



**SPECIAL / REGULAR CITY COUNCIL MEETING
WEDNESDAY, APRIL 24, 2013
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

Action

- 1. EXECUTIVE SESSION**
6:30 PM Collective Bargaining Negotiations, Issues, or Proceedings (RCW 42.30.140)
- 2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**
7:00 PM
Mayor: Steven Bonkowski
Councilmembers: Anne Blair Debbi Lester
 Sarah Blossom Bob Scales
 Kirsten Hytopoulos David Ward
- 3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
7:05 PM
- 4. PRESENTATION**
7:10 PM A. National Poetry Month, Bainbridge Island Arts & Humanities Council Poetry Reading, John Newland-Thompson, Poet Information Only
7:15 PM B. Potential Refunding of Voter-Approved Bonds, Dave Trageser, Financial Advisor, D.A. Davidson & Co. Information Only
- 5. PUBLIC COMMENT**
7:30 PM
- 6. ORDINANCES/1ST READING**
7:40 PM Ordinance No. 2013-06, Revisions to Off-Site / Right-of-Way Signs, AB 13-030 – Planning Schedule 2nd
Reading/Public
Comment May 22
- 7. NEW BUSINESS**
7:45 PM A. Business Licenses for Internet-Based and Digital Services – Finance Consider Adding to
Business Types

7:55 PM B. Resolution No. 2013-09, Delegating Authority to City Manager for License Agreements, AB 13-052 – Executive Consider Approval
8:05 PM C. Nomination of Mayor Pro Tem for May through August, 2013 Consider Approval
- 8. UNFINISHED BUSINESS**
8:10 PM A. Madison Avenue Water Main Construction Award, Liden Land Development and Excavation, AB 13-045 – Public Works Consider Approval
- 9. CONSENT AGENDA**
8:20 PM A. Accounts Payable Voucher and Payroll Approval Consider Approval
 B. Regular Business Meeting Minutes, March 27, 2013 Consider Approval
 C. Special/Regular Study Session Meeting Minutes, April 3, 2013 Consider Approval
 D. License Agreement with Kitsap Public Utility District, Meigs Farm Well Water Monitoring, AB 13-047 – Public Works Consider Approval

Times listed on this agenda are approximate. Public comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

- | | |
|--|-------------------|
| E. Contract Amendment Relating to Energy Efficiency Conservation Block Grant Contract,
AB 09-024 – Executive | Consider Approval |
| F. Sportsman Club Non-Motorized Improvements Construction Award, Lakeside
Industries, AB 13-050 – Public Works | Consider Approval |
| G. Resolution No. 2013-08, Lynwood Center Stormwater Outfall Project, Sole Source
Purchase of Check Valve, AB 13-048 – Public Works | Consider Approval |

10. CITY MANAGER'S REPORT

8:25 PM 2nd Quarter 2013 Report

11. COMMITTEE REPORTS

8:40 PM

12. REVIEW UPCOMING COUNCIL MEETING AGENDAS

8:45 PM

13. FOR THE GOOD OF THE ORDER

8:50 PM

14. ADJOURNMENT

8:55 PM



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CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2013-06, Revisions to Off-Site / Right-of-Way Signs	Date: April 24, 2013
Agenda Item: Ordinances, First Reading	Bill No.: 13-030
Proposed By: Planning Director Kathy Cook	Referral(s):

BUDGET INFORMATION

Department: Planning & Community Development	Fund: n/a	Munis Contract # n/a
Expenditure Req: n/a	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Conduct first reading of Ordinance No. 2013-06 relating to commercial sign placement off-site and / or in the right-of-way; amending various sections of Chapter 15.08, *Sign Code*, of the Bainbridge Island Municipal Code. Consider scheduling second reading and Public Hearing on Ordinance 2013-06 for May 22, 2013.

History:

The City of Bainbridge Island allows limited sign placement within rights-of-way. The proposed amendment will require commercial signs to obtain the abutting property owner's permission, ensuring the requirements are consistent for political and commercial signs in the rights-of-way. As proposed, only small (18 inches by 24 inches) freestanding signs and sandwich board signs (2 feet by 3 feet) would be allowed for a maximum of 36 days per 12 month period. No limit on the number of signs is proposed. Additionally, the sign permit fee will be adjusted to a flat fee and a temporary sign permit fee established.

City Council discussed the proposed revisions at study sessions on March 6 and April 3.

Schedule/Next Activities:

Staff recommends that Ordinance 2013-06 be scheduled for second reading and a Public Hearing on May 22, 2013. If approved, staff will notify businesses and organizations that have previously obtained sign permits in accordance with BIMC 15.08.115 of the change and ensure that future applicants are aware of the requirement.

RECOMMENDED ACTION

Motion:

I move that the City Council schedule Ordinance 2013-06 relating to off-site signs for Second Reading/Public Hearing on May 22, 2013

City of Bainbridge Island
PLANNING & COMMUNITY DEVELOPMENT



MEMORANDUM

TO: Councilmembers
Doug Schulze, City Manager

FROM: Kathy Cook, Planning Director

DATE: April 19, 2013

RE: Ordinance 2013-06: Revising Regulations for Off-Site / Right-of-Way Signs
First Reading, April 24, 2013

Background

Ordinance 2013-06 amends various sections of Chapter 15.08, *Sign Code*, of the Bainbridge Island Municipal Code, in order to revise regulations related to placement of commercial signs off-site and/or in the right-of-way. Key provisions of the ordinance include:

- A permit is required, identifying contact information and dates/ location of placement.
- Signs are required to be maintained and removed.
- No limit on the number of signs each event or organization is allowed.
- Signs are limited to 36 days per 12 months.
- Signs will continue to be prohibited on trees, public buildings, utility poles and where they present a traffic hazard (such as the medians or roundabout).
- Signs must obtain the property owner's permission/abutting property owner's permission.
- Signs are limited in size to 18 inches by 24 inches for freestanding signs and 2 feet by 3 feet for sandwich board signs
- Off-site signs in violation are subject to immediate removal and disposal.

The proposed 36 days will allow businesses to place signs one weekend per month (Friday – Sunday) or one day per week for 70% of the year or for just over one month to raise awareness for an event.

Next Steps

Staff recommends scheduling Ordinance 2013-06 for Second Reading and a Public Hearing on May 22, 2013.

ORDINANCE NO. 2013-06

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the placement of commercial signs off-site and/ or within the right-of-way and amending Sections 15.08.010, 15.08.030, 15.08.040, 15.08.115, 15.08.120, 15.08.130 and 15.08.150 of the Bainbridge Island Municipal Code.

WHEREAS, the City desires to allow limited placement of commercial signs off-site; and

WHEREAS, the City desires to allow limited placement of commercial signs within the right-of-way; and

WHEREAS, the City wishes to have consistent requirements for all signs placed within the right-of-way; and

WHEREAS, the City wishes to require that the permission of the adjacent/abutting property owner be obtained before signs are placed in the right-of-way; and

WHEREAS, timely notice was given to the Department of Commerce in conformance with RCW 36.70A.106; and

WHEREAS, the City held a public hearing on the proposed amendments on _____; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 5.08.010 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.010 Purpose.

The purpose of this chapter is as follows:

- A. To promote and protect the public welfare, health and safety.
- B. To encourage the installation of signs which harmonize with building design, natural settings and other geographical characteristics of the locations in which they are erected.
- C. To create a more attractive economic and business climate.

D. To reduce distractions and obstructions from signs which would adversely affect traffic safety and reduce hazards that may be caused by signs overhanging or projecting over or within public rights-of-way.

Section 2. Section 5.08.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.030 Signs not requiring a permit.

The following signs shall not require a permit:

A. Signs erected or posted and maintained for public safety and welfare or pursuant to any law or regulation;

B. Bulletin boards, either one or two sided, with no face exceeding 20 square feet in display area, associated with any church, museum, library, school, or similar use; provided, that the top of such signs shall be less than eight feet high and such signs shall meet all other provisions of this chapter;

C. Directional signs solely indicating ingress or egress, the display area not exceeding three square feet;

D. Signs relating to trespassing and hunting, not exceeding two square feet of area;

E. Signs displaying address numbers only, not exceeding two square feet of area;

F. Culturally, historically or architecturally significant signs, existing at the time of passage of the ordinance codified in this chapter and officially recognized by the city. Designation of culturally, historically or architecturally significant signs will be adopted by separate resolution;

G. Any window sign four square feet or less in size; provided, that no single sign or combination of signs shall exceed 25 percent of an individual window area;

H. Agricultural products signs advertising products grown on or produced at the subject property. The signs shall be allowed at each street frontage, and shall be temporary, erected for a period not exceeding 10 days prior to the availability of the products for sale, and removed when the products are no longer available for purchase. The maximum sign area shall not exceed 10 square feet for each face of a single or two faced sign;

I. Single signs, not exceeding 24 square feet in area, mounted at a height not exceeding 20 feet above grade, displaying the name of a farm. The farm shall meet the standards as defined in BIMC 16.20.020;

J. Banners, not exceeding 30 square feet in area, displayed by a nonprofit or civic organization. The banners and flags are not required to be displayed on the premises of the organization, and may be displayed for a maximum of two periods not exceeding 14 days total within any calendar year;

K. Bannerets, not exceeding 12 square feet in area, displayed by a city council-designated civic organization. Bannerets shall not advertise or promote any individual business or the sale of any product or commodity, and shall only be erected on city-approved standards and in approved locations within the Mixed Use Town Center zone. The city council may delegate the authority to manage and coordinate the erection and removal of bannerets to a civic organization;

L. Construction signs, not exceeding one per construction site, and not exceeding 12 square feet in area, when erected in connection with a building permit. The sign shall be removed within 30 days of the occupancy of the structure. Public works projects are authorized to install signs at the ends of a project which shall not exceed 32 square feet in area;

M. For sale/rent or lease signs on the property being sold, rented or leased. One sign, not exceeding six square feet in area, shall be allowed on each street frontage;

N. Political signs in accordance with BIMC 15.08.095;

O. On-site Signs, intended to be temporary, either the same sign or different sign, may be displayed for a maximum of two periods not exceeding 14 days total within any calendar year. Signs must conform to size and location limitations of this chapter.

P. Public right-of-way signs shall conform to the current Manual on Uniform Traffic Control Devices (MUTCD), as modified, and in developments, shall be installed by and at the applicant's expense.

Q. Off-site non-commercial signs, intended to be temporary, in accordance with the following:

1. Located on private property must obtain the permission of the property owner. Posted within public right-of-way only if the sign does not interfere with sight distances and does not create a vehicular or pedestrian traffic obstruction or hazard, and permission to place the sign in the right-of-way has been obtained from the abutting property owner.

2. Freestanding (under 18 inches in height and 24 inches wide) or sandwich board signs (meeting the size requirements of BIMC 15.08.090.E).

3. Regularly inspected to ensure that they have not been damaged or destroyed by natural forces or vandalism. Damaged or destroyed signs shall be immediately removed or repaired so as to avoid threats to public health and safety or the accumulation of unclaimed refuse upon the public rights-of-way.

Section 3. Section 5.08.040 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.040 Prohibited signs.

The following signs are prohibited:

A. Billboards, streamers, pennants, ribbons, spinners or other similar devices.

B. Flashing signs, roof signs, signs containing moving parts or appearing to move, and signs which sparkle or twinkle in the sunlight.

C. Signs advertising or identifying a business or organization which is defunct.

D. Signs, except for traffic, regulatory, or informational signs, using the words “stop,” “caution,” or “danger,” or incorporating red, amber, or green lights resembling traffic signals, or resembling “stop” or “yield” signs in shape or color.

E. Signs advertising a business or organization not located on the parcel containing the business or organization except signs erected by the state of Washington.

F. Signs erected within the public rights-of-way, access corridors or easements, except the following: signs erected by the city or state; those signs projecting/hanging over the public sidewalk, erected in compliance

with the Mixed Use Town Center design guidelines; ~~and political signs displayed in compliance with BIMC 15.08.095-;~~ and temporary signs in compliance with BIMC 15.08.115 or BIMC 15.08.030(Q).

G. Signs with content or subject matter that constitutes obscenity as defined by law.

H. Portable reader boards and signs mounted on stationary, unlicensed vehicles.

I. Illuminated features, on the exterior of a building that call attention to the building or product sold within the building.

J. Any window sign(s) exceeding four square feet in area or exceeding 25 percent of an individual window area.

K. Neon facade signs except as permitted in BIMC 15.08.080.C.6.

L. On-premises signs in the natural, conservancy, aquatic conservancy and aquatic shoreline environments, except for navigation aids and public information.

M. Signs placed on trees or other natural features.

N. Signs on any utility pole, traffic control device, lamp post, or any other public building or structure.

O.. Any sign placed without the necessary permit or not in accordance with the size place and manner limitations provided in this chapter.

Section 4. Section 5.08.115 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.115 ~~Freestanding or sandwich board~~ Temporary off-site commercial signs.

A. Off-site signs, intended to be temporary, either the same sign or different sign, may be displayed for a maximum of 36 days within a twelve-month period. Temporary off-site signs located on private property must obtain the permission of the property owner. Temporary off-site signs may be posted within public right-of-way only if the sign does not interfere with sight distances and does not create a vehicular or pedestrian traffic obstruction or hazard, and permission to place the sign in the right-of-way has been obtained from the abutting property owner.

B. All temporary off-site signs relating to a specific meeting, event, or occurrence shall be removed immediately following the conclusion of the meeting, event, or occurrence to which they relate.

C. Temporary off-site signs shall be freestanding (under 18 inches in height and 24 inches wide) or sandwich board signs (meeting the size requirements of BIMC 15.08.090.E).

D. Temporary off-site signs shall be regularly inspected to ensure that they have not been damaged or destroyed by natural forces or vandalism. Damaged or destroyed signs shall be immediately removed or repaired so as to avoid threats to public health and safety or the accumulation of unclaimed refuse upon the public rights-of-way.

E. Temporary off-site signs are exempt from BIMC 15.08.030.C, 15.08.040.E, and 15.08.090.B.1.

F. A permit in accordance with BIMC 15.08.120 and identifying the dates the signs will be displayed shall be obtained for each twelve-month period.

G. All signs visible from Highway 305 must be in conformance with the standards of the Scenic Vistas Act (RCW 47.42 and WAC 468-66) that is incorporated herein by this reference as well as the related Washington State Department of Transportation ("WSDOT") rules, regulations, and noncompliance penalties; provided that all signs within the city shall also be subject to any additional restrictions as provided in this chapter. In the case of conflict between the requirements of the Scenic Vistas Act and this chapter, the more restrictive requirement shall apply.

~~A. Home Occupations. Up to 10 freestanding signs (under 18 inches in height and 24 inches wide) or sandwich board signs (meeting the size requirements of BIMC 15.08.090.E), advertising on-site sales at home occupations, as regulated under BIMC 18.09.030.I.2 and I.3, may be placed off of the parcel upon which the home occupation is located with permission of the parcel owner, or within the public right of way located as far as possible from the street or road so as not to create a traffic hazard or obstruction, for a maximum of 21 days. These signs are exempt from BIMC 15.08.030.C and O, 15.08.040.E and F, and 15.08.090.B.1. The home occupation business owner shall obtain a permit for all signs from the planning and community development department. The permit shall describe the size, content, and location of the signs and the days on which the signs will be displayed. There shall be no fee for the permit.~~

~~B. Events and Tours. Freestanding (under 18 inches in height and 24 inches wide) or sandwich board signs (meeting the size requirements of BIMC 15.08.090.E), advertising community events or self-guided tours of city residences and places, may be placed for a maximum of 21 days off of the parcel upon which the event or tour is located with permission of the parcel owner, or within the public right-of-way located as far as possible from the street or road so as not to create a traffic hazard or obstruction. These signs are exempt from BIMC 15.08.030.C and O, 15.08.040.E and F, and 15.08.090.B.1. The event or tour sponsor shall obtain a permit for all signs from the planning and community development department. The permit shall describe the size, content, and location of the signs and the days on which the signs will be displayed. There shall be no fee for the permit.~~

Section 5. Section 5.08.120 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.120 Permits required.

A. No signs, except those described in BIMC 15.08.030 and 15.08.100(C), shall be erected without a valid sign permit.

B. Permit application requirements shall be determined by the director and shall include a site plan showing the location of the signs, the position of buildings and landscaped areas, the elevations of the signs and the configuration and size of the signs.

C. A valid sign permit is required before altering an existing sign or repairing a sign where the repair exceeds 50 percent of the replacement cost.

D. Legally established signs that include changeable copy are exempt from permit requirements for altering the changeable copy.

Section 6. Section 5.08.130 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.130 Permit fees.

~~A. Plan check fees, p~~Permit ~~fees and inspection fees~~ shall be as established by the city council by resolution.

~~B. Until January 1, 2000, permit fees shall be waived for signs replacing nonconforming signs.~~

Section 7. Section 5.08.150 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

15.08.150 Enforcement and penalties.

A. Anyone violating or failing to comply with the provisions of this chapter shall, upon conviction thereof, be punishable by fine of not more than \$500.00, or by imprisonment for not more than six months, or by both fine and imprisonment, and each day's violation or failure to comply shall constitute a separate offense.

B. In addition to any other sanction or remedial procedure which may be available, any person failing to comply with a notice of violation or order issued by the building official, or failing to comply with any other provision of this chapter, shall be subject to cumulative civil penalty in the amount of \$500.00 per day from the date set for compliance until compliance with such violation or order.

C. In addition to instituting criminal prosecution for violation of any of the provisions of this chapter, the city, through the city attorney, may institute civil proceeding in the Bainbridge Island municipal court or the superior court of the county to obtain a temporary restraining order or injunction prohibiting violation of this chapter and to collect any fines, fees or penalties due under the provisions of this chapter.

D. The city may remove and dispose of signs that it determines are a threat to public safety and recover costs from the owner of the property on which the sign is located or the sign owner. Within 10 days of removal of a sign, and upon payment of the costs of removal, the owner may recover a sign. Any temporary off-site sign posted in the public right-of-way in violation of the regulations set forth in BIMC 15.08.115 constitutes a trespass upon public property and is declared to be a public nuisance. Such signs shall be subject to immediate abatement by removal and confiscation.

Section 8. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2013.

APPROVED BY THE MAYOR this _____ day of _____, 2013.

Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK: March 29, 2013

PASSED BY THE CITY COUNCIL:

PUBLISHED:

EFFECTIVE DATE:

ORDINANCE NUMBER: 2013-06

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution No. 2013-09 delegating authority to the City Manager to approve licenses, permits, and agreements for the use of the City right-of-way	Date: April 24, 2013
Agenda Item: New Business	Bill No.: 13-052
Proposed By: Douglas Schulze, City Manager	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session April 3, 2013	Recommendation: Bring forward a resolution
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Resolution No. 2013-09 delegating authority to the City Manager to approve licenses, permits, and agreements for the use of the City right-of-way.

History:

At the April 3, 2013 City Council Study Session, Council authorized staff to prepare a resolution delegating authority to the City Manager to approve licenses, permits and agreements for the use of the City right-of-way. This type of agreement is handled administratively in other council-manager jurisdictions. The attached resolution would delegate authority to the City Manager, subject to the specified parameters. All license agreements would be revocable at any time at the will of the City.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Resolution No. 2013-09 delegating authority to the City Manager to approve licenses, permits, and agreements for the use of the City right-of-way.

RESOLUTION NO. 2013-09

A RESOLUTION of the City Council of the City of Bainbridge Island delegating authority to the City Manager to approve licenses, permits, and agreements for the use of the City right-of-way.

WHEREAS, each year the City of Bainbridge Island receives a number of requests for license agreements relating to use of the City's right-of-way; and

WHEREAS, consistent with RCW 35A.11.010 (which provides in part that the City may "by and through its legislative body" enter into contracts), license agreements are generally considered and approved by City Council in open public session; and

WHEREAS, RCW 35A.13.080(1) provides that the City Manager shall have general supervision over the administrative affairs of City government; and

WHEREAS, RCW 35A.13.080(9) provides that the City Manager shall perform such other duties as the Council may determine by ordinance or resolution; and

WHEREAS, in order to streamline this license agreement process, the City Council has determined that the City Manager should be delegated the authority to issue licenses, permits and agreements for use of the City's right-of-way, subject to certain parameters set forth in this Resolution; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND:

Section 1. Delegation of Authority. The City Manager is hereby authorized to issue and to enter into such licenses, permits or other agreements as the City Manager may determine to be necessary and proper in order to manage the use of the City's right-of-way. Any such license, permit, or other agreement shall contain the following provisions:

A. Use. All licenses, permits, and agreements shall specify the use or improvement to be authorized. No use or improvement other than that specified in the license, permit, or agreement shall be allowed.

B. Interference. The allowed use or improvement shall not interfere with existing or planned City uses or improvements.

C. Nature of Rights. All licenses, permits, and agreements shall grant only the permission to use the specified land for the specified purpose; no right, title, or interest in the land itself shall be conveyed.

D. Revocation and Termination. All licenses, permits, and agreements issued or agreed to by the City Manager shall be revocable and terminable at any time at the will of the City, with no cause required for such revocation or termination.

E. Indemnity. All licenses, permits, and agreements issued or agreed to by the City Manager shall provide for the City, its officers, agents, and employees, to be indemnified,

defended and held harmless from any and all claims, demands, losses, expenses, liens, charges, and liabilities of any description (including attorney's fees and costs incurred by grantor in connection therewith) for injury, sickness, or death of persons or damage to, loss of, or destruction of property arising, in whole or in part, from the licensee's, permittee's, or user's use or improvement of the right-of-way under the license, permit or agreement. To the extent necessary to fulfill this obligation, the licensee, permittee, or user must expressly agree that the indemnity obligations shall apply to claims brought against the City, its officers, agents, and employees, by employees of the licensee, permittee, or user, notwithstanding any immunity provisions of the worker's compensation or industrial insurance statutes.

F. Non-Transferable. All licenses, permits, or other agreements shall be personal to the licensee, permittee, or user and shall not be transferable to any person, firm, or entity without the express written consent of the City.

G. Other Permits. Obtaining a license, permit, or other agreement authorized by this Resolution shall not operate to relieve the licensee, permittee, or user from obtaining any and all other permits required by the City or any other governmental agency for the use or improvement authorized.

H. Compliance with Laws. All uses authorized under licenses, permits, and agreements issued or entered into under the authority of this Resolution shall comply with all federal, state, and local laws, rules, regulations, ordinances and codes.

I. Other Reasonable Terms. The City Manager is authorized to impose such other reasonable terms and conditions on licenses, permits, and agreements issued or entered into under the authority of this Resolution which the City Manager determines are necessary for the proper management of the City's right-of-way.

Section 2. Effective Date. This Resolution shall become effective immediately upon passage by the City Council.

PASSED by the City Council this _____ day of April, 2013.

APPROVED by the Mayor this _____ of April, 2013.

Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK: April 19, 2013
PASSED BY THE CITY COUNCIL: _____, 2013
RESOLUTION NO. 2013-09

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Madison Avenue Water Main– Construction Award	Date: April 24, 2013
Agenda Item: Unfinished Business	Bill No.: 13-045
Proposed By: Public Works Director Lance Newkirk	

BUDGET INFORMATION

Depart/Fund: CIP Annual Water Preservation Program @ \$248k		
Expenditure Req: \$227,724.14	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: 04/17/2013	Recommendation: Forward to next business meeting.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Madison Avenue Water Main contract award and budget amendment.

History:

This project consists of installation of 1,260 linear feet of 12-inch diameter ductile iron water main pipe and appurtenances installed on Madison Avenue from High School Road to Wallace Way.

Bids were solicited through the local newspapers. The bid opening was held on April 9, 2013 and five bids were received. The apparent low bidder is Liden Land Development & Excavation in the amount of \$227,724.14. The engineer's estimate is \$220,000 to \$230,000.

