



DESIGN REVIEW BOARD
REGULARLY SCHEDULED MEETING
MONDAY, FEBRUARY 3, 2020
2:00 – 5:00 PM
COUNCIL CONFERENCE ROOM
280 MADISON AVE N
BAINBRIDGE ISLAND, WA 98110

AGENDA

- | | |
|---------|---|
| 2:00 PM | Call to Order (Attendance, Agenda, Ethics) |
| 2:05 PM | Approval of Minutes
January 6, 2020 |
| 2:10 PM | PBV Manor House Expansion (PLN51616 DRB)
Project Manager: David Greetham
Conceptual Proposal Review Meeting
<i>See digital file for materials</i> |
| 2:40 PM | Design Review Board Discussion <ul style="list-style-type: none">- Administrative tasks for DRB members in 2020- Preparation for February 24 retreat- Suggestions for meeting notes |
| 3:25 PM | New/Old Business <ul style="list-style-type: none">• Board Member Issues/Concerns |
| 3:35 PM | Adjourn |

Call to Order (Attendance, Agenda, Ethics)
Review and Approval of Minutes – December 2, 2019
Net Systems Storage ([PLN51660 DRB](#))
Discuss PCD/DRB project review steps
Discuss DRB review process for old Virginia Mason Medical
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Joseph Dunstan called the meeting to order at 2:00 PM. Design Review Board members in attendance were Jane Rein, Michael Loverich, Todd Theil, and Laurel Wilson. Shawn Parks was absent and excused. Planning Commissioners Don Doman and John Quitslund were present. City Staff present were Planning Manager David Greetham, Senior Planner Kelly Tayara, Planner Ellen Farley, Administrative Specialist Jane Rasely and Administrative Specialist Marlene Schubert who monitored recording and prepared minutes.

The agenda was reviewed, and no conflicts were disclosed.

Review and Approval of Minutes – December 2, 2019

Motion: I move to approve.

Rein/Loverich: Passed Unanimously

Net Systems Storage ([PLN51660 DRB](#))

Conceptual Review Meeting – Discussion Only

See attached comments from DRB

Discuss PCD/DRB project review steps

Joseph Dunstan, DRB Chair – Discussion Only

See attached handout

Discuss DRB review process for old Virginia Mason Medical

Joseph Dunstan, DRB Chair – Discussion Only

New/Old Business

Chair Joseph Dunstan requested a standing agenda item Member Issues/Concerns be added to each agenda for five minutes. Mr. Dunstan also requested to be notified prior to DRB meeting cancellation.

Adjourn

The meeting was adjourned at 4:02 PM

Approved by:

Joseph Dunstan, Chair

Marlene Schubert, Administrative Specialist

New project review process (DRAFT)
As discussed at DRB meeting on Jan. 6, 2020

1. Pre-application
 - PCD staff vets new project for zoning, etc.
 - Staff provides summary of relevant project information
2. Planning Commission reviews project for compliance with the Comprehensive Plan
 - Includes a public participation meeting
3. Design Review Board
 - holds Meeting #1. Design Guidance
4. Proponent files an application to the City
 - Planning staff holds an internal project review.
5. DRB holds meeting #2:
 - Project recommendation Y/N with conditions/recommendations if any
6. Planning Commission holds public meeting
 - Project review and recommendation Y/N
 - conditions/recommendations if any