



MARINE ACCESS COMMITTEE
REGULAR MEETING
MONDAY, DECEMBER 11, 2017
5:30 PM – 7:30 PM
CITY HALL
COUNCIL CONFERENCE ROOM
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA 98110

AGENDA

Members: Paula Elliott, Fred Grimm, Peter Hill, Anthony Oddo,
Frank Ostrander, Greg Spils, Elise Wright

Co-Chair: Frank Ostrander, Elise Wright

Council Liaison: Kol Medina

Harbor Stewards: Dave Kircher, Mark Leese

5:30 pm Call to Order, Roll Call
Accept or Modify Agenda
Conflict of Interest Disclosure
Approval of Minutes for November 13, 2017

5:45 Reports:
City Kol Medina
Stewards
Harbormaster (attached)

6:00 Action Items:
Annual Report to Council Elise, All
2017/18 Work Plan Anthony, All
Capital Improvement Project Suggestions All

7:00 Adjourn



MARINE ACCESS COMMITTEE
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 13, 2017

Meeting was **CALLED TO ORDER** at 5:32 PM by Co-Chair Frank Ostrander. Minutes were recorded by Anthony Oddo. In attendance were Committee Members Paula Elliot, Anthony Oddo, Frank Ostrander, Greg Spils, and Elise Wright. Harbor Steward Mark Leese and Council Liaison Kol Medina were also present.

AGENDA MODIFICATIONS

- Co-Chair Ostrander added a discussion to change the length of the Regular Marine Access Committee (See **ACTION ITEMS**).

NO CONFLICTS were reported.

A **motion** was made (Spils) and seconded (Elliot) to approve the **MINUTES** of the Special Marine Access Committee Meeting on October 23, 2017. The minutes were approved without modifications or objections.

REPORTS

City: Councilmember Medina indicated that the ferry/harbor viewing platform has been added to the 2019 City Budget.

Harbor Stewards: Leese corresponded with Mark Epstein, Project Manager for the City Dock Replacement, who noted that the project is currently 3-4 weeks behind schedule. The new estimated completion date is the end of January 2018. Additionally, the new boat ramp will not be usable until the entire dock is completed and installed.

The vessel involved in the July 2017 shooting incident in Eagle Harbor, *Flying Gull*, has been sold and removed from the harbor.

No response from Chief Hamner about the Harbor Stewards' request for additional police surveillance and presence in Eagle Harbor. Leese will follow-up in December.

Harbormaster: The deadline for applications to the Open Water Marina for 2018 leases is 4:00 PM on Wednesday, November 15, 2017. Potential applicants should contact the Harbormaster, Tami Allen, for additional information.

The ramp, pump out, dinghy dock, and overnight dock are currently unavailable. Visiting boaters have access to linear moorage, buoys, and anchorage during the City Dock Replacement Project. The restroom project at Waterfront Dock is complete and the temporary, portable toilets have been removed.

ONGOING BUSINESS

Bench Placement: Due to a property boundary issue, the proposed Lafayette bench site has been removed and will not move forward. Future work of this subcommittee will fall under the heading *Road End Improvements*.

Plaque/Proclamation for Road Ends: No new updates.

Construction Limit Lines: No new updates.

Liaison with Parks Department: Fred Grimm was not present. No new updates.

ACTION ITEMS

Annual Report to Council: Elise Wright prepared a draft report to Council and the Committee will review the document at the December Regular Meeting.

2018/2019 Work Plan: The committee reviewed and finalized the work plan for 2018/2019. A **motion** was made (Elliot) and seconded (Wright) to approve the document, without objections.

Capital Improvement Projects: Co-Chair Ostrander asked that Committee members bring suggestions for capital improvement projects to the December Regular Meeting.

Regular Meeting Time: Co-Chair Ostrander recommended changing the regular meeting time to 5:30 PM – 7:00 PM (ending one half-hour earlier). A **motion** was made (Wright) and seconded (Ostrander) to accept the change, without objections.

NEXT MEETING: Monday, December 11, 2017.

The meeting was **ADJOURNED** at 7:04 PM

Frank Ostrander, Co-Chair December 11, 2017

Elise Wright, Co-Chair December 11, 2017

Harbormaster Report November 2017

Safety and Navigation:

Respond to calls for vessels dragging anchor, vessels adrift and vessels beached.

- Manzanita- white trimaran dragging, Fabuglass runabout beached;
- Port Madison- float with vessel dragging, Red aluminum launch adrift;
- Eagle Harbor-Large White powerboat dragging, white and blue Livingston adrift, paddleboard adrift, inflatable moored, blue sailboat reported adrift, but was fine;
- Crystal springs- inflatable adrift, placed in found property;

Water Quality:

- Pumpout during construction (9/5/17 – 2/1/18) see <http://parks.state.wa.us/724/Central-Southern-Puget-Sound>: Harbour Marina, Eagle Harbor Marina.
- Tracking removal of a float at south beach. Referred to ACOE MV Puget.

Anchoring and Mooring:

City Dock (closed), Linear Moorage and Buoys

Moorage Received (\$):	NOV 2017
Stays less than 3 hours	0
Overnight	0
Car top boater parking	0
No information	0
Offshore overnight	0
Reservation	0
Trailer Day Parking	0
Trailer Annual Parking	0
M-T-D 2017	\$0
YTD 2017	\$15,199
YTD PREV	\$18,795

Open Water Marina

The city received 10 applications for full-time liveaboard residents and agreements run from January 1, 2018 through December 31, 2018. Moorage agreements are in process for the 2018 term.

