

Call to Order (Attendance, Agenda, Ethics)
Director Gray Christensen to discuss Latimore Report – Next Steps
Planning & Community Development Staff Introductions
Ericksen Townhomes HDDP Subdivision PLN50804 HDDP
Reconsideration of Design Review Board's Regular Meeting Day
New/Old Business
Adjourn

Call to Order (Attendance, Agenda, Ethics)

Chair Alan Grainger called the meeting to order at 2:00 pm. Design Review Board (DRB) members in attendance were Alan Grainger, Joseph Dunstan, Peter Perry, Chris Gutsche and Jason Wilkinson. Jeff Boone and Jim McNett were absent and excused. City staff present were Planning Manager Heather Wright, Planning Permit Specialist Lara Lant and Administrative Specialist Carla Lundgren who recorded the meeting and prepared minutes.

There were no conflicts from any members and projects being presented.

Gary Christensen to discuss Latimore Report – Next Steps

Gary Christensen, Planning Director, explained the background to the Latimore Report. Mr. Christensen indicated he performed many "Meet & Greets" with staff and public regarding the current state of the department. The feedback received prompted the Latimore Report to identify ways to improve department. *See attached report.*

Mr. Christensen was asked by the DRB to return to update on the departments progress, give dates for deadlines, etc. Mr. Christensen will be present on December 4, 2017 with a follow up.

Planning & Community Staff Introductions

Olivia Sontag, Planner, introduced herself and gave a background of her current position.
Annie Hillier, Planner, introduced herself and gave a background of her current position.
Ellen Fairleigh, Planner, introduced herself and gave a background of her current position.

Planning Manager Heather Wright to Discuss Subdivisions

Heather Wright, Planner Manager, discussed the differences between R-1, Open Space & Cluster Subdivisions.

Ericksen Townhomes HDDP Subdivision PLN50804 HDDP

Applicant brought updated and modified designs for pre-pre application comments on design guidelines. Issues that the applicant would like to further address (1) Need to work with Public Works about narrowing Right of Way (2) Requirement for "side yard" (3) Reduction to required parking space

DRB encourages applicant to complete Pre-App with current design.

New/Old Business

Alan Grainger reminded the DRB members to reply to Ms. Lundgren's email regarding whether or not they will be attending each meeting.

Peter Perry requests a second meeting with DRB, City Council and Planning Commission to specifically address the concerns originally brought up by DRB in regards to the Comp Plan.

Adjourned at 4:57pm

Approved by:



Alan Grainger, Chair



Carla Lundgren, Admin Specialist II

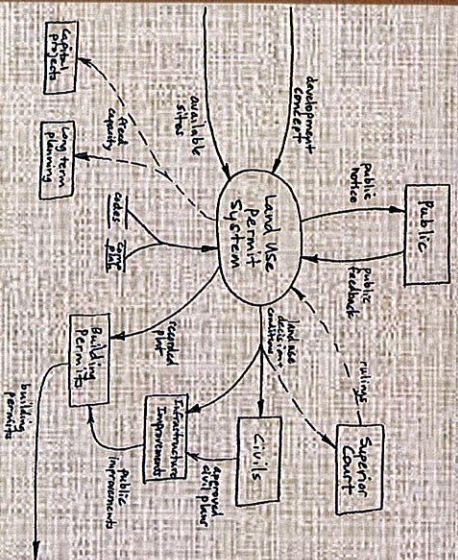


Join

Join

ListServ

Yes/No[illegible]



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Design Review Board Feedback Session