Project Manager Chris Munter has reviewed the bid results and the contractor's qualifications and recommends that the City Council consider award to Liden Land Development & Excavation.

Budget:

The balance of the Annual Water Preservation program is \$198,000. The bid of \$228,000 leaves a funding gap of \$30,000; therefore, a budget amendment is required to provide supplemental funding. \$40,000 is requested from the Water Utility fund. This provides the required \$30,000 plus a management reserve of \$10,000, should it be needed.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the contract with Liden Land Development & Excavation for the Madison Avenue Water Main project in the amount of \$227,724.14 and authorize a budget amendment of \$40,000.00 from the Water Utility fund.

City of Bainbridge Island Public Works Department

Project: Madison Ave Water Main Upgrade
Bid Opening Date: Bids Due at 9:00a.m. April 9, 2013
Open Bids @ 9:30 am

DRAFT

Note: Bids Are Opened in Order Received. Bids Solicited by: ☒ Advertisement ☐ Small Works Roster					
The Engineers Estimate is: \$220,000-\$230,000					
Bid Proposal – Items of Work & Materials, Estimated Quantities, Units of Measurement.					
Signature Page					
Addenda Acknowledged – (1)					
Non-Collusion Declaration					
Proposal Bond (5%)					
Statement of Bidder's Qualifications					
Statement of Proposed Sub-Contractors					
GRAND TOTAL BID AMOUNT		296,160.40	286,114.92	280,257.56	227,724.14

A total of 5 bids were received for the Madison Ave Water Main Upgrade project. Project Manager has reviewed all the bids and recommends that the City Council award the contract to the apparent low bidder, Liden Land. Dev. in the amount of \$ 227,724.14.

DRAFT

Project: Madison Ave Water Main Upgrade
Bid Opening Date: Bids Due at 9:00a.m. April 9, 2013
Open Bids @ 9:30 am

Note: Bids Are Opened in Order Received.		Paper: 5074		
Bids Solicited by: X Advertisement ☐ Small Works Roster The Engineers Estimate is: \$220,000-\$230,000				
Bid Proposal – Items of Work & Materials, Estimated Quantities, Units of Measurement.		X		
Signature Page		X		
Addenda Acknowledged – (1)		X		
Non-Collusion Declaration		X		
Proposal Bond (5%)		X		
Statement of Bidder's Qualifications		X		
Statement of Proposed Sub-Contractors		X		
GRAND TOTAL BID AMOUNT		229,802.80		

A total of _____ bids were received for the _____ project. _____, has reviewed all the bids and recommends that the City Council award the contract to the apparent low bidder, _____ in the amount of \$ _____.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: April 24, 2013
Agenda Item: Consent Agenda	Bill No.: 13-053
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda items A through G: A. Accounts Payable Voucher and Payroll Approval, B. Special/Regular Business Meeting Minutes, March 27, 2013, C. Special/Regular Study Session Meeting Minutes, April 3, 2013, D. License Agreement with KPUD for Meigs Farm Well Water Monitoring, E. Kitsap Credit Union Energy Efficiency Loan Program, Contract Amendment, F. Sportsman Club Non-Motorized Improvements Construction Award, Lakeside Industries and G. Resolution No. 2013-08, Lynwood Center Stormwater Outfall Project, Sole Source Purchase of Check Valve.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda items A through G: A. Accounts Payable Voucher and Payroll Approval, B. Special/Regular Business Meeting Minutes, March 27, 2013, C. Special/Regular Study Session Meeting Minutes, April 3, 2013, D. License Agreement with KPUD for Meigs Farm Well Water Monitoring, E. Kitsap Credit Union Energy Efficiency Loan Program, Contract Amendment, F. Sportsman Club Non-Motorized Improvements Construction Award, Lakeside Industries and G. Resolution No. 2013-08, Lynwood Center Stormwater Outfall Project, Sole Source Purchase of Check Valve.

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: April 08, 2013 - April 22, 2013
CITY COUNCIL: April 10, 2013 - April 24, 2013

Last check from previous run: 332774 dated 4/11/2013 issued to Zee Medical Service in the amount of 50.99

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	N/A	N/A		Ø
EFT	N/A	N/A		Ø
Manual	4/10/13	330996	Void	Void
Manual	4/8/13	332775	HR/Kitsap Tours/Island Tour - Chief Candidates	217.20
Manual	4/5/13	332776	PCD/Kelley Imaging Systems/Copier Maintenance	676.49
Manual	4/5/13	332777	US Bank/Credit Card Purchases	5,866.21
Manual	4/5/13	332778	Washington Water Service Company/Water/Decant Facility	131.34
Manual	4/12/13	332779	FIN/ANS of Washington/Notary Bond/Lic Fee/Seminar/Supplies	279.66
Manual	4/12/13	332780	HR/Harry Glidden/Travel Expense Reimbursement	430.60
Manual	4/12/13	332781	HR/Bryce Johnson/Travel Expense Reimbursement	546.00
Manual	4/16/13	332782	HR/Pendelton Consulting LLC/Review of Police Department	5,136.55
			Manual Checks, Electronic Disbursements	13,284.05
Regular Run	4/25/13	332783 - 332881	Regular Check Run	214,982.22

Total Disbursements **228,266.27**

Retainage Release	4/10/13	101	Liden Land Dev & Excavation/New Brooklyn Embankment	337.75
Retainage Release	4/15/13	102	Lakeside Industries Inc/Sportsman Club Crosswalk	1,374.64
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by  Lara Lant, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.


Karl R. Shaw, Accounting Manager

4-17-2013
Date

VOID
Stale

04/10/2013 07:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

330996 08/23/2012 VOID 7598 BLACK, GORDON 179151 26752 08/16/2012 -13.00

CHECK 330996 TOTAL: -13.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -13.00

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 13.00

*** GRAND TOTAL *** -13.00

04/10/2013 07:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2013 8 2									
APP 401-213000						ACCOUNTS PAYABLE			13.00
	04/10/2013	330996	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		13.00	
	04/10/2013	330996	VOID			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								13.00	13.00
APP 631-130000						DUE TO/FROM CLEARING			13.00
	04/10/2013	08/19/12	VOID						
APP 401-130000						DUE TO/FROM CLEARING		13.00	
	04/10/2013	08/19/12	VOID						
SYSTEM GENERATED ENTRIES TOTAL								13.00	13.00
JOURNAL 2013/08/2 TOTAL								26.00	26.00

04/10/2013 07:43
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
401 WATER OPERATING FUND	2013 8	2	04/10/2013		
401-130000			DUE TO/FROM CLEARING	13.00	
401-213000			ACCOUNTS PAYABLE		13.00
			FUND TOTAL	13.00	13.00
631 CLEARING FUND	2013 8	2	04/10/2013		
631-130000			DUE TO/FROM CLEARING		13.00
635-111100			CASH	13.00	
			FUND TOTAL	13.00	13.00

04/10/2013 07:43
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	13.00	
401 WATER OPERATING FUND		13.00
TOTAL	13.00	13.00

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

04/08/2013 14:41 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332775 04/08/2013 PRTD 7619 KITSAP TOURS 183324 1113 04/05/2013 M040813 217.20
Invoice: 1113
217.20 33011161 541551 HR/ISL TOUR-CHIEF CANDIDATES
HR-PRO SVCS RECRUIT-POLICE

CHECK 332775 TOTAL: 217.20

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 217.20

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	217.20

*** GRAND TOTAL *** 217.20

04/08/2013 14:41 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 4 65									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		217.20	
04/08/2013	M040813	040813				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			217.20
04/08/2013	M040813	040813				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								217.20	217.20
APP 631-130000						DUE TO/FROM CLEARING		217.20	
04/08/2013	M040813	040813							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			217.20
04/08/2013	M040813	040813							
SYSTEM GENERATED ENTRIES TOTAL								217.20	217.20
JOURNAL 2013/04/65 TOTAL								434.40	434.40

04/08/2013 14:41
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2013	4	65	04/08/2013			
	001-130000					GENERAL - DUE TO/FROM CLEARING		217.20
	001-213000					GENERAL - ACCOUNTS PAYABLE	217.20	
						FUND TOTAL	217.20	217.20
631	CLEARING FUND	2013	4	65	04/08/2013			
	631-130000					DUE TO/FROM CLEARING	217.20	
	635-111100					CASH		217.20
						FUND TOTAL	217.20	217.20

04/08/2013 14:41
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	217.20	
001 GENERAL FUND		217.20
TOTAL	217.20	217.20

** END OF REPORT - Generated by Linda Steinberg **

Manual

04/09/2013 14:51 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

332776	04/05/2013	PRTD	1971 KELLEY IMAGING SYSTE	183322	102328	04/02/2013		M040513	268.83
Invoice: 102328						PCD/4540C COPIER MAINT			

268.83	61470581	545000	PCD - DEV ADMIN RENTS & LEASES
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183323	102331	04/02/2013	M040513	407.66
Invoice: 102331				
PCD/6550C COPIER MAINT				
PCD - DEV ADMIN RENTS & LEASES				

CHECK	332776 TOTAL:	676.49
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332777	04/05/2013	PRTD	7314 US BANK	183325	02/26/13-BB	03/25/2013		M040513	76.85
Invoice: 02/26/13-BB						POL/AMAZON/HOLSTER CLIPX10			
				76.85	53011212	531100	PD-C/E-PATROL SUPPLIES		

183326	03/01/13-BB	03/25/2013	M040513	320.31
Invoice: 03/01/13-BB				
POL/R&T ENTERPR/MARKG PEN				
PD-C/E-PATROL SUPPLIES				

183327	03/25/13-BB	03/25/2013	M040513	37.15
Invoice: 03/25/13-BB				
POL/LA QUINTA/TRAING LUNCH				
PD-C/E-ADMIN-TRAINING				

183328	03/10/13-BD	03/25/2013	M040513	42.36
Invoice: 03/10/13-BD				
POL/BOATER ED SAFETY CLASS				
MARINE - TRAINING				

183329	3/1/13-BS	03/25/2013	M040513	172.41
Invoice: 3/1/13-BS				
POL/PT SUPPLY/GAS ADD-BOAT				
MARINE - SUPPLIES				

183330	02/28/13-TH	03/25/2013	M040513	97.50
Invoice: 02/28/13-TH				
CRT/WA BAR ASSOC-DUES				
COURT-DUES/SUBSCR/MEMBERSHIPS				

183331	02/28/13-KB	03/25/2013	M040513	9.73
Invoice: 02/28/13-KB				
EX/T&C/LUNCH-PENDLETON				
EXEC - C/E SUPPLIES				

183332	03/22/13-KB	03/25/2013	M040513	3.45
Invoice: 03/22/13-KB				
EX/PAPER PRODUCTS/TABL CVR				
EXEC - C/E SUPPLIES				

183333	03/22/13A-KB	03/25/2013	M040513	531.13
Invoice: 03/22/13A-KB				
EX/HOTEL MURANO-CLRK TRAING				
EXEC-CLERK-C/E-TRAINING				

183334	03/04/13-SM	03/25/2013	M040513	8.47
Invoice: 03/04/13-SM				
IT/NEWEGG.COM/EXT CABLES				
IT - C/E COMPUTER PARTS & EQ				

183335	03/06/13-SM	03/25/2013	M040513	393.48
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04/09/2013 14:51 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
Invoice: 03/06/13-SM				393.48	81011881 535500	IT/AMAZON/HRD DRV REPLCMNT IT - C/E COMPUTER PARTS & EQ			
Invoice: 03/12/13-SM				183336	03/12/13-SM	03/25/2013		M040513	50.00
				50.00	81011881 549100	IT/WFOA/MEMBERSHIP-KM IT - C/E MISCELLANEOUS			
Invoice: 03/15/13-SM				183337	03/15/13-SM	03/25/2013		M040513	106.41
				106.41	81011881 535500	IT/RAKUTEN/NETWRK SWITCHES IT - C/E COMPUTER PARTS & EQ			
Invoice: 03/18/13-SM				183338	03/18/13-SM	03/25/2013		M040513	200.00
				200.00	81011881 548500	IT/SURVEY MONKEY/ANNUAL FEE IT - C/E COMPUTER SUPPORT			
Invoice: 03/16/13-KJ				183339	03/16/13-KJ	03/25/2013		M040513	13.57
				13.57	33011161 531100	HR/VITALITY MED/BLD BORNE KIT HR-C/E-SUPPLIES			
Invoice: 02/28/13-KS				183340	02/28/13-KS	03/25/2013		M040513	5.60
				5.60	91011189 542500	FIN/USPO/PRIORITY MAIL-AWC GG-C/E-CITY HALL-POSTAGE			
Invoice: 03/07/13-KS				183341	03/07/13-KS	03/25/2013		M040513	7.70
				7.70	41011144 443410	FIN/WSF PASS-SNW TRAIING FIN - C/E TRAINING			
Invoice: 030513-DS				183342	030513-DS	03/25/2013		M040513	15.00
				15.00	31011131 543500	EX/CHAMBER COMM/BREAKFAST EXEC-C/E-TRAVEL MEALS/LODGING			
Invoice: 03/05/13A-DS				183343	03/05/13A-DS	03/25/2013		M040513	187.00
				187.00	31011131 549100	EX/WCMA/2013 MEMBERSHIP EXEC-C/E-DUES/SUBCR/MEMBERSH			
Invoice: 03/13/13-DS				183344	03/13/13-DS	03/25/2013		M040513	166.20
				166.20	31011131 549100	EX/CONSTANT CONTACT/MKTG SUB EXEC-C/E-DUES/SUBCR/MEMBERSH			
Invoice: 03/20/13-DS				183345	03/20/13-DS	03/25/2013		M040513	129.23
				129.23	31011131 549100	EX/ICMA PUB/INFOCUS SUB EXEC-C/E-DUES/SUBCR/MEMBERSH			
Invoice: 03/11/13-KG				183346	03/11/13-KG	03/25/2013		M040513	80.15
				80.15	72411341 531100	ENG/RITE IN THE RAIN/FLD BKS ENG - WATER ADMIN SUPPLIES			
Invoice: 03/04/13-CK				183347	03/04/13-CK	03/25/2013		M040513	2,641.15
				2,641.15	73638935 531100	PW/SPORT HAUS/RAIN CLOTHES OFFICE SUPPLIES			
				183348	03/12/13-CK	03/25/2013		M040513	555.86

04/09/2013 14:51 | CITY OF BAINBRIDGE ISLAND
 lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 3
 apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

Invoice: 03/12/13-CK

555.86 73638935 531100

PW/BAY HAY&FEED/RUB BOOTS
 OFFICE SUPPLIES

Invoice: 03/13/13-CK

183349 03/13/13-CK
 5.00 73637891 443410

03/25/2013 M040513
 PW/WA ST/BRIDGE TOLL
 O&M-ALLOC ADM-TRAINING EXP

5.00

Invoice: 03/13/13A-CK

183350 03/13/13A-CK
 10.50 73637891 443410

03/25/2013 M040513
 PW/CAPITOL PARKG FEE-TRAINING
 O&M-ALLOC ADM-TRAINING EXP

10.50

CHECK 332777 TOTAL: 5,866.21

332778 04/05/2013 PRD 5271 WASHINGTON WATER SER 183321 0131710-MAR13
 Invoice: 0131710-MAR13

131.34 91435838 547500

03/20/2013 M040513
 MAR13 WATER/DECANT FACILITY
 GG-DECANT-WATER/SEWER

131.34

CHECK 332778 TOTAL: 131.34

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 6,674.04

COUNT	AMOUNT
-------	--------

TOTAL PRINTED CHECKS	3 6,674.04
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*** GRAND TOTAL *** 6,674.04

04/09/2013 14:51 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 4 94									
APP 407-213000						ACCOUNTS PAYABLE		676.49	
04/05/2013	M040513	040513				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			6,674.04
04/05/2013	M040513	040513				AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		2,573.55	
04/05/2013	M040513	040513				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		80.15	
04/05/2013	M040513	040513				AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		3,212.51	
04/05/2013	M040513	040513				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		131.34	
04/05/2013	M040513	040513				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								6,674.04	6,674.04
APP 631-130000						DUE TO/FROM CLEARING		3,461.53	
04/05/2013	M040513	040513							
APP 407-130000						DUE TO/FROM CLEARING			676.49
04/05/2013	M040513	040513							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			2,573.55
04/05/2013	M040513	040513							
APP 401-130000						DUE TO/FROM CLEARING			80.15
04/05/2013	M040513	040513							
APP 403-130000						DUE TO/FROM CLEARING			131.34
04/05/2013	M040513	040513							
SYSTEM GENERATED ENTRIES TOTAL								3,461.53	3,461.53
JOURNAL 2013/04/94 TOTAL								10,135.57	10,135.57

04/09/2013 14:51
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 5
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 4	94	04/05/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING		2,573.55
001-213000			GENERAL - ACCOUNTS PAYABLE	2,573.55	
			FUND TOTAL	2,573.55	2,573.55
401 WATER OPERATING FUND	2013 4	94	04/05/2013		
401-130000			DUE TO/FROM CLEARING		80.15
401-213000			ACCOUNTS PAYABLE	80.15	
			FUND TOTAL	80.15	80.15
403 STORM & SURFACE WATER FUND	2013 4	94	04/05/2013		
403-130000			DUE TO/FROM CLEARING		131.34
403-213000			ACCOUNTS PAYABLE	131.34	
			FUND TOTAL	131.34	131.34
407 BUILDING & DEVELOPMENT FUND	2013 4	94	04/05/2013		
407-130000			DUE TO/FROM CLEARING		676.49
407-213000			ACCOUNTS PAYABLE	676.49	
			FUND TOTAL	676.49	676.49
631 CLEARING FUND	2013 4	94	04/05/2013		
631-130000			DUE TO/FROM CLEARING	3,461.53	
631-213000			ACCOUNTS PAYABLE	3,212.51	
635-111100			CASH		6,674.04
			FUND TOTAL	6,674.04	6,674.04

04/09/2013 14:51
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

|PG 6
|apcshdsb

FUND	DUE TO	DUE FROM
631 CLEARING FUND	3,461.53	
407 BUILDING & DEVELOPMENT FUND		676.49
001 GENERAL FUND		2,573.55
401 WATER OPERATING FUND		80.15
403 STORM & SURFACE WATER FUND		131.34
TOTAL	3,461.53	3,461.53

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

04/12/2013 14:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

332779 04/12/2013 PRD 43 ANS OF WASHINGTON 183352 04/12/13 04/12/2013 M041213 50.00
Invoice: 04/12/13

50.00 41029476 546000 FIN/NOTARY SURETY BOND-LS
FIN - INS RISK XFER INSURANCE

Invoice: 04/12/13A

183353 04/12/13A 04/12/2013 M041213 30.00
FIN/STATE NOTARY LIC FEE-LS
30.00 41011141 549100 FIN-C/E-DUES, SUBS, MEMBERSHIPS

Invoice: 04/12/13B

183354 04/12/13B 04/12/2013 M041213 125.00
FIN/NOTARY SEMINAR-LS
125.00 41011144 443410 FIN - C/E TRAINING

Invoice: 04/12/13C

183355 04/12/13C 04/12/2013 M041213 74.66
FIN/NOTARY SUPPLIES-LS
74.66 41011141 531100 FIN - C/E ADMIN SUPPLIES

CHECK 332779 TOTAL: 279.66

332780 04/12/2013 PRD 7710 GLIDDEN, HARRY
Invoice: 04/11/13

183356 04/11/13 04/11/2013 M041213 430.60
HR/TRAV EX REIMB-CHIEF INTRV
430.60 46011161 54310000619 POLICE CHIEF SEARCH-TRAVEL

CHECK 332780 TOTAL: 430.60

332781 04/12/2013 PRD 7709 JOHNSON, BRYCE
Invoice: 04/11/13

183357 04/11/13 04/11/2013 M041213 546.00
HR/TRAV EX REIMB-CHIEF INTRV
546.00 46011161 54310000619 POLICE CHIEF SEARCH-TRAVEL

CHECK 332781 TOTAL: 546.00

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 1,256.26

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	1,256.26

*** GRAND TOTAL *** 1,256.26

04/12/2013 14:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2013 4 137									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		1,256.26	
	04/12/2013	M041213	041213			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			1,256.26
	04/12/2013	M041213	041213			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								1,256.26	1,256.26
APP 631-130000						DUE TO/FROM CLEARING		1,256.26	
	04/12/2013	M041213	041213						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			1,256.26
	04/12/2013	M041213	041213						
SYSTEM GENERATED ENTRIES TOTAL								1,256.26	1,256.26
JOURNAL 2013/04/137 TOTAL								2,512.52	2,512.52

04/12/2013 14:43
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2013	4	137	04/12/2013			
001-130000					GENERAL - DUE TO/FROM CLEARING		1,256.26
001-213000					GENERAL - ACCOUNTS PAYABLE	1,256.26	
					FUND TOTAL	1,256.26	1,256.26
631 CLEARING FUND	2013	4	137	04/12/2013			
631-130000					DUE TO/FROM CLEARING	1,256.26	
635-111100					CASH		1,256.26
					FUND TOTAL	1,256.26	1,256.26

04/12/2013 14:43
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	1,256.26	
001 GENERAL FUND		1,256.26
TOTAL	1,256.26	1,256.26

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

04/16/2013 13:55 |CITY OF BAINBRIDGE ISLAND
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PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332782 04/16/2013 PRD 7712 PENDLETON CONSULTING 183549 01 03/31/2013 21300081 M041613 1,731.50

Invoice: 01

1,731.50 51011211 541100

REVIEW OF POLICE DEPARTMENT
PD-C/E-ADM-PROF SVCS

183550 02

Invoice: 02

3,405.05 51011211 541100

03/31/2013 21300081 M041613
REVIEW OF POLICE DEPARTMENT
PD-C/E-ADM-PROF SVCS

CHECK 332782 TOTAL: 5,136.55

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 5,136.55

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 5,136.55

*** GRAND TOTAL *** 5,136.55

04/16/2013 13:55 |CITY OF BAINBRIDGE ISLAND
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PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2013	4	211										
APP	001-213000								GENERAL - ACCOUNTS PAYABLE		5,136.55	
	04/16/2013	M041613		041613					AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100								CASH			5,136.55
	04/16/2013	M041613		041613					AP CASH DISBURSEMENTS JOURNAL			
									GENERAL LEDGER TOTAL		5,136.55	5,136.55
APP	631-130000								DUE TO/FROM CLEARING		5,136.55	
	04/16/2013	M041613		041613								
APP	001-130000								GENERAL - DUE TO/FROM CLEARING			5,136.55
	04/16/2013	M041613		041613								
									SYSTEM GENERATED ENTRIES TOTAL		5,136.55	5,136.55
									JOURNAL 2013/04/211	TOTAL	10,273.10	10,273.10

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lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 4	211	04/16/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,136.55
001-213000				GENERAL - ACCOUNTS PAYABLE	5,136.55	
				FUND TOTAL	5,136.55	5,136.55
631 CLEARING FUND	2013 4	211	04/16/2013			
631-130000				DUE TO/FROM CLEARING	5,136.55	
635-111100				CASH		5,136.55
				FUND TOTAL	5,136.55	5,136.55

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	5,136.55	
001 GENERAL FUND		5,136.55
TOTAL	5,136.55	5,136.55

