

Call to Order (Attendance, Agenda, Ethics)
Review & Approve Minutes – September 5, 2018
Bainbridge Island Parks Foundation
Interim Report to the Planning Commission
Update on Steering Committee membership
Discuss Agenda for October 3, 2018
Public Comment
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Maradel Gale called the meeting to order at 6:37 PM. Members in attendance were Micah Strom, Michael Loverich, Scott Anderson and Donna Harui, Sarah Blossom (City Council) and Jane Rein (Design Review Board). Tracy Collier and Michael Killion (Planning Commission) were absent and excused. City Staff present were Planning Director Gary Christensen, Engineering Manager Mike Michael, Long Range Senior Planner Jennifer Sutton and Administrative Specialist Carla Lundgren who monitored recording and prepared minutes.

The agenda was reviewed. There were not any changes in status.

Six members of the public were present.

Review & Approve Minutes – September 5, 2018

Motion: I move to approve the minutes as amended.

Loverich/Harui: Passed 6-0

Bainbridge Island Parks Foundation- (Presentation Only)

Barb Trafton, Executive Director

Interim Report to Planning Commission - (Discussion Only)

Jennifer Sutton, Senior Planner and John Owen, Makers Architecture

Jennifer to update the report with recommended changes and distribute to committee within a week or review for approval at next meeting. Update to be presented to Planning Commission at their October 11, 2018 meeting.

Update on Steering Committee Membership

Sarah Blossom, City Council

The City received ten applications. Interviews will be scheduled with Council Member Blossom and Chair Maradel Gale. An open invitation to other committee members to attend was extended.

Review Traffic Study Results – (Discussion Only)

Mike Michael, Engineering Manager

Discuss Agenda Items for 10/03/18 Meeting

- Approve Report to Planning Commission
- Review Existing Conditions Report

Public Comment

Lisa Neal, Citizen – Spoke about the need to read the Comprehensive Plan and how it applies to neighborhood service centers (NSC) saying the Comprehensive Plan applied to the NSCs as they are now, not as they might be expanded. She also mentioned the 2014 Buildable Lands Report stated that Bainbridge Island had 120% of the area needed under current zoning to accommodate all the growth projected to 2035.

Adjourn

The meeting adjourned at 8:08 PM.

CITY OF
RIDGE ISLAND

Island Center Subarea Planning Steering Committee Meeting
September 19, 2018 6:30 – 8:30 PM

[illegible]



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

MEMORANDUM

Date: XXXXX, 2018

To: Planning Commission

From: Island Center Subarea Planning Steering Committee

Subject: Island Center Subarea Planning:
Progress Report and Results from June 18 Public Meeting

BACKGROUND

The Island Center Neighborhood Center is classified as a designated center in the [City of Bainbridge Island Comprehensive Plan](#), and there are specific goals and policies related to designated centers in the Plan, primarily in the *Introduction and Land Use, Economic, Housing & Transportation Elements*. The designated centers have land uses and conditions that are unique to the area and would benefit from a subarea planning process to address issues such as current land uses, future mix and location of uses and densities, transportation, utilities, public facilities, amenities and natural resources. The result of a subarea planning process is a subarea (or neighborhood) plan which will be incorporated in the Comprehensive Plan and implemented by the City in many ways- code changes, capital projects, interagency coordination, to name a few . The Subarea Planning Process is outlined in [Bainbridge Island Municipal Code \(BIMC\) Section 2.16.210](#).

The City Council appointed a [Steering Committee](#) in November 2017 as described in [BIMC Section 2.16.210.E](#) composed mostly of residents and business owners in or nearby Island Center to guide and oversee the subarea planning process. Liaisons from the City Council, Planning Commission, and Design Review Board have also been participating in the subarea planning process and steering committee meetings. Information about the [Steering Committee](#) and the [Island Center Subarea Planning Process](#) itself is available on the City's [website](#). The City has hired MAKERS

The Steering Committee began meeting consistently in 2018, on the first and third Wednesdays of the month at 6:30 PM. Congregation Kol Shalom, a synagogue in the Island Center neighborhood, is hosting the meetings. The Steering Committee developed a DRAFT *Vision Statement* and DRAFT *List of Island Center Issues*. Through this process, it has become clear that **transportation** is the issue of most concern for the greater Island Center Community. That is how the Steering Committee concluded that there should be two planning boundaries utilized during this process. An inner boundary, called the **Island Center Special Planning Area** is the same boundary used during the 2001 Island Center Subarea Planning effort. An outer boundary, called the Island Center Study Area includes all properties whose residents likely utilize the Fletcher Bay Road/High School Road or Miller Bay Road/New Brooklyn Road

intersections as part of their daily routing. The Steering Committee sought feedback from the public during the June 18 *Envision Island Center Community Kickoff*.

Over 150 people attended the June 18 *Envision Island Center Community Kickoff*. The public meeting began with an open house full of maps, followed by a brief presentation, large group Q & A session, and then small group discussion. The public meeting immediately followed the release of a Survey Monkey “Island Center Survey” that was open from June 13-July 15, 2018. Over 650 people took the survey.

During some of their meetings, the Steering Committee has heard from a variety of agencies, City departments and non-profits to achieve a full picture of existing conditions at Island Center (see table below:

Speaker or Interest Group	Island Center Meeting Date
Chris Hammer, COBI Engineering Manager/Transportation Lead	February 7, 2018
Cami Apfelbeck, COBI Water Resources	February 21, 2018
Kitsap Transit (Transportation Planner Ed Coviello)	June 20, 2018
BI Land Trust (Brenda Padgham & Gina King)	June 20, 2018
BI Parks Foundation (ED Barb Trafton)	September 19, 2018
Housing Resources Bainbridge (ED Phedra Elliot)	September 5, 2018
Kitsap Public Health District (Sr. Environmental Health Specialist Steve Brown)	August 1, 2018
COBI, Multi-modal Transportation Committee (Chair, Lief Horowitz)	September 5, 2018

REPORT TO THE PLANNING COMMISSION

[BIMC Section 2.16.210.F.3](#) directs City staff and the Steering Committee to prepare a report to the Planning Commission with the results of the “*Initial Public Meeting*”- the June 18 *Community Kickoff*. The following documents are included in this report to the Planning Commission to describe and support the work-to-date of the Steering Committee and the results of both the June 18 *Community Kickoff* meeting and the Island Center survey.

- [BIMC Section 2.16.210 Subarea Planning Process](#)
- DRAFT *Vision Statement*
- DRAFT List of Island Center Issues
- DRAFT Island Center Subarea Planning Boundaries
- DRAFT Island Center Special Planning Area Boundary (Close Up of Inner Boundary)
- Summary of June 18 *Envision Island Center Community Kickoff*
- Results of *Community Kickoff* and Island Center Survey (survey open June 13-July 15, 2018)

NEXT STEPS

Next steps for the Steering Committee working towards developing an Island Center Subarea Plan:

- Review a consolidated *Island Center: Existing Conditions* chapter for the future subarea plan
- Develop goals for the subarea plan
- Develop alternatives for consideration during the Subarea Planning Process