

**UTILITY ADVISORY COMMITTEE
SPECIAL MEETING
WEDNESDAY, SEPTEMBER 23, 2020
ZOOM MEETING**

MINUTES

Committee Members Present: Ted Jones, Andy Maron, Charles Averill, Nancy Nolan, Emily Sato, and Sheina Hughes

Others Present: Chris Wierzbicki (COBI Public Works Director), and Rasham Nassar (council liaison)

Members Absent: Martin Pastucha

CALLED TO ORDER

The meeting was called to order at 5:00 PM and the agenda was modified to add topic to Public Works update item E) Cell Phone Franchise. The Chair asked for any conflict of interest disclosures and none were disclosed.

MINUTES

The minutes for the September 2, 2020 meetings were approved.

UAC MEMBER CHANGES

Emily Sato was thanked by the City and Committee for her service on the UAC. A Certificate of Appreciation was presented.

New appointments to the committee have been appointed by City Council for the following positions:

- Andy Maron, Position 1 - Co-Chair Term Expires: June 2023
- Susan Hume, Position 2 - Term Expires: June 2023

PUBLIC WORKS UPDATE

A) CIP

Council briefed on CIP Budget on Finance Page on Website

B) 2021-22 BUDGET

Discussion on budget process. One of the items highlighted a proposed new project manager position in department that is proposed to be utility funded.

C) OTHER

D) COMCAST FRANCHISE RENEWAL

Deputy City Attorney taking the lead. Survey on website. There will be an upcoming Council session. The Public outreach component will be completed prior to year-end.

E) CELL PHONE FRANCHISE

Ted asked to talk on this topic. He highlighted the City, Bainbridge Island Fire Department (BIFD) and Kitsap 9-1-1 have held discussions with AT&T and FirstNet for roughly two years to identify options to improve coverage and emergency response. The discussion suggested that there is a need for a holistic solution. All providers lack overall coverage. There should be the opportunity to liaison with all providers. There may be some opportunity with 5G which will have more equipment needs.

CCAC-UAC JOINT SUBCOMMITTEE UPDATE

Ted update on joint meeting and the memo prepared by Mike Cox, CCAC Co-Chair, that will be on the future Council Agenda packet. The UAC will bring the perspective of UAC to the discussion around undergrounding power lines, to reduce fire risk.

The timeframe for the work is through spring of 2022 so there is plenty of time for community input.

SMALL WATER SYSTEMS DISCUSSION (CONTINUED)

The committee continued discussion on the final document for the MEMORANDUM REGARDING THE CITY OF BAINBRIDGE ISLAND'S POLICIES TOWARD SMALL WATER SYSTEMS. The document was reviewed, and final changes were made. The committee voted and approved the memorandum.

MEETING ADJOURNED – 7:05 PM.

Ted Jones e-signature	12/9/2020
Co-Chair	Date