SPECIAL/REGULAR CITY COUNCIL MEETING
WEDNESDAY, FEBRUARY 27, 2013
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WASHINGTON

AMENDED AGENDA

Action

1. **EXECUTIVE SESSION:** Property Disposition RCW 42.30.110(1)(c)
   6:30 PM

2. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**
   7:00 PM

Mayor:	Steven Bonkowski	
Councilmembers:	Anne Blair	Debbi Lester
	Sarah Blossom	Bob Scales
	Kirsten Hytopoulos	David Ward

3. **ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE**
   7:05 PM

4. **PUBLIC COMMENT**
   7:10 PM

5. **STAFF INTENSIVE**

		Action
7:20 PM	**A.** Resolution No. 2013-04, Relating to Fees for Boat Ramp with Boat Trailer Parking, AB 13-021 – Finance	Consider Approval
7:25 PM	**B.** Rockaway Beach Water System/Taylor Avenue Well Discussion – Public Works	Information
7:40 PM	**C.** Retirement of Canine Officer Rusty – Police	Presentation
7:50 PM	**D.** Canine Program Update – Police	Information
8:00 PM	**E.** Update on City Workplan – City Manager	Information
8:15 PM	**F.** Cost Allocation Methodology, AB 13-022 – City Manager	Information

6. **CONSENT AGENDA**

		Action
8:35 PM	**A.** Accounts Payable Voucher and Payroll Approval	Consider Approval
	B. Regular Business Meeting Minutes, January 23, 2013	Consider Approval
	C. Special/Regular Study Session Meeting Minutes, February 6, 2013	Consider Approval
	D. Green Power Challenge, Letter of Intent	Consider Approval

7. **COUNCIL DISCUSSION**

		Action
8:40 PM	**A.** Developing Community Conversation about Economic Development	Next Steps

8. **REGIONAL COMMITTEE REPORTS**
   8:50 PM

9. **REVIEW OF UPCOMING COUNCIL MEETING AGENDAS**
   8:55 PM

10. **FOR THE GOOD OF THE ORDER**
    9:05 PM

11. **ADJOURNMENT**
    9:10 PM

**** Times listed on this agenda are approximate****

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION		
Subject: Resolution No. 2013-04 relating to fees for boat ramp with boat trailer parking		Date: February 27, 2013
Agenda Item: Staff Intensive		Bill No.: 13-021
Proposed By: Ellen Schroer, Finance Director	Referral(s):	

BUDGET INFORMATION		
Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW		
Study Session	Recommendation:	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Resolution No. 2013-04 relating to fees for boat ramp with boat trailer parking and amending Section 13 of the Bainbridge Island Fee Schedule.

History:

On March 25, 2009, the City Council passed Resolution No. 2009-03 that set the fee for boat ramp with boat trailer parking at $8.00 per day and $80.00 per year for parking in the designated area along Bjune Drive on weekends. The Bainbridge Island Metropolitan Park & Recreation District ("Park District") issues annual passes for launching at Fort Ward Park. As a service to the boating community, the City and the Park District have agreed to honor each other's annual passes. The passes will be sold by both the City and the Park District and will cycle with the calendar year. Because the City sold 2012 annual passes with an expiration date of April 2013, it is proposed that, for 2013 only, the City will sell a discounted pass for $60.00 to holders of a 2012 annual pass.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Resolution No. 2013-04 relating to fees for boat ramp with boat trailer parking.

RESOLUTION NO. 2013-04

A RESOLUTION of the City of Bainbridge Island, Washington relating to fees for boat ramp with boat trailer parking and amending Section 13 of the Bainbridge Island Fee Schedule.

WHEREAS, on March 25, 2009, the City Council passed Resolution No. 2009-03 that set the fee for boat ramp with boat trailer parking at $8.00 per day and $80.00 per year for parking in the designated area along Bjune Drive on weekends; and

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District ("Park District") issues annual passes for launching at Fort Ward Park; and

WHEREAS, as a service to the boating community, the City and the Park District have agreed to honor each other's annual passes; and

WHEREAS, the passes will be sold by both the City and the Park District and will cycle with the calendar year; and

WHEREAS, the City sold 2012 annual passes with an expiration date of April 2013;

WHEREAS, for 2013 only, the City will sell a discounted pass for $60.00 to holders of a 2012 annual pass, now therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The fee for boat ramp with boat trailer parking set forth in Section 13 of the Bainbridge Island Fee Schedule is amended to read as follows:

BOAT RAMP WITH BOAT TRAILER PARKING	$8.00 per day; $80.00 per year
<u>FOR HOLDERS OF 2012 ANNUAL BOAT PASSES</u>	<u>$60.00 for April to December, 2013</u>

PASSED by the City Council this ____ day of February, 2013.

APPROVED by the Mayor this ____ day of February, 2013.

____
Steven Bonkowski, Mayor

ATTEST/AUTHENTICATE:

____
Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	February 22, 2013
PASSED BY THE CITY COUNCIL:	February ___, 2013
PUBLISHED:	February ____, 2013
EFFECTIVE DATE:	February ____, 2013
RESOLUTION NO.	2013-04

Memorandum

Date: October 27, 2011

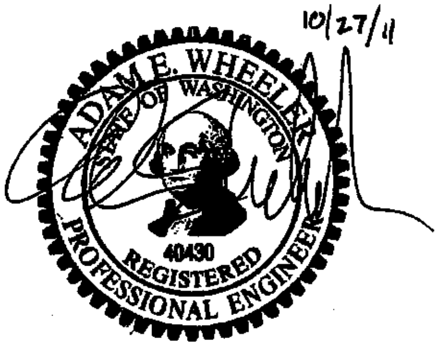
To: Chuck Krumheuer
City of Bainbridge Island

From: Adam Wheeler, P.E.
Browne Engineering, Inc.

Re: Rockaway Beach Water System, ID# 734507
Physical Capacity Analysis

This memo documents the current physical capacity of the Rockaway Beach Water System based on the current consumption and production of the well (see Attachment A). This analysis was performed according to the methods presented in Chapter 6 of the Water System Design Manual. Results of this analysis are presented in Attachment B. This analysis indicates that the system is capable of serving 88 ERU's based on source capacity and storage.

10/27/11



Attachment A

Rockaway Beach Water Production and Consumption History

Meter Read Date	Total Production (Gallons)	Filter Backwash Consumption (Gallons)	Service Meter Consumption (Gallons)	Annual Flush (Gallons)	Total Authorized Consumption (Gallons)	Distribution System Leakage (Gallons)	Distribution System Leakage (Percentage)	Production Per Day (Gallons)	Service Consumption Per Day (Gallons)	Production (GPD/ERU)	Service Consumption (GPD/ERU)
1/13/05	509,000	9,795	408,408		418,203	90,797		18,852	15,126	277	222
2/15/05	342,000	6,101	240,856		246,957	95,043		10,364	7,299	152	107
3/17/05	354,000	6,347	273,768		280,115	73,885		11,800	9,126	174	134
4/15/05	322,000	6,235	284,240		290,475	31,525		11,103	9,801	163	144
5/17/05	418,000	9,602	305,184		314,786	103,214		13,063	9,537	192	140
6/16/05	533,000	9,691	413,644		423,335	109,665		17,767	13,788	261	203
7/15/05	796,000	14,992	704,616		719,608	76,392		27,448	24,297	404	357
8/16/05	1,103,000	21,425	890,120		911,545	191,455		34,469	27,816	507	409
9/13/05	961,000	17,117	767,448		784,565	176,435		34,321	27,409	505	403
10/18/05	780,000	13,858	541,552		555,410	224,590		22,286	15,473	328	228
11/16/05	406,000	6,745	349,316		356,061	49,939		14,000	12,045	206	177
12/15/05	341,000	7,204	261,800		269,004	71,996		11,759	9,028	173	133
2005 Total	6,865,000	129,112	5,440,952	20,550	5,590,614	1,274,386	18.6%				
Minimum	322,000	6,101	240,856		246,957			10,364	7,299	152	107
Maximum	1,103,000	21,425	890,120		911,545			34,469	27,816	507	409
Average	572,083	10,759	453,413		465,884			18,808	14,907	277	219
1/12/06	347,000	15,933	302,940		318,873	28,127		12,393	10,819	182	159
2/15/06	298,000	15,934	229,636		245,570	52,430		8,765	6,754	129	99
3/16/06	261,000	6,735	226,644		233,379	27,621		9,000	7,815	132	115
4/17/06	290,000	6,726	261,800		268,526	21,474		9,063	8,181	133	120
5/16/06	412,000	9,270	394,944		404,214	7,786		14,207	13,619	209	200
6/15/06	485,000	13,961	397,188		411,149	73,851		16,167	13,240	238	195
7/13/06	843,000	21,005	794,376		815,381	27,619		30,107	28,371	443	417
8/17/06	1,362,000	32,017	1,219,988		1,252,005	109,995		38,914	34,857	572	513
9/14/06	947,000	21,741	914,804		936,545	10,455		33,821	32,672	497	480
10/12/06	423,000	9,958	335,104		345,062	77,938		15,107	11,968	222	176
11/14/06	365,000	8,342	317,900		326,242	38,758		11,061	9,633	163	142
12/14/06	332,000	7,551	277,508		285,059	46,941	17,438	11,067	9,250	163	136
2006 Total	6,365,000	169,173	5,672,832	20,550	5,862,555	502,445	7.9%				
Minimum	261,000	6,726	226,644		233,379			8,765	6,754	129	99
Maximum	1,362,000	32,017	1,219,988		1,252,005			38,914	34,857	572	513
Average	530,417	14,098	472,736		488,546			17,438	15,542	256	229

Attachment A

Rockaway Beach Water Production and Consumption History

Meter Read Date	Total Production (Gallons)	Filter Backwash Consumption (Gallons)	Service Meter Consumption (Gallons)	Annual Flush (Gallons)	Total Authorized Consumption (Gallons)	Distribution System Leakage (Gallons)	Distribution System Leakage (Percentage)	Production Per Day (Gallons)	Service Consumption Per Day (Gallons)	Production (GPD/ERU)	Service Consumption (GPD/ERU)
1/18/07	326,000	7,736	321,640		329,376	(3,376)		9,314	9,190	137	135
2/14/07	276,000	5,361	181,016		186,377	89,623		10,222	6,704	150	99
3/12/07	205,000	5,066	192,236		197,302	7,698		7,885	7,394	116	109
4/17/07	357,000	8,466	276,760		285,226	71,774		9,917	7,688	146	113
5/16/07	391,000	9,930	305,932		315,862	75,138		13,483	10,549	198	155
6/14/07	681,000	15,147	614,108		629,255	51,745		23,483	21,176	345	311
7/17/07	1,061,000	-	919,292		919,292	141,708		32,152	27,857	473	410
8/14/07	751,000	50,650	767,448		818,098	(67,098)		26,821	27,409	394	403
9/18/07	912,000	21,529	778,668		800,197	111,803		26,057	22,248	383	327
10/17/07	392,000	9,006	254,320		263,326	128,674		13,517	8,770	199	129
11/19/07	317,000	11,797	235,620		247,417	69,583		9,606	7,140	141	105
12/18/07	261,000	5,764	249,084		254,848	6,152		9,000	8,589	132	126
2007 Total	5,930,000	150,452	5,096,124	20,550	5,267,126	662,874	11.2%				
Minimum	205,000	-	181,016		186,377			7,885	6,704	116	99
Maximum	1,061,000	50,650	919,292		919,292			32,152	27,857	473	410
Average	494,167	12,538	424,677		438,927			16,247	13,962	239	205
1/16/08	271,000	6,714	229,636		236,350	34,650		9,345	7,918	137	116
2/14/08	276,000	5,746	225,148		230,894	45,106		9,517	7,764	140	114
3/12/08	244,000	4,121	225,896		230,017	13,983		9,037	8,367	133	123
4/15/08	318,000	7,510	265,540		273,050	44,950		9,353	7,810	138	115
5/19/08	370,000	8,958	306,680		315,638	54,362		10,882	9,020	160	133
6/17/08	530,000	12,285	446,556		458,841	71,159		18,276	15,398	269	226
7/18/08	846,000	19,758	728,552		748,310	97,690		27,290	23,502	401	346
8/14/08	833,000	20,164	766,700		786,864	46,136		30,852	28,396	454	418
9/16/08	792,000	18,740	708,356		727,096	64,904		24,000	21,465	353	316
10/14/08	456,000	10,526	382,228		392,754	63,246		16,286	13,651	239	201
11/13/08	308,000	7,251	261,800		269,051	38,949		10,267	8,727	151	128
12/17/08	491,000	10,574	407,660		418,234	72,766		14,441	11,990	212	176
2008 Total	5,735,000	132,347	4,954,752	20,550	5,107,649	627,351	10.9%				
Minimum	244,000	4,121	225,148		230,017			9,037	7,764	133	114
Maximum	846,000	20,164	766,700		786,864			30,852	28,396	454	418
Average	477,917	11,029	412,896		425,637			15,712	13,575	231	200

Attachment A

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Meter Read Date	Total Production (Gallons)	Filter Backwash Consumption (Gallons)	Service Meter Consumption (Gallons)	Annual Flush (Gallons)	Total Authorized Consumption (Gallons)	Distribution System Leakage (Gallons)	Distribution System Leakage (Percentage)	Production Per Day (Gallons)	Service Consumption Per Day (Gallons)	Production (GPD/ERU)	Service Consumption (GPD/ERU)
1/15/09	390,000	8,886	356,796		365,682	24,318		13,448	12,303	198	181
2/11/09	272,000	7,033	269,280		276,313	(4,313)		10,074	9,973	148	147
3/13/09	286,000	7,037	228,888		235,925	50,075		9,533	7,630	140	112
4/15/09	337,000	7,373	242,352		249,725	87,275		10,212	7,344	150	108
5/14/09	287,000	-	256,564		256,564	30,436		9,897	8,847	146	130
6/17/09	632,000	21,708	566,984		588,692	43,308		18,588	16,676	273	245
7/15/09	871,000	19,518	814,572		834,090	36,910		31,107	29,092	457	428
8/13/09	1,010,000	24,756	961,180		985,936	24,064		34,828	33,144	512	487
9/15/09	918,000	21,420	759,968		781,388	136,612		27,818	23,029	409	339
10/14/09	600,000	15,771	483,956		499,727	100,273		20,690	16,688	304	245
11/17/09	508,000	10,981	365,772		376,753	131,247		14,941	10,758	220	158
12/16/09	371,000	8,395	307,428		315,823	55,177		12,793	10,601	188	156
2009 Total	6,482,000	152,878	5,613,740	20,550	5,787,168	694,832	10.7%				
Minimum	272,000	-	228,888		235,925			9,533	7,344	140	108
Maximum	1,010,000	24,756	961,180		985,936			34,828	33,144	512	487
Average	540,167	12,740	467,812		482,264			17,759	15,380	261	226
1/15/10	258,000	5,360	213,180		218,540	39,460		8,600	7,106	126	105
2/18/10	329,000	19,036	241,604		260,640	68,360		9,676	7,106	142	105
3/16/10	306,000	73,550	194,480		268,030	37,970		11,769	7,480	173	110
4/14/10	248,000	5,555	206,448		212,003	35,997		8,552	7,119	126	105
5/13/10	280,000	6,339	268,532		274,871	5,129		9,655	9,260	142	136
6/23/10	509,000	11,995	288,728		300,723	208,277		12,415	7,042	183	104
7/13/10	486,000	11,085	570,724		581,809	(95,809)		24,300	28,536	357	420
8/20/10	1,268,000	30,937	1,060,664		1,091,601	176,399		33,368	27,912	491	410
9/15/10	622,000	15,081	623,832		638,913	(16,913)		23,923	23,994	352	353
10/15/10	367,000	8,858	317,900		326,758	40,242		12,233	10,597	180	156
11/12/10	419,000	9,181	377,740		386,921	32,079		14,964	13,491	220	198
12/15/10	278,000	6,074	241,604		247,678	30,322		8,424	7,321	124	108
2010 Total	5,370,000	203,051	4,605,436	20,550	4,829,037	540,963	10.1%				
Minimum	248,000	5,360	194,480		212,003			8,424	7,042	124	104
Maximum	1,268,000	73,550	1,060,664		1,091,601			33,368	28,536	491	420
Average	447,500	16,921	383,786		402,420			14,712	12,618	216	186

Attachment A

Rockaway Beach Water Production and Consumption History

Meter Read Date	Total Production (Gallons)	Filter Backwash Consumption (Gallons)	Service Meter Consumption (Gallons)	Annual Flush (Gallons)	Total Authorized Consumption (Gallons)	Distribution System Leakage (Gallons)	Distribution System Leakage (Percentage)	Production Per Day (Gallons)	Service Consumption Per Day (Gallons)	Production (GPD/ERU)	Service Consumption (GPD/ERU)
1/18/11	331,000	7,774	328,372		336,146	(5,146)		9,735	9,658	143	142
2/22/11	326,000	8,034	226,644		234,678	91,322		9,314	6,476	135	94
3/15/11	186,000	4,002	204,952		208,954	(22,954)		8,857	9,760	127	139
4/19/11	436,000	13,094	359,040		372,134	63,866		12,457	10,258	175	144
5/17/11	314,000	13,094	270,028		283,122	30,878		11,214	9,644	156	134
6/15/11	407,000	9,489	379,984		389,473	17,527		14,034	13,103	192	179
7/20/11	875,000	21,101	757,724		778,825	96,175		25,000	21,649	338	293
8/18/11	859,000	19,495	759,220		778,715	80,285		29,621	26,180	395	349
9/14/11	883,000	19,495	874,412		893,907	(10,907)		32,704	32,386	430	426
2011 Total	4,617,000	115,578	4,160,376	20,300	4,296,254	320,746	6.9%				
Minimum	186,000	4,002	204,952		208,954			8,857	6,476	127	94
Maximum	883,000	21,101	874,412		893,907			32,704	32,386	430	426
Average	513,000	12,842	462,264		475,106			16,912	15,239	235	212
2006 Average	530,417	14,098	472,736		486,834		7.9%	17,473		257	229
2007 Average	494,167	12,538	424,677		437,215		11.2%	15,955		235	205
2008 Average	477,917	11,029	412,896		423,925		10.9%	15,795		232	200
2009 Average	540,167	12,740	467,812		480,551		10.7%	17,827		262	226
2010 Average	447,500	16,921	383,786		400,707		10.1%	14,823		218	186
5-Yr Average	**498,033**	**13,465**	**432,381**		**445,846**		**10.2%**	**16,375**		**241**	**209**

Remarks:

1. Production, consumption, and filter backwash meters are read near the middle of each month as close to the same date as possible.
2. January 2006 production meter was relocated from the well facility to the treatment facility near the storage reservoir.
3. January 2009 during meter testing the production meter was found to be over registering by 2.8%
4. August 2010 during meter testing the production meter was found to be over registering by 5.4% and was adjusted to improve accuracy.
5. Production meter totals shown before August 2010 may be overstated by 2.8 - 5.4%.
6. Further testing is scheduled to identify and correct the cause of the apparent distribution system leakage.
7. 2010 - 2011 annual flush consumption is based on actual field estimates.
8. 2005 - 2009 annual flush consumption is based on the average of 2010 and 2011.
9. GPD/ERU is based on 68 ERUs.

