REGULAR CITY COUNCIL BUSINESS MEETING
MONDAY, APRIL 14, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

2. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

3. 7:10 P.M. PUBLIC COMMENT

4. 7:20 P.M. CITY MANAGER'S REPORT

5. 7:25 P.M. PRESENTATION

   A. National Poetry Month Reading

6. NEW BUSINESS

   A. 7:30 PM Historic Preservation Commission - Suyematsu Property Grant Opportunity

      Documents: 041414 Suyematsu Grant Opportunity Agenda Bill.docx

   B. 7:45 PM Proclamation Declaring April 19, 2014 As Bainbridge Island Earth Day

      Documents: 041414 Earth Day Proclamation Agenda Bill.docx, 041414 Earth Day Proclamation.docx

7. PUBLIC HEARING

   A. 7:50 PM Ordinance No. 2014-13, Amending Ordinance No. 2014-08, Interim Zoning Regulations For Temporary Construction Storage On Temporary Parking Lots

      Documents: 041414 Ordinance No. 2014-13 Interim Regulations on Temporary Construction Storage Agenda Bill.docx, Ordinance No. 2014-13 Amending Ordinance No. 2014-08 Interim Zoning Regulations Temporary Construction Storage and Parking Lots Approved 032414.pdf

8. UNFINISHED BUSINESS

   A. 8:00 PM Waterfront Park/City Dock 30% Design Decision And Authorizing Resolution No. 2014-08

      Documents: 041414 Waterfront Park 30 Percent Design Agenda Bill.docx, 041414 Resolution No. 2014-08 Waterfront Park.docx, 041414 DRB_Notes_033114_jh.docx

   B. 8:10 PM Traffic Concurrency Management Services PSA Award

      Documents: 041414 Traffic Concurrency Mgmt Design PSA Agenda Bill.docx, 041414 TransportationStudy TSI 3_24_2014.doc, 041414 TransporationStudy Scope 3-24-14.docx

   C. 8:20 PM Ordinance No. 2014-11, Relating To The Utility Advisory Committee

      Documents: 041414 Ordinance 2014-11 Utility Advisory Committee Agenda Bill.docx, 041414 Ordinance 2014-11 Utility Advisory Committee V2.docx

D. 8:30 PM Winslow Way Sidewalk Use Regulations

Documents: 041414 Winslow Way Sidewalk Use Regulations.pdf

E. 8:40 PM Update On Annual Appointments To Citizen Boards, Committees And Commissions

Documents: 041414 Annual Appointments.docx, Citizen Committee and Commission Update.docx

9. 8:50 P.M. CONSENT AGENDA

A. Accounts Payable Voucher And Payroll Approval

Documents: 041414 AP PR Reports.pdf

B. Special/Regular Meeting Minutes, February 26, 2014

Documents: 041414 CCMIN 022614 Draft.pdf

C. Janitorial Contract Amendment No. 1

Documents: 041414 Janitorial Service Amendment No. 1 Agenda Bill.docx, 041414 Janitorial Contract.pdf, 041414 Janitorial Amendment No 1 Legal Reviewed.doc

D. Waterfront Park/City Dock PSA Amendment No. 1

Documents: 041414 Waterfront Park-City Dock Design Contract Amendment Agenda Bill.docx, 041414 Amendment No 1 to Agreement for Services SCI (2).doc

10. 8:55 P.M. COMMITTEE REPORTS

A. NMTAC Meeting Minutes - March 27, 2014

Documents: 041414 NMTACMIN 032714 Approved 040814.pdf

B. West Central Local Integrating Organization – April 8, 2014 Annotated Agenda/Notes

Documents: 041414 West Central LIO Exec Comm 4-8-14 Agenda.pdf

11. 9:00 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS

12. 9:05 P.M. FOR THE GOOD OF THE ORDER

13. 9:10 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION

Subject: Historic Preservation Commission: Suyematsu Property Grant Opportunity	4
Agenda Item: New Business	Bill No.: 14-063
Proposed By: Historic Preservation Commission in cooperation with Friends of the Farm	

BUDGET INFORMATION

Department: Planning	Fund:	Munis Contract #
Expenditure Req: None	Budgeted? Yes ☐ ☒ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

	Recommendation:	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider request to apply for a $16,312.00 no-match grant, administered by the Washington State Department of Archaeology and Historic Preservation (DAHP) to place the Suyematsu farm on the local, historic register and to create a historic property management plan.

History:

These grants are made on a competitive basis and are made annually only to Certified Local Governments ("CLG"). As a CLG, Bainbridge Island is eligible to apply for the grant. The aim of the grant is to encourage, develop and maintain local preservation efforts. This year there is a special emphasis on projects that serve under-represented communities.

The funds will be used to :

1) Support research, materials, and other preparation to place the City's Suyematsu farm property on the local, historic register. If approved, it will be the first publicly owned property on the Bainbridge Island register. Inclusion on the historic register-wouldsafeguard the heritage represented by the site and contributing buildings, that reflect significant elements of the city's agricultural history.

2) Support the creation of a historic property management plan for the Suyematsu property. This plan will provide the City with guidance on the treatment of historic buildings and structures within the farm complex.

The proposed plan would outline the relevant historic preservation regulations that relate to the long-term management of the farm; for each contributing resource provide summaries of significance, character defining features, chronology of use and spatial organization; offer treatment recommendations for individual resources based on their current condition and intended use; and discuss general methods for the historically sensitive treatment for maintenance, repairs and modifications. The completed preservation plan would serve as additional resource to guide the long-term management of the structures and landscape of this unique historical property.

The deadline for this grant application is April 24, 2014. The request to approve the property for the local historic register would be developed by approximately March 2015 and the proposed preservation plan would be completed by August 2015.

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Historic Preservation Commission's request to apply for a $16,312 no-match gran from the DAHP.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Proclamation declaring April 19, 2014 as Bainbridge Island Earth Day	Date: April 14, 2014
Agenda Item: New Business	Bill No.: 14-065
Proposed By: Mayor Blair	Referral(s):

DESCRIPTION/SUMMARY

Action Item:

Consideration of a proclamation declaring April 19, 2014 as Bainbridge Island Earth Day.

RECOMMENDED ACTION

Motion:

I move that the City Council authorize the Mayor to sign the proclamation declaring April 19, 2014 as Bainbridge Island Earth Day.

PROCLAMATION

WHEREAS, 2014 is the 44th anniversary of Earth Day; and

WHEREAS, the world continues to face extraordinary challenges to the environment; and

WHEREAS, all people, regardless of race, gender, income or geography, have a moral right to a healthy, sustainable environment; and

WHEREAS, it is understood that all people must step forward and take action to protect the environment; and

WHEREAS, the goal of a sustainable environment can be achieved through educational efforts, public policy, and consumer activism campaigns; and

WHEREAS, the people of Bainbridge Island will recognize Earth Day 2014 at their Farmers' Market on April 19 now therefore,

I, Anne S. Blair, Mayor of the City of Bainbridge Island, Washington, on behalf of the City Council, do hereby proclaim April 19, 2014 as

BAINBRIDGE ISLAND EARTH DAY 2014

and encourage all citizens to join me in this special observance.

SIGNED this 14th day of April, 2014

____

Anne S. Blair, Mayor

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Ordinance No. 2014-13, Adopting Interim Zoning Regulations for Temporary Construction Storage	Date: April 14, 2014
Agenda Item: Ordinances/ Public Hearing	Bill No.: 14-019
Proposed By: Planning Director Kathy Cook	

BUDGET INFORMATION		
Depart/Fund:		
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW		
City Council Meeting, March 24, 2014	Recommendation: Schedule Public Hearing on Ordinance 2014-13 for April 14, 2014.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒Yes ☐ No N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Conduct Public Hearing on Ordinance 2014-13, Adopting Interim Zoning Regulations for Temporary Construction Storage. The City Council approved the interim zoning regulations on March 24, 2014. The purpose of allowing interim zoning regulations is to address situations in which an accelerated adoption process is necessary. The authority for jurisdictions to adopt interim zoning regulations is established by RCW 35A.63.220 and RCW 36.70A.390, provided a public hearing is held within sixty days after adoption. At the March 24 Council meeting, the Council scheduled the public hearing on Ordinance 2014-13 for April 14, 2014.

Background:

On February 19, 2014, the City Council adopted Ordinance 2014-08, which established interim zoning regulations to allow businesses in the downtown to create temporary surface parking lots for use by employees and/or the general public when anticipated construction activities reduce the availability of existing parking spaces, or when a business, having outgrown its original parking accommodations, is in the process of seeking a permanent solution.

On March 24, 2014, the City Council adopted Ordinance 2014-13, which amended Ordinance 2014-08 to allow businesses that use the interim temporary parking regulations due to construction activities to also store construction-related equipment, materials, and supplies on the temporary parking lots.

Ordinance 2014-13 adopts findings in support of the amendment; provides for the interim regulations to remain in effect for a period of six months from the date Ordinance 2014-08 was adopted, unless permanent regulations are adopted sooner or unless the interim regulations are extended; declares an emergency and establishes an immediate effective date.

RECOMMENDED ACTION

Conduct Public Hearing on Ordinance No. 2014-13, Adopting Interim Zoning Regulations for Temporary Construction Storage.

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ORDINANCE NO. 2014-13

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Ordinance 2014-08, which adopted interim zoning regulations governing temporary parking for commercial businesses, other than ferry commuter parking and noncommuter ferry parking; adopting findings in support of such amendments; providing for the interim regulations to remain in effect for a period of six months from the date Ordinance 2014-08 was adopted, unless permanent regulations are adopted sooner or unless the interim regulations are extended; declaring an emergency and establishing an immediate effective date.

