: Consider Recommended Discussion Points.

STRATEGIC PRIORITY: Good Governance

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Staff Memo - Recommended Discussion Points](#)

[Ordinance No. 2020-23, Creating a Standing Race Equity Advisory Committee - 10-6-2020 Draft](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

Office of the City Attorney
Memorandum

Date: October 2, 2020

To: The City Council; Morgan Smith, City Manager

From: Robbie Sepler, Deputy City Attorney

Re: Council Discussion Points on Ordinance No. 2020-23, Creating a Standing Race Equity Advisory Committee.

On August 25, 2020, the City Council reviewed a proposal from the Race Equity Task Force (RETF) regarding the creation of a standing advisory committee and proceeded to direct the City Manager to develop an ordinance to implement the creation of a standing advisory committee related to race and equity for Council consideration.

Included in the packet for the October 6, 2020 Council Meeting is a draft ordinance for initial Council consideration. To assist staff in completing work on the ordinance, Council guidance is requested on the discussion points listed below. These discussion points are also called out in comments on the draft ordinance Council received in the packet.

Council Discussion Points:

1. How many members should be appointed to the standing advisory committee?

- In its August 25, 2020 proposal, the RETF proposes that the standing advisory committee consist of nine members. Of the City's ten standing city advisory groups, only the Environmental Technical Advisory Committee (ETAC) and the Climate Change Advisory Committee (CCAC) have more than seven members (each has nine members). The other eight standing city advisory groups each have seven or fewer members. The RETF currently consists of seven members. Note, the City currently has six other city advisory groups that were formed for specific work in a limited duration of time. These advisory groups each generally consist of seven or more members.

2. How long should the term of each member appointed to the standing advisory committee be?

- Currently, the terms of all seven members of the RETF are set to expire in December 2020. Members of other standing city advisory groups typically serve for three-year terms.

3. Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance?

- Currently, the terms of members of the RETF are not staggered and are all set to expire at the same time. To preserve institutional knowledge on standing city advisory groups, the terms of members appointed to standing city advisory groups are typically staggered. In order to achieve staggered terms, members would need to be appointed to the standing advisory committee for different initial terms. As drafted, Ordinance No. 2020-23 would stagger the initial terms of members of the standing advisory committee as follows: Positions 1, 2, and 3 shall be three years; Positions 4 and 5 shall be two years; and Positions 6 and 7 shall be one year. Members appointed to shorter initial terms could be reappointed to a new term at the Mayor's and City Council's discretion.

4. What special qualifications, if any, should individuals appointed to the standing advisory committee have?

- Ordinances creating other standing city advisory groups typically include qualifications that individuals must meet to be appointed. Such qualifications are not required, but present an opportunity for the Council to specify what expertise the Council is looking for when appointing individuals to serve on the standing advisory committee.

5. Does BIMC 2.72.040 reflect the duties and responsibilities that Council seeks to assign to the standing advisory committee?

- BIMC 2.72.040 draws extensively from the Race Equity Task Force's proposal considered by the City Council on August 25, 2020. As city advisory groups are formed to provide advice and expertise to the City Council, the draft ordinance reflects that the standing advisory committee's work plan each year will be established by the City Council.

6. Regarding proposed BIMC 2.72.040.A.3 and A.4, what will the baseline assessment of policies be reviewing for?

- Based on the context of the proposed language, it appears that the assessment will review for race equity. However, additional clarifying language is recommended to ensure that the responsibility is clearly articulated

7. Should the standing advisory committee be authorized to spend City funds?

- No other city advisory group is authorized to spend City Funds. The proposal from the Race Equity Task Force contains references to hiring race equity consultants. To ensure compliance with the City's Procurement Policy and related state law requirements, the expenditure of City funds for purchases or consulting services is the responsibility of City staff. As such, references to consultants have been removed in the draft ordinance as consulting services will be procured based on the resources allocated in the biennial budget and in conformance with the City's Procurement Policy and Council-approved work plan for the standing advisory committee.

ORDINANCE NO. 2020-23

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to race equity; Adopting a new Chapter 2.72 of the Bainbridge Island Municipal Code to create a standing race equity advisory committee.

WHEREAS, on December 4, 2018, the City Council by motion created a race equity task force to provide advice to the City Council on matters of identifying programmatic community and legislative options to ensure that Bainbridge Island lives up to its commitment to be an open and welcoming community for all; and

WHEREAS, the initial term of the task force was set to expire on July 1, 2019; and

WHEREAS, on June 25, 2019, the City Council by motion approved a work plan for the task force and extended the term of the task force through December 31, 2019; and

WHEREAS, on December 10, 2019, the City Council by motion approved a 2020 work plan for the task force and extended the term of the task force through December 31, 2020; and

WHEREAS, on August 25, 2020, the City Council by motion added several items to the task force's 2020 work plan and directed the City Manager to develop an ordinance to implement the creation of a standing advisory committee related to race and equity for Council consideration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. A new Chapter 2.72 of the Bainbridge Island Municipal Code (BIMC), establishing a standing Race Equity Advisory Committee, is hereby adopted in its entirety to read as shown on attached **Exhibit A**.

Section 2. The Race Equity Task Force, as created by motion of the City Council on December 4, 2018, is hereby dissolved and its members are hereby appointed to serve on the Race Equity Advisory Committee, created under Chapter 2.72 BIMC, for positions and initial terms indicated in the table below:

Commented [RS1]: Discussion Point No. 3: Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance? (See Page 5 of 6)

Position	Name	Term Expires
1	Brenda Fantroy-Johnson	December 31, 2023
2	Annya Pintak	December 31, 2023
3	James Friday	December 31, 2023
4	Daryl Blackwell	December 31, 2022
5	Sue Wilmot	December 31, 2022
6	Savanna Rovelstad	December 31, 2021
7	Peggi Erickson	December 31, 2021

Section 3: The 2020 work plan for the Race Equity Task Force approved by the City Council on December 10, 2019, and modified by City Council on August 25, 2020, shall become the 2020 work plan for the Race Equity Advisory Committee.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2020.