** END OF REPORT - Generated by Linda Steinberg **

REGULAR
Run

04/17/2013 14:47 |CITY OF BAINBRIDGE ISLAND
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PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC								
332783	04/25/2013	PRTD 5 ACE HARDWARE	183358	23755	03/29/2013		04/21/13	29.28
	Invoice: 23755				PW/CORD/PLUGS/GRND CONNECT			
			29.28	73425358 531100	O&M-WWTP-SUPPLIES			
	Invoice: 23767		183359	23767	04/01/2013		04/21/13	15.32
			15.32	73111290 531100	PW/PVC COUPLES/NIPPLES			
					O&M-STREET-MAINT O/H-SUPPLIES			
	Invoice: 23774		183360	23774	04/02/2013		04/21/13	19.74
			19.74	73421355 548100	PW/PIPES/COUPLES/ADAPT			
					WIN COLL-R&M			
	Invoice: 23775		183361	23775	04/02/2013		04/21/13	-.64
			-.64	73421355 531100	PW/RETURN PVC COUPLE			
					WIN COLL-SUPPLIES			
	Invoice: 23776		183362	23776	04/02/2013		04/21/13	.64
			.64	73421355 531100	PW/ADAPTR SCH40			
					WIN COLL-SUPPLIES			
	Invoice: 23785		183363	23785	04/02/2013		04/21/13	31.46
			31.46	73425358 531100	PW/SHWR WAND/FAUC/HOSE ADAPT			
					O&M-WWTP-SUPPLIES			
	Invoice: 23815		183364	23815	04/05/2013		04/21/13	12.12
			12.12	73421355 531100	PW/BOLTS X 4			
					WIN COLL-SUPPLIES			
					CHECK	332783	TOTAL:	107.92
332784	04/25/2013	PRTD 6488 AMEC EARTH & ENVIRON	183365	K13511375	04/05/2013	21100526	04/21/13	382.66
	Invoice: K13511375				GEOTECHNICAL REV-COONAN			
			382.66	65538 38600000370	GEO TECH 3RD PARTY REVIEWS			
					CHECK	332784	TOTAL:	382.66
332785	04/25/2013	PRTD 5907 AMSAN OLYMPIC SUPPLY	183366	284485638	03/18/2013		04/21/13	879.66
	Invoice: 284485638				PW/MUTT MITTS X 2000			
			879.66	73011768 531100	O&M-C/E-PARKS-SUPPLIES			
					CHECK	332785	TOTAL:	879.66
332786	04/25/2013	PRTD 43 ANS OF WASHINGTON	183463	04/15/13-BS	04/15/2013		04/21/13	132.94
	Invoice: 04/15/13-BS				POL/NOTARY RENEWAL/SEITZ			
			132.94	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
					CHECK	332786	TOTAL:	132.94

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332787 04/25/2013 PRD 4710 ASSOCIATED PETROLEU 183563 0421391-IN 04/05/2013 04/21/13 3,004.49
Invoice: 0421391-IN
3,004.49 73638932 532000 PW/880.2 GAL ETHANOL
O&M-FUEL ALLOC TO OTH DEPTS

183564 0421400-IN 04/05/2013 04/21/13 2,311.49
Invoice: 0421400-IN
2,311.49 73638893 532000 PW/645 GAL DIESEL
O&M-FUEL USE-ALLOCATION

CHECK 332787 TOTAL: 5,315.98

332788 04/25/2013 PRD 1513 AMERICAN PUBLIC WORK 183424 04/05/13 04/15/2013 04/21/13 40.00
Invoice: 04/05/13
40.00 72011321 549100 ENG/DIFF IN PAYMENT & REFUND
ENG - C/E ADMIN MISCELLEANEOUS

CHECK 332788 TOTAL: 40.00

332789 04/25/2013 PRD 1235 AT&T ONENET SERVICE 183425 1256694472 04/01/2013 04/21/13 13.59
Invoice: 1256694472
13.59 91011189 542100 FIN FAX LONG DISTANCE
GG-C/E-CITY HALL-PHONE

183486 1256703356 04/01/2013 04/21/13 .51
Invoice: 1256703356
.51 91011189 542100 PCD FAX LONG DISTANCE
GG-C/E-CITY HALL-PHONE

CHECK 332789 TOTAL: 14.10

332790 04/25/2013 PRD 4365 AUTOMATIC FUNDS TRAN 183579 68977 03/28/2013 04/21/13 3.81
Invoice: 68977
.52 43411341 541100 FIN/PRINTED INV W/INSERT
.53 43421351 541100 FIN - WATER ADMIN PROF SERVICE
1.38 91411891 542500 FIN - SEWER ADMIN PROF SERVICE
1.38 91421891 542500 GG-WTR-FAC-POSTAGE
GG-SWR-FAC-POSTAGE

183580 69073 04/04/2013 04/21/13 660.06
Invoice: 69073
122.58 43411341 541100 FIN/STATEMENT PREP & MAIL
122.58 43421351 541100 FIN - WATER ADMIN PROF SERVICE
207.45 91411891 542500 FIN - SEWER ADMIN PROF SERVICE
207.45 91421891 542500 GG-WTR-FAC-POSTAGE
GG-SWR-FAC-POSTAGE

183581 69145 04/09/2013 04/21/13 7.63
Invoice: 69145
2.76 43411341 541100 FIN/FINAL BILLS PREP & MAIL
2.76 43421351 541100 FIN - WATER ADMIN PROF SERVICE
1.05 91411891 542500 FIN - SEWER ADMIN PROF SERVICE
1.06 91421891 542500 GG-WTR-FAC-POSTAGE
GG-SWR-FAC-POSTAGE

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PG 3
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

						CHECK	332790 TOTAL:	671.50
332791	04/25/2013	PRTD	736 AVAYA INC	183490	2732505612	04/08/2013	21300009 04/21/13	1,484.19
Invoice: 2732505612						IT/ PHONE SYSTEM MAINTENANCE		
1,484.19 81011881 548500						IT - C/E COMPUTER SUPPORT		
						CHECK	332791 TOTAL:	1,484.19
332792	04/25/2013	PRTD	47 BAINBRIDGE DISPOSAL	183565	04/05/13	04/05/2013	04/21/13	39.25
Invoice: 04/05/13						PW/MEIGS FARM GARBAGE		
39.25 91021182 547900						O&M-OPEN SPACE MAINT-GARBAGE		
						CHECK	332792 TOTAL:	39.25
332793	04/25/2013	PRTD	55 BAINBRIDGE ISLAND RE	183367	467755	03/29/2013	04/21/13	157.00
Invoice: 467755						PCD/LEGAL AD-ROLLING BAY RNT		
157.00 63470586 544000						CUR - DEV ZONING ADVERTISING		
183368 467761						03/29/2013	04/21/13	133.00
Invoice: 467761						PCD/LEGAL AD-NTP		
133.00 63470586 544000						CUR - DEV ZONING ADVERTISING		
183369 467776						03/29/2013	04/21/13	153.00
Invoice: 467776						PCD/LEGAL AD-MARINA		
153.00 63470586 544000						CUR - DEV ZONING ADVERTISING		
183370 467786						03/29/2013	04/21/13	177.00
Invoice: 467786						PCD/LEGAL AD-DNS/CITY MAPS		
177.00 63470586 544000						CUR - DEV ZONING ADVERTISING		
183371 467796						03/29/2013	04/21/13	151.00
Invoice: 467796						PW/LEGAL AD-LYNWOOD CTR		
151.00 63470586 544000						CUR - DEV ZONING ADVERTISING		
183372 467799						03/29/2013	04/21/13	131.00
Invoice: 467799						PCD/LEGAL AD-DNS HIST PRES		
131.00 63470586 544000						CUR - DEV ZONING ADVERTISING		
183373 470238						03/29/2013	04/21/13	126.00
Invoice: 470238						PCD/LEGAL AD-DNS SIGNS		
126.00 65470597 544000						CODE - DEV ADVERTISING		
183426 464376						03/15/2013	04/21/13	68.00
Invoice: 464376						ENG/LEGAL AD-MAD AV WTR MAIN		
68.00 72413434 64400000606						MAD WATER MAIN UPG-ADV		
183427 468206						03/29/2013	04/21/13	60.00
Invoice: 468206						CLERK/LEGAL AD-ORD 2013-07		
60.00 11011113 544000						COUNCIL - LEGAL NOTICES		

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PG 4
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 468461	183428	468461	03/29/2013	04/21/13	21.00	
			CLERK/LEGAL AD-ORD 2013-04			
	21.00	11011113 544000	COUNCIL - LEGAL NOTICES			
			CHECK	332793 TOTAL:	1,177.00	
332794 04/25/2013 PRD	5119	BERGER/ABAM ENGINEER 183374	301718	03/13/2013 21100559	04/21/13	1,999.49
Invoice: 301718				ROCKAWAY BCH ENGINEERING SVCS		
	1,999.49	72321951 64110000534	ROCKAWAY BEACH-DESIGN/ENG			
			CHECK	332794 TOTAL:	1,999.49	
332795 04/25/2013 PRD	314	BAINBRIDGE ISLAND FI 183464	G 3 - 2013	04/02/2013	04/21/13	2,942.80
Invoice: G 3 - 2013				POL/809.2 GALLONS GASOLINE		
	288.08	52011212 532000	PD DET-C/E-FUEL			
	2,654.72	53011212 532000	PD-C/E-PATROL-FUEL			
			CHECK	332795 TOTAL:	2,942.80	
332796 04/25/2013 PRD	7613	BLACK, GORDON	183552 31112	04/16/2013	04/21/13	100.00
Invoice: 31112						
	100.00	411 122100	WATER ACCOUNTS RECEIVABLE			
			CHECK	332796 TOTAL:	100.00	
332797 04/25/2013 PRD	69	BLUMENTHAL UNIFORMS 183465	987423	04/01/2013	04/21/13	82.48
Invoice: 987423				POL/UNIFORMS/822		
	82.48	53011212 520000	POLICE - C/E PATROL BENEFITS			
Invoice: 991300-01						
	183466	991300-01	04/08/2013	04/21/13	113.32	
	113.32	53011212 520000	POL/UNIFORMS/816			
			POLICE - C/E PATROL BENEFITS			
			CHECK	332797 TOTAL:	195.80	
332798 04/25/2013 PRD	7720	BOURKE, PATRICK	183560 31120	04/16/2013	04/21/13	72.60
Invoice: 31120						
	72.60	411 122100	WATER ACCOUNTS RECEIVABLE			
			CHECK	332798 TOTAL:	72.60	
332799 04/25/2013 PRD	5853	JAY & CHRISTINE BROW 183528	04/16/13	04/16/2013	04/21/13	452.04
Invoice: 04/16/13				FIN/REFUND SWM FEES		
	452.04	43134 343830	STORM DRAINAGE FEES			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

						CHECK	332799 TOTAL:	452.04
332800	04/25/2013	PRTD	7621 CAROLLO ENGINEERS IN	183529	0127411	03/18/2013	21200189 04/21/13	22,445.00
	Invoice: 0127411					GENERAL SEWER PLAN		
				22,445.00	72421352 54110000343	SWR SYS COMP PLAN-ENG		
						CHECK	332800 TOTAL:	22,445.00
332801	04/25/2013	PRTD	7621 CAROLLO ENGINEERS IN	183375	0127312	03/18/2013	21200165 04/21/13	47,657.35
	Invoice: 0127312					DESIGN-EAGLE HARB BEACH MAIN		
				47,657.35	72423434 64110000471	BEACH MAIN REPL DES-CAP ENG		
						CHECK	332801 TOTAL:	47,657.35
332802	04/25/2013	PRTD	1820 CDW GOVERNMENT INC	183491	BG69277	03/26/2013	04/21/13	462.33
	Invoice: BG69277					IT/BLACKBERRY SERV AN MAINT		
				462.33	81011881 548500	IT - C/E COMPUTER SUPPORT		
						CHECK	332802 TOTAL:	462.33
332803	04/25/2013	PRTD	551 CENUTRYLINK	183493	0225APR13	04/02/2013	04/21/13	71.81
	Invoice: 0225APR13					O&M FIRE ALARM MONITORING		
				71.81	91011897 542100	GG-C/E-O&M YARD FAC-PHONE		
				183496	0754APR13	04/02/2013	04/21/13	70.95
	Invoice: 0754APR13					FLETCHER BAY WELL TELEMTRY		
				70.95	91411891 542100	GG-WTR-FAC-PHONE		
				183497	1745APR13	04/02/2013	04/21/13	35.25
	Invoice: 1745APR13					CITY HALL ELEVAT LINE		
				35.25	91011189 542100	GG-C/E-CITY HALL-PHONE		
				183498	3736APR13	04/02/2013	04/21/13	71.81
	Invoice: 3736APR13					CITY HALL FIRE ALARM MONIT		
				71.81	91011189 542100	GG-C/E-CITY HALL-PHONE		
				183499	3271APR13	04/02/2013	04/21/13	34.34
	Invoice: 3271APR13					O&M DIAL IN EMERG		
				34.34	91011897 542100	GG-C/E-O&M YARD FAC-PHONE		
				183500	3542APR13	04/02/2013	04/21/13	34.34
	Invoice: 3542APR13					POLICE DIAL IN EMERG		
				34.34	91011215 542100	GG-C/E-PD-PHONE		
				183501	4110APR13	04/02/2013	04/21/13	34.34
	Invoice: 4110APR13					CITY HALL DIAL IN EMERG		
				34.34	91011189 542100	GG-C/E-CITY HALL-PHONE		

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PG 6
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

Invoice: 5100APR13	183502	5100APR13	04/02/2013	04/21/13	45.93
			POLICE BACK DOOR LINE		
	45.93	91011215 542100	GG-C/E-PD-PHONE		

Invoice: 5211APR13	183503	5211APR13	04/02/2013	04/21/13	128.35
			POLICE PHONE SVC		
	128.35	91011215 542100	GG-C/E-PD-PHONE		

Invoice: 8731APR13	183504	8731APR13	04/02/2013	04/21/13	44.05
			COMMONS FIRE ALARM		
	44.05	91011755 542100	GG-C/E-COMMONS-PHONE		

Invoice: 9136APR13	183505	9136APR13	04/02/2013	04/21/13	92.28
			CITY HALL SECURITY ALARM		
	92.28	91011189 542100	GG-C/E-CITY HALL-PHONE		

Invoice: 9791APR13	183506	9791APR13	04/02/2013	04/21/13	137.33
			POL T1 MANDUS-CENCOM		
	137.33	91011215 542100	GG-C/E-PD-PHONE		

Invoice: 9840APR13	183507	9840APR13	04/02/2013	04/21/13	50.35
			HEAD OF BAY WELL TELEMETRY		
	50.35	91411891 542100	GG-WTR-FAC-PHONE		

Invoice: 9858APR13	183509	9858APR13	04/02/2013	04/21/13	50.35
			SANDS AV WELL TELEMETRY		
	50.35	91411891 542100	GG-WTR-FAC-PHONE		

CHECK	332803 TOTAL:	901.48
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332804 04/25/2013 PRD	96 CHEVRON PRODUCTS COM	183533	04/10/13	04/10/2013	04/21/13	26.55
Invoice: 04/10/13				POL/VEHIC FUEL		
		26.55	53011212 532000	PD-C/E-PATROL-FUEL		

CHECK	332804 TOTAL:	26.55
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332805 04/25/2013 PRD	102 CITY OF BAINBRIDGE I	183583	RETREQ1-613	04/12/2013	21200184 04/21/13	6,000.00
Invoice: RETREQ1-613				RIDGE LN DRAINAGE IMPROVEMNTS		
		6,000.00	72433438 66300000613	RIDGE LANE-CONSTR		

CHECK	332805 TOTAL:	6,000.00
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332806 04/25/2013 PRD	104 CITY OF BREMERTON	183376	BKAT000198	04/01/2013	21300023 04/21/13	2,500.00
Invoice: BKAT000198				ACCESS TELEVISION SERVICES		
		2,500.00	91011572 54242000297	GG-C/E-OUTREACH TELEVISED		

CHECK	332806 TOTAL:	2,500.00
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PG 7
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332807 04/25/2013 PRD 51 BAINBRIDGE ISLAND 183401 26796716 04/12/2013 04/21/13 50.00
Invoice: 26796716
50.00 63638 389000 OUT COURT TICKET - FAY
COURT NON-REVENUE

CHECK 332807 TOTAL: 50.00

332808 04/25/2013 PRD 142 COPIERS NORTHWEST IN 183429 INV842670 03/31/2013 04/21/13 228.18
Invoice: INV842670
114.09 31011131 545000 FIN/EX/COPIER IR6075 LEASE
114.09 41011141 545000 EXEC - C/E RENTS & LEASES
FIN - C/E ADMIN RENTS & LEASES

183430 INV842671 03/31/2013 04/21/13 84.41
Invoice: INV842671
42.20 31011131 548100 FIN/EX/COPIER IR6075 MAINT
42.21 41011141 548100 EXEC - C/E MAINT & REPAIRS
FIN - C/E ADMIN REPAIRS/MAINT

183511 INV845806 04/08/2013 04/21/13 147.08
Invoice: INV845806
73.54 72011321 531100 IT/OCE PLOTTER USAGE
73.54 61011581 531100 ENG - C/E ADMIN SUPPLIES
PCD - C/E ADMIN SUPPLIES

CHECK 332808 TOTAL: 459.67

332809 04/25/2013 PRD 7016 CUSTOM PRINTING 183431 2834 04/11/2013 04/21/13 66.33
Invoice: 2834
66.33 72011321 531100 ENG/1500 BUS CRDS-6 EMPL
ENG - C/E ADMIN SUPPLIES

183534 2836 04/11/2013 04/21/13 49.26
Invoice: 2836
49.26 63470588 531100 PCD/BUSINESS CARDS-JS,SC
CUR - DEV DEV PLAN OFC SUPPLY

183535 2837 04/11/2013 04/21/13 26.02
Invoice: 2837
26.02 62471591 531100 PCD/BUSINESS CARDS-JW
BLDG - BLDG OFFICE SUPPLIES

CHECK 332809 TOTAL: 141.61

332810 04/25/2013 PRD 7716 DALTON, JEFF 183556 31116 04/16/2013 04/21/13 16.45
Invoice: 31116
16.45 411 122100 WATER ACCOUNTS RECEIVABLE

CHECK 332810 TOTAL: 16.45

332811 04/25/2013 PRD 4975 DAY WIRELESS SYSTEMS 183467 330967 03/31/2013 04/21/13 90.14
Invoice: 330967
90.14 53011212 548100 POL/RADAR RECAL/UNIT 32
POLICE - C/E PATROL MAINTENANC

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

							CHECK	332811 TOTAL:	90.14
332812	04/25/2013	PRTD	672 DSC INC	183566	90507	04/08/2013		04/21/13	56.36
	Invoice: 90507					PW/25' HI-VIZ TAPE X 3			
				56.36	73421355 531100	WIN COLL-SUPPLIES			
							CHECK	332812 TOTAL:	56.36
332813	04/25/2013	PRTD	7719 ESTATE OF FRED GUTT	183559	31119	04/16/2013		04/21/13	54.82
	Invoice: 31119								
				54.82	411 122100	WATER ACCOUNTS RECEIVABLE			
							CHECK	332813 TOTAL:	54.82
332814	04/25/2013	PRTD	7510 EXPERIAN	183468	CD1312002970	03/29/2013		04/21/13	92.36
	Invoice: CD1312002970					POL/APR CREDIT CHECK SERVICE			
				92.36	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
							CHECK	332814 TOTAL:	92.36
332815	04/25/2013	PRTD	5781 EXTERMINATION SERVIC	183469	15862	04/08/2013		04/21/13	248.69
	Invoice: 15862					POL/PEST CONTROL			
				248.69	51011215 541100	POLICE - C/E FACIL PROF SVCS			
							CHECK	332815 TOTAL:	248.69
332816	04/25/2013	PRTD	212 FABRICARE 02 - PLANT	183470	04/01/13	04/01/2013		04/21/13	287.05
	Invoice: 04/01/13					POL/LAUNDRY SERVICE			
				11.65	55011757 520000	PD-HARBORMASTER-BENEFITS			
				120.56	51011211 520000	PD-C/E ADMIN-BENEFITS			
				8.54	51011217 520000	PD-C/E-PARKING ENF-BEN			
				101.59	52011212 520000	POLICE - C/E INVEST BENEFITS			
				44.71	53011212 520000	POLICE - C/E PATROL BENEFITS			
							CHECK	332816 TOTAL:	287.05
332817	04/25/2013	PRTD	6940 FREMONT ANALYTICAL	183432	1303183	04/06/2013 21300044		04/21/13	668.00
	Invoice: 1303183					2013-ON CALL SERVICES			
				668.00	72431832 54110000522	NPDES 2011 GRANT-PROF SVCS			
							CHECK	332817 TOTAL:	668.00
332818	04/25/2013	PRTD	7718 GEISERT, FREDERICK P	183558	31118	04/16/2013		04/21/13	144.82
	Invoice: 31118								
				144.82	411 122100	WATER ACCOUNTS RECEIVABLE			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

						CHECK	332818 TOTAL:	144.82
332819	04/25/2013	PRTD	7703 GOOD NORTHWEST LLC	183433	1001	04/03/2013	21300072 04/21/13	1,148.00
	Invoice: 1001						MAPPING SERVICES IDDE PROGRAM	
				1,148.00	72431832	54110000522	NPDES 2011 GRANT-PROF SVCS	
						CHECK	332819 TOTAL:	1,148.00
332820	04/25/2013	PRTD	6765 GREY CHEVROLET	183567	5031000	04/05/2013	04/21/13	249.26
	Invoice: 5031000						PW/POL CAR HEADLAMP-VEH116	
				249.26	53011212	531100	PD-C/E-PATROL SUPPLIES	
	Invoice: 5031069			183568	5031069	04/09/2013	04/21/13	24.09
							PW/COVER-VEH5	
				24.09	73421355	531100	WIN COLL-SUPPLIES	
						CHECK	332820 TOTAL:	273.35
332821	04/25/2013	PRTD	1517 GUARDIAN SECURITY SY	183472	420350	04/01/2013	04/21/13	42.00
	Invoice: 420350						POL/MAY13 ALARM MONITORING	
				42.00	51011215	541100	POLICE - C/E FACIL PROF SVCS	
						CHECK	332821 TOTAL:	42.00
332822	04/25/2013	PRTD	7713 GUTIERREZ, JEFFREY T	183551	31111	04/16/2013	04/21/13	150.87
	Invoice: 31111							
				150.87	411	122100	WATER ACCOUNTS RECEIVABLE	
						CHECK	332822 TOTAL:	150.87
332823	04/25/2013	PRTD	252 H.D. FOWLER COMPANY	183569	I3333419	04/01/2013	04/21/13	147.43
	Invoice: I3333419						PW/3/4" BRAS UNION/DVC COCKS	
				147.43	73637949	531100	O&M ALLOC-50WTR/50BLD-SUPPLIES	
						CHECK	332823 TOTAL:	147.43
332824	04/25/2013	PRTD	7500 HOUSING RESOURCES BO	183553	31113	04/16/2013	04/21/13	50.58
	Invoice: 31113							
				50.58	411	122100	WATER ACCOUNTS RECEIVABLE	
						CHECK	332824 TOTAL:	50.58

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332825	04/25/2013	PRTD	333 KITSAP COUNTY AUDITO	183435	195156	01/17/2013		04/21/13	77.00
Invoice: 195156						CLERK/REC DOC-WINERY			
				77.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
Invoice: 195156A									
				183436	195156A	01/17/2013		04/21/13	39.00
Invoice: 195156A						CLERK/REC DOC-WINERY			
				39.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
Invoice: 195156B									
				183437	195156B	01/17/2013		04/21/13	81.00
Invoice: 195156B						CLERK/REC DOC-NICKERSON			
				81.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
Invoice: 195699									
				183438	195699	01/24/2013		04/21/13	155.00
Invoice: 195699						CLERK/REC DOC-WA DOT			
				155.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
Invoice: 196041									
				183439	196041	01/29/2013		04/21/13	46.00
Invoice: 196041						CLERK/REC DOC-WICKTOM/CAVE			
				46.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
Invoice: 198569									
				183440	198569	02/26/2013		04/21/13	80.00
Invoice: 198569						CLERK/REC DOC-BI/HENNESSEY			
				80.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
Invoice: 201694									
				183441	201694	03/27/2013		04/21/13	82.00
Invoice: 201694						CLERK/REC DOC-ENGLE			
				82.00	36431143 551000	CLERK-RECORDING AT CO AUDITOR			
						CHECK	332825 TOTAL:		560.00

