



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
SPECIAL MEETING
TUESDAY, FEBRUARY 13, 2018
5:00 PM – 7:00 PM
CITY HALL
MAP ROOM
(MADISON AVENUE ENTRANCE)
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO- CHAIR: ANDY MARON

CO- CHAIR: JEFF KANTER

MEMBERS: STEVE JOHNSON EMILY SATO
 TED JONES JIM THRASH
 NANCY NOLAN

LIAISON: RASHAM NASSAR

2. ACCEPTANCE OF MEETING NOTES – JANUARY 24, 2018
3. PUBLIC COMMENT – 5 MIN.
4. PUBLIC WORKS UPDATE: RATE STUDY AND OTHER PROJECTS (BARRY) – 10 MIN.
5. REVIEW FIRE CODE DRAFT (JEFF / JIM) – 20 MIN.
6. DISCUSS TEMPLATE FOR UAC UTILITY REVIEW (TED) – 60 MIN.
7. COMMENTS FOR THE GOOD OF THE ORDER
8. ADJOURNMENT
7:00 PM

Minutes

Committee Members Present: Andy Maron (Co-Chair), Jeff Kanter (Co-Chair), Ted Jones, Nancy Nolan, Emily Sato, Jim Thrash

Absent: Steve Johnson, member

Also Present: Council Liaison Rasham Nassar, Public Works Director Barry Loveless

1. The meeting was called to order by Co-Chair Jeff Kanter at 5:04 p.m.
2. The Minutes of the January 10, 2018 meeting were unanimously approved.
3. Public Comment: None.
4. 2018 Work Plan: Andy and Jeff presented the proposed work plan to City Council. It was approved by the City Council and the Council made several comments about Internet and Cell Phone service review.
5. Small Water System Cooperation and Impact of Fire Code on Water Systems: UAC subcommittees involved with these two issues are in progress. A draft memo related to the Fire Code has been presented by the UAC subcommittee to BIFD Fire Marshall Luke Carpenter for his review and input. The Cooperation and Consolidation subcommittee is presently working on a draft memorandum outlining the existing small water systems on the island and who manages them. The memo will also identify problems with these Small water systems and what the subcommittee recommends assisting in further cooperation and assistance to these systems.
6. Water/Sewer Rate Structure: Proposals by consulting firms are due the 1st week of February. Interviews of candidates will begin later that month. Co-Chair Jeff Kanter and member Emily Sato will represent the UAC on the interviewing team.
7. Sewer System Review: The UAC hopes to create a template for UAC “heightened review” of City owned utilities. The template could possibly include a checklist of items to review for all City owned utilities. Member Ted Jones will lead the discussion about this review at a future UAC meeting. He will also consider how such a review might look for non-City owned utilities as described in item g. of the UAC 2018 work plan.

Suggestions for the first review of the sewer system include:

- Review of citizen complaints about performance; potentially devise a public process for making complaints; possibly a survey including citizens who are not currently served by the utility but would like to be.
- Review of any new regulations which may affect the operation of the utility.
- Review of the capital improvement plan for the utility (with particular attention to the current Lower Lovell outfall issue.)
- Review possibility of tertiary treatment.
- Review what is involved in meeting goal of providing sewer to Island Center.

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8. 2019-20 Capital Improvement Program and Budget: Barry Loveless will bring the budget calendar to the next meeting for further discussion.
 9. Lower Lovell: Barry is expecting a final consultant report on this issue at the end of this month and will present the report at a future meeting of the UAC.
 10. Internet and Cell Phone Service: City Manager Doug Shultz is discussing Internet Service with KPUD and perhaps others. Barry will update the UAC about Doug's progress with this.
 11. Good of the Order: Discussed the Federal grant that was obtained to widen the shoulders on Miller Road from Tolo to Peterson. PSE may use this City improvement project to bury electric lines. Co-Chair Jeff Kanter mentioned that the Environmental Technical Advisory Committee (ETAC) is reviewing ground water management plans.

Co-Chair Andy Maron again discussed the possibility of arranging a tour of City Sewer and Water facilities for new UAC members and new City Council members.
 12. Meeting Time: The next meeting time has been changed to Tuesday February 13th from 5 to 7.
 13. Adjournment: The meeting was Adjourned at 6:25.

Co-Chair

02/13/18