Rockaway Beach Water System 10/27/2011

ATTACHMENT B

City of Bainbridge Island
ERU Analysis-based on Chapter 6-Water System Design Manual

SUMMARY OF RESULTS

ERU's based on annual source capacity	191	Line 28
ERU's based on annual water rights	126	Line 34
ERU's based on max. daily demand	**88**	**Line 41**
ERU's based on storage (fire nested)	179	Line 124

1	STEP 1-DETERMINE WATER DEMANDS			
2	Average Day Demand (ADD)			
3	AAR = Average Annual Rainfall	36	inches/yr	
4	Calculated ADD	422	gpd/ERU	Calculated using equation 5-1
5	Design ADD Value	241	gpd/ERU	2005-2011 actual 5 year average-used in calculations below
6	Maximum Day Demand (MDD)			
7	Calculated MDD	653	gpd/ERU	2010 actual maximum day demaind (see Attachment C)
8				
9	STEP 2-DETERMINE CAPACITY BASED ON SOURCE			
10	Existing Source Capacity			
11	Water Rights			
12	Max Withdrawal Rate	80	gpm	Water rights certificate (attached)
13	Max Annual Withdrawal	34	ac*ft/yr	Water rights certificate
14				
15	Well Capacity			
16	Pump Rate	48	gpm	80 gpm pump capacity, flow rate limited to minimize drawdown.
17	Treatment Capacity			See Robinson & Noble Report, 1994 (portion attached)
18	Chlorine	80	gpm	
19	Fluoride	80	gpm	
20	Limiting Capacity	48	gpm	Minimum of lines 17, 19,20
21				

22	ERU Calculation based on annual source capacity			
23	ADD=	241	gpd/ERU	Line 5
24	Qa=Flow rate of source	48	gpm	Line 21
25	ta= Time source used	16	hrs/day	
26		350,400	min/year	
27	Va=Total volume available	16,819,200	gal/yr	
28	**N=ERUs=**	**191**	**ERUs**	**Equation 6-1**
29				
30	ERU Calculation based on annual water rights limitation			
31	ADD=	241	gpd/ERU	Line 5
32	Va=Total volume available	34	af/yr	Line 14
33		11,078,179	gal/yr	
34	**N=ERUs=**	**126**	**ERUs**	**Equation 6-1**
35				
36	ERU Calculation based on MDD			
37	MDD=	653	gpd/ERU	Line 8
38	Qd=Flow rate of source	48	gpm	Line 21
39	td=Time source used	20	hours/day	
40	Vd=Total volume available	57,600	gpd	Daily volume available
41	**N=ERUs=**	**88**	**ERU's**	**Equation 6-2**
42				
43	STEP 3-DETERMINE CAPACITY BASED ON STORAGE			
44				
45	1 Determine limitation on ERUs (N)			
46	ERUs (source) N=	191	ERU	
47	ERUs (WR) N=	126	ERU	
48	**ERUs (MDD) N=**	**88**	ERU	**Limiting see line 41**
49				
50	2 Determine MDD and Qs			
51	MDD=	653	gpd/ERU	Line 8
52	Qs=Source pumping capacity	48	gpm	Line 24
53				
54	3 Determine factors			
55	F=Factor from table 5-1	25		Values for 51-100 ERU's
56	C=Factor from table 5-1	2.5		Values for 51-100 ERU's

57	4 Determine required equalizing storage (ES)			
58	ES=	12,201	gallons	Equation 6-3 based on lines 48, 51, 52, 55 & 56
59				
60	5 Determine available ES			
61	Total Volume (Actual Tank)	132,183	gallons	(30'diam, 23' high)
62				
63	Operational Storage (OS)			
64	Depth of storage	3	ft	
65	Tank diameter	30	ft	
66	Volume	15,862	gallons	
67				
68	Dead Storage (DS) (1' below mud ring)			
69	Depth of dead storage	1	ft	
70	Volume	5,287	gallons	
71				
72	Fire Suppression Storage (FSS)			
73	Fire flow	1,000	gpm	Residential
74	Duration	1	hour	
75	Volume	60,000	gallons	
76				
77	Standby Storage (SB)			
78	td=Time standby storage to be used	2	day	see Section 9.0.4
79	Sbi=Design level of standby (ADD)	241	gal/ERU/day	
80	N=	88		Rockaway Beach Water System Construction Completion Rpt 1/11/01
81	Standby storage reqmt=	42,416	gallons	Equation 9-2 based on line 50 ERU's
82				
83	OS + DS + larger of SB & FSS	81,149	gallons	FSS "Nested" per BIFD
84	Total Available ES	51,033	gallons	

85 Determine if the hydraulic elevation of the bottom of the equalizing storage is above 30psi elevation

87	Max elevation of watermain in service area	50	feet	Creosote Rd and Rockaway Beach
88	Hydraulic elevation at 30psi	119	feet	
89	Bottom of Tank	111	feet	
90	Depth of DS	1	feet	
91	Depth of larger SB & FSS	11.35	feet	
92	Hydraulic elevation at top of larger SB & FSS	123.35	feet	
93	Bottom elevation of ES	123.35	feet	elevation is above 30psi elevation
94	Top of tank	134.00	feet	
95	Depth of OS	3.00	feet	
96	Bottom of OS/Top elevation of ES	131.00	feet	
97	Depth of available ES	7.65	feet	
98	Total available ES	40,459	gallons	

100 6 Determine ERUs (N) based on available ES on line 98

102	N=	254	ERUs	Equation 6-4 based on lines 51, 52, 55, 56, 98

104 7 Based on above N iterate ES, SB, C and F values until they are within the same ranges shown in Table 5-1

106	F=factor from Table 5-1	125	Values for 251-500 ERUs	
107	C=factor from Table 5-2	1.8	Values for 251-500 ERUs	
108	ES Req.	35,148	gallons	Equation 6-3 based on lines 51, 52, 102, 107, 108
109	SB Req.	122,612	gallons	Equation 9-2 based on lines 78, 79, 102
110	OS + DS + larger of SB & FSS	143,761	gallons	based on lines 66, 70, 75, 109 FSS "Nested" per BIFD
111	Total Available ES	-11,579	gallons	based on lines 61, 110

113 If Available ES is negative, ERU's calculated on line 102 is too large reduce N

115	N=	179	ERUs	
117	F=factor from Table 5-1	75	Values for 101-250 ERUs	
118	C=factor from Table 5-2	2	Values for 101-250 ERUs	
119	ES Req	24,910	gallons	Equation 6-3 based on lines 51, 52, 115, 117, 118
120	SB Req.	86,124	gallons	Equation 9-2 based on lines 78, 79, 115
121	OS + DS + larger of SB & FSS	107,273	gallons	based on lines 66, 70, 75, 120 FSS "Nested" per BIFD
122	Total Available ES	24,910	gallons	based on lines 61, 121
124	**ERUs based on storage capacity N=**	**179**	**ERUs**	

Attachment C

Rockaway Beach Water System
Physical Capacity Analysis
Maximum Daily Demand Determination
10/27/2011

Based on actual well production data in 2010 the maximum production day was 7/20/10.

The production volume for 7/20/10 was

Volume= 46,000 gpd

This needs to be adjusted for the volume added to storage in the tank from the beginning of the day to the end.

Tank Start Depth	22.5 ft
Tank End Depth	22.8 ft
Added Depth	0.3 ft

Determine volume added to tank

Volume= 1,586 gpd

Total water consumed

Vwc= 46,000 - 1586 = 44414 gpd

Calculate Max. Daily Demand per ERU

$$\text{MDD/ERU} = \frac{44{,}414 \text{ gpd}}{68 \text{ ERU}} = \textbf{653 gpd/ERU}$$

COBI Taylor Well

Alternative Review

Taylor Avenue Well Planning
Task 1 Preliminary Alternatives Review
Prepared by Browne Engineering, Inc.
10/27/11

Alternative 1 – Connect to Winslow Water System

Length of Pipe: 11,900-feet

Diameter: 8-inch

Time Frame

- Construction: late 2012
- Water Rights: Unknown

Cost: $1,155,000

Additional water for the Rockaway Beach Water System would be provided by a new 8-inch diameter water main from the Winslow Water System. The water main would connect to the water system's "high pressure zone" at the Head of the Bay Well Site booster pump station. From the well site the water main would run east on Wyatt Way, south on Eagle Harbor Drive, then east on Eagle Harbor Drive to Taylor Avenue. The new water main would connect to the existing 8-inch diameter water main. At this point the water main was sized using the required minimum pipe velocity which results in a new 8-inch diameter water main.

Issues

- Water quality in the pipe, long residence time.
- Water right transfer or adjustment to existing Head of the Bay water right.
- Additional Maintenance (water main, pressure reducing station, altitude valve).
- Impact of construction along Eagle Harbor Drive.
- Design of pipe diameter, larger diameter increases future supply, but increases water quality issues.

Benefits

- Reliable water supply.
- Potential to serve satellite water systems and individual property owners in the future.
- Additional infrastructure to improve fire fighting capacity in the future.
- Redundant water supply if Taylor Avenue Well retained.

Alternative 1

Connect to Winslow Water System

Assumptions: 11,900 feet of 8-inch diameter water main

Alternative Cost $ 1,155,000

Time Frame Late 2012

Evaluation Factor	Weight %	Raw Score	Weighted Score
Cost			
(1=least cost; 5 = most cost)	35	5	1.75
Timeframe to complete project			
(1<=April 2012; 5>=2.5 years)	30	2	0.6
Risk of Scope Creep			
(1=least risk; 5=most risk)	10	4	0.4
Regulatory Complications			
(1=least; 5=most)	10	2	0.2
Adds Supply Redundancy			
(1=yes; 5=no)	7	1	0.07
Potential for New Revenue			
(1=yes; 5=no)	6	1	0.06
Provides Service to Nikei Memorial			
(1=yes; 5=no)	2	5	0.1
Total Score			**3.18**

Project: COBI Taylor Well Prepared by: Browne Engineering, Inc. 12/23/11

Alternative 2 – Connect to Island Utility Water System

Length of Pipe: 455-feet

Diameter: 8-inch

Time Frame

- Construction: early 2012

Cost:

South End Connection = $96,000
Connection fees at $9600/connection = $634,000
(see below)

This alternative would transfer ownership and operation of the Rockaway Water System to the Island Utility Company (IUC). The IUC Water system is located in the south portion of Bainbridge Island and provides water to approximately 149 residential and 31 non-residential connections. The Island Utility Water system has a water main located approximately 455-feet south of the south terminus of the Rockaway Beach Water system on Halls Hill Road. In the past, the systems have been connected as an emergency supply when the Taylor Avenue well was out of service. Placement of connecting pipe and a pressure reducing valve would provide the connection. The Island Utility Water system has storage and supply capacity to accommodate the demand from the Rockaway Water system. In the future, another connection to the IUC system at the north end would enhance the reliability of the system.

The Island Utility Company has established a connection fee of $9600 per connection outside of the Port Blakely development area. The Company has indicated that the per connection fee, the cost of the physical connection, and other financial details may be negotiable.

Issues

- Details of connection costs need to be negotiated.
- Water rights adjustment for IUC to serve Rockaway Beach Water System.
- City income from water sales would end.

Benefits

- City costs for operation and maintenance of the system would be eliminated.
- Reliable water supply.
- Service from the south would reduce potential impacts of road failure at the north end.
- Abandonment of the Taylor Avenue well would enable removal of the water treatment and storage tank at the north end of the Rockaway system. The City could then decide to sell the tank property as surplus to offset other costs.
- Redundant water supply if Taylor Avenue well is retained.
- Water service could be provided to the Japanese Memorial and Pritchard Park with relative ease.

Taylor Avenue Well Planning

Alternative 3 – Acquire Wyckoff Well

Length of Pipe: 2,145-feet

Diameter: 8-inch

Time Frame

- Construction: Variable 2016-2021
- Water Rights: Unknown

Cost: $275,000

Additional water for the Rockaway Beach Water System would be provided by a new connection the the newly acquired Wyckoff Well. A new water main would be constructed from the well to the existing water tank on Old Creosote Hill Road.

The USEPA commissioned the construction of a water well located at the Wyckoff Superfund Site. This well was completed in 2002 and was used to provide water to a steam injection system for cleanup of the site. The well is located to the west of the former Wyckoff process area. The City is in negotiations with the EPA to obtain the Wyckoff property. The EPA is still actively operating the Superfund site. It is unknown how far into the future the EPA will be required to retain the well for the cleanup process.

Issues

- Water rights transfer (EPA, DOE).
- Groundwater treatment system operation source water (EPA, DOE).
- Well ownership (EPA).
- Unknown maximum water production.
- Customer perception about water quality.
- Wellhead protection (DOH).

Benefits

- Reliable water supply.
- Redundant water supply if Taylor Avenue Well retained.

Alternative 3
Acquire Wyckoff Well
Assumptions: 2145 feet of 8-inch diameter water main

Alternative Cost $ 275,000
Time Frame 2016-2021

Evaluation Factor	Weight %	Raw Score	Weighted Score
Cost			
(1=least cost; 5 = most cost)	35	2	0.7
Timeframe to complete project			
(1<=April 2012; 5>=2.5 years)	30	5	1.5
Risk of Scope Creep			
(1=least risk; 5=most risk)	10	5	0.5
Regulatory Complications			
(1=least; 5=most)	10	5	0.5
Adds Supply Redundancy			
(1=yes; 5=no)	7	1	0.07
Potential for New Revenue			
(1=yes; 5=no)	6	3	0.18
Provides Service to Nikei Memorial			
(1=yes; 5=no)	2	5	0.1
Total Score			**3.55**

Taylor Avenue Well Planning

Alternative 4 – Develop New Well

Length of Pipe: 40-feet

Diameter: 8-inch

Time Frame

- Construction: Spring 2012
- Water Rights: Unknown

Cost: $230,000

This alternative consists of constructing a new well at a location near the existing Rockaway Beach Water System on City owned property.

Issues

- Determining the location of a well site that provides a reliable water source.
- Water rights transfer.
- Potential water treatment issues.

Benefits

- Reliable source of water.
- Redundant water supply if Taylor Avenue Well retained.

Alternative 4
Develop New Well
Assumptions: 40 feet of 8-inch diameter water main

Alternative Cost $ 230,000
Time Frame Spring 2012

Evaluation Factor	Weight %	Raw Score	Weighted Score
Cost			
(1=least cost; 5 = most cost)	35	2	0.7
Timeframe to complete project			
(1<=April 2012; 5>=2.5 years)	30	1	0.3
Risk of Scope Creep			
(1=least risk; 5=most risk)	10	1	0.1
Regulatory Complications			
(1=least; 5=most)	10	2	0.2
Adds Supply Redundancy			
(1=yes; 5=no)	7	1	0.07
Potential for New Revenue			
(1=yes; 5=no)	6	3	0.18
Provides Service to Nikei Memorial			
(1=yes; 5=no)	2	5	0.1
Total Score			**1.65**

Taylor Avenue Well Planning

Alternative 5 – Rehabilitate Taylor Avenue Well

Time Frame

- Construction: Spring 2012
- Water Rights: No time required

Cost: $38,000

The production of the Taylor Avenue Well has dropped since it was originally developed in 1994. Rehabilitating the well may increase the pump rate from the well. The well is located inside the Nikei Memorial. The access to the site is very limited and will increase the cost of the rehabilitation.

Issues

- Site access (Nikei Memorial disturbance).
- Waste water discharge.
- Disposal of a drilling spoils, if required.
- Temporary water supply during rehabilitation.
- No redundant water supply.
- Risk that rehabilitation will not provide adequate well supply.

Benefits

- No transfer of water rights.
- No changes to current water system.
- Can be accomplished within short time frame.

Alternative 5
Rehabilitate Taylor Avenue Well
Assumptions: No new construction required

Alternative Cost $ 38,000
Time Frame Spring 2012

Evaluation Factor	Weight %	Raw Score	Weighted Score
Cost			
(1=least cost; 5 = most cost)	35	1	0.35
Timeframe to complete project			
(1<=April 2012; 5>=2.5 years)	30	1	0.3
Risk of Scope Creep			
(1=least risk; 5=most risk)	10	1	0.1
Regulatory Complications			
(1=least; 5=most)	10	1	0.1
Adds Supply Redundancy			
(1=yes; 5=no)	7	5	0.35
Potential for New Revenue			
(1=yes; 5=no)	6	4	0.24
Provides Service to Nikei Memorial			
(1=yes; 5=no)	2	5	0.1
Total Score			**1.54**

COBI Taylor Well

Alternative Cost Estimates

Project: COBI Taylor Well
Prepared By: Browne Engineering, Inc.
10/24/2011

Alternative 1 Connect to Winslow Water System

Description	QTY	Unit	Unit Price	Extended Price
Erosion Control	1	LS	$ 7,500.00	$ 7,500
8" DIP	11900	LF	$ 80.00	$ 952,000
P.R.V.	1	EA	$ 45,000.00	$ 45,000
Altitude Valve	1	EA	$ 45,000.00	$ 45,000
Fittings	15	EA	$ 500.00	$ 7,500
Air Vac	2	EA	$ 1,000.00	$ 2,000
Blow Off	2	EA	$ 1,000.00	$ 2,000
8" Gate Valve	30	EA	$ 1,500.00	$ 45,000
Connect to Existing	2	EA	$ 2,000.00	$ 4,000
Asphalt Patching	17850	SF	$ 2.50	$ 44,625
Estimated Cost of Alternative				**$ 1,154,625**

Alternative 2 Water Main IUC to Rockaway

Description	QTY	Unit	Unit Price	Extended Price
8" DIP	455	LF	$ 100.00	$ 45,500
P.R.V.	1	EA	$ 45,000.00	$ 45,000
Fittings	1	EA	$ 500.00	$ 500
Connect to Existing	2	EA	$ 1,000.00	$ 2,000
8" Gate Valve	1	EA	$ 1,500.00	$ 1,500
Asphalt Paving	682.5	SF	$ 2.50	$ 1,706
Water Main Estimated Cost to Owner				**$ 96,206**

Alternative 3 Acquire Wyckoff Well

Description	QTY	Unit	Unit Price	Extended Price
Erosion Control	1	LS	$ 2,000.00	$ 2,000
8" DIP	2145	LF	$ 100.00	$ 214,500
10" Sleeve on DIP	900	LF	$ 40.00	$ 36,000
Fittings	8	EA	$ 500.00	$ 4,000
Blow Off	1	EA	$ 1,000.00	$ 1,000
8" Gate Valve	6	EA	$ 1,500.00	$ 9,000
Connect to Existing	2	EA	$ 2,000.00	$ 4,000
Asphalt Patching	1868	SF	$ 2.50	$ 4,669
Estimated Cost of Alternative				**$ 275,169**

Alternative 4 Develop New Well

Description	QTY	Unit	Unit Price	Extended Price
Well Drilling	1	LS	$ 175,000.00	$ 175,000
Well House	1	LS	$ 15,000.00	$ 15,000
Well House Piping	1	LS	$ 15,000.00	$ 15,000
Controls/Telemetry	1	EA	$ 13,000.00	$ 13,000
8" Water Main	40	LF	$ 60.00	$ 2,400
Connect to Existing	1	EA	$ 1,500.00	$ 1,500
8" Gate Valve	1	EA	$ 1,500.00	$ 1,500
Grading/Access	1	LS	$ 4,000.00	$ 4,000
Drainage	1	LS	$ 3,000.00	$ 3,000
Estimated Cost of Alternative				**$ 230,400**

Alternative 5 Rehabilitate Taylor Avenue Well

Description	QTY	Unit	Unit Price	Extended Price
Well Rehabilitaiton	1	LS	$ 23,000.00	$ 23,000
Access repair	1	LS	$ 5,000.00	$ 5,000
Temp. Water Supply	1	LS	$ 10,000.00	$ 10,000
Estaimted Cost of Alternative				**$ 38,000**

City of Bainbridge Island
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: City Council
Douglas Schulze, City Manager

FROM: Lance Newkirk, Public Works Director

DATE: For February 27, 2013

RE: Taylor Avenue Well Update

Purpose
The purpose of this memo is to provide council with a brief update on the Taylor Avenue Well production evaluation.