332826	04/25/2013	PRTD	338 KITSAP COUNTY SHERIF	183476	04/02/13	04/02/2013		04/21/13	2,948.55
Invoice: 04/02/13						POL/FEB13 PRISONER BOARD			
				2,948.55	51011236 551000	POLICE - C/E PRISONER DETENT'N			
Invoice: 04/02/13-MEDS									
				183477	04/02/13-MEDS	04/02/2013		04/21/13	4.82
Invoice: 04/02/13-MEDS						POL/FEB13 PRISONER MEDICAL			
				4.82	51011236 551000	POLICE - C/E PRISONER DETENT'N			
						CHECK	332826 TOTAL:		2,953.37

332827	04/25/2013	PRTD	4354 KITSAP COUNTY TREASU	183378	04250211082000-13	04/12/2013		04/21/13	4,844.53
Invoice: 04250211082000-13						SSWM/O & M Facility			
				4,844.53	91011897 547400	GG-C/E-O&M YARD FAC-SSWM FEE			
Invoice: 04250211092009-13									
				183379	04250211092009-13	04/12/2013		04/21/13	74.43
Invoice: 04250211092009-13						SSWM/Public Works Yard			
				74.43	91011897 547400	GG-C/E-O&M YARD FAC-SSWM FEE			
				183380	09250240022006-13	04/12/2013		04/21/13	74.91

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 09250240022006-13			SSWM/Lovgren Pit			
	74.91	91021182 547400	GG-OS-PROP MNGT-SSWM FEES			
	183381	10250210522008-13	04/12/2013	04/21/13		74.93
Invoice: 10250210522008-13			SSWM/Suyematsu Farm			
	74.93	91021182 547400	GG-OS-PROP MNGT-SSWM FEES			
	183382	10250210622006-13	04/12/2013	04/21/13		74.51
Invoice: 10250210622006-13			SSWM/Morales Farm			
	74.51	91021182 547400	GG-OS-PROP MNGT-SSWM FEES			
	183383	20250210492002-13	04/12/2013	04/21/13		74.47
Invoice: 20250210492002-13			SSWM/Old County Road Site			
	74.47	91021182 547400	GG-OS-PROP MNGT-SSWM FEES			
	183384	21250240062006-13	04/12/2013	04/21/13		74.52
Invoice: 21250240062006-13			SSWM/Sands Ave Well Facility			
	74.52	91411345 547400	GG-WTR-COBI SSWM FEE			
	183385	26250220072004-13	04/12/2013	04/21/13		74.38
Invoice: 26250220072004-13			SSWM/SLS - Hildebrand/305			
	74.38	91421355 547400	GG-SWR-COBI SSWM FEE			
	183386	26250230462005-13	04/12/2013	04/21/13		514.66
Invoice: 26250230462005-13			SSWM/Historical Society			
	514.66	91011753 547400	GG-C/E-HIST SOC-COBE SSWM FEE			
	183387	26250230642002-13	04/12/2013	04/21/13		881.56
Invoice: 26250230642002-13			SSWM/City Hall			
	881.56	91011189 547400	GG-C/E-CITY HALL-SSWM FEE			
	183388	26250230952005-13	04/12/2013	04/21/13		808.18
Invoice: 26250230952005-13			SSWM/Madison Ave SSWM Outfall			
	808.18	91431835 547400	GG-SSWM-COBI SSWM FEE			
	183389	26250230982002	04/12/2013	04/21/13		441.28
Invoice: 26250230982002			SSWM/Waterfront Park			
	441.28	91011768 547400	GG-C/E-PARKS-COBI SSWM FEE			
	183390	26250231002008	04/12/2013	04/21/13		954.94
Invoice: 26250231002008			SSWM/Police Facility			
	954.94	91011215 547400	GG-C/E-PD-COBI SSWM FEE			
	183391	26250231292005-13	04/12/2013	04/21/13		74.38
Invoice: 26250231292005-13			SSWM/SLS - Fols Bat NE Govt G3			
	74.38	91421355 547400	GG-SWR-COBI SSWM FEE			
	183392	26250231432007-13	04/12/2013	04/21/13		661.47
Invoice: 26250231432007-13			SSWM/Bainbridge Performing Arts			
	661.47	91011189 547400	GG-C/E-CITY HALL-SSWM FEE			
	183393	27250230282006-13	04/12/2013	04/21/13		147.76

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 27250230282006-13

147.76 91011515 547400 SSWM/Weaver Avenue Housing
EXEC-C/E-HELPLINE HSE-SSWM FEE

183394 27250240062000-13 04/12/2013 04/21/13 1,982.37

Invoice: 27250240062000-13

1,982.37 91021182 547400 SSWM/Strawberry Plant
GG-OS-PROP MNGT-SSWM FEES

183395 33250220192001 04/12/2013 04/21/13 882.88

Invoice: 33250220192001

882.88 91435838 547400 SSWM/Decant Facility
GG-DECANT-SSWM FEES

183396 35250210342002-13 04/12/2013 04/21/13 7,193.12

Invoice: 35250210342002-13

7,193.12 91011768 547400 SSWM/Pritchard Park
GG-C/E-PARKS-COBI SSWM FEE

183397 41140020010000-13 04/12/2013 04/21/13 955.12

Invoice: 41140020010000-13

955.12 91011768 547400 SSWM/Waterfront Park
GG-C/E-PARKS-COBI SSWM FEE

183398 41140020070004-13 04/12/2013 04/21/13 74.38

Invoice: 41140020070004-13

74.38 91011755 547400 SSWM/Commons
GG-C/E-COMMONS-COBI SSWM FEE

183399 41140020080003-13 04/12/2013 04/21/13 74.38

Invoice: 41140020080003-13

74.38 91011755 547100 SSWM/Senior Center
GG-C/E-COMMONS-ELECTRIC

183400 41150040070009-13 04/12/2013 04/21/13 808.22

Invoice: 41150040070009-13

808.22 91425358 547400 SSWM/WWTP
GG-WWTP-SSWM FEES

CHECK 332827 TOTAL: 21,821.38

332828 04/25/2013 PRD 4584 KIDS DISCOVERY MUSEU 183434 13-001

Invoice: 13-001

1,682.50 91140573 541100 04/01/2013 21300080 04/21/13
LTAC-KIDIMU ADDITIONAL DAY OF
GG-TOUR-PROF SERVICES

CHECK 332828 TOTAL: 1,682.50

332829 04/25/2013 PRD 315 KITSAP HUMANE SOCIET 183377 581

Invoice: 581

4,828.40 91011393 541100 04/01/2013 21300004 04/21/13
ANIMAL CONTROL 2013
FIN - C/E ANIMAL CONTROL FEES

CHECK 332829 TOTAL: 4,828.40

332830 04/25/2013 PRD 579 KITSAP SUN

Invoice: 289532

183442 289532 03/31/2013 04/21/13 307.92

307.92 72011561 64400000626 ENG/LEGAL AD-NOTIC-CONTRACTR
SPORTSMAN NM IMPR-ADV

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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

						CHECK	332830 TOTAL:	307.92
332831	04/25/2013	PRTD	309 KITSAP TIRE CENTER I	183570	182393	04/04/2013	04/21/13	811.68
	Invoice: 182393					PW/4 TIRES/STEM/BAL-VEH15		
				811.68	73111264	531100	O&M-STREET-TRAF CONTROL-SUPPLY	
						CHECK	332831 TOTAL:	811.68
332832	04/25/2013	PRTD	5968 MARGARET KLOCKARS	183402	04/05/13	04/05/2013	04/21/13	1,542.74
	Invoice: 04/05/13					HEX/PRO TEM 10.2 HRS		
				1,542.74	34470586	541110	HEX - DEV HEARING EX & PRO TEM	
						CHECK	332832 TOTAL:	1,542.74
332833	04/25/2013	PRTD	6577 LAKESIDE INDUSTRIES	183571	4005697MB	03/31/2013	04/21/13	1,284.22
	Invoice: 4005697MB					PW/10.77 TONS ASPHALT		
				1,284.22	73111423	531100	OFFICE SUPPLIES	
						CHECK	332833 TOTAL:	1,284.22
332834	04/25/2013	PRTD	7722 LEROY, DOUG & KAREN	183562	31122	04/16/2013	04/21/13	5.89
	Invoice: 31122					WATER ACCOUNTS RECEIVABLE		
				5.89	411	122100		
						CHECK	332834 TOTAL:	5.89
332835	04/25/2013	PRTD	5011 LEXISNEXIS RISK DATA	183478	20130331	03/31/2013	04/21/13	54.30
	Invoice: 20130331					POL/MAR13 INFO SERVICES		
				54.30	52011212	549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH	
						CHECK	332835 TOTAL:	54.30
332836	04/25/2013	PRTD	5262 LIDEN LAND DEV & EXC	183582	PAYREQ1-613	04/12/2013	21200184 04/21/13	6,000.00
	Invoice: PAYREQ1-613					RIDGE LN DRAINAGE IMPROVMNTS		
				6,000.00	72433438	66300000613	RIDGE LANE-CONSTR	
						CHECK	332836 TOTAL:	6,000.00
332837	04/25/2013	PRTD	7711 MACKENZIE, DAVID	183403	COD-701	04/04/2013	04/21/13	325.53
	Invoice: COD-701					PCD/REF DEP COD701 MACKENZIE		
				325.53	62338	386000	BID/SURETY DEPOSITS CUS	
						CHECK	332837 TOTAL:	325.53

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CASH ACCOUNT: 635 111100 CASH

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332838	04/25/2013	PRTD	7707 MAIER, DAVID	183404	COD-718	04/09/2013		04/21/13	190.00
	Invoice: COD-718					PCD/REF DEP COD-718 MAIER			
				190.00	62338 386000	BID/SURETY DEPOSITS CUS			
						CHECK	332838	TOTAL:	190.00

332839	04/25/2013	PRTD	163 DENNIS MARTIN	183479	04/02/13	04/02/2013		04/21/13	132.80
	Invoice: 04/02/13					POL/LEOFF 1 MEDICAL REIMB			
				132.80	91029211 521500	POLICE - INS ADD MEDICAL COSTS			
						CHECK	332839	TOTAL:	132.80

332840	04/25/2013	PRTD	7038 MOON SECURITY SERVIC	183536	638650	03/31/2013		04/21/13	98.55
	Invoice: 638650					CRT/2 STRAPS			
				98.55	21011155 531100	COURT - SUPPLIES			
				183537	643651	03/31/2013		04/21/13	341.00
	Invoice: 643651					CRT/SECURITY SERVICES C9145			
				341.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
				183538	643655	03/31/2013		04/21/13	286.00
	Invoice: 643655					RT/SECURITY SERVICES C9280			
				286.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
				183539	643656	03/31/2013		04/21/13	341.00
	Invoice: 643656					RT/SECURITY SVC C20668102			
				341.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
				183540	643657	03/31/2013		04/21/13	279.00
	Invoice: 643657					RT/SECURITY SERVICES C9150			
				279.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
						CHECK	332840	TOTAL:	1,345.55

332841	04/25/2013	PRTD	6978 MORPHO DETECTION, IN	183510	536303	11/04/2010		04/21/13	1,153.66
	Invoice: 536303					POL/SAMPLE TRAP KITS X150			
				1,153.66	54025212 531100	MARINE - SUPPLIES			
						CHECK	332841	TOTAL:	1,153.66

332842	04/25/2013	PRTD	2574 NATIONAL BARRICADE C	183405	246244	03/27/2013		04/21/13	692.73
	Invoice: 246244					PW/15 2X2 POSTS			
				692.73	990 141100	MERCHANDISE			
						CHECK	332842	TOTAL:	692.73

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

332843	04/25/2013	PRTD	5837 NCL OF WISCONSIN INC	183572	319424	04/04/2013		04/21/13	298.17
Invoice: 319424						PW/M-FC/NUTRIENT/DETERG-WWTP			
298.17 73425358 531100						O&M-WWTP-SUPPLIES			

CHECK 332843 TOTAL: 298.17

332844	04/25/2013	PRTD	7708 NEW PATHWAYS, LLC	183406	1001	03/29/2013		04/21/13	2,500.00
Invoice: 1001						EX/BALANCED SCORECARD PROJ			
2,500.00 31011131 541100						EXEC - C/E PROF SERVICES			

CHECK 332844 TOTAL: 2,500.00

332845	04/25/2013	PRTD	2430 OGDEN MURPHY WALLACE	183446	704597	04/09/2013		04/21/13	2,510.85
Invoice: 704597						LEGAL/GERLACH			
2,510.85 32011152 54111100566						GERLACH BUOY APPEAL-LITIGATION			

Invoice: 704597A						183447	704597A	04/09/2013	04/21/13	338.25
						LEGAL/NISHI APPEAL				
						338.25	32431152	54111100630	LITIGATION-NISHI APPEAL/PCHB	

Invoice: 704597B						183448	704597B	04/09/2013	04/21/13	983.11
						LEGAL/CINGULAR WIRELES CLAIM				
						983.11	32011152	54111100633	CINGULAR WIRELESS CLAIM-LITIGA	

Invoice: 704597C						183449	704597C	04/09/2013	04/21/13	33.13
						LEGAL/GERLACH				
						33.13	32011152	54111100566	GERLACH BUOY APPEAL-LITIGATION	

Invoice: 704597D						183450	704597D	04/09/2013	04/21/13	3,220.44
						LEGAL/CITY HALL OFFICE HRS				
						3,220.44	32011152	54111000506	INSLEE BEST IN CITY HALL TIME	

Invoice: 704597E						183451	704597E	04/09/2013	04/21/13	3,445.74
						LEGAL/COUNCIL MEETINGS				
						3,445.74	32011152	54111000511	LEGAL-CC MEETINGS & STUDY SESS	

Invoice: 704597F						183452	704597F	04/09/2013	04/21/13	2,098.37
						LEGAL/GENERAL WORK				
						2,098.37	32011152	54111000512	LEGAL-GENERAL WORK	

Invoice: 704597G						183453	704597G	04/09/2013	04/21/13	88.35
						LEGAL/MISC WATER ISSUES				
						88.35	32411152	541110	LGL-WATER-CIVIL-OUTSIDE ATTY	

Invoice: 704597H						183454	704597H	04/09/2013	04/21/13	66.26
						LEGAL/MISC SEWER ISSUES				
						66.26	32421152	541110	LGL-SEWER-CIVIL-OUTSIDE ATTY	

						183455	704597I	04/09/2013	04/21/13	1,256.81
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

Invoice: 704597I			LEGAL/MISC SSWM ISSUES			
	1,256.81	32431152 541110	LGL-SSWM-CIVIL-OUTSIDE ATTY			
	183456	704597J	04/09/2013	04/21/13		97.19
Invoice: 704597J			LEGAL/WICKTOM/CAVE FAMILY			
	97.19	32011152 54111000325	WW-LEGAL (NON-CAP)			
	183457	704597K	04/09/2013	04/21/13		9,164.34
Invoice: 704597K			LEGAL/NISHI APPEAL			
	9,164.34	32431152 54111100630	LITIGATION-NISHI APPEAL/PCHB			
	183458	704597L	04/09/2013	04/21/13		1,797.97
Invoice: 704597L			LEGAL/SMP ISSUES			
	1,797.97	32011152 54111000289	SMP-CIVIL LEGAL SVCS			
	183459	704597M	04/09/2013	04/21/13		413.05
Invoice: 704597M			LEGAL/HIDDEN COVE RD END			
	413.05	32020152 54111100629	HIDDEN COVE RD END-LITIGATION			
	183460	704597N	04/09/2013	04/21/13		4,888.09
Invoice: 704597N			LEGAL/LID 20 LATECOMER			
	4,888.09	32426152 541110	LGL-SO ISL SWR-LEGAL ADVICE			
	183461	704597-O	04/09/2013	04/21/13		220.88
Invoice: 704597-O			LEGAL/MCNABB			
	220.88	32011152 54111100184	MCNABB-LITIGATION-OUTSIDE ATTY			
	183462	704597P	04/09/2013	04/21/13		22.09
Invoice: 704597P			LEGAL/RADTKE/SVC ANIMALS			
	22.09	32011152 541110	LGL-C/E-CIVIL-GEN'L OUTSIDE AT			
	183471	704597Q	04/09/2013	04/21/13		229.72
Invoice: 704597Q			LEGAL/ROCKAWAY PROJECT			
	229.72	32011510 64111000534	ROCKAWAY BEACH-LEGAL			
	183473	704597R	04/09/2013	04/21/13		198.79
Invoice: 704597R			LEGAL/VISCONI			
	198.79	32470152 541110	LGL-DEVELOP-CIVIL-OUTSIDE ATTY			
	183474	704597-S	04/09/2013	04/21/13		37.55
Invoice: 704597-S			LEGAL/CINGULAR WIRELES CLAIM			
	37.55	32011152 54111100633	CINGULAR WIRELESS CLAIM-LITIGA			
	183475	704597T	04/09/2013	04/21/13		287.15
Invoice: 704597T			LEGAL/STATE DOE/NPDES REGS			
	287.15	32431152 54111100605	LITIGATION-STATE DOE NPDES REG			

CHECK 332845 TOTAL: 31,398.13

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

332846	04/25/2013	PRTD	4129 OWEN EQUIPMENT COMPA	183577	00065263A	01/10/2013		04/21/13	581.02
Invoice: 00065263A						PW/CR TAKEN/VENDOR SENT CHK			
				581.02	73111423	548100		REPAIRS & MAINTENANCE	

CHECK	332846	TOTAL:	581.02
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332847	04/25/2013	PRTD	5977 PAPER PRODUCTS ETC	183408	104467	01/31/2013		04/21/13	19.39
Invoice: 104467						PCD/MISC OFFICE SUPPLIES			
				19.39	61011581	531100		PCD - C/E ADMIN SUPPLIES	

Invoice: 501331

183410	501331	04/01/2013	04/21/13	56.25
		EX/LABELS, PENS, BINDRS, CUPS		
56.25	31011131	531100	EXEC - C/E SUPPLIES	

Invoice: 501333

183411	501333	04/01/2013	04/21/13	20.39
		EX/BINDERS		
20.39	31011131	531100	EXEC - C/E SUPPLIES	

Invoice: 501070

183443	501070	02/06/2013	04/21/13	226.23
		ENG/MISC OFFICE SUPPLIES		
226.23	72011321	531100	ENG - C/E ADMIN SUPPLIES	

Invoice: 501351

183444	501351	04/04/2013	04/21/13	15.76
		FIN/AVERY BIG TAB INSERT		
15.76	41011141	531100	FIN - C/E ADMIN SUPPLIES	

Invoice: 501359

183445	501359	04/05/2013	04/21/13	100.32
		ENG/BINDERS/LABELS/BATTERIES		
100.32	72011321	531100	ENG - C/E ADMIN SUPPLIES	

CHECK	332847	TOTAL:	438.34
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332848	04/25/2013	PRTD	5679 QUEST DIAGNOSTICS	183480	8506659281	03/26/2013		04/21/13	44.76
Invoice: 8506659281						POL/LEAD PANEL/805			
				44.76	53011212	541100		POLICE - C/E PATROL PROF SVCS	

CHECK	332848	TOTAL:	44.76
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332849	04/25/2013	PRTD	7435 KANMAN INC	183415	13-2178-332	04/01/2013		04/21/13	180.00
Invoice: 13-2178-332						PW/APR13 RENTAL DECANT, SHOP			
				90.00	73435838	545000		O&M-DECANT-RENTS	
				90.00	73011897	545000		O&M-C/E-PWYD FAC-RENTS	

Invoice: 13-2178-333

183416	13-2178-333	04/01/2013	04/21/13	90.00
		PW/APR13 RENTAL DECANT- PRITCHARD		
90.00	73011768	545000	O&M-C/E-PARKS-OP LEASES	

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

						CHECK	332849	TOTAL:	270.00
332850	04/25/2013	PRTD	5431 RAY PETERSON	183417	527767	03/27/2013		04/21/13	34.75
	Invoice: 527767					PW/DUMP FEE BRUSH			
				34.75	91011189	547900		GG-C/E-CITY HALL-GARBAGE	
						CHECK	332850	TOTAL:	34.75
332851	04/25/2013	PRTD	6394 RECALL SECURE DESTRU	183481	2039750780	03/23/2013		04/21/13	55.44
	Invoice: 2039750780					POL/MOBILE SHREDDING SVC			
				55.44	51011211	541100		PD-C/E-ADM-PROF SVCS	
				183482	0090606393	03/23/2013		04/21/13	55.44
	Invoice: 0090606393					CRT/MARCH SHREDDING SVCS			
				55.44	21011125	541100		COURT - PROFESSIONAL SERVICES	
						CHECK	332851	TOTAL:	110.88
332852	04/25/2013	PRTD	557 RELIABLE STORAGE BAI	183418	6224	04/06/2013		04/21/13	390.00
	Invoice: 6224					PCD/APR13 RENT M007, M008			
				390.00	61470581	545000		PCD - DEV ADMIN RENTS & LEASES	
						CHECK	332852	TOTAL:	390.00
332853	04/25/2013	PRTD	5645 THE RESULTS GROUP	183508	6167	04/09/2013		04/21/13	500.00
	Invoice: 6167					POL/SERGEANT'S ACADEMY/814			
				500.00	53011212	443410		POLICE - C/E PATROL TRAINING	
						CHECK	332853	TOTAL:	500.00
332854	04/25/2013	PRTD	7527 RIDOLFI INC	183541	2013-5346	03/31/2013	21200111	04/21/13	2,443.50
	Invoice: 2013-5346					SHORELINE MONITORING			
				1,221.75	64011391	54110000340		STRAWBERRY-PROF SVCS	
				1,221.75	64011391	54110000341		PP E BLUFF-PROF SVCS	
						CHECK	332854	TOTAL:	2,443.50
332855	04/25/2013	PRTD	408 ROLLING BAY COMMERCIAL	183419	495943	04/08/2013	21300013	04/21/13	2,320.50
	Invoice: 495943					MUNICIPAL COURT BLDG LEASE			
				2,320.50	91011255	545000		GG-C/E-COURT BLDG-RENT	
						CHECK	332855	TOTAL:	2,320.50

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

332856	04/25/2013	PRTD	7715 RYNEARSON III, RICHA	183555	31115	04/16/2013		04/21/13	177.97
Invoice: 31115									

177.97	411	122100	WATER ACCOUNTS RECEIVABLE						
CHECK 332856 TOTAL:									177.97

332857	04/25/2013	PRTD	7385 CHARLES P. SHANE	183530	000401	03/08/2013		04/21/13	99.75
Invoice: 000401									
						CRT/PUBLIC DEFENDER SVC			
						LGL-C/E-PUBLIC DEF-OUTSIDE ATT			

183531	000419	04/15/2013	04/21/13	162.75					
Invoice: 000419									
						CRT/PUBLIC DEFENDER SVC			
						LGL-C/E-PUBLIC DEF-OUTSIDE ATT			

183532	000420	04/15/2013	04/21/13	178.50					
Invoice: 000420									
						CRT/PUBLIC DEFENDER SVC			
						LGL-C/E-PUBLIC DEF-OUTSIDE ATT			

CHECK 332857 TOTAL:									441.00
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332858	04/25/2013	PRTD	7717 SINNOTT, BARBARA	183557	31117	04/16/2013		04/21/13	11.72
Invoice: 31117									

