



**SPECIAL / REGULAR CITY COUNCIL MEETING
WEDNESDAY, MARCH 13, 2013
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON**

AGENDA

Action

1. EXECUTIVE SESSION

6:00 PM Property Disposition RCW 42.30.110(1)(c), Collective Bargaining Negotiations, Issues, or Proceedings (RCW 42.30.140) and Current and Potential Litigation (RCW 42.30.110(1)(i))

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

7:00 PM

Mayor: Steven Bonkowski

Councilmembers: Anne Blair Debbi Lester
Sarah Blossom Bob Scales
Kirsten Hytopoulos David Ward

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:05 PM

4. PUBLIC COMMENT

7:10 PM

5. ORDINANCES/2ND READING

7:20 PM Ordinance No. 2013-03, Business Licenses for Non-Profits, AB 13-020 – Planning

Receive Public
Comment /
Consider Approval

6. UNFINISHED BUSINESS

7:25 PM A. Kitsap Conservation District Interlocal Agreement Update – Executive

Information

7. CONSENT AGENDA

7:35 PM A. Accounts Payable Voucher and Payroll Approval

B. Regular Business Meeting Minutes, February 13, 2013

C. Special Study Session/Retreat Meeting Minutes, February 20, 2013

D. Special/Regular Business Meeting Minutes, February 27, 2013

E. Resolution No. 2013-06, Surplus Vehicles and Equipment – Public Works

Consider Approval
Consider Approval
Consider Approval
Consider Approval
Consider Approval

8. REGIONAL COMMITTEE REPORTS

7:40 PM

9. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS

7:50 PM

10. FOR THE GOOD OF THE ORDER

7:55 PM

11. STUDY SESSION (Public comment at study sessions is encouraged)

8:00 PM Shoreline Master Program: Outstanding Issues – Planning

Information

12. ADJOURNMENT

10:00 PM

Times listed on this agenda are approximate. Public comment may be limited to allow time for Council to deliberate.



Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2013-03 relating to business licenses for nonprofit organizations	Date: March 13, 2013
Agenda Item: Ordinances/2 nd Reading	Bill No.: AB 13-020
Proposed By: Code Enforcement Officer Meghan McKnight	Referral(s):

BUDGET INFORMATION

Department: Finance & Administrative Services	Fund: n/a	Munis Contract # n/a
Expenditure Req: n/a	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: March 6, 2013	Recommendation: Schedule 2 nd Reading for March 13, 2013
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

2nd reading of Ordinance No. 2013-03 relating to business licenses for nonprofit organizations; and amending Sections 15.040.080 and 15.04.090 of the Bainbridge Island Municipal Code.

History:

The City of Bainbridge Island requires all for-profit businesses to be licensed annually. Section 5.04.080 of the Bainbridge Island Municipal Code currently exempts nonprofit organizations from the requirement to obtain a business license. Requiring a business license will allow review of the organization's activities for compliance with zoning and building code standards. Additionally, nonprofit organizations have had difficulty in performing some of their activities, such as financial transactions, without a business license approved by the City of Bainbridge Island. Nonprofit organizations will continue to be exempt from the business license fee.

Schedule/Next Activities:

Consider approving Ordinance No. 2013-03. If approved, staff will notify existing nonprofit organizations of the change and ensure future nonprofit organizations are aware of the requirement.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2013-03 relating to business licenses for nonprofit organizations.

ORDINANCE NO. 2013-03

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the licensing of nonprofit organizations and amending Sections 15.040.080 and 15.04.090 of the Bainbridge Island Municipal Code.

WHEREAS, the City desires to license nonprofit organizations to ensure all nonprofit activities are properly located in accordance with the zoning and building codes; and

WHEREAS, nonprofit organizations will continue to be exempt from the business license fee; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 5.05.080 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

5.04.080 Exempt activities.

The following activities shall be exempt from the licensing provisions of this chapter:

~~A. Nonprofit activities carried on by religious, charitable, educational, benevolent, fraternal or social organizations which have been determined by the Internal Revenue Service of the United States to be exempt from the payment of income tax;~~

~~A.B.~~ The exercise of governmental functions performed by any instrumentality of the United States, the state of Washington, or any political subdivision thereof.

~~B.C.~~ Farmers or gardeners selling their own farm products raised and grown exclusively upon lands owned or occupied by them;

~~C.D.~~ Garage sales conducted on residential premises in compliance with this code;

~~D.E.~~ The mere delivery of goods or services to the customer or client by businesses where the sale occurred on business premises outside of the city, and was the only event occurring within the city except that the performance of contracting or subcontracting services is not an exempt activity; or

E.F.—Any business activity which is owned and operated solely by a person under the age of 18, and which does not generate a gross income of more than \$2,500 per year.

Section 2. Section 5.04.090 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

5.04.090 Payment of license fees.

A. There shall be a license fee imposed for the privilege of doing business as set by resolution of the city council.

B. Payment of the fee imposed by this chapter shall be due on or before the commencement of business and renewed on or before the last day of February of each successive year.

C. On or before the due date, every person required to pay a license fee or a tax as set forth by this chapter shall file with the city a written return, upon such form and including such information as the director shall require, together with the payment of the amount of the fee.

D. Nonprofit activities carried on by religious, charitable, educational, benevolent, fraternal or social organizations which have been determined by the Internal Revenue Service of the United States to be exempt from the payment of income tax shall be exempt from the license fee.

Section 3. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2013.

APPROVED BY THE MAYOR this _____ day of _____, 2013.

Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:	March 1, 2013
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2013-03

City of Bainbridge Island
EXECUTIVE DEPARTMENT



MEMORANDUM

TO: Doug Schulze, City Manager

FROM: Morgan Smith, Deputy City Manager

DATE: March 7, 2013

RE: Use of Stormwater Funds to Support Kitsap Conservation District (KCD)
Interlocal Agreement

BACKGROUND

At the February 13, 2013 City Council meeting, the Council approved the City's annual interlocal agreement (ILA) with the Kitsap Conservation District for \$40,800. The 2013 Adopted Budget provides funding for this agreement from the City's Surface and Stormwater Management (SSWM) fund. City Council requested additional analysis on whether using SSWM funds to support this activity was appropriate.

SCOPE OF SERVICES AND FUNDING

KCD is a non-regulatory organization that provides a range of services, including expertise to natural resource property owners on the management of their property. The City has had an annual interlocal agreement with KCD for roughly 10 years. The ILA's scope of services covers a broad range of functions, from education and outreach to hands-on restoration projects. One primary function involves work to prevent non-point pollution by the application of best management practices (BMP). To undertake these services, KCD provides technical assistance to landowners, often related to agricultural issues and water quality, and frequently develops farm plans for property owners seeking improvement in their land management techniques. Not all of the work performed by KCD is directed to water quality issues, but that is a large portion of their focus with Bainbridge Island landowners.

KCD also has an ILA with Kitsap County, and performs a very similar scope of work on behalf of the County in unincorporated areas.

Through 2008, the City's funding for the KCD ILA was provided by the General Fund. In 2009, the City determined that this program would be more appropriately supported by the SSWM fund. This determination was made in recognition of the nature of KCD's work in preventing non-point pollution from agricultural operations. Prevention of this type of pollution is a component of the City's compliance with the Phase II NPDES permit requirements and is reported annually to the Department of Ecology. The City's support of KCD's work addresses two elements of the NPDES permit requirements: Volume 1 (Public Education and Outreach), and Volume 3 (Illicit Discharge Detection and Elimination).

The City's decision to use stormwater funds parallels Kitsap County's approach to KCD funding, as the Kitsap County agreement with KCD is entirely funded with County stormwater funds. The City has used SSWM funds to support the ILA for the five years since the switch in 2009.

City staff recall the change in funding source as being driven by the awareness of the County's use of stormwater funds. More generally, the decision to use stormwater funds is based on the nexus between KCD's activities and the effort to address water quality issues affected by stormwater drainage.

INFORMATION FROM OTHER COMMUNITIES

There are 47 conservation districts across Washington State, many of which work in areas that are quite rural and/or unincorporated. For that reason, not all conservation districts have municipal agreements like the City agreement with KCD. In addition, only a subset of municipalities statewide have established stormwater utilities, and so the pool of potentially comparable arrangements in other communities is somewhat limited.

Most conservation districts provide services that are very tailored to local land uses, geography, and municipal priorities. So no clear single model emerges from experience in other communities. However communication with a variety of other municipalities and conservation districts in Washington State confirms that there is precedent for applying stormwater funding to support conservation services like those provided by KCD.

Some relevant examples to consider include:

- Skagit County: The conservation district has agreements with the County as well as each incorporated City. The County and Cities use funds from their respective "drainage utility assessments" to support the conservation district work, which is focused on education and outreach programs. The cities use the conservation district services to help demonstrate compliance with some aspects of their NPDES stormwater permits. The County additionally uses some funds from Clean Water assessments to supplement EPA grants for work to address the Samish River Basin.
- Mason County: The County does not currently have a stormwater utility, and the conservation district does not receive support from the one incorporated city (City of Shelton). However the County has recently completed a two-year process to consider creation of a stormwater utility. One identified component of the proposed functions is

technical assistance to be provided by the conservation district, to be paid for with stormwater funds.

- Snohomish County: The conservation district has ILA's with County and several cities (Mill Creek, Everett, Lake Stevens). Services range from education and outreach to technical assistance and farm planning. The County, City of Mill Creek, and City of Everett all appear to use stormwater funds to support conservation district services. The Town of Lake Stevens uses Department of Ecology grants to fund the conservation district ILA.
- Statewide: the director of the Washington Association of Conservation Districts reviewed KCD's most recent annual report and endorsed the use of stormwater funds for these types of activities, based on his experience in Washington and other states.
- Nationally: stormwater funds are frequently cited as a source of support for conservation district activities in other states. Note that the concept of a stormwater utility is somewhat regional, with a greater prevalence within the West Coast, Midwest and Southeast areas of the country.

CONCLUSION

The use of stormwater funds to support this set of conservation district services appears to be appropriate, given the connection of KCD's services to prevention of non-point surface water pollution. The use of stormwater funds is aligned with funding approaches in other Washington communities (including Kitsap County) and reflects national practice as well.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Consent Agenda Items	Date: March 13, 2013
Agenda Item: Consent Agenda	Bill No.: 13-029
Proposed By: Executive	Referral(s):

BUDGET INFORMATION

Department: Executive	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session:	Recommendation:
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda items A through E: A. Accounts Payable Voucher and Payroll, B. Regular Business Meeting Minutes, February 13, 2013, C. Special Study Session/Retreat Meeting Minutes, February 20, 2013, D. Special/Regular Business Meeting Minutes, February 27, 2013 and E. Resolution No. 2013-06, Surplus Equipment.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda items A through E: A. Accounts Payable Voucher and Payroll, B. Regular Business Meeting Minutes, February 13, 2013, C. Special Study Session/Retreat Meeting Minutes, February 20, 2013, D. Special/Regular Business Meeting Minutes, February 27, 2013 and E. Resolution No. 2013-06, Surplus Equipment.

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: February 25, 2013 - March 11, 2013
CITY COUNCIL: February 27, 2013 - March 13, 2013

Last check from previous run: 332462 dated 2/28/2013 issued to Zee Medical Service in the amount of 53.90

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	2/26/13	122	COBI Utilities February Billing	2,698.30
EFT	2/26/13	123	WA ST Department of Revenue/January Excise Taxes	12,947.11
Manual	2/28/13	332390	VOID	VOID
Manual	2/21/13	332463	POL/AWC/March 2013 Fehlman COBRA	2,192.91
Manual	2/25/13	332464	POL/Aqua Tech Marine Services, Inc/Boat Service & Repair	5,352.33
Manual	2/28/13	332465 - 332467	VOID	VOID
Manual	2/28/13	332468	POL/AWC/Feb, Mar, Apr 2013 Shultz COBRA	5,287.32
Manual	3/1/13	332469	ENG/COBI Retainage Acct/Stripe Rite 2012 Road Striping Retainage	70.97
Manual	3/1/13	332470	EX/City of Bremerton/Nov, Dec, Jan, Feb Access Television Service	8,550.00
Manual	3/1/13	332471	PW/Probuild Co LLC/50# Quick Set Concrete	97.67
Manual	3/1/13	332472	ENG/Stripe Rite/2012 Road Striping	1,348.30
			Manual Checks, Electronic Disbursements	38,544.91
Regular Run	3/14/13	332473 - 332567	Regular Check Run	145,945.55

Total Disbursements **184,490.46**

Retainage Release	N/A	N/A	No Retainage Release	Ø
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 3-6-2013
Karl R. Shaw, Accounting Manager Date

ACH UP

02/26/2013 12:58 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

122	02/26/2013	MANL	103 CITY OF BAINBRIDGE I	182541	10573FEB13	02/07/2013	ACHFEB13	33.42	
Invoice: 10573FEB13						ERICKSEN AVE IRRIGATION			
				33.42	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				182542	10717FEB13	02/07/2013	ACHFEB13	13.50	
Invoice: 10717FEB13						LIBRARY IRRIGATION			
				13.50	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				182543	10727FEB13	02/07/2013	ACHFEB13	625.52	
Invoice: 10727FEB13						LIBRARY			
				625.52	91011722 547500	GG-C/E-LIBRARY-COBI WTR/SWR			
				182544	11015FEB13	02/07/2013	ACHFEB13	1,443.98	
Invoice: 11015FEB13						WWTP			
				1,443.98	91425358 547500	GG-WWTP-WATER/SEWER			
				182545	11122FEB13	02/07/2013	ACHFEB13	368.94	
Invoice: 11122FEB13						POLICE STATION			
				368.94	91011215 547500	GG-C/E-PD-COBI WTR/SWR			
				182546	11762FEB13	02/07/2013	ACHFEB13	63.92	
Invoice: 11762FEB13						WW DRINKING FOUNTAIN			
				63.92	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				182547	11805FEB13	02/07/2013	ACHFEB13	17.76	
Invoice: 11805FEB13						HS/MADISON RAINBRINGER			
				17.76	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				182548	11806FEB13	02/07/2013	ACHFEB13	13.50	
Invoice: 11806FEB13						MADISON/HS RAINBRINGER			
				13.50	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				182549	11982FEB13	02/07/2013	ACHFEB13	79.40	
Invoice: 11982FEB13						CITY HALL			
				79.40	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				182550	11983FEB13	02/07/2013	ACHFEB13	24.86	
Invoice: 11983FEB13						CITY HALL IRRIGATION			
				24.86	91011189 547500	GG-C/E-CITY HALL-COBI WTR/SWR			
				182551	12754FEB13	02/07/2013	ACHFEB13	13.50	
Invoice: 12754FEB13						WW PLANTINGS IRRIGATION			
				13.50	91011768 547500	GG-C/E-PARKS-WTR/SWR			
							CHECK	122 TOTAL:	2,698.30

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 2,698.30

	COUNT	AMOUNT
	-----	-----
TOTAL MANUAL CHECKS	1	2,698.30

*** GRAND TOTAL *** 2,698.30

02/26/2013 12:58 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 2 394									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		1,254.32	
02/26/2013	ACHFEB13	ACH226				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			2,698.30
02/26/2013	ACHFEB13	ACH226				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		1,443.98	
02/26/2013	ACHFEB13	ACH226				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								2,698.30	2,698.30
APP 631-130000						DUE TO/FROM CLEARING		2,698.30	
02/26/2013	ACHFEB13	ACH226							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			1,254.32
02/26/2013	ACHFEB13	ACH226							
APP 402-130000						DUE TO/FROM CLEARING			1,443.98
02/26/2013	ACHFEB13	ACH226							
SYSTEM GENERATED ENTRIES TOTAL								2,698.30	2,698.30
JOURNAL 2013/02/394 TOTAL								5,396.60	5,396.60

02/26/2013 12:58
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

PG 4
apcshdsb

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 2	394	02/26/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		1,254.32
001-213000				GENERAL - ACCOUNTS PAYABLE	1,254.32	
				FUND TOTAL	1,254.32	1,254.32
402 SEWER OPERATING FUND	2013 2	394	02/26/2013			
402-130000				DUE TO/FROM CLEARING		1,443.98
402-213000				ACCOUNTS PAYABLE	1,443.98	
				FUND TOTAL	1,443.98	1,443.98
631 CLEARING FUND	2013 2	394	02/26/2013			
631-130000				DUE TO/FROM CLEARING	2,698.30	
635-111100				CASH		2,698.30
				FUND TOTAL	2,698.30	2,698.30

02/26/2013 12:58
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 5
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	2,698.30	
001 GENERAL FUND		1,254.32
402 SEWER OPERATING FUND		1,443.98
TOTAL	2,698.30	2,698.30

** END OF REPORT - Generated by Linda Steinberg **

EFT
Exc tax

02/26/2013 13:02 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

123 02/26/2013 MANL 124 WA ST DEPT OF REVENUE 182552 2013-01 02/26/2013 EFTFEB13 12,947.11
Invoice: 2013-01

280.21	91411341	553000	FINANCE - WATER EXTRNL TAXES
512.24	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
5,944.76	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
41.40	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
12.90	91411341	553000	FINANCE - WATER EXTRNL TAXES
3.42	91411341	553000	FINANCE - WATER EXTRNL TAXES
148.84	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
5,172.80	91411341	553000	FINANCE - WATER EXTRNL TAXES
592.48	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
232.20	53011560	531100	POLICE - C/E PATROL EP OFC SUP
5.35	51011211	531100	PD-C/E-ADM-SUPPLIES
.51	53011212	531100	PD-C/E-PATROL SUPPLIES

CHECK 123 TOTAL: 12,947.11

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 12,947.11

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	12,947.11

*** GRAND TOTAL *** 12,947.11

02/26/2013 13:02 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2013 2 395									
APP 401-213000					ACCOUNTS PAYABLE			5,469.33	
02/26/2013	EFTFEB13	EFT226			AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100					CASH				12,947.11
02/26/2013	EFTFEB13	EFT226			AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000					ACCOUNTS PAYABLE			7,090.88	
02/26/2013	EFTFEB13	EFT226			AP CASH DISBURSEMENTS JOURNAL				
APP 403-213000					ACCOUNTS PAYABLE			148.84	
02/26/2013	EFTFEB13	EFT226			AP CASH DISBURSEMENTS JOURNAL				
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			238.06	
02/26/2013	EFTFEB13	EFT226			AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL								12,947.11	12,947.11
APP 631-130000					DUE TO/FROM CLEARING			12,947.11	
02/26/2013	EFTFEB13	EFT226							
APP 401-130000					DUE TO/FROM CLEARING				5,469.33
02/26/2013	EFTFEB13	EFT226							
APP 402-130000					DUE TO/FROM CLEARING				7,090.88
02/26/2013	EFTFEB13	EFT226							
APP 403-130000					DUE TO/FROM CLEARING				148.84
02/26/2013	EFTFEB13	EFT226							
APP 001-130000					GENERAL - DUE TO/FROM CLEARING				238.06
02/26/2013	EFTFEB13	EFT226							
SYSTEM GENERATED ENTRIES TOTAL								12,947.11	12,947.11
JOURNAL 2013/02/395 TOTAL								25,894.22	25,894.22

