



UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, JUNE 27, 2018
5:00 PM – 7:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO- CHAIR: ANDY MARON

CO- CHAIR: JEFF KANTER

MEMBERS: STEVE JOHNSON EMILY SATO
 TED JONES JIM THRASH
 NANCY NOLAN

LIAISON: RASHAM NASSAR

2. ACCEPTANCE OF MEETING NOTES – MAY 23, 2018 AND JUNE 13, 2018

3. PUBLIC COMMENT – 5 MIN.

4. FAREWELL JIM THRASH – 5 MIN.

5. PUBLIC WORKS UPDATE: RATE STUDY AND CIP UPDATE (BARRY) – 45 MIN.

6. BROADBAND EXPANSION – COMMITTEE DISCUSS OPTIONS ON HOW TO PROCEED – 45 MIN.

7. REVIEW DRAFT COVER LETTER FOR TEMPLATE FOR UAC UTILITY REVIEW (TED) – 20 MIN.

8. COMMENTS FOR THE GOOD OF THE ORDER

9. ADJOURNMENT
7:00 PM

Minutes

Committee members present:

Members: Andy Maron, Jeff Kanter, Co-chairs
Ted Jones, Nancy Nolan, Emily Sato, Steve Johnson, and Jim Thrash
Council Liaison: Rasham Nassar
Also present: Barry Loveless, COBI Director of Public Works, Don Breiner, citizen, and
Doug Schulze, City Manager

1. The meeting was called to order at 5:00 PM by Jeff Kanter, Co-chair.
2. The meeting minutes of May 9, 2018 were approved (Steve Johnson moved, Ted Jones seconded).
3. There was no public comment.
4. Barry updated the UAC on developments in the Public Works department. He stated that work is progressing on the rate study, but that there will nothing to report until late June or July. The draft sewer CIP for 2019-2024 is scheduled to be presented to city council on June 19th. Barry then gave a quick overview of the current draft CIPs for the City's sewer, water and SSWM utilities.
5. City Manager Doug Schulze arrived at 6:15 and proceeded to brief the Committee on his research into broadband internet service. Doug has been meeting with concerned community members and exploring options for improving internet service on the island. KPUD's new ability to sell services to retail customers was discussed, but he thought that KPUD is more focused on rural areas of Kitsap County with underserved users (<25mbps) and said that they are using an active ethernet model, which is very expensive. Doug posited the possibility of using the existing institutional network to provide service branching off from it, or by entering into a public/private partnership. It was decided that Doug will return to the next UAC meeting to discuss how the UAC can work with him during his investigatory work.
6. Ted Jones facilitated the continued discussion of the proposed "Heightened Utility Review Process" of the City's three utilities, and "Periodic Review Process" of non-City owned utilities. Goal U9 of the COBI Comprehensive Plan was discussed, as was the distinction between City-owned and non-City owned utilities.
7. Andy Maron reported that four people have applied to the open seats on the UAC, including Nancy, who applied for her current seat.
8. The meeting was adjourned at 6:52 pm.

Minutes

Committee members present:

Andy Maron, Jeff Kanter; Co-Chairs

Members: Ted Jones, Emily Sato, Jim Thrash

Council Liaison: Rasham Nassar

Also present: Barry Loveless, COBI Director of Public Works, Doug Schulze, City Manager,
Steve Hellriegel, Net253, Dave Ledoux, Citizen, John Grinter, Citizen

1. The meeting was called to order by Co-Chair Andy Maron at 5:10 pm.
2. The meeting minutes of May 23, 2018, were approved as edited (Jeff Kanter moved, Ted Jones seconded).
3. Public Comment - none.
4. Public Works Update: Rate Study and CIP Update - Barry Loveless noted the consultants doing the Rate Study had questions on data. Update on the CIP will go to the City Council on June 19 for a first look as part of the 2019-2020 budget, which will be adopted in November. Olympic Way will be in for bid this year. Wyatt Way water line replacement from Madison to Lovell is next year. The Sportsman Club Road/New Brooklyn Road roundabout will be in 2020.
5. Broadband Expansion Presentation - City Manager Doug Schulze introduced Steve Hellriegel who presented background on his organization, Net253, an ISP that is serving internet customers in Lynwood Center and other areas. Doug has formed a task force including Steve Hellriegel and Dave Ledoux, who is underserved for internet, to determine how to better serve neighborhoods. Doug also showed the presentation he had previously given to the City Council, which described various municipal models - City Network, Conduit/Dark Fiber, Open Access, and I-Net 'N' More. The UAC may form a subcommittee to assist Doug and his task force to develop recommendations.
6. Discuss Template for UAC Utility Review - Ted Jones facilitated edits of the updated presentation - "UAC Recommendation to COBI Council for a 'Periodic Utility Review' Process". A calendar for utilities' key dates, and a draft forwarding letter, will be developed.
7. Comments for The Good of The Order - Jim Thrash noted a conversation with Karen Brubeck of PSE regarding future PSE activities and will convey an invitation to her for a future UAC meeting.
8. Meeting was adjourned at 7:03 pm.