WHEREAS, the City Council of the City of Bainbridge Island previously adopted Ordinance 2014-08, which established interim zoning regulations governing temporary parking for commercial businesses, other than ferry commuter parking and noncommuter ferry parking, in the Core, Gateway, Ericksen, Ferry Terminal, and Madison (Mixed Use Town Center) districts and High School Road Zones I and II; and

WHEREAS, Ordinance 2014-08 allows commercial businesses in the above-mentioned zoning districts to create temporary surface parking lots for use by employees and/or the general public where anticipated construction activities would reduce the availability of existing parking spaces or the business, having outgrown its original parking accommodations, is in the process of seeking a permanent solution; and

WHEREAS, the City Council understands that businesses needing to take advantage of the interim temporary parking regulations due to construction activities will also likely need to store construction-related equipment, materials, and supplies to support the construction activities; and

WHEREAS, current regulations relating to temporary storage containers, found in BIMC 18.09.030.J.2, contain restrictions regarding the number of containers, length of time in which they may be placed at a property, and the location on a property upon which they may be placed which are prohibitive of commercial businesses using storage containers for purposes of temporary construction storage; and

WHEREAS, local businesses have expressed a need for temporary construction storage where the business is either remodeling or undertaking a construction project; and

WHEREAS, the City Council desires to provide flexibility in accommodating construction storage needs for businesses in these limited circumstances; and

WHEREAS, there is at least one commercial business within the Mixed Use Town Center zone with a current need to store construction-related equipment, materials, and supplies due to the circumstances described above; and

WHEREAS, unless the City acts immediately to address temporary construction storage needs, businesses within the City may suffer while the City endeavors to prepare permanent parking regulations providing for temporary parking uses and permanent construction storage regulations; and

WHEREAS, Article XI, Section 11 of the Washington State Constitution, RCW 35A.63.220, and RCW 36.70A.390 authorize the City to adopt interim land use regulations and official controls, and the Bainbridge Island City Council deems it to be in the public interest to adopt the regulations and prohibitions set forth in this Ordinance under this authority; and

WHEREAS, a public hearing shall be held within sixty days of the adoption of the regulations set forth in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Adoption of Findings. The recitals set forth above are hereby adopted as the City Council's findings in support of the interim zoning regulations adopted by this Ordinance.

Section 2. Amended. BIMC 18.15.020(K), as adopted in Ordinance 2014-08, is hereby amended as follows:

> K. Temporary Parking for Commercial Businesses, Other than Ferry Commuter Parking and Non-commuter Ferry Parking. Temporary surface parking lots for commercial businesses may be developed for use by the general public and/or employees in the Core, Gateway, Ericksen, Ferry Terminal, and Madison (Mixed Use Town Center) districts and High School Road Zone I and High School Road Zone II districts under the following conditions and circumstances:
>
> > 1. Anticipated construction activities related to a land use application for property located in one of the districts listed in this subsection will reduce availability of existing parking spaces for employees and/or the general public; or the parking needs of the commercial business have increased and, having outgrown its original parking accommodations, the commercial business is in the process of seeking a permanent solution.
> >
> > 2. An application for temporary commercial business parking is submitted in accordance with the provisions of this subsection. The application shall be exempt from site plan and design review pursuant to BIMC 2.16.040. The application shall be processed as an administrative approval under BIMC Title 2.
> >
> > 3. Approval of the temporary commercial business parking lot shall expire upon completion of the specified project or within eighteen months of the lot's permit approval, whichever comes first.
> >
> > 4. Temporary commercial business parking lots shall be exempt from the requirements of subsection C.2.c of this section.

5. Temporary commercial business parking lots shall not exceed 50 spaces.

6. Temporary commercial business parking lots shall comply with the design and construction requirements of this chapter, except that:

a. Small car spaces may total no more than 50 percent of the number of spaces;

b. Temporary commercial business parking lots shall be exempt from the landscaping requirements of subsection J.3.a of this section and BIMC 18.15.010;

c. Temporary commercial business parking lots shall be exempt from the requirements of BIMC 18.15.030;

d. Temporary commercial business parking lots may be surfaced with gravel; provided, that all drainage requirements are met; and

e. Temporary commercial business parking lots shall be exempt from the requirements of subsection D.5 of this section (setbacks).

7. A temporary commercial business parking lot shall meet the requirements of Chapter 15.20 BIMC (Surface and Storm Water Management), except that any existing parking lot being used as a temporary commercial business parking lot shall not be required to be improved to meet current standards.

8. As a condition of application approval, the commercial business shall include a plan for prohibiting parking for ferry commuter and noncommuter use and shall demonstrate how restriction of spaces for general public/customer and/or employee use will be enforced. Failure to enforce shall subject the owner to the provisions of Chapter 1.26 BIMC.

9. Except as specified below, all temporary commercial business parking lots shall be designed to retain all significant trees, as defined in Chapter 18.36 BIMC, except when removal of hazardous trees is permitted pursuant to BIMC 16.20.040. For those significant trees impacted by construction activity within their driplines, the applicant shall submit a retention plan prepared by a certified arborist addressing the impact of construction activity to the trees and the likelihood for five-year survivability.

<u>10. A portion of a temporary commercial business parking lot developed to accommodate employees and/or the general public during construction</u>

activities may be utilized to store or park construction-related equipment, materials, and supplies if it does not create a safety hazard for pedestrians and vehicles utilizing the parking lot. Construction-related equipment, materials, and supplies shall be stored in appropriate containers or bins to the extent feasible or on the ground in well-stacked, neat piles. The temporary construction storage containers and bins shall be exempt from the requirements of BIMC 18.09.030.J.2. Large construction equipment may be parked in parking spaces. As a condition of application approval, the commercial business planning to use a portion of the parking lot to store or park construction-related equipment, materials, and supplies must include a plan to alert employees and the general public using the parking lot to the presence of such items.

11~~10~~. The department may grant one extension of a permit authorizing temporary commercial business parking for a period not to exceed 180 days if:

a. A request for an extension is received by the department no later than 30 days prior to the expiration of the permit;

b. Termination of the permit would result in an unreasonable hardship to the applicant, and the applicant is not responsible for the delay in securing permanent parking spaces;

c. An extension of the permit will not cause substantial detriment to existing uses in the immediate vicinity of the subject property; and

d. The temporary parking shall be removed within 10 days after the permit expires.

Section 3. Effective Period for Interim Zoning Regulations. The interim zoning regulations set forth in this Ordinance shall be in effect for six months from the date Ordinance 2014-08 was adopted and shall thereafter automatically expire, unless the same are extended as provided in RCW 36.70A.390 and RCW 35A.63.220, or unless permanent zoning regulations are adopted sooner by the Bainbridge Island City Council.

Section 4. Transmittal to Planning Commission. This Ordinance shall be transmitted to the Bainbridge Island Planning Commission for its consideration and recommendation concerning permanent zoning regulations governing temporary construction storage. The Planning Commission is requested to complete its review, including the holding of a public hearing on permanent zoning regulations and the transmittal of its recommendation to the City Council, in time for the Council to deliberate and take action before the interim regulations expire.

Section 5. Transmittal to Department of Commerce. Pursuant to RCW 36.70A.106, this Ordinance shall be transmitted to the Washington State Department of Commerce as required by law.

Section 6. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the invalidity or unconstitutionality does not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 7. Declaration of Emergency - Immediate Effective Date. For the reasons set forth in the recitals of this Ordinance, the City Council hereby finds and declares that an emergency exists which necessitates that this Ordinance become effective immediately in order to preserve the public health, safety, and welfare. This Ordinance shall become effective immediately upon passage. The Bainbridge Island City Clerk is directed to publish a summary of this Ordinance at the earliest possible publication date.

PASSED BY THE CITY COUNCIL this 24th day of March, 2014.

APPROVED BY THE MAYOR this 24th day of March, 2014.

Anne S. Blair

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:	March 20, 2014
PASSED BY THE CITY COUNCIL:	March 24, 2014
PUBLISHED:	March 28, 2014
EFFECTIVE DATE:	Immediately
ORDINANCE NUMBER:	2014-13

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Resolution No. 2014-08 - Waterfront Park 30% Design	Date: April 14, 2014
Agenda Item: Unfinished Business	Bill No.: AB 13-025
Proposed By: Public Works Director Barry Loveless/Bill Grimes, Studio Cascade	

BUDGET INFORMATION		
Depart/Fund:		
Expenditure Req: $ N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW		
Study Session: 04/07/14	Recommendation: Forward to 04/14/14 Business Meeting	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the 30% Design Decision and Authorizing Resolution No. 2014-08.

Background:

Studio Cascade recently presented the 30% design plans at the Design Review Board's March 31, 2014 meeting. The project strategy is to create a Phase 1 upland design that will fully re-structure the Park by re-grading and creating a flowing network of soft paths, both in form and material that follow the grade down and around the topography, while weaving in between as many existing trees as possible. These paths will be twinned with a water catchment channel that will take storm water down the slope to the harbor. Every so often along the path will be water events that will allow for contemplation, play, etc. The other piece of the strategy would be to connect the 3 or 4 "forest fragments" by planting new forest in the gaps. This will turn the east end of the park into a more cohesive natural area yet allow for the forest to flow along the water towards the boat launch area. Along the waterfront, the trees would be limbed up to allow for views through and understory plantings would be different than further east. These new forest plantings will allow larger numbers of trees to be planted making up for those that will be removed (where necessary) in the western portion of the park to make grades work, etc.

— Continued on Page 2 —

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Waterfront Park/Dock 30% Design Alternative and approve the authorizing Resolution No. 2014-08 for Studio Cascade to move forward with the Recreation Conservation Office (RCO) grant application.

DESCRIPTION/SUMMARY – Page 2

The project's intent is to execute the proposed grading, path and waterway construction, along with tree planting, etc., within Washington Recreation and Conservation Office (RCO) grant opportunity guidelines (approx $500K), leaving an opportunity for an RCO grant project in the amount of $1M for the dock expansion.

The remaining programmatic pieces of the park, pavilion, plaza, arbors, terraces, belvedere, play areas, etc. will have been planned for in the Master Plan and can be built around funding availability.