Background
The Taylor Avenue well is the sole source of supply for the Rockaway Beach Water System. Since construction of the well in 1994, records indicate that productivity of the well has declined by over 40%. Browne Wheeler Engineering was hired fall of 2011 to assist the City in examining the issue of diminishing water production at the well site.

As part of their work Browne Wheeler performed a physical capacity analysis (PCA) on the Rockaway Beach Water System. This analysis examined current consumption and production values and established a maximum value the system is capable of serving as currently configured. This effort resulted in the attached memo from Brown Wheeler dated October 27, 2011.

Alternative Analysis
Brown Wheeler also developed preliminary cost estimates and issues and benefits analysis for six City identified alternatives for Taylor Avenue well. The six alternatives include:

Alternative 1– Design and construct a connection along Eagle Harbor Drive between the Rockaway Beach Water System and the Winslow Water System.

Alternative 2 – Connect the Rockaway Beach Water System to the Island Utility Company.

Alternative 3 – Acquire and connect the Wyckoff remediation well to the Rockaway Beach Water System.

Alternative 4 – Construct a new well on city property within approximately 50 feet of the Wyckoff remediation well.

Alternative 5 – Rehabilitation of the existing Taylor Avenue well.

Alternative 6 – Connect the Rockaway Beach Water System to the Bill Point Water System.

The six alternatives can be grouped in to three categories. The first category is to connect the Rockaway Beach Water System to an existing water system; the next category is to develop a new well and water source for the Rockaway Beach Water System and the final category is to rehabilitate the existing well at Taylor Avenue.

Alternatives 1, 2, 3 and 6 (connect to existing water supply)
Each alternative has merit; however cost effectiveness and capacity to serve requires additional research beyond this initial evaluation. Connection negotiations are another matter that may require policy discussions and legal counsel. Public perception may also be an issue in considering connecting to the Wyckoff well because of its location within an active Superfund Clean Up site.

Alternative 4 (drill a new well)
Viable option; however there is no guarantee that a new well in close proximity to the existing Taylor Avenue well will provide better production values than the existing well provides. This alternative will require additional research and the expertise of a hydrogeologist to confirm the desirability of this option.

Alternative 5 (well rehabilitation)
Viable option; however even if a rehabilitation project was successful in restoring production values to where they were when the well was first put into production the well is a low volume producing well and will again experience diminished production over time. Also, the well is located in the middle of the Japanese American Exclusion Memorial and will present multiple logistical challenges should a rehabilitation project go forward.

Browne Wheeler analyzed alternatives 1 through 5, but did not analyze Alternative 6 when it was learned that the Bill Point Water System had issues related to extra supply and production capacity to provide regular water service to the Rockaway Beach Water System. This level of analysis was beyond the scope of work that Browne Wheeler was asked to perform. Therefore, Browne Wheeler did not develop cost estimates for this alternative.

The Preliminary Alternatives review of Alternatives 1 through 5 prepared by Browne Wheeler is attached. This preliminary review also presents Browne Wheeler's opinion on issues and benefits of each alternative examined as well as a detailed cost breakout of the five alternatives.

Summary
The Browne Wheeler report began as a technical examination of diminishing water production at the Taylor Avenue well site. However, in examining this narrow issue, it became apparent that the policy discussions regarding ownership and operation of the City's Winslow Water System are intertwined with developing a Taylor Avenue well solution for the City's Rockaway Beach Water System. Therefore, a final report is pending until policy discussions are concluded and decisions are made regarding the disposition of the City's Winslow Water System.

Please let me know how I can be of further assistance to you in this matter.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION		
Subject: Cost Allocation Methodology		Date: February 22, 2013
Agenda Item: Staff Intensive		Bill No.: 13-022
Proposed By: Doug Schulze, City Manager	Referral(s):	

BUDGET INFORMATION		
Department/Fund: Executive		Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

DESCRIPTION/SUMMARY

The City Council has requested an update on the cost allocation methodology used by the City of Bainbridge Island.

In 2009, the City of Bainbridge Island was one of eight Washington cities selected to participate in a State Auditor's Office Performance Audit. The audit was conducted to identify how cities and counties can legally and equitably allocate overhead costs to their utilities and other programs that benefit from centrally provided overhead services. The State Auditor's Office (SAO) identified seven leading practices for the audit to help cities and counties improve the effectiveness and fairness of their overhead allocation processes.

The principle of "beneficiary pays" is the foundation used for leading practices in cost allocation. Under this principle, the extent to which a support service provides a benefit to a utility, and the cost of providing those benefits, guides how much of the cost is paid by the utility. Fairly and accurately allocating overhead costs for support services to the benefiting utilities and all other benefiting funds promotes equity.

The SAO found opportunities for all eight participating cities to strengthen their procedures, and several cities, including Bainbridge Island, improved their practices during the audit. Specific opportunities for the City of Bainbridge Island to strengthen its procedures were identified in three of the seven leading practices. These opportunities were:

1) Be up-to-date and detail the basis for overhead charges.
2) Use allocation factors that equitably allocate overhead to each fund and department.
3) Allocate overhead to <u>all</u> benefiting funds and departments, or charge the general fund for any overhead the city chooses not to allocate to some benefiting funds and departments.

Continued on Page 2

RECOMMENDED ACTION

This agenda item is for discussion purposes. No action is required at this time.

DESCRIPTION/SUMMARY (CONTINUED)

The City of Bainbridge Island was meeting leading practices in the following areas:

1) Ensure that general government costs or costs that do not clearly benefit the utilities are allocated entirely to the general fund.
2) Charge departments and funds only after services are provided.
3) Charge departments and funds only for actual overhead costs incurred. If estimated overhead costs are charged to the utilities, the city reconciles and amends these estimates to actual costs at least yearly to ensure charges are equitable.
4) Maintain documentation that shows what overhead costs were charged to the utilities, the amount of the charge and how it was determined.

In 2009, the City of Bainbridge Island, with technical support from MGT of America, developed a cost allocation plan. At that time, the City's budget guidelines, included the concept of full cost recovery. This concept required the City to be able to measure the full cost of services provided, including indirect costs such as administration and other support services. The Cost Allocation Plan was developed based on guidance from the Washington State Auditor, OMB Circular A-87, and the Governmental Accounting Standards Board (GASB). Upon completion of their work, MGT of America provided the City of Bainbridge Island with software and data, which is used to update the cost allocation plan annually. As a result, the City was able to achieve all 7 leading practices.

The policy issue for the City Council to consider is related to leading practice #3 – allocate overhead to all benefiting funds and departments, OR charge the general fund for any overhead the city chooses not to allocate to some benefiting funds or departments. The City's Cost Allocation Plan includes salary and benefit costs for Executive, Finance and Public Works staff who are salaried employees. These employees do not keep timesheets, which are used to track hours worked by fund or task. Therefore, the cost allocation to the utility funds for these employees is based on reasonable estimates. Options include:

1) Implement a tracking system so salaried employees charge actual time worked against the appropriate fund or utility;
2) Do not include salaried employees in the cost allocation plan – all salaried employees would only be charged to the general fund. This would not be recommended for litigation time spent by the City Attorney.

Another policy issue the City Council may wish to consider is how detailed the cost allocation plan should be in regard to including employee wage and benefit costs. For example, the Cost Allocation Plan currently includes employees who spend as little as 1% of their time with utility related activity. An alternative may be to only include wage and benefit costs when at least 5% of an employee's time is spent on utility related activity. It should be noted that shifting these costs to the general fund will increase general fund expenses, which will then need to be addressed.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Consent Agenda Items	Date: February 27, 2013
Agenda Item: Consent Agenda	Bill No.: 13-019
Proposed By: Executive	Referral(s):

BUDGET INFORMATION		
Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW		
Study Session	Recommendation:	
City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consideration of Consent Agenda items A through D: Item A. Accounts Payable Voucher and Payroll, Item B. Regular Business Meeting Minutes, January 23, 2013, Item C. Special/Regular Study Session Meeting Minutes, February 6, 2013, and Item D. Green Power Challenge, Letter of Intent.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Consent Agenda Items A through D: Item A. Accounts Payable Voucher and Payroll, Item B. Regular Business Meeting Minutes, January 23, 2013, Item C. Special/Regular Study Session Meeting Minutes, February 6, 2013, and Item D. Green Power Challenge, Letter of Intent.

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: February 11, 2013 - February 25, 2013
CITY COUNCIL: February 13, 2013 - February 27, 2013

Last check from previous run: 332355 dated 2/14/2013 issued to Zee Medical Service in the amount of 38.00

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH		n/a		
EFT		n/a		
Manual	2/14/13	332290	VOID	VOID
Manual	2/13/13	332356	ENG/COBI Retainage Account/Norwest Marine Linear Moorage	72.55
Manual	2/13/13	332357	ENG/Lakeside Industries Inc/Sportsman Club/Sakai Crosswalk	17,605.73
Manual	2/13/13	332358	ENG/Norwest Marine/Linear Moorage R&M 2012	1,378.45
Manual	2/13/13	332359	POL/Toshiba Financial Services/Copier Lease	365.99
Manual	2/14/13	332360	EX/Fidelity Security Life Ins Co/LTD-B Bauer Per Sep Agreement	6,539.00
Manual	2/14/13	332361	CLERK/Kitsap County Auditor/Rec Doc/Dwyer Boundry	92.00
Manual	2/14/13	332362	PW/Twiss Analytical Inc/Water/Sewer Testing	637.56
Manual	2/14/13	332363	US Bank/Credit Card Purchases	3,281.37
Manual	2/15/13	332364	POL/National Law Enforcement Training Cntr/Class-Benkert	225.00
Manual	2/15/13	332365	PW/WA St Dept of Ecology/2013 Wastewater Permit 2 of 2	2,769.12
			Manual Checks, Electronic Disbursements	**32,966.77**
Regular Run	2/14/13	332366 - 332462	**Regular Check Run**	**229,919.13**

Total Disbursements **262,885.90**

Retainage Release	N/A	N/A	No Retainage Release	Ø
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 2-21-2013

Karl R. Shaw, Accounting Manager Date

VOID

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
332290	02/14/2013	VOID	333 KC AUDITOR - SSWM	182079	194348	01/09/2013			-92.00
Invoice: 194348					CLRK/REC DOCS/DWYER BOUNDRY				
				-92.00	36011143 551000 CLERK-RECORDING AT CO AUDITOR				

CHECK 332290 TOTAL: -92.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -92.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	92.00

*** GRAND TOTAL *** -92.00

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2013 2 203								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			92.00
02/14/2013	332290	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH		92.00	
02/14/2013	332290	VOID			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		92.00	92.00
APP 631-130000					DUE TO/FROM CLEARING			92.00
02/14/2013	02/10/13	VOID						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING		92.00	
02/14/2013	02/10/13	VOID						
					SYSTEM GENERATED ENTRIES TOTAL		92.00	92.00
					JOURNAL 2013/02/203 TOTAL		184.00	184.00

JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2013 2	203	02/14/2013		
001-130000			GENERAL - DUE TO/FROM CLEARING	92.00	
001-213000			GENERAL - ACCOUNTS PAYABLE		92.00
			FUND TOTAL	92.00	92.00
631 CLEARING FUND	2013 2	203	02/14/2013		
631-130000			DUE TO/FROM CLEARING		92.00
635-111100			CASH	92.00	
			FUND TOTAL	92.00	92.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		92.00	
001 GENERAL FUND			92.00
	TOTAL	92.00	92.00

** END OF REPORT - Generated by Linda Steinberg **

Manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
332356	02/13/2013	PRTD	102 CITY OF BAINBRIDGE I	182321	1112B-RET	01/29/2013	21200157	M021313	72.55
Invoice: 1112B-RET					LINEAR MOORAGE R&M-RET-2012				
				72.55 55011757 54810000587	2012 LINEAR MOORAGE R&M				
						CHECK	332356	TOTAL:	72.55
332357	02/13/2013	PRTD	6577 LAKESIDE INDUSTRIES	182319	PAYREQ1-608	01/25/2013	21200186	M021313	17,605.73
Invoice: PAYREQ1-608					SPORTSMAN CLUB/SAKAI CROSSWALK				
				17,605.73 72334561 66300000608	SPORTSMAN CROSSWALK-CONSTR				
						CHECK	332357	TOTAL:	17,605.73
332358	02/13/2013	PRTD	5403 CHAD CROKER	182320	1112B-587	01/29/2013	21200156	M021313	1,378.45
Invoice: 1112B-587					LINEAR MOORAGE R&M-2012				
				1,378.45 55011757 54810000587	2012 LINEAR MOORAGE R&M				
						CHECK	332358	TOTAL:	1,378.45
332359	02/13/2013	PRTD	6714 TOSHIBA FINANCIAL SE	182318	220608509	01/22/2013		M021313	365.99
Invoice: 220608509					POL/3530C COPIER LEASE				
				365.99 51011211 545000	PD-C/E-ADMIN RENTS/LEASE				
						CHECK	332359	TOTAL:	365.99

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 19,422.72

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	19,422.72

*** GRAND TOTAL *** 19,422.72

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2013 2 196								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		1,816.99	
02/13/2013	M021313	021313			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			19,422.72
02/13/2013	M021313	021313			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000					ACCOUNTS PAYABLE		17,605.73	
02/13/2013	M021313	021313			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		19,422.72	19,422.72
APP 631-130000					DUE TO/FROM CLEARING		19,422.72	
02/13/2013	M021313	021313						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			1,816.99
02/13/2013	M021313	021313						
APP 301-130000					DUE TO/FROM CLEARING			17,605.73
02/13/2013	M021313	021313						
					SYSTEM GENERATED ENTRIES TOTAL		19,422.72	19,422.72
					JOURNAL 2013/02/196 TOTAL		38,845.44	38,845.44

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2013	2	196	02/13/2013		
001-130000				GENERAL - DUE TO/FROM CLEARING		1,816.99
001-213000				GENERAL - ACCOUNTS PAYABLE	1,816.99	
				FUND TOTAL	1,816.99	1,816.99
301 CAPITAL CONSTRUCTION FUND	2013	2	196	02/13/2013		
301-130000				DUE TO/FROM CLEARING		17,605.73
301-213000				ACCOUNTS PAYABLE	17,605.73	
				FUND TOTAL	17,605.73	17,605.73
631 CLEARING FUND	2013	2	196	02/13/2013		
631-130000				DUE TO/FROM CLEARING	19,422.72	
635-111100				CASH		19,422.72
				FUND TOTAL	19,422.72	19,422.72

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		19,422.72	
001 GENERAL FUND			1,816.99
301 CAPITAL CONSTRUCTION FUND			17,605.73
	TOTAL	19,422.72	19,422.72

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
332360	02/14/2013	PRTD	7683 FIDELITY SECURITY LI	182322	02/13/13	02/13/2013		M021413	6,539.00
Invoice: 02/13/13					LTD-B BAUER PER SEP AGREEMT				
				6,539.00	91011161 52900000483 INT CITY MNGR-SEPARATION EXP				
						CHECK	332360 TOTAL:		6,539.00
332361	02/14/2013	PRTD	333 KITSAP COUNTY AUDITO	182323	194348-A	01/09/2013		M021413	92.00
Invoice: 194348-A					CLRK/REC DOC/DWYER BOUNDRY				
				92.00	36011143 551000 CLERK-RECORDING AT CO AUDITOR				
						CHECK	332361 TOTAL:		92.00
332362	02/14/2013	PRTD	560 TWISS ANALYTICAL INC	182324	13-56910	01/11/2013		M021413	19.32
Invoice: 13-56910					PW/WATER /SEWER TESTING				
				19.32	73011897 54110000391 LAB SVCS-PW YARD FAC				
				182325	13-56911	01/11/2013		M021413	19.32
Invoice: 13-56911					PW/WATER/SEWER TESTING				
				19.32	73415345 54110000391 LAB SVCS-WATER ROCKAWAY				
				182326	13-57040	01/17/2013		M021413	57.96
Invoice: 13-57040					PW/WATER/SEWER TESTING				
				57.96	73411345 54110000391 LAB SVCS-WATER				
				182327	13-57119	01/24/2013		M021413	62.10
Invoice: 13-57119					PW/WATER/SEWER TESTING				
				62.10	73411345 54110000391 LAB SVCS-WATER				
				182328	13-57120	01/24/2013		M021413	55.66
Invoice: 13-57120					PW/WATER/SEWER TESTING				
				55.66	73415345 54110000391 LAB SVCS-WATER ROCKAWAY				
				182329	13-57151	01/24/2013		M021413	57.96
Invoice: 13-57151					PW/WATER/SEWER TESTING				
				57.96	73411345 54110000391 LAB SVCS-WATER				
				182330	13-57289	01/31/2013		M021413	77.28
Invoice: 13-57289					PW/WATER/SEWER TESTING				
				77.28	73411345 54110000391 LAB SVCS-WATER				
				182331	13-57345	01/31/2013		M021413	287.96
Invoice: 13-57345					PW/WATER/SEWER TESTING				
				287.96	73425358 54110000391 LAB & TESTING SVCS-WWTP				
						CHECK	332362 TOTAL:		637.56
332363	02/14/2013	PRTD	7314 US BANK	182332	12/28/12-BB	01/25/2013		M021413	1,011.70
Invoice: 12/28/12-BB					POL/FRONTIER AIR/MT-BCKGRD INV				
				1,011.70	52011212 543100 PD-INV-TRAVEL (NOT MEALS/LODG)				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC			
			182333	01/04/13-BB	01/25/2013		M021413	138.65
		Invoice: 01/04/13-BB			POL/AVIS/CAR RENTAL-MT			
			138.65 52011212 543100		PD-INV-TRAVEL (NOT MEALS/LODG)			
			182334	01/04/13A-BB	01/25/2013		M021413	190.62
		Invoice: 01/04/13A-BB			POL/MARRIOTT/MT LODGING			
			190.62 52011212 543100		PD-INV-TRAVEL (NOT MEALS/LODG)			
			182335	01/14/13-BB	01/25/2013		M021413	62.26
		Invoice: 01/14/13-BB			POL/AMAZON/VERT SORT TRAY			
			62.26 51011211 531100		PD-C/E-ADM-SUPPLIES			
			182336	01/14/13A-BB	01/25/2013		M021413	5.98
		Invoice: 01/14/13A-BB			POL/AMAZON/CELL PH CASE			
			5.98 53011212 531100		PD-C/E-PATROL SUPPLIES			
			182337	01/07/13-DS	01/25/2013		M021413	285.00
		Invoice: 01/07/13-DS			EX/ICMA REG/WEST COAST SUMMIT			
			285.00 31011134 443410		EXEC - C/E TRAINING			
			182338	01/22/13-DS	01/25/2013		M021413	250.00
		Invoice: 01/22/13-DS			EX/SGR-MEMBERSHIP DUES			
			250.00 31011131 549100		EXEC-C/E-DUES/SUBCR/MEMBERSH			
			182339	01/09/13-CK	01/25/2013		M021413	129.00
		Invoice: 01/09/13-CK			PW/ASE/CERTIF TEST-MB			
			129.00 73011189 549100		O&M - C/E FACIL DUES/SUBSCR			
			182340	01/09/13A-CK	01/25/2013		M021413	129.00
		Invoice: 01/09/13A-CK			PW/ASE/CERTIF TEST-INCH			
			129.00 73011189 549100		O&M - C/E FACIL DUES/SUBSCR			
			182341	12/03/12-KG	01/25/2013		M021413	534.24
		Invoice: 12/03/12-KG			ENG/MANDALAY BAY/TRAING-GRANT			
			133.56 72111436 443410		ENG - ACCESS TRANS TRAINING			
			133.56 72411341 443410		ENG - WATER TRAINING			
			133.56 72421351 443410		ENG - SEWER TRAINING			
			133.56 72431831 443410		ENG - SSWM ADM TRAINING			
			182342	12/03/12A-KG	01/25/2013		M021413	534.24
		Invoice: 12/03/12A-KG			ENG/MANDALAY BAY/TRAING-MUNTER			
			133.56 72111436 443410		ENG - ACCESS TRANS TRAINING			
			133.56 72411341 443410		ENG - WATER TRAINING			
			133.56 72421351 443410		ENG - SEWER TRAINING			
			133.56 72431831 443410		ENG - SSWM ADM TRAINING			
			182343	01/25/13-FEE	01/25/2013		M021413	10.68
		Invoice: 01/25/13-FEE			LATE CHARGE			
			10.68 72011324 443410		ENG - C/E - TRAINING			