Public Access:

- The ramp, pump out, dinghy dock and overnight dock will be unavailable. Visiting boaters will have linear moorage, buoys and anchorage. There is a small float secured to the beach for dinghies. Contact the marina head of time to use pump-outs at Harbour Marina and Eagle Harbor Marina. Alternative launch sites are Fort Ward and Kingston. At the time of this writing, the piles and floats have been pulled. Mark Epstein is the contact for project and timeline questions. Tami Allen is the contact for public access and moorage options. The restroom project is complete.

Derelict Vessel Prevention/Removal Program:

- BETTY SUE WN0324MF (appeal in process)
- Big Foot, WN4427JE and Morning Light WN7437NJ posted November 23rd, 2017
- “Fabuglass”, posted on November 10th, 2017.
- Pending- WN4570JC, in trespass.
- Pending- White sailboat with no ID in Port Madison
- Ongoing enforcement of Anchoring and Mooring time limits.

Mark your calendar for December Events:

Thursday, December 14th, ARGOSY Christmas Ship, Eagle Harbor. 8PM.

<DRAFT>

Marine Access Committee (MAC) Annual Report to Council

December 2017

Introduction:

While the Marine Access Committee (MAC) uses a multi-year plan for setting out tasks and projects, our Annual Report to Council focuses on what we have accomplished during the previous calendar year. ~~In 2017, MAC focused on the four (4) work streams delineated in our Work Plan. Those areas are:~~

~~Infrastructure Projects~~ ~~Education, Outreach and Liaison~~
~~Framework Management~~ ~~Stewardship~~

2017 Highlights

- ☐ ~~for this year included recommendations for~~ Waterfront Park and ~~Dock~~dock recommendations
- ☐ ~~, potential~~ Viewing ~~Platform~~platform(s) recommendations
- ☐ ~~2nd~~ ~~, Second~~ Annual Island Beach Cleanup
- ☐ ~~, 9~~ ~~b~~Bench placements
- ☐ ~~, a~~A dvocacy on behalf of ~~L~~Livea boards and Kitsap Water Trail users
- ☐ ~~and P~~protection of public access to the shore and navigable waters.

2017 Work Plan Progress

In 2017, MAC focused on the four work streams delineated in our Work Plan:

1. Infrastructure Projects
2. Education, Outreach and Liaison
3. Framework Management
4. Stewardship

1.

~~Details of the tasks completed in each of the above areas follow.~~

Infrastructure Projects:

Support the projects to replace the City Dock and enhance Waterfront Park Projects Support:

~~—In 2017~~ MAC continued to provide input to Dock Project Manager Mark Epstein and to liaise with Harbor Master Tami Allen ~~into support~~ meeting the needs of ~~various users of the~~ the City's dock and boat ramp ~~users~~. We are especially pleased that ~~a~~ our recommended wheelchair ~~a~~ Accessible pathway has been provided through Waterfront Park to the dock area. ~~As the project continues progresses, MAC looks forward is working with Mark on to placement of several waterfront benches recommended installations in the Park park.~~

Capital Project: Increased Additional Boat Launch Site(s) Facilities:

~~—~~MAC's exploration of ~~further~~ developing ~~with the Park District, an improved the trailer~~ boat launch ramp ~~facility~~ at Fort Ward during the summer of 2017 was abandoned ~~because~~ the date of dock/ramp closure was moved outside the boating season window.

Capital Project: Harbor Viewing Platform(s):

~~—~~MAC's recommendation that the City develop ~~a design for, approve and build~~ one or more viewing platforms near the WS Ferry terminal in cooperation with WSDOT was approved by City Administration and is proposed for approval by Council in the 2019 City Capital Improvement Plan.

MAC 2017 Annual Report to Council

Page 1 of 5

Viewing Benches, Bike Racks and Parking Spaces Program:

Benches — With the generous support of the Woodworkers Program at Bainbridge Artisan ~~Resources Network (BARN)~~ ~~nine~~ 9 benches were constructed with City funds and installed at various road end sites, ~~such as notably at~~ Ocean Drive ~~and,~~ Harborview ~~Olympic Drive,~~ ~~??????????~~

Bike Racks — ~~No bike rack spots have yet been officially designated, but we note that~~ ~~The~~ The City supplied both a bench and a bike rack at the Manitou Beach Open Space. Together with the ADA parking spot at the site, this Open Space is a model for marine accessibility ~~provided by the City, and an example~~ on which MAC hopes to build at many other public shore ~~sites.~~

Parking Spaces – ~~Designation of parking spaces at road ends is a request that has been made of the committee, making this an area that shades into public education and outreach. The~~ The committee made a recommendation for an ADA space and designated parking at Fletcher Landing, and one space at Rose Loop. However, ~~but were informed by the~~ City Administration is clarifying if ~~that whether or not to designate~~ final decisions on additional road end parking spaces ~~at road ends~~ is a policy decision that needs to be ~~made~~ approved by the Council. ~~This is a question w~~We hope to resolve ~~this~~ in ~~the coming year~~2018.

2. Education, Outreach and Liaison:

Kitsap Peninsula Water Trails (KPWT) Signs Program:

——As part of our ongoing work to promote the Bainbridge sites on the Kitsap Peninsula Water Trail (KPWT), MAC ~~——~~obtained signs from Evan Stoll of ~~the~~ KPWT Association for Dock Street~~Yaquina Road End~~, Ocean~~Olympic~~ Drive, Lytle Road and Fletcher Landing. ~~(???)~~ The signs were installed by O&M.