This strategy gives the park a full make-over setting the stage for future work, instead of doing extensive work in one small area of the park and leaving the rest as is.

The RCO requires the governing body of any grant recipient to pass an Authorizing Resolution in order to be eligible to receive the grant funds.

Local Agency

Washington Wildlife and Recreation Program
Authorizing Resolution
Development Type Projects

Organization Name: City of Bainbridge Island Resolution No .2014-08

Project Name(s}: Waterfront Park and Dock Redevelopment

This is a resolution that authorizes submitting application(s) for grant funding assistance for Washington Wildlife and Recreation Program project(s) to the Recreation and Conservation Office as provided in Chapter 79A.15 RCW, Acquisition of habitat conservation and outdoor recreation lands, WAC 286 and subsequent Legislative action.

WHEREAS, our organization has approved a comprehensive parks and recreation plan or habitat conservation plan that includes this project; and

WHEREAS, under the provisions of the Washington Wildlife and Recreation Program (WWRP), state grant assistance is requested to aid in financing the cost of *facility development,* and

WHEREAS, our organization considers it in the best public interest to complete the project

described in the application(s); NOW, THEREFORE, BE IT RESOLVED that:

1. The **City Manager** is authorized to make formal application to the Recreation and Conservation Office for grant assistance;
2. Any grant assistance received will be used for direct costs associated with implementation of the project referenced above;
3. Our organization hereby certifies that our matching share of project funding will be derived from **City General Fund and each of the Utility Funds** and that we are responsible for supporting all non-cash commitments to this project should they not materialize.
4. We acknowledge that the grant assistance, if approved, will be paid on a reimbursement basis, meaning we will only request payment from the Recreation and Conservation Office after eligible and allowable costs have been incurred and payment remitted to our vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete.
5. We acknowledge that any facility developed through grant assistance from the Recreation and Conservation Funding Board must be reasonably maintained and made available to the general public at reasonable hours and times of the year according to the type of area or facility unless other restrictions have been agreed to by the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board.
6. We acknowledge that any facility developed with grant assistance from the Recreation and Conservation Funding Board must be dedicated for public outdoor recreation purposes, and be retained and maintained for such use for perpetuity unless otherwise provided and agreed to by our organization and the Recreation and Conservation Funding Board.
7. This resolution becomes part of a formal application to the Recreation and Conservation Office for grant assistance; and
8. We provided appropriate opportunity for public comment on this application.

This resolution was adopted by our organization during the meeting held:

Location Bainbridge Island, Washington Date. April 14, 2014

Signed and approved by the following authorized representative:

Signed____ ___________

Title______________________________________Date.________ __________________ _

Attest______ _____ ____

Approved as to form: ____

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DRAFT

SPECIAL MEETING

DESIGN REVIEW BOARD
WATERFRONT PARK/DOCK MASTER PLAN

MEETING NOTES

Monday, March 31, 2014 @ 2:00 p.m.

Council Chambers – 280 Madison Avenue N.
Bainbridge Island, WA 98110

Design Review Board
Vice Chair Alan Grainger, Adrian Sawyer, Jim McNett, and Mark Epstein. Absent: Chair Mark Levine, Jason Gibson, and Russ Hamlet.

City Staff
Planning Director Kathy Cook and Public Works Admin Specialist Joan Haase.

Consultants
William Grimes with Studio Cascade, Dean Koontz with HBB Landscape Architecture and Mark Hinshaw with LMN Architects.

Visitors:
See attached sign-in sheet.

2:01:38 PM **– Call to Order**
Vice Chair Alan Grainger called the meeting to order. He explained that the presentation will take approximately thirty minutes followed by the Design Review Board's questions and comments, then public comment, and then the Design Review Board's deliberations and recommendations, to be passed on to City Council for their April 7, 2014 meeting.

Alan also commented that he received background information from Harbor Commission Chair David Kircher related to the Harbor Commission's recommendations for the design of the new city dock. Alan explained that it is not the Design Review Board's intention to discuss the city dock as they are focusing on the upland portion of the park at this time.

2:04:43 PM - **Waterfront Park & City Dock- 30% Design Presentation**

Bill Grimes with Studio Cascade explained that he has a short film to show featuring updates from the workshops presented earlier in the year followed by a PowerPoint presentation on the 30% design. Bill gave a background of the overall process to date stating that the design process was originally kicked off in June of last year with studio workshops co-sponsored with Sustainable Bainbridge in January. He added that along with the community input, several existing master plans such as the Comprehensive Plan, Winslow Tomorrow Plan, and the Cultural Resources Plan were taken into consideration. Following the 15% design presentations to the DRB and City Council in February, the design team incorporated the recommendations to come up with the 30% plan to be presented tonight. Bill added that once the City Council has approved moving forward with the 30% design, the design team plans to apply for a Recreation Conservation Office (RCO) grant.

Bill stated that the baseline vision through community interactions promoted a "village park visitor friendly" design approach. Some of the "big ideas" that emerged throughout the process was to make sure the park is designed for an off-site connection strategy and to find better ways for the Winslow area to connect with the Waterfront Park/Dock. Other ideas included preserving woods, build and link terraces, provide multi-use spaces and provide a central performance space. Also, provide view corridor and viewpoints, build pathway networks, add a courtyard to the Community Center, replace the stage with a pavilion, install wayfinding and interpretive signs, encourage arts in the park, activate beach, and replace dock.

He shared that the view corridor/view points and pathway network are comprehensive and accessible to take advantage of the Community Center as a park asset by increasing available outdoor space to compliment the Center and replace the boathouse with a structure that has more flexible use options. Also, need to look at taking advantage of the park location to encourage arts not only visional but also performing and find ways to activate the beach and reinvest in the dock so we can make it a safer place and more realistic destination.

The Design Team, along with Public Works Director Barry Loveless and Sustainable Bainbridge member Jonathan Davis, re-visited the Park following the recommendations from the 15% design presented at the February 24th DRB meeting. From there, the 30% design was formed incorporating a softer approach from Bjune/Brien down to the water and thereby minimizing the number of pathway switchbacks, along with other changes.

Dean Koontz with HBB Landscape Architecture explained that the team really looked at how everything flows through the park and how the stormwater flows down from Bjune to the waterfront and explored the difference spaces cascading into each other. Dean commented that they are looking at integrating 8% slopes and pathways which would have railings going down towards the lower grades. He stated that they wanted to create a parent plaza area between where the play equipment is and also use this space as a prime viewpoint. From there and heading south towards the Community Center, parking was expanded into more of a parking court using interlocking unit pavers which would create more of a plaza feel for larger group events. At the main section of the park there will be terraces with pathways through the whole central area and also stairs for a direct access to the waterfront. In the area next to the Rowing Club house, this space could be used as a multi-purpose area where benches could be set up creating an outdoor seating area for special events. Dean also wanted to float the idea of retrofitting a green roof on the existing restroom building, which could expand to installing a green roof on the proposed longhouse building in the future. Regarding pathways, he suggested snaking pathways through existing trees where the boat ramp and boat trailer parking is; thereby, minimizing the affect on trees in that area. He also mentioned a wider trial that goes from the restroom area to the bridge location which could function as a more regional connection. He liked the concept of a more trellis structure vocabulary for entrances where Bjune and Brien meet on both the east and west sides.

Dean explained that as far as planting concepts are concerned, they used both the City's Vegetation Management Plan and the Park District's Vegetation Management Plan as a baseline. What emerged was looking at the flow of the forest from the east side of the park and suggested that the green ward be removed and restored back to forest so that it connects remnants which are currently divided by the lawn with a few trees in between making a more contagious forested area. Dean also discussed moving the trail that goes through the remnant forest northward so that it's located outside of the cultural resource area. He also mentioned that the Madrona grove along the waterfront will be kept intact; however, the understory may need to be spruced up. In response to a question from the last DRB meeting in February, Dean stated that approximately 36 to 40 trees out of 467 may be removed under the current design plan. The tree removal is primarily concentrated in the central area due to grading and changes in levels. Dean said that by restoring the green areas and extending to the eastern section where the Community Center is, we can meet the replacement capacity in tree units while connecting these remnants and fragments in the Park. Also, downed trees, nurse logs, and branches can be created for brush piles providing food for animals in the eco system. Dean also commented that he is looking for feedback on what type of benches, ballads, etc. might be used throughout the park.

A commenter asked why the southeast corner of the park is not accessible. Dean responded that based on the 2008 Cultural Resource Document, that area contains middens and we need to avoid social trails and trampling from further degradation in that area.

Dean shared that the Design Team listened to the concerns and recommendations from the DRB and community and eliminated the main switchback trails, along with other recommendations, creating a softer pathway grade to the waterfront. He added that we need to look at options for a wheel chair and/or disabled path.

2:49:27 PM **– Public Comments**

Citizen comments included minimizing the use of railings, placement of a formal entrance and/or belvedere, incorporate theme of recent city works such as city hall building, Waypoint Park, Winslow Way, move proposed pavilion building eastward for viewpoint access; celebrate stormwater pieces as more of an artwork feature as oppose to concrete runnels; sculpting the landscape to create an amphitheatre area; create various locations for play areas; create stormwater education features; use the existing rowing club area as more of a multi-use area for all visitors; supports large flat areas for sports such as petanque; favors keeping with similar motif's from recent projects such as Winslow Way; create design for longhouse building in such a way as something that might have been there at one point of time in history; vision of a water feature path for runoff similar to a creek; more seating areas; and phase budget between park and dock proposed improvements.

3:27:46 PM – **Design Review Board Recommendations**

The Design Review Board is appreciative of the Design Team incorporating recommended changes from the 15% design presented at the February 24th meeting into the 30% design.