02/26/2013 13:02
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 2	395	02/26/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING		238.06
001-213000			GENERAL - ACCOUNTS PAYABLE	238.06	
			FUND TOTAL	238.06	238.06
401 WATER OPERATING FUND	2013 2	395	02/26/2013		
401-130000			DUE TO/FROM CLEARING		5,469.33
401-213000			ACCOUNTS PAYABLE	5,469.33	
			FUND TOTAL	5,469.33	5,469.33
402 SEWER OPERATING FUND	2013 2	395	02/26/2013		
402-130000			DUE TO/FROM CLEARING		7,090.88
402-213000			ACCOUNTS PAYABLE	7,090.88	
			FUND TOTAL	7,090.88	7,090.88
403 STORM & SURFACE WATER FUND	2013 2	395	02/26/2013		
403-130000			DUE TO/FROM CLEARING		148.84
403-213000			ACCOUNTS PAYABLE	148.84	
			FUND TOTAL	148.84	148.84
631 CLEARING FUND	2013 2	395	02/26/2013		
631-130000			DUE TO/FROM CLEARING	12,947.11	
635-111100			CASH		12,947.11
			FUND TOTAL	12,947.11	12,947.11

02/26/2013 13:02
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdeb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	12,947.11	
401 WATER OPERATING FUND		5,469.33
402 SEWER OPERATING FUND		7,090.88
403 STORM & SURFACE WATER FUND		148.84
001 GENERAL FUND		238.06
TOTAL	12,947.11	12,947.11

** END OF REPORT - Generated by Linda Steinberg **

02/21/2013 15:38 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

VOID

|PG 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332390 02/28/2013 VOID 460 CITY OF BI - PETTY C 182414 1466387 02/11/2013 -97.67
Invoice: 1466387 PW/QUICK SET CEMENT X 6
-97.67 73431835 548100 REPAIRS & MAINTENANCE

CHECK 332390 TOTAL: -97.67

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -97.67

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 97.67

*** GRAND TOTAL *** -97.67

02/21/2013 15:38 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 2 338									
APP 403-213000						ACCOUNTS PAYABLE			97.67
02/21/2013	332390	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		97.67	
02/21/2013	332390	VOID				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		97.67	97.67
APP 631-130000						DUE TO/FROM CLEARING			97.67
02/21/2013	02/24/13	VOID							
APP 403-130000						DUE TO/FROM CLEARING		97.67	
02/21/2013	02/24/13	VOID							
						SYSTEM GENERATED ENTRIES TOTAL		97.67	97.67
						JOURNAL 2013/02/338	TOTAL	195.34	195.34

02/21/2013 15:38
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
403 STORM & SURFACE WATER FUND	2013 2	338	02/21/2013			
403-130000				DUE TO/FROM CLEARING	97.67	
403-213000				ACCOUNTS PAYABLE		97.67
				FUND TOTAL	97.67	97.67
631 CLEARING FUND	2013 2	338	02/21/2013			
631-130000				DUE TO/FROM CLEARING		97.67
635-111100				CASH	97.67	
				FUND TOTAL	97.67	97.67

02/21/2013 15:38
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	97.67	
403 STORM & SURFACE WATER FUND		97.67
TOTAL	97.67	97.67

** END OF REPORT - Generated by Linda Steinberg **

Manual

02/21/2013 14:53 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

332463 02/21/2013 PRTD 37 AWC EMPLOYEE BENEFIT 182531 02/28/13 02/21/2013 M022113 2,192.91
2,192.91 51011211 520000 PD-C/E ADMIN-BENEFITS

CHECK 332463 TOTAL: 2,192.91

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 2,192.91

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	2,192.91

*** GRAND TOTAL *** 2,192.91

02/21/2013 14:53 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 2 337									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		2,192.91	
02/21/2013	M022113	022113				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			2,192.91
02/21/2013	M022113	022113				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		2,192.91	2,192.91
APP 631-130000						DUE TO/FROM CLEARING		2,192.91	
02/21/2013	M022113	022113							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			2,192.91
02/21/2013	M022113	022113							
						SYSTEM GENERATED ENTRIES TOTAL		2,192.91	2,192.91
						JOURNAL 2013/02/337 TOTAL		4,385.82	4,385.82

02/21/2013 14:53
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 2	337	02/21/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		2,192.91
001-213000				GENERAL - ACCOUNTS PAYABLE	2,192.91	
				FUND TOTAL	2,192.91	2,192.91
631 CLEARING FUND	2013 2	337	02/21/2013			
631-130000				DUE TO/FROM CLEARING	2,192.91	
635-111100				CASH		2,192.91
				FUND TOTAL	2,192.91	2,192.91

02/21/2013 14:53
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	2,192.91	
001 GENERAL FUND		2,192.91
TOTAL	2,192.91	2,192.91

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

02/25/2013 15:21 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332464 02/25/2013 PRTD 6297 AQUA TECH MARINE SER 182540 R04558 02/25/2013 M022513 5,352.33

Invoice: R04558

POL/BOAT SVC & REPAIR

5,352.33 54025212 54810000434 SAFER BOATING GRANT-REPAIRS

CHECK 332464 TOTAL: 5,352.33

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 5,352.33

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 5,352.33

*** GRAND TOTAL *** 5,352.33

02/25/2013 15:21 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
	EFF DATE										
2013	2	379									
APP 001-213000								GENERAL - ACCOUNTS PAYABLE		5,352.33	
	02/25/2013	M022513		022513				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100								CASH			5,352.33
	02/25/2013	M022513		022513				AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		5,352.33	5,352.33
APP 631-130000								DUE TO/FROM CLEARING		5,352.33	
	02/25/2013	M022513		022513							
APP 001-130000								GENERAL - DUE TO/FROM CLEARING			5,352.33
	02/25/2013	M022513		022513							
								SYSTEM GENERATED ENTRIES TOTAL		5,352.33	5,352.33
								JOURNAL 2013/02/379 TOTAL		10,704.66	10,704.66

02/25/2013 15:21
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 2	379	02/25/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		5,352.33
001-213000				GENERAL - ACCOUNTS PAYABLE	5,352.33	
				FUND TOTAL	5,352.33	5,352.33
631 CLEARING FUND	2013 2	379	02/25/2013			
631-130000				DUE TO/FROM CLEARING	5,352.33	
635-111100				CASH		5,352.33
				FUND TOTAL	5,352.33	5,352.33

02/25/2013 15:21
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	5,352.33	
001 GENERAL FUND		5,352.33
TOTAL	5,352.33	5,352.33

** END OF REPORT - Generated by Linda Steinberg **

VOID

02/28/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

332465 02/28/2013 PRD 360 PROBUILD COMPANY LLC 182538 1466387 02/11/2013 M022213 97.67
97.67 73431835 548100 REPAIRS & MAINTENANCE

CHECK 332465 TOTAL: 97.67

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 97.67

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	97.67

*** GRAND TOTAL *** 97.67

02/28/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 2 472									
APP 403-213000						ACCOUNTS PAYABLE		97.67	
02/22/2013	M022213	022213				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			97.67
02/22/2013	M022213	022213				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								97.67	97.67
APP 631-130000						DUE TO/FROM CLEARING		97.67	
02/22/2013	M022213	022213							
APP 403-130000						DUE TO/FROM CLEARING			97.67
02/22/2013	M022213	022213							
SYSTEM GENERATED ENTRIES TOTAL								97.67	97.67
JOURNAL 2013/02/472 TOTAL								195.34	195.34

02/28/2013 14:50
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

PG 3
apcshdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
403	STORM & SURFACE WATER FUND	2013	2	472	02/22/2013			
	403-130000					DUE TO/FROM CLEARING		97.67
	403-213000					ACCOUNTS PAYABLE	97.67	
						FUND TOTAL	97.67	97.67
631	CLEARING FUND	2013	2	472	02/22/2013			
	631-130000					DUE TO/FROM CLEARING	97.67	
	635-111100					CASH		97.67
						FUND TOTAL	97.67	97.67

02/28/2013 14:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	97.67	
403 STORM & SURFACE WATER FUND		97.67
TOTAL	97.67	97.67

** END OF REPORT - Generated by Linda Steinberg **

02/28/2013 15:52 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

VOID

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

332466 02/26/2013 VOID 37 AWC EMPLOYEE BENEFIT 182553 02/2013 02/01/2013 -1,762.44
Invoice: 02/2013 POL/FEB 2013 COBRA-SHULTZ

-1,762.44 51011211 520000 PD-C/E ADMIN-BENEFITS

182554 03/2013 02/26/2013 -1,762.44
Invoice: 03/2013 POL/MAR 2013 COBRA-SHULTZ

-1,762.44 51011211 520000 PD-C/E ADMIN-BENEFITS

182555 04/2013 02/26/2013 -1,762.44
Invoice: 04/2013 POL/APR 2013 COBRA-SHULTZ

-1,762.44 51011211 520000 PD-C/E ADMIN-BENEFITS

CHECK 332466 TOTAL: -5,287.32

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -5,287.32

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 5,287.32

*** GRAND TOTAL *** -5,287.32

02/28/2013 15:52 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013	2	473							
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			5,287.32
02/28/2013	332466	VOID				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		5,287.32	
02/28/2013	332466	VOID				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		5,287.32	5,287.32
APP 631-130000						DUE TO/FROM CLEARING			5,287.32
02/28/2013	M022613	VOID							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		5,287.32	
02/28/2013	M022613	VOID							
						SYSTEM GENERATED ENTRIES TOTAL		5,287.32	5,287.32
						JOURNAL 2013/02/473	TOTAL	10,574.64	10,574.64

02/28/2013 15:52
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

|PG 3
|apcshdsb

FUND	YEAR	PER	JNL	EFF	DATE	DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION						
001 GENERAL FUND	2013	2	473	02/28/2013			
001-130000					GENERAL - DUE TO/FROM CLEARING	5,287.32	
001-213000					GENERAL - ACCOUNTS PAYABLE		5,287.32
					FUND TOTAL	5,287.32	5,287.32
631 CLEARING FUND	2013	2	473	02/28/2013			
631-130000					DUE TO/FROM CLEARING		5,287.32
635-111100					CASH	5,287.32	
					FUND TOTAL	5,287.32	5,287.32

02/28/2013 15:52
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	5,287.32	
001 GENERAL FUND		5,287.32
TOTAL	5,287.32	5,287.32

** END OF REPORT - Generated by Linda Steinberg **

VOID

03/01/2013 08:27 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332467 02/26/2013 VOID 104 CITY OF BREMERTON 182556 BKAT000187 12/20/2012 21300023 -3,550.00
Invoice: BKAT000187 NOV/DEC ACCESS TELEVIS SVC

182558 BKAT000192 02/22/2013 21300023 -5,000.00
Invoice: BKAT000192 JAN/FEB ACCESS TELEVIS SVC

CHECK 332467 TOTAL: -8,550.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -8,550.00

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 8,550.00

*** GRAND TOTAL *** -8,550.00

03/01/2013 08:27 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE JNL DESC REF 1 REF 2 REF 3	LINE DESC			
2013 3 3				
APP 001-213000	GENERAL - ACCOUNTS PAYABLE			8,550.00
03/01/2013 332467 VOID	AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	CASH		8,550.00	
03/01/2013 332467 VOID	AP CASH DISBURSEMENTS JOURNAL			
	GENERAL LEDGER TOTAL		8,550.00	8,550.00
APP 631-130000	DUE TO/FROM CLEARING			8,550.00
03/01/2013 M022613 VOID				
APP 001-130000	GENERAL - DUE TO/FROM CLEARING		8,550.00	
03/01/2013 M022613 VOID				
	SYSTEM GENERATED ENTRIES TOTAL		8,550.00	8,550.00
	JOURNAL 2013/03/3 TOTAL		17,100.00	17,100.00

03/01/2013 08:27
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

|PG 3
|apcshdsb

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2013	3	3	03/01/2013			
	001-130000					GENERAL - DUE TO/FROM CLEARING	8,550.00	
	001-213000					GENERAL - ACCOUNTS PAYABLE		8,550.00
						FUND TOTAL	8,550.00	8,550.00
631	CLEARING FUND	2013	3	3	03/01/2013			
	631-130000					DUE TO/FROM CLEARING		8,550.00
	635-111100					CASH	8,550.00	
						FUND TOTAL	8,550.00	8,550.00

03/01/2013 08:27
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	8,550.00	
001 GENERAL FUND		8,550.00
TOTAL	8,550.00	8,550.00

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

02/28/2013 16:19 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

332468	02/28/2013	PRTD	37 AWC EMPLOYEE BENEFIT	182573	02/2013B	02/28/2013	M022813	1,762.44		
Invoice: 02/2013B						POL/FEB 2013 COBRA-SHULTZ				
						1,762.44	51011211 520000	PD-C/E ADMIN-BENEFITS		
Invoice: 03/2013B						182574	03/2013B	02/28/2013	M022813	1,762.44
						POL/MAR 2013 COBRA-SHULTZ				
						1,762.44	51011211 520000	PD-C/E ADMIN-BENEFITS		
Invoice: 04/2013B						182575	04/2013B	02/28/2013	M022813	1,762.44
						PPOL/APR 2013 COBRA-SHULTZ				
						1,762.44	51011211 520000	PD-C/E ADMIN-BENEFITS		

CHECK 332468 TOTAL: 5,287.32

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 5,287.32

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 5,287.32

*** GRAND TOTAL *** 5,287.32

02/28/2013 16:19 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2013 2 484									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		5,287.32	
02/28/2013	M022813	022813				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			5,287.32
02/28/2013	M022813	022813				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		5,287.32	5,287.32
APP 631-130000						DUE TO/FROM CLEARING		5,287.32	
02/28/2013	M022813	022813							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			5,287.32
02/28/2013	M022813	022813							
						SYSTEM GENERATED ENTRIES TOTAL		5,287.32	5,287.32
						JOURNAL 2013/02/484 TOTAL		10,574.64	10,574.64

02/28/2013 16:19
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001	GENERAL FUND	2013	2	484	02/28/2013			
	001-130000					GENERAL - DUE TO/FROM CLEARING		5,287.32
	001-213000					GENERAL - ACCOUNTS PAYABLE	5,287.32	
						FUND TOTAL	5,287.32	5,287.32
631	CLEARING FUND	2013	2	484	02/28/2013			
	631-130000					DUE TO/FROM CLEARING	5,287.32	
	635-111100					CASH		5,287.32
						FUND TOTAL	5,287.32	5,287.32

02/28/2013 16:19
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	5,287.32	
001 GENERAL FUND		5,287.32
TOTAL	5,287.32	5,287.32

** END OF REPORT - Generated by Linda Steinberg **

03/01/2013 14:20 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

MANUAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332469 03/01/2013 PRD 102 CITY OF BAINBRIDGE I 182590 RET REQ-235 12/19/2012 21200151 M030113 70.97

Invoice: RET REQ-235

2012 ROAD STRIPING-RET

70.97 73111264 54810000235 ROAD STRIPING-CONTRACT WORK

CHECK 332469 TOTAL: 70.97

332470 03/01/2013 PRD 104 CITY OF BREMERTON 182576 BKAT000187A 12/20/2012 21300023 M030113 3,550.00

Invoice: BKAT000187A

NOV/DEC ACCESS TELEVIS SVC

3,550.00 91011572 54242000297 GG-C/E-OUTREACH TELEVISED

182577 BKAT000192A 02/22/2013 21300023 M030113 5,000.00

Invoice: BKAT000192A

JAN/FEB ACCESS TELEVISSVC

5,000.00 91011572 54242000297 GG-C/E-OUTREACH TELEVISED

CHECK 332470 TOTAL: 8,550.00

332471 03/01/2013 PRD 360 PROBUILD COMPANY LLC 182578 1466387A 02/11/2013 M030113 97.67

Invoice: 1466387A

PW/50# QUICK SET CONCRETE

97.67 73431835 548100 REPAIRS & MAINTENANCE

CHECK 332471 TOTAL: 97.67

332472 03/01/2013 PRD 585 STRIPE RITE 182589 PAY REQ-FINAL235 12/19/2012 21200150 M030113 1,348.30

Invoice: PAY REQ-FINAL235

2012 ROAD STRIPING

1,348.30 73111264 54810000235 ROAD STRIPING-CONTRACT WORK

CHECK 332472 TOTAL: 1,348.30

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 10,066.94

COUNT AMOUNT

TOTAL PRINTED CHECKS 4 10,066.94

*** GRAND TOTAL *** 10,066.94

03/01/2013 14:20 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL

SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2013 3 8									
APP 101-213000						STREETS - ACCOUNTS PAYABLE		1,419.27	
	03/01/2013	M030113	030113			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			10,066.94
	03/01/2013	M030113	030113			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		8,550.00	
	03/01/2013	M030113	030113			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		97.67	
	03/01/2013	M030113	030113			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								10,066.94	10,066.94
APP 631-130000						DUE TO/FROM CLEARING		10,066.94	
	03/01/2013	M030113	030113						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			1,419.27
	03/01/2013	M030113	030113						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			8,550.00
	03/01/2013	M030113	030113						
APP 403-130000						DUE TO/FROM CLEARING			97.67
	03/01/2013	M030113	030113						
SYSTEM GENERATED ENTRIES TOTAL								10,066.94	10,066.94
JOURNAL 2013/03/8 TOTAL								20,133.88	20,133.88

03/01/2013 14:20
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2013 3	8	03/01/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING		8,550.00
001-213000			GENERAL - ACCOUNTS PAYABLE	8,550.00	
			FUND TOTAL	8,550.00	8,550.00
101 STREET FUND	2013 3	8	03/01/2013		
101-130000			STREETS - DUE TO/FROM CLEARING		1,419.27
101-213000			STREETS - ACCOUNTS PAYABLE	1,419.27	
			FUND TOTAL	1,419.27	1,419.27
403 STORM & SURFACE WATER FUND	2013 3	8	03/01/2013		
403-130000			DUE TO/FROM CLEARING		97.67
403-213000			ACCOUNTS PAYABLE	97.67	
			FUND TOTAL	97.67	97.67
631 CLEARING FUND	2013 3	8	03/01/2013		
631-130000			DUE TO/FROM CLEARING	10,066.94	
635-111100			CASH		10,066.94
			FUND TOTAL	10,066.94	10,066.94

03/01/2013 14:20
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	10,066.94	
101 STREET FUND		1,419.27
001 GENERAL FUND		8,550.00
403 STORM & SURFACE WATER FUND		97.67
TOTAL	10,066.94	10,066.94

** END OF REPORT - Generated by Linda Steinberg **

Regular

CASH ACCOUNT: 635	111100	CASH
-------------------	--------	------

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE	DTL	DESC
---------	-----	------

332473	03/14/2013	PRTD	5	ACE HARDWARE	182559	23420	02/21/2013	03/10/13	4.88
Invoice: 23420							PW/CLOTHSLINE PLASTIC		

4.88 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

182560	23432	02/21/2013	03/10/13	2.28
--------	-------	------------	----------	------

PW/ELECTRICAL SUPPLIES
O&M-C/E-PWYD FAC-SUPPLIES

182561	23436	02/22/2013	03/10/13	16.28
--------	-------	------------	----------	-------

PW/ALUM FLEX DUCT
O&M-C/E-PWYD FAC-SUPPLIES

182615	23480	02/27/2013	03/10/13	17.89
--------	-------	------------	----------	-------

ENG/BLUE SHOP TOWELS
485 GROUNDWTR MNGT PRGM-SUPPLIES

182616	24381	02/27/2013	03/10/13	82.05
--------	-------	------------	----------	-------

ENG/SUPPLIES/ZIPLOCK BAGS
0451 MONITORING-SUPPLIES

182696	23338	02/12/2013	03/10/13	15.51
--------	-------	------------	----------	-------

PW/EXIT SIGN/FOAM SPONGE
O&M-WWTP-SUPPLIES

182697	23343	02/12/2013	03/10/13	102.53
--------	-------	------------	----------	--------

PW/SAFETY EXIT SIGNS X 9
O&M-WWTP-SUPPLIES

182698	23443	02/22/2013	03/10/13	14.09
--------	-------	------------	----------	-------