CHECK 332363 TOTAL: 3,281.37

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 10,549.93

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	4	10,549.93

*** GRAND TOTAL *** 10,549.93

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2013 2 217								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		8,863.21	
02/14/2013	M021413	021413			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			10,549.93
02/14/2013	M021413	021413			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		597.40	
02/14/2013	M021413	021413			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		555.08	
02/14/2013	M021413	021413			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000					STREETS - ACCOUNTS PAYABLE		267.12	
02/14/2013	M021413	021413			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		267.12	
02/14/2013	M021413	021413			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		10,549.93	10,549.93
APP 631-130000					DUE TO/FROM CLEARING		10,549.93	
02/14/2013	M021413	021413						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			8,863.21
02/14/2013	M021413	021413						
APP 401-130000					DUE TO/FROM CLEARING			597.40
02/14/2013	M021413	021413						
APP 402-130000					DUE TO/FROM CLEARING			555.08
02/14/2013	M021413	021413						
APP 101-130000					STREETS - DUE TO/FROM CLEARING			267.12
02/14/2013	M021413	021413						
APP 403-130000					DUE TO/FROM CLEARING			267.12
02/14/2013	M021413	021413						
					SYSTEM GENERATED ENTRIES TOTAL		10,549.93	10,549.93
					JOURNAL 2013/02/217 TOTAL		21,099.86	21,099.86

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2013	2	217	02/14/2013		
001-130000				GENERAL - DUE TO/FROM CLEARING		8,863.21
001-213000				GENERAL - ACCOUNTS PAYABLE	8,863.21	
				FUND TOTAL	8,863.21	8,863.21
101 STREET FUND	2013	2	217	02/14/2013		
101-130000				STREETS - DUE TO/FROM CLEARING		267.12
101-213000				STREETS - ACCOUNTS PAYABLE	267.12	
				FUND TOTAL	267.12	267.12
401 WATER OPERATING FUND	2013	2	217	02/14/2013		
401-130000				DUE TO/FROM CLEARING		597.40
401-213000				ACCOUNTS PAYABLE	597.40	
				FUND TOTAL	597.40	597.40
402 SEWER OPERATING FUND	2013	2	217	02/14/2013		
402-130000				DUE TO/FROM CLEARING		555.08
402-213000				ACCOUNTS PAYABLE	555.08	
				FUND TOTAL	555.08	555.08
403 STORM & SURFACE WATER FUND	2013	2	217	02/14/2013		
403-130000				DUE TO/FROM CLEARING		267.12
403-213000				ACCOUNTS PAYABLE	267.12	
				FUND TOTAL	267.12	267.12
631 CLEARING FUND	2013	2	217	02/14/2013		
631-130000				DUE TO/FROM CLEARING	10,549.93	
635-111100				CASH		10,549.93
				FUND TOTAL	10,549.93	10,549.93

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	10,549.93	
001 GENERAL FUND		8,863.21
401 WATER OPERATING FUND		597.40
402 SEWER OPERATING FUND		555.08
101 STREET FUND		267.12
403 STORM & SURFACE WATER FUND		267.12
TOTAL	10,549.93	10,549.93

** END OF REPORT - Generated by Linda Steinberg **

MANUAL

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
332364	02/15/2013	PRTD	6692 NAT'L LAW ENFORCEMEN	182348	02/14/13	02/14/2013		M021513	225.00
Invoice: 02/14/13					POL/TRAING CLASS-BENKERT				
				225.00 53011212 443410	POLICE - C/E PATROL TRAINING				
						CHECK	332364 TOTAL:		225.00
332365	02/15/2013	PRTD	167 WA ST DEPT OF ECOLOG	182347	2013-WA0020907-B	01/15/2013		M021513	2,769.12
Invoice: 2013-WA0020907-B					2013 WASTEWATER PRMT 2 OF 2				
				2,769.12 73425358 549800	O&M-WWTP-PERMITS				
						CHECK	332365 TOTAL:		2,769.12

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 2,994.12

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	2,994.12

*** GRAND TOTAL *** 2,994.12

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2013 2 222								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		225.00	
02/15/2013	M021513	021513			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			2,994.12
02/15/2013	M021513	021513			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		2,769.12	
02/15/2013	M021513	021513			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		2,994.12	2,994.12
APP 631-130000					DUE TO/FROM CLEARING		2,994.12	
02/15/2013	M021513	021513						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			225.00
02/15/2013	M021513	021513						
APP 402-130000					DUE TO/FROM CLEARING			2,769.12
02/15/2013	M021513	021513						
					SYSTEM GENERATED ENTRIES TOTAL		2,994.12	2,994.12
					JOURNAL 2013/02/222 TOTAL		5,988.24	5,988.24

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2013	2	222	02/15/2013		
001-130000				GENERAL - DUE TO/FROM CLEARING		225.00
001-213000				GENERAL - ACCOUNTS PAYABLE	225.00	
				FUND TOTAL	225.00	225.00
402 SEWER OPERATING FUND	2013	2	222	02/15/2013		
402-130000				DUE TO/FROM CLEARING		2,769.12
402-213000				ACCOUNTS PAYABLE	2,769.12	
				FUND TOTAL	2,769.12	2,769.12
631 CLEARING FUND	2013	2	222	02/15/2013		
631-130000				DUE TO/FROM CLEARING	2,994.12	
635-111100				CASH		2,994.12
				FUND TOTAL	2,994.12	2,994.12

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		2,994.12	
001 GENERAL FUND			225.00
402 SEWER OPERATING FUND			2,769.12
	TOTAL	2,994.12	2,994.12

** END OF REPORT - Generated by Linda Steinberg **

Regular

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332366	02/28/2013	PRTD	5 ACE HARDWARE	182344	23351	02/13/2013		02/24/13	16.24
Invoice: 23351						POL/CLOROX, HOUSEHOLD SPRAYER			
				16.24 53011212 531100		PD-C/E-PATROL SUPPLIES			
				182349	23221	01/31/2013		02/24/13	27.66
Invoice: 23221						PW/HALO BULB X 3			
				27.66 73011151 548100		O&M-C/E-PD FLEET-REPAIRS			
				182350	23228	01/31/2013		02/24/13	24.90
Invoice: 23228						PW/TAPE/WTR PRESS GAUGE			
				24.90 73411345 531100		OFFICE SUPPLIES			
				182351	23256	02/04/2013		02/24/13	66.19
Invoice: 23256						PW/MISC BRUSHES/POLES			
				66.19 73011897 531100		O&M-C/E-PWYD FAC-SUPPLIES			
				182352	23265	02/05/2013		02/24/13	14.65
Invoice: 23265						PW/SHRUB RAKE			
				14.65 73421355 531100		WIN COLL-SUPPLIES			
				182353	23274	02/06/2013		02/24/13	84.64
Invoice: 23274						PW/POLY LAWN RAKE			
				84.64 73111427 531100		OFFICE SUPPLIES			
				182354	23288	02/06/2013		02/24/13	83.00
Invoice: 23288						PW/CLAMPS/SIGN/DISH SOAP			
				83.00 73425358 531100		O&M-WWTP-SUPPLIES			
				182355	23291	02/07/2013		02/24/13	26.05
Invoice: 23291						PW/PUSH BROOM			
				26.05 73111423 531100		OFFICE SUPPLIES			
				182356	23296	02/07/2013		02/24/13	10.85
Invoice: 23296						PW/AA BATTERIES			
				10.85 73011768 548100		O&M-C/E-PARKS-R&M			
				182357	23301	02/07/2013		02/24/13	14.26
Invoice: 23301						PW/MISC HARWARE			
				14.26 73011897 531100		O&M-C/E-PWYD FAC-SUPPLIES			
				182358	23302	02/07/2013		02/24/13	5.42
Invoice: 23302						PW/QUICK SET EPOXY			
				5.42 73011768 531100		O&M-C/E-PARKS-SUPPLIES			
				182359	23308	02/08/2013		02/24/13	3.03
Invoice: 23308						PW/FERULE/STOPS			
				3.03 73011897 531100		O&M-C/E-PWYD FAC-SUPPLIES			
				182360	23313	02/08/2013		02/24/13	16.28
Invoice: 23313						PW/RUBBER SPONGES			
				16.28 73411345 531100		OFFICE SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
				182361	23317	02/08/2013		02/24/13	15.73
Invoice: 23317						PW/DUSTER/QUICK SET EPOXY			
				15.73 73011189 531100		O&M - C/E FACIL OFC SUPPLIES			
				182493	23349	02/13/2013		02/24/13	43.42
Invoice: 23349						PW/FLOOD LIGHT BULBS			
				43.42 73011755 531100		O&M-COMMONS SUPPLIES			
				182494	23365	02/14/2013		02/24/13	16.25
Invoice: 23365						PW/5 GAL PAINT PAILSX4			
				16.25 73011183 531100		O&M-C/E-CH FAC-SUPPLIES			
						CHECK	332366 TOTAL:		468.57
332367	02/28/2013	PRTD	6897 ACE LOCATING, INC.	182362	00009372	01/25/2013		02/24/13	297.50
Invoice: 00009372						PW/LOCATE SEWER LINESX3.5			
				297.50 73421355 54110000393		LOCATE SVCS-SEWER			
						CHECK	332367 TOTAL:		297.50
332368	02/28/2013	PRTD	1030 KITSAP RENTALS INC	182363	335132	12/13/2012		02/24/13	60.49
Invoice: 335132						PW/POWER SNAKE/MISC BLADES			
				60.49 73421355 545000		WIN COLL-RENTS			
						CHECK	332368 TOTAL:		60.49
332369	02/28/2013	PRTD	863 INTERSTATE BATTERIES	182495	21066028	01/31/2013		02/24/13	584.00
Invoice: 21066028						PW/MTP-65/MTP-780			
				584.00 990 141100		MERCHANDISE			
				182496	2106627	02/14/2013		02/24/13	116.15
Invoice: 2106627						PW/MTP-780T, VEH #49			
				58.08 73111423 531100		OFFICE SUPPLIES			
				58.07 73111427 531100		OFFICE SUPPLIES			
						CHECK	332369 TOTAL:		700.15
332370	02/28/2013	PRTD	29 AMERICAN WATER WORKS	182364	7000609052	01/23/2013		02/24/13	1,076.00
Invoice: 7000609052						PW/STANDARDS CD MAY13-APR14			
				1,076.00 73411345 549100		DUES/SUBSCRIPTIONS			
						CHECK	332370 TOTAL:		1,076.00
332371	02/28/2013	PRTD	5907 AMSAN OLYMPIC SUPPLY	182365	281504068	01/29/2013		02/24/13	1,560.26
Invoice: 281504068						PW/TOWELLS/TISSUES/SOAP			
				1,560.26 73637948 531100		O&M ALLOC-CITY WIDE SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
						CHECK		332371 TOTAL:	1,560.26
332372	02/28/2013	PRTD	4710 ASSOCIATED PETROLEU	182366	0356498-IN	01/30/2013		02/24/13	377.78
Invoice: 0356498-IN						PW/BULK PROPANE			
				377.78	91011897 547200	GG-C/E-O&M YARD FAC-PROPANE			
				182367	0396886-IN	01/29/2013		02/24/13	2,333.53
Invoice: 0396886-IN						PW/700 GAL ETHANOL			
				2,333.53	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS			
				182497	0402030-IN	02/12/2013		02/24/13	2,498.67
Invoice: 0402030-IN						PW/727 GAL ETHANOL			
				2,498.67	73638932 532000	O&M-FUEL ALLOC TO OTH DEPTS			
				182499	0402032-IN	02/12/2013		02/24/13	2,238.91
Invoice: 0402032-IN						PW/600 GAL DIESEL FUEL			
				2,238.91	73638893 532000	O&M-FUEL USE-ALLOCATION			
						CHECK		332372 TOTAL:	7,448.89
332373	02/28/2013	PRTD	2138 ASPECT CONSULTING LL	182512	17622	02/13/2013	21200134	02/24/13	601.90
Invoice: 17622						ON CALL GEOTECH SERVICES			
				601.90	72011322 54110000206	MISC ENG SVCS-C/E-PRO SVCS			
						CHECK		332373 TOTAL:	601.90
332374	02/28/2013	PRTD	1235 AT&T ONENET SERVICE	182368	1256270812	02/01/2013		02/24/13	9.97
Invoice: 1256270812						FIN/FEB13 FAX LONG DISTANCE			
				9.97	91011189 542100	GG-C/E-CITY HALL-PHONE			
						CHECK		332374 TOTAL:	9.97
332375	02/28/2013	PRTD	1235 AT&T ONENET SERVICE	182369	1256279691	02/01/2013		02/24/13	.34
Invoice: 1256279691						PCD/FEB13 FAX LONG DISTANCE			
				.34	91011189 542100	GG-C/E-CITY HALL-PHONE			
						CHECK		332375 TOTAL:	.34
332376	02/28/2013	PRTD	4365 AUTOMATIC FUNDS TRAN	182370	67902	01/08/2013		02/24/13	691.08
Invoice: 67902						FIN/UB STATEMENT PREP & MAIL			
				127.95	43411341 541100	FIN - WATER ADMIN PROF SERVICE			
				127.95	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
				217.59	91411891 542500	GG-WTR-FAC-POSTAGE			
				217.59	91421891 542500	GG-SWR-FAC-POSTAGE			
				182371	67970	01/10/2013		02/24/13	8.94
Invoice: 67970						FIN/UB STATEMENT MAIL			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
				1.32	43411341 541100	FIN - WATER ADMIN PROF SERVICE			
				1.32	43421351 541100	FIN - SEWER ADMIN PROF SERVICE			
				3.15	91411891 542500	GG-WTR-FAC-POSTAGE			
				3.15	91421891 542500	GG-SWR-FAC-POSTAGE			
						CHECK 332376 TOTAL:			700.02
332377	02/28/2013	PRTD	736 AVAYA INC	182491	2732399172	02/08/2013	21300009	02/24/13	1,484.19
Invoice: 2732399172						IT PHONE SYSTEM MAINTENANCE			
				1,484.19	81011881 548500	IT - C/E COMPUTER SUPPORT			
						CHECK 332377 TOTAL:			1,484.19
332378	02/28/2013	PRTD	45 BAINBRIDGE ISLAND CH	182532	02/20/13	02/20/2013		02/24/13	195.00
Invoice: 02/20/13						EX/2013 MEMBERSHIP			
				195.00	31011131 549100	EXEC-C/E-DUES/SUBCR/MEMBERSH			
						CHECK 332378 TOTAL:			195.00
332379	02/28/2013	PRTD	49 BAINBRIDGE GARDENS	182500	525244	02/13/2013		02/24/13	11.94
Invoice: 525244						PW/AZ/CAM/RH ORGANIC			
				11.94	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
						CHECK 332379 TOTAL:			11.94
332380	02/28/2013	PRTD	55 BAINBRIDGE ISLAND RE	182346	726550	01/31/2013		02/24/13	140.85
Invoice: 726550						POL/AD FOR FRAUD WORKSHOP			
				140.85	51011211 544000	PD-C/E-ADMIN ADVERTISING			
				182400	2013-SUB-POLICE	02/14/2013		02/24/13	48.00
Invoice: 2013-SUB-POLICE						POL/SUBSCRIP THRU JUNE 2014			
				48.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSHP			
				182469	2013-SUB-CRT	02/19/2013		02/24/13	48.00
Invoice: 2013-SUB-CRT						CRT/SUBSCRIP THRU FEB 2014			
				48.00	21011125 549100	COURT-DUES/SUBSCR/MEMBERSHIPS			
						CHECK 332380 TOTAL:			236.85
332381	02/28/2013	PRTD	55 BAINBRIDGE ISLAND RE	182372	454176	02/01/2013		02/24/13	42.00
Invoice: 454176						CLRK/LEGAL NOTICE/PROJ ACCEPT			
				42.00	72111953 64400000222	STREET-ROADS PRES-ADV			
				182501	454175	02/01/2013		02/24/13	40.00
Invoice: 454175						CLRK/LEGAL AD-NOC			
				40.00	72111953 64400000222	STREET-ROADS PRES-ADV			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
				182530	456170	02/08/2013		02/24/13	55.00
Invoice: 456170						ENG/LEGAL AD-ASPHALT REPR			
				55.00 72111951 64400000621		2013 ISL WIDE ASPHALT R&M-ADV			
						CHECK 332381 TOTAL:			137.00
332382	02/28/2013	PRTD	7679 BARLES, VENERA	182315	29880	02/12/2013		02/24/13	44.00
Invoice: 29880						UB 11274 9212 SEA RAY COURT NE			
				44.00 411 122100		WATER ACCOUNTS RECEIVABLE			
						CHECK 332382 TOTAL:			44.00
332383	02/28/2013	PRTD	567 BAINBRIDGE ISLAND DO	182533	02/20/13	02/20/2013		02/24/13	85.00
Invoice: 02/20/13						EX/2013 MEMBERSHIP			
				85.00 31011131 549100		EXEC-C/E-DUES/SUBCR/MEMBERSH			
						CHECK 332383 TOTAL:			85.00
332384	02/28/2013	PRTD	314 BAINBRIDGE ISLAND FI	182345	G 1 - 2013	02/04/2013		02/24/13	2,471.95
Invoice: G 1 - 2013						POL/796.5 GALLONS GASOLINE			
				228.73 52011212 532000		PD DET-C/E-FUEL			
				2,243.22 53011212 532000		PD-C/E-PATROL-FUEL			
				182373	02/04/13	02/04/2013		02/24/13	79,181.55
Invoice: 02/04/13						2013 FIRE SAFETY SERVICES			
				79,181.55 91011223 551000		EXEC - C/E FIRE PREVENTION			
						CHECK 332384 TOTAL:			81,653.50
332385	02/28/2013	PRTD	7613 BLACK, GORDON	182314	29879	02/12/2013		02/24/13	50.00
Invoice: 29879						UB 11713 9418 TIDAL COURT NE			
				50.00 411 122100		WATER ACCOUNTS RECEIVABLE			
						CHECK 332385 TOTAL:			50.00
332386	02/28/2013	PRTD	1341 BLUE SKY PRINTING	182403	95795	02/11/2013		02/24/13	59.73
Invoice: 95795						POL/BUSINESS CARDS/823			
				59.73 53011212 531100		PD-C/E-PATROL SUPPLIES			
				182470	95754	02/06/2013		02/24/13	170.62
Invoice: 95754						CRT/ORDER OF DISMISS FORMS			
				170.62 21011125 543100		COURT - TRAVEL EXPENSE			
						CHECK 332386 TOTAL:			230.35