The Design Review Board recommends approval of the 30% Master Plan with future consideration of the following:

- Expand access adjacent to the water along the waterfront trail. Maintain existing trail along the water and extend to the east forested part of the site all the way to the bridge pathway, potentially as a boardwalk to protect the middens.
- Proposed pavilion design be of a shed type of design incorporating post and beam construction and that it be moved further east, and not as a "bandstand" characteristics .
- That the site furniture, lighting, signage, and drinking fountains be the same vocabulary as recent public projects.
- Seating opportunities be increased within the Park.
- That the stormwater treatment features incorporate sculpture, art and consideration of a sundial.
- Add bike runnels to the stairs.
- That the pedestrian circulation design be completed as part of a first phase to create the structure of the Park.
- Reduce need for pathway rails as much as possible while still meeting ADA requirements.
- Create a south facing stepped terrace to transition between the parking court and the crushed rock multi-use area.
- That the Board confirms that the multi-use space is a valuable part of the Plan.
- That the proposed boathouse (Rowing Club building) design also come before the DRB for review as it is an important part of the multi-use space.

Motion: *Mark Epstein moved to approve the above mentioned recommendations for the Waterfront Park/Dock Master Plan 30% design review.*

The motion was seconded by Jim McNett and unanimously approved.

3:43:46 – Adjourn

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Traffic Concurrency Management Services - Study Professional Services Agreement	Date: April 14, 2014
Agenda Item: Unfinished Business	Bill No.: AB 14-003
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION			
PW Prof. Services/Traffic Study @ $140,000		Rds Program @ $6,361	Budgeted? ☒ Yes
Expenditure Required:	2014 @ $146,361.00	2015 @ $55,585.00	Total: $201,946.00

REFERRALS/REVIEW		
Study Session: 04/07/14	Recommendation: Forward to 04/14/14 Business Meeting	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Traffic Concurrency Management Services and the Island-wide Transportation Study limited update with Transportation Solutions Inc. and approve budgeting $55,585 for this effort in 2015.

Background:

The proposed Traffic Concurrency Management Services consist of travel demand model development, level of service evaluation, studying impact fee rates, developing an impact fee ordinance, and updating the City's concurrency management ordinance. The plan is to complete the majority of the study related to this work in 2014.

The City's Comprehensive Plan is to be updated in 2016. To facilitate this effort Staff recommends updating the Island-wide Traffic Study starting in late 2014 and continuing through the first half of 2015 following the Council's directed Traffic Concurrency Management effort to realize efficiencies.

— *Continued on Page 2* —

RECOMMENDED ACTION

Motion:

I move that the City Council approve the Professional Services Agreement with Transportation Solutions Inc. for Traffic Concurrency Management and Transportation Study Services in the amount of $146,361.00 and request City Council budget $55,585.00 in the 2015 budget and authorize the City Manager to execute the Agreement.

DESCRIPTION/SUMMARY – Page 2

The development of the 2004 Island-wide Traffic Study and the 2003 Island-wide Non-motorized Transportation Plan took considerable resources and resulted in comprehensive plans that provide good long term vision for the community that is still mostly relevant. A limited update of these plans is proposed to combine both documents into one plan and to update the plans with the technical information and policy direction from undertaking the Traffic Concurrency Management Services.

The Traffic Concurrency Management Services will be staff led with the support of Non Motorized Advisory Committee to reduce costs. As most policy changes will have been addressed as part of Concurrency Management the public involvement effort will also be resource managed and will involve the NMTAC and the Planning Commission with final work product being accepted but not adopted by Council. More extensive opportunities for public input will follow with the Council's update of the Transportation Element of the Comprehensive Plan. The Consultant will provide technical input and peer review.

Cost Breakdown:

• Develop Traffic Model and Study Impact Fees	$ 138,946.00
• Update Concurrency	$ 7,415.00
• Island-wide Transportation Study Limited Update Support	$ 55,585.00
	$ 201,946.00

The cost of developing the traffic model is estimated to be $81,096.00. A portion of this cost may be recovered by allocating part of the cost to third party concurrency reviews if desired by Council and established by ordinance.

The City solicited statements of qualifications from 16 firms from the MSRC consultant roster and Transportation Solutions Inc. was selected as the most qualified consultant to design the project. See attached agreement and scope of work for further details.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (this "Agreement") is entered into as of the date written below between the City of Bainbridge Island, a Washington state municipal corporation (the "City") and Transportation Solutions, Inc. (the "Consultant").

WHEREAS, the City desires to study island-wide transportation needs and the implementation of traffic impact fees; and

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as Attachment A and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. PAYMENT

A. The City shall pay the Consultant for such services: (check one)

[X] Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of Two Hundred One Thousand Nine Hundred Forty-Six Dollars ($201,946.00);
[ ] Fixed Sum: ________;
[ ] Other: _______, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

B. The Consultant shall submit monthly invoices for services performed in a previous calendar month in a format acceptable to the City. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. All invoices shall be paid by mailing a city check within sixty (60) days of receipt of a proper invoice.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

3. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

5. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 5 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until January 31, 2017, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 2 for any satisfactory work completed prior to the date of termination.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda and other documents developed under this Agreement whether finished or not shall become the property of the City, shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant agrees to protect, defend, indemnify, and hold harmless the City, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of the Consultant, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the services, duties, and obligations required of the Consultant under this Agreement.

B. In the event that the Consultant and the City are both negligent, then the Consultant's liability for indemnification of the City shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to the Consultant, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of the Consultant under Washington's Industrial Insurance Act, RCW Title 51, as respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of the Consultant. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify and/or invalidate any of these covenants of indemnification.

E. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

F. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

10. INSURANCE

Consultant shall maintain insurance as follows:

[x] Commercial General Liability as described in Attachment B.
[x] Professional Liability as described in Attachment B.
[x] Automobile Liability as described in Attachment B.
[ ] None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City:	City of Bainbridge Island 280 Madison Avenue North Bainbridge Island, WA 98110 Attention: City Manager
To the Consultant:	Transportation Solutions, Inc. 8250 165th Avenue NE, Suite 100 Redmond, WA 98052-6628 Attention: Victor Salemann - Principal

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of ___________, 2014.

TRANSPORTATION SOLUTIONS, INC.	CITY OF BAINBRIDGE ISLAND
By___________________________________	By___________________________________ Douglas Schulze, City Manager
Name_________________________________	
Title_________________________________	
Tax I.D. #____________________________	
City Bus. Lic. #_______________________	

ATTACHMENT A

SCOPE OF SERVICES

ATTACHMENT B

Insurance against claims for injuries to persons or damage to property arising out of or in connection with the performance of this Agreement by the Consultant, its officers, employees and agents:

A. Automobile Liability Insurance with limits no less than $1,000,000.00 combined single limit per accident for bodily injury and property damage.

B. Commercial General Liability Insurance written on an occurrence basis with limits no less than $1,000,000.00 combined single limit per occurrence and $2,000,000.00 aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

C. Professional Liability Insurance with limits no less than $1,000,000.00 limit per occurrence.

Before commencing work and services, the Consultant shall provide to the person identified in Section 16 of the Agreement a Certificate of Insurance evidencing the required insurance. City reserves the right to request and receive a certified copy of all required insurance policies.

Any payment of deductible or self-insured retention shall be the sole responsibility of the Consultant. City shall be named as an additional insured on the Commercial General Liability Insurance Policy, with regard to work and services performed by or on behalf of the Consultant, and a copy of the endorsement naming City as an additional insured shall be attached to the Certificate of Insurance.

The insurance policies (1) shall state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) shall be primary insurance with regard to City; and (3) shall state that City will be given at least 30 days' prior written notice of any cancellation, suspension or material change in coverage.

Attachment A

Scope of Services
Travel Demand Model Development, LOS Evaluation, Comprehensive Plan Support, Impact Fee Development, and Concurrency Management Procedures

This scope of services is between the City of Bainbridge Island (City) and Transportation Solutions, Inc. (TSI) to develop:

- A Calibrated Travel Demand Forecasting Model
- A citywide Level of Service (LOS) Evaluation for both Motorized and Non-motorized LOS
- Update of the City's Transportation Study and Non-motorized Study Compliant with Growth Management Act (GMA) Transportation Planning Requirements
- A Transportation Impact Fee Program
- Updated Concurrency Management Procedures

The scope of services will include the following tasks:

Task 1 Project Management

This task provides for management and coordination activities that are necessary to complete the work program, in addition to technical tasks necessary for deliverable products. The activities shall include project administration, preparation of monthly invoices and progress reports, city-consultant coordination and meetings, and quality control and quality assurance.

Deliverables: Monthly invoices and progress reports

Task 2 Travel Demand Model Development

Task 2.1 Collect and Review Citywide Traffic Counts

This task will develop traffic count and other monitoring information to establish 2014 citywide base traffic conditions. The count program will consist of tube counts for a typical weekday and intersection turn movement counts for the afternoon peak period and critical intersections for the morning peak period. The tube counts are needed at approximately 5 locations citywide, to document the weekday daily total volumes and speed data, and identify the actual afternoon peak hour at each location. Based on that information, the standard peak hour citywide will be validated, and turn movement counts will be conducted at approximately 80 intersections citywide for the two-hour period covering the afternoon peak hour, and approximately 10 intersections citywide for the two-hour period covering the morning peak hour. The new base year is 2014. Counts should be collected citywide within the same week or the following week in spring 2014, to approximate annual average conditions. The new count data will be used to calibrate the 2014 VISUM model to 2014 counts.

TSI will:

- Review the intersection turning movement count locations with City staff for the AM/PM peak hours and for arterial weekday counts on a typical week.
- Determine with the City a set of approximately 80 intersections to be counted in the weekday afternoon peak period, 10 intersections to be counted in the weekday morning peak period, and 5 locations for the typical weekday 24 hour tube counts.
- Hire traffic count vendor(s) to collect traffic counts in spring 2014 when school is in session.
- Review the 2014 traffic count data and balance the traffic counts between close-spaced intersections.