PW/5 GAL PAINT PAILS/WD-40
REPAIRS & MAINTENANCE

182699	23489	02/28/2013	03/10/13	15.73
--------	-------	------------	----------	-------

PW/SEALANT/DOOR SET
REPAIRS & MAINTENANCE

182700	23492	03/01/2013	03/10/13	54.29
--------	-------	------------	----------	-------

PW/POLY PUSHBROOM
O&M-STREET-MAINT O/H-SUPPLIES

CHECK	332473	TOTAL:	325.53
-------	--------	--------	--------

332474	03/14/2013	PRTD	580 THOMAS S ALPAUGH	182643	03/01/13	03/04/2013	21300000	03/10/13	4,291.67
Invoice: 03/01/13						PUBLIC DEFENDER			

4,291.67 32011281 541113 LGL-C/E-PUBLIC DEF-OUTSIDE ATT

CHECK 332474 TOTAL: 4,291.67

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 2
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

332475 03/14/2013 PRTD 4710 ASSOCIATED PETROLEU 182562 0400302-IN 02/19/2013 03/10/13 831.55
Invoice: 0400302-IN PW/BULK PROPANE
831.55 91011897 547200 GG-C/E-O&M YARD FAC-PROPANE
CHECK 332475 TOTAL: 831.55

332476 03/14/2013 PRTD 2922 ARXCIS INC 182563 0996379 02/20/2013 03/10/13 1,553.00
Invoice: 0996379 PW/INSP, TST, CERTIFY CRANES
1,553.00 73011897 541100 O&M-C/E-PWYD FAC-PROF SVCS
CHECK 332476 TOTAL: 1,553.00

332477 03/14/2013 PRTD 2138 ASPECT CONSULTING LL 182617 17605 02/13/2013 21300016 03/10/13 592.80
Invoice: 17605 IDDE MONITORING-2013
592.80 72431832 54110000522 NPDES 2011 GRANT-PROF SVCS
182618 17631 02/13/2013 21200027 03/10/13 1,043.90
Invoice: 17631 REFINE IDDE DATABASES
1,043.90 72431832 54110000522 NPDES 2011 GRANT-PROF SVCS
CHECK 332477 TOTAL: 1,636.70

332478 03/14/2013 PRTD 6420 AT&T MOBILITY 182738 0932FEB13 02/21/2013 03/10/13 99.77
Invoice: 0932FEB13 ENG/DATA CARDS SURVEY EQUIP
99.77 91011189 542100 GG-C/E-CITY HALL-PHONE
CHECK 332478 TOTAL: 99.77

332479 03/14/2013 PRTD 4365 AUTOMATIC FUNDS TRAN 182564 68230 02/01/2013 03/10/13 .64
Invoice: 68230 FIN/FINAL BILL PRINT/MAIL
.09 43411341 541100 FIN - WATER ADMIN PROF SERVICE
.09 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
.23 91411891 542500 GG-WTR-FAC-POSTAGE
.23 91421891 542500 GG-SWR-FAC-POSTAGE

Invoice: 68332 182565 68332 02/07/2013 03/10/13 658.20
FIN/STATEMENT PREP/MAIL
122.48 43411341 541100 FIN - WATER ADMIN PROF SERVICE
122.48 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
206.62 91411891 542500 GG-WTR-FAC-POSTAGE
206.62 91421891 542500 GG-SWR-FAC-POSTAGE

Invoice: 68342 182566 68342 02/07/2013 03/10/13 4.52
FIN/PRINT/MAIL FINAL BILL
.88 43411341 541100 FIN - WATER ADMIN PROF SERVICE
.88 43421351 541100 FIN - SEWER ADMIN PROF SERVICE
1.38 91411891 542500 GG-WTR-FAC-POSTAGE

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

1.38 91421891 542500

GG-SWR-FAC-POSTAGE

182567 68489

02/19/2013

03/10/13

167.32

Invoice: 68489

FIN/DELINQUENT INVOICES

25.61 43411341 541100

FIN - WATER ADMIN PROF SERVICE

25.61 43421351 541100

FIN - SEWER ADMIN PROF SERVICE

58.05 91411891 542500

GG-WTR-FAC-POSTAGE

58.05 91421891 542500

GG-SWR-FAC-POSTAGE

182588 68524

02/21/2013

03/10/13

2.54

Invoice: 68524

FIN/FINAL BILL PRNT/MAIL

.35 43411341 541100

FIN - WATER ADMIN PROF SERVICE

.35 43421351 541100

FIN - SEWER ADMIN PROF SERVICE

.92 91411891 542500

GG-WTR-FAC-POSTAGE

.92 91421891 542500

GG-SWR-FAC-POSTAGE

CHECK 332479 TOTAL:

833.22

332480 03/14/2013 PRD
Invoice: 015003FEB13

47 BAINBRIDGE DISPOSAL

182739 015003FEB13

02/28/2013

03/10/13

170.70

FEB13 CITY HALL DISPOSAL SVC

170.70 91011189 547900

GG-C/E-CITY HALL-GARBAGE

182740 010963FEB13

02/28/2013

03/10/13

1,238.84

Invoice: 010963FEB13

FEB13 CITYWIDE DISPOSAL SVC

85.35 91011215 547900

GG-C/E-PD-GARBAGE

282.99 91011768 547900

GG-C/E-PARKS-GARBAGE

301.61 91425358 547900

GG-WWTP-GARBAGE (NOT BIOSOLIDS)

568.89 91011897 547900

GG-C/E-O&M YARD FAC-GARBAGE

CHECK 332480 TOTAL:

1,409.54

332481 03/14/2013 PRD
Invoice: 137462

54 BAINBRIDGE RENTAL IN

182579 137462

02/19/2013

03/10/13

148.02

PW/CHAINSAW PARTS

148.02 73111427 531100

OFFICE SUPPLIES

182580 137463

02/19/2013

03/10/13

24.44

Invoice: 137463

PW/CLEAR SPARK ARRESTER

24.44 73011183 531100

O&M-C/E-CH FAC-SUPPLIES

CHECK 332481 TOTAL:

172.46

332482 03/14/2013 PRD
Invoice: 2013-SUB-PCD

55 BAINBRIDGE ISLAND RE

182581 2013-SUB-PCD

02/27/2013

03/10/13

48.00

PCD/2013 SUBSCRIPTION

48.00 61470581 549100

PCD - DEV ADMIN DUES/SUBSCR

182619 03/01/13

03/01/2013

03/10/13

48.00

Invoice: 03/01/13

ENG/2013 SUBSCRIPTION

24.00 72011321 549100

ENG - C/E ADMIN MISCELLEANEOUS

24.00 71011321 549100

PWADM-C/E-DUES/SUBSCR/MEMBRSH

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 4
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

182720	456409	02/08/2013	03/10/13	94.00
--------	--------	------------	----------	-------

Invoice: 456409

PW/LEGAL AD FOR BIDS

94.00 73011189 54400000495 BLDG SVCS CONTRACT-ADV

CHECK 332482 TOTAL: 190.00

332483	03/14/2013	PRTD	57 BAY HAY & FEED	182715	913406	02/28/2013	03/10/13	115.01
--------	------------	------	-------------------	--------	--------	------------	----------	--------

Invoice: 913406

POL/K9 SUPPLIES

115.01 52015212 531100 POLICE - INV SUPPLIES

CHECK 332483 TOTAL: 115.01

332484	03/14/2013	PRTD	5412 BENEFIT ADMINISTRATI	182582	1302520	02/20/2013	21300030	03/10/13	130.00
--------	------------	------	---------------------------	--------	---------	------------	----------	----------	--------

Invoice: 1302520

BENEFITS ADMIN CO FEB 2013

18.20	21011125	520000	COURT - BENEFITS
22.10	31011131	520000	EXEC - C/E BENEFITS
22.10	41011141	520000	FIN - C/E ADMIN BENEFITS
7.80	51011211	520000	PD-C/E ADMIN-BENEFITS
5.20	61011581	520000	PCD - C/E ADMIN BENEFITS
42.90	71011321	520000	PW - C/E BENEFITS
11.70	81011881	520000	IT - C/E ADMIN BENEFITS

CHECK 332484 TOTAL: 130.00

332485	03/14/2013	PRTD	5119 BERGER/ABAM ENGINEER	182583	301498	02/07/2013	21100559	03/10/13	17,575.39
--------	------------	------	---------------------------	--------	--------	------------	----------	----------	-----------

Invoice: 301498

ROCKAWAY BCH ENGINEERING SVCS

17,575.39 72321951 64110000534 ROCKAWAY BEACH-DESIGN/ENG

CHECK 332485 TOTAL: 17,575.39

332486	03/14/2013	PRTD	50 BAINBRIDGE ISLAND EL	182568	20120528	02/15/2013	03/10/13	146.61
--------	------------	------	-------------------------	--------	----------	------------	----------	--------

Invoice: 20120528

PW/I HR SVC CALL

146.61 73425358 548100 O&M-WWTP-REPAIRS

182569	20120555	02/15/2013	03/10/13	330.43
--------	----------	------------	----------	--------

Invoice: 20120555

PW/LPCG 754

330.43 73425358 548100 O&M-WWTP-REPAIRS

182701	20130027	02/22/2013	03/10/13	1,930.45
--------	----------	------------	----------	----------

Invoice: 20130027

PW/OUTSIDE LIGHTS/BALLAST

1,930.45 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

CHECK 332486 TOTAL: 2,407.49

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 5
apcshdsb

CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
332487	03/14/2013	PRTD	3775 BAINBRIDGE ISLAND SP	182635	2013BIPD	02/11/2013		03/10/13	1,496.00
Invoice: 2013BIPD						POL/2013 MEMBERSHIP DUES X22			
				1,496.00	53011212 549100	PD-C/E-PATROL-DUES/SUBCR/MEMBR			
						CHECK	332487	TOTAL:	1,496.00
332488	03/14/2013	PRTD	1341 BLUE SKY PRINTING	182636	95987	03/01/2013		03/10/13	48.87
Invoice: 95987						POL/BUSINESS CARDS/823			
				48.87	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	332488	TOTAL:	48.87
332489	03/14/2013	PRTD	4901 BRABER EQUIPMENT	182584	699185	02/14/2013		03/10/13	482.19
Invoice: 699185						PW/BOLTS/BLADE/WASHERS			
				482.19	73111427 531100	OFFICE SUPPLIES			
						CHECK	332489	TOTAL:	482.19
332490	03/14/2013	PRTD	4279 THOMAS G CARLSON	182585	2013-13	02/26/2013		03/10/13	100.00
Invoice: 2013-13						FIN/SALES TAX DATA CONVERSIONS			
				100.00	41011141 541100	FIN - C/E ADMIN PROF SERVICES			
						CHECK	332490	TOTAL:	100.00
332491	03/14/2013	PRTD	551 CENTURYLINK	182741	0399FEB13	02/23/2013		03/10/13	2,525.31
Invoice: 0399FEB13						CITY WIDE PHONE SERVICE			
				1,566.86	91425358 542100	GG-WWTP-TELEPHONE/FAX			
				587.04	91411891 542100	GG-WTR-FAC-PHONE			
				67.83	91011755 542100	GG-C/E-COMMONS-PHONE			
				137.72	91011897 542100	GG-C/E-O&M YARD FAC-PHONE			
				43.90	91011255 542100	GG-C/E-COURT BLDG-PHONE			
				33.96	91011215 542100	GG-C/E-PD-PHONE			
				88.00	91011189 542100	GG-C/E-CITY HALL-PHONE			
						CHECK	332491	TOTAL:	2,525.31
332492	03/14/2013	PRTD	99 CINTAS CORPORATION #	182721	461229478	02/07/2013		03/10/13	658.68
Invoice: 461229478						PW/LAUNDRY SERVICES			
				658.68	73638893 589310	LAUNDRY SERVICES			
				182722	461232520	02/14/2013		03/10/13	215.91
Invoice: 461232520						PW/LAUNDRY SERVICES			
				215.91	73638893 589310	LAUNDRY SERVICES			
				182723	461235579	02/21/2013		03/10/13	255.81
Invoice: 461235579						PW/LAUNDRY SERVICES			

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 6
apcshdsb

CASH ACCOUNT: 635			111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET		
INVOICE DTL DESC											
				255.81	73638893 589310	LAUNDRY SERVICES					
				182724	461238674	02/28/2013		03/10/13	189.84		
Invoice: 461238674						PW/LAUNDRY SERVICES					
				189.84	73638893 589310	LAUNDRY SERVICES					
								CHECK	332492 TOTAL:	1,320.24	
332493	03/14/2013	PRTD	460 CITY OF BI - PETTY C	182644	44852	02/06/2013		03/10/13	31.47		
Invoice: 44852						ENG/RD MARKING SUPPLIES					
				31.47	72111951 63110000621	2013 ISL WIDE ASPHALT R&M-SUPL					
				182645	44853	02/15/2013		03/10/13	22.15		
Invoice: 44853						PCD/TRANSPORT/PARKING-JS					
				22.15	64011582 443410	LONG - C/E TRAINING TRAVEL					
				182646	44854	02/25/2013		03/10/13	10.00		
Invoice: 44854						ENG/RICHARDS REC FEE					
				10.00	72011321 549100	ENG - C/E ADMIN MISCELLEANEOUS					
				182647	44855	02/28/2013		03/10/13	26.30		
Invoice: 44855						ENG/FERRY FARE-VW					
				26.30	72011324 443410	ENG - C/E - TRAINING					
								CHECK	332493 TOTAL:	89.92	
332494	03/14/2013	PRTD	460 CITY OF BI - PETTY C	182716	2013-03	02/12/2013		03/10/13	4.34		
Invoice: 2013-03						POL/PLASTIC BAGS					
				4.34	51011211 531100	PD-C/E-ADM-SUPPLIES					
				182717	2013-04	02/15/2013		03/10/13	38.65		
Invoice: 2013-04						POL/WORKSTATION NAME PLATES X2					
				38.65	53011212 531100	PD-C/E-PATROL SUPPLIES					
				182718	2013-05	02/20/2013		03/10/13	20.00		
Invoice: 2013-05						POL/CLEANING FEE WFPCC ALL-HANDS					
				20.00	51011211 541100	PD-C/E-ADM-PROF SVCS					
								CHECK	332494 TOTAL:	62.99	
332495	03/14/2013	PRTD	6920 COMCAST	182637	72993FEB13	02/20/2013		03/10/13	11.32		
Invoice: 72993FEB13						POL/XFINITY HD CONVERTER BOX					
				11.32	51011211 545000	PD-C/E-ADMIN RENTS/LEASE					
								CHECK	332495 TOTAL:	11.32	

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 7
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

332496	03/14/2013	PRTD	4950 CORRECT EQUIPMENT IN	182725	27263	01/23/2013	21300043	03/10/13	557.38
Invoice: 27263						2013-GRINDER PUMP MX			
557.38						73426355 54810000562 GRINDER PUMP MAINT CONTRACT			

CHECK	332496	TOTAL:	557.38
-------	--------	--------	--------

332497	03/14/2013	PRTD	145 RICHARD H COURTNEY	182638	12326	02/26/2013		03/10/13	43.44
Invoice: 12326						POL/RETIREMENT GIFT/815			
43.44						51011211 531100 PD-C/E-ADM-SUPPLIES			

CHECK	332497	TOTAL:	43.44
-------	--------	--------	-------

332498	03/14/2013	PRTD	152 DAILY JOURNAL OF COM	182586	3271741	02/20/2013		03/10/13	152.00
Invoice: 3271741						ENG/ASPHALT REPR AD			
152.00						72111951 64400000621 2013 ISL WIDE ASPHALT R&M-ADV			

182726	3271567	02/15/2013	03/10/13	233.70
PW/BLDG SVC CONTRACT AD				
233.70 73011189 54400000495 BLDG SVCS CONTRACT-ADV				

CHECK	332498	TOTAL:	385.70
-------	--------	--------	--------

332499	03/14/2013	PRTD	4465 DAY ROAD ANIMAL HOSP	182639	71933	02/22/2013		03/10/13	88.85
Invoice: 71933						POL/OFFICE VISIT/LABS/815			
88.85						52015212 531100 POLICE - INV SUPPLIES			

CHECK	332499	TOTAL:	88.85
-------	--------	--------	-------

332500	03/14/2013	PRTD	7591 DICKERSON, LARRY	182640	03/01/13	02/22/2013		03/10/13	600.00
Invoice: 03/01/13						POL/MAR HOUSING ALLOWANCE			
600.00						51011211 541100 PD-C/E-ADM-PROF SVCS			

CHECK	332500	TOTAL:	600.00
-------	--------	--------	--------

332501	03/14/2013	PRTD	4192 DMCMA	182620	2013CONF	02/28/2013		03/10/13	100.00
Invoice: 2013CONF						CRT/2013 SPRING CONF-4 EMPL			
100.00						21011125 443410 COURT - TRAINING			

CHECK	332501	TOTAL:	100.00
-------	--------	--------	--------

332502	03/14/2013	PRTD	7144 DTMICRO, INC	182703	1592	02/15/2013		03/10/13	135.75
Invoice: 1592						IT/FEB13 POLICE I-LEADS CONNECT			
135.75						91011215 542100 GG-C/E-PD-PHONE			

```
| PG      8
| apcshdsb
```

INVOICE	DTL	DESC
---------	-----	------

CHECK 332508 TOTAL: 750.00

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 9
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

WARRANT

NET

INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
332509	03/14/2013	PRTD	1826 JOHNSON CONTROLS INC	182728	1-6298440389	01/25/2013		03/10/13	629.34
Invoice: 1-6298440389									
				629.34	73011183 548100	PW/HEAT PUMP SERVICE O&M-C/E-CH FAC-REPAIRS			
				182729	1-6368591472	01/31/2013	21300042	03/10/13	1,702.31
Invoice: 1-6368591472									
				1,185.32	73011183 54810000495	2013-BUILDING SERVICES BLDG SVCS CONTR-CH-MAINT			
				157.80	73011215 54810000495	BLDG SVCS CONTR-PD-MAINT			
				126.48	73011755 54810000495	BLDG SVCS CONTR-CMNS-MAINT			
				177.38	73011897 54810000495	BLDG SVCS CONTR-PW YD-MAINT			
				55.33	73425358 54810000495	BLDG SVCS CONTR-WWTP-MAINT			
				182730	1-6415943837	02/14/2013		03/10/13	293.21
Invoice: 1-6415943837									
				293.21	73011897 548100	PW/O&M THERMOSTAT REPLC O&M-C/E-PWYD FAC-REPAIRS			
						CHECK	332509	TOTAL:	2,624.86
332510	03/14/2013	PRTD	2306 KITSAP COUNTY PROSEC	182648	2013-FEB	03/04/2013	21300022	03/10/13	7,801.33
Invoice: 2013-FEB									
				7,801.33	32011521 541112	2013 MUNICIPAL COURT SERVICES LGL-CRIMINA-OUTSIDE PROSECUTOR			
						CHECK	332510	TOTAL:	7,801.33
332511	03/14/2013	PRTD	1496 KITSAP COUNTY SEWER	182594	19784-BLAKELY	02/20/2013	21300032	03/10/13	700.00
Invoice: 19784-BLAKELY									
				700.00	73426356 551000	FEB13/14 BLAKELY SIS-SD#7 PROCESSING CHGS			
				182595	19784-LYNWOOD	02/20/2013	21300032	03/10/13	2,795.00
Invoice: 19784-LYNWOOD									
				2,795.00	73426356 551000	FEB13/61.8 LYNWOOD CTR SIS-SD#7 PROCESSING CHGS			
				182596	19784-BLOSSOM HILL	02/20/2013	21300032	03/10/13	985.00
Invoice: 19784-BLOSSOM HILL									
				985.00	73426356 551000	FEB13/BLOSSOM HILL SIS-SD#7 PROCESSING CHGS			
				182597	19784-SIS	02/20/2013	21300032	03/10/13	8,500.00
Invoice: 19784-SIS									
				8,500.00	73426356 551000	FEB13/167 SIS SIS-SD#7 PROCESSING CHGS			
						CHECK	332511	TOTAL:	12,980.00
332512	03/14/2013	PRTD	339 KITSAP COUNTY - CENC	182682	BIPD2013-03	02/19/2013		03/10/13	7,626.50
Invoice: BIPD2013-03									
				5,338.55	53011286 551000	POL/MAR2013 CENCOM SERVICE POLICE - C/E PATROL CENCOM			
				2,287.95	52011286 551000	POLICE - C/E - INVEST CENCOM			

