



CITY OF
BAINBRIDGE ISLAND

UTILITY ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, JANUARY 24, 2018
5:00 PM – 7:00 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

1. CALL TO ORDER / ROLL CALL / ACCEPT OR MODIFY AGENDA / CONFLICT OF INTEREST DISCLOSURE
5:00 PM

CO- CHAIR: ANDY MARON

CO- CHAIR: JEFF KANTER

MEMBERS: STEVE JOHNSON EMILY SATO
 TED JONES JIM THRASH
 NANCY NOLAN

LIAISON: RASHAM NASSAR

2. ACCEPTANCE OF MEETING NOTES – JANUARY 10, 2018
3. PUBLIC COMMENT – 5 MIN.
4. PROCESS FOR IMPLEMENTING 2018 WORK PLAN – 115 MIN.
5. COMMENTS FOR THE GOOD OF THE ORDER
6. ADJOURNMENT
7:00 PM

Minutes

Committee Members Present: Andy Maron (Co-Chair), Jeff Kanter (Co-Chair), Steve Johnson, Ted Jones, Nancy Nolan, Emily Sato, Jim Thrash

Also Present: Council Liaison Rasham Nassar, Public Works Director Barry Loveless

1. The meeting was called to order by Co-Chair Andy Maron at 5:02 p.m.
 2. The minutes of December 12, 2017 was unanimously approved.
 3. Council Liaison Rasham Nassar: The committee welcomed new council liaison Rasham Nassar.
 4. Public Comment: None
 5. Report on Old BI Water Coordinating Committee: The UAC had previously discussed a possible recommendation to the city council to appoint an advisory committee composed of water purveyors. Andy Maron said that, during the 1980's, Kitsap County had created a similar body called the Bainbridge Island Water Coordinating Committee. He had been a member. So, he had reviewed old files from the committee, and gave the UAC a historical summary of its composition and activities from 1980 to 1989.
 6. Annual Report and 2018 Work Plan: The committee discussed a draft memorandum. The committee discussed and agreed to include in the proposed Work Plan the following items:
 - a. Study of process to facilitate consolidation or cooperation between small Water systems (a subcommittee is currently working on this);
 - b. Impact of fire code on water systems (a subcommittee is currently working on process);
 - c. Study of water/sewer rate structure (RFP will be issued soon);
 - d. Review of sewer system;
 - e. Consultation regarding 2019-20 Capital Improvement Program and budget;
 - f. Study of Lower Lovell Basin portion of sewer system;
 - g. Developing a process for periodic review of island utility services such as cell phone, WIFI, solid waste, etc. (a Highest Priority Action in the 2017 Comprehensive Plan).
 - h. Continue investigation of island-wide high-speed internet services (a Highest Priority Action in the 2017 Comprehensive Plan).
- The committee then voted unanimously to approve the draft memorandum as modified to reflect the above topics.
7. Good of the Order: Barry mentioned that DNR wants to discuss possibly extending the current sewer outfall east of Wing Point farther into the Sound to avoid a non-operational geoduck farm. DNR grants COBI permission to use the current site for disposal.
 8. Adjournment: Adjourned at 6:25 p.m.

2018 WORK PLAN

During 2018, the UAC will be focusing on the following topics:

- a. Water Systems. Completing item #4 above. (This is a High Priority Action in the Utilities Element of the 2017 Comprehensive Plan.)
- b. Impact of Fire Code. Completing item #5 above.
- c. Water/Sewer Rate Structure. A consultant will be conducting a rate structure study of the water and sewer utilities. It will be reviewed by the UAC before submission to the city council.
- d. Sewer System Review. The UAC will consider conducting a “heightened review” of the sewer system, which has been described as a review of “performance, reliability, and cost of service.”
- e. 2019-20 Budget. It is expected that the staff will consult the UAC during the preparation of the biennial Capital Improvement Plan and proposed budget for the utilities for 2019-20.
- f. Lower Lovell Basin Sewer Study. It is expected that the staff will consult with the UAC during its study of the Lower Lovell Basin portion of the Winslow sewer system.
- g. Review of Utilities. Develop a process for periodic review of island utility services. (This is a High Priority Action in the Utilities Element of the 2017 Comprehensive Plan.)
- h. Internet Service. Continue investigation of island-wide high-speed internet service. (This is High Priority Action in the Utilities Element of the 2017 Comprehensive Plan.)

Approved unanimously by UAC on January 10, 2018.

Co-Chairs: J. Kanter, A. Maron

Members: S. Johnson, T. Jones, N. Nolan, E. Sato, J. Thrash