11.72	411	122100	WATER ACCOUNTS RECEIVABLE						
CHECK 332858 TOTAL:									11.72

332859	04/25/2013	PRTD	4689 SITESTAR DONOBI INTE	183512	6266481	04/08/2013	21300008	04/21/13	2,055.00
Invoice: 6266481									
						IT ISP WAN FIBER CONNECT			
						IT - C/E RENTS & LEASES			

2,055.00	81011881	545000							
CHECK 332859 TOTAL:									2,055.00

332860	04/25/2013	PRTD	601 SOUND REPROGRAPHICS	183421	17427	03/15/2013		04/21/13	165.02
Invoice: 17427									
						ENG/PAPER, COVER, BINDING			

165.02	72011561	64400000626	SPORTSMAN NM IMPR-ADV						
CHECK 332860 TOTAL:									165.02

332861	04/25/2013	PRTD	2467 STAPLES ADVANTAGE	183483	31971326186	04/06/2013		04/21/13	45.22
Invoice: 31971326186									
						FIN/6 PK DUST-OFF			
						FIN - C/E ADMIN SUPPLIES			

45.22	41011141	531100							
Invoice: 3197126187									
						FIN/POST ITS, HIGHLIGHTERS			
						FIN - C/E ADMIN SUPPLIES			

183484	3197126187	04/06/2013	04/21/13	32.97					
Invoice: 3197126187									
						FIN/POST ITS, HIGHLIGHTERS			
						FIN - C/E ADMIN SUPPLIES			

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

Invoice: 3197126188	183485	3197126188	04/06/2013	04/21/13	21.67
			FIN/ENVELOPES & INK RIBBONS		
	21.67	41011148 531100	FIN-C/E-BUS LIC-SUPPLIES		
Invoice: 3197126189	183487	3197126189	04/06/2013	04/21/13	46.00
			FIN/ENVELOPES		
	46.00	41011148 531100	FIN-C/E-BUS LIC-SUPPLIES		
Invoice: 3197126190	183488	3197126190	04/06/2013	04/21/13	43.67
			FIN/PRINT CALCULATOR		
	43.67	41011141 531100	FIN - C/E ADMIN SUPPLIES		
Invoice: 3197126191	183489	3197126191	04/06/2013	04/21/13	105.93
			FIN/LATX GLVS, SHRPS CONTAINR		
	105.93	41011141 531100	FIN - C/E ADMIN SUPPLIES		
Invoice: 3197126192	183492	3197126192	04/06/2013	04/21/13	30.19
			FIN/BINDERS & DIVDRS		
	30.19	41011141 531100	FIN - C/E ADMIN SUPPLIES		
			CHECK	332861 TOTAL:	325.65
332862 04/25/2013 PRTD 5118 CARDNO TEC INC	183542	9898-012	03/29/2013 21200065	04/21/13	599.86
Invoice: 9898-012			WATER QUALITY AND FLOW MONITOR		
	599.86	72431832 54110000445	NPDES PERMIT-PRO SVCS		
			CHECK	332862 TOTAL:	599.86
332863 04/25/2013 PRTD 560 TWISS ANALYTICAL INC	183573	13-58616	04/04/2013	04/21/13	96.60
Invoice: 13-58616			PW/WINSLOW WTR TESTING		
	96.60	73411345 54110000391	LAB SVCS-WATER		
Invoice: 13-58696	183574	13-58696	04/11/2013	04/21/13	38.64
			PW/WINSLOW WTR TESTING		
	38.64	73411345 54110000391	LAB SVCS-WATER		
Invoice: 13-58707	183575	13-58707	04/11/2013	04/21/13	19.32
			PW/WINSLOW WTR TESTING		
	19.32	73411345 54110000391	LAB SVCS-WATER		
			CHECK	332863 TOTAL:	154.56
332864 04/25/2013 PRTD 4929 TYLER TECHNOLOGIES I	183513	045-84088	03/22/2013	04/21/13	9,573.62
Invoice: 045-84088			IT/MUNIS SFTWR QRTLY MAINT		
	9,573.62	81011881 548500	IT - C/E COMPUTER SUPPORT		
Invoice: 045-198972	183515	045-198972	03/28/2013	04/21/13	1,827.29
			IT/REPLC MUNIS SIGNTR CARD		
	1,827.29	81011881 535500	IT - C/E COMPUTER PARTS & EQ		

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CASH ACCOUNT: 635 111100 CASH

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INVOICE DTL DESC

						CHECK	332864	TOTAL:	11,400.91
332865	04/25/2013	PRTD	2190 UNITED PARCEL SERVIC	183514	28Y3Y1133	03/30/2013		04/21/13	16.16
	Invoice: 28Y3Y1133					POL/SHIP TO VENDOR			
				16.16	91011215 542500	GG-C/E-PD-POSTAGE			
						CHECK	332865	TOTAL:	16.16
332866	04/25/2013	PRTD	1152 USA BLUE BOOK	183422	895717	02/27/2013		04/21/13	244.30
	Invoice: 895717					PW/HACH COMBO ELECTRODE			
				244.30	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	332866	TOTAL:	244.30
332867	04/25/2013	PRTD	553 UTILITIES UNDERGROUN	183494	104.58	03/31/2013		04/21/13	104.58
	Invoice: 104.58					PW/83 EXCAVATION NOTICES			
				104.58	73637893 54110000393	O&M ALLOC-LOCATING SVCS			
						CHECK	332867	TOTAL:	104.58
332868	04/25/2013	PRTD	7721 VANWAGNER, NICOLE &	183561	31121	04/16/2013		04/21/13	102.51
	Invoice: 31121								
				102.51	411 122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	332868	TOTAL:	102.51
332869	04/25/2013	PRTD	1485 VERIZON WIRELESS	183495	9702522323	04/01/2013		04/21/13	3,729.93
	Invoice: 9702522323					CITYWIDE CELL SVC			
				3,729.93	91011189 542100	GG-C/E-CITY HALL-PHONE			
						CHECK	332869	TOTAL:	3,729.93
332870	04/25/2013	PRTD	7107 VIEWU LLC	183516	5583	04/11/2013		04/21/13	193.00
	Invoice: 5583					POL/REPAIR CAMERA/807			
				193.00	53011212 548100	POLICE - C/E PATROL MAINTENANC			
						CHECK	332870	TOTAL:	193.00
332871	04/25/2013	PRTD	123 WA ST DEPT OF LICENS	183517	2013-36924	04/15/2013		04/21/13	116.00
	Invoice: 2013-36924					ENG/ENG CERT RENEWAL/MUNTER			
				116.00	71011321 549100	PWADM-C/E-DUES/SUBSCR/MEMBRSH			

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

						CHECK	332871	TOTAL:	116.00	
332872	04/25/2013	PRTD	969 WA ST DEPT OF LICENS	183520	F155363	04/08/2013		04/21/13	18.00	
Invoice: F155363						CPL/F155358/ORIGINAL + FBI				
						18.00	41654860	586000	GUN PERMIT OUT	
						183521	F155373	04/09/2013	04/21/13	18.00
Invoice: F155373						CPL/F155373/ORIGINAL + FBI				
						18.00	41654860	586000	GUN PERMIT OUT	
						183522	F155375	04/04/2013	04/21/13	18.00
Invoice: F155375						CPL/F155375/RENEWAL				
						18.00	41654860	586000	GUN PERMIT OUT	
						183523	F155374	04/10/2013	04/21/13	18.00
Invoice: F155374						CPL/F155374/ORIGINAL + FBI				
						18.00	41654860	586000	GUN PERMIT OUT	
						183524	F155382	04/10/2013	04/21/13	18.00
Invoice: F155382						CPL/F155382/RENEWAL				
						18.00	41654860	586000	GUN PERMIT OUT	
						CHECK	332872	TOTAL:	90.00	
332873	04/25/2013	PRTD	4634 WA DEPT OF RETIREMEN	183518	981390	04/09/2013		04/21/13	58.37	
Invoice: 981390						FIN/OLD AGE & SURV INSUR				
						58.37	91011172	520000	GG-C/E-PENSION SVCS-ADMIN-BEN	
						CHECK	332873	TOTAL:	58.37	
332874	04/25/2013	PRTD	4104 WA ST FERRIES	183519	RK205199	04/05/2013		04/21/13	544.00	
Invoice: RK205199						MAR13 WAVE2GO FERRY CHARGES				
						52.60	31011131	543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG	
						13.15	21011125	543100	COURT - TRAVEL EXPENSE	
						269.75	51011211	543100	PD-C/E-ADM-TRAVEL	
						75.70	61011581	543100	PCD - C/E ADMIN TRAVEL EXPENSE	
						72.50	72011321	543100	ENG - C/E ADMIN TRAVEL EXPENSE	
						34.00	73011189	543100	O&M-FAC-TRAVEL (NOT MEALS/LODG	
						26.30	81011881	543100	IT - C/E TRAVEL EXPENSE	
						CHECK	332874	TOTAL:	544.00	
332875	04/25/2013	PRTD	7185 WA ST SMILE PARTNERS	183420	04/10/13	04/10/2013	21300061	04/21/13	1,105.66	
Invoice: 04/10/13						1Q ORAL HEALTH FOR SENIORS				
						1,105.66	31017557	54110000297	EX-HHHS-AGING HEALTH PREV	

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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
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INVOICE DTL DESC

						CHECK	332875	TOTAL:	1,105.66
332876	04/25/2013	PRTD	4819 THOMSON WEST	183543	826952799	03/31/2013		04/21/13	366.42
	Invoice: 826952799					LEGAL/INFORMATION CHGS			
				366.42	32011152 549100	LEGAL-C/E-DUES & SUBSCR SVCS			
						CHECK	332876	TOTAL:	366.42
332877	04/25/2013	PRTD	499 WESTBAY AUTO PARTS I	183544	835293CM	03/14/2013		04/21/13	-72.40
	Invoice: 835293CM					PW/CREDIT PD,NOT TAKEN			
				-72.40	73637941 531100	VACTOR R&M-SUPPLIES			
				183545	840365	04/01/2013		04/21/13	68.65
	Invoice: 840365					PW/BRAKE PADS/FILTER-VEH28			
				68.65	73411345 531100	OFFICE SUPPLIES			
				183546	840491	04/02/2013		04/21/13	107.32
	Invoice: 840491					PW/OIL/AIR/FUEL FILTERS			
				107.32	990 141100	MERCHANDISE			
				183547	840676	04/02/2013		04/21/13	17.84
	Invoice: 840676					PW/OIL/AIR FILTERS			
				17.84	990 141100	MERCHANDISE			
				183548	841282	04/04/2013		04/21/13	65.99
	Invoice: 841282					PW/BRAKE PADS-VEH 5			
				65.99	73421355 531100	WIN COLL-SUPPLIES			
				183576	841420CM	04/04/2013		04/21/13	-70.01
	Invoice: 841420CM					PW/RETURN DISC PAD			
				-70.01	73411345 531100	OFFICE SUPPLIES			
						CHECK	332877	TOTAL:	117.39
332878	04/25/2013	PRTD	7450 XYLEM WATER SOLUTION	183526	7727244	03/08/2013		04/21/13	41.44
	Invoice: 7727244					PW/HARTING PINS			
				41.44	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	332878	TOTAL:	41.44
332879	04/25/2013	PRTD	650 YWCA-KITSAP COUNTY	183525	040213	04/02/2013	21300058	04/21/13	5,581.25
	Invoice: 040213					2013 1Q DOMESTIC VIOLENCE SUPPORT			
				5,581.25	31017219 54110000297	EXEC-HHHS-DOM VIOLENCE SVCS			
						CHECK	332879	TOTAL:	5,581.25

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332880 04/25/2013 PRD 2607 ZEE MEDICAL SERVICE 183527 68231579 03/27/2013 04/21/13 70.55

Invoice: 68231579 CH/FIRST AID SUPPLY RESTOCK

70.55 41011189 531100 FIN - C/E CNTL SV SUPPLIES

CHECK 332880 TOTAL: 70.55

332881 04/25/2013 PRD 7714 ZIMNEY, EDWARD 183554 31114 04/16/2013 04/21/13 23.41

Invoice: 31114 WATER ACCOUNTS RECEIVABLE

23.41 411 122100

CHECK 332881 TOTAL: 23.41

NUMBER OF CHECKS 99 *** CASH ACCOUNT TOTAL *** 214,982.22

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	99	214,982.22

*** GRAND TOTAL *** 214,982.22

04/17/2013 14:47 |CITY OF BAINBRIDGE ISLAND
llant |A/P CASH DISBURSEMENTS JOURNAL

PG 25
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: llant

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2013 4 244									
APP 402-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		77,172.39	
APP 635-111100	04/25/2013	04/21/13	042513			CASH AP CASH DISBURSEMENTS JOURNAL			214,982.22
APP 101-213000	04/25/2013	04/21/13	042513			STREETS - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		2,692.24	
APP 650-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		472.66	
APP 001-213000	04/25/2013	04/21/13	042513			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		91,268.51	
APP 631-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		5,545.59	
APP 401-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,803.10	
APP 407-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,234.81	
APP 301-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,999.49	
APP 403-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		27,777.51	
APP 104-213000	04/25/2013	04/21/13	042513			CIVIC IMPR - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		1,682.50	
APP 622-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		515.53	
APP 901-213000	04/25/2013	04/21/13	042513			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		817.89	
GENERAL LEDGER TOTAL								214,982.22	214,982.22
APP 631-130000	04/25/2013	04/21/13	042513			DUE TO/FROM CLEARING		209,436.63	
APP 402-130000	04/25/2013	04/21/13	042513			DUE TO/FROM CLEARING			77,172.39
APP 101-130000	04/25/2013	04/21/13	042513			STREETS - DUE TO/FROM CLEARING			2,692.24
APP 650-130000	04/25/2013	04/21/13	042513			DUE TO/FROM CLEARING			472.66
APP 001-130000	04/25/2013	04/21/13	042513			GENERAL - DUE TO/FROM CLEARING			91,268.51
APP 401-130000	04/25/2013	04/21/13	042513			DUE TO/FROM CLEARING			1,803.10
APP 407-130000	04/25/2013	04/21/13	042513			DUE TO/FROM CLEARING			3,234.81
APP 301-130000	04/25/2013	04/21/13	042513			DUE TO/FROM CLEARING			1,999.49
APP 403-130000						DUE TO/FROM CLEARING			27,777.51

04/17/2013 14:47 |CITY OF BAINBRIDGE ISLAND
llant |A/P CASH DISBURSEMENTS JOURNAL

PG 26
apcshdsb

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
04/25/2013	04/21/13	042513							
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			1,682.50
04/25/2013	04/21/13	042513							
APP 622-130000						DUE TO/FROM CLEARING			515.53
04/25/2013	04/21/13	042513							
APP 901-130000						DUE TO/FROM CLEARING			817.89
04/25/2013	04/21/13	042513							
SYSTEM GENERATED ENTRIES TOTAL								209,436.63	209,436.63
JOURNAL 2013/04/244 TOTAL								424,418.85	424,418.85

04/17/2013 14:47
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 27
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 4	244	04/25/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		91,268.51
001-213000				GENERAL - ACCOUNTS PAYABLE	91,268.51	
				FUND TOTAL	91,268.51	91,268.51
101 STREET FUND	2013 4	244	04/25/2013			
101-130000				STREETS - DUE TO/FROM CLEARING		2,692.24
101-213000				STREETS - ACCOUNTS PAYABLE	2,692.24	
				FUND TOTAL	2,692.24	2,692.24
104 CIVIC IMPROVEMENT FUND	2013 4	244	04/25/2013			
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		1,682.50
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	1,682.50	
				FUND TOTAL	1,682.50	1,682.50
301 CAPITAL CONSTRUCTION FUND	2013 4	244	04/25/2013			
301-130000				DUE TO/FROM CLEARING		1,999.49
301-213000				ACCOUNTS PAYABLE	1,999.49	
				FUND TOTAL	1,999.49	1,999.49
401 WATER OPERATING FUND	2013 4	244	04/25/2013			
401-130000				DUE TO/FROM CLEARING		1,803.10
401-213000				ACCOUNTS PAYABLE	1,803.10	
				FUND TOTAL	1,803.10	1,803.10
402 SEWER OPERATING FUND	2013 4	244	04/25/2013			
402-130000				DUE TO/FROM CLEARING		77,172.39
402-213000				ACCOUNTS PAYABLE	77,172.39	
				FUND TOTAL	77,172.39	77,172.39
403 STORM & SURFACE WATER FUND	2013 4	244	04/25/2013			
403-130000				DUE TO/FROM CLEARING		27,777.51
403-213000				ACCOUNTS PAYABLE	27,777.51	
				FUND TOTAL	27,777.51	27,777.51
407 BUILDING & DEVELOPMENT FUND	2013 4	244	04/25/2013			
407-130000				DUE TO/FROM CLEARING		3,234.81
407-213000				ACCOUNTS PAYABLE	3,234.81	
				FUND TOTAL	3,234.81	3,234.81
622 EXPENDABLE TRUST FUND	2013 4	244	04/25/2013			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 28
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622-130000				DUE TO/FROM CLEARING		515.53
622-213000				ACCOUNTS PAYABLE	515.53	
				FUND TOTAL	515.53	515.53
631 CLEARING FUND	2013 4	244	04/25/2013			
631-130000				DUE TO/FROM CLEARING	209,436.63	
631-213000				ACCOUNTS PAYABLE	5,545.59	
635-111100				CASH		214,982.22
				FUND TOTAL	214,982.22	214,982.22
650 AGENCY FUND	2013 4	244	04/25/2013			
650-130000				DUE TO/FROM CLEARING		472.66
650-213000				ACCOUNTS PAYABLE	472.66	
				FUND TOTAL	472.66	472.66
901 GENERAL LONG TERM DEBT	2013 4	244	04/25/2013			
901-130000				DUE TO/FROM CLEARING		817.89
901-213000				ACCOUNTS PAYABLE	817.89	
				FUND TOTAL	817.89	817.89

04/17/2013 14:47
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 29
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	209,436.63	
402 SEWER OPERATING FUND		77,172.39
101 STREET FUND		2,692.24
650 AGENCY FUND		472.66
001 GENERAL FUND		91,268.51
401 WATER OPERATING FUND		1,803.10
407 BUILDING & DEVELOPMENT FUND		3,234.81
301 CAPITAL CONSTRUCTION FUND		1,999.49
403 STORM & SURFACE WATER FUND		27,777.51
104 CIVIC IMPROVEMENT FUND		1,682.50
622 EXPENDABLE TRUST FUND		515.53
901 GENERAL LONG TERM DEBT		817.89
TOTAL	209,436.63	209,436.63

** END OF REPORT - Generated by Lara N. Lant **

Ret Rel

04/10/2013 14:30 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

101	04/10/2013	PRTD	5262 LIDEN LAND DEV & EXC 183351	RETREL-581	04/10/2013	RT041013	337.75
Invoice: RETREL-581					RET REL NEW BROOKLN EMBANKM		
337.75 41628860 586000					RETAINAGE RELEASE		

CHECK 101 TOTAL: 337.75

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 337.75

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 337.75

*** GRAND TOTAL *** 337.75

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
2013 4	111								
APP 622-213000						ACCOUNTS PAYABLE		337.75	
04/10/2013	RT041013	041013				AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100						CASH-RETAINAGE			337.75
04/10/2013	RT041013	041013				AP CASH DISBURSEMENTS JOURNAL			
JOURNAL 2013/04/111 TOTAL								337.75	337.75

04/10/2013 14:30
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT				ACCOUNT DESCRIPTION		
622 EXPENDABLE TRUST FUND	2013	4	111	04/10/2013		
622-213000				ACCOUNTS PAYABLE	337.75	
628-111100				CASH-RETAINAGE		337.75
				FUND TOTAL	337.75	337.75

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

04/15/2013 10:04 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

102 04/15/2013 PRD 6577 LAKESIDE INDUSTRIES 183423 RETREL-608 04/15/2013 RT041513 1,374.64

Invoice: RETREL-608

RET REL SPORTSMAN CLB XWALK

1,374.64 41628860 586000

RETAINAGE RELEASE

CHECK 102 TOTAL: 1,374.64

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 1,374.64

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 1,374.64

*** GRAND TOTAL *** 1,374.64

04/15/2013 10:04 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	ACCOUNT DESC	T	OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC
2013 4 146					
APP 622-213000	ACCOUNTS PAYABLE			1,374.64	
04/15/2013 RT041513 041513	AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100	CASH-RETAINAGE				1,374.64
04/15/2013 RT041513 041513	AP CASH DISBURSEMENTS JOURNAL				
	JOURNAL 2013/04/146	TOTAL		1,374.64	1,374.64

04/15/2013 10:04
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622 EXPENDABLE TRUST FUND	2013 4	146	04/15/2013			
622-213000				ACCOUNTS PAYABLE	1,374.64	
628-111100				CASH-RETAINAGE		1,374.64
				FUND TOTAL	1,374.64	1,374.64

** END OF REPORT - Generated by Linda Steinberg **

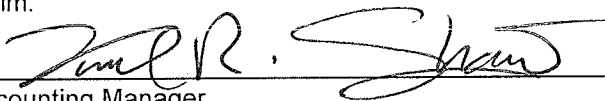
PAYROLL

PAYROLL CHECK RUN: 4 - 19 - 2013

Run Type	Run Date	Check # Sequence	Comments	Amount
Misc	4/15/2013	106170	Misc check run - Weiss leave repay	4,611.45
Normal	4/19/2013	027595 - 027698	P/R check run - Direct Deposit	223,303.95
Normal	4/19/2013	106171 - 106175	P/R check run - Regular	22,286.26
Misc	4/20/2013	106176 - 106181	Misc check run - FICA adj	52.29
Vendor	4/19/2013	106182 - 106193	P/R Vendor check run	65,981.82
EFTPS	4/19/2013		Federal Tax Electronic Transfer	101,400.86
			TOTAL:	417,636.63

Prepared and Reviewed by:  Date 4.17.13
Aimee Lively

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

 Date 4-17-2013
Karl R Shaw, Accounting Manager

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. PRESENTATION: STATE OF THE MUNICIPAL COURT ADDRESS – JUDGE CARRUTHERS
4. PUBLIC COMMENT
5. COUNCIL DISCUSSION: ETHICS PROGRAM
6. ORDINANCES/2ND READING: ORDINANCE NO. 2013-04, 2012 BUDGET CARRY-OVERS INTO 2013, AB 13-023 – FINANCE
7. ORDINANCES/1ST READING: REVISIONS TO DESIGN GUIDELINES FOR THE ERICKSEN AVENUE OVERLAY DISTRICT, AB 13-031 – PLANNING
8. UNFINISHED BUSINESS:
 - A. KITSAP CONSERVATION DISTRICT INTERLOCAL AGREEMENT UPDATE, AB 13-037 – EXECUTIVE
 - B. BUSINESS LICENSES FOR CONSULTANTS AND INTERNET-BASED DIGITAL SERVICE – COUNCILMEMBER LESTER
 - C. [ADDED] RFP FOR CITY NEWSPAPER INSERTS – COUNCILMEMBER LESTER
9. NEW BUSINESS
 - A. PROCLAMATION DECLARING WEDNESDAY, APRIL 10, 2013, AS ARBOR DAY, AB 13-037 – PLANNING
 - B. PROCLAMATION DECLARING SATURDAY, APRIL 6, 2013, AS KIWANIS ONE DAY OF SERVICE DAY, AB 13-035 – MAYOR BONKOWSKI
 - C. ROAD ENDS COMMITTEE RE-APPOINTMENTS AND APPOINTMENTS
10. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. SPECIAL/REGULAR CITY COUNCIL STUDY SESSION MEETING MINUTES, MARCH 6, 2013
 - C. 2013 ISLAND-WIDE ASPHALT REPAIR CONTRACT AWARD, PUGET PAVING & CONSTRUCTION, INC., \$126,819.20, AB 13-032 – PUBLIC WORKS
11. ~~REGIONAL~~ COMMITTEE REPORTS
12. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
13. FOR THE GOOD OF THE ORDER
14. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:01:40 PM

Mayor Bonkowski called the meeting at 7:01 PM. A quorum was present consisting of Councilmembers Blair, Blossom, Lester, Ward, and Mayor Bonkowski. Councilmember Hytopoulos arrived at 7:09 PM. Councilmember Scales arrived at 7:25 PM. City Clerk Lassooff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:02:38 PM

Councilmember Lester recommended removing the word regional from committee reports listed on the agenda. She also requested a quick discussion on consultant and web-based and digital services business licenses as well as issuing an RFP for city newspaper inserts.

