



UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, OCTOBER 9, 2019
5:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA /
CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO-CHAIR: TED JONES

CO-CHAIR ANDY MARON

MEMBERS: CHARLES AVERILL MARTIN PASTUCHA
SHEINA HUGHES EMILY SATO
NANCY NOLAN

LIAISON: RASHAM NASSAR

2. APPROVE SEPTEMBER 11 AND SEPTEMBER 25, 2019 MINUTES – 5 MIN.
3. SMALL WATER SYSTEMS (CONTINUE DISCUSSION) – 45 MIN.
4. HIGH SCHOOL ROAD TANK REPLACEMENT PRE-DESIGN SCOPE
OF WORK – 20 MIN.
5. UPDATE REGARDING UAC/CCAC SUBGROUP – 5 MIN.
6. DISCUSS UPCOMING MEETING DATES/TIMES – 10 MIN.
7. NEXT MEETING AGENDA PLANNING – 5 MIN.
8. ADJOURNMENT



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, SEPTEMBER 11, 2019

Minutes

Meeting called to order at 5:00 p.m.

Members present: Andy Maron (chair), Charlie Averill, Sheina Hughes, Ted Jones, Nancy Nolan

Members absent: Martin Pastucha, Emily Sato

Others present: Rasham Nassar (council liaison); Chris Wierzbicki (public works director); Mike Michael (city public works department)

Small Water Systems (continued discussion)

- Chris first provided information about the process when a new development project is located within the city's service area. Private wells are prohibited within 300 feet of existing city pipelines; new construction must connect to the city's system.
- Outside the city's service area, the city is not involved in approval of water service, as a project will obtain service from another water purveyor or drill a private well. New construction must receive approval from the Kitsap Health District, which has jurisdiction over wells and/or septic systems when applicable.
- Ben Klasky, a resident in the Emerald Heights water system service area, provided some information about that system. The system is privately owned, and owners are looking for a buyer. It is surrounded by Kitsap PUD service area. There is some concern about necessary renovations for the system and ongoing maintenance. KPUD is available to take over the system if needed because of problems, but apparently is not interested in buying it. The private company Washington Water may buy the system.

Small Water Systems – Discussion Memorandum

- Discussion of the 8/28/19 Draft Memorandum, particularly the question of how (and from where) information can be obtained.
- It was noted that KPUD has a lot of information about wells.
- Discussion of how service units are defined: If a home has an ADU, is that a second service?
- Chris will check with Gretchen Brown to see what info she has
- Andy will prepare a summary of who is doing what

Feedback/Discussion

- Chris distributed (with the agenda) a revised Scope of Work for the Wastewater Treatment Plan evaluation

Committee chair election: Deferred until the next meeting.

Meeting adjourned at 7:00 p.m.

Chair

10/09/19

Minutes

Committee members present: Andy Maron (Chair), Charles Averill, Emily Sato, Ted Jones, Martin Pastucha, Sheina Hughes (attended via phone 5:08 pm—6:24 pm).

Absent: Nancy Nolan

CC Liaison: Rasham Nassar

Also present: Chris Wierzbicki, COBI Director of Public Works

The meeting was called to order at 5:00 pm by Andy Maron, Chair.

Minutes: The meeting minutes of August 28, 2019 were unanimously approved as corrected.

Public Comment: There was no public comment.

Small Water Systems (continued): After a short discussion regarding the previously distributed list of information-gathering assignments and input from Chris, it was decided that a Public Works employee would be tasked with researching where relevant information is stored, gathering research materials relevant to our list of questions, and posting them on the UAC shared drive (or distributing hard copies, whichever seems more feasible). Andy continues to work on a memorandum regarding the Island's small water systems for City Council. Chris presented an updated map showing the island's known wells, as well as all of the Group A and Group B water systems which sparked further discussion of Group B system acquisition issues, what to do with aging water systems (and owners), and who has responsibility to help substandard systems who ask for help. It was agreed that we should investigate what the exact powers are of each of the entities involved (KPUD, COBI, and Kitsap County/KCDOH). It was also agreed that we should try to define the problem we're trying to solve more precisely, possibly through a survey of system owners. Other related issues are interconnectivity, cost sharing and satellite systems.

High School Road Tank Replacement Design: Chris presented the UAC with a summary of the three most relevant Gray & Osborne Technical Memos related to the replacement of the High School water tanks. In short, the cost of necessary seismic retrofitting of the existing tanks is so high that replacement seems to be a clearly better choice, especially when considering the need for increased water pressure at higher elevations within the water system's service area. Various configurations of new tanks/pressure boosting equipment were then discussed.

Committee Chair(s) Discussion and Election: Andy reminded the committee that he is winding up his term on the UAC and asked if anyone would be willing to chair or co-chair. Ted said he would be amenable to being co-chair. Martin made a motion to elect Ted and Andy as co-chairs, which was seconded by Emily, and then passed unanimously.

Adjournment: The meeting was adjourned at 6:54 pm.