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 10
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

						CHECK	332512	TOTAL:	7,626.50
332513	03/14/2013	PRTD	339 KITSAP COUNTY	182684	2012338	02/15/2013	03/10/13		135.75
	Invoice: 2012338			135.75	53011212 531100	POL/VEH 125 MCT MOUNT REIMB			
						PD-C/E-PATROL SUPPLIES			
				182685	2012339	02/15/2013	03/10/13		135.75
	Invoice: 2012339			135.75	53011212 531100	POL/VEH 127 MCT MOUNT REIMB			
						PD-C/E-PATROL SUPPLIES			
						CHECK	332513	TOTAL:	271.50
332514	03/14/2013	PRTD	1010 PAUL L KING	182593	40281	02/26/2013	03/10/13		271.23
	Invoice: 40281			271.23	73011183 548100	PW/KEYS/PADLOCKS/TRIP CHG			
						O&M-C/E-CH FAC-REPAIRS			
						CHECK	332514	TOTAL:	271.23
332515	03/14/2013	PRTD	579 KITSAP SUN	182598	02/27/13	02/27/2013	03/10/13		209.00
	Invoice: 02/27/13			209.00	61470581 549100	PCD/1 YR SUBSCRIPTION			
						PCD - DEV ADMIN DUES/SUBSCR			
				182621	288811	02/17/2013	03/10/13		199.60
	Invoice: 288811			199.60	72111951 64400000621	ENG/NOTICE TO CONTRACTORS			
						2013 ISL WIDE ASPHALT R&M-ADV			
						CHECK	332515	TOTAL:	408.60
332516	03/14/2013	PRTD	309 KITSAP TIRE CENTER I	182622	181791	02/27/2013	03/10/13		38.99
	Invoice: 181791			38.99	53011212 548100	PW/POL CAR FLAT REPR			
						POLICE - C/E PATROL MAINTENANC			
						CHECK	332516	TOTAL:	38.99
332517	03/14/2013	PRTD	308 KITSAP REGIONAL COOR	182704	02/11/2013	02/11/2013	03/10/13		650.00
	Invoice: 02/11/2013			650.00	91011589 551000	IT/2013 KITNET DUES			
						EXEC - C/E REGIONAL PLANNING			
						CHECK	332517	TOTAL:	650.00
332518	03/14/2013	PRTD	6454 MAP LTD	182623	27067	02/18/2013	21200161 03/10/13		1,237.50
	Invoice: 27067			1,237.50	72433438 64110000599	LYNWOOD OUTFALL DESIGN			
						LYNWOOD OUTFALL-ENG/DESIGN			
				182624	27071	02/18/2013	21100577 03/10/13		937.50
	Invoice: 27071					DRIPPING WATER CREEK DESIGN			

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 11
apcshdsb

CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									

				937.50	72433438 64110000577	DRIPPING WTR CRK ADCP-PROF SVC			
				182625	27073	02/18/2013 21200179	03/10/13		3,617.50
Invoice: 27073						ISSAC DRAINAGE DESIGN			
				3,617.50	72433438 64110000610	ISAAC/FERNCLIFF IMPR-DESIGN			
						CHECK	332518	TOTAL:	5,792.50
332519	03/14/2013	PRTD	7688 MIDDLETON, PATRICIA	182744	03/04/13	03/04/2013		03/10/13	1,908.00
Invoice: 03/04/13						PCD/REFUND SHORELINE PERMIT			
				1,908.00	47047 345890	OTHER PLANNING/DEVELOPM			
						CHECK	332519	TOTAL:	1,908.00
332520	03/14/2013	PRTD	5837 NCL OF WISCONSIN INC	182600	316892	02/12/2013		03/10/13	328.17
Invoice: 316892						PW/WWTP SUPPLIES			
				328.17	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	332520	TOTAL:	328.17
332521	03/14/2013	PRTD	677 NORTH COAST ELECTRIC	182706	S5002167.001	02/19/2013		03/10/13	5.03
Invoice: S5002167.001						PW/SYL 20 MR16/FL35/C			
				5.03	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				182707	S5002167.002	02/20/2013		03/10/13	15.83
Invoice: S5002167.002						PW/SAT 80/2049 750W HAL			
				15.83	73011151 531100	O&M-C/E-PD FLEET-SUPPLIES			
						CHECK	332521	TOTAL:	20.86
332522	03/14/2013	PRTD	1052 OCE'	182708	902019668	02/19/2013		03/10/13	100.35
Invoice: 902019668						IT/PLOTTER PAPER X 4			
				50.18	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				50.17	61011581 531100	PCD - C/E ADMIN SUPPLIES			
						CHECK	332522	TOTAL:	100.35
332523	03/14/2013	PRTD	4111 OLYMPIC SPRINGS INC	182719	243312	02/28/2013		03/10/13	48.31
Invoice: 243312						POL/PURIFIED WATER			
				48.31	51011215 531100	POLICE - C/E FACIL SUPPLIES			
						CHECK	332523	TOTAL:	48.31
332524	03/14/2013	PRTD	7170 OPEN WORKS	182731	INV609154	02/01/2013 21300041		03/10/13	2,451.92
Invoice: INV609154						2013-JANITORIAL CONTRACT			
				2,451.92	91011183 54110000269	JANITORIAL CONTRACT-PRO SVCS			

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 12
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

						CHECK	332524 TOTAL:	2,451.92
332525	03/14/2013	PRTD	6354 BITSY OSTENSON	182702	08/07/12	08/07/2012	03/10/13	336.41
	Invoice: 08/07/12					PW/BI RD END AC MATRIAL REIMB		
				336.41	73020769 53110000224	O&M-ROAD ENDS-SUPPLIES		
						CHECK	332525 TOTAL:	336.41
332526	03/14/2013	PRTD	5977 PAPER PRODUCTS ETC	182626	501151	02/25/2013	03/10/13	52.70
	Invoice: 501151					ENG/INKED STAMPS/PEN		
				52.70	72011321 531100	ENG - C/E ADMIN SUPPLIES		
				182627	501164	02/26/2013	03/10/13	39.07
	Invoice: 501164					ENG/DEFLECTO LEGAL WALX3		
				39.07	71011321 531100	PW - C/E SUPPLIES		
				182628	501179	02/28/2013	03/10/13	5.22
	Invoice: 501179					PCD/STAMP & SIGN REPLCMT		
				5.22	63470588 531100	CUR - DEV DEV PLAN OFC SUPPLY		
				182649	501123	02/15/2013	03/10/13	61.45
	Invoice: 501123					FIN/FILE FOLDERS/PEN		
				61.45	41011141 531100	FIN - C/E ADMIN SUPPLIES		
				182650	501193	03/04/2013	03/10/13	219.91
	Invoice: 501193					EX/FIN/COPY PAPER X 6		
				79.17	31011131 531100	EXEC - C/E SUPPLIES		
				140.74	41011141 531100	FIN - C/E ADMIN SUPPLIES		
						CHECK	332526 TOTAL:	378.35
332527	03/14/2013	PRTD	7676 PERFORMANCE FIRE PRO	182732	01/31/13	01/31/2013	03/10/13	1,702.16
	Invoice: 01/31/13					PW/SR CENTER REPRS CONTRACT		
				1,702.16	73011755 548100	O&M-COMMONS REPAIRS		
						CHECK	332527 TOTAL:	1,702.16
332528	03/14/2013	PRTD	7631 POLYGON US CORP	182733	201300637	02/27/2013	03/10/13	4,209.19
	Invoice: 201300637					PW/PD RESTORATION SVC		
				4,209.19	73011215 54810000607	PD SEWER REPAIRS-REPAIRS		
						CHECK	332528 TOTAL:	4,209.19
332529	03/14/2013	PRTD	4345 PORT SUPPLY	182686	0902003	02/28/2013	03/10/13	172.41
	Invoice: 0902003					POL/M8 QUICKLEEN GAS ADDITIVE		
				172.41	54025212 531100	MARINE - SUPPLIES		

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 13
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

						CHECK	332529	TOTAL:	172.41
332530	03/14/2013	PRTD	360 PROBUILD COMPANY LLC	182629	1466555	02/12/2013		03/10/13	4.24
		Invoice: 1466555				PW/GRAY CONC BRICK X 10			
				4.24	73431835 531100	OFFICE SUPPLIES			
						CHECK	332530	TOTAL:	4.24
332531	03/14/2013	PRTD	5812 PROJECT MANAGEMENT I	182734	03/05/13	03/05/2013		03/10/13	150.00
		Invoice: 03/05/13				ENG/MEMBERSHP DUES-HAMMER			
				150.00	71011321 549100	PWADM-C/E-DUES/SUBSCR/MEMBRSH			
						CHECK	332531	TOTAL:	150.00
332532	03/14/2013	PRTD	4112 PROTHMAN COMPANY	182651	2013-3785	02/25/2013	21300027	03/10/13	7,879.50
		Invoice: 2013-3785				INTERIM PUBLIC SAFETY DIRECTOR			
				7,879.50	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	332532	TOTAL:	7,879.50
332533	03/14/2013	PRTD	1205 PUGET SOUND ENERGY	182742	369FEB13	02/26/2013		03/10/13	5,234.14
		Invoice: 369FEB13				520-330-112-1 CITY HALL			
				5,234.14	91011189 547100	GG-C/E-CITY HALL-ELECTRIC			
						CHECK	332533	TOTAL:	5,234.14
332534	03/14/2013	PRTD	6685 ALLIED WASTE NORTH A	182735	012974	01/31/2013	21300040	03/10/13	5,549.29
		Invoice: 012974				2013 BIOSOLIDS DISPOSAL			
				5,549.29	91425358 54790100551	WWTP-BIOSOLIDS WASTE DISPOSAL			
						CHECK	332534	TOTAL:	5,549.29
332535	03/14/2013	PRTD	7527 RIDOLFI INC	182602	2013-5291	01/31/2013	21200111	03/10/13	4,559.61
		Invoice: 2013-5291				ENG/SHORELINE MONITORING			
				1,214.48	64011391 54110000340	STRAWBERRY-PROF SVCS			
				3,345.13	64011391 54110000341	PP E BLUFF-PROF SVCS			
						CHECK	332535	TOTAL:	4,559.61
332536	03/14/2013	PRTD	617 S & B INC	182736	SB-23271-1	02/13/2013	21200172	03/10/13	4,292.96
		Invoice: SB-23271-1				2012 TELEMETRY			
				4,292.96	73413434 66300000531	WTR TELEM UPGRD 2012-CONSTR			

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 14
apcshdsb

CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
INVOICE DTL DESC									
CHECK 332536 TOTAL:									4,292.96
332537	03/14/2013	PRTD	7659 SEAMAN, SHANE	182630	02/26/13	02/26/2013		03/10/13	75.00
Invoice: 02/26/13						CRT/PRO TEM 1.5 HRS			
				75.00	21011125 541210	COURT - JUDGE PRO TEMPORE SVCS			
CHECK 332537 TOTAL:									75.00
332538	03/14/2013	PRTD	1670 SEATTLE PUMP & EQUIP	182631	A130107	02/18/2013		03/10/13	443.09
Invoice: A130107						PW/SEAL KIT/VALVE/FITTINGS			
				443.09	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
CHECK 332538 TOTAL:									443.09
332539	03/14/2013	PRTD	7550 STRATEGIC GOVERNMENT	182737	6465	02/22/2013	21300017	03/10/13	7,732.97
Invoice: 6465						CITY COUNCIL RETREAT JAN 2013			
				7,732.97	11011116 541100	COUNCIL - PROF SERVICES			
CHECK 332539 TOTAL:									7,732.97
332540	03/14/2013	PRTD	7385 CHARLES P. SHANE	182632	000390	02/26/2013		03/10/13	168.75
Invoice: 000390						CRT/PUBLIC DEFENDER SVCS			
				168.75	32011281 541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT			
CHECK 332540 TOTAL:									168.75
332541	03/14/2013	PRTD	3114 SIMPLEX GRINNELL LP	182655	75955756	02/18/2013		03/10/13	207.50
Invoice: 75955756						PW/CH FIRE ALARM MONITORING			
				207.50	73011183 54110000390	FAC BLDG/FIRE ALARM-CITY HALL			
				182656	75955757	02/18/2013		03/10/13	104.00
Invoice: 75955757						PW/COMMONS FIRE ALRM MONIT			
				104.00	73011755 54110000390	FAC BLDG/FIRE ALARM-COMMONS			
				182657	75955760	02/18/2013		03/10/13	104.00
Invoice: 75955760						PW/SHOP FIRE ALRM MONITORNG			
				104.00	73011897 54110000390	PW YARD-ALARM SVCS			
CHECK 332541 TOTAL:									415.50
332542	03/14/2013	PRTD	4548 SIRCHIE FINGERPRINT	182687	0110746-IN	02/07/2013		03/10/13	118.61
Invoice: 0110746-IN						POL/EZ-DRY SWAB BOXES			
				118.61	53011212 531100	PD-C/E-PATROL SUPPLIES			

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 15
|apcshdsb

CASH ACCOUNT: 635			111100		CASH											
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT							NET	
INVOICE DTL DESC																
										CHECK	332542	TOTAL:			118.61	
332543	03/14/2013	PRTD	2035 SIX ROBBLEES INC	182604	2-530704	01/14/2013		03/10/13							354.79	
Invoice: 2-530704					PW/Z CHAIN CABLE X 4											
				354.79	53011212	531100	PD-C/E-PATROL SUPPLIES									
				182605	2-531598	02/14/2013		03/10/13							72.87	
Invoice: 2-531598					PW/PAD UNIVERS FINE FIB											
				72.87	73638935	531100	OFFICE SUPPLIES									
										CHECK	332543	TOTAL:			427.66	
332544	03/14/2013	PRTD	601 SOUND REPROGRAPHICS	182633	17050	02/28/2013		03/10/13							8.15	
Invoice: 17050					PCD/BURN FILES TO CD											
				8.15	62471591	531100	BLDG - BLDG OFFICE SUPPLIES									
										CHECK	332544	TOTAL:			8.15	
332545	03/14/2013	PRTD	2467 STAPLES ADVANTAGE	182606	3192160515	02/02/2013		03/10/13							302.97	
Invoice: 3192160515					PCD/RECYC END TAB CONV											
				302.97	63470588	531100	CUR - DEV DEV PLAN OFC SUPPLY									
				182634	3192160511	02/02/2013		03/10/13							147.46	
Invoice: 3192160511					ENG/COPY PAPER X 3											
				147.46	72011321	531100	ENG - C/E ADMIN SUPPLIES									
				182652	3192160510	02/02/2013		03/10/13							164.28	
Invoice: 3192160510					FIN/TONER/TAPE/DISPENS/DUSTER											
				164.28	41011141	531100	FIN - C/E ADMIN SUPPLIES									
										CHECK	332545	TOTAL:			614.71	
332546	03/14/2013	PRTD	2467 STAPLES CREDIT PLAN	182688	1301720001	02/15/2013		03/10/13							250.29	
Invoice: 1301720001					POL/BINDERS, IBM WHEEL, FLASH											
				43.94	51011211	531100	PD-C/E-ADM-SUPPLIES									
				206.35	53011212	531100	PD-C/E-PATROL SUPPLIES									
				182689	1301720002	02/15/2013		03/10/13							139.00	
Invoice: 1301720002					POL/CANON A2300 EVIDENCE ROOM											
				139.00	53011212	531100	PD-C/E-PATROL SUPPLIES									
				182690	1394041001	02/15/2013		03/10/13							157.77	
Invoice: 1394041001					POL/PENS, LABELS, BLACK INK											
				157.77	51011211	531100	PD-C/E-ADM-SUPPLIES									
										CHECK	332546	TOTAL:			547.06	

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 16
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

332547	03/14/2013	PRTD	6746 SYMBOL ARTS	182691	0182848-IN	02/13/2013		03/10/13	43.00
Invoice: 0182848-IN						POL/BADGE RETROFIT/812			

43.00	52011212	531100	POLICE - C/E INVEST SUPPLIES
-------	----------	--------	------------------------------

182692	0183109-IN	02/19/2013	03/10/13	43.00
--------	------------	------------	----------	-------

Invoice: 0183109-IN						POL/BADGE RETROFIT/821			
---------------------	--	--	--	--	--	------------------------	--	--	--

43.00	53011212	531100	PD-C/E-PATROL SUPPLIES
-------	----------	--------	------------------------

CHECK	332547	TOTAL:	86.00
-------	--------	--------	-------

332548	03/14/2013	PRTD	5118 CARDNO TEC INC	182653	9898-010	01/25/2013	21200065	03/10/13	5,179.29
Invoice: 9898-010						WATER QUALITY AND FLOW MONITOR			

5,179.29	72431832	54110000445	NPDES PERMIT-PRO SVCS
----------	----------	-------------	-----------------------

CHECK	332548	TOTAL:	5,179.29
-------	--------	--------	----------

332549	03/14/2013	PRTD	6714 TOSHIBA FINANCIAL SE	182607	222699068	02/19/2013		03/10/13	365.99
Invoice: 222699068						POL/3530C COPIER LEASE			

365.99	51011211	545000	PD-C/E-ADMIN RENTS/LEASE
--------	----------	--------	--------------------------

182608	222800484	02/19/2013	03/10/13	427.88
--------	-----------	------------	----------	--------

Invoice: 222800484						PW/3530C COPIER LEASE			
--------------------	--	--	--	--	--	-----------------------	--	--	--

427.88	73637891	545000	RENTS & LEASES - OPERATING
--------	----------	--------	----------------------------

CHECK	332549	TOTAL:	793.87
-------	--------	--------	--------

332550	03/14/2013	PRTD	6714 TOSHIBA FINANCIAL SE	182654	13350084	02/15/2013		03/10/13	228.94
Invoice: 13350084						ENG/STUDIO 4540C COPIER LEASE			

109.81	72011321	545000	ENG - C/E ADMIN RENTS & LEASES
--------	----------	--------	--------------------------------

36.63	72411341	545000	ENG - WATER ADMIN RENTS
-------	----------	--------	-------------------------

27.49	72421341	545000	RENTS & LEASES - OPERATING
-------	----------	--------	----------------------------

27.49	71011321	545000	PW - C/E RENTS & LEASES - OPER
-------	----------	--------	--------------------------------

13.76	72011325	545000	ENG - C/E FACIL RENTS & LEASES
-------	----------	--------	--------------------------------

13.76	72111431	545000	ENG - ACCESS MGMT RENTS/LEASES
-------	----------	--------	--------------------------------

CHECK	332550	TOTAL:	228.94
-------	--------	--------	--------

332551	03/14/2013	PRTD	558 TOWN & COUNTRY MARKE	182693	02/27/13	02/27/2013		03/10/13	62.28
Invoice: 02/27/13						POL/CAKE, BEV RETIRE 815			