Deliverables: Raw traffic count data, traffic count summary documentation

Task 2.2 Collect Land Use Data

This task provides for building the traffic model's inventory of land use in each Traffic Analysis Zone, or TAZ, to match 2014 conditions. The parcel data from Kitsap County's Geographic Information System (GIS) will be used to aggregate the land use information for the VISUM model for the base year. This land use data shall accurately represent existing occupied land uses at the time traffic counts are gathered.

TSI will:

- Obtain GIS parcel database files from Kitsap County for current inventory of housing and other built structures.
- Compile existing land use inventory within each TAZ, in terms of dwellings by type, building square feet by type of business activity within the City.
- Verify the land use outside of the City's limits from PSRC land use inventory.
- Input 2014 TAZ land use data to VISUM traffic demand model.
- Maintain land use inventory for 2014 and pipeline developments.

Deliverables: Spreadsheet summarizing 2014 land use by TAZ

Task 2.3 Develop 2014 VISUM Model

This task involves developing a citywide travel demand forecasting model using the VISUM program for the PM peak hour only. VISUM is a user-friendly and multimodal transportation modeling program. It has strong analysis tools for transportation modeling and planning and powerful network object graphic display, including background, link and turn volumes, link volumes bandwidth and link and zone origin-destination flow bundle.

Network coding and land use data will be built into the VISUM model. The four-step (trip generation, trip distribution, mode choice, and traffic assignment) modeling procedure will then be built into the VISUM model. The 2014 VISUM model will be calibrated and validated to reflect 2014 traffic conditions.

TSI will:

- Use Navteq data to build the link and node network that includes a true alignment of links that are detailed down to the local street level for accurate traffic assignment.

- Build the traffic analysis zone system and boundaries in GIS and export the GIS zoning system to VISUM demand model.
- Determine the roadway (link) and intersection (node) capacity.
- Determine link and node delay functions and turn penalties.
- Populate the traffic model with 2014 land use information.
- Develop the four-step modeling procedure.
    - Develop trip generation rates and refine as necessary during model calibration/validation.
    - Develop traffic assignment gravity model parameters and refine as necessary during model calibration/validation.
- Calibrate the demand model to reflect 2014 counts within FHWA calibration guidelines.
- Validate the 2014 VISUM model.
- Conduct post-processing and model adjustments.

Deliverables: Calibrated 2014 VISUM travel demand model input files, model documentation report summarizing model development procedures and calibration result. Electronic VISUM input files will provided to allow the City or future consultants to run the model.

Task 2.4 Develop 2014 Pipeline VISUM Forecasting Model

The pipeline concurrency model for the PM will be developed based on the 2014 calibrated travel demand forecasting model.

Within the city limits, pipeline land use (permitted but not constructed) will be added to the calibrated 2014 travel demand model. TSI will work with City staff to verify all pipeline developments that are still valid for inclusion in the model. The verified developments will then be included in the citywide pipeline traffic demand forecasting model. Next TSI will confirm with City staff the six-year transportation improvement program (TIP) project list and update the pipeline forecasting model network with roadway and intersection improvement projects.

Outside the city limits, the land use growth will be interpolated from the Kitsap County or PSRC land use between 2010 and 2030.

The four step model procedures and parameters used in the existing calibrated 2014 travel demand model will be carried forward to the concurrency pipeline VISUM model. The post-processed adjustments will be verified and applied into the concurrency VISUM model.

Deliverables: 2014 Pipeline VISUM travel demand model input files, model documentation report summarizing the differences between the 2014 and 2014 Pipeline VISUM Models. Electronic VISUM input files will provided to allow the City or future consultants to run the model.

Task 2.5 Develop 2035 VISUM Forecasting Model

The 2035 VISUM forecasting model will be developed based on the 2014 calibrated travel demand forecasting model.

Within the city limits, the 2035 potential future land use will be verified from the Comprehensive Plan. The verified future developments will then be included in the citywide 2035 traffic demand forecasting model. Next TSI will confirm with City staff the long-range transportation improvement project list and update the 2035 forecasting model network with roadway and intersection improvement projects.

Outside the city limits, the land use growth will be interpolated from the Kitsap County or PSRC land use between 2030 and 2040. The long-range regional transportation improvement projects will be obtained from Kitsap county and state agencies such as PSRC, KRCC or WSDOT and incorporated into the 2035 VISUM model.

The four step model procedures and parameters used in the 2014 calibrated travel demand model will be validated and revised as necessary for the 2035 VISUM model. The post-processed adjustments will be verified and applied as necessary to the 2035 VISUM model.

Deliverables: 2035 VISUM travel demand model input files, model documentation report summarizing the differences between the 2014 and 2035 VISUM Models. Electronic VISUM input files will provided to allow the City or future consultants to run the model.

Task 3 Level of Service Evaluation

Task 3.1 Develop Citywide 2014 Intersection and Segment Operational Models

TSI will collect the citywide major intersection channelization, control type, signalized intersection timings and phasing to develop a citywide 2014 HCM operational analysis model based on 2014 traffic counts. The operational analysis model will include the arterial/arterial intersections of all collector, minor and principal arterials in the city and will be built using SYNCHRO 8 or equivalent software utilizing the 2010 Highway Capacity Manual (HCM) level of service methodology. For roundabout control intersections, TSI will use SIDRA Intersection 5 or later for roundabout analysis. The citywide intersection model is intended to be built so that data exchange between VISUM and the intersection model can be automated.

A Segment LOS methodology will be developed with input from City staff integrating multimodal attributes and roadway configuration to address auto, bike and pedestrian LOS. A spreadsheet calculation tool will be developed to output multi-modal link LOS for all collector, minor and principal arterials in the City. The citywide Segment model is intended to be built so that data exchange between VISUM and the Segment model can be automated.

Deliverables: An HCM methodology intersection operational model for 2014 LOS evaluation and a Segment LOS spreadsheet for 2014 motorized and non-motorized LOS evaluation

Task 3.2 Develop Citywide Pipeline Intersection and Segment Operational Models

The citywide pipeline; short-term (6-year timeframe) operational analysis models will be built as described for the 2014 models in Task 7. Intersection and roadway improvement projects planned for the six-year horizon will be included in the pipeline intersection and Segment operational analysis models. The pipeline traffic volumes will be imported from the citywide pipeline traffic forecasting model. For roundabout controlled intersections, TSI will use SIDRA Intersection 5 or later to conduct the operational analysis. The outputs of these models provide a citywide LOS assessment of the development of permitted projects combined with the implementation of near term traffic improvements consistent with concurrency monitoring requirements of the GMA.

Deliverables: An HCM methodology intersection operational model for 2014 Pipeline LOS evaluation and a Segment LOS spreadsheet for 2014 Pipeline motorized and non-motorized LOS evaluation

Task 3.4 Develop Citywide 2035 Intersection and Segment Operational Models

The citywide 2035 operational analysis models will be built as described for the 2014 models in Task 7. Intersection and roadway improvement projects planned for the twenty-year horizon will be included in the pipeline intersection and Segment operational analysis models. The 2035 traffic volumes will be imported from the citywide 2035 traffic forecasting model. For roundabout controlled intersections, TSI will use SIDRA Intersection 5 or later to conduct the operational analysis. The outputs of these models provide a citywide LOS assessment of the 2035 land use forecast combined with the implementation of the comprehensive plan traffic improvements consistent with the transportation planning requirements of the GMA.

Deliverables: An HCM methodology intersection operational model for 2035 LOS evaluation and a Segment LOS spreadsheet for 2035 motorized and non-motorized LOS evaluation

Task 3.5 Develop a Macro-Driven Program for Data Exchange

TSI will develop a data exchange system between the VISUM model and the intersection and Segment operational models to eliminate manually inputting the volumes from the VISUM forecasting model to the operational models.

The macro will help export the traffic volumes from the citywide VISUM model and import the traffic volumes into the citywide intersection model automatically. After operational analysis is completed, the level of service (LOS), delay, V/C (Volume to Capacity ratio) can be exported from the intersection and Segment models back to the excel workbook. The macro-driven excel workbook will then automatically summarize LOS, delay, and multi-modal LOS for all arterials and provide summary tables for 2014 conditions, pipeline conditions, and 2035 planned conditions.
The macro-driven program will closely monitor the intersection LOS and arterial roadway capacity and flag any roadways and intersections with deficiencies.

Deliverables: Macro driven data transfer spreadsheet

Task 4 Transportation Impact Fee Rate Study and Ordinance

TSI will develop transportation impact fees to allow the City to charge new development a proportionate share of the cost of motorized and non-motorized projects necessary to support growth. TSI will prepare three Transportation Impact Fee Rate Studies and a combined ordinance consistent with Washington State law and the City's updated Transportation Plan. TSI will draft an impact fee ordinance to implement the rate study. The ordinance will include provisions for calculating transportation impact fees for typical land uses, adjustments to fees for dedication of land or construction of improvements, exemptions for specified uses, and provisions for independent fee calculations.

Task 4.1 Motorized Transportation Impact Fee (LOS)

TSI will prepare the Transportation Impact Rate Study for roadway segments and intersections based upon the growth share of roadway and intersection improvements necessary to meet motorized operational standards.

Task 4.2 Non-Motorized Transportation Impact Fee

TSI will prepare the Transportation Impact Rate Study for roadway segments and intersections based upon the growth share of roadway, intersection, and off-road non-motorized improvements necessary to meet non-motorized operational standards.

Deliverables: Transportation Impact Fee Rate Studies and Transportation Impact Fee Ordinance to include motorized, non-motorized, and pavement structural capacity.

Task 5 Integrated Traffic Review and Concurrency Management Procedures

TSI will develop a concurrency management procedure to allow the city to review development applications with respect to motorized and non-motorized LOS and to issue concurrency certificates if the proposed development does not create an LOS failure. TSI will draft a concurrency ordinance and procedures consistent with the updated Transportation Plan LOS policy.

