REGULAR CITY COUNCIL BUSINESS MEETING
JANUARY 9, 2013

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. NOMINATION OF MAYOR AND MAYOR PRO TEM
4. PUBLIC COMMENT
5. CITY BUSINESS
   A. APPLICATION TO THE DEPARTMENT OF HEALTH EXTENDING DEADLINE FOR WATER SYSTEM PLAN UPDATE, AB 13-002 – PUBLIC WORKS
   B. UPDATE ON REQUEST FOR PROPOSAL FOR SERVICES RELATED TO POLICE CHIEF SEARCH – EXECUTIVE
6. COUNCIL DISCUSSION
   A. UPDATE ON MAYOR'S TRANSPORTATION MEETING – COUNCILMEMBER LESTER
   B. NON-MOTORIZED TRANSPORTATION COMMITTEE APPOINTMENTS, AB 13-003 – COUNCILMEMBER LESTER
   C. UPDATE ON JANUARY 6, 2013 COUNCIL RETREAT
   D. PARKS MEETING RECAP [ADDED]
   E. ORDINANCE TO CHANGE START TIME OF STUDY SESSIONS [ADDED]
   F. DECEMBER 28, 2012 ACCOUNTS PAYABLE VOUCHER [MOVED UP]
   G. GUN RESOLUTION [ADDED]
7. CONSENT AGENDA
   A. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL FOR DECEMBER 28, 2012 AND JANUARY 9, 2013
   B. REGULAR STUDY SESSION MEETING MINUTES, DECEMBER 5, 2012
   C. REGULAR BUSINESS MEETING MINUTES, DECEMBER 12, 2012
   D. REGULAR STUDY SESSION MEETING MINUTES, DECEMBER 19, 2012
8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

**1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE** 7:00:01 PM
Mayor Lester called the meeting to order at 7:00 pm. A quorum was present consisting of Councilmembers Blair, Blossom, Bonkowski, Hytopoulos, Scales, Ward, and Mayor Lester. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

**2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST** 7:00:40 PM
Councilmember Ward added a recap of a meeting held this morning with park district representatives (6D). Mayor-Elect Bonkowski added discussion of an ordinance to change study session start times (6E). He also noted there has been some discussion about an account payable voucher and he would like to move it up (6F) before voting on it. Councilmember Hytopoulos added discussion on a proposed gun resolution (6G).

*Mayor Elect Bonkowski moved to accept the agenda as amended, which was seconded by Councilmember Blair. The motion carried unanimously, 7-0.*

**3. NOMINATION OF MAYOR AND MAYOR PRO TEM** 7:03:33 PM

***MOTION:*** *I nominate Steve Bonkowski as Mayor for 2013.*
***WARD/BLAIR*** *– Motion carried unanimously, 7-0.*

***MOTION:*** *I nominate Councilmember Dave Ward as Mayor Pro Tem for the first trimester.*
***BLOSSOM/BLAIR*** *– Motion carried unanimously, 7-0.*

Councilmember Lester gave a brief recap of accomplishments during her term as mayor.

**4. PUBLIC COMMENT** 7:11:37 PM
Doug Hatfield, Lytle Road, commented on city surplus vehicles and the Strawberry Plant/Cannery Park project.

**5. CITY BUSINESS**

**A. APPLICATION TO THE DEPARTMENT OF HEALTH EXTENDING DEADLINE FOR WATER SYSTEM PLAN UPDATE, AB 13-002 – PUBLIC WORKS** 7:15:07 PM

Public Works Director Newkirk introduced staff members Chuck Krumheuer (O&M) and Chris Munter (Engineering). He gave a PowerPoint © presentation reviewing policy objectives and an overview of the Limited Water System Plan. Councilmember Ward asked what the status was of capital projects listed in the 2006 water system plan. Public Works Director Newkirk replied he would provide that information. Councilmember Ward posed questions regarding the Fletcher Bay well site, the current capital improvement plan, and the size of the Madison Avenue water main. Mayor Bonkowski commented on the decline in water usage. Staff replied a number of factors could be in play such as inverted block rates, smaller lot sizes, etc.

7:31:07 PM ***MOTION:*** *I move the City Council authorize the City Manager to submit the 2012 Limited Winslow Water System Plan update to the Washington State Department of Health and request a two-year extension to the City's current Plan through January 12, 2015.*

***BLAIR/ HYTOPOULOS*** *– The motion carried unanimously, 7-0.*

**B. UPDATE ON REQUEST FOR PROPOSAL FOR SERVICES RELATED TO POLICE CHIEF SEARCH – EXECUTIVE** 7:31:46 PM

City Manager Schulze gave an update on the City's search for a new police chief. He explained a public forum would be held on Tuesday, January 15 from 6-8pm at City Hall allowing residents an opportunity to talk with the consultants about desired qualifications and characteristics. He further explained on January 16, the consultants would be meeting with Councilmembers and City staff to assist in developing the position profile. Mayor Bonkowski asked whether there was a projected timeline. City Manager Schulze hoped to have the process completed within 60 days. Councilmember Hytopoulos commented on the benefits of having the management study done prior to completing the process.

**6. COUNCIL DISCUSSION**

**A. UPDATE ON MAYOR'S TRANSPORTATION MEETING – COUNCILMEMBER LESTER** 7:34:39 PM

Councilmember Lester gave an overhead presentation illustrating key principles (motor vehicle excise tax, insurance surcharge alternatives, transportation benefit district, and electric vehicle fee) and next steps. She shared answers to written questions regarding TBD, MVET and the gas tax. Following brief comments, the item placed on next week's agenda.