Community Events / Outreach:

——~~Each year~~ MAC ~~seeks to ensure that the Committee stays involved and~~ provides ~~community input and support to activities associated with the marine environment within the City's boundaries.~~

——This year, in coordination with the Harbormaster and Sustainable Bainbridge, Committee members participated in the Boaters' Fair and International Coastal Cleanup Day. The Boaters' Fair~~first~~ is an annual event during which we provided a map and information on public road ends, shoreline access and ~~a the~~ Kitsap Peninsula Water Trails map.

The 2nd annual Bainbridge Coastal Cleanup Day involved months of planning and resulted in a total of 250 volunteers who used public parks and road ends to access ~~Island~~ beaches for cleanup.

Develop Contact with other groups and agencies: ~~(Ask Frank)~~

——MAC continues to reach out to, among others, the Bainbridge Island Historical Museum, Kitsap Peninsula Water Trails Association and ~~and~~ the Bainbridge Island Rowing Club, ~~and the Park District.~~?

~~Establish contacts with groups and government agencies that have a stake in the management of the shoreline and water surrounding Bainbridge Island. (eg. DNR, EPA, CoE) Ask Frank, and Koll~~

~~MAC 2017 Annual Report to Council~~

~~Page 2 of 5~~

3.

Framework Management:

Monitor Comprehensive Plan, Shoreline Master Program, m (SMP) and Development Proposals

~~As the Comprehensive Plan and the SMP have been developed, t~~The Committee has offered guidance to ~~t~~The City on areas ~~noted areas in the Comprehensive Plan and SMP~~ that impact access to marine waters, ~~and offered guidance where we thought it appropriate.~~ Guidance ~~That has~~ included ~~a~~ requesting an ~~to~~ adjustment to the SMP ~~during the General Amendment Process that will~~ restore the percentage of allowable live aboard residents in marinas to 25% from the 10% inadvertently designated in the approved SMP. ~~This~~at work is ongoing as the General Amendment to the SMP is now working its way through the Planning Commission.

———The Committee also monitors shoreline development that may impact road ends or access to navigable waters, such as docks, piers, floats and buoys. Notification of such development ~~(typically docks, piers, floats and buoys)~~ currently depends on the vigilance of a committee member who monitors the Proposed Land Use Actions webpage announcements. The committee ~~would prefer~~is working with the City to get implement earlier, systematic notification to the ~~ce~~committee via~~(by~~ the Planning Department) of pre-permit applications involving navigable waters in order to, so we can comment in a timely manner. (Some comment periods extend for only two weeks that may fall between our monthly meetings.)

Review Shoreline Signage Design Standards:

As part of a review of existing signage in the vicinity of road ends, the Committee established communication with the BI Historical Society to get input for signage at important sites. Due to competing activities, further sign design review has been postponed until ~~at least~~ 2019.

~~Explore~~ ~~Legislative options~~ ~~Options to provide for ongoing funding~~ ~~Funding for m~~ Marine precincts ~~Precincts~~ ~~M~~aintenance:

A Committee representative worked with our State Representative to consider introducing legislation allowing a percentage of vessel registration fees back to the City for vessels moored here. After input and review, this proposal was abandoned due to the need for a statewide policy to achieve that goal.

~~Produce Committee's~~ Work Plan:

A Work Plan and list of prioritized projects for Council's consideration during the biennial ~~budget development process~~ is an ongoing requirement of the Committee and has been completed for 2018/19/19.

~~Social media~~ Media & Web-based Outreach:

We are involved in an ongoing effort to provide updated photos and content of road end and community access information to the City's Community Engagement Specialist ~~regarding current road end and community access information, and to increase visibility of Committee activities.~~ We have also provided feedback to the City regarding the GIS map of road ends and additional content such as harbor or cruising information.

MAC 2017 Annual Report to Council

Page 3 of 5

4. Stewardship:

~~Conduct v~~Site Visits to ~~all~~ All Marine Access/Road End sites:

Annual visits allow us to update the list of amenities for inclusion on the City GIS map and to make note of repairs, signage needs or encroachments ~~s~~ on public land.

Encroachment Prevention:

MAC continues to actively work with City staff on encroachment issues in order to enforce state law on public access to shorelines (RCW 34.79.035). This is an area that often requires education of adjoining landowners, and occasionally support from ~~potentially~~ ~~sometimes~~ involvement of the City ~~attorney~~ Attorney.

Maintenance Projects (O&M):

MAC continues ~~sd~~ to identify and prioritize ongoing repair or maintenance of existing road end sites, signage and access. Signs and ~~b~~ Boundary ~~m~~ Markers were installed or replaced at several road ends and access sites, notably at Ocean Drive. The Committee would like to thank the workers of the O&M Department for their prompt and accurate work at each of the ~~ese~~ sites.

Harbor Stewards

Harbor Stewards, a volunteer arm of the Committee, are ~~keen~~ boaters and/or waterfront residents who take an active interest in the various harbors around the island, and are often first to notice something amiss: a sinking or derelict vessel, an unmoored boat or buoy, a boat in trouble. When necessary, Stewards alert the Harbormaster or take action themselves to assist. Currently stewards are located in Eagle Harbor, Blakely Harbor, Manzanita Bay, Madison Bay, Fletcher Bay and Point Monroe. The stewards are represented at each monthly meeting of the MAC and report to the committee on their activities.