The concurrency report template will include a proposed development project description, site trip generation, site-trip distribution throughout the City network, the City's motorized and non-motorized segment, intersection, and pavement condition review criteria, motorized segment and intersection concurrency results, pavement condition concurrency results, non-motorized concurrency results, and mitigation recommendation for approval. The report shall include the tables and figures necessary to document the impacts of the proposed new development, and to demonstrate whether the development passes or fails the City's concurrency tests. In the case of a failure, TSI will identify, based on the analysis, one or more simple and direct actions that would have an effect sufficient to allow the development to pass. A sample concurrency report using the report template will be provided for City staff's review and comment.

Deliverables: Updated Concurrency Ordinance, updated concurrency management system procedures and recommended fee structure.

Task 6. Transportation Study Update and Comprehensive Plan Support

TSI will support City staff in an update to the 2004 Transportation Study and the 2003 Non-Motorized Study to inform the 2016 Comprehensive Plan Update. Key objectives of this work are to merge both plans into one document suitable for adoption by City Council as a plan that establishes policy versus a study that is informational.

The format will be the same as the 2004 study in that the content of the non-technical chapters will remain the same other than outdated information will be updated and some sections may be elaborated to further clarify City policy.

Task 6.1 Chapter 1 Introduction
TSI to provide review and comment on staff revisions.

Deliverables: Review comments

Task 6.2 Chapter 2 Issues, Goals and Policies
TSI to participate in review and confirmation of goals and policies, particularly related to non-motorized LOS policy to support developer contributions/construction of non-motorized facilities. TSI to provide review and comment on staff revisions

Task 6.3 Chapter 3 Community Character, Neighborhoods and Environment
TSI to provide review and comment on staff revisions

Deliverables: Review comments

Task 6.4 Chapter 4 Operations and Mobility
TSI will provide technical traffic data and analysis including intersection and Segment LOS for 2014, 2022 (6 year/pipeline), and 2035 (20 year) travel demand forecasts. TSI will recommend additions/deletions/modifications to the CIP to address motorized and non-motorized forecast LOS. TSI will recommend elements of the 2003 Non-motorized Plan related to operations and mobility for City staff to integrate into the chapter in support of impact fees and developer mitigation requirements for non-motorized improvements.

Deliverables: Technical memo and attachments

Task 6.5 Chapter 5 SR305
This chapter will be updated by City staff to reference the 2007 Corridor Vision Study and PSRC and WSDOT's latest planning and information, "Congestion and Mobility Report" relative to SR 305. TSI will compare the 2035 travel forecasts and SR 305 LOS to the findings of these studies to check for consistency and provide staff with a summary of the findings.

Deliverables: Technical memo and attachments

Task 6.6 Chapter 6 Safety and Maintenance
TSI to provide review and comment on staff revisions.

Deliverables: Review comments

Task 6.7 Chapter 7 Non-Motorized System
TSI to provide recommendations for the integration of the county wide plan and existing City non-motorized plans. TSI will provide review and comment on staff revisions.

Deliverables: Technical memo and review comments

Task 6.8 Chapter 8 Other Transportation Systems

This chapter will be updated by City staff to reflect current ferry and transit plans. TSI to provide review and comment on staff revisions.

Deliverables: Review comments

Task 6.9 Chapter 9 Financing

TSI will provide technical information for update including an assessment of the revenue necessary and available in addition to impact fees available to implement the Transportation Plan.

Deliverables: Technical memo and attachments

Task 6.10 Chapter 10 Community Involvement

TSI will attend meetings as requested in support of the various tasks identified in the scope of services.

Deliverables: Meeting attendance and materials

Task 6.11 Review the Transportation Pan update to comply with Growth Management Act Requirements for Transportation Planning

TSI will assist the City through the Puget Sound Regional Council's Vision 2040 Plan Review Process. TSI will use the PSRC checklist to check that the final product is consistent with PSRC guidelines for an approvable Transportation Element of the Comprehensive Plan

Deliverables: Completed PSRC Checklist and Comment Log

Task 7 Meetings and Public Involvement

TSI will support the City as requested at various meetings related to the tasks identified in the scope of services on an as-requested basis.

CITY RESPONSIBILITIES

The City will:

- Provide TSI with available transportation facility and system plans and inventory data in its possession, to the extent required for TSI tasks.
- Provide TSI with current Comprehensive Plan land use maps, zoning maps and codes, and generic land use density assumptions for estimating the development capacity of each zoning code category, consistent with current development practices and policies.
- Work with Kitsap County, KRCC and PSRC to obtain future land use forecasts.
- Provide TSI with other relevant transportation studies and/or data in its possession.

- Provide timely reviews of reports and information provided to it by TSI for comment
- Limit its reviews of TSI documents to one draft version and one final version.
- Provide GIS support for Plan Figures
- Develop and conduct all public information and discussion processes.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Ordinance No. 2014-11, Related to the Utility Advisory Committee	Date: April 14, 2014
Agenda Item: Unfinished Business	Bill No.: 14-048
Proposed By: City Manager Doug Schulze	Referral(s):

BUDGET INFORMATION		
Department: N/A	Fund: N/A	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW		
Study Session: March 5, March 17, and March 24, 2014	Recommendation: Forward to Future Meeting.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Consider approval of Ordinance No. 2014-11 which makes changes to the membership of the Utility Advisory Committee, clarifies the functions and duties of the committee, and amends Chapter 2.33 of the Bainbridge Island Municipal Code.

A subcommittee of the City Council, consisting of Mayor Blair, Council Member Bonkowski and Council Member Ward reviewed the existing ordinance and procedures of the Utility Advisory Committee to identify potential changes. Direction provided by the subcommittee was used to draft Ordinance No. 2014-11.

At the March 24, 2014 City Council meeting, additional edits were suggested. Those changes have been made and are shown in tracked changes in the attached draft.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-11, related to the Utility Advisory Committee.

ORDINANCE NO. 2014-11

AN ORDINANCE of the City of Bainbridge Island, Washington, making changes to the membership of the Utility Advisory Committee, clarifying the functions and duties of the committee, and amending Chapter 2.33 of the Bainbridge Island Municipal Code.

WHEREAS, the City has established a Utility Advisory Committee (the "UAC") to encourage citizen participation in the process for establishing water, stormwater, and sanitary sewer utility policies; and

WHEREAS, the City Council desires to clarify the role, composition, and duties of the UAC as well as the staff support provided to the UAC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.33.010 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.010 Created – Membership, appointment, compensation and term.

A. There is created a utility advisory committee for the city, hereinafter referred to as the committee. The committee shall consist of ~~a minimum of~~ seven ~~and no more than nine~~ voting members who shall be appointed by the mayor and confirmed by vote of the city council. The members shall not be officers or employees of the city and shall be residents of the city. <u>The members shall not be appointed to another city committee, board or commission, except for specialized committees or task forces of limited duration.</u> Additionally, at least one member of the city council shall serve as an ex officio, nonvoting member of the committee.

B. The members of the committee shall serve without compensation and shall ~~initially be appointed for staggered terms as follows: two of the original members shall be appointed and confirmed for one-year terms, two of the original committee members shall be appointed and confirmed for two-year terms, and three members shall~~ be appointed for three-year terms~~. The terms for all subsequent annually appointed members shall be three years.~~ <u>which begin on July 1 and end on June 30 three years later</u>.

C. A member may be re-appointed, and shall hold office until his or her successor has been appointed and has qualified. Members may be removed ~~by the mayor upon consent~~ upon a majority vote of the city council.

D. No member shall serve more than three consecutive terms unless the city council determines that special expertise is required, or there are no other qualified applicants.

Section 2. Section 2.33.025 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.025 Vacancies – Removal.

In the event of a vacancy, the mayor, subject to confirmation of the city council, shall make an appointment to fill the unexpired portion of the term of the vacated position in accordance with the city's appointment cycle. Unexcused absence by any committee member from three consecutive meetings shall constitute grounds for removal in accordance with BIMC 2.33.010.C~~, and 10 absences by any committee member, excused or unexcused, occurring within a 12-month period shall likewise be grounds for removal~~.

Section 3. Section 2.33.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.030 Organization.

~~The mayor shall make the initial appointment of one voting member of the committee to serve as chairperson for a one-year term. The committee shall make the initial appointment of a vice-chairperson.~~ The committee shall adopt such rules and regulations as are necessary to accomplish the duties prescribed in BIMC 2.33.040, and consistent with other provisions of this chapter, including without limitation BIMC 2.33.060. These rules and regulations shall be placed on file with the city clerk.

Section 4. Section 2.33.040 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.040 Powers and duties.

The committee shall act in an advisory capacity to the city council with respect to issues relevant to the operation and management policies of the city's water, sanitary sewer, and other utilities. The committee shall not supplant administrative advice on policy issues to the city council but shall be in addition to staff advice. The committee shall not interfere with the administrative staff functions involving day to day operation of the city utilities. All city utility-related policies shall be reviewed by the committee prior to consideration by city council. In its advisory capacity, the committee shall:

A. Consult with the city manager to develop an annual workplan for approval by the city council;

~~A~~B. Consult with and make recommendations to the city council regarding such utility-related policy matters as the city council or the committee deems appropriate;

~~B~~C. Give advisory recommendations to the city council on matters relating to the city's water, sanitary sewer, and storm water utility policies~~y and operation~~;

~~C~~D. Consult with and make recommendations to the city council regarding utility rates, rate structures and other charges made to water, sanitary sewer, and storm water utility customers;

~~D~~E. Consult with and make recommendations to the city council~~, give advisory recommendations to the city council~~ relative to the planning for~~,~~ and financing~~,~~ ~~operation and maintenance~~ of water, sanitary sewer, and storm water utility capital facilities;

~~E~~F. Keep the city council regularly informed of activities of the committee in a timely manner~~.~~;

G. Report annually to the city council prior to the start of the budget process.

Section 5. Section 2.33.060 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.060 Meetings, officers, records and quorum.