City of Bainbridge Island

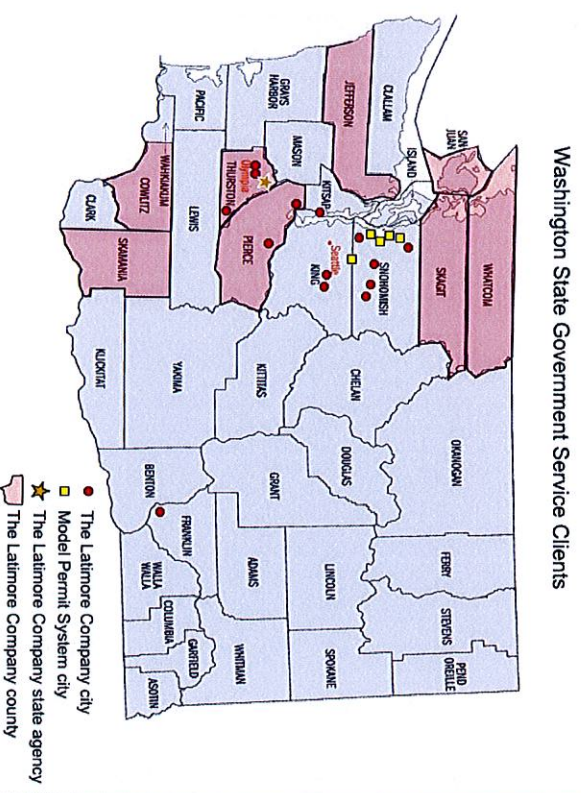
Kurt Latimore

The Latimore Company

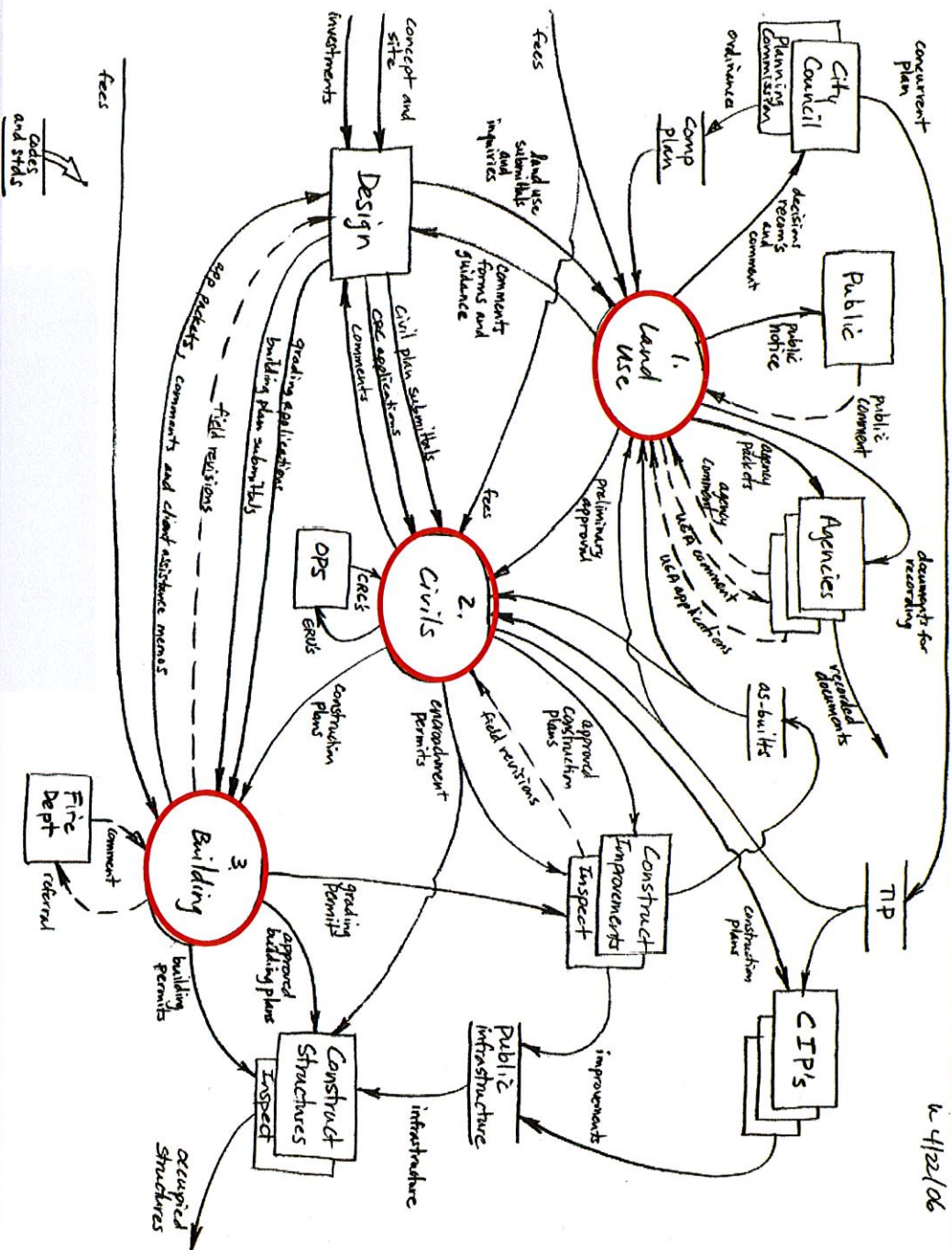
January 23, 2017

The Latimore Company

- Founded in 2003 with the mission to create predictability, efficiency and collaboration in our local development review processes
- Worked together with 22 cities and counties to improve service
- Published “Best Practices for Local Government Permitting” with the Governor’s Office of Regulatory Assistance
- Conferences (WA, OR, NY, MA)
- The Latimore Dashboard[©]
- Integrated Review Cycle (SmartGov[©])
- Kurt Latimore, P. E.