7:05:02 PM **MOTION:** *I move we approve the agenda as modified.*
 WARD/BLAIR – *The motion carried unanimously, 5-0.*

7:05:22 PM Councilmember Lester disclosed her family rents a home/office on Ericksen Avenue. There were no other conflicts of interest disclosed.

3. PRESENTATION: STATE OF THE MUNICIPAL COURT ADDRESS – JUDGE CARRUTHERS 7:06:03 PM

Municipal Court Judge Carruthers gave a PowerPoint presentation on the state of the municipal court. Court Administrator Hauth presented information on the juridical information system, electronic home monitoring, and video conferencing.

4. PUBLIC COMMENT 7:35:16 PM

There was no public comment.

5. COUNCIL DISCUSSION: ETHICS PROGRAM 7:36:45 PM

Erin Thomasson, Ethics Board Chair, explained what the general process was when the board receives a complaint. There was a brief discussion regarding recent events. Potential solutions and future amendments could include looking into the state's procedures, that the city clerk send complaints to both the ethics board and the respondent simultaneously and that third party

notification, as outlined in the public records act, be considered. The topic was deferred to a future study session.

6. ORDINANCE NO. 2013-04, 2012 BUDGET CARRY-OVERS INTO 2013, AB 13-023 – FINANCE 8:25:38 PM
Finance Director Schroer introduced the ordinance.

MOTION: *I move that the City Council approve Ordinance No. 2013-04 amending the 2013 Budget of the city to include carry-over items for work funded in 2012 but to be performed in 2013.*

LESTER/BLAIR – *The motion carried unanimously, 7-0.*

7. ORDINANCE NO. 2013-07, REVISIONS TO DESIGN GUIDELINES FOR THE ERICKSEN AVENUE OVERLAY DISTRICT, AB 13-031 – PLANNING 8:26:26 PM

MOTION: *I move that the City Council schedule a 2nd reading and a public hearing on Ordinance No. 2013-07, revising the design guidelines for the Ericksen Avenue Overlay District on April 10, 2013.*

BLAIR/LESTER – *The motion carried unanimously, 7-0.*

8. UNFINISHED BUSINESS:

A. KITSAP CONSERVATION DISTRICT INTERLOCAL AGREEMENT UPDATE AB 13-037
– **EXECUTIVE 8:27:11 PM**

Deputy Manager Smith followed up on Council's request for more information about the interlocal agreement. She explained that following research and discussions with other municipalities and conservation districts, using stormwater funds is an appropriate use since there is a nexus between the work on drainage issues, preventing non-point pollution and the City's work with complying with the stormwater NPDES permit. She described how staff would approach future cost allocations and Q1 budget adjustments.

B. [ADDED] BUSINESS LICENSES FOR CONSULTANTS AND INTERNET-BASED DIGITAL SERVICES
– **COUNCILMEMBER LESTER 8:34:37 PM**

Councilmember Lester asked whether the Council would be amiable to adding business license requirements for consultant and web-based businesses. City Manager Schulze said he and the city attorney would look at the code and report on suggested improvements.

C. [ADDED] RFP FOR CITY NEWSPAPER INSERT – COUNCILMEMBER LESTER 8:38:52

Councilmember Lester asked whether the Council would be interested in asking the city manager to develop an RFP for a bi-weekly, weekly or monthly city newspaper insert for display advertisements and public notices. City Manager Schulze said he would be bringing back a report on a communication plan, which would include a broad range of opportunities for the improved communication in such forms as digital, written and out into the community. He noted he currently did not have staff identified that could provide context for an insert. The topic will be scheduled for a future meeting.

9. NEW BUSINESS

A. PROCLAMATION DECLARING WEDNESDAY, APRIL 10, 2013, AS ARBOR DAY, AB 13-034 –
PLANNING 8:43:08 PM

Councilmember Lester and Mayor Bonkowski read the proclamation.

MOTION: *I would like to move that the City Council approve the proclamation declaring Wednesday, April 10, 2013, as Arbor Day and authorize Mayor to Bonkowski sign it.*

WARD/LESTER – *Motion carried 7-0.*

B. PROCLAIMING DECLARING SATURDAY, APRIL 6, 2013, AS "KIWANIS ONE DAY OF SERVICE DAY
AB 13-035 8:45:59 PM

Mayor Bonkowski read the proclamation.

MOTION: *I move that the City Council approve the proclamation declaring Saturday, April 6, 2013, as "Kiwaniis One Day of Service Day" and authorize the Mayor to sign it.*

LESTER/BLAIR – *Motion carried 7-0.*

C. ROAD ENDS COMMITTEE RE-APPOINTMENTS AND APPOINTMENTS 8:50:10 PM

Mayor Bonkowski explained how the committee member's terms would be staggered. Councilmember Ward suggested amending language in section 2 of Resolution No. 92-35.

MOTION: *I would move that we add a sentence to that section that says the terms shall be staggered with two members serving one year, two members serving two and three members serving three years and thereafter all terms shall be three years in length.*

WARD/NO SECOND

Councilmember Blair suggested Council approve the agenda bill as presented with the anticipation that an entire package of commission and committee updates to scopes of work, terms, etc. will be forthcoming in late April/May. Councilmember Ward withdrew his motion. Councilmember Lester hoped the charge for this committee would be approved at the next meeting. Councilmember Hytopoulos believed some bright-line guidelines should be developed to establish basic responsibilities, limitations, etc.

8:58:11 PM **MOTION:** *I move that the City Council confirm the re-appointment of Bitsy Ostenson for Position 1; the term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

MOTION: *I move that the City Council confirm the re-appointment of Jack Christensen for Position 2; with a term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

MOTION: *I move that the City Council confirm the re-appointment of Don Fisher for Position 3; a term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

MOTION: *I move that the City Council confirm the re-appointment of Eric Hoyte for Position 4; term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

MOTION: *I move that the City Council confirm the re-appointment of Vince Larson for Position 5; with a term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

MOTION: *I move that the City Council confirm the re-appointment of Roger Van Gelder for Position 6; a term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

MOTION: *I move that the City Council confirm the appointment of Greg Spils for Position 7; term ending June 30, 2016.*

BLAIR/LESTER – Motion carried unanimously 7-0.

10. CONSENT AGENDA 9:00:53 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Void Manual Check Numbers 332464 through 332501, Manual Check Numbers 332568 through 332575, Regular Check Run Numbers 332576 through 332680 for a total of \$167,769.61. Payroll Direct Deposit Check Numbers 027382 through 027487, Regular Check Numbers 106138 through 106140, Vendor Check Numbers 106141 through 106151 and Federal Tax Electronic Transfer for a total of \$390,221.96.

B. SPECIAL/REGULAR CITY COUNCIL STUDY SESSION MEETING MINUTES, MARCH 6, 2013

C. 2013 ISLAND-WIDE ASPHALT REPAIR CONTRACT AWARD, PUGET PAVING & CONSTRUCTION, INC., \$126,819.20, AB 13-032 – PUBLIC WORKS

Councilmember Lester made the following corrections to the March 6, 2013 minutes: page 44, should read: Councilmember Lester said that Council has not accepted many annual reports and work plans from committees and commissions. She recommended revising the Governance Manual to add guidelines regarding presentation of annual reports and work plans by committees and commissions.

MOTION: *I move to accept the consent agenda with item B being amended. Item A is Accounts Payable Voucher and Payroll approval; Item B, Special/Regular City Council Study Session Meeting Minutes, March 6, 2013, Item C. 2013 Island-Wide Asphalt Repair Contract Award, Puget Paving and Construction, Incorporated for \$126,819.20, AB 13-032*
LESTER/BLAIR – Motion carried unanimously 7-0.

11. REGIONAL COMMITTEE REPORT 9:04:25 PM

Councilmember Lester reported that during the Kitsap Regional Coordinating Council meeting, public works directors recommended and the KRCC board approved that mid-range population allocation numbers be retained. Mayor Bonkowski reported attending the Kitsap Aerospace and Defense Initiative meeting in which it was mentioned that regional representatives would be attending the Paris Air Show to promote Kitsap County as a destination point for aerospace and defense work. He also reported on their continued involvement in STEM and the potential of having a STEM-based high school located in Kitsap County in the future. Councilmember Lester commented on STEAM, which stood for science, technology, engineering, arts, and math. Mayor Bonkowski asked that the city manager present a report as a standing agenda item. He confirmed ward-meeting dates. He indicated the June 2 council retreat would need to be rescheduled.

12. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS 9:11:46 PM

Councilmember Ward requested 10-15 minutes be scheduled for a presentation by the Housing Resources Board on the use of the Suzuki property. Councilmember Ward wanted to add a discussion and vote on the management of the water system to the April 10 agenda. Councilmember Lester commented on two upcoming opportunities (broadband access grant due April 30 and the AWC's municipal excellence award program due April 22). Council briefly discussed the earlier scheduling of the water system management discussion, vote, and related items. The public hearing for the water system was scheduled for April 10. Ethics was added to the TBD column. It was suggested that a column be added to the calendar indicating what the Council legally needs to act upon.

13. FOR THE GOOD OF THE ORDER 9:26:22 PM

Councilmember Lester announced items of local interest including the One World Tyco Japanese drum ensemble, the 71st anniversary of the first forced removal of Japanese American in World War II, the police chief finalist reception and the business and home expo. City Manager Schulze reported he received good input at the expo.

14. ADJOURNMENT 9:30:13 PM

The meeting adjourned at 9:30 PM.

Steven Bonkowski, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. EXECUTIVE SESSION: PROPERTY DISPOSITION (RCW 42.30.110(1)(c)), COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140)
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PRESENTATIONS
 - A. NATIONAL POETRY MONTH, BAINBRIDGE ISLAND ARTS AND HUMANITIES COUNCIL POETRY READING
 - B. MURDEN COVE WATERSHED PROJECT
 - C. PREPARED NEIGHBORHOODS
 - D. ANNUAL BRIEFING ON 2013 PUGET SOUND ENERGY ACTIVITIES
5. STAFF INTENSIVE
 - A. ORDINANCE NO. 2013-06, REVISIONS TO OFF-SITE / RIGHT-OF-WAY SIGNS, AB 13-030
 - B. BOHLANDER REVOCABLE LICENSE AGREEMENT / LICENSE AGREEMENT PROCESS, AB 13-038
 - C. FORT WARD HILL RECONSTRUCTION AND SHOULDER WIDENING, PHASE II, DESIGN COMPLETION AWARD, SKILLINGS CONNOLLY, AB 11-097
 - D. FLETCHER BAY WELL HOUSE REPAIR AND REFURBISHMENT PROJECT BID REJECTION AND CONSTRUCTION AWARD, D.P. WAIN CONSTRUCTION, AB 13-039
 - E. LOCAL TECHNOLOGY PLANNING GRANT, AB 13-041
 - F. SEASONAL WINSLOW WAY MAINTENANCE [ADDED].
6. COUNCIL DISCUSSION
WATER SYSTEM MANAGEMENT
7. CITY MANAGER REPORT
8. COMMITTEE REPORTS
9. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL. Mayor Pro Tem Ward called the meeting to order at 6:31:18 PM. A quorum was present consisting of Councilmembers Blair, Blossom, Hytopoulos, Lester, Ward and Mayor Bonkowski. Councilmember Scales arrived at 8:13:21 PM. Deputy City Clerk/Paralegal Brown monitored the recording of the meeting and prepared the minutes.

2. EXECUTIVE SESSION: PROPERTY DISPOSITION (RCW 42.30.110(1)(c)), COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140). Mayor Pro Tem Ward adjourned the meeting to executive session with legal counsel to discuss property disposition and collective bargaining negotiations, issues or proceedings at 6:31 PM. The recording system was turned off and the door to Council Chambers was posted. Mayor Pro Tem Ward re-convened the meeting at 7:04 PM and reported no action was taken. Councilmember Hytopoulos was absent as the meeting re-convened.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE. 7:04:53 PM City Manager Schulze requested the addition of a discussion of seasonal Winslow Way maintenance as item 5(F).

MOTION: *I move that we approve the agenda as amended.*

BONKOWSKI/BLAIR – *The motion carried unanimously, 5 -0.*

In connection with the water system management discussion, Councilmember Blossom said that her parents own a water system, but she doesn't believe it is a conflict. Councilmember Ward said the company he worked for had a small project with Kitsap Public Utilities District in 1996, but he doesn't believe it is a conflict.

4. PRESENTATIONS

A. NATIONAL POETRY MONTH, BAINBRIDGE ARTS AND HUMANITIES COUNCIL POETRY READING.

7:06:46 PM Barbara Sacherdote spoke about National Poetry Month and said the month's theme is "Mischief." She introduced Richard Levin who read his poem "The Seductive Powers of Love."

B. MURDEN COVE WATERSHED PROJECT. 7:12:08 PM Eva Crim, Kitsap Department of Health, presented information on the Murden Cove Watershed Project. She provided background information about their water pollution identification and correction program. She spoke about the grant received from the Department of Ecology to reduce nutrient and fecal bacteria loading to improve water quality in Murden Cove. She said neighbors will be notified of the study and outlined the steps in the project. She announced that the kick-off meeting is April 24, 2013 at the Bainbridge Island Grange. She said the agency's partners are City of Bainbridge, Bainbridge Island Watershed Council, Sakai Intermediate School, Islandwood, and Kitsap Conservation District. Councilmember Blair asked about the flow monitoring data. Ms. Crim said it will be important to have the flow data to confirm reduction of the pollution load.

C. PREPARED NEIGHBORHOODS. 7:27:03 PM Scott James presented information on Prepared Neighborhoods, a new citizen-led organization that is supporting the Fire Department in its emergency preparedness program. He said they are part of Sustainable Bainbridge. He explained that the program is a continuation of the Map Your Neighborhood program, and they have developed a flip chart with recommended steps following a disaster. He said they are also identifying shelters. He explained that the final step is to connect neighborhoods to anticipate exchanging needed services in the event of an emergency. He informed Council of a new program Recovers is writing on disaster planning. He pointed out that BIPrep.org has the steps outlined to map your neighborhood. Councilmember Lester noted that April 25, 2013 at 9:45 am is an earthquake drill. Mr. James added that ready.recovers.org can help citizens organize emergency information.

D. ANNUAL BRIEFING ON 2013 PUGET SOUND ENERGY ACTIVITIES. 7:44:08 PM Linda Streissguth, Manager of Community and Customer Engagement, and Heather Brickey, Project Manager, for Puget Sound Energy (PSE), presented information on PSE's 2013 activities on Bainbridge Island. She there were very few power outages this past winter because of the mild weather. She provided an update on Bainbridge electric usage and said this is the third year of a three-year commitment to monitor thresholds at substations. She said usage has been consistently below the threshold with only one day over peak loads. She said they are monitoring the base load growth and currently don't see a need for new infrastructure in the next five years. She described planned projects: continuation of a tree wire project on Eagle Harbor to New Sweden, two new tree wire projects on Fletcher Bay to Manzanita, tree wire and circuit loop on Baker Hill Road, annual tree trimming on Day Road and Madison, and Phase 2 of the Bucklin/Eagle Harbor project. Ms. Brickey updated Council on the Bucklin/Eagle Harbor Project. She said the 2nd phase will be along Eagle Harbor Drive starting mid-April and will take approximately 4 months. She described projects beyond 2013. She said they are coordinating with the City on potential non-motorized projects, and they have planned reliability projects, replacement of lattice towers at Agate Pass and replacement of transmission line. Councilmember Lester asked for a more detailed schedule for the Bucklin Hill Project. She responded to Council's questions relating to Winslow substation improvements and the tower replacement.

5. STAFF INTENSIVE.

A. ORDINANCE NO. 2013-06, REVISIONS TO OFF-SITE/RIGHT-OF-WAY SIGNS, AB 13-030. 8:03:36 PM Code Enforcement Officer Meghan McKnight introduced the ordinance that allows commercial signs off-site within the right-of-way. In response to Councilmember Lester's question, she explained the permit costs and how the fee was determined for temporary signs.

MOTION: *I move the City Council schedule Ordinance No. 2013-06 relating to revisions to off-site/right-of-way signs to first reading on April 24, 2013.*

LESTER/BONKOWSKI– *The motion carried unanimously, 5-0.*

Sean Nickel, New Life Church, spoke about an allowance for religious organizations or others that need more days per year.

Council discussed the issue. Interim City Attorney Haney said that church use would fall under non-commercial sign use and be exempt from the time limitation. Councilmember Blossom suggested defining commercial versus non-commercial use. Interim City Attorney Haney noted that it is complicated to define so he recommends the use of broad categories.

Councilmember Blair thanked Meghan McKnight for her contributions to the City since it is her last City Council meeting.

B. BOHLANDER REVOCABLE LICENSE AGREEMENT/LICENSE AGREEMENT PROCESS, AB 13-038. 8:19:26

PM Community Development Administrator Wierzbicki introduced the license agreement and a request to assign the authority for this type of agreement to the City Manager. Councilmember Lester inquired about the impact for non-motorized transportation, and Community Development Administrator said this particular property has a 40% slope.

***MOTION:** I move that City Council place the consideration of the Revocable License Agreement with Mr. & Mrs. Bohlander regarding the use of the City's unimproved right-of-way on the agenda for the April 10, 2013 City Council meeting.*

***BONKOWSKI/LESTER** – The motion carried unanimously, 6-0.*

8:22:55 PM Councilmember Hytopoulos returned to the meeting. Council discussed delegating authority to the City Manager for this type of agreement. Councilmember Lester asked that the City have a system in place to check non-motorized transportation plans or trail systems in connection with any pending license agreement. Council authorized the City Manager to draft a resolution.

Councilmember Hytopoulos noted that this is Community Development Administrator Wierzbicki's last City Council meeting, and she thanked him for his contributions to the City.

C. FORT WARD HILL RECONSTRUCTION AND SHOULDER WIDENING, PHASE II, DESIGN COMPLETION AWARD, SKILLINGS CONNOLLY, AB 11-097. 8:26:06 PM

Public Works Director Newkirk introduced the contract to complete the design following Washington Department of Transportation's review. He said the contract will prepare the project for bid and provide for construction support. He summarized the project and the funding. Mayor Bonkowski inquired about the change in contract amount. Public Works Director Newkirk said they have to re-design the retaining wall, and the contract also includes technical support and contract management since additional federal oversight is required in connection with the federal funds. Council forwarded the contract to the consent agenda for April 10, 2013.

D. FLETCHER BAY WELL HOUSE REPAIR AND REFURBISHMENT PROJECT BID REJECTION AND CONSTRUCTION AWARD, DP WAIN CONSTRUCTION, AB 13-039. 8:36:22 PM

Public Works Director Newkirk explained that this project will complete a series of small construction projects at Fletcher Bay Well House and remove it from the capital projects list. He said the low bid was deemed non-responsive since it was late and did not acknowledge the addendum. Councilmember Lester noted that the bid was over the engineer's estimate, and said she would like to see these more in line.

***MOTION:** I move that City Council reject the bid from Coultas General Contracting due to being non-responsive and recommend award to D.P. Wain Construction in the amount of \$48,951.45 for the Fletcher Bay Well House Refurbishment project at the April 10, 2013 City Council meeting.*

***BONKOWSKI/LESTER** – The motion carried unanimously, 7-0. 8:41:03 PM*

E. LOCAL TECHNOLOGY PLANNING GRANT. 8:41:09 PM City Manager Schulze said that Council has asked staff to look into applying for this Local Technology Planning Grant. He said they can accomplish this by the end of the month but noted that the intent of the program is to provide broadband service to low income areas, although this criteria does not appear in the application. He said they could potentially submit a joint application with Kitsap Public Utilities District.

MOTION: *I make a motion to authorize the City Manager to submit an application for a Local Technology Planning Team Grant.*

BONKOWSKI/BLAIR – *The motion passed unanimously, 7-0. 8:43:10 PM*

F. SEASONAL WINSLOW WAY MAINTENANCE. City Manager Schulze said that he received a request from the Bainbridge Island Downtown Association to partner with them to provide assistance for maintenance services this summer. He proposed that the City hire a part-time seasonal laborer. Councilmember Hytopoulos suggested funding the position from the contingency fund. 8:46:34 PM

MOTION: *I make a motion to authorize the City Manager to proceed with hiring a part-time seasonal laborer to assist with downtown flower basket watering, sidewalk and trash container cleaning with a budget not to exceed \$6,000; source of funding is the contingency.*

BONKOWSKI/LESTER – *The motion carried unanimously, 7-0*

8:48:59 PM Council adjourned for a five-minute break. Mayor Pro Tem Ward re-convened the meeting at 8:54 PM.

6. COUNCIL DISCUSSION. 8:54:47 PM

WATER SYSTEM MANAGEMENT. Mayor Bonkowski said that the water utility should be run for the benefit of the ratepayers and not the Island and provided history on the issue. He said he would like the City Manager to focus on an interlocal agreement to determine the actual cost of water system management. City Manager Schulze noted the scope of work was not complete and an interlocal agreement could be negotiated without committing to the arrangement. Council discussed the policy issues. Councilmember Blair asked Council to consider if the cost of operation and maintenance is the most important factor and whether Council should complete the allocation discussion before making the management decision. Councilmember Hytopoulos asked Council to consider potential impacts on emergency response, sewer, and planning. Councilmember Scales asked Council to identify what the objectives are in transferring management. He noted that all ratepayers are also citizens of Bainbridge Island and to the extent the City incurs negative impacts from the transfer, they would also suffer. 9:16:35 PM Mayor Bonkowski said that his primary reason for transferring management is cost, and that Island-wide management of water resources should be a General Fund expense. Councilmember Blair asked Council to consider impacts on other Island residents that would result from impacts to the stormwater utility. Councilmember Lester said it appeared the water utility had previously been over-staffed and noted that the City can retain the authority to set the rates. Councilmember Hytopoulos said that this is the most densely populated area and pulls from the Fletcher Bay Aquifer. She added that water and sewer customers are generally the same and mutually benefit from shared employees. Councilmember Scales stated that the City has more influence with direct control of its water resources and said Council should consider potential negative impacts such as reduced response to emergencies. Councilmember Blossom said she is not in favor of the management contract and would rather see the utility transferred to fully address her concerns and protect ratepayers. Councilmember Ward asked to correct his previous statement and said that KPUD does have a conservation rate structure. 9:40:45 PM

9:43:10 PM Barry Peters, 610 Vineyard Lane, said the Utility Advisory Committee had determined there would be impacts to the other utilities due to a loss of economy of scale. He said that KPUD did not think they could provide management several years ago and declined to offer that arrangement. He said ratepayers or taxpayers as a whole will bear the burden of increased costs.

9:46:34 PM Randall Samstag spoke in favor of City staff and their professionalism. He asked what will happen to citizens with inquiries about groundwater issues if the water utility is not at the City.

9:49:56 PM Maradel Gale, Winslow ratepayer, said that no one has asked the ratepayers what they think. She asked why we would want to “offshore” our utility and spoke about the benefits of having staff on Bainbridge.