62.28	51011211	531100	PD-C/E-ADM-SUPPLIES
-------	----------	--------	---------------------

CHECK	332551	TOTAL:	62.28
-------	--------	--------	-------

332552	03/14/2013	PRTD	560 TWISS ANALYTICAL INC	182609	13-57576	02/13/2013		03/10/13	90.16
Invoice: 13-57576						PW/WTR/SWR TESTING			

90.16	73425358	54110000391	LAB & TESTING SVCS-WWTP
-------	----------	-------------	-------------------------

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 17
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

Invoice: 13-57615	182610	13-57615	02/14/2013	03/10/13	19.32		
			PW/WTR/SWR TESTING				
	19.32	73411345 54110000391	LAB SVCS-WATER				
Invoice: 13-57624	182611	13-57624	02/15/2013	03/10/13	41.40		
			PW/'WTR/SWR TESTING				
	41.40	73411345 54110000391	LAB SVCS-WATER				
Invoice: 13-57625	182612	13-57625	02/15/2013	03/10/13	55.26		
			PW/WTR SWR TESTING				
	55.26	73415345 54110000391	LAB SVCS-WATER ROCKAWAY				
Invoice: 13-57710	182709	13-57710	02/21/2013	03/10/13	57.96		
			PW/WTR/SWR TESTING				
	57.96	73411345 54110000391	LAB SVCS-WATER				
		CHECK	332552 TOTAL:		264.10		
332553 03/14/2013 PRTD	6088	ULINE SHIPPING SUPPL	182658	49093573	02/06/2013	03/10/13	68.93
Invoice: 49093573					ENG/6X12 DOORKNOB BAGS		
	34.46	72011321 531100	ENG - C/E ADMIN SUPPLIES				
	34.47	73637891 531100	OFFICE SUPPLIES				
		CHECK	332553 TOTAL:				68.93
332554 03/14/2013 PRTD	2190	UNITED PARCEL SERVIC	182694	28Y371073	02/16/2013	03/10/13	17.22
Invoice: 28Y371073					POL/SHIP TO TOX LAB, VENDOR		
	17.22	91011215 542500	GG-C/E-PD-POSTAGE				
		CHECK	332554 TOTAL:				17.22
332555 03/14/2013 PRTD	2425	THE UPS STORE #1265	182710	02/22/13	02/22/2013	03/10/13	41.97
Invoice: 02/22/13					PW/3 DAY SHIPMENT		
	41.97	91425358 542500	GG-WWTP-POSTAGE/SHIPPING				
		CHECK	332555 TOTAL:				41.97
332556 03/14/2013 PRTD	7687	US WATER SERVICES	182659	INV090057	01/31/2013	03/10/13	876.40
Invoice: INV090057					PW/CH QTRLY WTR TESTING		
	876.40	73011183 541100	O&M-C/E-CH FAC-PROF SVCS				
		CHECK	332556 TOTAL:				876.40
332557 03/14/2013 PRTD	5457	VERN'S ORGANIC TOPSO	182613	66719	02/13/2013	03/10/13	586.44
Invoice: 66719					PW/MEDIUM BARK		
	586.44	73011183 531100	O&M-C/E-CH FAC-SUPPLIES				

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 18
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

Invoice: 66800	182614	66800	02/25/2013	03/10/13	586.44
	586.44	73011183 531100	PW/MEDIUM BARK		
			O&M-C/E-CH FAC-SUPPLIES		
			CHECK	332557 TOTAL:	1,172.88
332558 03/14/2013 PRTD	5402	VIRTUAL GRAFFITI INC	182711	561207	2,129.00
Invoice: 561207	2,129.00	81011881 535500	IT/EMAIL ARCHIVE SYS MAINT		
			IT - C/E COMPUTER PARTS & EQ		
			CHECK	332558 TOTAL:	2,129.00
332559 03/14/2013 PRTD	4815	NATIONAL ASSOCIATION	182695	13-03	320.00
Invoice: 13-03	320.00	53011212 549100	POL/2013 FTO MEMBERSHIPS X8		
			PD-C/E-PATROL-DUES/SUBCR/MEMBR		
			CHECK	332559 TOTAL:	320.00
332560 03/14/2013 PRTD	938	WA ST DEPT OF HEALTH	182677	SW750	919.00
Invoice: SW750	919.00	73411345 541100	ENG/ANN WTR MAINS UPGRADES		
			PROFESSIONAL SERVICES		
			CHECK	332560 TOTAL:	919.00
332561 03/14/2013 PRTD	969	WA ST DEPT OF LICENS	182663	F101178	18.00
Invoice: F101178	18.00	41654860 586000	CPL/F101178/ORIGINAL + FBI		
			GUN PERMIT OUT		
Invoice: F101179	182664	F101179	02/12/2013	03/10/13	18.00
	18.00	41654860 586000	CPL/F101179/ORIGINAL + FBI		
			GUN PERMIT OUT		
Invoice: F101185	182665	F101185	02/19/2013	03/10/13	18.00
	18.00	41654860 586000	CPL/F101185/ORIGINAL + FBI		
			GUN PERMIT OUT		
Invoice: F101187	182666	F101187	02/13/2013	03/10/13	18.00
	18.00	41654860 586000	CPL/F101187/ORIGINAL + FBI		
			GUN PERMIT OUT		
Invoice: F101192	182667	F101192	02/11/2013	03/10/13	18.00
	18.00	41654860 586000	CPL/F101192/RENEWAL		
			GUN PERMIT OUT		
Invoice: F101193	182668	F101193	02/12/2013	03/10/13	18.00
	18.00	41654860 586000	CPL/F101193/RENEWAL		
			GUN PERMIT OUT		

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 19
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

Invoice: F101197	182669	F101197	02/15/2013	03/10/13	18.00
			CPL/F101197/RENEWAL		
	18.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101198	182670	F101198	02/19/2013	03/10/13	21.00
			CPL/F101198/LATE RENEWAL		
	21.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101199	182671	F101199	02/19/2013	03/10/13	18.00
			CPL/F101199/RENEWAL		
	18.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101188	182672	F101188	02/20/2013	03/10/13	18.00
			CPL/F101188/ORIGINAL + FBI		
	18.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101190	182673	F101190	02/20/2013	03/10/13	18.00
			CPL/F101190/ORIGINAL + FBI		
	18.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101191	182674	F101191	02/21/2013	03/10/13	18.00
			CPL/F101191/ORIGINAL + FBI		
	18.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101186	182675	F101186	02/22/2013	03/10/13	18.00
			CPL/F101186/ORIGINAL + FBI		
	18.00	41654860 586000	GUN PERMIT OUT		
Invoice: F101189	182676	F101189	02/22/2013	03/10/13	18.00
			CPL/F101189/ORIGINAL + FBI		
	18.00	41654860 586000	GUN PERMIT OUT		

CHECK 332561 TOTAL: 255.00

332562 03/14/2013 PRTD	952 WASHINGTON STATE PAT	182712	I13006591	03/01/2013	03/10/13	148.50
Invoice: I13006591				FEB13 CPL BACKGROUND CHECKS		
		148.50	41654861 586100	AGENCY DISBURSEMENTS		

CHECK 332562 TOTAL: 148.50

332563 03/14/2013 PRTD	5271 WASHINGTON WATER SER	182662	0131710-FEB13	02/21/2013	03/10/13	124.26
Invoice: 0131710-FEB13				FEB 2013/WATER-DECANT FACILITY		
		124.26	91435838 547500	GG-DECANT-WATER/SEWER		

CHECK 332563 TOTAL: 124.26

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 20
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
----------	----------	------	-------------	---------	---------	----------	----	---------	-----

INVOICE DTL DESC

332564	03/14/2013	PRTD	512 WABO - WASHINGTON AS	182660	25972	02/25/2013		03/10/13	300.00
Invoice: 25972						PCD/PERMIT TRAING/CODE UPDT-DE			
				300.00	62471594 443410	BLDG - BLDG TRAINING TRAVEL			

182661	25938	02/22/2013		03/10/13	1,200.00
--------	-------	------------	--	----------	----------

Invoice: 25938		PCD/BLDG CODE CLASS-JW, PB, DP, GH	
----------------	--	------------------------------------	--

1,200.00	62471594 443410	BLDG - BLDG TRAINING TRAVEL
----------	-----------------	-----------------------------

CHECK	332564 TOTAL:	1,500.00
-------	---------------	----------

332565	03/14/2013	PRTD	6860 WCI	182713	130591876	03/01/2013		03/10/13	778.91
Invoice: 130591876						FEB13 CITY WIDE PHONE SERVICE			
				778.91	41637891 542100	FIN - ALLOC TELEPHONE			

CHECK	332565 TOTAL:	778.91
-------	---------------	--------

332566	03/14/2013	PRTD	499 WESTBAY AUTO PARTS I	182678	827447	02/15/2013		03/10/13	89.52
Invoice: 827447						PW/BATTERY			
				89.52	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			

182679	829912	02/25/2013		03/10/13	20.24
--------	--------	------------	--	----------	-------

Invoice: 829912		PW/POL CHEV IMP OIL PRESS LIQ	
-----------------	--	-------------------------------	--

20.24	53011212 531100	PD-C/E-PATROL SUPPLIES
-------	-----------------	------------------------

182680	829917	02/25/2013		03/10/13	217.85
--------	--------	------------	--	----------	--------

Invoice: 829917		PW/POL CRN VIC BRAKE PADS	
-----------------	--	---------------------------	--

217.85	53011212 531100	PD-C/E-PATROL SUPPLIES
--------	-----------------	------------------------

182681	830220	02/26/2013		03/10/13	425.97
--------	--------	------------	--	----------	--------

Invoice: 830220		PW/POL CHEV IMP BRAKE ROTORS	
-----------------	--	------------------------------	--

425.97	53011212 531100	PD-C/E-PATROL SUPPLIES
--------	-----------------	------------------------

CHECK	332566 TOTAL:	753.58
-------	---------------	--------

332567	03/14/2013	PRTD	2607 ZEE MEDICAL SERVICE	182683	68228710	02/27/2013		03/10/13	127.09
Invoice: 68228710						FIN/CH FIRST AID RE-STOCK			
				127.09	41011189 531100	FIN - C/E CNTL SV SUPPLIES			

182714	68228706	02/27/2013		03/10/13	100.79
--------	----------	------------	--	----------	--------

Invoice: 68228706		PW/FIRST AID RE-STOCK	
-------------------	--	-----------------------	--

100.79	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES
--------	-----------------	---------------------------

CHECK	332567 TOTAL:	227.88
-------	---------------	--------

03/06/2013 14:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 21
|apcshdsb

NUMBER OF CHECKS 95 *** CASH ACCOUNT TOTAL *** 145,945.55

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	95	145,945.55

*** GRAND TOTAL *** 145,945.55

03/06/2013 14:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 22
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2013 2 532									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		76,786.64	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			145,945.55
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		6,473.89	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		12,724.53	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		22,509.95	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		1,529.81	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		3,981.34	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		17,575.39	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		3,210.50	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000						AFFORD HSG - ACCOUNTS PAYABLE		750.00	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		403.50	
	02/28/2013	03/10/13	031413			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								145,945.55	145,945.55
APP 631-130000						DUE TO/FROM CLEARING		142,735.05	
	02/28/2013	03/10/13	031413						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			76,786.64
	02/28/2013	03/10/13	031413						
APP 401-130000						DUE TO/FROM CLEARING			6,473.89
	02/28/2013	03/10/13	031413						
APP 403-130000						DUE TO/FROM CLEARING			12,724.53
	02/28/2013	03/10/13	031413						
APP 402-130000						DUE TO/FROM CLEARING			22,509.95
	02/28/2013	03/10/13	031413						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			1,529.81
	02/28/2013	03/10/13	031413						
APP 407-130000						DUE TO/FROM CLEARING			3,981.34
	02/28/2013	03/10/13	031413						
APP 301-130000						DUE TO/FROM CLEARING			17,575.39
	02/28/2013	03/10/13	031413						
APP 108-130000						AFFORD HSG DUE TO/FROM CLEAR'G			750.00
	02/28/2013	03/10/13	031413						
APP 650-130000						DUE TO/FROM CLEARING			403.50
	02/28/2013	03/10/13	031413						

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
SYSTEM GENERATED ENTRIES TOTAL								142,735.05	142,735.05
JOURNAL 2013/02/532 TOTAL								288,680.60	288,680.60

03/06/2013 14:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 24
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2013 2	532	02/28/2013			
001-130000				GENERAL - DUE TO/FROM CLEARING		76,786.64
001-213000				GENERAL - ACCOUNTS PAYABLE	76,786.64	
				FUND TOTAL	76,786.64	76,786.64
101 STREET FUND	2013 2	532	02/28/2013			
101-130000				STREETS - DUE TO/FROM CLEARING		1,529.81
101-213000				STREETS - ACCOUNTS PAYABLE	1,529.81	
				FUND TOTAL	1,529.81	1,529.81
108 AFFORDABLE HOUSING FUND	2013 2	532	02/28/2013			
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		750.00
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	750.00	
				FUND TOTAL	750.00	750.00
301 CAPITAL CONSTRUCTION FUND	2013 2	532	02/28/2013			
301-130000				DUE TO/FROM CLEARING		17,575.39
301-213000				ACCOUNTS PAYABLE	17,575.39	
				FUND TOTAL	17,575.39	17,575.39
401 WATER OPERATING FUND	2013 2	532	02/28/2013			
401-130000				DUE TO/FROM CLEARING		6,473.89
401-213000				ACCOUNTS PAYABLE	6,473.89	
				FUND TOTAL	6,473.89	6,473.89
402 SEWER OPERATING FUND	2013 2	532	02/28/2013			
402-130000				DUE TO/FROM CLEARING		22,509.95
402-213000				ACCOUNTS PAYABLE	22,509.95	
				FUND TOTAL	22,509.95	22,509.95
403 STORM & SURFACE WATER FUND	2013 2	532	02/28/2013			
403-130000				DUE TO/FROM CLEARING		12,724.53
403-213000				ACCOUNTS PAYABLE	12,724.53	
				FUND TOTAL	12,724.53	12,724.53
407 BUILDING & DEVELOPMENT FUND	2013 2	532	02/28/2013			
407-130000				DUE TO/FROM CLEARING		3,981.34
407-213000				ACCOUNTS PAYABLE	3,981.34	
				FUND TOTAL	3,981.34	3,981.34
631 CLEARING FUND	2013 2	532	02/28/2013			

03/06/2013 14:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

PG 25
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	631-130000				DUE TO/FROM CLEARING	142,735.05	
	631-213000				ACCOUNTS PAYABLE	3,210.50	
	635-111100				CASH		145,945.55
					FUND TOTAL	145,945.55	145,945.55
650	AGENCY FUND	2013	2	532	02/28/2013		
	650-130000				DUE TO/FROM CLEARING		403.50
	650-213000				ACCOUNTS PAYABLE	403.50	
					FUND TOTAL	403.50	403.50

03/06/2013 14:50
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

PG 26
apcshdsb

FUND	DUE TO	DUE FROM
631 CLEARING FUND	142,735.05	
001 GENERAL FUND		76,786.64
401 WATER OPERATING FUND		6,473.89
403 STORM & SURFACE WATER FUND		12,724.53
402 SEWER OPERATING FUND		22,509.95
101 STREET FUND		1,529.81
407 BUILDING & DEVELOPMENT FUND		3,981.34
301 CAPITAL CONSTRUCTION FUND		17,575.39
108 AFFORDABLE HOUSING FUND		750.00
650 AGENCY FUND		403.50
TOTAL	142,735.05	142,735.05

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 3 - 5 - 2013

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	3/5/2013	027276 - 027381	P/R check run - Direct Deposit	223,379.69
Normal	3/5/2013	106117 - 106121	P/R check run - Regular	11,232.67
Vendor	3/5/2013	106122 - 106136	P/R Vendor check run	216,506.70
Misc	3/5/2013	103137	P/R check run - term ee payout	92.35
EFTPS	3/5/2013		Federal Tax Electronic Transfer	93,841.98
			TOTAL:	545,053.39

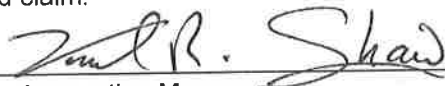
Prepared and Reviewed by:


Aimee Lively

Date

3.4.13

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Date

3-4-2013

Karl R Shaw, Accounting Manager

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. STAFF INTENSIVE
 - A. RESOLUTION NO. 2013-01, APPROVING A MINOR MODIFICATION TO THE SOUTH ISLAND SEWER SERVICE AREA FOR A SINGLE RESIDENTIAL CONNECTION, AB 13-006 – PLANNING
 - B. WATERFRONT PARK COMMUNITY CENTER (FORMERLY BAINBRIDGE ISLAND SENIOR COMMUNITY CENTER) RENOVATION – PROJECT ACCEPTANCE AND CONSTRUCTION CONTRACT CLOSURE – PUBLIC WORKS
 - C. THE WAYPOINT WELL SAMPLING – PUBLIC WORKS
 - D. CITY MANAGER REPORT ON WATER UTILITY MANAGEMENT
5. COUNCIL DISCUSSION
 - A. CITY COMMITTEES AND COMMISSIONS
6. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL
 - B. REGULAR CITY COUNCIL MEETING MINUTES, JANUARY 6, 2013
 - C. BAINBRIDGE YOUTH SERVICES, 2013 COMMUNITY SERVICES AGREEMENT – EXECUTIVE
 - D. HELPLINE HOUSE, 2013 COMMUNITY SERVICES AGREEMENT – EXECUTIVE
 - E. HOUSING RESOURCES BOARD, 2013 COMMUNITY SERVICES AGREEMENT – EXECUTIVE
 - F. ~~KITSAP CONSERVATION DISTRICT, INTERLOCAL AGREEMENT – PLANNING~~ – PULLED
 - G. SUMMIT LAW GROUP, LETTER OF ENGAGEMENT – EXECUTIVE
 - H. [ADDED] KITSAP CONSERVATION DISTRICT, INTERLOCAL AGREEMENT – PLANNING
7. REGIONAL COMMITTEE REPORTS
8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 6:59:55 PM

Mayor Bonkowski called the meeting to order at 6:59 p.m. A quorum was present consisting of Councilmembers Blair, Blossom, Hytopoulos, Ward, and Mayor Bonkowski. Councilmember Scales arrived at 7:11 p.m. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST 7:00:32 PM

There were no conflicts of interest disclosed. Councilmember Ward pulled consent agenda item 6F for further discussion and asked that it be listed as 6H.

MOTION: *I move to accept the agenda as modified.*

WARD/BLAIR – *the motion carried unanimously, 6-0.*

3. PUBLIC COMMENT 7:01:42 PM

7:02:00 PM Gerald Elfendahl, read from a prepared statement regarding the Sing Out event, renaming Strawberry Plant Park, using \$250,000 of the WSF settlement funds to build a water overview pier with a platform and the need to explore other opportunities at the Strawberry Plant Park site. He hoped to get the issue back on the council agenda soon.

7:06:43 PM Senji Kankeda spoke on behalf of the Kitsap Interfaith Council.

7:07:14 PM Patti Dusbabek, commented on classifying properties surrounding her property as residential and believed properties should be designated 0.4 zone which allows for preferential uses of agriculture over residential. She commented on a complaint filed against one of her neighbors.

7:11:40 PM Doug Hatfield, Lytle Road, commented on building a pier and viewing platform at Strawberry Plant Park and noted the hydraulic permit application could be extended until June 23, 2014.