**B. NON-MOTORIZED TRANSPORTATION COMMITTEE APPOINTMENTS, AB 13-003 – COUNCILMEMBER LESTER** 7:46:26 PM

***MOTION:*** *I would like to move that the City Council confirm the appointments of Lief Horwitz and Sidney Snyder to the Non-Motorized Transportation Advisory Committee for three year terms ending January 31, 2016.*

***BLAIR/LESTER*** *– The motion carried unanimously, 7-0.*

**C. UPDATE ON JANUARY 6, 2013 COUNCIL RETREAT** 7:48:01 PM

Mayor Bonkowski explained how Council for the most part reaffirmed their 2013-2014 strategic goals. He said everyone was encouraged that the goals identified by the city manager on a quarterly basis met all of the goals Council had established. He explained how there would be a change in the nature of council meetings and study sessions. He noted future study session topics would include discussing a communication plan, economic development, and Waterfront Park. He commented on the City's interest in maintaining ownership of Waterfront Park. He noted some time had been spent discussing bringing in an outside consultant to do an analysis of the Police Department concurrent with hiring a police chief. He said he would be sending out an email to Council requesting future study session topics. Councilmember Blair commented on a concern raised last year regarding the seeming proliferation of ad hoc subcommittees and the question of whether that serves the Council and community well. She asked that Council hold themselves accountable not to establish numerous ad hoc committees.

**D. PARKS MEETING RECAP [ADDED]** 7:59:16 PM

Councilmember Ward briefly reported on a meeting he and Councilmember Blair attended with park district representatives regarding the transfer of various City-owned park properties. He indicated the park district was still very interested in moving forward with the formal transfer of Pritchard Park (minus the EPA site) and the Strawberry Plant Park. He explained following a lengthy conversation, there was consensus not to transfer Waterfront Park. Following a brief discussion regarding the transferring of properties to the park district, the topic was added to a future study session.

**E. ORDINANCE TO CHANGE START TIME OF STUDY SESSIONS [ADDED]** 8:11:32 PM

City Manager Schulze explained the two options available if Council chose to move up study session start times to 7pm. There was consensus to have staff prepare an ordinance.

**F. DECEMBER 28, 2012 ACCOUNTS PAYABLE VOUCHER [MOVED UP]** 8:13:38 PM

Councilmember Blair explained why the item was pulled for further discussion. City Manager Schulze stated the invoice in question related to disposal of road and storm water decant facility spoils. There was a brief discussion regarding the amount of tonnage that the City ships versus Kitsap County, testing performed and criteria established by the KC Health District.

**G. GUN RESOLUTION [ADDED]** 8:22:18 PM

Councilmember Hytopoulos distributed a draft resolution. She explained the resolution supported the reinstatement of the Federal Assault Weapons Ban, the enactment of a federal ban on ammunition clips in excess of ten rounds, support of state and federal legislation to address known deficiencies in the regulation of gun sales including the gun show and private sale criminal background check exceptions. Following brief comments, the resolution was placed on the January 23, 2013 agenda.

**7. CONSENT AGENDA** 8:29:17 PM

**A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL FOR DECEMBER 28, 2012 AND JANUARY 9, 2013**

December 28, 2012 Check Run

Accounts Payable: Manual Check Numbers 331862 through 331935, Regular Run Check Numbers 331864 through 331934, and Regular Run Check Numbers 331936 through 331983 for a total of $305,498.64. Payroll Retro: Direct Deposit Check Numbers 026651 through 026732, Retro Regular Check Numbers 106019 through 106026, Retro Vendor Check Numbers 106027 through 106028, Retro Federal Tax Electronic Transfer, Normal Direct Deposit Check Numbers 026733 through 026844, Normal Regular Run Check Numbers 106029 through 106033, Normal Run Vendor Check Numbers 106034 through 106044 and Normal Run Federal Tax Electronic Transfer for a total of $481,846.087.

January 9, 2013 Check Run

Accounts Payable ACH Check Number 118, EFT Check Number 119, Void Manual Check Numbers 331789, 331921 and 331929, Manual Check Numbers 331984 through 331990, Regular Run Check Numbers 331991 through 332035 for a total of $237,020.13. Travel Advance Check Number 56 for a total of $300.00. Payroll Retro Void Check Numbers 106020 through 106024 and 106031 through 106032, Normal Direct Deposit Check Numbers 026845 through 026955, Regular Check Numbers 106045 through 106047, Normal Vendor Check Numbers 106048 through 106061 and Normal Electronic Federal Tax Electronic Transfer for a total of $544,883.74.

**B. REGULAR STUDY SESSION MEETING MINUTES, DECEMBER 5, 2012**

**C. REGULAR BUSINESS MEETING MINUTES, DECEMBER 12, 2012**

**D. REGULAR STUDY SESSION MEETING MINUTES, DECEMBER 19, 2012**

***MOTION:*** *I move that we accept the Consent Agenda items A. Accounts Payable Voucher and Payroll for December 28, 2012 and January 9, 2013, B. Regular Study Session Meeting Minutes, December 5, 2012, C. Regular Business Meeting Minutes December 12, 2012 and D. Regular Study Session Meeting Minutes, December 19, 2012.*

***LESTER/BLAIR*** *– The motion carried unanimously 7-0.*

**8. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS** 8:30:11 PM

Council reviewed the January 16 study session agenda. Mayor Bonkowski requested 45 minutes be added to discuss topics that came out of the retreat. Councilmember Blossom requested a proclamation be added from the Kitsap County Health District. Council briefly commented on the upcoming SMP process.

**9. FOR THE GOOD OF THE ORDER** 8:35:04 PM

Councilmember Lester reported on an upcoming Martin Luther King Jr. event.

**10. ADJOURNMENT** 8:35:53 PM

Mayor Bonkowski adjourned the meeting at 8:35 pm.

Steven Bonkowski, Mayor

Rosalind D. Lassoff, City Clerk