9:52:59 PM Eric Turloff, member of Utility Advisory Committee (UAC), spoke about the UAC's analysis which indicated 30% savings. He said the City would have more control with a contract, and he believes that KPUD would respond better to emergencies.

9:55:43 PM Eddie Hartmann, 250 Laurel Place, said she is troubled by the lack of facts. She wants Council to focus on facts.

Council discussed holding a public hearing. City Manager Schulze confirmed that a hearing would not be required. The consensus of Council was to bring forward a motion to direct the City Manager to negotiate an interlocal agreement with KPUD at the next City Council meeting.

7. CITY MANAGER REPORT. 10:07:19 PM City Manager Schulze went over key items from the City Manager's Report last week. He updated Council on the Police Chief candidates and the interview schedule. He said that he attended the Home Expo and the City had booth. He said the preliminary 2012 financial report has been released, and he provided an update on training at the Emergency Operations Center.

8. COMMITTEE REPORTS. 10:11:33 PM Councilmember Lester said the Non-Motorized Transportation Committee will come forward with top recommendations and grant opportunities soon. Mayor Bonkowski said he spent a day in Olympia and provided information on draft budget changes. Councilmember Blossom said the Kitsap Board of Health presented health rankings and statistics in Kitsap County at their last meeting.

9. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS. 10:16:12 PM Mayor Pro Tem Ward reviewed the April 10, 2013 agenda. Council modified the water system management agenda item to remove the public hearing and reduce the time, and adjusted the start time of the Shoreline Master Program Update. Mayor Pro Tem Ward reviewed the long-term agenda. Councilmember Lester said that a Safe Routes to School grant application will be due in early May. City Manager Schulze suggested adding it to the consent agenda. Mayor Bonkowski said that TRANSPOL is starting to plan for funding and requested the addition on April 17th of a discussion of key milestones for TRANSPOL so Council can look at them from a planning standpoint. Councilmember Lester asked to add a discussion of impact fees to the agenda. City Manager Schulze asked to reschedule the public hearing for the Shoreline Master Program Update to May 8, 2013, and Council concurred.

10. FOR THE GOOD OF THE ORDER. 10:27:14 PM Mayor Bonkowski said he was asked as the Mayor to lead a park walk team organized by Harrison Hospital in October, and Council agreed. Council authorized him to sign a Mayors for the Freedom to Marry commitment. Councilmember Blair noted that ward meetings are coming up, and the schedule is on the web site. Councilmember Lester announced upcoming events, including a community meeting with police candidates, 1st Friday Art Walk, Bloedel Reserve Plant Sale, Public Safety Department Town Hall Meeting, and 2013 MS walk.

11. ADJOURNMENT. Mayor Pro Tem Ward adjourned the meeting at 10:33:07 PM.

Steven Bonkowski, Mayor

Christine Brown, Deputy City Clerk/Paralegal

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: License Agreement with Kitsap Public Utility District for Meigs Farm Well Water Level Monitoring Services	Date: April 24, 2013
Agenda Item: Consent Agenda	Bill No.: 13-047
Proposed By: Lance Newkirk, Public Works Director	

BUDGET INFORMATION

Fund: N/A		
Expenditure Req: -0-	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: 04/17/2013	Recommendation: Forward to next business meeting.	
City Manager: ☒ Yes ☐ No	Legal: ☒ Yes ☐ No	Finance: ☒ Yes ☐ No

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the License Agreement between the City of Bainbridge Island and Kitsap Public Utility District (KPUD) for Meig's Farm Well water level monitoring services.

Background:

Both the City of Bainbridge Island and KPUD draw water from the Fletcher Bay Aquifer for their respective water systems. The Meig's Farm well is owned by the City of Bainbridge Island. The well was originally drilled in the late 1980's by KPUD for the purposes of periodic aquifer monitoring and is currently not in use.

This License Agreement authorizes KPUD to access the Meig's Farm well and to install and operate water level recording equipment to continuously monitor water levels at the Fletcher Bay aquifer. Services and data collection will be at no charge to the City.

Aquifer monitoring efforts are vital for proper water resource management and will benefit both the City and KPUD.

RECOMMENDED ACTION

Motion:

LICENSE AGREEMENT

THIS LICENSE AGREEMENT is made on April __, 2013 (this “Agreement”), by and between CITY OF BAINBRIDGE ISLAND, a municipal corporation (“Licensor”), and KITSAP PUBLIC UTILITY DISTRICT (“Licensee”); Licensor and Licensee shall sometimes hereinafter be referred to as the “Parties.”

RECITALS

A. Licensor is the legal and rightful owner of Meigs Farm, as legally described on Exhibit “A”, attached hereto and incorporated by this reference (the “Property”).

B. A water resource monitoring well with DOE Unique ID Number AAA112, commonly referred to the Meigs Farm Well (the “Well”), was originally drilled by Licensee and Washington State Department of Ecology (DOE) on the Property for identification and long-term monitoring of the Fletcher Bay Aquifer.

C. Licensor and Licensee have a mutual interest in maintaining a cooperative relationship to manage Bainbridge Island groundwater resources for the benefit of their respective customers and the citizens of Bainbridge Island, and long-term monitoring of aquifer levels within the Fletcher Bay Aquifer is imperative for proper resource management of the aquifer.

D. Licensee now desires to enter the Property to access the Well for the purpose of installation and operation of automated water level recording equipment for the collection of continuous water level records in the Fletcher Bay Aquifer.

E. Licensor and Licensee desire to enter into this Agreement for purposes of Licensee’s performance of the Licensed Activities (as defined below).

NOW THEREFORE, in consideration of the granting of the foregoing, the mutual promises, covenants, conditions and agreements hereinafter set forth, and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the Parties agree as follows:

1. Grant of License - Licensor hereby grants to Licensee, and its employees, representatives, agents, contractors and subcontractors a non-exclusive license (the “License”) to enter upon the Property from time to time to conduct the Licensed Activities on the Property. This License shall commence upon execution of this Agreement by the parties (the “Commencement Date”), and shall remain in full force and effect unless this Agreement is terminated pursuant to Section 9 below.

2. Licensed Activities –

(a) Licensor authorizes Licensee and its employees, representatives, agents, contractors, and subcontractors to access the Well for the purpose of installation, operation and

maintenance of automated water level recording equipment for the collection of continuous water level records in the Fletcher Bay Aquifer (the "Licensed Activities").

(b) Licensee shall take all reasonable precaution to protect the Property and Licensor-owned improvements. Licensee shall not cause or permit waste or damage to the Property. The performing entity shall not use, store, generate, process, transport, handle, release, or dispose of any hazardous substance, or other pollutants in or on the Property except in accordance with all applicable laws.

(c) During the term of this Agreement, Licensee shall be responsible for the general maintenance of the recording equipment.

3. **Data** - Licensee agrees to make all data collected at the Well available to Licensor and the public, and agrees that all monitoring activities and data will be provided by Licensee at no cost to Licensor.

4. **Compliance with Laws** - Licensee shall conduct all operations which are the subject of this License in compliance with all federal, state, and municipal statutes and ordinances, and with all regulations, orders, and directives of appropriate governmental agencies, as such statutes, ordinances, regulations, orders and directives now exist or provide.

5. **Permits** - Licensee, at no cost or expense to Licensor, shall be responsible for obtaining any and all governmental permits and approvals which may be necessary for it to conduct any work or activities under this Agreement. Licensor shall coordinate and cooperate with Licensee in Licensee's activities to obtain all necessary government permits and permissions.

6. **Liens and Claims** - Licensee will not permit any mechanics,' materialmen's or similar liens or claims to stand against the Property for labor or material furnished in connection with any work performed by Licensee under this Agreement. Upon reasonable and timely notice of any such lien or claim delivered to Licensee by Licensor, Licensee shall cause such lien to be removed and/or Licensee may bond and contest the validity and the amount of such lien, but Licensee will immediately pay any judgment rendered, will pay all proper costs and charges, and will have the lien or claim released at its sole expense.

7. **Indemnity**

(a) Licensee agrees that it will indemnify, defend and hold Licensor harmless from and against any claims, demands, liabilities, actions, suits, judgments, losses, damages, costs or expenses incurred as a result of personal injury, property damage, civil penalties or fines proximately caused in whole or in part by Licensee's and/or Licensee's authorized contractors', subcontractors', employees' and/or agents' performance of the Licensed Activities, or proximately resulting from Licensee's entry, presence and/or activities upon the Property (whether such activities are expressly authorized pursuant to this License), or otherwise proximately resulting from Licensee's asserted rights pursuant to this License; provided, however, this indemnity obligation shall not apply to any such claims, demands, actions, suits,

judgments, losses, damages, costs or expenses caused solely by any negligence or willful act of Licensors, and/or Licensors's employees and/or agents.

(b) Licensors shall reasonably cooperate with Licensee by allowing Licensee, its agents, representatives, contractors and consultants, prompt and ready access to the Property for the purpose of investigating any matter to which this indemnity may apply.

(c) Licensee's indemnification obligations pursuant to this section of the License Agreement shall include assuming potential liability for actions brought by Licensee's own employees and the employees of Licensee's agents, representatives, contractors, and subcontractors even though Licensee might be immune under RCW Title 51 from direct suit brought by such employees. The obligations of Licensee under this subsection have been mutually negotiated by the parties hereto, and Licensee acknowledges that Licensors would not enter into this License Agreement without Licensee's waiver thereof. To the extent required to provide this indemnification and this indemnification only, Licensee waives its immunity under RCW Title 51 as provided in RCW 4.24.115.

(d) Nothing contained in this section or this Agreement shall be construed to create a liability or a right of indemnification in any third party.

(e) The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

8. Insurance

(a) Insurance Terms.

(i) Licensee is insured for all exposures to tort liability, general liability, property damage liability and vehicle liability, as provided in statute, but only with respect to Licensee's negligence.

(ii) Licensee shall require its contractors and subcontractors to obtain and keep in force while operating on the Property, the insurance coverages and limits described in Subsection 8(b). Failure of contractors and subcontractors to comply with insurance requirements does not limit Licensee's liability or responsibility.

(b) Insurance Types and Limits.

(i) General Liability Insurance.

(1) Commercial general liability insurance (CGL) covering claims for bodily injury, personal injury, or property damage and, if necessary, commercial umbrella insurance with a limit of not less than One Million Dollars (\$1,000,000) per each occurrence. If such CGL contains aggregate limits, the general aggregate limit must be at least twice the "each occurrence" limit. CGL must have products-completed operations aggregate limit of at least two times the "each occurrence" limit.

(2) CGL insurance must be written on Insurance Services Office (ISO) Occurrence Form CG 00 01 (or a substitute form providing equivalent coverage). All insurance must cover liability arising out of premises, operations, independent contractors, products completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another party assumed in a business contract) and contain separation of insured (cross-liability) condition.

(ii) Employer's Liability Insurance. Employer's liability insurance, and, if necessary, commercial umbrella liability insurance with limits not less than One Million Dollars (\$1,000,000) each accident for bodily injury by accident or One Million Dollars (\$1,000,000) each employee for bodily injury by disease.

9. **Termination of License** - Either party may terminate this Agreement without cause upon ninety (90) days' written notice to the other party. Prior to the expiration date, Licensee shall, at its sole cost and expense, (a) remove all equipment placed on the Property, (b) remove all debris resulting therefrom, and (c) restore the Property to the substantially similar condition that existed immediately prior to the Commencement Date.

10. **Hazardous Materials** – In the event of any spill, release, or other discharge of any hazardous substance or dangerous waste, as defined in RCW 70.105D.020, on the Property by Licensee, or any of its employees, contractors, subcontractors, or agents, such spill, release, or discharge shall be immediately cleaned up and remediated at Licensee's sole cost, expense and direction. The indemnity provisions of Section 7 shall expressly apply to any and all liability or damages, including but not limited to any fines, penalties, costs of cleanup and/or remediation arising out of any spill, discharge, or release of hazardous substances or dangerous wastes on or in the Property.

11. **Severability** - In case any one or more of the provisions contained in this Agreement shall be invalid, illegal or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.

12. **Notices** - Any notice provided for herein or otherwise required to be given hereunder shall be deemed received when personally served or three (3) days after mailing by certified or registered United States mail, return receipt requested, postage prepaid, or by facsimile machine, with transmission and receipt confirmed, or by nationally recognized overnight delivery service, addressed as follows:

To Licensor:	City of Bainbridge Island
	280 Madison Avenue N
	Bainbridge Island, WA 98110
	Phone: (206) 842-2545
	Attention: City Manager

To Licensee:

Kitsap Public Utility District

Phone: _____

Attention: _____

The person and the place to which notices are to be mailed may be changed by either party by providing written notice of same to the other.

13. Assignment - This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Licensee to any other person or entity without the prior written consent of Licensor. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of Licensee as stated herein.

14. Headings - The headings used in this Agreement are for convenience only and in no way define, limit, or extend the scope of this Agreement or the intent of any provision.

15. Entire Agreement - This Agreement represents the full, complete and entire agreement between the Parties with respect to the subject matter hereof, and the rights and remedies of the Parties shall be solely and exclusively those herein contained, and in lieu of any remedies otherwise available at law or in equity.

16. Modification No modification of this Agreement is effective unless in writing and signed by both Parties. Oral representations or statements do not bind either Party.

17. Governing Law - This Agreement shall be construed and interpreted and governed by and in accordance with the laws of the State of Washington. Any reference to a statute means that statute as presently enacted or hereafter amended or superseded.

18. Authority - Licensor and the person or persons executing this Agreement on behalf of Licensor represent that Licensor has full right and authority to enter into this Agreement, and that each person signing on behalf of Licensor is authorized to do so.

19. Counterparts - This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one and the same agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representative(s).

LICENSOR

CITY OF BAINBRIDGE ISLAND

By: _____

Name: Douglas Schulze

Title: City Manager

Date: _____

LICENSEE

KITSAP PUBLIC UTILITY DISTRICT

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT "A"

Legal Description of Property

Kitsap County Parcel Number: 152502-1-065-2008

THAT PORTION OF THE EAST HALF OF SECTION 15, TOWNSHIP 25 NORTH, RANGE 2 EAST, W.M., IN KITSAP COUNTY, WASHINGTON, LYING WEST OF S.R. 305 AND BOUNDED ON THE SOUTH, WEST AND NORTH BY THE FOLLOWING DESCRIBED LINE:

BEGINNING AT A POINT ON THE WEST MARGIN OF RIGHT-OF-WAY OF S.R. 305, WHICH BEARS NORTH 00°09'35" EAST 125.77 FEET FROM THE SOUTHEAST CORNER OF LOT 10 OF LARGE LOT SUBDIVISION NO. 43, AS RECORDED UNDER AUDITOR'S FILE NO. 8710060056, RECORDS OF KITSAP COUNTY, WASHINGTON; THENCE SOUTH 00°09'35" WEST 125.77 FEET TO SAID SOUTHEAST CORNER OF LOT 10; THENCE ALONG THE SOUTH LINE OF SAID LOT NORTH 88°55'10" WEST 592.65 FEET; THENCE LEAVING SAID SOUTH LINE OF LOT 10, NORTH 40°00'00" WEST 91.53 FEET; THENCE NORTH 32°10'19" WEST 43.01 FEET; THENCE NORTH 76°16'43" WEST 165.07 FEET; THENCE NORTH 35°58'11" WEST 144.53 FEET; THENCE NORTH 51°50'40" EAST 29.37 FEET; THENCE NORTH 12°19'39" EAST 59.36 FEET; THENCE SOUTH 75°58'15" EAST 97.37 FEET; THENCE SOUTH 42°53'28" EAST 49.38 FEET; THENCE NORTH 54°26'21" EAST 260.26 FEET; THENCE NORTH 12°09'06" WEST 81.72 FEET; THENCE NORTH 62°10'43" EAST 93.22 FEET; THENCE NORTH 23°54'58" EAST 37.28 FEET; THENCE SOUTH 83°51'36" EAST 77.11 FEET; THENCE NORTH 06°59'13" WEST 187.07 FEET; THENCE NORTH 51°22'05" WEST 59.19 FEET; THENCE NORTH 25°28'55" WEST 203.36 FEET; THENCE SOUTH 89°03'13" WEST 51.48 FEET; THENCE NORTH 05°15'13" EAST 71.86 FEET; THENCE NORTH 54°44'17" WEST 89.57 FEET; THENCE NORTH 46°13'37" EAST 179.84 FEET; THENCE NORTH 04°47'14" WEST 94.94 FEET; THENCE NORTH 33°35'53" WEST 138.06 FEET; THENCE NORTH 19°43'19" WEST 25.98 FEET; THENCE NORTH 59°57'08" EAST 470.48 FEET TO A POINT ON THE WEST MARGIN OF RIGHT-OF-WAY OF S.R. 305 AND THE TERMINUS.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Contract Amendment Relating to Energy Efficiency Conservation Block Grant Contract	Date: April 24, 2013
Agenda Item: Consent Agenda	Bill No.: 09-084
Proposed By: Kathy Cook, Planning Director	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session	Recommendation:
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Approve Contract Amendment relating to Energy Efficiency Conservation Block Grant Contract. The City Council discussed the contract amendment at the Council meeting on April 17, 2013, and directed staff to place in on the consent agenda for April 24, 2013.

History:

The City of Bainbridge Island entered into an Energy Efficiency Loan Loss Reserve Agreement on January 6, 2011 with Kitsap County and the Kitsap Credit Union to establish a loan loss reserve and weatherization program as a part of the Energy Efficiency Conservation Block Grant. This amendment impacts mainly Kitsap County's portion of the contract and provides one consistent set of requirements for people applying anywhere in the County (i.e., there are no different criteria or steps now for City vs. County residents).

*** Continued on Page 2***

RECOMMENDED ACTION

Motion:

History cont.:

Specifically, the following changes were made:

- Removed the requirement that County residents had to obtain a home energy assessment with an Energy Performance Score (EPS) prior to applying for a loan. The new language says that the following energy audit tools will suffice for a loan application anywhere in the County.
 - “loans shall only fund energy efficiency measures identified in home energy assessments conducted by Conservation Services Group, Puget Sound Energy, or BPI certified contractors participating in the RePower Program, or any online audits completed on the RePower Kitsap, RePower Bremerton, or RePowerBainbridge.org websites.”
- Removed the requirement that loan applicants had to use a RePower trade ally to complete the funded work. Since the future of the RePower program is uncertain once the other grant funding sources expire this year and there is no guarantee that this trade ally list will continue to exist or have any kind of QA/QC process in place, the fact that the new PSCCU does not require this, and in order to avoid having to do another amendment at the end of 2013, this requirement was removed now.
- Adds requirement for KCU to provide copies of contractor invoices submitted for each loan-funded project. This change was made to ensure that there is a process in place to verify that only acceptable activities are being funded with loan funds backed by the City and County, and was specifically requested by the Department of Energy.

These changes were made for a couple of reasons:

- Federal Energy Efficiency & Conservation Block Grant funds expired in December 2012, so an instant rebate to help subsidize the cost of a home energy assessment with an Energy Performance Score (EPS) is no longer offered. Although the grant has ended, the Department of Energy has indicated that this is still an “open” activity and will continue to align with original grant criteria and reporting requirements (contract with KCU goes through 2020).
- The State Department of Commerce used some of their RePower Kitsap grant money to establish a second energy efficiency loan program with Puget Sound Cooperative Credit Union (PSCCU) that does not require the same EPS assessment and use of trade ally contractors that the KCU program did. Changes were made to the program to make the KCU loan program more competitive and ensure that the funds the County and City invested in this as early pioneers of energy efficiency loans would continue to be utilized.

CONTRACT AMENDMENT

This CONTRACT AMENDMENT is made and entered into between KITSAP COUNTY, a municipal corporation, with its principal offices at 614 Division Street, Port Orchard, Washington 98366, hereinafter "COUNTY", and the City of Bainbridge Island and Kitsap Credit Union, hereinafter "CONTRACTOR."

In consideration of the mutual benefits and covenants contained herein, the parties agree that their Contract, numbered as Kitsap County Contract No. KC-432-10, and executed on 12/5/12, shall be amended as follows:

1. ARTICLE IV Section 4.01: Quarterly Reporting.

(a) KCU will provide the Municipalities Quarterly Reports within three calendar days of the end date of each quarter (quarter end dates are 3/31, 6/30, 9/30, and 12/31), listing the Loan activity in that Quarter, within KCU's regulations. The Quarterly Report shall list the number of new EE Loans applications received, denied, approved, and funded by KCU for the preceding quarter and any reasons for denial. The Quarterly Report shall indicate the payment performance on outstanding Loans, collections if any, and other activities in the Escrow Accounts, Reserve Accounts, and Reflow Escrow Accounts. The Quarterly Report shall also indicate the number of any delinquent EE Loans. The Quarterly Report shall include a section noting which Loans have been paid in full and any funds in the Reserve Accounts corresponding to those paid Loans that will be transferred to the Reflow Escrow Accounts. The Quarterly Report shall also tabulate the number of Loans made, categorized by the type of EE upgrade and the zip code where the work was done. A form Quarterly Report is attached as Annex A and shall be submitted with copies of contract receipts showing energy efficiency conservation measures installed with proceeds of Loans and any other information to enable the COUNTY and/or CITY to calculate estimated greenhouse gas (GHG) metric impacts. The quarterly report shall also include copies of the certificate of completion for each loan-funded project completed during the quarter.

2. Annex B.1– Example Terms, Conditions, and Underwriting Criteria – Residential Loans on Behalf of the County

Borrowers: Eligible borrowers include individuals residing in Kitsap County who qualify for KCU membership, have no active collections or judgments, and have two years stable income.

Lender: KCU

Use of Proceeds & Eligible Projects: Pursuant to the Program Agreement among the County, the City, and KCU, and this Agreement, loans shall only fund energy efficiency measures identified in home energy assessments conducted by Conservation Services Group, Puget Sound Energy, or BPI certified contractors participating in the RePower Program, or any online audits completed on the RePowerKitsap, RePowerBremerton, or RePowerBainbridge.org websites. To the extent allowable by law, loans may fund renewable energy measures where energy efficiency measures identified in the home energy assessments are also part of the loan, as well as associated remodel costs that must be incorporated in order to complete the energy efficiency measures. Property must be located in Kitsap County.

Multi-family residences qualify for Eligible Loans if and only if they are four units or less, owned by a non-incorporated individual, and comply with other Grantor's requirements.

Unsecured EE Loan:

Minimum Loan: \$1,000

Maximum Loan: \$10,000

Loan Terms: 24, 36, 48, or 60 months

Interest Rates: 4-6%

Minimum Credit Scores: 620-650 Beacon with BNI 285+; 650+ Beacon with BNI 250+

Maximum Debt to Income Ratio: 50%

Interest rates, minimum credit scores, and maximum debt to income ratio may be adjusted semi-annually in agreement with KCU, the County, and the City.

Security: UCC filings shall be required for Loans above \$5,000. Loans will also be indirectly secured by the pledge of loan loss reserve funds.

EE Home Equity Loan:

Minimum Loan: \$10,001

Maximum Loan: \$50,000

Loan Terms: 180 months

Interest Rates: 5% up to 80% CLTV; 6% up to 100% CLTV

Minimum Credit Scores: 620-650 Beacon with BNI 285+; 650+ Beacon with BNI 250+

Maximum Debt to Income Ratio: 50%

Interest rates, minimum credit scores, and maximum debt to income ratio may be adjusted semi-annually in agreement with KCU, the County, and the City.

Security: Second DOT Primary Residence. Loans will also be indirectly secured by the pledge of loan loss reserve funds.

Valuation Method: Tax Assessed Value or Automated Valuation Method or BPO. Any borrower requested appraisal will be at the borrower's expense.

