

**CIVIL SERVICE COMMISSION
REGULAR MEETING
August 7, 2018
MINUTES**

1. CALL TO ORDER/ROLL CALL

The Civil Service Commission Regular Meeting was called to order in the Council Conference Room at City Hall at 3:06 pm by Chair Johanna Vander Stoep. In attendance were Commissioners Julie Hersum and Richard Daniels. A quorum was present; Commissioners Trennon Bird and Daniel Reisfeld were absent.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported that no new conflicts of interest had arisen since the last meeting; some commissioners shared important inter-meeting communications. The agenda was amended to move the report by the Police Chief up on the agenda.

3. PUBLIC COMMENT

No public comment was given.

4. NEW BUSINESS

a. Review June 5, 2018 Meeting Minutes

MOTION: *I move that we approve the minutes for the June 5th meeting.*

DANIELS/HERSUM: The motion passed unanimously.

b. Consider removal of lateral eligible from list

MOTION: *I move to remove Christopher Wintermute from the lateral eligible list.*

HERSUM/DANIELS: The motion passed unanimously.

c. Consider classification of corporal position

MOTION: *I move that the Commission direct the Interim Secretary/Chief Examiner and counsel to develop recommended rule changes at the next meeting.*

DANIELS/HERSUM: The motion passed unanimously.

MOTION: *I move that the Commission approve the corporal job description as provided.*

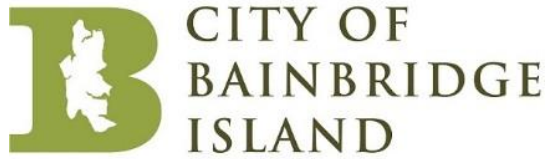
HERSUM/DANIELS: The motion passed unanimously.

MOTION: *I move that the Commission approve the agreement with Public Safety Testing for the basic corporal testing program and additional performance profiles indicator option.*

DANIELS/HERSUM: The motion passed unanimously.

5. REPORT BY CHIEF OF POLICE

Chief Hamner provided a general update on the activities of the Police Department.



6. EXECUTIVE SESSION

The Commission adjourned to executive session for 20 minutes for the purpose of reviewing qualifications of an applicant for City employment (RCW 42.30.110(1)(g)), and to discuss with legal counsel potential agency activities (42.30.100(1)(i)(iii)).

The Commission returned to open session.

MOTION: I move to 1) approve the interim appointment of Kate Brown to serve as interim Secretary/Chief Examiner, subject to hiring an additional employee in the Human Resources department, 2) request the City Manager and staff to include a Commission representative in the hiring process for the additional employee, and 3) request the interim Secretary/Chief Examiner to contact neighboring cities such as Bremerton or Port Orchard, or the City of Spokane, to utilize a loaned employee as Secretary/Chief Examiner in the event of a potential conflict in the exercise of authority under rule 9.6.5 regarding potential disqualifiers.

DANIELS/HERSUM: The motion passed unanimously.

7. ADJOURNMENT

The meeting was adjourned at 4:45 pm.

A handwritten signature in dark ink, appearing to read 'Julie Hersum', written in a cursive style.

for

Johanna Vander Stoep, Chair

A handwritten signature in dark ink, appearing to read 'Kate Brown', written in a cursive style.

Kate Brown, Interim Secretary/Chief Examiner