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332387	02/28/2013	PRTD	69 BLUMENTHAL UNIFORMS	182407	974731	01/31/2013		02/24/13	575.58
	Invoice: 974731					POL/UNIFORMS/811			
				575.58	53011212 520000	POLICE - C/E PATROL BENEFITS			
				182409	958284-80	12/20/2012		02/24/13	-63.85
	Invoice: 958284-80					POL/CREDIT ON RETURN/816			
				-63.85	53011212 520000	POLICE - C/E PATROL BENEFITS			
						CHECK 332387 TOTAL:			511.73
332388	02/28/2013	PRTD	551 CENUTRYLINK	182374	0225FEB13	02/02/2013		02/24/13	71.83
	Invoice: 0225FEB13					O&M FIRE ALARM MONITORING			
				71.83	91011897 542100	GG-C/E-O&M YARD FAC-PHONE			
				182375	0754FEB13	02/02/2013		02/24/13	70.95
	Invoice: 0754FEB13					FLETCHER BAY WELL TELEMETRY			
				70.95	91411891 542100	GG-WTR-FAC-PHONE			
				182376	1745FEB13	02/02/2013		02/24/13	35.29
	Invoice: 1745FEB13					CITY HALL ELEVAT LINE			
				35.29	91011189 542100	GG-C/E-CITY HALL-PHONE			
				182377	3271FEB13	02/02/2013		02/24/13	34.38
	Invoice: 3271FEB13					O&M DIAL IN EMERGENCY			
				34.38	91011897 542100	GG-C/E-O&M YARD FAC-PHONE			
				182378	3542FEB13	02/02/2013		02/24/13	34.38
	Invoice: 3542FEB13					POLICE DIAL IN EMERGENCY			
				34.38	91011215 542100	GG-C/E-PD-PHONE			
				182379	3736FEB13	02/02/2013		02/24/13	71.89
	Invoice: 3736FEB13					CITY HALL FIRE ALARM MONITOR			
				71.89	91011189 542100	GG-C/E-CITY HALL-PHONE			
				182380	4110FEB13	02/02/2013		02/24/13	34.38
	Invoice: 4110FEB13					CITY HALL DIAL IN EMERGENCY			
				34.38	91011189 542100	GG-C/E-CITY HALL-PHONE			
				182381	5100FEB13	02/02/2013		02/24/13	45.97
	Invoice: 5100FEB13					POPLICE BACK DOOR LINE			
				45.97	91011215 542100	GG-C/E-PD-PHONE			
				182382	5211FEB13	02/02/2013		02/24/13	128.49
	Invoice: 5211FEB13					POLICE PHONE SVC			
				128.49	91011215 542100	GG-C/E-PD-PHONE			
				182383	8731FEB13	02/02/2013		02/24/13	34.38
	Invoice: 8731FEB13					COMMONS FIRE ALARM			
				34.38	91011755 542100	GG-C/E-COMMONS-PHONE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
				182384	9136FEB13	02/02/2013		02/24/13	92.36
	Invoice: 9136FEB13					CITY HALL SECURITY ALARM			
				92.36	91011189 542100	GG-C/E-CITY HALL-PHONE			
				182385	9791FEB13	02/02/2013		02/24/13	137.33
	Invoice: 9791FEB13					POL T1-MANDUS TO CENCOM			
				137.33	91011215 542100	GG-C/E-PD-PHONE			
				182386	9840FEB13	02/02/2013		02/24/13	50.35
	Invoice: 9840FEB13					HEAD OF THE BAY WELL TELEM			
				50.35	91411891 542100	GG-WTR-FAC-PHONE			
				182387	9858FEB13	02/02/2013		02/24/13	175.06
	Invoice: 9858FEB13					SAND AVE WELL TELEMETRY			
				175.06	91411891 542100	GG-WTR-FAC-PHONE			
						CHECK 332388 TOTAL:			1,017.04
332389	02/28/2013	PRTD	6129 CHIEF SUPPLY	182413	193730	02/04/2013		02/24/13	204.86
	Invoice: 193730					POL/SAFETY VESTS X5			
				204.86	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK 332389 TOTAL:			204.86
332390	02/28/2013	PRTD	460 CITY OF BI - PETTY C	182414	1466387	02/11/2013		02/24/13	97.67
	Invoice: 1466387					PW/QUICK SET CEMENT X 6			
				97.67	73431835 548100	REPAIRS & MAINTENANCE			
						CHECK 332390 TOTAL:			97.67
332391	02/28/2013	PRTD	112 CODE PUBLISHING COMP	182389	42596	01/30/2013		02/24/13	104.57
	Invoice: 42596					CLERK/BIMC UPDATE ELECTRONIC			
				104.57	36011143 541100	CLERK-C/E-PROF SVCS			
				182502	42542	01/16/2013		02/24/13	876.00
	Invoice: 42542					CLERK/ELECTR MUNIC CODE UPDATE			
				876.00	36011143 541100	CLERK-C/E-PROF SVCS			
						CHECK 332391 TOTAL:			980.57
332392	02/28/2013	PRTD	7166 COOK TELECOM, INC	182388	8954896	02/01/2013		02/24/13	103.36
	Invoice: 8954896					PW/FEB13 PAGING SVC			
				103.36	73637891 542100	O&M - ALLOC FACIL TELEPHONE			
						CHECK 332392 TOTAL:			103.36

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
332393	02/28/2013	PRTD	142 COPIERS NORTHWEST IN	182390	INV813818	01/31/2013		02/24/13	228.18
	Invoice: INV813818					EX/FIN/COPIER IR6075 LEASE			
				114.09	31011131 545000	EXEC - C/E RENTS & LEASES			
				114.09	41011141 545000	FIN - C/E ADMIN RENTS & LEASES			
				182391	INV813819	01/31/2013		02/24/13	65.16
	Invoice: INV813819					EX/FIN/IR6075 COPIER MAINT			
				32.58	31011131 548100	EXEC - C/E MAINT & REPAIRS			
				32.58	41011141 548100	FIN - C/E ADMIN REPAIRS/MAINT			
				182471	INV820041	02/13/2013		02/24/13	133.85
	Invoice: INV820041					CRT/IR32351 COPIER LEASE			
				133.85	21011125 545000	COURT - RENTS & LEASES - OPER			
				182472	INV820042	02/13/2013		02/24/13	17.54
	Invoice: INV820042					CRT/IR32351 COPIER MAINT			
				17.54	21011125 548100	COURT - REPAIRS			
				182492	INV818916	01/31/2013		02/24/13	219.97
	Invoice: INV818916					IT/OCE PLOTTER USAGE			
				109.98	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				109.99	61011581 531100	PCD - C/E ADMIN SUPPLIES			
						CHECK	332393	TOTAL:	664.70
332394	02/28/2013	PRTD	154 DANSCO INDUSTRIAL SU	182392	25990	01/15/2013		02/24/13	259.07
	Invoice: 25990					PW/WHITE MARKING PAINT			
				259.07	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
						CHECK	332394	TOTAL:	259.07
332395	02/28/2013	PRTD	216 FEDERAL EXPRESS CORP	182393	2-156-91795	01/25/2013		02/24/13	40.46
	Invoice: 2-156-91795					FIN/OVERNIGHT-PITNEY BOWES			
				40.46	91011189 542500	GG-C/E-CITY HALL-POSTAGE			
						CHECK	332395	TOTAL:	40.46
332396	02/28/2013	PRTD	222 FOSTER PEPPER PLLC	182449	1028677	01/31/2013		02/24/13	1,377.00
	Invoice: 1028677					LEGAL/GENERAL SERVICES			
				51.00	32426152 541110	LGL-SO ISL SWR-LEGAL ADVICE			
				1,326.00	32011152 541110	LGL-C/E-CIVIL-GEN'L OUTSIDE AT			
				182450	1028679	01/31/2013		02/24/13	2,061.25
	Invoice: 1028679					LEGAL/BI RA II			
				556.54	32411152 54111100503	LIT-BRA II-WTR27%,SWR40%,SWM33			
				824.50	32421152 54111100503	LIT-BRA II-WTR27%,SWR40%,SWM33			
				680.21	32431152 54111100503	LIT-BRA II-WTR27%,SWR40%,SWM33			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					INVOICE DTL DESC				
					CHECK 332396 TOTAL:				3,438.25
332397	02/28/2013	PRTD	6940 FREMONT ANALYTICAL	182473	1302024	02/07/2013	21300012	02/24/13	960.00
Invoice: 1302024					ANALYTICAL SERVICES				
				960.00 72431832 54110000445	NPDES PERMIT-PRO SVCS				
					CHECK 332397 TOTAL:				960.00
332398	02/28/2013	PRTD	7685 GAUNT, JANET	182526	02/14/13	02/14/2013		02/24/13	3,540.00
Invoice: 02/14/13					LEGAL/WEISS ARBITRATION				
				3,540.00 32011152 54110000593	WEISS ARBITRATION-MEDIATOR				
					CHECK 332398 TOTAL:				3,540.00
332399	02/28/2013	PRTD	1517 GUARDIAN SECURITY SY	182416	408531	02/01/2013		02/24/13	42.00
Invoice: 408531					POL/MAR13 ALARM MONITORING				
				42.00 51011215 541100	POLICE - C/E FACIL PROF SVCS				
					CHECK 332399 TOTAL:				42.00
332400	02/28/2013	PRTD	252 H.D. FOWLER COMPANY	182395	I3299646	01/28/2013		02/24/13	388.46
Invoice: I3299646					PW/20X24 FRAME/BEEHIVE GRATE				
				388.46 73431835 548100	REPAIRS & MAINTENANCE				
					CHECK 332400 TOTAL:				388.46
332401	02/28/2013	PRTD	502 HD SUPPLY WATERWORKS	182396	6109056	02/06/2013		02/24/13	2,281.69
Invoice: 6109056					PW/18X24 REP/CLAMPS				
				2,281.69 73421355 548100	WIN COLL-R&M				
					CHECK 332401 TOTAL:				2,281.69
332402	02/28/2013	PRTD	7680 HEEB, MARGARET L & B	182316	29881	02/12/2013		02/24/13	69.45
Invoice: 29881					UB 11473 8779 CHERRY ORCHARD LANE NE				
				69.45 411 122100	WATER ACCOUNTS RECEIVABLE				
					CHECK 332402 TOTAL:				69.45
332403	02/28/2013	PRTD	7684 HUSDON HOMES, LLC	182397	02/08/13	02/08/2013		02/24/13	552.00
Invoice: 02/08/13					FIN/REFND WTR PRT OVERPAY				
				552.00 41437 379000	WTR PART FEES & CONTR CAP				
					CHECK 332403 TOTAL:				552.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332404	02/28/2013	PRTD	1496 KITSAP COUNTY SEWER	182399	19539	01/21/2013	21200174	02/24/13	1,218.00
Invoice: 19539						KITSAP COUNTY SEWER DISTRICT 7			
				1,218.00	73426356 551000	SIS-SD#7 PROCESSING CHGS			
				182401	19539A	01/21/2013	21300032	02/24/13	15,317.00
Invoice: 19539A						KITSAP COUNTY SEWER DISTRICT 7			
				15,317.00	73426356 551000	SIS-SD#7 PROCESSING CHGS			
							CHECK	332404 TOTAL:	16,535.00
332405	02/28/2013	PRTD	1505 KITSAP COUNTY TREASU	182474	02/19/13	02/15/2013		02/24/13	112.58
Invoice: 02/19/13						JAN13 OUT COURT REMIT			
				112.58	41612860 586000	CRIME VICTIMS-OUT			
							CHECK	332405 TOTAL:	112.58
332406	02/28/2013	PRTD	315 KITSAP HUMANE SOCIET	182398	505	02/01/2013	21300004	02/24/13	4,828.40
Invoice: 505						ANIMAL CONTROL 2013			
				4,828.40	91011393 541100	FIN - C/E ANIMAL CONTROL FEES			
							CHECK	332406 TOTAL:	4,828.40
332407	02/28/2013	PRTD	309 KITSAP TIRE CENTER I	182503	181342	02/04/2013		02/24/13	745.67
Invoice: 181342						PW/MOWER REPAIR			
				745.67	73111427 548100	O&M-ACCESS RDSIDE R&M			
				182504	181553	02/08/2013		02/24/13	57.02
Invoice: 181553						PW/VEH #50 FRNT TIRE			
				57.02	73431835 548100	REPAIRS & MAINTENANCE			
				182505	181644	02/15/2013		02/24/13	46.16
Invoice: 181644						PW/VEH #50 FRT RIGHT TIRE			
				46.16	73431835 548100	REPAIRS & MAINTENANCE			
							CHECK	332407 TOTAL:	848.85
332408	02/28/2013	PRTD	308 KITSAP REGIONAL COOR	182528	02/11/13	02/11/2013		02/24/13	28,115.00
Invoice: 02/11/13						EX/2013 AGENCY DUES			
				28,115.00	91011589 551000	EXEC - C/E REGIONAL PLANNING			
							CHECK	332408 TOTAL:	28,115.00
332409	02/28/2013	PRTD	5408 CRC UNIFORMS & EQUIP	182417	10641-1	01/29/2013		02/24/13	245.70
Invoice: 10641-1						POL/BOOTS, RAIN HAT/835			
				245.70	51011217 520000	PD-C/E-PARKING ENF-BEN			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
						CHECK 332409 TOTAL:			245.70
332410	02/28/2013	PRTD	4224 L.E.I.R.A.	182418	2013 DUES	02/15/2013		02/24/13	155.00
Invoice: 2013 DUES						POL/2013 MEMBERSHIP X4			
				155.00	51011211 549100	PD-C/E-ADM-DUES/SUBCR/MEMBRSHP			
						CHECK 332410 TOTAL:			155.00
332411	02/28/2013	PRTD	5011 LEXISNEXIS RISK DATA	182419	20130131	01/31/2013		02/24/13	54.30
Invoice: 20130131						POL/JAN13 INFO SERVICES			
				54.30	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
						CHECK 332411 TOTAL:			54.30
332412	02/28/2013	PRTD	374 MCMASTER-CARR SUPPLY	182506	45926003	02/12/2013		02/24/13	43.21
Invoice: 45926003						PW/KNOB/CABLE ASSEMBLY			
				43.21	73111427 531100	OFFICE SUPPLIES			
						CHECK 332412 TOTAL:			43.21
332413	02/28/2013	PRTD	7038 MOON SECURITY SERVIC	182475	633653	01/31/2013		02/24/13	341.00
Invoice: 633653						CRT/SECURITY SERVICES C9145			
				341.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
				182476	633659	01/31/2013		02/24/13	44.00
Invoice: 633659						CRT/SECURITY SVC C20668102			
				44.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
				182477	633668	01/31/2013		02/24/13	198.00
Invoice: 633668						CRT/SECURITY SERVICES C9148			
				198.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
				182478	633678	01/31/2013		02/24/13	279.00
Invoice: 633678						CRT/SECURITY SERVICES C9147			
				279.00	21011232 545000	COURT-ELECT HOME DET'N-EQ RENT			
						CHECK 332413 TOTAL:			862.00
332414	02/28/2013	PRTD	4645 MPH INDUSTRIES INC	182420	651908	02/07/2013		02/24/13	71.38
Invoice: 651908						POL/WEATHER RESISTANT LOCKS X2			
				71.38	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK 332414 TOTAL:			71.38

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332415	02/28/2013	PRTD	2574 NATIONAL BARRICADE C	182507	245606	01/31/2013		02/24/13	168.06
Invoice: 245606						PW/ORNG TRAF POST X 5			
				168.06	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
				182508	245607	01/31/2013		02/24/13	373.58
Invoice: 245607						PW/FLEX GUIDE POST X 16			
				373.58	73111264 531100	O&M-STREET-TRAF CONTROL-SUPPLY			
						CHECK	332415 TOTAL:		541.64
332416	02/28/2013	PRTD	677 NORTH COAST ELECTRIC	182402	S4964865.001	01/25/2013		02/24/13	157.95
Invoice: S4964865.001						PW/175W METALARC QRTZ			
				157.95	73011189 548100	O&M - C/E FACIL REPAIRS			
				182404	S4964865.002	02/01/2013		02/24/13	57.45
Invoice: S4964865.002						PW/300V IN-LINE FUSE			
				57.45	73011189 548100	O&M - C/E FACIL REPAIRS			
						CHECK	332416 TOTAL:		215.40
332417	02/28/2013	PRTD	2013 NORTHSTAR CHEMICAL I	182509	38889	02/08/2013		02/24/13	2,771.29
Invoice: 38889						PW/SOD HYDROX/HYPOCHL BULK			
				2,771.29	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	332417 TOTAL:		2,771.29
332418	02/28/2013	PRTD	2576 OLYMPIC REGION MUNIC	182406	02/14/13	02/14/2013		02/24/13	100.00
Invoice: 02/14/13						CLERK/2013 DUES-LASSOFF			
				100.00	36011143 549100	CLERK-DUES/SUBSCR/MEMBRSHPS			
						CHECK	332418 TOTAL:		100.00
332419	02/28/2013	PRTD	4217 ORNAMENTAL STONE INC	182405	18067	02/04/2013		02/24/13	141.83
Invoice: 18067						PW/GALV LINER-WASTE RECEPT			
				141.83	73021182 531100	OFFICE SUPPLIES			
						CHECK	332419 TOTAL:		141.83
332420	02/28/2013	PRTD	5977 PAPER PRODUCTS ETC	182408	500920	01/04/2013		02/24/13	302.86
Invoice: 500920						EX/FIN/MISC SUPPLIES			
				73.98	31011131 531100	EXEC - C/E SUPPLIES			
				228.88	41011141 531100	FIN - C/E ADMIN SUPPLIES			
				182410	501068	02/06/2013		02/24/13	80.06
Invoice: 501068						PW/COPY PAPER X 2 BX			
				80.06	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
				182411	501108	02/13/2013		02/24/13	176.07
			Invoice: 501108			PCD/MISC OFF SUPPLIES			
				176.07	61011581 531100	PCD - C/E ADMIN SUPPLIES			
				182424	501078	02/06/2013		02/24/13	219.91
			Invoice: 501078			POL/COPY PAPER			
				219.91	51011211 531100	PD-C/E-ADM-SUPPLIES			
				182479	171473	02/01/2013		02/24/13	14.27
			Invoice: 171473			ENG/LAMINATE X 6			
				14.27	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				182480	501048	01/31/2013		02/24/13	175.78
			Invoice: 501048			CRT/FOLDERS/RIBBON/PAPER			
				175.78	21011125 531100	COURT - SUPPLIES			
				182481	501083	02/07/2013		02/24/13	59.98
			Invoice: 501083			ENG/DEFLECTO 3 PCKX3			
				59.98	71011321 531100	PW - C/E SUPPLIES			
						CHECK	332420	TOTAL:	1,028.93
332421	02/28/2013	PRTD	4173 PAPERDIRECT INC	182535	3509104500019	02/08/2013		02/24/13	206.89
			Invoice: 3509104500019			FIN/BUS LIC CERTIF			
				206.89	41011148 531100	FIN-C/E-BUS LIC-SUPPLIES			
						CHECK	332421	TOTAL:	206.89
332422	02/28/2013	PRTD	458 PENINSULA FIRE INC	182412	02112013BR1	02/11/2013		02/24/13	78.08
			Invoice: 02112013BR1			PW/EMERG LIGHTS X 2			
				78.08	73011215 548100	O&M-C/E-POLICE FAC-REPAIRS			
						CHECK	332422	TOTAL:	78.08
332423	02/28/2013	PRTD	422 APA OF WA	182527	4153	02/14/2013		02/24/13	50.00
			Invoice: 4153			HR/WEBSITE JOB LISTING-PLANNER			
				50.00	33011161 544161	HR-ADV-EE RECRUIT-PCD			
						CHECK	332423	TOTAL:	50.00
332424	02/28/2013	PRTD	360 PROBUILD COMPANY LLC	182510	1466386	02/11/2013		02/24/13	19.48
			Invoice: 1466386			PW/60# CONCRETE MIX			
				19.48	73431835 548100	REPAIRS & MAINTENANCE			
						CHECK	332424	TOTAL:	19.48