The committee shall annually elect a chairperson and vice-chairperson. The committee shall hold regular meetings at least once during each quarter year. Meetings shall be open to the public and held in accordance with the Open Public Meetings Act (Chapter 42.30 RCW). For meetings consisting of a majority of the then serving voting members of the committee, ~~T~~the committee shall provide public notice of the meeting and shall keep a record of its meeting~~s~~ minutes, resolutions, transactions, findings and determinations. The meeting minutes shall be posted on the city's web site. A majority of the voting members then serving on the committee shall constitute a quorum~~ for the transaction of business~~.

Section 6. Section 2.33.070 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.070 Expenditures and staff assistance.

A. The expenditures of the committee, exclusive of donations, shall be limited to appropriations made by the city council.

B. Department director or executive ~~The~~ city staff, as assigned by the city manager, shall provide assistance to the committee. Except for purposes of inquiry, the committee and its members shall deal with employees of the city only through the city manager or administrative staff assigned by the city manager for that purpose.

C. The city shall provide city email accounts to committee members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.

Section 7. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this _________ day of _____________, 2014.

APPROVED BY THE MAYOR this ______ day of_____________, 2014.

____
Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

____
Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:	March 13, 2014
PASSED BY THE CITY COUNCIL:	
PUBLISHED:	
EFFECTIVE DATE:	
ORDINANCE NUMBER:	2014-11

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Winslow Way Sidewalk Use Regulations	Date: April 14, 2014
Agenda Item: Unfinished Business	Bill No.: 14-029
Proposed By: Doug Schulze, City Manager	Referral(s):

BUDGET INFORMATION		
Department/Fund: Executive		Munis Contract #
Expenditure Req: N/A	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☐ Yes ☒ No

DESCRIPTION/SUMMARY

The City Council is asked to provide direction regarding several policy matters related to retail use of the Winslow Way sidewalk. Concern about retail use of the Winslow Way sidewalk has been expressed by some members of the community. The primary concern expressed to City staff has been associated with pedestrian circulation impacts caused by outdoor dining and merchandise displays. City staff and members of the City Council have also heard from community members that use of the sidewalk for dining and merchandise display creates a vibrant commercial area where people can gather.

The City Attorney has advised that retail use of a public sidewalk requires a license or permit issued by the City. Before reaching out to the Winslow Way business community and concerned community members, it will be beneficial to have some policy direction from the City Council. Policy direction from the Council on the following items is requested:

- Should the City allow sidewalk cafes on Winslow Way sidewalks?
- Should the City allow retail displays on Winslow Way sidewalks?
- What section of Winslow Way should be regulated by the ordinance? Ferncliff to Madison? SR 305 to Madison? Erickson to Madison?
- Serving alcohol requires a physical separation of the service area from the public space (ie. fence, chain). Should service of alcoholic beverages be allowed in sidewalk cafes?
- The Winslow Way reconstruction project carefully considered the overall aesthetics of the street. Should the City allow street furniture such as benches?
- If permitted, should tables and chairs associated with sidewalk cafes be removed when the business is closed? Should sidewalk cafes be limited to certain times of the year?

RECOMMENDED ACTION

At this time, formal action is not required.

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION

Subject: Update on Annual Appointments to Citizen Boards, Committees and Commissions	Date: April 14, 2014
Agenda Item: Unfinished Business	Bill No.: 14-067
Proposed By: City Clerk Lassoff	Referral(s):

BUDGET INFORMATION

Department:	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☐ Yes ☐ No ☒ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Update on the annual appointment process to citizen boards, committees, and commissions.

RECOMMENDED ACTION

Information

CITIZEN COMMISSION / COMMITTEE UPDATE

Board / Commission / Committee	Vacancies*	Applicants**	Note/Interview Team
Civil Service Commission (5 – Ordinance)	0	N/A	**Note:** Commission members appointed by City Manager.
Community Forestry Commission (9 – Resolution)	7	2	**Note:** Call for participation advertisement on hold pending re-evaluation of purpose/scope of work. **Interview Team:** Mayor, Councilmember
Design Review Board (7 – Ordinance)	3	3	**Interview Team:** Mayor, Council Liaison, Chair
Environmental Technical Advisory Committee (7-9 – Resolution)	7	?	**Interview Team:** Mayor, Council Liaison, Chair
Ethics Board (5 – Ordinance/Resolution)	2	2	**Interview Team:** Mayor, Councilmember, Chair
Harbor Commission (7 – Ordinance)	3	3	**Interview Team:** Mayor, Council Liaison, Chair
Historic Preservation Commission (7 – Ordinance)	2	2	**Interview Team:** Mayor, Councilmember, Chair
Non-Motorized Transportation Advisory Committee (11 – Resolution)	3	3	**Interview Team:** Mayor, Council Liaison, Chair
Planning Commission (7 – Ordinance)	2	3	**Interview Team:** Mayor, Council Liaison, Chair
Road Ends Advisory Committee (7 Resolution)	2	2	**Interview Team:** Mayor, Councilmember, Chair
Salary Commission (7 – Ordinance)	7	0	**Interview Team:** Mayor, Councilmember
Utility Advisory Committee (7 – Ordinance)	6	6	**Interview Team:** Mayor, Council Liaison, Chair

***Includes positions expiring in June**
****Includes incumbents who will likely re-apply**

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: March 24, 2014 - April 14, 2014
CITY COUNCIL: March 24, 2014 - April 14, 2014

Last check from previous run: 335396 dated 3/25/2014 issued to Zee Medical Service Co in the amount of 101.96

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	4/1/14	N/A	Bank of New York Mellon/2005 Bond Interest	76,355.00
ACH	3/26/14	148	COBI Utilities March Billing	1,078.85
EFT	3/26/14	149	WA State Department of Revenue/February Excise Taxes	5,219.37
Manual	3/25/14	335089	Void	Void
Manual	4/02/14	335475	Void	Void
Manual	3/19/14	335397	CLERK/BI Metropolitan Parks/Meeting Damage Deposit	75.00
Manual	3/25/14	335398	POL/Chevron/Fuel-Tovar Training	95.58
Manual	3/25/14	335399	PCD/Planning Association of WA/Conference Registration-Sutton	235.00
Manual	4/3/14	335487	POL/Jon Fehlman/Audit Assistance	80.00
Manual	4/3/14	335488	POL/Toshiba Financial Services/3530C Copier Lease	515.81
Manual	4/3/14	335489	PCD/ENG/Toshiba Financial Services/4540C, 6550C Copier Leases	908.84
Manual	4/7/14	335490	ENG/Sealevel Bulkhead Builders/Crystal Springs Shoreline Embankment	86,376.76
			Manual Checks, Electronic Disbursements	**170,940.21**

Regular Run	4/8/14	335400- 335486	**Regular Check Run**	**203,354.49**
Regular Run	4/15/14	335491 - 33551	**Regular Check Run**	**108,089.34**
			Total Disbursements	**482,384.04**

Retainage Release	3/27/14	120	Liden Land Development/Madison Ave Water Main	13,662.76
Retainage Release	4/7/14	121	Sullivan Heating/Bldg Service Upgrade	1,484.40
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 4-9-2014

Karl R Shaw, Accounting Manager Date

ACH UB

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
148	03/26/2014	MANL	103 CITY OF BAINBRIDGE I	189977	10460MAR14	03/05/2014		ACHMAR14	31.89
Invoice: 10460MAR14						WFP IRRIGATION			
				31.89	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				189978	10461MAR14	03/05/2014		ACHMAR14	415.99
Invoice: 10461MAR14						WFP RESTROOM			
				415.99	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				189979	10463MAR14	03/05/2014		ACHMAR14	315.12
Invoice: 10463MAR14						SENIOR CENTER			
				315.12	91011755 547500	GG-C/E-COMMONS-WTR/SWR			
				189980	10464MAR14	03/05/2014		ACHMAR14	288.99
Invoice: 10464MAR14						COMMONS			
				288.99	91011755 547500	GG-C/E-COMMONS-WTR/SWR			
				189981	11573MAR14	03/05/2014		ACHMAR14	17.40
Invoice: 11573MAR14						PRITCHARD PARK			
				17.40	91011768 547500	GG-C/E-PARKS-WTR/SWR			
				189982	12755MAR14	03/05/2014		ACHMAR14	9.46
Invoice: 12755MAR14						STRAWBERRY PLANT PARK IRRIG			
				9.46	91011768 547500	GG-C/E-PARKS-WTR/SWR			
						CHECK		148 TOTAL:	1,078.85

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 1,078.85

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	1,078.85

*** GRAND TOTAL *** 1,078.85

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 3 374								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		1,078.85	
03/26/2014	ACHMAR14	ACH UB			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			1,078.85
03/26/2014	ACHMAR14	ACH UB			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		1,078.85	1,078.85
APP 631-130000					DUE TO/FROM CLEARING		1,078.85	
03/26/2014	ACHMAR14	ACH UB						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			1,078.85
03/26/2014	ACHMAR14	ACH UB						
					SYSTEM GENERATED ENTRIES TOTAL		1,078.85	1,078.85
					JOURNAL 2014/03/374 TOTAL		2,157.70	2,157.70

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	3	374	03/26/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		1,078.85
001-213000				GENERAL - ACCOUNTS PAYABLE	1,078.85	
				FUND TOTAL	1,078.85	1,078.85
631 CLEARING FUND	2014	3	374	03/26/2014		
631-130000				DUE TO/FROM CLEARING	1,078.85	
635-111100				CASH		1,078.85
				FUND TOTAL	1,078.85	1,078.85

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		1,078.85	
001 GENERAL FUND			1,078.85
	TOTAL	1,078.85	1,078.85

** END OF REPORT - Generated by Linda Steinberg **

Exc Tax

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
149	03/26/2014	MANL	124 WA ST DEPT OF REVENU	189983	2014-03	03/25/2014		EFTMAR14	5,219.37