They actively participate in each of the Stewardship Projects below.

- ~~1. Recruit additional Stewards for Harbors and Road End sectors:~~
- ~~2. This year Harbor Stewards were recruited at additional sites as needed.~~
- ~~3.~~
- ~~4. Note: Because the City's O&M department conducts quarterly visits and maintenance as needed at each road end site, MAC members themselves make regular road ends visits, rather than attempting to revive the Road Ends Stewards program.~~
- ~~5.~~
- ~~6. Review and mo~~Monitor navigational Navigational & Sand safety ~~issues~~ Issues
- ~~7. An ongoing role for the Stewards and the Committee,~~ this year committee members reported on a boat fire in the ferry channel, explored navigational issues related to shoreline development, and submitted a letter from the Stewards requesting more pPolice surveillance in Eagle Harbor.

☐

- ~~8.~~
- ~~9. Buoy Monitoring Program~~ -

~~10. The Committee~~ MAC ~~members and &~~ Harbor Stewards continue to monitor private mooring buoys and report any issues to the Harbormaster ~~any problems they encounter.~~

~~11.~~

~~12.~~

~~□ .~~

~~13.~~

~~14. MAC 2017 Annual Report to Council~~

~~Page 4 of 5~~

~~15. Emergency Flotilla _ :~~

- ~~_____ The Committee and its Stewards have encouraged~~ Recruitment of ~~Bainbridge Island~~ local boat owners and Yacht Clubs to sign up for the Emergency Flotilla. An ongoing issue regarding liability assignment on the sign-up form was raised by the Harbor Stewards and is being reviewed by the City.

Conclusion

~~In all of our activities,~~ MAC strives to strike a balance between our goals of promoting and protecting public access ~~to~~ and enjoyment of marine waters ~~with hile conservith~~ minimizing conservation of the support and resources ~~and support provided by from the~~ City ~~staff.~~ are unfailingly have been supported by Roz Lassoﬀ. Morgan Smith, Mark Epstein, various City Attorneys and the staff of the Operations and Maintenance Department all make it possible for our recommendations to reach concrete form. We are also grateful for the advice and support of our Council Liaison, Kol Medina, and ~~of course~~ for the many community members who support public access ~~to~~ and enjoyment of our marine waters.

Frank Ostrander Co-Chair

Elise Wright Co-Chair

2016-17 Committee Members

John Brownlow

Fred Grimm

Tom Hudson

Frank Ostrander

Greg Spils

2017-18 Committee Members

~~_____~~ Paula Elliot

Fred Grimm

Peter Hill

Anthony Oddo

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Elise Wright

Greg Spils
Elise Wright

DRAFT Marine Access Committee (MAC) Annual Report to Council

December 2017

Introduction:

While the Marine Access Committee (MAC) uses a multi-year plan for setting out tasks and projects, our *Annual Report to Council* focuses on what we have accomplished during the previous calendar year. In 2017, MAC focused on the four (4) work streams delineated in our Work Plan. Those areas are:

Infrastructure Projects Framework Management

Education, Outreach and Liaison Stewardship

Highlights for this year included recommendations for **Waterfront Park** and **Dock**, potential **Viewing Platform(s)**, Second Annual **Island Beach Cleanup**, **9 Bench placements, advocacy** on behalf of Liveaboards and Water Trail users **and protection** of public access to the shore and navigable waters.

We also continue with **a smooth transition** from the combined committees, Road Ends and Harbor Commission, to a well-functioning group of Committee members and Stewards, containing representatives from the Rowing, Sailing, Power Boating, Canoe & Kayaking and Trailer-boating communities, and from each Island harbor.

Details of the tasks completed in each of the above areas follow.

Infrastructure Projects:

Support the projects to replace the City Dock and enhance Waterfront Park:

In 2017 MAC continued to provide input to Dock Project Manager Mark Epstein and to liaise with Harbor Master Tami Allen to support the needs of various users of the dock and boat ramp. We are especially pleased that a recommended Accessible pathway has been provided through Waterfront Park to the dock area. As the project continues, MAC looks forward to placement of several waterfront benches recommended in the Park.

Capital Project: Additional Boat Launch Facilities:

MAC's exploration of developing an improved trailer boat launch ramp facility at Fort Ward during the summer of 2017 was abandoned as the date of dock/ramp closure was moved outside the boating season window.

Capital Project: Harbor Viewing Platform(s):

MAC's recommendation that the City develop a design for, approve and build one or more viewing platforms near the WS Ferry terminal in cooperation with WSDOT was approved by City Administration and is proposed for approval by Council in the 2019 City Capital Improvement Plan.

With the generous support of the Woodworkers Program at Bainbridge Artisan Resources Network (BARN) **nine benches** were constructed with City funds and installed at various road end sites.

No bike rack spots have yet been officially designated, but we note that the City supplied both a bench and a bike rack at the **Manitou Beach Open Space**. Together with the ADA parking spot at the site, this Open Space is **a model for marine accessibility** provided by the City, and an example on which MAC hopes to build.

Designation of parking spaces at road ends is a request that has been made of the committee, making this an area that shades into public education and outreach. The committee made a recommendation for an ADA space and designated parking at Fletcher Landing and one space at Rose Loop, but were informed by City Administration that whether or not to designate parking space at road ends is a policy decision that needs to be made by the Council. **This is a question we hope to resolve in the coming year.**

Education, Outreach and Liaison:

Kitsap Peninsula Water Trails (KPWT) Signs Program:

As part of our ongoing work to promote the Bainbridge sites on the KPWT, MAC obtained signs from Evan Stoll of the KPWT Association for **Yaquina Road End, Olympic Drive, Lytle Road and Fletcher Landing**. The signs were installed by O&M.