4. STAFF INTENSIVE 7:15:14 PM

A. RESOLUTION NO. 2013-01, APPROVING A MINOR MODIFICATION TO THE SOUTH ISLAND SEWER SERVICE AREAS FOR A SINGLE RESIDENTIAL CONNECTION, AB 13-006 – PLANNING

Community Development Administrator Wierzbicki explained the resolution would permit a minor modification to the South Island Sewer area for a single residential sewer connection at 4355 Point White Drive. He described procedures and criteria. He asked that Council consider the request as one of the nineteen service connections the City purchased from LID No. 20 to serve single residential connections.

Councilmember Ward asked if the adjacent lots were affected in a similar manner in terms of soil conditions to which Community Development Administrator Wierzbicki replied, while they were not specifically examined, it is likely there may be.

MOTION: *I move that the City Council approve Resolution No. 2013-01, permitting a minor modification to the South Island Sewer Service Area for a single residential connection at 4355 Point White Drive.*

BLAIR/LESTER

Councilmember Hytopoulos hoped that the council would carefully review future requests.

The motion carried unanimously, 7-0.

B. WATERFRONT PARK COMMUNITY CENTER (FORMERLY BAINBRIDGE ISLAND SENIOR COMMUNITY CENTER) RENOVATION – PROJECT ACCEPTANCE AND CONSTRUCTION CONTRACT CLOSURE – PUBLIC WORKS 7:20:55 PM

Public Works Director Newkirk reported on the project. He acknowledged the Bainbridge Island Senior Community Centers' \$30,000 contribution to fund amenities not included in the base bid. He reported the project was completed on time and on budget. He thanked BISCC members, park district members, former and current councilmembers as well as the project team.

MOTION: *I move that the City Council accept the Waterfront Park Community Center Renovation project in the amount of \$529,514.00.*

LESTER/BLAIR – *Motion carried unanimously, 7-0.*

C. THE WAYPOINT WELL SAMPLING – PUBLIC WORKS 7:23:11 PM

Deputy City Manager Smith gave a brief update. She explained why both the City and Kitsap Transit, as owners of the property, thought there was value in conducting another round of sampling in 2013. She indicated the City's share would be approximately \$10,000 and staff would be suggesting a specific funding source as part of the 2013 Q1 budget adjustments.

D. CITY MANAGER REPORT ON WATER UTILITY MANAGEMENT 7:27:30 PM

City Manager Schulze gave a follow up report on his analysis of the KPUD water utility management proposal. He identified four objectives, which included fair utility rates, cost allocation, accountability, and organizational efficiency. He explained the need to identify the following: true costs associated with the KPUD interlocal agreement, minimum City cost for providing water utility services under the ILA, impacts of outsourcing operation and management on remaining City services, associated risks such as legal, labor, performance, and service delivery as well as schedule. He reviewed his cost analysis, which included the KPUD base figure, mandatory City costs, the 2013 Water Utility budget and explained the differences between them. He noted that costs not included in the calculations were overhead allocation, capital planning/engineering, contract administration, legal services and ERR. Councilmember Scales asked where current FTE allocations were captured or was it assumed that they were gone. City Manager Schulze replied currently it is assumed that they were gone but that would be part of the difference in the budget and what we know as mandatory costs and the KPUD proposal. He described various policy issues, impacts to remaining services, concerns and risks. He explained the schedule going forward would include meeting with KPUD staff, updating cost estimates(if necessary), reviewing the comprehensive plan, completing an analysis of organizational impacts and identifying service delivery and performance issues. He expected to report back at the March 20 study session.

5. COUNCIL DISCUSSION

A. CITY COMMITTEES AND COMMISSIONS 7:48:31 PM

City Manager Schulze explained each committee and commission would have a page created with its purpose and scope of work listed, number of positions, length of each term and tracking members by position number. He explained terms would run from July 1 through June 30. He said this new process would reduce advertising to probably twice a year. Councilmember Lester asked that the design review board webpage be updated with more current information. Councilmember Blair felt this was a good time for Council liaisons to work with the current committee chair to make any changes necessary and get everything standardized prior to advertisements going out in May. Mayor Bonkowski said it sounded like each liaison needs to work with their committee to validate that the ordinance that defines the committee makeup and its participation is up-to-date and, if not, it needs to be brought back to Council in a timely fashion. Councilmember Hytopoulos commented a number of benefits with the proposed new procedure. Councilmember Blair felt it might be appropriate to make this part of their annual committee liaison assignments and that two or three Councilmembers sit on the interviewing panel that year. Councilmember Ward thought eliminating a large pool of Councilmembers from the process might not be a good idea. Councilmember Hytopoulos said Council could also consider returning to the statutory provisions of the mayor's role in the process. Mayor Bonkowski felt it was important to know when to advertise to get the best turnout. He also commented on mayoral duties and the governance manual.

6. CONSENT AGENDA 8:00:18 PM

A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL

ACH/EFT Check Numbers 120 through 121, Void Manual Check Number 332015, Manual Check Numbers 332173 through 332180, 2012 FY Regular Check Run Numbers 332181 through 332230, 2013 FY Regular Check Run Numbers 332231 through 332355 for a total of \$501,639.61. Retainage Release Check Number 98 for \$21,947.94. Miscellaneous Payroll Check Numbers 106081 through 106085, Direct Deposit Check Numbers 027062 through 027168, Regular Payroll Check Numbers 106086 through 106088, Vendor Check Numbers 106089 through 106102 and Federal Tax Electronic Transfer for a total of \$548,577.33.

B. REGULAR CITY COUNCIL MEETING MINUTES, JANUARY 6, 2013

C. BAINBRIDGE YOUTH SERVICES, 2013 COMMUNITY SERVICES AGREEMENT – EXECUTIVE

D. HELPLINE HOUSE, 2013 COMMUNITY SERVICES AGREEMENT – EXECUTIVE

E. HOUSING RESOURCES BOARD, 2013 COMMUNITY SERVICES AGREEMENT – EXECUTIVE

F. ~~KITSAP CONSERVATION DISTRICT, INTERLOCAL AGREEMENT – PLANNING [REMOVED FOR DISCUSSION]~~

G. SUMMIT LAW GROUP, LETTER OF ENGAGEMENT – EXECUTIVE

MOTION: *I move we approve Item A. Accounts Payable Voucher and Payroll Approval, Item B. Regular City Council Meeting Minutes, January 9, 2013, Bainbridge Youth Services, 2013 Community Services Agreement, Helpline House 2013 Community Services Agreement, Housing Resources Board, 2013 Community Services Agreement, and the Item G. Summit Law Group, Letter of Engagement.*

WARD/LESTER – *Motion carried unanimously, 7-0.*

H. KITSAP CONSERVATION DISTRICT, INTERLOCAL AGREEMENT – PLANNING 8:01:13 PM

Councilmember Ward commented on concerns raised regarding the appropriateness of some of the charges being billed to the SSWM utility. He has asked City Manager Schulze to bring back more information on February 27.

8:02:12 PM **MOTION:** *I would move that we table approval of item 6F until the 27th of February.*

WARD/LESTER – *Motion failed, 2-5. Councilmembers Blair and Lester voted in favor. Councilmembers Blossom, Bonkowski, Hytopoulos, Scales voted against.*

8:03:38 PM Councilmember Blossom asked whether the City would then be without an agreement to which City Manager Schulze replied this item deals with how we are going to fund the interlocal agreement. He suggested Council go ahead and approve the ILA and staff can come back and report on where funds are allocated.

8:05:06 PM *Councilmember Blair so moved to approve the contract with the Kitsap Conservation District Interlocal Agreement and requested that the City Manager come back at the February 27 meeting and discuss how the costs are being funded within the budgets. Councilmember Lester seconded the motion, which was unanimously approved, 7-0.*

7. REGIONAL COMMITTEE REPORTS 8:06:00 PM

Councilmember Blair reported that Kitsap Transit will be holding a community meeting in early March regarding wake testing on passenger-only ferries and indicated it might be most helpful for those living along Rich Passage to attend. 8:07:10 PM Councilmember Lester reported she and Councilmember Hytopoulos met with City Manager Schulze to discuss community broadcasting. She indicated there was a sizable balance in the fund to purchase equipment and asked the City Manager to have a conversation with other districts to see if there may be collaborative opportunities. She suggested holding a community meeting to discuss broadcasting. She also reported that she serves on the Housing Advisory Team and they are reviewing policies and composition of citizen review committees for funding of the various grants and the City might be able to recommend an appointment. She noted if there are any changes to the interlocal agreements with the agencies that changes would need to be completed by the end of March/beginning of April. 8:08:41 PM Mayor Bonkowski reported the Kitsap Economic Development Association has a spinoff association called the Kitsap Aerospace and Defense Alliance. He explained Kitsap County and the City of Bremerton have contributed money to that non-profit organization and that the City has been asked to contribute. He explained the City would not be contributing until we have had the opportunity to discuss economic development. He asked staff to find out whether the City gave \$3,000 to this organization in 2011. He also asked Council whether they were comfortable with him making a statement as the Mayor in a video facilitated by Representative Killmer's office. Council was supportive of the idea. 8:12:53 PM City Manager Schulze reported on recent meetings held by the Washington City Managers Association and the Association of Washington Cities.

8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS 8:21:13 PM

Mayor Bonkowski reviewed the February 20, 2013 retreat agenda. Council decided to hold the retreat in the council conference room. Councilmembers discussed having a study session on February 27 instead of a business meeting and swapping the remaining meetings. Councilmember Hytopoulos asked that the SMP be rescheduled to March 13 since Councilmember Blair is out of town March 6. Councilmember Blair asked for an executive session on February 27 to discuss real estate. Mayor Bonkowski hoped for an opportunity to schedule a discussion on economic development on a future study session agenda. Councilmember Ward asked for a briefing by Public Works on the options for solving the Rockaway Water System issue. He also asked that 10-15 minutes be scheduled to discuss renaming Strawberry Plant Park. He indicated Council asked the City Manager to meet with the KPUD to discuss stream monitoring and wanted to know when would be a reasonable time to get a report back. Councilmember Lester wanted to create a communications piece. Councilmember Blossom asked for a general conversation on cost allocation outside of the water utility management discussion. City Manager Schulze believed the topic was a second quarter report back. There was a brief discussion on how cost allocation percentages are determined. Councilmember Ward requested a briefing well ahead of the March 20 meeting. Council asked City Manager Schulze to let them know when a briefing could occur at their retreat next week. Staff will follow up on scheduling Council interviews with SGR prior to next Wednesday's retreat.

9. FOR THE GOOD OF THE ORDER 8:38:19 PM

Councilmember Hytopoulos commented on the study session format. Councilmember Blair shared that The Waypoint opening and dedication would be held on March 1 at 11:20 am. Councilmember Lester commented on an event going on through this Friday, February 15 called *For the Love of Bainbridge...Buy a Heart...Save a Life*.

10. ADJOURNMENT 8:42:08 PM

Mayor Bonkowski adjourned the meeting at 8:42 pm.

Steven Bonkowski, Mayor

Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

CALL TO ORDER / ACCEPT AGENDA
MAJOR TRENDS IN COUNCIL INTERVIEWS
TOPICS FOR DISCUSSION
CITY MANAGER EVALUATION
REVIEW OF AGENDA
ADJOURNMENT

CALL TO ORDER / ACCEPT AGENDA

Mayor Bonkowski called the meeting/retreat to order at 5:44:56 PM with Councilmembers Blair, Blossom, Hytopoulos, Lester, Ward and Mayor Bonkowski in attendance. Ron Holifield of Strategic Government Resources led the retreat. There were no additions or deletions to the agenda.

MAJOR TRENDS IN COUNCIL INTERVIEWS

Ron Holifield identified the major trends that emerged in Council interviews: Council interaction is more productive; the City Manager is doing well; there is some anxiety over the pace of change; and there is some concern about roles and responsibilities.

TOPICS FOR DISCUSSION

Ron Holifield started the discussion by asking Council what they are doing well. Council members commented that Council dynamics have improved. Other areas of improvement include the addition of regional committee reports to the agenda, better management of the agenda, and other adjustments made to Council meetings.

Council discussed the dais configuration and agreed to have the City Manager sit at the end next to the Mayor or Mayor Pro Tem.

Councilmember Scales arrived at 6:30 pm.

Broad Topics

Communications. 6:29:20 PM The first topic discussed was communications. The topic included improving communications with the community, using a community survey tool, the use of devices at the dais, providing broadband service, the level of formality at Council meetings, community broadcasting, stronger communications from departments, and Council and community communications with the City Manager. Ron Holifield recommended the social media program of Bayside Village, WI.

Council discussed form of government restrictions in participating on local boards. Ron Holifield discussed Council/City Manager dynamics and the importance of protecting the integrity of the process. 6:57:24 PM He recommended that each Council member meet with the City Manager at least once a month on individual basis.

Questioning Staff. The next topic discussed was questioning staff. 7:17:59 PM Ron Holifield said it was important to strike a balance between trust and questioning. He said the role of Council is to question to get information to inform decisions, but the motive must be to get information. He added it is best to make information requests in advance of a meeting. He said the City Manager gives Council his advice and then supports the Council's decision. 7:32:51 PM

Council adjourned for a five-minute break at 8:03 pm.

Roles and Responsibilities. 8:09:28 PM Ron Holifield reported that Council feels that there has been progress made in adapting to the Council/Manager form of government. He recommended streamlining the agenda and letting the City Manager handle the details. He said there was some concern about how boards and commissions interact with staff and citizens. Council discussed Council liaisons on committees and approving committee and commission work plans. 8:28:29 PM

Council discussed streamlining the agenda. Ron Holifield recommended building trust and moving Council's focus up to policy. He said Council doesn't need to focus on low risk (political risk, public safety risk or financial risk) items.

Ron Holifield suggested that they determine measures for success. Council discussed implementing citizen surveys. City Manager Schulze discussed a technological solution for managing complaints.

Pace of Change. 8:55:29 PM Ron Holifield said that it typically takes 3-5 years to change the culture. Council discussed the pace of change.

One Team. 9:11:19 PM Ron Holifield said that one issue that was mentioned was that subsets of Council members meet prior to Council meetings to plan actions. He recommended Council shift their focus to the future and strive to have a board that is a single team and can disagree with integrity.

Operational Efficiencies. 9:14:02 PM Ron Holifield said that items raised under this topic include ongoing operational assessments; consideration of outsourcing; more innovative thinking; and right-sizing the organization.

Customer Service. 9:26:57 PM Ron Holifield said that Council should determine policy to set level of service. Council discussed reduced counter hours.

Work Plan Accountability. 9:28:57 PM Ron Holifield recommended that Council commit to the work plan and have regular reporting in place. He said that Council should recognize that the addition of new issues distracts from the work plan achievement. Council discussed how to manage changes to the work plan and the frequency of status reports on the work plan.

Community Visioning Process in 2014. 9:36:11 PM Ron Holifield said that included in this topic is determining a water plan for the long-term. Council opted to focus on process rather than particular issues for this retreat.

Specific Issues

9:37:19 PM Specific issues raised by Council members during interviews, but not discussed at the retreat, include water utility, Rockaway water supply, budget amendments, cultural arts funding, and consolidation of Police Station into City Hall. Council agreed to address these issues at future study sessions.

CITY MANAGER EVALUATION 9:39:14 PM

Council discussed the City Manager evaluation process with Ron Holifield, who will return to assist with the process.

AGENDA 9:44:06 PM

Mayor Bonkowski went over the agenda for the February 27, 2013 City Council meeting.

ADJOURNMENT

The meeting was adjourned at 9:52 p.m.

Steven Bonkowski, Mayor

Christine Brown, Deputy City Clerk/Paralegal

ITEMS DISCUSSED

1. EXECUTIVE SESSION: PROPERTY DISPOSITION (RCW 42.30.110(1)(C))
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. STAFF INTENSIVE
 - A. RESOLUTION NO. 2013-04, RELATING TO FEES FOR BOAT RAMP WITH BOAT TRAILER PARKING, AB 13-021 – FINANCE
 - B. ROCKAWAY BEACH WATER SYSTEM / TAYLOR AVENUE WELL DISCUSSION – PUBLIC WORKS
 - C. RETIREMENT OF CANINE OFFICER RUSTY – POLICE
 - D. CANINE PROGRAM UPDATE – POLICE
 - E. UPDATE ON CITY WORKPLAN – CITY MANAGER
 - F. COST ALLOCATION METHODOLOGY – CITY MANAGER
6. CONSENT AGENDA
 - A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
 - B. REGULAR BUSINESS MEETING MINUTES, JANUARY 23, 2013
 - C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, FEBRUARY 6, 2013
 - D. GREEN POWER CHALLENGE, LETTER OF INTENT
7. COUNCIL DISCUSSION
 - A. DEVELOPING COMMUNITY CONVERSATION ABOUT ECONOMIC DEVELOPMENT
 - B. TRANSFER OF PRITCHARD PARK TO THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT [ADDED]
8. REGIONAL COMMITTEE REPORTS
9. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. EXECUTIVE SESSION.

At 6:30 pm, Mayor Bonkowski called the meeting to order and immediately adjourned to executive session to discuss property disposition pursuant to RCW 42.30.110(c). The recording system was turned off and the door to Council Chambers was posted. No action was taken.

2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE.

Mayor Bonkowski reconvened the meeting at 7:04 pm. A quorum was present consisting of Councilmembers Blair, Blossom, Lester, Ward and Mayor Bonkowski. Councilmember Scales was absent and excused, and Councilmember Hytopoulos arrived at 7:27:10 PM. Deputy City Clerk/Paralegal Brown monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE. 7:05 PM

City Manager Schulze asked to move items 5(c) and 5(d) before public comment. Councilmember Ward requested the addition of the transfer of Pritchard Park as item 7(b).

MOTION: *I move to accept the agenda as amended.*

LESTER/BLAIR – *The motion carried unanimously, 5-0.*

Councilmember Lester said she would recuse herself from the Pritchard Park discussion since her husband is legal counsel for the Park District.

5C. RETIREMENT OF CANINE OFFICER RUSTY – POLICE. 7:08 PM

Interim Public Safety Director Dickerson described highlights of Canine Officer Rusty's career. He presented a shadow box to Officer Dale Johnson, Rusty's handler, with Rusty's badge, photo and a proclamation.

5D. CANINE PROGRAM UPDATE – POLICE. 7:11:58 PM

Lieutenant Hawkins gave a brief update on the upcoming canine program. He said the next canine training officer is Officer Cienega, and the next dog will be a drug and tracking dog. Councilmember Lester added that the City is collecting pet food for a donation to PAWS in Rusty's honor.

4. PUBLIC COMMENT. 7:14:12 PM

7:14:30 PM Scott Shelton, owner of Island Water Utility, said he understands the Browne Engineering report is preliminary but believes he can provide upgrades to the Rockaway Water System at a better price.

7:16:37 PM Don D'Angelo thanked Council for their support for farming.

7:17:47 PM Hamilton Anderson, apprentice at Day Road Farms, conveyed his appreciation for the support the Island offers small farmers.

7:19:22 PM Russell Lawson spoke about his experience as a farmer on the Island and thanked Council.

7:21:15 PM Robin Bedonne thanked Council for their support in maintaining the agricultural heritage of the Island.

7:22:52 PM Jette Yammer spoke against the nonconforming designation in the Shoreline Master Program.

7:27:19 PM Charles Schmid, ABC representative, spoke about his group's concerns about the water supply and specifically, the diminishing supply at the Taylor Avenue well.