Payment Schedule: Payments will be fully amortized, fixed monthly principal and interest amounts, beginning with the initial payment. Rates will be fixed for each loan at the time of loan application approval.

Origination Fees and Closing Costs: Waived.

Price Adjustments: KCU offers a 0.25% discount for automatic payment from any KCU deposit account.

Prepayment Option: Interest on KCU's loans is calculated using the actual / actual interest approach, and these loans will not include any penalties for prepayment.

Loan Disbursement: Loans will be disbursed via Cashier's Check made payable to the contractor. Each Loan disbursement on each project will be contingent upon prior written approval by borrower and contractor, based upon a signed Certificate of Completion.

Loans may be disbursed in two separate disbursements when agreed upon prior to loan documentation.

Loan Repayment: Repayment will be expected to come from the borrower's monthly income. Borrowers will be fully obligated to repay the credit via the promissory note and any associated filing to perfect KCU's interests.

Should the borrower default on repayment, the Loss Reserve Account will be drawn upon to cover a portion of the loss per this Agreement.

Underwriting Criteria: See Schedule 1 for KCU's Loan Criteria.

Loan Origination Procedures & Schedule:

- Loan applications shall be submitted to one of KCU's branches located in Kitsap County.
- Applications may be submitted in person, by fax, by email, or by mail. The application must note the street address of the subject property.

- Accompanying the application shall be the following:
 - Copy of home energy assessment outlining energy efficiency opportunities conducted by Conservation Services Group, Puget Sound Energy or BPI certified contractors participating in the RePower program, or any online audits completed on the RePowerKitsap, RePowerBremerton, or RePowerBainbridge.org websites.
 - Statement of intended work from the contractor, listing the work to be performed, the estimated cost, and the needed loan amount.
 - Income documentation: current pay stub or for self-employed applicants a full, signed copy of their last federal income tax return.
- KCU will underwrite the complete loan application and associated documentation, and will respond back to the applicant within 1 to 2 business days. Loan closing will occur in a KCU branch. Closing is subject to 3-day right of rescission. Funding projected for fourth business day.

Restriction on Use of Funds: Loans cannot be made for any improvements taking place at casinos, zoos, aquariums, golf courses, or swimming pools per American Recovery and Reinvestment Act of 2009 funding guidelines.

3. Annex B.2 – Example Terms, Conditions, and Underwriting Criteria – Residential Loans: Bainbridge Island

Borrowers: Eligible borrowers include individuals residing in Bainbridge Island.

Lender: KCU

Use of Proceeds & Eligible Projects: Pursuant to the Program Agreement among the County, the City, and KCU, and this Agreement, loans shall only fund energy efficiency measures identified in home energy assessments conducted by Conservation Services Group or BPI certified contractors participating in the RePower Bainbridge program. To the extent allowable by law, loans may fund renewable energy measures where energy efficiency measures identified in the home energy assessments are also part of the loan. Property must be located in the City of Bainbridge Island.

Multi-family residences qualify for Eligible Loans if and only if they are four units or less owned by a non-incorporated individual, and comply with other Grantor's requirements.

Unsecured EE Loan:

Minimum Loan: \$1,000

Maximum Loan: \$10,000

Loan Terms: 24, 36, 48, or 60 months

Interest Rates: 4-6%

Minimum Credit Scores: 620-650 Beacon with BNI 285+; 650+ Beacon with BNI 250+

Maximum Debt to Income Ratio: 50%

Interest rates, minimum credit scores, and maximum debt to income ratio may be adjusted semi-annually in agreement with KCU, the County, and the City.

Security: UCC filings shall be required for Loans above \$5,000. Loans will also be indirectly secured by the pledge of loan loss reserve funds.

EE Home Equity Loan:

Minimum Loan: \$10,001

Maximum Loan: \$50,000

Loan Terms: 180 months

Interest Rates: 5% up to 80% CLTV; 6% up to 100% CLTV

Minimum Credit Scores: 620-650 Beacon with BNI 285+; 650+ Beacon with BNI 250+

Maximum Debt to Income Ratio: 50%

Interest rates, minimum credit scores, and maximum debt to income ratio may be adjusted semi-annually in agreement with KCU, the County, and the City.

Security: Second DOT Primary Residence. Loans will also be indirectly secured by the pledge of loan loss reserve funds.

Valuation Method: Tax Assessed Value or Automated Valuation Method or BPO. Any borrower request appraisal will be at the borrower's expense.

Payment Schedule: Payments will be fully amortized, fixed monthly principal and interest amounts, beginning with the initial payment. Rates will be fixed for each loan at the time of loan application approval.

Origination Fees and Closing Costs: Waived.

Price Adjustments: KCU offers a 0.25% discount for automatic payment from any KCU deposit account.

Prepayment Option: Interest on KCU's loans is calculated using the actual / actual interest approach, and these loans will not include any penalties for prepayment.

Loan Disbursement: Loans will be disbursed via Cashier's Check made payable to the contractor. Each Loan disbursement on each project will be contingent upon prior written approval by borrower and contractor, based upon a signed Certificate of Completion.

Loans may be disbursed in two separate disbursements when agreed upon prior to loan documentation: 50% up front for materials and 50% upon receipt of Certificate of Completion.

Loan Repayment: Repayment will be expected to come from the borrower's monthly income. Borrowers will be fully obligated to repay the credit via the promissory note and any associated filing to perfect KCU's interests.

Should the borrower default on repayment, the Loss Reserve Account will be drawn upon to cover a portion of the loss per this Agreement.

Underwriting Criteria: See Schedule 1 for KCU's Loan Criteria.

Loan Origination Procedures & Schedule:

- Loan applications shall be submitted to one of KCU's branches located in Kitsap County.
- Applications may be submitted in person, by fax, by email, or by mail. The application must note the street address of the subject property.
- Accompanying the application shall be the following:
 - Copy of home energy assessment outlining energy efficiency opportunities conducted by Conservation Services Group or BPI certified contractors participating in the RePower Bainbridge program or any online audits completed on the RePowerBainbridge.org website.
 - Statement of intended work from the contractor, listing the work to be performed, the estimated cost, and the needed loan amount.
 - Income documentation: current pay stub or for self-employed applicants a full, signed copy of their last federal income tax return.
- KCU will underwrite the complete loan application and associated documentation, and will respond back to the applicant within 1 to 2 business days. Loan closing will occur in a KCU branch. Closing is subject to 3-day right of rescission. Funding projected for fourth business day.

Restriction on Use of Funds: Loans cannot be made for any improvements taking place at casinos, zoos, aquariums, golf courses, or swimming pools per American Recovery and Reinvestment Act of 2009 funding guidelines.

4. Annex B.3 – Example Terms, Conditions, and Underwriting Criteria – Commercial Loans: Kitsap County

Borrowers: Eligible borrowers include businesses residing in Kitsap County.

Lender: KCU

Use of Proceeds & Eligible Projects: Pursuant to the Program Agreement among the County, the City, and KCU, and this Agreement, loans shall only fund energy efficiency measures identified by the Puget Sound Energy Business Energy Audit, BPI certified contractors participating in the RePower Kitsap Program, or certified contractors providing energy audits on behalf of Washington State University or the Kitsap Food Chain Program. To the extent allowable by law, loans may fund renewable energy measures where energy efficiency measures identified in the home energy assessments are also part of the loan. Property must be located in Kitsap County.

Minimum Loan: \$5,000

Maximum Loan: \$25,000

Loan Terms: 36, 60 or 84 months (must not exceed lease term)

Interest Rates: 7.00% (Subject to change)

Minimum Credit Scores: 650

Maximum Debt to Income Ratio: 1.25:1 DSCR

Income Verification: Last three years profitability required

Interest rates, minimum credit scores, and maximum debt service coverage ratio may be adjusted semi-annually in agreement with KCU, the County, and the City.

Security: UCC Filing on Furniture, Fixtures, Equipment. Loans will also be indirectly secured by the pledge of loan loss reserve funds.

Payment Schedule: Monthly Fully Amortized Principle and Interest payments. Rates will be fixed for each loan at the time of loan application approval.

Origination Fees and Closing Costs: \$250.00 origination fees. Third Party Fees Paid by Borrower.

Price Adjustments: KCU offers a 0.25% discount for automatic payment from any KCU deposit account.

Prepayment Option: Interest on KCU's loans is calculated using the actual / actual interest approach, and these loans will not include any penalties for prepayment.

Loan Disbursement: Loans will be disbursed via Cashier's Check made payable to the contractor. Each Loan disbursement on each project will be contingent upon prior written approval by borrower and contractor, based upon a signed Certificate of Completion.

Loans may be disbursed in two separate disbursements when agreed upon prior to loan documentation.

Loan Repayment: Repayment will be expected to come from the borrower's monthly cashflow. Borrowers will be fully obligated to repay the credit via the promissory note and any associated filing to perfect KCU's interests.

Should the borrower default on repayment, the Loss Reserve Account will be drawn upon to cover a portion of the loss per this Agreement.

Underwriting Criteria: See Schedule 1 for KCU's Loan Criteria.

Loan Origination Procedures & Schedule:

- Loan applications shall be submitted to one of KCU's branches located in Kitsap County.
- Applications may be submitted in person, by fax, by email, or by mail. The application must note the street address of the subject property.
- Accompanying the application shall be the following:
 - Approved energy assessment from Puget Sound Energy Business Energy Audit, BPI certified contractors participating in the RePower Kitsap, Bremerton or Bainbridge Program, or certified contractors providing energy audits on behalf of Washington State University or the Kitsap Food Chain Program.
 - Statement of intended work from the contractor, listing the work to be performed, the estimated cost, and the needed loan amount.
 - Income documentation: signed copy of their last three years federal income tax returns and year to date profit & loss statement and balance sheet.
- KCU will underwrite the complete loan application and associated documentation, and will respond back to the applicant within 2 to 3 business days. Loan documents will normally be available 3-4 business days. Loan closing will occur in a KCU branch.

Restriction on Use of Funds: Loans cannot be made for any improvements taking place at casinos, zoos, aquariums, golf courses, or swimming pools per American Recovery and Reinvestment Act of 2009 funding guidelines.

5. Annex B.4 – Example Terms, Conditions, and Underwriting Criteria – Commercial Loans: Bainbridge Island

Borrowers: Eligible borrowers include businesses residing in Bainbridge Island.

Lender: KCU

Use of Proceeds & Eligible Projects: Pursuant to the Program Agreement among the County, the City, and KCU, and this Agreement, loans shall only fund energy efficiency measures identified by a Puget Sound Energy Business Energy Audit or BPI certified contractors participating in the RePower Bainbridge program. To the extent allowable by law, Loans may fund renewable energy measures where energy efficiency measures identified in the home energy assessments are also part of the loan. Property must be located in Bainbridge Island.

Minimum Loan: \$5,000

Maximum Loan: \$25,000

Loan Terms: 36, 60 or 84 months (must not exceed lease term)

Interest Rates: 7.00% (Subject to change)

Minimum Credit Scores: 650

Maximum Debt to Income Ratio: 1.25:1 DSCR

Income Verification: Last three years profitability required

Interest rates, minimum credit scores, and maximum debt service coverage ratio may be adjusted semi-annually in agreement with KCU, the County, and the City.

Security: UCC Filing on Furniture, Fixtures, Equipment. Loans will also be indirectly secured by the pledge of loan loss reserve funds.

Payment Schedule: Monthly Fully Amortized Principle and Interest payments. Rates will be fixed for each loan at the time of loan application approval.

Origination Fees and Closing Costs: \$250.00 origination fees. Third Party Fees Paid by Borrower.

Price Adjustments: KCU offers a 0.25% discount for automatic payment from any KCU deposit account.

Prepayment Option: Interest on KCU's loans is calculated using the actual / actual interest approach, and these loans will not include any penalties for prepayment.

Loan Disbursement: Loans will be disbursed via Cashier's Check made payable to the contractor. Each Loan disbursement on each project will be contingent upon prior written approval by borrower and contractor, based upon a signed Certificate of Completion.

Loans may be disbursed in two separate disbursements when agreed upon prior to loan documentation.

Loan Repayment: Repayment will be expected to come from the borrower's monthly cashflow. Borrowers will be fully obligated to repay the credit via the promissory note and any associated filing to perfect KCU's interests.

Should the borrower default on repayment, the Loss Reserve Account will be drawn upon to cover a portion of the loss per this Agreement.

Underwriting Criteria: See Schedule 1 for KCU's Loan Criteria.

Loan Origination Procedures & Schedule:

- Loan applications must be submitted to one of KCU's branches located in Kitsap County.
- Applications may be submitted in person, by fax, by email, or by mail. The application must note the street address of the subject property.
- Accompanying the application shall be the following:
 - Approved energy assessment from Puget Sound Energy Business Energy Audit or BPI certified contractors participating in the RePower Bainbridge Program.
 - Statement of intended work from the contractor, listing the work to be performed, the estimated cost, and the needed loan amount.
 - Income documentation: signed copy of their last three years federal income tax returns and year to date profit & loss statement and balance sheet.
- KCU will underwrite the complete loan application and associated documentation, and will respond back to the applicant within 2 to 3 business days. Loan documents will normally be available within 3-4 business days. Loan closing will occur in a KCU branch.

Restriction on Use of Funds: Loans cannot be made for any improvements taking place at casinos, zoos, aquariums, golf courses, or swimming pools per American Recovery and Reinvestment Act of 2009 funding guidelines.

6. If this Contract Amendment extends the expiration date of the Contract, then the Contractor shall provide an updated certificate of insurance evidencing that any required insurance coverages are in effect through the new contract expiration date. The Contractor shall submit the certificate of insurance to: Kitsap County Risk Management Division, 614 Division Street, MS-7, Port Orchard, WA 98366.
7. Except as expressly provided in this Contract Amendment, all other terms and conditions of the original Contract, and any subsequent amendments, addenda or modifications thereto, remain in full force and effect.

This amendment shall be effective upon execution by the parties.

DATED this 14 day march, 2013.

DATED this 14 day march, 2013.

KITSAP CREDIT UNION

Anthony G Bulleri
George Hall, CLO / SVP Lending
Anthony G Bulleri

KCU as ESCROW AGENT

Anthony G Bulleri
George Hall, CLO / SVP Lending
Anthony G Bulleri

Scott Henderson
Scott Henderson, CFO / SVP Finance

Dated this ____ day of _____ 2013

Dated this 28 day of January 2013

CITY OF BAINBRIDGE ISLAND

Brenda Bauer, Interim City Manager



KITSAP COUNTY

Josh Brown
Josh Brown, Chair
Board of County Commissioners

Robert Gelder
Robert Gelder, Commissioner

Charlotte Garrido
Charlotte Garrido, Commissioner

ATTEST:

Dana Daniels
Dana Daniels, Clerk of the Board

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Sportsman Club Non-Motorized Improvements – Construction Award	Date: April 24, 2013
Agenda Item: Consent Agenda	Bill No.: 13-050
Proposed By: Public Works Director Lance Newkirk	

BUDGET INFORMATION

Depart/Fund: CIP 2013 Annual Roads Preservation Program		
Expenditure Req: \$39,805.00	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/20/2013	Recommendation: Forward to future business meeting.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Sportsman Club Non-Motorized Improvements contract award.

History:

This project is included in the Core 40 Program and consists of shoulder improvements on the east side of Sportsman Club Road from Wardwell Road to approximately 440' south.

Bids were solicited through the local newspapers. The bid opening was held on April 10, 2013 and three bids were received. The apparent low bidder is Lakeside Industries in the base bid amount of \$39,805.00. The engineer's estimate is \$40,000 to \$50,000.

The Project Manager has reviewed the bid results and the contractor's qualifications and recommends that the City Council consider award to Lakeside Industries.

RECOMMENDED ACTION

Motion:



DRAFT

City of Bainbridge Island — Public Works Department
2013 Core 40 Spot Project
Sportsman Club Non-Motorized Improvements

Wednesday, April 10, 2013 Bid Opening @ 9:15 a.m.

	Bidder No. 1	Bidder No. 2	Bidder No. 3	Bidder No. 4
o Bids were solicited by formal advertisement.	<u>Lakeside</u>	<u>DAIR Excavating</u>	<u>Linden Land</u>	
o Engineer's Estimate is \$40,000 to \$50,000	<u>Ind-</u>		<u>Development</u>	
Proposal	~	~	~	
Signature Page	~	~	~	
Acknowledgement of Addenda	~	~	~	
Non-Collusion Declaration	~	~	~	
Proposal Bond (5%)	~	~	~	
Statement of Bidder's Qualifications	~	~	~	
TOTAL BASE BID AMOUNT	\$29,805.00	\$40,229.00	\$42,975.00	

The Apparent low bidder is Lakeside, Ind- in the base bid amount of \$ 39,805.00.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution No. 2013-08, Lynwood Center Stormwater Outfall Sole Source Purchase and CheckMate® Inline Check Valve Purchase	Date: April 24, 2013
Agenda Item: Consent Agenda	Bill No.: 13-048
Proposed By: Public Works Director Lance Newkirk	

BUDGET INFORMATION

Depart/Fund: 2013 Annual Stormwater Preservation Program		
Expenditure Req: \$24,531.00	Budgeted? ☒ Yes	Amendment Req? ☒ No

REFERRALS/REVIEW

Study Session: 04/17/2013	Recommendation: Forward to next business meeting.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Lynwood Center Stormwater Outfall Sole Source Purchase Resolution and purchase of CheckMate® inline check valve in the estimated amount of \$24,531.00 (not including freight costs).

Background:

RCW 39.04.280 provides that a local agency may waive the competitive bidding requirements (by Resolution) when the purchase is limited to a single source of supply, or when the purchase involves special facilities or market conditions. The proposed purchase of a CheckMate® inline check valve is considered sole source due to the Tideflex Technologies, through its subsidiary Red Valve Company, holding the patent on this neoprene rubber check valve. This company is the sole provider of these types of valves and the valve has been determined to be the best option that will meet the repair needs required for this specific location.

— Continued on Page 2 —

RECOMMENDED ACTION

Motion:

DESCRIPTION/SUMMARY – Continued

The stormwater outfall from the Lynwood Center basin discharges to Pleasant Beach at the Pleasant Beach Condominiums' location and is subject to tidal backwash of sand, gravel and debris. Also, local marine life inhabits the outfall pipe resulting in high concentrations of bacteria and odorous smell in the discharge area.

The CheckMate® inline check valve is constructed of an all-rubber unibody design which provides for backflow prevention inhibiting gravel backwash into the pipe and prevents animals from inhabiting the pipe. The valve operates under driving head pressure and automatically opens and closes with the stormwater flow. Once installed, the valve would greatly reduce odor and bacteria problems in the area and is maintenance free.

Funding:

A portion of this project is funded by a Department of Ecology Stormwater grant in the amount of \$188,000 accepted by the City Council on June 13, 2012. This proposed project also partially satisfies the requirements of the Sinclair & Dyes Inlets Fecal Coliform Bacteria Total Maximum Daily Load (TMDL) state cleanup plan which applies to the Pleasant Beach Watershed.

RESOLUTION NO. 2013-08

A RESOLUTION authorizing the purchase of a Tideflex Series CheckMate Check Valve from Tideflex Technologies to be used for the Lynwood Center Drainage Project with a purchase price of \$24,531.00 (not including freight costs) as a sole source purchase without calling for bids, and further authorizing the City Manager to execute all appropriate and necessary documents to complete the purchase and transaction.

WHEREAS, Section 3.72.020(B) of the Bainbridge Island Municipal Code states that staff “shall continue on an ongoing basis to obtain the lowest practical price for supplies, materials, and equipment purchased under this section”; and

WHEREAS, RCW 39.04.280(1), RCW 35.23.352(9) and state law in general recognize a "sole source purchase" exception from competitive bidding requirements when, due to the uniqueness of the product to be purchased and the fact that there is only one source, it would be futile to utilize a competitive bidding process for such product; and

WHEREAS, the City requires the purchase of a 48” Tideflex Series CheckMate Slip-In, Inline Check Valve to be used for the Lynwood Center Drainage project; and

WHEREAS, for operational reasons, the part must have certain key features, including the following:

- The CheckMate valve is maintenance free.
- The valve can be installed without modifications to the existing 48”outfall pipe.
- The CheckMate valve operates at extremely low head loss. This means since the valve is installed inside the pipe, that restriction of the mechanism is minimal.

WHEREAS, the City conducted extensive research regarding available check valves and concluded that only the check valve available through Tideflex Technologies, which holds the patent through its subsidiary Red Valve Company, would satisfy the requirements and criteria; and

WHEREAS, Tideflex Technologies is the only source for the valve and is willing to sell the valve to the City for a purchase price of \$24,531.00 (not including freight costs); and

WHEREAS, the City Council finds it would be futile to call for bids regarding the described equipment since only a check valve from Tideflex Technologies will satisfy the stated requirements and criteria and Tideflex Technologies is the only source for the equipment; and

WHEREAS, the City Council finds that it is in the best interest of the City to authorize purchase of the check valve from Tideflex Technologies as a sole source purchase without calling for bids, now, therefore,

**THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

1. The City Manager is hereby authorized and directed to purchase the Tideflex Series CheckMate Check Valve from Tideflex Technologies as a sole source purchase without calling for bids to be used to for the Lynwood Center Drainage Project for a purchase price of \$24,531.00 (not including freight costs).

2. The City Manager is further directed to execute all appropriate and necessary documents to complete the purchase and transaction. The final form of said documents shall be reviewed and approved by the City Attorney or his designee.

PASSED by the City Council this ____ day of ____, 2013.

APPROVED by the City Council this ____ day of ____, 2013.

Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK: April 11, 2013

PASSED BY THE CITY COUNCIL:

RESOLUTION NO. 2013-08

COPY

QUOTATION

TT-13.2940



Antec Corporation

www.anteccorporation.com
46303 SE 134th St., PO Box 1609
North Bend, WA 98045

425-888-9090 (o) • 425-888-6492 (f) • 206-660-1311 (c)

Bruce
CITY OF BAINBRIDGE – PUBLIC WORKS
280 Madison Avenue North
Bainbridge, WA 98110
P:
boyloe@bainbridgewa.gov

LYNWOOD CENTER OUTFALL

April 8, 2013

Quotations are valid for 30 days. Lead times are based upon current production levels.

Item	Qty	Product & Description	Unit Price	Extended Price
1	1	48" TIDEFLEX Series CheckMate ... Slip-In, InLine CHECK VALVE Elastomeric Construction with 316SS Expansion Clamps. Approximate Shipping Weight ~ 1700 lbs	22450.00	22,450.00
2	1	FREIGHT ... estimate only	1750.00	1,750.00
3	1	Sales Tax – 8.6%	2081.20	2,081.20
4				0.00
GRAND TOTAL				\$26,281.20

ELASTOMERS: Pure Gum Rubber, Hypalon, Neoprene, Buna-N, EPDM or Chlorobutyl. (Viton available at extra cost.)

CheckMate ... ORDERING REQUIREMENTS

Please specify the following for each valve ordered:

- **Pipe I.D.:** Measure END OF PIPE (EOP) I.D. across 4 Axis Positions:
EOP I.D. 12:00-6:00 _____ inches EOP I.D. 9:00-3:00 _____ inches
EOP I.D. 10:30-4:30 _____ inches EOP I.D. 1:30-7:30 _____ inches

Measure 2x Diameters down into Pipe I.D. across 4 Axis Positions (CheckMates 24" & Larger)

2XD I.D. 12:00-6:00 _____ inches 2XD I.D. 9:00-3:00 _____ inches
2XD I.D. 10:30-4:30 _____ inches 2XD I.D. 1:30-7:30 _____ inches

- **Line Pressure:** Gravity Fed or Pumps at _____ PSI
- **Elastomer:** _____
- **Upstream or Downstream Clamp** _____