Community Events / Outreach:

Each year MAC seeks to ensure that the Committee stays involved and provides community input and support to activities associated with the marine environment within the City's boundaries.

This year, in coordination with the Harbormaster and Sustainable Bainbridge, Committee members participated in the **Boaters' Fair** and International Coastal Cleanup Day. The first is an annual event during which we provided a map and information on public road ends, shoreline access and the Kitsap Peninsula Water Trails Map. The **2nd annual Bainbridge Coastal Cleanup Day** involved months of planning and resulted in a total of 250 volunteers who used public parks and road ends to access Island beaches for cleanup.

Develop Contact with other groups and agencies:

MAC continues to reach out to among others, the Bainbridge Island Historical Museum, Kitsap Peninsula Water Trails Association and the Bainbridge Island Rowing Club.

Framework Management:

Monitor Comprehensive Plan, Shoreline Master Program (SMP) and Development Proposals

As the Comprehensive Plan and the SMP have been developed, the Committee has noted areas that impact access to marine waters, and offered guidance where appropriate. That

inadvertently designated in the approved SMP. That work is ongoing as the **General Amendment to the SMP** is now working its way through the Planning Commission.

The Committee also monitors shoreline development that may impact road ends or access to navigable waters. Notification of such development (typically docks, piers, floats and buoys) currently depends on the vigilance of a committee member who **monitors the Proposed Land Use Actions webpage** announcements. The committee would prefer the City implement earlier notification to the committee (by the Planning Department) of pre-permit applications involving navigable waters, so we can comment in a timely manner. (Some comment periods extend for only two weeks that may fall between our monthly meetings.)

Review Shoreline Signage Design Standards:

As part of a review of existing signage in the vicinity of road ends, the Committee established communication with the BI Historical Society to get input for signage at important sites. Due to competing activities, further sign design review has been postponed until at least 2019.

Explore legislative options to provide ongoing funding for marine precincts maintenance:

A Committee representative worked with our State Representative to consider introducing legislation allowing a percentage of vessel registration fees back to the City for vessels moored here. After input and review, this proposal was abandoned due to the need for a statewide policy to achieve that goal.

Produce Committee's Work Plan:

A Work Plan and list of prioritized projects for Council's consideration during the biennial budget development process is an ongoing requirement of the Committee and has been completed for 2018/19.

Social media & Web-based Outreach:

We are involved in an ongoing effort to provide updated photos and content to the City's Community Engagement Specialist regarding current road end and community access information, and to increase visibility of Committee activities. We also provide feedback to the City regarding the GIS map of road ends and additional content such as harbor or cruising information.

Stewardship:

Conduct visits to all Marine Access/Road End sites:

Annual visits allow us to update the list of amenities for inclusion on the City GIS map and to make note of repairs, signage needs or encroachment on public land.

Encroachment Prevention:

MAC continues to actively work with City staff on encroachment issues in order to enforce state law on public access to shorelines (RCW 34.79.035). This is an area that often requires education of adjoining landowners, and sometimes involvement of the City attorney.

Maintenance Projects (O&M):

MAC continued to identify and prioritize ongoing repair or maintenance of existing road end sites, signage and access. Signs and Boundary Markers were installed or replaced at several road ends and access sites, notably at Ocean Drive. The Committee would like to thank the workers of the O&M Department for their prompt and accurate work at each of those sites.

Harbor Stewards

Harbor Stewards, a volunteer arm of the Committee, are keen boaters and/or waterfront residents who take an active interest in the various harbors around the island, and are often first to notice something amiss: a sinking or derelict vessel, an unmoored boat or buoy, a boat in trouble. When necessary, Stewards alert the Harbormaster or take action themselves to assist. Currently stewards are located in Eagle Harbor, Blakely Harbor, Manzanita Bay, Madison Bay, Fletcher Bay and Point Monroe. The stewards are represented at each monthly meeting of the MAC and report to the committee on their activities. They actively participate in each of the Stewardship Projects below.

Recruit additional Stewards for Harbors and Road End sectors:

This year Harbor Stewards were recruited at additional sites as needed.

***Note:** Because the City's O&M department conducts quarterly visits and maintenance as needed at each road end site, MAC members themselves make regular road ends visits, rather than attempting to revive the Road Ends Stewards program.*

Review and monitor navigational and safety issues:

An ongoing role for the Stewards and the Committee, this year committee members reported on a boat fire in the ferry channel, explored navigational issues related to shoreline development, and submitted a letter from the Stewards requesting more Police surveillance in Eagle Harbor.

Buoy Monitoring Program:

The Committee and Harbor Stewards continue to monitor private mooring buoys and report to the Harbormaster any problems they encounter.

Emergency Flotilla:

The Committee and its Stewards have encouraged Bainbridge Island boaters and Yacht Clubs to sign up for the Emergency Flotilla. An ongoing issue regarding liability assignment on the sign-up form was raised by the Harbor Stewards and is being reviewed by the City.

Conclusion

In all of our activities, MAC strives to strike a balance between our goals of promoting and protecting public access to and enjoyment of marine waters with conservation of the resources and support provided by City staff. Our meetings and activities have been unfailingly supported by Roz Lassooff, Morgan Smith, Mark Epstein, various City Attorneys and the staff of the

Operations and Maintenance Department all make it possible for our recommendations to reach concrete form.