5. STAFF INTENSIVE

A. RESOLUTION NO. 2013-04, RELATING TO FEES FOR BOAT RAMP WITH BOAT TRAILER PARKING, AB 13-021 – FINANCE. 7:29:03 PM

Harbormaster Tami Allen explained that the City and the Park District have agreed to honor each other's annual boat ramp passes. She said that the resolution will allow the City to sell a discounted pass for \$60.00 to holders of the City's 2012 annual pass in order to get them on the same cycle as the holders of the Park District pass. She noted the combined pass will be sold for \$80.00 for the year to those who do not have a 2012 pass.

***MOTION:** I move that the City Council approve Resolution No. 2013-04 relating to fees for boat ramp a with boat trailer parking.*

***BLAIR/BLOSSOM** – The motion carried unanimously, 6-0. 7:30:23 PM*

B. ROCKAWAY BEACH WATER SYSTEM/TAYLOR AVENUE WELL DISCUSSION – PUBLIC WORKS.

7:30:27 PM Public Works Director Newkirk provided a broad overview of the Rockaway Beach Water System. He reported that the production value of the Taylor Avenue well has diminished and summarized the options for the well. He said staff is in the process of developing a final report which he anticipates will be complete by the end of the second quarter. He addressed Council's questions regarding the options and identified policy considerations.

E. UPDATE ON CITY WORKPLAN – CITY MANAGER. 7:47:33 PM

City Manager Schulze gave a presentation updating Council on the progress made so far on the City's workplan. He identified the first quarter priorities and provided the status on each. He addressed Council's questions including identification of peer cities and the Waterfront Park project. Council and Public Works Director Newkirk discussed the status of the Rockaway Beach road repair and permit issues.

F. COST ALLOCATION METHODOLOGY – CITY MANAGER. 8:11:08 PM

City Manager Schulze provided a presentation on the City's cost allocation methodology. He provided history on the 2009 State Auditor's Office performance audit. He summarized the guiding policies on cost allocation and the leading practices that the State Auditor's Office identified. He reported that the audit found that the City met four of the seven leading practices and summarized the Auditor's report. He described the City's current cost allocation practices and presented policy questions for Council. He addressed Council's questions. Council agreed to discuss policy considerations at a study session.

6. CONSENT AGENDA 8:41:17 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Void Check Number 332290, Manual Check Numbers 332356 through 332365, Regular Run Check Numbers 332366 through 332462 for a total of \$262,885.90. Payroll Direct Deposit Check Numbers 027169 through 027275, Regular Check Run Check Numbers 106103 through 106105, Vendor Run Check Numbers 106106 through 106116 and Federal Tax Electronic Transfer for a total of \$390,916.54.

B. REGULAR BUSINESS MEETING MINUTES, JANUARY 23, 2013

C. SPECIAL/REGULAR STUDY SESSION MEETING MINUTES, FEBRUARY 6, 2013
D. GREEN POWER CHALLENGE, LETTER OF INTENT

MOTION: *I move to accept the Consent Agenda: Item A. Accounts Payable Voucher and Payroll, Item B. Regular Business Meeting Minutes, January 23, 2013, Item C. Special/Regular Study Session Meeting Minutes, February 6, 2013, and Item D. Green Power Challenge, Letter of Intent.*
LESTER/BLAIR – *The motion carried unanimously, 6-0. 8:41:55 PM*

7. COUNCIL DISCUSSION

A. DEVELOPING COMMUNITY CONVERSATION ABOUT ECONOMIC DEVELOPMENT. 8:42:02 PM
Mayor Bonkowski said he would like to discuss how to involve the community in a discussion about economic development. Council discussed how to obtain input from the community. Council asked the City Manager to report back in the second quarter with options for a community discussion on economic development.

B. TRANSFER OF PRITCHARD PARK TO THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT [ADDED]. 8:55:48 PM
Councilmember Ward said he would like to schedule a discussion and vote to transfer two water bound parcels to the Park District with a recommendation for accommodation of an off-leash dog park on March 13, 2013. Council discussed the potential transfer.

8. REGIONAL COMMITTEE REPORTS. 9:10:26 PM
Councilmember Blair reported on upcoming community meetings on passenger ferry wake study by Kitsap Transit. Councilmember Lester reported that the Kitsap Regional Coordinating Council (KRCC) will not need increased membership funding. Mayor Bonkowski reported that he has received a request to support the Belfair bypass project and will bring it forward for further discussion.

Mayor Bonkowski reported on the City Council retreat.

9. REVIEW OF UPCOMING COUNCIL MEETING AGENDA 9:15:48 PM
There were no changes to the March 6, 2013 study session agenda. Mayor Bonkowski asked Council to provide topics for the Shoreline Master Program Update discussion on March 13, 2013. Councilmember Lester asked to add annual reports from committees and commissions and their proposed workplans. Council agreed to discuss a timeline on when reports from committees and commissions are presented to Council as part of the discussion on March 27, 2013.

10. FOR THE GOOD OF THE ORDER. 9:23:54 PM
Councilmember Lester announced items of local interest.

11. ADJOURNMENT
The meeting adjourned at 9:27:14 PM.

Steven Bonkowski, Mayor

Christine Brown, Deputy City Clerk/Paralegal

RESOLUTION NO. 2013-06

A RESOLUTION of the City Council of the City of Bainbridge Island, Washington, relating to the sale and disposal of surplus City personal property.

WHEREAS, it is in the best interest of the citizens of the City of Bainbridge Island to sell property owned by the City which no longer has beneficial public use and is surplus to the City's needs; and

WHEREAS, the City periodically takes inventory of its vehicles and equipment that have exceeded their life expectancy and are no longer of use to the City; and

WHEREAS, the vehicles and equipment listed on Attachment A are surplus to the City's needs; now therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

1. The vehicles and equipment listed and identified on Attachment A are surplus to the City's needs.
2. The surplus vehicles shall be sold and/or disposed of through one or more of the following methods:
 - a. through the State of Washington General Administration's Surplus property program located in Auburn, Washington;
 - b. through internet auction; or
 - c. an inter-local agreement with a political sub-division of the State of Washington.
3. All revenue generated by the disposal of the surplus vehicles and equipment shall be returned to the fund used to purchase such vehicles and equipment.

PASSED by the City Council this ____ day of March, 2013.

APPROVED by the City Council this ____ day of March, 2013.

Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoﬀ, City Clerk, CMC

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.:

March 6, 2013

2013-06

DRAFT

ATTACHMENT A
SURPLUS VEHICLES

Unit #	Year	Make	Model	VIN #	License	Mileage
125-Police	2004	Ford	Crown Victoria	2FAFP71WX4X180750	39526D	111,002
128-Police	2001	Ford	F-250	1FTNW21S11EC97512	31946D	91,745
Police	1999	Ford	25V	1FDPE24L2XHA47585	51941D	117,298

SURPLUS EQUIPMENT

Item	Description	Quantity
Chairs	Office Chairs	40
Desk	Wood Desk	3
Table	Ikea L-shaped Table	1
Cabinet	File Cabinet	9
Locker	Steel Lockers	4
Shelves	Steel Shelves	6
Tires	Ford Taurus	4
Mascon Vacuum Pump	Model: HXL75V DE, Part # 968675, Serial: G04275	1
Vaughan Chopper Pump	Model: H3V6, Serial: S23104	1
Toolbox	Weatherguard Truck Toolbox	1
Computer Monitor Stand	Computer Monitor Stand	5
File Racks	File Racks	12
Desktop Computers	Hewlett Packard	24

Desktop Computers	Dell	9
Desktop Computers	Micron	2
TV	Panasonic PV-M2023, A4AA18573	1

DRAFT

City of Bainbridge Island
PLANNING & COMMUNITY DEVELOPMENT



MEMORANDUM

TO: City Council

FROM: Kathy Cook, Planning Director
Christopher Wierzbicki, Community Development Administrator
Ryan Ericson, Associate Planner

DATE: March 2, 2013

RE: SMP Update – Council Study Session, March 13, 2013

Background

At the onset of the City Council's review of the SMP Update, the Council discussed whether to duplicate the Planning Commission's very detailed review of the entire Update, or to focus primarily on the community's high interest topics. The Council decided on the latter course, and to date have reviewed the following sections:

- Shoreline Designations;
- Non-Conforming Development;
- Vegetation Management;
- View Setback Requirements;
- Shoreline Stabilization;
- Overwater Structures; and,
- Recreational Development.

The March 13th study session is an opportunity for the Council to review any SMP topics of interest that have not already been covered, and to review the preliminary decisions prior to the Public Hearing, which is currently scheduled for April 10. At the February 6th SMP study session, staff asked the Council to identify which additional topics they would like to review, and those topics are addressed below under "Topic 1," with a summary of the applicable key provisions in the draft SMP Update. Staff will be prepared to answer specific questions regarding these topics at the March 13th study session.

In addition to topics identified by the Council, staff is recommending that the Council review and consider some additional items, which are addressed below under "Topic 2."

Topic 1: Issues Identified by City Council

New Docks

Key provisions of the draft SMP Update include:

- Prohibit new docks in areas with:
 - geological hazards;
 - shallow sloping bottoms;
 - high currents; and
 - high waves
- Allow new docks in other areas when associated with single family residences, and when used for watercraft access. New docks may also be allowed for other uses (for example, ferry terminal or fishing charter) when there is a demonstrated need; and,
- Mitigate potential impacts through:
 - Design
 - Location
 - Compensation.

Aquaculture

Key provisions of the draft SMP Update include:

- Limit intensive aquaculture to appropriate locations;
- Use best management practices;
- Apply requirements of existing light and noise ordinance to aquaculture operations;
- Defined parameters for individual shellfish gardens (accessory to a single family residence), including size limitation of 400 sq. ft;
- Defined parameters for community shellfish gardens, including size limitation of 1,000 sq. ft.;
- Defined parameters for intensive commercial shellfish gardens.

New and Existing Marine View Protection

Key provisions of the draft SMP Update include:

- Revise existing Structure Setback Line provisions to coordinate with dual-zone buffer system;
- Vegetation Maintenance and Removal:
 - Allow up to 25% removal of vegetation within the Shoreline Buffer for establishing a marine view;
 - Continue to allow pruning and trimming of shoreline vegetation;
 - Continue to allow removal of trees demonstrated to be hazardous; and,
 - Planting designs for compensatory mitigation may protect existing views from the subject property.

Protection and Enhancement of Water Dependent Uses

At the March 13th study session, the staff will be looking to the Council for direction on determining the areas of interest within this topic. For background purposes, the State Shoreline Master Act encompasses a three-pronged approach to managing physical and aesthetic qualities of natural shorelines of the state:

- Promote environmental conservation;
- Allow for water dependent development; and,
- Provide public access.

Uses which are consistent with pollution control regulations and which minimize adverse impacts to the natural conditions, or that are uniquely dependent on use of the shoreline, are preferred. Uses which are uniquely dependent on shorelines include:

- Watercraft access;
- Boating Facilities;
- Public Access;
- Recreational Use;
- Commercial/Industrial;
- Residential Accessory Structures (dock, boathouse); and,
- Shoreline Stabilization.

Comparison of Nonconforming Structure Regulations: Shoreline, Critical Areas and Zoning

Please refer to the matrix included as Attachment A.

Motorized Vessels in Priority Aquatic Designation

Motorized vessels that are operated at speeds less than 5 knots or at a speed that don't generate a wake are allowed in Priority Aquatic A (existing Aquatic Conservancy) and Priority Aquatic B.

Additional Information to Assist in Council Review of Topic 1

The following table is organized by each topic that the Council identified, and summarizes and provides electronic links to additional information, including the locations of minor changes identified by the city's consultant that make the draft SMP consistent with Department of Ecology guidelines. The summary of the information available in the table is as follows: existing sections in the current Shoreline Master Program (SMP); the corresponding section in the draft SMP (clean version); the state guideline provisions; relevant pages of the consistency analysis prepared by the City's consultant; public comment on the topics; and related Planning Commission meeting minutes.

Topic	1996 SMP Section	PC Draft SMP Section	WAC Provisions	Consistency Document	Public Comment	PC Meeting Minutes
New Docks	Section VI.C	Section 6.3	WAC 173-26-231(1), (2), (3)(a)	Items 51-53, 79-81, & 117	Through Mar 5, 2013	Sept 22, 2011; Nov 17 2011; Feb 2 2012
Aquaculture	Section V (C)	Section 5.2	WAC 173-26-241(3)(b)	Item 101	Through Mar 5, 2013	Sept 22, 2011
New and Existing Marine View Protection (Vegetation Management)	Zoning Code 18.2.03 0	Section 4.1.3.7	WAC 173-26-221(5)(a-c); 173-26-221 (4)(d)(iii)(v); and 173-26-241(3)(d)	Items 30 & 32	Through Mar 5, 2013	Sept 15, 2011; Feb 2, 2012
Water Dependant Uses						
Residential Accessory Structures	Section V (K)	Section 5.9	WAC 173-26-241(i)	Items 49 & 72	Through Mar 5, 2013	Aug 11, 2011, Nov 17, 2011
Piers, Docks Floats	Section VI.C	Section 6.3	WAC 173-26-231(1), (2), (3)(a)	Items 51-53, 79-81, & 117	Through Mar 5, 2013	Sept 22, 2011; Nov 17 2011; Feb 2 2012
Recreational Development	Section VI.C	Section 5.8	WAC 173-26-241(3)(i)	Items 43, 108, 128, & 129	No comments	Aug 18, 2011
Public Access	Section III.G	Section 4.2.4	WAC 173-26-241	Items 27-29 & 77	Through Mar 5, 2013	Aug 18, 2011
Shoreline Stabilization	Section VI.F	Section 6.7	WAC 173-26-231(1), (2), (3)(a)	Items 48, 62, 65, & 70-75	Through Mar 5, 2013	Sept 22, 2011; Nov 17 2011; Feb 2 2012
Commercial/Industrial	Section III.E & H	Section 5.4 and 5.6	WAC 173-26-231(1), (2), and (3)(a)	Items 39 46,55, 68, 111-114, & 117-121	No comments	July 28, 2011
Nonconforming Development	Section VII (K)	Section 4.2.1	WAC 173-26-191(2)(a)(iii)(A)	Item 145	Through Mar 5, 2013	June 21, 2011; Oct. 6, 2011; Oct. 13, 2011; Oct. 20, 2011; Feb. 2, 2012
Motorized Vessels in Priority Aquatic A	Section IV (H)	Section 3.3.2	WAC 173-26211(5)(c)	None	No comments	Nov 17, 2011 and Apr 12, 2012

Topic 2: Issues Identified by Staff

Staff will provide a brief presentation at the March 13th study session on the following additional recommendations, and will be prepared to answer questions.

- Remove 25% reduction of Shoreline Buffer to create Zone 2. The Department of Ecology has informed the City that this will not be approved;
- Add a provision to allow essential public facilities to increase height within shoreline jurisdiction above 30' with a view restriction analysis, in order to be consistent with the State Shoreline Management Act (This recommendation is a result of the City's Consistency Analysis); and,
- Review Section 7.0 Violations, Enforcement, and Penalties (Attachment B). This is an administrative section that was not reviewed by Planning Commission.

ETAC Monitoring Recommendation

Monitoring is a key component to employ adaptive management strategies as required by WAC 173-26-090. The City's monitoring program will be developed as part of the implementation of the adopted SMP Update. Staff anticipates working with the Council in late 2013 or early 2014 to develop specific policies regarding natural resource management.

In the interim, the Environmental Technical Advisory Committee (ETAC) prepared a synopsis of potential monitoring options (Attachment C) and requested that it be forwarded to the Council at this time. The attached document is intended for Council on a "preview" basis. Unless requested by Council, staff does not propose to discuss monitoring at the March 13th meeting.

Next Steps--Public Hearing Draft

A public hearing draft SMP will be sent to City Council and made available on the City's website three weeks before the Public Hearing. To assist in reviewing the proposed changes to the Planning Commission's recommended draft SMP Update, staff will also provide a color-coded matrix showing language clarification, Council preliminary approved changes, and staff recommended amendments.

Reference Materials

The City Council may also find the following documents helpful in reviewing the meeting topics:

- Department of Ecology SMP Handbook
 - [Piers, docks, floats;](#)
 - [Aquaculture;](#)
 - [Vegetation Management;](#)
 - Water dependent use;
 - [Making sense of tough issues](#)
 - [Public access](#)

- [Shoreline use.](#)

Attachments

- A. Matrix comparing Zoning, Critical Area and proposed Shoreline Master Program nonconforming structure regulations
- B. New Section 7.0 Violations, Enforcement, Penalties
- C. ETAC Monitoring Frame Work

Comparison of Redevelopment Provisions For Non-Conforming Structures

Structure Type & Development Activity	Proposed SMP Non-Conforming Provisions	COBI Critical Area Non-Conforming Provisions	COBI Zoning Code Non-Conforming Provisions	
Primary Structure(SMP)/Building (CAO and Zoning)				
Maintenance/ Repair	Yes	Yes	Yes	
Rebuild if: Destroyed/ Accident or Natural Disaster	Yes up to 100% destroyed	Yes up to 100% destroyed	Yes <50% destroyed	No >50% destroyed
Rebuild if: Demolished/ Voluntarily	Yes up to 100% demolished	Yes up to 100% demolished	Yes <50% destroyed	No >50% destroyed
Expansion in Buffer/Setback	Yes (25% of footprint)	No Structural Expansion	No	
Expansion out of buffer/Setback	Yes	Yes	Yes	
Appurtenant Structures (SMP)/Structures (CAO and Zoning)				
Maintenance/ Repair	Yes	Yes	Yes	
Rebuilt if: Destroyed/ Accident or Natural Disaster	Yes up to 100% destroyed	Yes up to 100% destroyed	Yes (up to 100% destroyed submit permit 180 days)	
Rebuilt if: Demolished/ Voluntarily	Yes up to 100% demolished	Yes up to 100% demolished	Yes (up to 100% demolished submit permit 180 days)	
Expansion in Buffer/Setback	No	No	No	
Expansion out of buffer/ Setback	Yes	Yes	Yes	

- Building is defined as having a roof

Jurisdiction Comparison of Redevelopment Provisions For Shoreline Non-Conforming Primary Building

Structure Type & Development Activity	City of Bremerton	City of Poulsbo	City of Port Orchard	Kitsap County
Maintenance/ Repair	Yes	Yes	Yes	Yes
Rebuild if: Destroyed/ Accident or Natural Disaster	Yes	Yes	Yes	Yes
Rebuild if: Demolished/ Voluntarily	No	No	Yes	Yes
Expansion in Buffer/Setback	No (Infill of footprint up to 500 SqFt)	No	Yes (Conditions)	Yes (Variance/Mitigation)
Expansion out of buffer/Setback	Yes	Yes	Yes	Yes

7.0 VIOLATIONS, ENFORCEMENT, AND PENALTIES

Comment [11]: This new Section 7.0 is added since the Planning Commission review to be consistent with the Code Update provisions for enforcement.

7.1 General

The City and the Department of Ecology are authorized to adopt such rules as are necessary and appropriate to carry out the provisions of the Shoreline Management Act (RCW 90.58.200). The act calls for a cooperative program between local government and the state. It provides for a variety of means of enforcement, including civil and criminal penalties, orders to cease and desist, orders to take corrective action, and permit rescission. The following should be used in addition to other mechanisms available to the City in accordance with WAC 173-27-240, or its successor. The City and/or the Department of Ecology shall have the authority to serve upon a person a cease and desist order if an activity being undertaken on shorelines of the state is in violation of chapter 90.58 RCW or the this Master Program, in accordance with WAC 173-27-270, or its successor.