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332425	02/28/2013	PRTD	4112 PROTHMAN COMPANY	182415	2013-3756	02/05/2013	21300027	02/24/13	6,566.25
Invoice: 2013-3756						INTERIM PUBLIC SAFETY DIRECTOR			
				6,566.25	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	332425	TOTAL:	6,566.25
332426	02/28/2013	PRTD	5352 PUBLIC AGENCY TRAINI	182425	162225	02/11/2013		02/24/13	295.00
Invoice: 162225						POL/IA TRAINING/819			
				295.00	52011212 443410	POLICE - C/E INVEST TRAINING			
						CHECK	332426	TOTAL:	295.00
332427	02/28/2013	PRTD	1864 PUGET SOUND CLEAN AI	182452	13CC010	01/28/2013		02/24/13	350.00
Invoice: 13CC010						PW/MEMBERSHIP DUES/FLEET			
				350.00	73011189 549100	O&M - C/E FACIL DUES/SUBSCR			
						CHECK	332427	TOTAL:	350.00
332428	02/28/2013	PRTD	7435 KANMAN INC	182421	12-2178-865	02/01/2013		02/24/13	90.00
Invoice: 12-2178-865						PW/FEB13 RENTAL PRITCHARD PRK			
				90.00	73011768 545000	O&M-C/E-PARKS-OP LEASES			
				182422	12-2178-864	02/01/2013		02/24/13	180.00
Invoice: 12-2178-864						PW/FEB13 RENT DECANT/SHOP			
				90.00	73435838 545000	O&M-DECANT-RENTS			
				90.00	73011897 545000	O&M-C/E-PWYD FAC-RENTS			
						CHECK	332428	TOTAL:	270.00
332429	02/28/2013	PRTD	6394 RECALL SECURE DESTRU	182431	2039765564	01/26/2013		02/24/13	55.44
Invoice: 2039765564						POL/MOBILE SHREDDING SVC			
				55.44	51011211 541100	PD-C/E-ADM-PROF SVCS			
				182482	0090669877	01/26/2013		02/24/13	55.44
Invoice: 0090669877						CRT/JAN13 SHREDDING SERVICES			
				55.44	21011125 541100	COURT - PROFESSIONAL SERVICES			
						CHECK	332429	TOTAL:	110.88
332430	02/28/2013	PRTD	408 ROLLING BAY COMMERCI	182423	2013-3	02/01/2013	21300013	02/24/13	2,320.50
Invoice: 2013-3						MAR13 MUNICPAL CRT BLDG LEASE			
				2,320.50	91011255 545000	GG-C/E-COURT BLDG-RENT			
						CHECK	332430	TOTAL:	2,320.50

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332431	02/28/2013	PRTD	639 EDWARD ROSENBAUM, PH	182433	314037	02/07/2013		02/24/13	318.50
Invoice: 314037						POL/PRE-HIRE EVALUATION			
				300.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
				18.50	91011215 542500	GG-C/E-PD-POSTAGE			
						CHECK	332431	TOTAL:	318.50
332432	02/28/2013	PRTD	7659 SEAMAN, SHANE	182484	02/19/13	02/19/2013		02/24/13	50.00
Invoice: 02/19/13						CRT/PRO TEM 1 HR			
				50.00	21011125 541210	COURT - JUDGE PRO TEMPORE SVCS			
						CHECK	332432	TOTAL:	50.00
332433	02/28/2013	PRTD	1670 SEATTLE PUMP & EQUIP	182426	13-0327	01/30/2013		02/24/13	800.54
Invoice: 13-0327						PW/ENVIRO BUG REMOVER			
				800.54	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			
						CHECK	332433	TOTAL:	800.54
332434	02/28/2013	PRTD	7681 SHURTLEFF, NANCY M	182317	29882	02/12/2013		02/24/13	20.87
Invoice: 29882						UB 12546 3831 PLEASANT BEACH DRIVE NE			
				20.87	421 122100	SEWER ACCOUNTS RECEIVABLE			
						CHECK	332434	TOTAL:	20.87
332435	02/28/2013	PRTD	4548 SIRCHIE FINGERPRINT	182437	0110282-IN	02/05/2013		02/24/13	118.49
Invoice: 0110282-IN						POL/LATENT PRINT KITS			
				118.49	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	332435	TOTAL:	118.49
332436	02/28/2013	PRTD	4689 SITESTAR DONOBI INTE	182511	6206702	02/19/2013	21300008	02/24/13	4,110.00
Invoice: 6206702						IT/FEB,MAR ISP WAN FIBER CON			
				4,110.00	81011881 545000	IT - C/E RENTS & LEASES			
						CHECK	332436	TOTAL:	4,110.00
332437	02/28/2013	PRTD	4756 SKILLPATH SEMINARS	182446	10571661	02/13/2013		02/24/13	99.00
Invoice: 10571661						POL/MANAGING EMTNS COURSE/831			
				99.00	51011214 443410	PD-C/E-ADMIN-TRAINING			
				182447	10571662	02/13/2013		02/24/13	99.00
Invoice: 10571662						POL/MANAGING EMTNS COURSE/834			
				99.00	51011214 443410	PD-C/E-ADMIN-TRAINING			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
						CHECK		332437 TOTAL:	198.00
332438	02/28/2013	PRTD	7446 STAFFORD L. SMITH	182430	01/31/13	01/31/2013		02/24/13	1,050.00
Invoice: 01/31/13						HEX/8.4 HRS HEX SVC			
				1,050.00	34470586 541110	HEX - DEV HEARING EX & PRO TEM			
						CHECK		332438 TOTAL:	1,050.00
332439	02/28/2013	PRTD	601 SOUND REPROGRAPHICS	182483	16668	02/11/2013		02/24/13	154.59
Invoice: 16668						ENG/PRT/FOLD/BIND ASPHALT SPECS			
				154.59	72111951 64950000621	2013 ISL WIDE ASPHALT R&M-COPY			
						CHECK		332439 TOTAL:	154.59
332440	02/28/2013	PRTD	2467 STAPLES ADVANTAGE	182427	3192160512	02/02/2013		02/24/13	34.57
Invoice: 3192160512						PW/MISC OFFICE SUPPLIES			
				34.57	73637891 531100	OFFICE SUPPLIES			
				182428	3192160513	02/02/2013		02/24/13	97.62
Invoice: 3192160513						PW/WALL CAL/INK/POSTITS			
				17.97	73431835 531100	OFFICE SUPPLIES			
				10.81	73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES			
				63.68	73425358 531100	O&M-WWTP-SUPPLIES			
				5.16	73637891 531100	OFFICE SUPPLIES			
				182429	3192160514	02/02/2013		02/24/13	50.06
Invoice: 3192160514						PW/HP TONER			
				50.06	73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES			
						CHECK		332440 TOTAL:	182.25
332441	02/28/2013	PRTD	5730 SUMMIT LAW GROUP	182534	60634	02/15/2013		02/24/13	2,523.50
Invoice: 60634						LEGAL/WEISS ARBITRATION			
				2,523.50	32011152 54111100593	WEISS ARBITRATION-LITIGATION			
				182536	60632	02/15/2013		02/24/13	1,568.00
Invoice: 60632						LEGAL/CIVIL SVC COMM			
				1,568.00	91011211 541110	GG-C/E-CIVIL SVC-LEGAL ADVICE			
				182537	60633	02/15/2013		02/24/13	3,796.05
Invoice: 60633						LEGAL/BARGAINING NEGOT/GENERAL			
				1,872.80	32011152 54111000274	LABOR NEGOTIATION SVCS			
				1,923.25	32011152 54111000274	LABOR NEGOTIATION SVCS			
						CHECK		332441 TOTAL:	7,887.55

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332442	02/28/2013	PRTD	7095 SUPERIOR SAW & SUPPL	182513	60510	02/12/2013		02/24/13	59.90
Invoice: 60510						PW/SHARPEN BRUSH/CHAIN BLADES			
				59.90	73111427 548100	O&M-ACCESS RDSIDE R&M			
						CHECK		332442 TOTAL:	59.90
332443	02/28/2013	PRTD	6714 TOSHIBA FINANCIAL SE	182514	13336509'	02/12/2013		02/24/13	236.81
Invoice: 13336509'						PCD/STUDIO4540C COPIER LEASE			
				236.81	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				182515	1336510	02/12/2013		02/24/13	329.06
Invoice: 1336510						PCD/STUDIO6550C COPIER LEASE			
				329.06	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
						CHECK		332443 TOTAL:	565.87
332444	02/28/2013	PRTD	558 TOWN & COUNTRY MARKE	182516	01/06/13	01/06/2013		02/24/13	24.85
Invoice: 01/06/13						COUNCIL RETREAT BEV/ORANGES			
				24.85	11011116 539100	COUNCIL-C/E-WORKED MEALS			
						CHECK		332444 TOTAL:	24.85
332445	02/28/2013	PRTD	4245 TRAFFIC SAFETY SUPPL	182432	966128	01/28/2013		02/24/13	702.23
Invoice: 966128						PW/ALUM SIGN STANDS X 6			
				702.23	73111290 531100	O&M-STREET-MAINT O/H-SUPPLIES			
						CHECK		332445 TOTAL:	702.23
332446	02/28/2013	PRTD	560 TWISS ANALYTICAL INC	182434	13-56909	01/11/2013		02/24/13	90.16
Invoice: 13-56909						PW/WATER/SEWER TESTING			
				90.16	73411345 54110000391	LAB SVCS-WATER			
				182435	13-57469	02/07/2013		02/24/13	38.64
Invoice: 13-57469						PW/WATER/SEWER TESTING			
				38.64	73411345 54110000391	LAB SVCS-WATER			
				182436	13-57470	02/07/2013		02/24/13	19.32
Invoice: 13-57470						PW/WATER/SEWER TESTING			
				19.32	73415345 54110000391	LAB SVCS-WATER ROCKAWAY			
				182438	13-57471	02/07/2013		02/24/13	19.32
Invoice: 13-57471						PW/WATER/SEWER TESTING			
				19.32	73011897 54110000391	LAB SVCS-PW YARD FAC			
						CHECK		332446 TOTAL:	167.44

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
332447	02/28/2013	PRTD	1152 USA BLUE BOOK	182440	869811	01/28/2013		02/24/13	40.89
Invoice: 869811						PW/GRAD CYLINDER CL B			
				40.89	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK		332447 TOTAL:	40.89
332448	02/28/2013	PRTD	553 UTILITIES UNDERGROUN	182439	3010093	01/31/2013		02/24/13	149.94
Invoice: 3010093						PW/119 EXCAVAT NOTICES			
				149.94	73637893 54110000393	O&M ALLOC-LOCATING SVCS			
						CHECK		332448 TOTAL:	149.94
332449	02/28/2013	PRTD	1485 VERIZON WIRELESS	182441	1160186874	02/01/2013		02/24/13	3,639.93
Invoice: 1160186874						CITY WIDE PHONE SVC			
				3,639.93	91011189 542100	GG-C/E-CITY HALL-PHONE			
						CHECK		332449 TOTAL:	3,639.93
332450	02/28/2013	PRTD	1162 WASHINGTON AUDIOLOGY	182442	40520	02/04/2013		02/24/13	233.75
Invoice: 40520						POL/HEARING TESTS			
				233.75	53011212 541100	POLICE - C/E PATROL PROF SVCS			
						CHECK		332450 TOTAL:	233.75
332451	02/28/2013	PRTD	938 WA ST DEPT OF HEALTH	182443	97650T-2013	02/13/2013		02/24/13	2,748.98
Invoice: 97650T-2013						PUBLIC WATER SYS CERT FEE			
				2,748.98	73411345 549800	PERMITS-COBI OR OUTSIDE AGENCY			
						CHECK		332451 TOTAL:	2,748.98
332452	02/28/2013	PRTD	7420 WA ST DEPT OF ENTERP	182518	IL81310	02/01/2013		02/24/13	17,870.87
Invoice: IL81310						IT/2013 SFTRWR LIC RENEWAL			
				17,870.87	81011881 548500	IT - C/E COMPUTER SUPPORT			
						CHECK		332452 TOTAL:	17,870.87
332453	02/28/2013	PRTD	7420 WA ST DEPT OF ENTERP	182448	16-1-41794	01/26/2013		02/24/13	400.00
Invoice: 16-1-41794						POL/2013 DUES 1033 FED SURPLUS			
				400.00	41011141 549100	FIN-C/E-DUES, SUBS,MEMBERSHIPS			
						CHECK		332453 TOTAL:	400.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
332454	02/28/2013	PRTD	969 WA ST DEPT OF LICENS	182453	F101162	01/18/2013		02/24/13	18.00
Invoice: F101162						CPL/F101162/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
				182454	F101170	01/22/2013		02/24/13	18.00
Invoice: F101170						CPL/F101170/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
				182455	F101175	01/18/2013		02/24/13	18.00
Invoice: F101175						CPL/F101175/RENEWAL			
				18.00 41654860 586000		GUN PERMIT OUT			
				182456	F101176	01/18/2013		02/24/13	18.00
Invoice: F101176						CPL/F101176/RENEWAL			
				18.00 41654860 586000		GUN PERMIT OUT			
				182457	F101165	01/22/2013		02/24/13	18.00
Invoice: F101165						CPL/F101165/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
				182458	F101180	01/22/2013		02/24/13	18.00
Invoice: F101180						CPL/F101180/RENEWAL			
				18.00 41654860 586000		GUN PERMIT OUT			
				182459	F101181	01/22/2013		02/24/13	18.00
Invoice: F101181						CPL/F101181/RENEWAL			
				18.00 41654860 586000		GUN PERMIT OUT			
				182460	F101166	01/28/2013		02/24/13	18.00
Invoice: F101166						CPL/F101166/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
				182461	F101168	01/28/2013		02/24/13	18.00
Invoice: F101168						CPL/F101168/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
				182462	F101182	01/24/2013		02/24/13	18.00
Invoice: F101182						CPL/F101182/RENEWAL			
				18.00 41654860 586000		GUN PERMIT OUT			
				182463	F101183	01/28/2013		02/24/13	18.00
Invoice: F101183						CPL/F101183/RENEWAL			
				18.00 41654860 586000		GUN PERMIT OUT			
				182464	F101171	01/29/2013		02/24/13	18.00
Invoice: F101171						CPL/F101171/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
				182465	F101173	01/30/2013		02/24/13	18.00
Invoice: F101173						CPL/F101173/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

INVOICE DTL DESC

182466 F101174 01/30/2013 02/24/13 18.00
Invoice: F101174 CPL/F101174/ORIGINAL + FBI
18.00 41654860 586000 GUN PERMIT OUT

182467 F101144 02/04/2013 02/24/13 18.00
Invoice: F101144 CPL/F101144/ORIGINAL + FBI
18.00 41654860 586000 GUN PERMIT OUT

182468 F101177 02/01/2013 02/24/13 18.00
Invoice: F101177 CPL/F101177/ORIGINAL + FBI
18.00 41654860 586000 GUN PERMIT OUT

CHECK 332454 TOTAL: 288.00

332455 02/28/2013 PRTD 2251 WA ST TREASURER 182485 02/15/13 02/15/2013 02/24/13 6,951.49
Invoice: 02/15/13 JAN13 OUT COURT REMIT
2,893.19 41611860 586000 PSEA 60% OUT
1,572.65 41610860 586000 PSEA 30% OUT
40.42 41619860 586000 PSEA 3 - STATE DISB OUT
616.38 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
118.46 41616860 586000 THEFT PRV&TR BRAIN INJ-OUT
1,225.61 41614860 586000 JUDICIAL INFO SYST.-OUT
5.06 41615860 586000 BREATH TEST-CUSTODIAL
28.67 41615860 586000 BREATH TEST-CUSTODIAL
6.46 41617860 586000 SCHOOL SAFETY ZONE-OUT
314.57 41618860 586000 TRAUMA CARE-OUT
25.00 41618860 586000 TRAUMA CARE-OUT
15.76 41618860 586000 TRAUMA CARE-OUT
89.26 41618860 586000 TRAUMA CARE-OUT

182486 02/15/13A 02/15/2013 02/24/13 99.00
Invoice: 02/15/13A JAN13 BUILDING SURCHARGE
99.00 41652860 586000 SBCC BLDG.-OUT

CHECK 332455 TOTAL: 7,050.49

332456 02/28/2013 PRTD 1210 SILVERDALE WATER DIS 182451 WP1302 01/28/2013 02/24/13 200.00
Invoice: WP1302 PW/ANNUAL DUES
200.00 73411345 549100 DUES/SUBSCRIPTIONS

CHECK 332456 TOTAL: 200.00

332457 02/28/2013 PRTD 5709 WEBCHECK INC 182444 4572 02/04/2013 21300033 02/24/13 75.00
Invoice: 4572 ESCROW PAY OFF FOR UB
37.50 43411341 541100 FIN - WATER ADMIN PROF SERVICE
37.50 43421351 541100 FIN - SEWER ADMIN PROF SERVICE

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						INVOICE DTL DESC			
						CHECK	332457 TOTAL:		75.00
332458	02/28/2013	PRTD	4430 WESSPUR TREE EQUIPME	182445	IN-76922	01/31/2013		02/24/13	302.89
Invoice: IN-76922						PW/AMSTEEL BLUE ROPE			
				302.89	73111427 531100	OFFICE SUPPLIES			
						CHECK	332458 TOTAL:		302.89
332459	02/28/2013	PRTD	4819 THOMSON WEST	182529	826568713	02/01/2013		02/24/13	366.42
Invoice: 826568713						LEGAL/DATA INFO CHARGES			
				366.42	32011152 549100	LEGAL-C/E-DUES & SUBSCR SVCS			
						CHECK	332459 TOTAL:		366.42
332460	02/28/2013	PRTD	499 WESTBAY AUTO PARTS I	182487	823670	02/01/2013		02/24/13	47.48
Invoice: 823670						PW/FORD RANGR BRAKE PADS			
				47.48	72011321 548100	ENG - C/E ADMIN REPAIRS			
				182488	823793	02/01/2013		02/24/13	183.15
Invoice: 823793						PW/VEHIC 72 LOCKS			
				183.15	72011321 548100	ENG - C/E ADMIN REPAIRS			
				182489	825664	02/08/2013		02/24/13	276.78
Invoice: 825664						PW/VEH 18 HOSES/SWIVEL			
				276.78	73111427 531100	OFFICE SUPPLIES			
				182519	825661	02/08/2013		02/24/13	6.45
Invoice: 825661						PW/SPARK PLUGS			
				6.45	73638935 548100	O&M-STD ALLOCATION-REPAIRS			
				182520	826499	02/12/2013		02/24/13	-171.44
Invoice: 826499						PW/RETURN LOCKS-VEH 77			
				-171.44	72011321 531100	ENG - C/E ADMIN SUPPLIES			
				182521	826641	02/12/2013		02/24/13	7.54
Invoice: 826641						PW/FUEL FILTER			
				3.77	73111423 531100	OFFICE SUPPLIES			
				3.77	73111427 531100	OFFICE SUPPLIES			
				182522	826695	02/13/2013		02/24/13	45.09
Invoice: 826695						PW/CHEV TRK SPARK PLUGS			
				22.55	73111423 531100	OFFICE SUPPLIES			
				22.54	73111427 531100	OFFICE SUPPLIES			
				182523	826707	02/13/2013		02/24/13	300.40
Invoice: 826707						PW/OIL/AIR/FUEL FILTERS			
				300.40	990 141100	MERCHANDISE			
				182524	826852	02/13/2013		02/24/13	52.77