We are also grateful for the advice and support of our Council Liaison, Kol Medina, and of course for the many community members who support public access to and enjoyment of our marine waters.

Frank Ostrander Co-Chair

Elise Wright Co-Chair

2016-17 Committee Members

John Brownlow
Fred Grimm
Tom Hudson
Frank Ostrander
Greg Spils
Elise Wright

2017-18 Committee Members

Paula Elliot
Fred Grimm
Peter Hill
Anthony Oddo
Frank Ostrander
Greg Spils
Elise Wright

Marine Access Committee Annual Report - 2017

Infrastructure Projects	Committee Lead / Backup	Status
Support the projects to replace the City Dock	John Brownlow* / All	Ongoing, nearing completion
Enhance Waterfront Park	Frank Ostrander / Elise Wright	Ongoing
Additional Boat Launch Facilities	Fred Grimm / Frank Ostrander	On Hold
Harbor Viewing Platform(s)	Frank Ostrander	Ongoing / 2019
Maintenance Projects	Greg Spils / Peter Hill	Ongoing
Benches, Bike Racks & Parking Spaces Program	Fred Grimm / Greg Spils	Ongoing, nearing completion
	Site 02 / Ocean Drive	Bench Complete
	Site 03 / Manitou Beach Rd	Underway
	Site 13 / Olympic Drive	Complete
	Site 20 / Rose Loop	Requires Council Policy Decision
Signs: Boundary, Shore Access or View, Kitsap Water Trails	Site 26 / Lytle Road	Bike Rack requested
	Greg Spils / All	Ongoing, nearing completion
	Site 02 / Ocean Drive	Markers up, O&M dealing with high tide issues
	Site 07 / Yaquina	?? KPWT sign installed
	Site 11 / Wing Point Road	??
	Site 13 / Olympic Drive	Complete ??
	Site 17 / Winslow Way West	?? KPWT sign installed
	Site 24 / South Beach Drive	Installed ??
	Site 26 / Lytle Road	Installed ??
	Site 30 / Fletcher Landing	KPWT signs installed, Parking requires Council Policy Decision
	Site 49 / Hidden Cove Road	Shore Access Signs installed
	Site 52 Reitan Road	Complete ??

* Note: Names of retired committee members are included where they had an active role in this year's projects.

MAC 2017 Chart for Annual Report
Framework Management

Page 1 of 3

Project	Committee Lead / Backup	Status
Monitor Comprehensive Plan, Shoreline Management Program & Development Proposals	Elise Wright / Frank Ostrander / Fred Grimm	Ongoing
Review Shoreline Sign Design Standards	John Brownlow* / All	Review Complete
Support Legislative Changes to provide ongoing funding for marine precincts maintenance	John Brownlow*/ Elise Wright	Reviewed and Tabled
Produce Committee Work Plan for 2018/19	Anthony Oddo / All	Completed

* Note: Names of retired committee members are included where they had an active role in this year's projects.

Education, Outreach & Liaison

Project	Committee Lead / Backup	Status
Community Events / Outreach	Elise Wright / All	Ongoing
	Boaters' Fair / National Marina Day	Complete
	2nd Annual Beach Cleanup	Complete
	Liaise with various regional and community organizations	Ongoing
Social Media & Web-based Outreach	Conduct outreach/listening sessions with property owners adjacent to road ends prior to changes at these sites	Deferred to City Administration at their request ?
	John Brownlow* / Elise Wright Greg Spils / Peter Hill	Ongoing
	Provide content to City's Community Engagement Specialist as necessary	Ongoing
	Provide feedback to City regarding GIS map of road ends and additional content as needed	Cruising Information supplied by John Brownlow GIS Map review Ongoing
Develop Contact with other groups and Government agencies	John Brownlow* / Frank Ostrander	Harbor Construction limit line maps for all harbors obtained from Corps of Engineers

Project	Committee Lead / Backup	Status
Recruit additional Stewards for Harbor and Road End sectors	Tom Hudson* / Fred Grimm	Harbor Stewards have recruited additional members. Road Ends covered by City's O & M Dept.

Stewardship

Project	Committee Lead / Backup	Status
Encroachment Prevention	Tom Hudson* / Greg Spils / All	Ongoing
Review and Monitor Navigational and Safety Issues	Fred Grimm / Anthony Oddo / All	Ongoing
Buoy Monitoring Program	Harbor Stewards / Committee Members	Ongoing
Emergency Flotilla	Tom Hudson* / Stewards	Ongoing

N.B. This chart is a DRAFT. ?? designate areas where clarification is needed.

** Note: Names of retired committee members are included where they had an active role in this year's projects.*



CITY OF
BAINBRIDGE ISLAND



Marine Access Committee

Work Plan: 2018-2019

Bainbridge Island – Marine Access Committee

Established By: Ordinance No. 2015-13

Created by the consolidation of the former Road Ends Committee and Harbor Commission into the **Public Water Access Committee. Ordinance No. 2016-07** (AB16-095 Executive) at the request of the Public Water Access Committee, Council approved changing the Committee's name to **Marine Access Committee**.

Purpose

The **Marine Access Committee** monitors and advises on matters pertaining to the City's harbors, coastal waters and the public's right of access – via designated road ends – to these waters consistent with the provisions of the Bainbridge Island Municipal Code and other direction by the City Council.