When joint-enforcement actions between the state and the city are under taken, the provisions in RCW 90.58.210-230 and WAC 173-27-240-300 shall apply.

7.2 Regulations

7.2.1 Site Investigations

The director is authorized to make site inspections and take such actions as are necessary to enforce this Master Program in accordance with BIMC Chapters 1.16 and 1.26.

7.2.2 Violations - General

It is unlawful for any person to initiate or maintain, or cause to be initiated or maintained, the use, construction, placement, removal, alteration, or demolition of any structure, land, vegetation or property within the city contrary to the provisions of this Mater Program.

7.2.3 Violations Specific

1. Initiate or maintain, or cause to be initiated or maintained, the use, construction, placement, removal, alteration, or demolition of any structure, land, vegetation or property within the city without first obtaining permits or authorizations required by this Master Program, or in a manner that violates the terms or conditions of such permits or authorizations.
2. Misrepresent any material fact in any application, plans or other information submitted to obtain permits or authorizations under this Master Program.
3. Remove or deface any sign, notice, complaint, or order required by or posted in accordance with this Master Program.

7.2.4 Stop Work Order

The city shall have the authority to issue a stop work order to cease all development work, and order restoration, rehabilitation, or replacement measures, including applicable sureties, at the owner's or other responsible party's expense to compensate for the use, construction, placement, removal, alteration, or demolition of any structure, land, vegetation or property within the city contrary to the provisions of this Master Program.

7.2.5 After the Fact Permit Fee

After the fact permit fees shall be triple the normal amount.

7.2.6 Violation Mitigation

Any Mitigation/Restoration Plan (Plan) required by the City after disturbance has occurred shall meet the provisions in Sections 4.1.2, Environmental Impact and 6.0, Shoreline Modification. All development work shall remain stopped until a Plan is prepared and approved by the Administrator. The Plan must be prepared at the expense of the violator, and submitted by the owner or other responsible party for approval of the Administrator. Such a Plan shall be prepared by a qualified professional using the best available science. The Administrator may, at the violator's expense, seek expert advice, including an independent third party review, in determining the adequacy of the Plan. Inadequate plans shall be returned to the applicant or violator for revision and re-submittal. Failure to submit a Plan shall be unlawful. Failure to implement the approved Plan shall be a criminal misdemeanor.

7.2.7 Civil Infraction

Except as provided in subsection 7.2.8, conduct made unlawful by the city under this Master Program shall constitute a civil infraction and is subject to enforcement and fines as provided in BIMC 1.26.035 and subsection 7.2.5. A civil infraction under this section shall be processed in the manner set forth in BIMC Chapter 1.26.

7.2.7 Misdemeanor

Any person who again violates this Master Program within 12 months after having been found by the Bainbridge Island Municipal Court to be in violation of this Program, commits a misdemeanor and any person who is convicted of that violation shall be punished as provided in BIMC 1.24.010.A.

7.2.9 Civil Penalty

In addition to any civil infraction fine, criminal penalty, and/ or other available sanction or remedial procedure, any person engaging in conduct made unlawful by this Program shall be subject to a cumulative civil penalty in the amount of \$1,000 per day for each violation from the date set for compliance until the date of compliance. Any such civil penalty shall be collected in accordance with BIMC 1.26.090. Any person, party, firm, corporation, or other legal entity that knowingly and willfully refuses to complete a required restoration pursuant to 7.2.6 shall be guilty of a misdemeanor punishable by not more than 30 days in jail and/or not more than a \$1,000 fine.

7.2.10 Additional Remedies

In addition to any other remedy provided by this chapter or under the Bainbridge Island Municipal Code, the City may initiate injunction or abatement proceedings or any other appropriate action in courts against any person who violates or fails to comply with any provision of this Master Program to prevent, enjoin, abate, and/or terminate violations of this Master Program and/or to restore a condition that existed prior to the violation. In any such proceeding, the person violating and/or failing to comply with any provisions of this Master

Program shall be liable for the costs and reasonable attorneys' fees incurred by the city in bringing, maintaining and/or prosecuting such action.

7.2.11 Conflicts

In the event and to the extent the language of this section conflicts with language of the codes and/or appendices adopted by reference in this Master Program, the language of this section shall prevail over the language it conflicts with in any said code and/or appendix.

7.2.12 Financial Surety Procedure

After reviewing any application or exemption for a shoreline development, the reviewing official or body may provide for the posting of a financial surety to ensure continued compliance with any conditions imposed, including the construction of improvements, the adherence to city standards, and/or maintenance, repair or replacement of such improvements in accordance with Section 4.1.2.7, Bonding. The financial surety shall be in a form acceptable to the city attorney. In the event a condition occurs warranting the use of financial surety, the appropriate administrator may act under such financial surety or may perform the work required at city expense, which expense shall be a lien against the property, enforceable as would be a judgment thereon.

March 4, 2013

Dear City Council:

As you are considering the final revisions to and adoption of the Shoreline Master Program (SMP), your Environmental Technical Advisory Committee (ETAC) would like to take this opportunity to address the importance of monitoring, which we feel is a critical and often overlooked component of the SMP.

Monitoring is an essential part of understanding how natural resources and ecological functions change over time and can also provide insight into why these changes are occurring. One of the primary goals of the Shoreline Master Program is to achieve No Net Loss (NNL) of ecological functions that are necessary to sustain natural resources. However, if the City does not monitor any of the functions or the resources that rely on these functions, there is no way to understand whether NNL is being achieved. By including monitoring of at least some primary, critical shoreline functions and resources and explicitly identifying some primary questions to be answered by monitoring, ETAC feels strongly that the City will have a better chance at understanding the value and success of the SMP.

ETAC recognizes that the City has limited budget and resources with which to accomplish monitoring. Bainbridge is fortunate to have many interest groups within and proximate to our community that may be able to fulfill some of these monitoring needs without great expense to the City. However, the City cannot take a passive position with respect to monitoring and expect to obtain the information it needs; a commitment to oversight, coordination, and proactive effort will be needed by City Council and staff in order to ensure that data, even if it is not collected by the City itself, is organized, synthesized, and digested in a way that is meaningful to the City's objectives and questions.

We have attached a short document that we have developed over the past several years of our involvement with the SMP which summarizes why monitoring is important for SMP implementation and provides guidance as to some of the key ecological functions and resources that could be monitored, including identifying where efforts underway might be leveraged and where data gaps remain.

We welcome the opportunity to speak with you further about this important issue.

Sincerely,

The members of ETAC

A framework for monitoring under the Bainbridge Island Shoreline Management Program

Provided by the Environmental Technical Advisory Committee

Monitoring is a fundamental component of the City's shoreline management plan. This outline describes why monitoring is important, proposes some fundamental questions that nearshore monitoring should help answer within the context of the SMP, proposes priority ecological functions and resources that should be considered for monitoring and outlines some of the major concepts, methods, and efforts that could be invoked in order to accomplish these monitoring objectives.

The discussion and recommendations here are built from a wealth of information about monitoring Puget Sound nearshore resources, and much more information can be brought to bear on this subject than is captured in this document. The Puget Sound Ambient Monitoring Program, the Washington State Department of Fish and Wildlife, USEPA, Battelle, NOAA, and many other organizations and agencies provide extensive information on monitoring frameworks, protocols and methods. In addition, a number of volunteer organizations have been involved in monitoring different aspects of Puget Sound shorelines for many years, such as Island County Beach Watchers and various SCUBA diving groups. Many of these resources are provided on the City's SMP literature website and several are contained in the Battelle nearshore characterization for the City that was completed in 2004. Appendix F of the Battelle document also provides monitoring recommendations and approaches, with which this document is largely consistent in terms of the prioritization of resources for monitoring.

Why is monitoring important?

Monitoring is an essential part of understanding how natural resources and ecological functions change over time and can also provide insight into why these changes are occurring (e.g., natural ecological succession, anthropogenic pollutants, or a biological invasion could each cause or contribute to shifts in plant communities). Monitoring can be as simple or as complicated as the program designers make it, depending on the questions the monitoring program is intended to answer. One of the most common errors in designing a monitoring program is the failure to explicitly state objectives. The ultimate design of a monitoring program follows directly from the objectives, and if these are not clearly outlined, data collection and analysis cannot follow a clear path, its importance is not evident to stakeholders, and it is very unlikely that it will provide a sound basis for decision making about how to manage resources.

What are the questions to be answered by monitoring?

One of the primary goals of the Shoreline Master Program is to achieve No Net Loss (NNL) of ecological functions that are necessary to sustain natural resources. At the most fundamental level, the primary questions for the Bainbridge Island shoreline monitoring program to address are:

- 1. What are the natural resources of Bainbridge Island shorelines that are to be sustained?***
- 2. What ecological functions are critical to sustaining those resources?***

Establishing baseline conditions and collecting monitoring data on a suite of ecological resources and functions over time enables us to help identify:

- *Which resources and functions are stable and healthy or growing,*
- *Which resources and functions are shifting in time or space (which may or may not indicate impacts on natural resources), and*
- *Which resources and functions are declining?*

Identifying the status of these resources and functions enables us to ask additional questions like:

If a given function or resource is not being sustained, what is the cause of this loss?

This question may be answerable with monitoring data, but it is important to recognize that causality is a different question than monitoring the state and trajectory of the resources themselves. To answer questions about the causes of changes in resources, the City will also need to monitor a different suite of information, including things such as permitting histories and on-the-ground land use changes that may even be outside the shoreline management zone (i.e., upstream or up-slope sources of change). The City will also need to coordinate with other entities monitoring resources external to the City that may shape or influence local shoreline ecological functions (e.g., sea level rise, pH changes, and nutrient additions whose sources are outside of City jurisdiction). It is important for the City to understand whether the changes occurring are because of activities over which the City has influence, or not, in order to understand the scope of the SMP's influence relative to external forces on nearshore resources and thereby understand if or how the City's policies should change to work with or adapt to external factors.

What should be monitored to address these questions?

Species and populations naturally change in dominance and composition, but underlying the community it is the fundamental functions that keep our shoreline ecosystems healthy and sustained. By functions, we mean things like sediment transport, provisioning of supra-, inter-, and subtidal habitat, microclimates, and nutrient cycling. In reality, many of these functions are difficult to monitor. The biological resources that are supported by these function are often used as proxies in monitoring, as they are often more straightforward to monitor (e.g., counting eelgrass turions vs. quantifying the underlying sediment gradient appropriate for supporting eelgrass). However, it is important to acknowledge that for the reasons outlined above- that populations naturally shift and change- we need to be cautious in the collection and interpretation of resource data, especially when working at small spatial and temporal scales.

The following shoreline processes and resources comprise critical components of Bainbridge Island's nearshore ecology and are recommended for monitoring:

- Riparian vegetation cover, including both native and invasive species
- Distribution and abundance of large woody debris in the supra and intertidal
- Sediment supply rates

- Armoring status
- Macroalgal beds: kelp and eelgrass
- Fish communities using the nearshore and intertidal, including:
 - Salmonids
 - Forage fish, including those spawning intertidally

This list represents a mix of functions and resources that, as a whole, describe several of the critical processes that support our nearshore ecology. However, this list is not comprehensive of all our shoreline ecological communities and habitats. For example, spatially discrete habitats such as backshore lagoons and marshes are not well covered by the list above and may deserve discrete or targeted studies to further evaluate those areas.

ETAC has developed the following table that describes a broader range of the types of nearshore habitats across the island and several other resources and functions that could be addressed via monitoring. The resources listed above as priorities are emphasized in **bold** in this table. It should be noted that for some of these items there are programs in place or planned that could be taken advantage of and integrated into SMP reporting.

Habitat	Controlling factors and processes	Characteristic/ Structure for measurement	Available/Cur rent Measurements	Suggested additional measurements	Data gaps/ Uncertainties
Backshore of beaches and bluff-backed beaches	Geomorphic class	Large woody debris distribution and abundance	None we are aware of	Boat and/or land-based survey to establish baseline conditions	
		Supratidal invertebrate community	None we are aware of	Epifaunal/ infaunal invertebrate sampling	Established reference conditions for this community?
Intertidal zone of beaches and bluff-backed beaches	Geomorphic class and sediment supply	Benthic inventory: infaunal and epifaunal; grain size distribution;	Invertebrate data from nearshore seine program (epifaunal large macroinverts only)	Benthic inventory: infaunal grabs via ambient bay study (proposed by Ryan)	Ryan's proposal focuses on bay/marsh- what about other geomorphic classes?
		Sediment supply rates	See CGS 2010 report	Needs to be expanded and updated	
		Grain size	Intercoastal atlas		Intercoastal atlas is coarse-

Habitat	Controlling factors and processes	Characteristic/ Structure for measurement	Available/Cur rent Measurements	Suggested additional measurements	Data gaps/ Uncertainties
					scale resolution and needs ground-truthing
Subtidal zone of beaches and bluff-backed beaches	Bathymetry; substrate	Clam abundance and health	DOH shellfish advisories	CTD sampling using HS students (proposed by Ryan)	
		Ulva abundance	None we are aware of except a 2000 survey of Murden Cove ¹	Nearshore dive surveys/visual surveys for nearshore and shallow embayments	Tracking Ulva as a proxy for nutrient enrichment in low-energy environments
		Evidence of forage fish spawning and use	Nearshore beach seining data; WDFW data	Both data sets are not being maintained/upd ated: consider new efforts	Incorporate WDFW intertidal forage fish spawning survey protocols
Rocky Coast (primarily Restoration Point)	Wave energy and bathymetry	Invertebrate community	None we are aware of	Invertebrate sampling	
		Shorebird foraging	Audubon's Christmas bird count includes restoration point, this data could be useful for evaluating bedrock habitat use	Special study by Audubon or others	
Eelgrass beds	Wave energy and geomorphic class	Eelgrass density and distribution	Eelgrass WDNr, EPA data	WDNR and EPA surveys need to be ground-truthed	
		Evidence of forage fish spawning and use	Nearshore beach seining data; WDFW data	Both data sets are not being maintained/upd ated: consider	

¹ Frankenstein 2000. See

http://www.psparchives.com/publications/our_work/science/blooms_report.pdf

Habitat	Controlling factors and processes	Characteristic/ Structure for measurement	Available/Cur rent Measurements	Suggested additional measurements	Data gaps/ Uncertainties
				new efforts	
Riparian vegetation zone	Geomorphic class	% Overhanging Veg; Composition of riparian vegetated area; Invasive and native plant abundance and diversity;	COBI GIS layer; multispectral + LiDAR grant in progress; Dept of Ag flies near infra-red at a coarser level	Vegetative diversity; establishing representative plots and groundtruthing to maintain a temporally and spatially consistent record	
	Canopy cover and composition	tall roosting trees; nesting data			Indicator proposed by DOE of bald eagle/osprey/gr eat heron nests is problematic because these can be inversely related. Several of these species use more than just shoreline for nesting.
Kelp Beds	Geomorphic class, bathymetry and wave energy	Kelp bed area	Suquamish Tribe Kelp Bed Study	Partnerships with EPA/Suquamish to maintain and expand this study	EPA data is limited in extent (Blakely, Eagle harbor), but should be looked at
Embayments and barrier estuaries	Vegetative community, shoreline form and wave energy	% open area (mudflats); abundance and diversity of marsh vegetation; wading birds	COBI GIS layer for % open area vs vegetated	Invasive and native plant diversity surveys; wading bird surveys	This may be most useful for monitoring invasive plant occurrences; other causes of loss of mudflats are not expected/readily identifiable for BI

Habitat	Controlling factors and processes	Characteristic/ Structure for measurement	Available/Cur rent Measurements	Suggested additional measurements	Data gaps/ Uncertainties
Across many habitats	Shoreline armoring	% armoring by type (hard, soft, hybrid)	City's permitting database; Kathy's grant to look at shoreline armoring	Ground-truthing to verify permitted size and type; incorporate as GIS layer (already being done?)	Needs to be evaluated in context with functions (e.g. how does armoring intersect with sediment supply)
	Pollution point sources	Outfalls; e. coli monitoring	Water resources program has an outfall id program; water resources partners with KCHD to monitor e. coli in nearshore	Extant data may be sufficient	
	Preserved wood in the supratidal	Creosote log distribution and abundance	City's creosote log removal program	Extant data may be sufficient	
	Overwater structures		WDFW shoreline comparative study: 2006 vs present		

How could monitoring take advantage of existing programs, partnerships, and funding?

There are undoubtedly more monitoring suggestions in the table above than Bainbridge has the resources to support. One way to address several of these items, at least in part, is by leveraging existing opportunities and resources, including ongoing shoreline monitoring activities already underway or that could be further developed in partnership with a variety of organizations that already have as their mission or interest to evaluate some of these functions and resources. Monitoring programs are best coordinated with other related data collection efforts and can integrate agency, local government, tribal, university and citizen monitoring to maximize resources, coordination and efficiency; and monitoring can be staged to allow learning and adaptation to results and new questions. Existing institutions and groups that could serve as partners, collaborators or resources in monitoring include:

- Beach naturalists: supra and intertidal beach flora and fauna

- WA SCUBA Alliance (and other dive programs) where divers are trained in underwater research techniques, such as Reef Environmental Education Foundation (REEF) protocols (www.reef.org)
- Extant Bainbridge resources such as research boats and other gear that may be voluntarily or offered or available at a discounted rate by existing scientific businesses
- High school science classes: focused geological or ecological studies on particular resources that might be developed in partnership with the city
- The City's Water Resources program: Water quality and flow of streams, and nearshore water quality monitoring stations
- The Suquamish Tribe: future opportunities for nearshore beach seining; kelp surveys- dive clubs
- Kitsap Public Health District: E. coli and shoreline contamination sourcing and correction
- The Watershed Council: 8 year data set of salmon spawning in four major Island streams
- Bainbridge Island Land Trust: shoreline property restorations, which come with monitoring requirements, such as the Powell property
- Kitsap Audubon: Christmas Bird Count and other Island bird counts, could explore opportunities to design targeted studies on shore and wading birds
- West Sound Watershed Council (WSWC): State designated and funded lead entity for salmon habitat protection and restoration for the West Sound, including Bainbridge Island. WSWC is leading an effort to develop a monitoring and adaptive management program for the West Sound
- ETAC, whose scientists can assist in developing of monitoring objectives and methods, work with staff and other agencies in reviewing plans, and participate in conversations about monitoring programs and resources.

Bainbridge is not likely to succeed with monitoring if we take a completely passive approach to monitoring; that is, waiting for these other groups to hand the City data already in a format ready for interpretation is highly unlikely to be an effective strategy. At a minimum, the City should consider ensuring that one or more staff that play a role in setting priorities for monitoring, and coordinating, integrating, and tracking monitoring efforts so that the City is able to use the data generated in a meaningful, adaptive way that supports the goals and objectives of the SMP. However, as outlined above, there are many ways in which the efforts can be spread among groups already working on these issues or with specific interests and skills in these questions. This approach will help the city maintain a program that is reasonable and not unduly financially burdensome as well as not repeating efforts already underway by other programs.

In summary, monitoring is an essential part of implementing the SMP. It is not possible to answer questions about how effective City policies have been in protecting nearshore natural resources and critical ecological functions without monitoring the status and trends of those resources and functions. It would be difficult to make effective decisions about altering or updating these policies, without some understanding of their effects on the actual ecology of the nearshore. Even with monitoring, it will be difficult to identify causal relationships in our complex and interconnected nearshore ecosystems. However, an understanding of the status of some of the major ecological

functions and natural resources that depend on these functions is a critical first step. The City can take advantage of many interest groups and jurisdictions that are already conducting some of this monitoring in order to leverage these existing efforts, but doing so will require a proactive commitment to coordination and input from the City.