
CALL TO ORDER – Call to Order, Agenda Review, Conflict Disclosure
REVIEW OF MINUTES – November 10, 2016, November 29, 2018 and December 13, 2018
ELECT PLANNING COMMISSION CHAIR AND VICE-CHAIR
PUBLIC COMMENT – Accept public comment on off agenda items
PLANNING COMMISSION REVIEW PROCESS
SUBDIVISION UPDATE
NEW/OLD BUSINESS
ADJOURN

CALL TO ORDER – Call to Order, Agenda Review, Conflict Disclosure

Chair William Chester called the meeting to order at 7:04 PM. Planning Commissioners in attendance were J. Mack Pearl, Jon Quitslund, Lisa Macchio, Kimberly McCormick Osmond and Don Doman. City Staff present were Planning Director Gary Christensen, Long Range Senior Planner Christy Carr and Administrative Specialist Jane Rasely who monitored recording and prepared minutes.

The agenda was reviewed. There were not any conflicts noted.

REVIEW OF MINUTES – November 10, 2016, November 29, 2018 and December 13, 2018

Motion: I move approval of the minutes as distributed for November 10, 2016, November 29, 2018 and December 13, 2018.

Quitslund/Pearl: Passed Unanimously

ELECT PLANNING COMMISSION CHAIR AND VICE-CHAIR

Motion: I nominate Bill Chester to continue as Chair.

Pearl/McCormick/Osmond: Unanimously approve

Commissioner McCormick Osmond volunteered to be Vice-Chair and was unanimously approved.

Chair Chester and Planning Director Gary Christensen thanked J. Mack Pearl for his years of service to the Planning Commission as both a Commissioner and Chair of the Commission.

It was agreed the non-formal subcommittee comprised of Chair Chester and Commissioners Pearl and McCormick Osmond would continue. Commissioner Macchio asked to be included when possible.

PUBLIC COMMENT – Accept public comment on off agenda items

None.

PLANNING COMMISSION REVIEW PROCESS

Discussion of draft review process proposed by Chair Chester (see attached). Commissioners Don Doman and Jon Quitslund were chosen to be the Planning Commission's Design Review Board Liaisons.

SUBDIVISION UPDATE

Senior Planner Christy Carr facilitated discussion.

Public Comment

Jonathan Davis, City Consultant – Spoke in favor of *Table 18.12.040 Permitted Setback/Height Modifications* as pertinent to setbacks and that perhaps there should be a separate table for buffers. He also spoke against buffers doubling as community space.

NEW/OLD BUSINESS

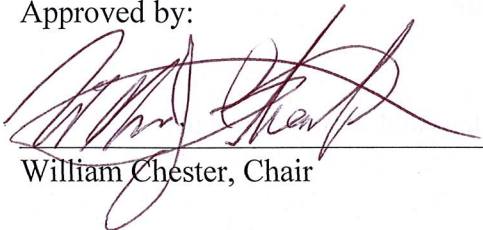
Chair Chester briefed the other Commissioners on the applications received to fill the vacant Position 7. City Council Member Sarah Blossom weighed in on the interview process as well.

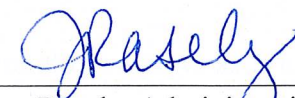
Planning Director Gary Christensen provided a synopsis of planning related actions taken by City Council on January 8, 2019.

ADJOURN

The meeting was adjourned at 9:11 PM.

Approved by:


William Chester, Chair


Jane Rasely, Administrative Specialist



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Code amendment and ordinance process for Planning Commission

1. The Planning Commission drafts in writing a concept statement explaining the rationale for the proposed revisions to the City Code for Bainbridge Island City Council review.
2. The City Council approves (with or without comment) or rejects the Planning Commission's concept statement and rationale.
3. If approved, the City Council charges staff to draft proposed revisions to the Code to support the Planning Commission and City Council concept and rationale statements.
4. The staff drafts proposed Code revisions for review by the Planning Commission.
5. The Planning Commission holds a public hearing on the proposed Code revisions.
6. The Planning Commission makes recommendations to staff for any revisions to the proposed Code language.
7. Staff provides final proposed Code language and a proposed implementing ordinance to the Planning Commission for review and recommendation. After deliberation, the Planning Commission sends the implementing ordinance and Code changes to the City Council
8. After deliberation, the City Council approves the ordinance and Code changes as presented, amends and approves the measure, or returns the measure to the Planning Commission with instructions for further action.