Scope of Work

The **Marine Access Committee** shall:

- Work to support awareness, management, and enhancement of public access to and from the island's waters and water dependent activities;
- Actively seek opportunities for public engagement and public outreach to increase awareness of public water access sites of all types (water access, water view, etc.);
- Promote and coordinate opportunities to develop island-wide public water access sites, especially road ends, as appropriate circumstances occur;
- Develop and recommend new road end and harbor management policies as needed, for island-wide water access sites;
- Coordinate with appropriate City staff to implement the public water access policies and goals of the council through measures which include, but are not limited to, recommendation of ordinances, regulations, and other means;
- Initiate, manage, encourage, and support a program for community stewardship of individual water access and road end sites throughout the community;
- Actively seek to leverage city resources by identifying donation and grant opportunities and assessing for alignment with City goals and priorities;
- Enlist volunteers, neighborhood members, and community organizations to assist with the implementation of approved plans and/or projects adopted by the city council;
- Develop an annual work plan in collaboration with appropriate city staff, and submit the proposed work plan to city council for review and approval each year, along with a report on results of the prior year work plan;
- Such other duties and responsibilities as may be assigned by the City Council.

Committee Members

CURRENT MEMBER	POSITION NUMBER	TERM EXPIRES
Paula Elliot	1	June 2020
Anthony Oddo	2	June 2020
Peter Hill	3	June 2018
Greg Spils	4	June 2018
Fred Grimm	5	June 2019
Frank Ostrander, <i>Co-Chair</i>	6	June 2019
Elise Wright, <i>Co-Chair</i>	7	June 2019

Council Liaison

Kol Medina, North Ward
Term Expires: December 2019

Regular Meetings

5:30 – 7:00 PM
Second Monday of each month
Bainbridge Island City Hall – Council Conference Room (or elsewhere as per notice on City's website)

Committee Website

<http://www.ci.bainbridge-isl.wa.us/706/Marine-Access-Committee>

2018 – 2019 Work Plan Summary

The Committee expects to further refine and prioritize these plans and potential projects as we progress through this period.

In 2018 – 2019 the **Marine Access Committee** will focus activities into four (4) workstreams:

- **Infrastructure Projects:** Identify, encourage and support City projects/tasks that relate to the sustainability of our marine environment and the provision of facilities and services that meet the access and recreational needs of the community.
- **Framework Management:** Provide input to maintenance of the legal and technical frameworks that allow the orderly management of the marine environment and road ends access that are part of the City's area of responsibility.
- **Education, Outreach & Liaison:** Educate and engage with the community and liaise with other parties that have oversight or interests associated with marine activities, public access, and facilities.
- **Stewardship:** Organize activities aimed at vessel owners, water-based activity providers and public access neighbors and users that are designed to protect our marine environment, access and facilities.

Work Plan approved on November 13, 2017 during the November Regular Marine Access Committee Meeting.

Frank Ostrander

Co-Chair

for **City of Bainbridge Island – Marine Access Committee**

November 13, 2017

Elise Wright

Co-Chair

For **City of Bainbridge Island – Marine Access Committee**

November 13, 2017

INFRASTRUCTURE PROJECTS		
Capital Project: Identification of Capital Projects for Future City Budgets		
Committee Lead / Backup	Requested City Resources	Impact Estimate
All		
Description	Status / HC lead	Carry-over
Identify and develop recommendations for at least one marine access enhancing capital project for each year of the City of Bainbridge Island Capital Budget.		New
Project: Enhance Waterfront Park		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Frank Ostrander		
Description	Status	Carry-over
Seek improvements to marine access that build on and enhance the completed Waterfront Park and City Dock projects. Enhancements could include additional benches, path improvements, signage, possible viewing platform(s), bike racks, ADA improvements to shoreline access, etc.	Four benches have been dedicated for installation at the Waterfront Park Shoreline.	Yes
Capital Project: Harbor viewing platform		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Frank Ostrander		TBD
Description	Status	Carry-over
Develop design for, approve, and build a viewing platform similar to that installed at the WSF Kingston Terminal or Spokane Riverwalk in a cooperative project between WSDOT and the City of Bainbridge Island. The viewing platform would provide visitors a place to view the comings and goings within the harbor and take pictures with Seattle and the Sound as a backdrop. Preferred site: Outside the ferry terminal between the smoking area and the motorcycle parking area.	Project included in 2019 City Budget.	Yes

Maintenance Projects (O&M)		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Greg Spils / Peter Hill	City staff and funds for repairs and new installation(s).	TBD
Description	Status	Carry-over
Work with the City to identify, prioritize, and facilitate ongoing repair or maintenance of existing road end sites, signage, or marine access facilities.	City has initiated.	Yes
Existing Road End Maintenance		
Road End	Maintenance Description	
Beach Place	Limbing of trees at shoreline to clear view and increase light	
North St NE	Limbing of trees at shoreline to clear view and increase light	
Skogen	existing cement staircase to shore has broken step	
Sivertson	existing wood staircase to shore is dilapidated and unusable	
Viewing Benches, Bike Racks, and Parking Spaces		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Fred Grimm / Greg Spils	Funds for purchase and installation of benches, bike racks, or parking area materials	Est. \$30,000
Description	Status	Carry-over
In order to improve the road end experience for all users, especially those with limited mobility, coordinate with the City to install benches at road end sites. Develop design for, construct, and install bike racks at prime road end sites. Identify appropriate locations for parking space(s) and obtain Council approval for installation, signage, etc.	8 benches have been installed. 9 more sites have been recommended to the City for installation following a Committee vote.	Yes
Bench Site Recommendations		
Bench Site	Description	
Siverston Road NE	Any suitable location close to the shoreline	
West Waterway	Clear flat open area; east of the culvert	
North NE	On eastern boundary of road end	
Sanwick	Replace an older bench	
Manitou Beach Road	On east side of the guardrail	
Foster	North side of lowest landing	
Falk Road	Any suitable location at road end	
Gertie Johnson Road	Any suitable location at road end	