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	WARRANT	NET
Invoice: 826852						PW/CHEV TRK SPRK PLG WIRE			
				26.38	73111423 531100	OFFICE SUPPLIES			
				26.39	73111427 531100	OFFICE SUPPLIES			
				182525	827054	02/14/2013		02/24/13	182.95
Invoice: 827054						PW/POP-A-LOCK/VEH 77			
				182.95	72011321 531100	ENG - C/E ADMIN SUPPLIES			
						CHECK 332460 TOTAL:			931.17
332461	02/28/2013	PRTD	3355 WWCPA	182517	02/13/13'	02/13/2013		02/24/13	15.00
Invoice: 02/13/13'						PW/CERT TESTING-APRIL 8			
				15.00	73431835 549100	O&M-SSWM MAINT-MISC			
						CHECK 332461 TOTAL:			15.00
332462	02/28/2013	PRTD	2607 ZEE MEDICAL SERVICE	182490	68228503	01/29/2013		02/24/13	53.90
Invoice: 68228503						PW/FIRST AID SUPPLY RESTOCK			
				53.90	73011897 531100	O&M-C/E-PWYD FAC-SUPPLIES			
						CHECK 332462 TOTAL:			53.90

NUMBER OF CHECKS 97 *** CASH ACCOUNT TOTAL *** 229,919.13

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	97	229,919.13

*** GRAND TOTAL *** 229,919.13

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2013 2 336								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		175,446.67	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			229,919.13
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		6,170.14	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		23,432.07	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000					STREETS - ACCOUNTS PAYABLE		3,616.09	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000					ACCOUNTS PAYABLE		884.40	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000					ACCOUNTS PAYABLE		8,930.85	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		2,371.97	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000					ACCOUNTS PAYABLE		7,451.07	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000					ACCOUNTS PAYABLE		1,615.87	
02/28/2013	02/24/13	022813			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		229,919.13	229,919.13
APP 631-130000					DUE TO/FROM CLEARING		220,988.28	
02/28/2013	02/24/13	022813						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			175,446.67
02/28/2013	02/24/13	022813						
APP 401-130000					DUE TO/FROM CLEARING			6,170.14
02/28/2013	02/24/13	022813						
APP 402-130000					DUE TO/FROM CLEARING			23,432.07
02/28/2013	02/24/13	022813						
APP 101-130000					STREETS - DUE TO/FROM CLEARING			3,616.09
02/28/2013	02/24/13	022813						
APP 901-130000					DUE TO/FROM CLEARING			884.40
02/28/2013	02/24/13	022813						
APP 403-130000					DUE TO/FROM CLEARING			2,371.97
02/28/2013	02/24/13	022813						
APP 650-130000					DUE TO/FROM CLEARING			7,451.07
02/28/2013	02/24/13	022813						
APP 407-130000					DUE TO/FROM CLEARING			1,615.87
02/28/2013	02/24/13	022813						
					SYSTEM GENERATED ENTRIES TOTAL		220,988.28	220,988.28
					JOURNAL 2013/02/336 TOTAL		450,907.41	450,907.41

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2013	2	336	02/28/2013		
001-130000				GENERAL - DUE TO/FROM CLEARING		175,446.67
001-213000				GENERAL - ACCOUNTS PAYABLE	175,446.67	
				FUND TOTAL	175,446.67	175,446.67
101 STREET FUND	2013	2	336	02/28/2013		
101-130000				STREETS - DUE TO/FROM CLEARING		3,616.09
101-213000				STREETS - ACCOUNTS PAYABLE	3,616.09	
				FUND TOTAL	3,616.09	3,616.09
401 WATER OPERATING FUND	2013	2	336	02/28/2013		
401-130000				DUE TO/FROM CLEARING		6,170.14
401-213000				ACCOUNTS PAYABLE	6,170.14	
				FUND TOTAL	6,170.14	6,170.14
402 SEWER OPERATING FUND	2013	2	336	02/28/2013		
402-130000				DUE TO/FROM CLEARING		23,432.07
402-213000				ACCOUNTS PAYABLE	23,432.07	
				FUND TOTAL	23,432.07	23,432.07
403 STORM & SURFACE WATER FUND	2013	2	336	02/28/2013		
403-130000				DUE TO/FROM CLEARING		2,371.97
403-213000				ACCOUNTS PAYABLE	2,371.97	
				FUND TOTAL	2,371.97	2,371.97
407 BUILDING & DEVELOPMENT FUND	2013	2	336	02/28/2013		
407-130000				DUE TO/FROM CLEARING		1,615.87
407-213000				ACCOUNTS PAYABLE	1,615.87	
				FUND TOTAL	1,615.87	1,615.87
631 CLEARING FUND	2013	2	336	02/28/2013		
631-130000				DUE TO/FROM CLEARING	220,988.28	
631-213000				ACCOUNTS PAYABLE	8,930.85	
635-111100				CASH		229,919.13
				FUND TOTAL	229,919.13	229,919.13
650 AGENCY FUND	2013	2	336	02/28/2013		
650-130000				DUE TO/FROM CLEARING		7,451.07
650-213000				ACCOUNTS PAYABLE	7,451.07	
				FUND TOTAL	7,451.07	7,451.07

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
901 GENERAL LONG TERM DEBT	2013	2	336	02/28/2013		
901-130000				DUE TO/FROM CLEARING		884.40
901-213000				ACCOUNTS PAYABLE	884.40	
				FUND TOTAL	884.40	884.40

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	220,988.28	
001 GENERAL FUND		175,446.67
401 WATER OPERATING FUND		6,170.14
402 SEWER OPERATING FUND		23,432.07
101 STREET FUND		3,616.09
901 GENERAL LONG TERM DEBT		884.40
403 STORM & SURFACE WATER FUND		2,371.97
650 AGENCY FUND		7,451.07
407 BUILDING & DEVELOPMENT FUND		1,615.87
TOTAL	220,988.28	220,988.28

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 2 - 20 - 2013

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	2/20/2013	027169 - 027275	P/R check run - Direct Deposit	228,837.32
Normal	2/20/2013	106103 - 106105	P/R check run - Regular	5,967.19
Vendor	2/20/2013	106106 - 106116	P/R Vendor check run	62,946.57
EFTPS	2/20/2013		Federal Tax Electronic Transfer	93,165.46
			TOTAL:	**390,916.54**

Prepared and Reviewed by: Deborah Lee Date 2/19/13

Deborah Lee

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw Date 2-19-2013

Karl R Shaw, Accounting Manager

02/19/2013 09:17 |CITY OF BAINBRIDGE ISLAND |PG 1
dlee |VENDOR CHECK REGISTER - VENDOR PR |prchkreg
WARRANT: 022013 02/01/2013 to 02/15/2013 CHECK DATE: 02/20/2013

EMP #	NAME	TYP	NET PAY	CHECK #	CHECK DATE	SPECIAL
749	WA ST SUPPORT REGIST	CK	984.64	000106106	02/20/2013	
751	ICMA RETIREMENT TRUS	CK	8,023.55	000106107	02/20/2013	
753	WASHINGTON STATE TRE	CK	2,348.49	000106108	02/20/2013	
754	IAM & AW	CK	2,693.67	000106109	02/20/2013	
757	WA DEPT OF RETIREMEN	CK	32,377.35	000106110	02/20/2013	
758	WA ST DEPT OF RETIRE	CK	8,078.86	000106111	02/20/2013	
1638	BAINBRIDGE ISLAND PO	CK	850.00	000106112	02/20/2013	
3081	WA ST DEPT LABOR & I	CK	4,309.89	000106113	02/20/2013	
5412	BENEFIT ADMINISTRATI	CK	2,081.58	000106114	02/20/2013	
5840	AFLAC	CK	802.71	000106115	02/20/2013	
6167	CITY OF BAINBRIDGE I	CK	395.83	000106116	02/20/2013	

11 ** TOTAL CHECK(S) 62,946.57

** END OF REPORT - Generated by Debbie Lee **

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. PUBLIC COMMENT
4. PRESENTATIONS
   A. 2012 ANNUAL REPORT – CIVIL SERVICE COMMISSION
   B. COMPARISON OF PROPOSALS FOR OUTSOURCED MANAGEMENT OF CITY'S WATER UTILITY – UTILITY ADVISORY COMMITTEE
5. STAFF INTENSIVE
   A. AMENDMENT TO INTERLOCAL AGREEMENT REGARDING EMERGENCY COMMUNICATIONS AND OTHER SERVICES, AB 13-010 – CITY MANAGER SCHULZE
   B. INTERIM CITY ATTORNEY CONFIRMATION – CITY MANAGER SCHULZE [ADDED]
6. ORDINANCES $1^{ST}/2^{ND}$ READING: ORDINANCE NO. 2013-01, RELATING TO THE SCHEDULE FOR REGULAR MEETINGS AND AMENDING BIMC SECTION 2.04.030, AB 13-009 – CITY MANAGER SCHULZE
7. COUNCIL DISCUSSION
   B. PROCLAIMING TUESDAY, JANUARY 29, 2013 AS "READY, SET, GO! 5210 KITSAP: OBESITY PREVENTION DAY", AB 13-008 – COUNCILMEMBER BLOSSOM [MOVED]
   C. RESOLUTION NO. 2013-02, SUPPORTING KITSAP COUNTY BOARD OF COUNTY COMMISSIONERS ENACTMENT OF A SALES AND USE TAX FOR MENTAL HEALTH TREATMENT AND/OR CHEMICAL DEPENDENCY TREATMENT PROGRAMS AND SERVICES, AB 13-004 – COUNCILMEMBER BLAIR [MOVED]
   A. PROCLAIMING SATURDAY, FEBRUARY 2, 2013 AS "REVEREND DOCTOR MARTIN LUTHER KING, JR. MEMORIAL SING OUT AND PAT WRIGHT AND TOTAL EXPERIENCE GOSPEL CHOIR APPRECIATION DAY", AB 13-005 – COUNCILMEMBER LESTER
   D. RESOLUTION NO. 2013-03, SUPPORTING THE REINSTATEMENT OF THE FEDERAL ASSAULT WEAPONS BAN AND THE ENACTMENT OF A FEDERAL BAN ON AMMUNITION CLIPS IN EXCESS OF TEN ROUNDS AND SUPPORTING STATE AND FEDERAL LEGISLATION TO ADDRESS KNOWN DEFICIENCIES IN THE REGULATION OF GUN SALES, AB 13-007 – COUNCILMEMBER HYTOPOULOS
   E. REGIONAL MAYORS' LETTER OF SUPPORT FOR INCREASED TRANSPORTATION FUNDING
8. CONSENT AGENDA
   A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
   B. SPECIAL CITY COUNCIL MEETING/RETREAT MINUTES, JANUARY 6, 2013
9. REGIONAL COMMITTEE REPORTS
   - TRANSPORTATION LEGISLATIVE INITIATIVE – MAYOR BONKOWSKI
10. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
11. FOR THE GOOD OF THE ORDER
12. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE 7:02:08 PM

Mayor Pro Tem Ward called the meeting to order at 7:02 pm. A quorum was present consisting of Councilmembers Blair, Blossom, Lester, and Mayor ProTem Ward. Councilmember Hytopoulos arrived during public comment. Councilmember Scales arrived at 7:16 pm. Mayor Bonkowski was absent and excused. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

City Manager Schulze asked that a contract for an interim city attorney be added as 5B.

Councilmember Blair moved to accept the agenda as modified, which was seconded by Councilmember Lester and unanimously approved, 5-0.

There were no conflicts of interest disclosed.

3. PUBLIC COMMENT7:05:51 PM

7:04:52 PM Alan Kasper, Bainbridge Island Sportsmen's Club President, read from a prepared statement regarding gun control and asked that the Council reject the resolution.

7:10:44 PM Daniel Stratton said he did not believe it was appropriate for the Council to approve the gun control resolution.

7:12:00 PM Alorie Gilbert, 657 Annie Rose Lane, voiced her support for the gun control resolution.

7:13:15 PM Doug Hatfield, Lytle Road, voiced his support for keeping the conversation going about gun violence especially with respect to semi-automatic high capacity magazines.

7:17:18 PM Mark Leese, Harbor Commission Chair, said since the City has decided to retain ownership of Waterfront Park and the City dock, the Harbor Commission, RCO and other interested parties would like to make a presentation to the Council in February or early March.

7:20:02 PM Martha Korslund, 10400 NE Beachcrest, explained she was here representing the Interfaith Council.

7:20:59 PM Russ Berg, 11675 Madison Avenue NE, echoed earlier comments by Mr. Kasper regarding his opposition to the gun control resolution.

7:23:00 PM Kathryn Keve, 385 Shepard Way, supported the resolution proposing a sales tax increase for substance abuse issues and mental health funding.

7:25:31 PM Gloria Sayler, 16821 Agate Pass Road NE, encouraged the Council to support both the gun control and mental health resolutions.

7:28:12 PM Doug O'Connor, 6595 NE Dapple Court, spoke against the gun control resolution and asked that the Council not vote but rather table it.

7:31: 23 PM Kathryn Keve, 385 Shepard Way, expressed her appreciation for the Sing Out proclamation.

4. PRESENTATIONS

A. 2012 ANNUAL REPORT – CIVIL SERVICE COMMISSION 7:31:16 PM

Bruce Wieland, 16275 Agate Pass Road, Civil Service Commission Chair, presented their annual report. He thanked citizen volunteers, police officers, commission members, and Civil Service Chief Examiner Kate Brown for their work.

B. COMPARISON OF PROPOSALS FOR OUTSOURCED MANAGEMENT OF CITY'S WATER UTILITY – UTILITY ADVISORY COMMITTEE 7:41:40 PM

Arlene Buetow, Utility Advisory Committee Chair, explained their report was being provided in response to a directive by the Council to review, compare, and contrast the individual RFP responses. She indicated following review of the three proposals, the committee recommended that Northwest Water Systems be disqualified. She then explained why the committee preferred the KPUD's proposal.

5. STAFF INTENSIVE

A. AMENDMENT TO INTERLOCAL AGREEMENT REGARDING EMERGENCY COMMUNICATIONS AND OTHER SERVICES, AB 13-010 – CITY MANAGER SCHULZE 7:48:02 PM

City Manager Schulze explained this item was an amendment to the interlocal agreement for emergency communication and dispatch services provided to the police department. He noted Council approved the change in the funding formula and this amendment would formally adopt those changes.

MOTION: *I move that the City Council approve the Amendment to Interlocal Agreement regarding Emergency Communications and Other Services with Kitsap County and authorize the City Manager to sign it.*

LESTER/BLAIR *– Motion carried unanimously, 6-0.*

B. INTERIM CITY ATTORNEY CONFIRMATION – CITY MANAGER SCHULZE 7:50:09 PM

City Manager Schulze requested Council confirm the appointment of Ogden Murphy Wallace law firm as interim city attorney until the staff position is filled. He explained finalists have been identified however; it could be another month or two before someone is on board. He noted he has worked with this firm for a number of years.

MOTION: *I move to confirm the appointment of Ogden Murphy Wallace PLLC to serve as the interim city attorney until staff a city attorney has been appointed and take office.*

BLAIR/LESTER *– Motion carried unanimously, 6-0.*

6. ORDINANCES 1ST/2ND READING: ORDINANCE NO. 2013-01, RELATING TO THE SCHEDULE FOR REGULAR MEETINGS AND AMENDING BIMC SECTION 2.04.030, AB 13-009 – CITY MANAGER SCHULZE 7:52:11 PM

MOTION: *I move that the City Council approve Ordinance No. 2013-01 relating to the schedule for regular meetings of the City Council.*
LESTER/BLAIR *– Motion carried unanimously, 6-0.*

7. COUNCIL DISCUSSION

B. PROCLAIMING TUESDAY, JANUARY 29, 2013 AS "READY, SET, GO! 5210 KITSAP: OBESITY PREVENTION DAY", AB 13-008 – COUNCILMEMBER BLOSSOM [MOVED] 7:54:16 PM

MOTION: *I move that the City Council approve the proclamation.*
BLOSSOM/LESTER *– Motion carried unanimously 6-0.*

C. RESOLUTION NO. 2013-02, SUPPORTING KITSAP COUNTY BOARD OF COUNTY COMMISSIONERS ENACTMENT OF A SALES AND USE TAX FOR MENTAL HEALTH TREATMENT AND/OR CHEMICAL DEPENDENCY TREATMENT PROGRAMS AND SERVICES, AB 13-004 – COUNCILMEMBER BLAIR [MOVED] 7:55:14 PM

Councilmember Blair said the League of Women Voters of Kitsap County contacted her regarding the proposed resolution. She explained how the money generated would support mental health and chemical dependency programs and services. She noted the proposed sales tax increase would result in approximately $3.3M dollars annually and the allocation of the funds would be managed through an application and competitive bid process coordinated through Kitsap Mental Health Services.

MOTION: *I would move that our City Council approve Resolution No. 2013-02.*
BLAIR/LESTER

Scott Lindquist, KC Health District, made brief comments regarding mental health and drug/alcohol use issues. He noted the intent of the resolution was to increase funding which has since been cut. Councilmember Lester wanted to make sure that an independent panel would be created to distribute funds.

Motion carried unanimously, 6-0.

A. PROCLAIMING SATURDAY, FEBRUARY 2, 2013 AS "REVEREND DOCTOR MARTIN LUTHER KING, JR. MEMORIAL SING OUT AND PAT WRIGHT AND TOTAL EXPERIENCE GOSPEL CHOIR APPRECIATION DAY", AB 13-005 – COUNCILMEMBER LESTER 8:03:29 PM

Councilmember Lester introduced the proclamation.

Jerry Elfendahl explained how historic the Sing Out event would be this year. He shared how the school district was able to get a sign installed on school property dedicating a roadway on campus as Martin Luther King, Jr. Lane. He thanked City staff members Dave Erbes, Lance Newkirk, Victor Cienega and invited everyone to come sing.

MOTION: *I move that the City Council authorize that I believe it will be you signing tonight Mayor Pro Tem David Ward sign the "Reverend Doctor Martin Luther King, Jr. Memorial Sing Out! and Patrinell Wright and Total Experience Gospel Choir Appreciation Day proclamation.*
LESTER/BLAIR *– Motion carried unanimously, 6-0.*

D. RESOLUTION NO. 2013-03, SUPPORTING THE REINSTATEMENT OF THE FEDERAL ASSAULT WEAPONS BAN AND THE ENACTMENT OF A FEDERAL BAN ON AMMUNITION CLIPS IN EXCESS OF TEN ROUNDS AND SUPPORTING STATE AND FEDERAL LEGISLATION TO ADDRESS KNOWN DEFICIENCIES IN THE REGULATION OF GUN SALES, AB 13-007 – COUNCILMEMBER HYTOPOULOS 8:11:44 PM

Councilmember Hytopoulos explained on how this issue came forward. Councilmember Scales explained why he would be voting in favor of the resolution. Councilmember Blossom asked what makes a gun an assault weapon to which a brief description was given. Councilmember Blair shared why she would in support of the resolution.