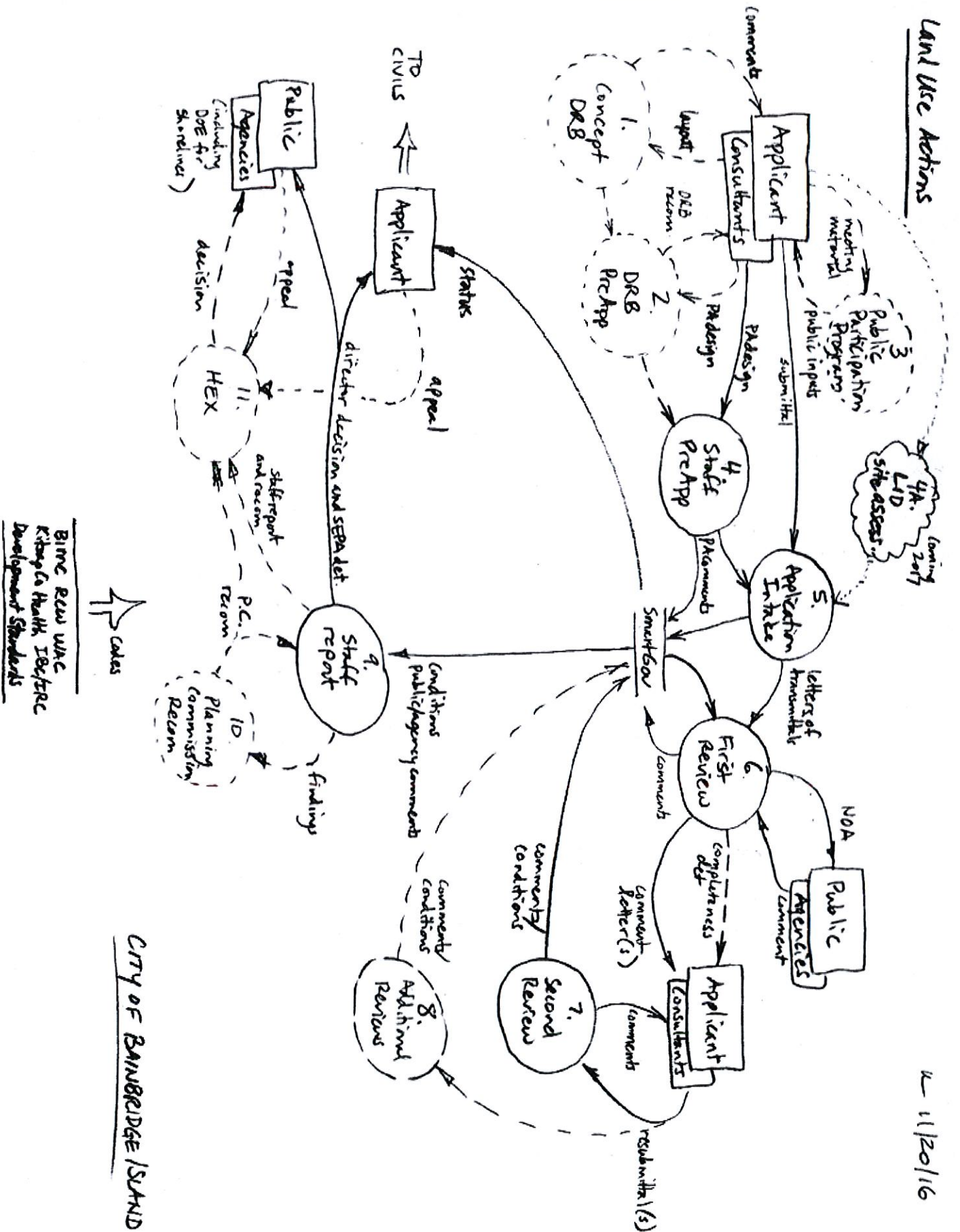
Working Together to Improve the Permit Process



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out

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Design Review Board Feedback

- The City codes, comprehensive plan, and public works standards governing growth, development and construction?
- The design, character, appearance and quality of the development ... the final results on the ground?
- Rate of growth on the Island?
- Your ability to shape specific projects?
- Our interactions with applicants?
...collaborative and efficient?
- The way the City's Planning & Community Development Department implements City codes, standards, and the comprehensive plan?
- Open mike
- Survey: <https://www.surveymonkey.com/r/COBlladers>