Parking Site Recommendations	
Parking Site	Description
Fletcher Landing	1 or 2 parking places (including 1 ADA compliant space) on south side of road
Rose Loop	1 parking place near top of trail/stairs to road end

Signage for Water Access		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Greg Spils / All	Public Works	TBD
Description	Status	Carry-over
To maintain public and private property rights at road ends, work with the City to have permanent boundary, shore access, or view signs installed.	Identify signage needs and sites with Kitsap Peninsula Water Trails group.	Ongoing

Road End Signage Needs	
Road End	Signage Requirements
West Waterway	Right-of-Way Boundary Signage at Shore/Road End
Gordon	Right-of-Way Boundary Signage at Shore/Road End
Grotle	Right-of-Way Boundary Signage at Shore/Road End
Broom	Right-of-Way Boundary Signage at Shore/Road End
Whitty Way	Right-of-Way Boundary Signage at Shore/Road End
Gertie Johnson	Right-of-Way Boundary Signage at Shore/Road End
Sivertson	Improved Upland Signage (there is only blue 'shore access' sign up from road end, needs trail signs along trail)
Whitty Way	Improved Upland Signage (the trail sign is right behind large cedar tree so unclear from road sign where to go - move in front of cedar tree)
West Waterway	Improved Upland Signage (needs standard road end sign and shore access sign on Skogen Lane)

FRAMEWORK MANAGEMENT		
Monitor Comprehensive Plan, Shoreline Master Program, and Development Proposals		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Frank Ostrander / Elise Wright, Fred Grimm, Anthony Oddo	Timely notification to the Committee of pre-permit applications (involving docks, buoys, shoreline developments, or navigable waters) and that raise potential marine access policy issues.	
Description	Status / HC lead	Carry-over
Monitor the Comprehensive Plan, Shoreline Master Program, and Development Proposals that involve properties on the shoreline and provide harbors and road ends input where appropriate.	Work with the City to develop a policy regarding notification to neighboring properties when buoy applications are submitted.	Yes
Produce Committee's Work Plan		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Anthony Oddo / Frank Ostrander		
Description	Status	Carry-over
Prepare the Committee Work Plan including a list of prioritized projects for the City Council's consideration during the biennial budget development process.	Finalized November 13, 2017.	

EDUCATION AND OUTREACH		
Community Events and Outreach		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Elise Wright / All	Harbormaster and Community Engagement Specialist	
Description	Status / HC lead	Carry-over
Identify and provide support for community events such as National Marina Day, International Coastal Cleanup Day, Christmas Boats and other marine related events. Ensure that the Committee stays involved and provides community input to any activities associated with the marine environment within the City's boundaries. Liaise with Kitsap Peninsula Water Trails group and identify where KPWT wants to place signs.	Liaise with Historical Society, BI Rowing, Sustainable Bainbridge, Suquamish Tribe, WA DNR, CoE, and EPA to ensure we have coverage and appropriate resources. Conduct outreach/listening sessions with property owners prior to significant changes at these sites. Ongoing contact and communication with KPWT regarding sign placement for water trails.	Ongoing
Digital Outreach		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Elise Wright	Community Engagement Specialist	
Description	Status	Carry-over
Provide content to City's Community Engagement Specialist (CES) to educate community regarding BI maritime history, road ends, and aquatic facilities available, Provide feedback to City regarding new GIS map of road ends and additional content such as harbor or cruising information and features/services (e.g., water access) available at road ends.	Access Guidebook photos and provided content to COBI website.	Yes
Recruit Additional Harbor Stewards		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Fred Grimm		
Description	Status	Carry-over
Recruit additional harbor stewards, as needed. Encourage all Stewards to be actively involved in committee meetings and events.	Harbor Stewards now actively involved in Committee meetings.	Yes

STEWARDSHIP		
Development of an Encroachment Provision and Policy		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Greg Spils / Anthony Oddo	City Attorney and Surveyors	TBD
Description	Status / HC lead	Carry-over
In collaboration with the City Attorney and other Staff, develop a set of procedures for monitoring, enforcing, and adjudicating private encroachments onto public road ends. (See RCW 35.79.035).		New
Review and Monitor Navigational and Safety Issues		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Peter Hill / Fred Grimm		
Description	Status	Carry-over
Monitor and report navigational and safety issues for the shoreline and waters of Bainbridge Island. Review the adequacy and effectiveness of City of Bainbridge Island ordinances related to moorage and anchorage of boats in City waters.	Harbor Stewards met with COBI Police Chief to discuss enforcement issues.	Ongoing
Buoy Monitoring Program		
Committee Lead / Backup	Requested City Resources	Impact Estimate
Harbor Stewards / Anthony Oddo		
Description	Status	Carry-over
Continue to monitor and report, educate, advocate, and assist the City in the buoy enforcement program.	Initial meetings with Harbormaster to view the City monitoring/mapping software and identify problematic buoys in Eagle Harbor.	Ongoing