

AGENDA

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| 2:00 PM | Call to Order (Attendance, Agenda, Ethics) |
| 2:05 PM | Approval of Minutes
April 23, 2018 |
| 2:10 PM | Assistance Dogs Northwest Education Center
(PLN50504CUP)
Project Manager: Ellen Fairleigh
Seeking recommendation (<i>Review electronic file</i>) |
| 3:10 PM | Winslow Hotel
Project Manager: Kelly Tayara
Pre-preapplication presentation
(<i>Documents to be provided by applicant</i>) |
| 4:10 PM | Subdivision Review Procedures
Christ Carr, Senior Planner |
| 4:55 PM | New/Old Business |
| 5:00 PM | Adjourn |

Call to Order (Attendance, Agenda, Ethics)
Review & Approve Minutes
Bainbridge Island Child Care Center
CKCB Madison Avenue Development
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Alan Grainger called the meeting to order at 2:03 pm. Design Review Board (DRB) members in attendance were Alan Grainger, Jim McNett, Joe Dunstan and Jason Wilkinson. Chris Gutsche and Peter Perry were absent and excused. Council member Ron Peltier was present. Planning Commission members in attendance were Kim McCormick Osmond, Jon Quitslund and Bill Chester. City staff in attendance were David Greetham Senior Planner, Christy Carr Senior Planner, Olivia Sontag Planner and Administrative Specialist Carla Lundgren who recorded the meeting and prepared minutes.

Review & Approve Minutes

Motion: I move to approve the April 2, 2018 minutes.

Wilkenson/Dunstan: Motion passed 4-0.

Bainbridge Island Child Care Center

Project Manager: David Greetham, Senior Planner

DRB recommendation:

- Discuss intention with neighbors of property at earliest convenience
- Sidewalk down driveway to separate from driveway
- Use landscaping to create boundaries for an outside play area
- Incorporate environmental learning through design
- Awareness of potential increased cost in separation of vehicle and pedestrian areas, as well as, a fenced/contained outdoor play area

CKCB Madison Avenue Development ([PLN50958 SPR/SSDP/SVAR](#))

Project Manager: Olivia Sontag, Planner

DRB Recommendation: **Condition of recommendation*

- Green Screen over brick for ivy to grow up to protect the mortar
- Consideration for a lift or elevator from basement parking to units
- Look into the Fair Housing Act and how the project meets the requirements*

- Move bedroom window on lower level over to the right so the bed isn't right up against the window and create more of a secluded area for the bed*
- Check the grade next to the handicap parking spot
- More street trees in front of the blank walls
- Prepare a landscape plan for DRB review*
- Add additional windows to the master bedroom of the southeast facing the harbor*
- Discuss with neighboring property if you can move the handicap parking spot more north
- Paint color to be more creamy than white
- Confirm code requirement for square footage vs. number of exits required
- Bring color and building material samples for DRB review before project is built*

Public Comment: Charles Schmid asked about impact on the waterfront trail.

Motion: I recommend approval with the stated conditions and additional review of building materials and landscape site plan prior to permitting.

Grainger/Wilkenson: 4-0

Design Standards and Subdivision Review Process

Christy Carr, Senior Planner (*Discussion Only*)

New/Old Business

Chair, Alan Grainger, began a discussion on the absence of DRB member, Chris Gutsche for the past five consecutive meetings with no communication regarding the reason(s) for the absences. Mr. Grainger revealed that the City Code states that after three consecutive absences from any DRB member can be cause for removal from the DRB.

Motion: I move that Chris Gutsche be removed from the Design Review Board and for his vacancy to be posted for the remainder of his term.

Grainger/Wilkenson: Motion passed 4-0.

Adjourn

The meeting adjourned at 4:56pm.

Approved by:

Alan Grainger, Chair

Carla Lundgren, Administrative Specialist