APPROVED by the Mayor this ____ day of _____, 2020.

Leslie Schneider, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, CMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER:

2020-23

Exhibit A: Chapter 2.72 BIMC

DRAFT

Exhibit A

Chapter 2.72 RACE EQUITY ADVISORY COMMITTEE

Sections:

- 2.72.010 Recognition
- 2.72.020 Establishment and Purpose
- 2.72.030 Membership and Qualifications
- 2.72.040 Duties and Responsibilities
- 2.72.050 Meetings, officers, records, and quorum.

2.72.010 Recognition

In order to dismantle systemic and structural racism within our government and community, local leaders must commit to a long term action plan that recognizes the differences between individual, institutional, and structural racism, as well as the history and current reality of inequities for all marginalized groups. Failure to make and follow through with the commitment will jeopardize the development and success of racial equity on Bainbridge Island.

2.72.020 Establishment and Purpose

A. This chapter establishes a standing race equity advisory committee, hereinafter called the “committee,” to provide informed recommendations to the city council on programmatic, community, and legislative options to address and rectify systemic and structural racism and bias within government and law enforcement.

B. Working for racial equity benefits everyone. Deeply radicalized systems are costly and depress outcomes and life chances for all groups. The goal of the committee is not to just eliminate the gap between white people and people of color, but to increase the success for all groups. While strategies to achieve racial equity may target the needs of a particular group, racial equity develops goals and outcomes that will result in improvements for all groups. Systems that are failing communities of color are actually failing all of us.

2.72.030 Membership and Qualifications

A. The committee shall consist of a maximum of seven members who shall be appointed by the mayor and confirmed by a vote of the city council.

Commented [RS2]: Discussion Point No. 1: How many members should be appointed to the standing advisory committee?

B. The committee shall consist of [insert description of qualifications].

Commented [RS3]: Discussion Point No. 4: What special qualifications, if any, should individuals appointed to the standing advisory committee have?

C. Members shall serve for three-year terms, except that the initial terms of the seven positions on the committee shall be staggered as follows: Positions 1, 2, and 3 shall be three years; Positions 4 and 5 shall be two years; and Positions 6 and 7 shall be one year. Upon expiration of their term, members shall continue to hold office until her or his successor has been deemed qualified and been appointed.

Commented [RS4]: Discussion Point No. 2: How long should the term of each member appointed to the standing advisory committee be?

D. Upon expiration of their term, a member may be reappointed to the committee for a new term; provided that no member may serve more than three consecutive terms unless the city council determines either that their special expertise is required or there are no other qualified applicants.

Commented [RS5]: Discussion Point No. 3: Should the terms of members of the standing advisory committee be staggered? If so, should the terms be staggered as shown in Section 2 of the draft ordinance? (See Page 1 of 6)

E. Members shall not be employees or officers of the city. Members shall not be appointed to another city advisory group, except for specialized advisory groups of limited duration.

F. Members shall serve without compensation.

G. Members shall sign a conflict of interest statement in accordance with the city's code of conduct and ethics program upon appointment and any reappointment.

2.72.040 Duties and Responsibilities

Commented [RS6]: Discussion Point No. 5: Does BIMC 2.72.040 reflect the duties and responsibilities that Council seeks to assign to the standing advisory committee?

A. The Committee shall have the following duties and responsibilities:

1. As directed by the city council, serve as a technical and planning advisory committee to the city council on issues related to racism and race-related bias.
2. As directed by the city council, assist the city in implementing racial equity-related goals and policies as expeditiously as committee and city resources allow.
3. As directed by the city council, provide advice or recommendations to the city council, as appropriate, on methods of completing a baseline city government and police department assessment of policies regarding staffing, contracting, and decision-making.
4. As directed by the city council, assist with or manage the completion of a baseline city government and police department assessment of policies and procedures.
5. Recommend to the city council a racial equity action plan and implementation strategy.

Discussion Point No. 7: Should the standing advisory committee be authorized to spend City funds?

Commented [RS7]: Discussion Point No. 6: Regarding proposed BIMC 2.72.040.A.3 and A.4, what will the baseline assessment of policies be reviewing for?

6. Provide advice or recommendations to the city council, as appropriate, on how to measure progress toward implementing the city's racial equity action plan.
7. As directed by the city council, assist the city with participation in regional racial equity efforts.
8. Provide education and outreach to the public regarding racial equity and the work of the committee and the city relating to racial equity.

B. Annually provide a report to the city council on committee work completed within the last year and obtain the city council's approval of a work plan for work to be performed by the committee in the following year.

2.72.050 Meetings, officers, records, and quorum.

A. All meetings of the committee shall be open to the public and held in accordance with the Open Public Meetings Act, Chapter 42 30 RCW. The committee shall establish a regular meeting schedule and announce the specific day and time each month that the committee will conduct its regular meeting(s). The committee may schedule special meetings as necessary to conduct the business of the committee.

B. Four members of the committee shall constitute a quorum.

C. The committee shall annually elect from among its members either a chair or one or more co-chairs. The committee shall also annually elect from among its members a secretary. Once elected, the chair or co-chairs and the secretary shall each serve a one-year term.

D. The city shall provide city email accounts to committee members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.