8:28:38 PM ***MOTION:*** *I move the City Council approve Resolution No. 2013-03.*
HYTOPOULOS/BLAIR

Councilmember Lester explained why she would be supporting the resolution. Councilmember Blossom stated her support for the resolution. Mayor Pro Tem Ward supported the position expressed by Alan Kasper during public comment and read from a prepared statement as to why he would not be supporting the resolution as it is currently written.

Motion carried, 5-1. Councilmembers Blair, Blossom, Hytopoulos, Lester and Scales voted in favor. Mayor Pro Tem Ward voted against.

E. REGIONAL MAYORS' LETTER OF SUPPORT FOR INCREASED TRANSPORTATION FUNDING 8:33:20 PM

Councilmember Lester explained the proposed letter requests that the legislature take a first step to address transportation needs and includes recommendations for a statewide transportation funding package as well recommendations for legislative action that would provide authority and options at the local level. She shared the group's proposed recommendations.

MOTION: *I move that City Council authorize it will be Mayor Pro Tem David Ward to sign the Mayors' Transportation Funding letter on behalf of the Bainbridge Island City Council.*

Councilmember Blair thought the motion should include what version of the letter was being approved.

RESTATED MOTION: *I move that the City Council authorize Mayor Pro Temp Dave Ward to sign version B of the Mayors' Transportation Funding letter on behalf of the Bainbridge Island City Council.*
LESTER/BLAIR *– Motion carried unanimously, 6-0.*

8. CONSENT AGENDA 8:38:59 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Void Check Number 331908, Manual Check Numbers 332036 through 332042, 2012 FY Regular Run Check Numbers 332043 through 332118, 2013 FY Regular Run Check Numbers 332119 through 332172 for a total of $1,007,081.82. Payroll Direct Deposit Check Numbers 026956 through 027061, Regular Check Numbers 106062 through 106068, Vendor Check Numbers 106069 through 106079, Miscellaneous Regular Check Number 106080 and two Federal Tax Electronic Transfers for a total of $477,156.28.

B. SPECIAL CITY COUNCIL MEETING/RETREAT MINUTES, JANUARY 6, 2013

MOTION: *I move that the City Council approve the Consent Agenda Items A through B: Item A is Accounts Payable Voucher and the Payroll approval and Item B a special City Council meeting minutes for our retreat from January 6, 2013.*
BLAIR/BLOSSOM *– Motion carried unanimously, 6-0.*

9. REGIONAL COMMITTEE REPORTS 8:39:45 PM

- **TRANSPORTATION LEGISLATIVE INITIATIVE**

Councilmember Lester reported on behalf of Mayor Bonkowski. She explained the City was asked by the Transportation Policy Board to update the list of projects that the City was looking to fulfill in our 10-year transportation infrastructure needs. She explained the main purpose behind showing the State Legislative what the total package needs are for local and transit funding.

10. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS 8:41:46 PM

Councilmembers and staff discussed whether to have a special meeting on January 30and there was consensus not to do so. Mayor Pro Tem Ward reviewed the February 6, 2013 agenda. He indicated Mayor Bonkowski requested 20 minutes for public comment on water system management options on February 6 as well as 20 minutes on economic development at a future meeting. Councilmember Blossom wondered when the UAC's water utility recommendations would be coming forward. A brief discussion was added about the road ends advisory committee workplan for February 6 and February 13 for possible action. Councilmember Blair asked that a presentation by the Harbor Commission on the preliminary design work for the Winslow dock and conversation on Waterfront Park Redevelopment next steps be scheduled for the first study session in March. She proposed a 20-minute conversation at the first meeting in March regarding Pritchard Park and the Japanese-American Inclusion Memorial Park. Councilmember Lester asked Councilmembers to bring their schedules to the next meeting to discuss possible ward dates. The topic was added to the February 6 study session. Councilmember Blair asked that an update from the off-leash dog park subcommittee be scheduled for March 20.

11. FOR THE GOOD OF THE ORDER 8:53:53 PM
Councilmember Lester reported she presented a proclamation to Mr. William Aupperle on his 100th birthday last January and that she would be visiting him tomorrow for his 101st birthday. She shared that since the plastic bag ordinance went into effective, Town & Country Market as had an 80% increase in the number of shoppers bringing in their own bags. She thanked staff and Councilmember Blair for attending the Waterfront Park Community Center grand opening celebration. Councilmember Blair added it was a wonderful celebration and gave kudos to Councilmember Lester for her role as the City Council liaison as well as City Manager Schulze and staff who attended.

12. ADJOURNMENT 8:57:06 PM
The meeting adjourned at 8:57 pm.

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Steven Bonkowski, Mayor

____
Rosalind D. Lassoff, City Clerk

ITEMS DISCUSSED

1. CALL TO ORDER / EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS (RCW 42.30.140), PROPERTY DISPOSITION (RCW 42.30.110(1)(c)) AND PROPERTY ACQUISITION (RCW 42.30.110(1)(b)). Mayor Pro Tem Ward called the meeting to order at 6:01 pm and immediately adjourned the meeting to executive session with legal counsel to discuss collective bargaining negotiations, issues or proceedings, property disposition and property acquisition. The recording system was turned off and the door to Council Chambers was posted. Mayor Pro Tem Ward re-convened the meeting at 6:59 pm and reported that no action was taken.

2. ROLL CALL.
A quorum was present consisting of Councilmembers Blair, Blossom, Hytopoulos, Lester, Scales, Ward and Mayor Bonkowski. Deputy City Clerk/Paralegal Brown monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE. There were no additions or deletions to the agenda.

> ***MOTION:*** *I move that we approve the agenda.*
> ***BLAIR/LESTER*** *– The motion carried unanimously, 7 -0.*

Mayor Bonkowski disclosed that he recently purchased a house in Point Monroe, but he has been advised that this does not preclude his participation in the Shoreline Master Program discussions.

4. PRESENTATION – GREEN POWER CHALLENGE. Puget Sound Energy's Efficient Communities Coordinator for Western Region, Cathie Currie, introduced Heather Mulligan, Puget Sound Energy Green Power Market Manager, and Jonathan Davis from Sustainable Bainbridge. Heather Mulligan explained the Green Power Program, a voluntary program to support sustainable energy, and the Green Power Community Challenge. Cathie Currie, also a board member of Sustainable Bainbridge, added that Sustainable Bainbridge has voted to support the program and said that the next step is for the City Council to accept a letter of intent which outlines the program and the partnership.

5. **STAFF INTENSIVE.** City Manager Schulze introduced Jim Haney, Interim City Attorney, from Ogden Murphy Wallace P.L.C.C.

A. RESOLUTION NO. 2013-05, COMMITTEES AND COMMISSIONS, AB 13-016. 7:12:31 PM City Manager Schulze introduced the resolution. Council discussed the resolution and the advisability of setting a maximum number of members for non-statutory committees and providing a description of each committee's purpose and required qualifications for members.

7:25:22 PM Vince Larson, Road Ends Committee, spoke about the importance of having at least seven members on the Road Ends Committee.

7:27:00 PM Don Fischer, Road Ends Committee, asked Council not to reduce their number.

7:27:36 PM Bruce Weiland said that each committee has a different scope and charge and may need a different number of members.

7:28:21 PM Sally Adams recommended that Council ask the committees how many members they require.

Councilmember Scales suggested advertising once or twice a year for all committee openings. The consensus of Council was to move this item to the next meeting for further discussion.

6. COUNCIL DISCUSSION.

A. PUBLIC COMMENT ON WATER SYSTEM MANAGEMENT OPTIONS. 7:32 PM Mayor Pro Tem Ward invited public comment on water system management options.

7:33:31 PM Dick Allen, President of Bainbridge Ratepayers Alliance, objected to the City's charges to the water fund under KPUD management's proposal.

7:37:11 PM Bob Bosserman spoke about the benefits of sharing allocated costs among the utilities. He asked for additional analysis of the effects of outsourcing the water utility management.

7:40:13 PM Barry Peters provided reasons for the City to continue to manage the water utility.

7:43:31 PM Bruce Weiland spoke about good government and making evidence-based decisions.

7:46:56 PM Gary Tripp questioned the cost of the management option.

7:49:16 PM Randall Samstag questioned the idea of the management contract and provided background on the utility issue.

7:52:35 PM Kevin Delorey asked about the effect on the rates and the utility tax.

7:54:24 PM Sally Adams spoke about the effects on the ratepayers of City policies and asked that the City contract out the management of the water utility.

Council discussed the issues, including administrative costs and the impact of transferring the water utility management on the City. Council asked City Manager Schulze to report back to Council with additional information at the next Council meeting.

B. LETTER SUPPORTING KITSAP PENINSULA WATER TRAILS PLAN BEING DESIGNATED AS PART OF THE NATIONAL WATER TRAILS SYSTEM, AB 13-014. 8:46:06 PM Mayor Bonkowski introduced the letter in support of the designation of Kitsap Peninsula Water Trails Plan as part of the National Water Trails System.

> ***MOTION:*** *I move that the City Council authorize Mayor Bonkowski to sign the letter to Secretary of the Interior to request the designation of the Kitsap Peninsula Water Trails Plan as part of the National Water Trails System.*
> ***BLAIR/LESTER*** *– The motion carried unanimously, 7 -0.* 8:51:34 PM

7. REGIONAL COMMITTEE REPORTS. 8:51:51 PM Councilmember Lester provided an update on the recent meeting of Kitsap Regional Coordinating Council (KRCC). She said that KRCC has a budget shortfall, and it may be necessary to ask Council for a budget amendment. She added that their formula for dues is also being discussed. She reported on a meeting she attended with Councilmember Blair on the Suquamish casino's five-year plan, and said the expansion plans have put improvement plans for the intersection of Highway 305 and Suquamish Way on hold.

8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS / SCHEDULE WARD MEETINGS. 8:55:19 PM City Manager Schulze reviewed the February 13, 2013 agenda and said the City Manager report on water utility management would be added as item 4(d). Council agreed to strike item 5, proposed vote on water utility management. The Green Power Challenge letter of intent was added to the consent agenda. Mayor Pro Tem Ward reviewed the long-range agendas. A briefing on the new canine program was added to the agenda on February 27, 2013, and the HDDP committee will report back to Council in April. Mayor Bonkowski asked that Public Works present information on contract awards at study sessions followed by placement on the Council's consent agenda. He also requested the addition of a report on the status of the City Manager's quarterly goals every six weeks.

9. FOR THE GOOD OF THE ORDER. 9:02:10 PM Councilmember Lester announced the annual Bainbridge Island Land Trust potluck will be held on February 8, 2013 at Island School.

Mayor Pro Tem Ward adjourned the meeting for a five minute break at 9:03 pm. Mayor Pro Tem Ward re-convened the meeting at 9:09 pm.

10. SHORELINE MASTER PROGRAM UPDATE: POINT MONROE SPECIAL PROVISIONS, NONCONFORMING DEVELOPMENT (SSB 5451). 9:09:14 PM Planning Director Cook introduced the topics and discussed the approach to the Shoreline Master Program review. She said that the March 6, 2013 study session will be dedicated to additional topics Council wants to discuss. She asked that Council members submit their topics to Planning by February 20, 2013.

Planning Director Cook introduced the Point Monroe District provisions. Shoreline Planner Ericson described the process for developing the provisions, including Council guidance, community engagement, and the Herrera report on spit science. He briefly described pre-development conditions at Point Monroe, existing conditions at Point Monroe and the proposed recommendations. He said that the sand spit was divided into four separate divisions.

9:21:56 PM Shoreline Planner Ericson summarized State guidelines on the nonconforming issue and described the options of local jurisdictions. He provided information on SSB5451, including what it applies to and what it allows.

Mayor Pro Tem Ward invited public comment.

9:27:29 PM Dennis Reynolds spoke on behalf of his clients and requested a 25-foot buffer. He spoke against the nonconforming designation and asked for a consistency analysis.

9:31:04 PM John Keller supported Dennis Reynold's letter and spoke against the nonconforming designation and new buffers.

9:32:31 PM Tom Golon spoke against the nonconforming designation.

9:35:53 PM Jesse DeNike, Pacific Seafood Association, asked Council to discuss aquaculture at the March 6th City Council meeting.

9:37:54 PM Hal Snow, Point Monroe President, thanked staff, Council and Herrera for the process. He asked Council to re-consider over-water structure limitations.

9:41:24 PM Gary Tripp spoke against the nonconforming designation.

9:44:46 PM Charles Schmid asked Council to consider climate change and look ahead 20 years in connection with the Point Monroe recommendations.

9:48:08 PM Tom Newlon said he is generally supportive of the Point Monroe recommendations and spoke against the nonconforming designation.

9:51:03 PM Connie Golon commented on the flooding on the spit that she attributed to failures at Fay Bainbridge State Park.

9:52:01 PM Elise Wright pointed out that there is a difference between a nonconforming use and a nonconforming structure.

9:53:55 PM Larry Reid spoke against the nonconforming designation and regulations above state requirements.

9:56:19 PM Archie Myer spoke about his concerns regarding the regulations of overwater residences.

Council discussed the Point Monroe recommendations. In response to citizen comments, Barbara Nightingale, Department of Ecology, said that Council may allow a roof line change to an overwater structure and the addition of a second story under certain conditions. Council discussed overwater structures and the nonconforming issue.

10:11:33 PM Anne Ackenhusen spoke about appurtenant structures and asked that overwater structures be considered conforming.

> ***MOTION:*** *I move that we approve the Point Monroe District [provisions] with the addition that the overwater residences be allowed to change their roof line and add second stories up to whatever the 35 feet is as long as it does not increase the nonconformity.*
> ***BONKOWSKI/BLAIR*** *– The motion was withdrawn.*

Council asked staff to bring back the amended language for discussion and consideration.

Council discussed the nonconforming structure issue. Councilmember Hytopoulos noted that a nonconforming structure is different from a nonconforming use. Councilmember Blair proposed using the term "legacy conforming shoreline residence" in place of "nonconforming structure." 10:31:38 PM Council discussed the proposal and the implications for upland nonconforming structures.

Councilmember Bonkowski suggested making a change to the proposed nonconforming regulations to allow Single Family Residential (SFR) appurtenant structures to be rebuilt if they are destroyed.

The consensus of Council was that the preliminary recommendation is not to change the term "nonconforming." 11:24 PM Councilmembers Blossom, Ward and Mayor Bonkowski did not concur with the preliminary recommendation.

> ***MOTION:*** *As a preliminary change, to change the rebuild of destroyed on other appurtenances to "yes" from "no" on the nonconforming provisions.*
> ***BONKOWSKI/SCALES*** *– The motion passed 5-2 with Councilmembers Hytopoulos and Lester voting against.* *11:26:13 PM*

Council asked staff to bring back a comparison with the treatment of upland properties at the March 6, 2013 study session.

11. ADJOURNMENT.

Mayor Bonkowski moved to adjourn and Councilmember Lester seconded the motion. Mayor Pro Tem Ward adjourned the meeting at 11:27:14 PM.

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Steven Bonkowski, Mayor

____
Christine Brown, Deputy City Clerk/Paralegal

PUGET SOUND ENERGY

Puget Sound Energy
P.O. Box 97034
Bellevue, WA 98009-9734
PSE.com

February 14, 2013

Bainbridge Island City Council
City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110

Dear Bainbridge Island City Council Members:

Thank you for your interest in participating in the 2013 *Take Charge Green Power Challenge*. Puget Sound Energy (PSE) has successfully partnered with Vashon Island, Olympia, Whidbey Island, Mercer Island and Bellingham over the years in order to enroll residents and businesses in its Green Power program. We enthusiastically welcome the City of Bainbridge Island as a Green Power "Challenge City" in 2013, and feel that your city is a strong fit for the challenge because of your community's demonstrated commitment to sustainability. The information below outlines the terms of the challenge including the responsibilities of the "Challenge City" and of PSE.

The *Take Charge Green Power Challenge*

The Bainbridge Island community is currently purchasing Green Power from PSE in an amount equal to 4 percent of community-wide energy use. On April 22, 2013, Earth Day, PSE and the City of Bainbridge Island will formally challenge residents and businesses to "Take Charge" by signing up for PSE's Green Power Program, and increasing community-wide enrollments to 1,250 -- or 125 net new enrollments over January 1, 2013 participation. Five cities are expected to participate in the Challenge. Each city will set an individual goal for net new enrollments in 2013; and will compete against other cities for the highest percentage increase in participation over the previous year.

Challenge Prize(s)

Each city that reaches and/or surpasses its goal will receive a grant of $20,000 to purchase and install a solar photovoltaic system on a municipal facility in their community, at the location of their choice. The community that realizes the greatest percentage of new participants out of their available accounts (those not already enrolled in the program) will receive an additional $20,000 toward the cost of their solar project.

Challenge Partner Requirements

Being a Challenge partner means that the "Challenge City" endorses and helps promote the *Take Charge Green Power Challenge* to city residents and businesses. Actions City Partners may take to participate in the campaign include:

1. Support PSE efforts to reach out to community groups (including online). Groups might include the Chamber of Commerce; other business groups; environmental groups; etc.
2. Recommend well attended or targeted community events at which PSE may provide a presence to encourage Green Power signups.
3. Consider "Greening City Hall" by signing up City accounts for Green Power
4. Include information about the challenge on the City's website
5. Provide free booth and/or speaking slots at City sponsored events
6. Insert a Challenge fact sheet in City correspondence to area businesses
7. Identify locations for Green Power banners
8. Announce the challenge at City Council meetings
9. Participate in kick-off and end-of-challenge events
10. Sign a mayoral letter to the editor and/or letter to citizens through direct mail
11. Collaborate with PSE on press releases related to the campaign
12. Facilitate promotion via city resources like cable access and water bills.
13. Allow the city name and logo to be used in conjunction with promotional material designed by PSE for the Challenge. (The City will have the opportunity to review and approve any materials with its logo.)

In exchange for this commitment, PSE's Green Power Program will increase awareness and garner enrollments for the Challenge as follows:

1. To create awareness:
    1. Create and place Challenge Posters at local retail stores
    2. Write and place article in *EnergyWise*, the PSE newsletter, directed to both residential and business customers
    3. Write and pitch an article to local publications
    4. Issue press releases at the Challenge launch and conclusion
    5. Design and place local newspaper ads recognizing 100% and Leader level purchases from local businesses or governments
    6. Promote the challenge on PSE.com and on PSE Green Power Facebook page
    7. Use social media to raise awareness of events and other challenge activities through regular Facebook and Blog posts including placing paid ads to raise awareness at community events.
    8. Help identify local non-profits and other groups to engage in the Challenge

2. To capture enrollments:
    1. Write, design and produce a Direct Mail piece to be sent to Challenge City residents and businesses

2. Participate in multiple local events with a dedicated Green Power staff. Most event opportunities occur between April – October, but PSE will provide staff all year long
3. Reach out to residential and business neighborhoods by going door to door to make customers aware of and enrollment them in the program
4. Reach out to local businesses to join the program (outreach to businesses starts in early 2013 to offer profiles in marketing materials and ads)
5. Present the Green Power program to local groups, including business groups

In addition, PSE will provide a Challenge logo and branding that includes the Challenge City's name. This logo will be used in all marketing materials. PSE will provide design, writing and production services for the above listed items.

Timeframe

The Challenge officially begins in January 2013, but the marketing launch will take place on Earth Day, 2013, with the majority of the marketing, advertising and outreach happening between Earth Day and running through September. The Challenge will officially end on December 31st 2013.

We look forward to the opportunity to work with the City of Bainbridge Island in 2013 for the Take Charge Green Power Challenge.

Sincerely,

Heather Mulligan

Heather Mulligan