



UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, NOVEMBER 13, 2019
5:00-7:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA /
CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO-CHAIR: TED JONES

CO-CHAIR ANDY MARON

MEMBERS: CHARLES AVERILL MARTIN PASTUCHA
SHEINA HUGHES EMILY SATO
NANCY NOLAN

LIAISON: RASHAM NASSAR

2. APPROVE OCTOBER 9, 2019 MINUTES – 5 MIN.
3. ANNUAL OPEN GOVERNMENT TRAINING (DEPUTY CITY ATTORNEY
SEPLER) – 45 MIN.
4. REPORT ON PUBLIC WORKS DEPARTMENT ACTIVITIES – 15 MIN.
 - A. KPUD FRANCHISE AGREEMENT
 - B. PSE FRANCHISE AGREEMENT
 - C. LOWER LOVELL SEWERSHED PROJECTS
5. CONTINUED DISCUSSION ON SMALL WATER SYSTEMS – 35 MIN.
6. 2019 ANNUAL REPORT AND 2020 WORKPLAN – 15 MIN.
7. NEXT MEETING AGENDA PLANNING – 5 MIN.
8. ADJOURNMENT
7:00 PM

Minutes

Committee Members Present: Andy Maron (Co-Chair), Charles Averill, Emily Sato, Martin Pastucha, Sheina Hughes, Nancy Nolan

Absent: Ted Jones (Co-Chair)

CC Liaison: Rasham Nassar

Also, Present: Chris Wierzbicki, Director of Public Works

The meeting was called to order at 5:00 PM by Co-Chair Andy Maron.

Minutes: The Committee meeting minutes of September 11, 2019 and September 25, 2019 were unanimously approved. Motion by Charles Averill, seconded by Nancy Nolan.

Public Comment: None.

Small Water Systems (Continued Discussion): Chris Wierzbicki, Director of Public Works passed out list of notes and chart related to Winslow Water System. Other information the committee asked could be researched included: Legal Authority for Service Area; KPUD legal status to connect/new connections; Other water resource documents – other documents from other entities such as Aspect/USGS on island wide systems; any policies related to other water utilities – review 1994 and 2000 Comprehensive Plans.

Discussion from Co-Chair that the committee will need to do own work as staff does not have time or resources to do everything.

Committee Members Assigned to Following Tasks:

Legal authority for designation of service areas – Nancy Nolan

KPUD policies for new connections – Emily Sato

Any Water System Plans for North and South Bainbridge Island Water System Utilities – Emily Sato

Where/What is background data for Well locations – Chris Wierzbicki

Data on Group B Water Systems – updated list of latest Group B issues – Nancy Nolan

Who is provided a notice of Well Drilling? City? Water Purveyor? Both? – Chris Wierzbicki

Past City Policy – Chris Wierzbicki

History of Water System Acquisition – Andy Maron

Water Resource Studies – Chris Wierzbicki to gather with Charles Averill



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What are other cities doing in regard to Water System Plans? Formal policies Example cities include: Sammamish, Bothell, Shoreline, Newcastle, University Place, Maple Valley, Kenmore, and Woodinville – Sheina Hughes

High School Road Tank Replacement Pre-Design Scope: Chris Wierzbicki passed out an updated summary of the High School Reservoir Replacement Analysis. He also indicated that the pre-design consultant contract should be proceeding to City Council for approval within the next two weeks.

Climate Change Advisory Committee/UAC UPDATE: There is an Ad Hoc Committee with two members from Climate Change Advisory Committee and two members from UAC (previously Steve Johnson and Ted Jones) that look at items that are at the intersection of these two groups work. Because Steve Johnson is no longer a member of UAC, we will need to determine a replacement for Steve Johnson. This item will be discussed at next UAC meeting. Update was provided by Chris Wierzbicki that Item is going to City Council in near future re: PSE Franchise Renewal Process.

Discussion of Upcoming Meeting Dates and Times: Co-Chair Maron indicated he had an email discussion with City Manager who asked if the Committee could limit its meeting to once per month. Based on a discussion of potential dates and times, in the future the meetings of the UAC will occur on the second Wednesday of each month at 5:00 PM.

Next Meeting Agenda: Item to include will be continued discussion of Small Water System, Work Plan, and New UAC Representative for UAC/ Climate Change Advisory Committee Ad Hoc Group.

Adjournment: Meeting Adjourned at 6:35 PM.

Co-Chair

11/13/19