INVOICE DTL DESC

Invoice: 2014-03 — FEBRUARY 2014 EXCISE TAXES

309.48	91411341	553000	FINANCE - WATER EXTRNL TAXES
28.10	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
3,276.34	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
36.12	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
7.92	91411341	553000	FINANCE - WATER EXTRNL TAXES
2.18	91411341	553000	FINANCE - WATER EXTRNL TAXES
591.71	91431383	553000	FINANCE - SSWM - EXTRNL TAXES
2,513.07	91411341	553000	FINANCE - WATER EXTRNL TAXES
391.84	91421351	553000	FINANCE - SEWER - EXTRNL TAXES
-2,000.00	91411341	553000	FINANCE - WATER EXTRNL TAXES
2.13	53011212	520000	POLICE - C/E PATROL BENEFITS
7.31	51011211	531100	PD-C/E-ADM-SUPPLIES
5.68	53011212	531100	PD-C/E-PATROL SUPPLIES
2.85	53011212	531100	PD-C/E-PATROL SUPPLIES
15.30	81011881	535500	IT - C/E COMPUTER PARTS & EQ
29.34	81011881	535500	IT - C/E COMPUTER PARTS & EQ

CHECK 149 TOTAL: 5,219.37

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 5,219.37

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	5,219.37

*** GRAND TOTAL *** 5,219.37

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 3 375								
APP 401-213000					ACCOUNTS PAYABLE		832.65	
03/26/2014	EFTMAR14	EXC	TX		AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			5,219.37
03/26/2014	EFTMAR14	EXC	TX		AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		3,732.40	
03/26/2014	EFTMAR14	EXC	TX		AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		591.71	
03/26/2014	EFTMAR14	EXC	TX		AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		62.61	
03/26/2014	EFTMAR14	EXC	TX		AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		5,219.37	5,219.37
APP 631-130000					DUE TO/FROM CLEARING		5,219.37	
03/26/2014	EFTMAR14	EXC	TX					
APP 401-130000					DUE TO/FROM CLEARING			832.65
03/26/2014	EFTMAR14	EXC	TX					
APP 402-130000					DUE TO/FROM CLEARING			3,732.40
03/26/2014	EFTMAR14	EXC	TX					
APP 403-130000					DUE TO/FROM CLEARING			591.71
03/26/2014	EFTMAR14	EXC	TX					
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			62.61
03/26/2014	EFTMAR14	EXC	TX					
					SYSTEM GENERATED ENTRIES TOTAL		5,219.37	5,219.37
					JOURNAL 2014/03/375 TOTAL		10,438.74	10,438.74

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	3	375	03/26/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		62.61
001-213000				GENERAL - ACCOUNTS PAYABLE	62.61	
				FUND TOTAL	62.61	62.61
401 WATER OPERATING FUND	2014	3	375	03/26/2014		
401-130000				DUE TO/FROM CLEARING		832.65
401-213000				ACCOUNTS PAYABLE	832.65	
				FUND TOTAL	832.65	832.65
402 SEWER OPERATING FUND	2014	3	375	03/26/2014		
402-130000				DUE TO/FROM CLEARING		3,732.40
402-213000				ACCOUNTS PAYABLE	3,732.40	
				FUND TOTAL	3,732.40	3,732.40
403 STORM & SURFACE WATER FUND	2014	3	375	03/26/2014		
403-130000				DUE TO/FROM CLEARING		591.71
403-213000				ACCOUNTS PAYABLE	591.71	
				FUND TOTAL	591.71	591.71
631 CLEARING FUND	2014	3	375	03/26/2014		
631-130000				DUE TO/FROM CLEARING	5,219.37	
635-111100				CASH		5,219.37
				FUND TOTAL	5,219.37	5,219.37

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	5,219.37	
401 WATER OPERATING FUND		832.65
402 SEWER OPERATING FUND		3,732.40
403 STORM & SURFACE WATER FUND		591.71
001 GENERAL FUND		62.61
TOTAL	5,219.37	5,219.37

** END OF REPORT - Generated by Linda Steinberg **

VOID

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
335089	02/10/2014	VOID	4222 BUSINESS RADIO LICEN	189074	02/06/14	02/06/2014			-95.00
Invoice: 02/06/14					PW/2014 RADIO LIC APPL FEE				
				-95.00	73011189 549150	O&M-C/E-FAC-CERTIFICATES/LICEN			

CHECK 335089 TOTAL: -95.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -95.00

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	95.00

*** GRAND TOTAL *** -95.00

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 2 596								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE			95.00
02/10/2014	335089	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH		95.00	
02/10/2014	335089	VOID			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		95.00	95.00
APP 631-130000					DUE TO/FROM CLEARING			95.00
02/10/2014	M021014	VOID						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING		95.00	
02/10/2014	M021014	VOID						
					SYSTEM GENERATED ENTRIES TOTAL		95.00	95.00
					JOURNAL 2014/02/596 TOTAL		190.00	190.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	2	596	02/10/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING	95.00	
001-213000				GENERAL - ACCOUNTS PAYABLE		95.00
				FUND TOTAL	95.00	95.00
631 CLEARING FUND	2014	2	596	02/10/2014		
631-130000				DUE TO/FROM CLEARING		95.00
635-111100				CASH	95.00	
				FUND TOTAL	95.00	95.00

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		95.00	
001 GENERAL FUND			95.00
	TOTAL	95.00	95.00

** END OF REPORT - Generated by Linda Steinberg **

VOID

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335475	04/08/2014	VOID	6714 TOSHIBA FINANCIAL SE	190039	15050624	03/17/2014			-284.43
Invoice: 15050624						PCD/4540C COPIER LEASE			
				-284.43	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				190040	15050625	03/17/2014			-395.25
Invoice: 15050625						PCD/6550C COPIER LEASE			
				-395.25	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				190110	15056869	03/18/2014			-229.16
Invoice: 15056869						ENG/4540C COPIER LEASE			
				-110.00	72011321 545000	ENG - C/E ADMIN RENTS & LEASES			
				-36.67	72411341 545000	ENG - WATER ADMIN RENTS			
				-27.50	72421341 545000	RENTS & LEASES - OPERATING			
				-27.50	71011321 545000	PW - C/E RENTS & LEASES - OPER			
				-13.75	72011325 545000	ENG - C/E FACIL RENTS & LEASES			
				-13.74	72111431 545000	ENG - ACCESS MGMT RENTS/LEASES			
				190122	249976234	03/22/2014	21400011		-515.81
Invoice: 249976234						POL/3530C COPIER LEASE			
				-515.81	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			

CHECK 335475 TOTAL: -1,424.65

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -1,424.65

	COUNT	AMOUNT
TOTAL VOIDED CHECKS	1	1,424.65

*** GRAND TOTAL *** -1,424.65

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 4 7									
APP 407-213000						ACCOUNTS PAYABLE			679.68
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		679.68	
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			667.06
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		667.06	
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE			36.67
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		36.67	
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE			27.50
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		27.50	
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE			13.74
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		13.74	
	04/08/2014	335475	VOID			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		1,424.65	1,424.65
APP 631-130000						DUE TO/FROM CLEARING			1,424.65
	04/08/2014	04/06/14	VOID						
APP 407-130000						DUE TO/FROM CLEARING		679.68	
	04/08/2014	04/06/14	VOID						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		667.06	
	04/08/2014	04/06/14	VOID						
APP 401-130000						DUE TO/FROM CLEARING		36.67	
	04/08/2014	04/06/14	VOID						
APP 402-130000						DUE TO/FROM CLEARING		27.50	
	04/08/2014	04/06/14	VOID						
APP 101-130000						STREETS - DUE TO/FROM CLEARING		13.74	
	04/08/2014	04/06/14	VOID						
						SYSTEM GENERATED ENTRIES TOTAL		1,424.65	1,424.65
						JOURNAL 2014/04/7 TOTAL		2,849.30	2,849.30

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	4	7	04/08/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING	667.06	
001-213000				GENERAL - ACCOUNTS PAYABLE		667.06
				FUND TOTAL	667.06	667.06
101 STREET FUND	2014	4	7	04/08/2014		
101-130000				STREETS - DUE TO/FROM CLEARING	13.74	
101-213000				STREETS - ACCOUNTS PAYABLE		13.74
				FUND TOTAL	13.74	13.74
401 WATER OPERATING FUND	2014	4	7	04/08/2014		
401-130000				DUE TO/FROM CLEARING	36.67	
401-213000				ACCOUNTS PAYABLE		36.67
				FUND TOTAL	36.67	36.67
402 SEWER OPERATING FUND	2014	4	7	04/08/2014		
402-130000				DUE TO/FROM CLEARING	27.50	
402-213000				ACCOUNTS PAYABLE		27.50
				FUND TOTAL	27.50	27.50
407 BUILDING & DEVELOPMENT FUND	2014	4	7	04/08/2014		
407-130000				DUE TO/FROM CLEARING	679.68	
407-213000				ACCOUNTS PAYABLE		679.68
				FUND TOTAL	679.68	679.68
631 CLEARING FUND	2014	4	7	04/08/2014		
631-130000				DUE TO/FROM CLEARING		1,424.65
635-111100				CASH	1,424.65	
				FUND TOTAL	1,424.65	1,424.65

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	1,424.65	
407 BUILDING & DEVELOPMENT FUND		679.68
001 GENERAL FUND		667.06
401 WATER OPERATING FUND		36.67
402 SEWER OPERATING FUND		27.50
101 STREET FUND		13.74
TOTAL	1,424.65	1,424.65

** END OF REPORT - Generated by Linda Steinberg **

Manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335487	04/03/2014	PRTD	6630 JON FEHLMAN	190136	03/16/14	03/16/2014		M040314	80.00
Invoice: 03/16/14						POL/AUDIT ASSISTANCE			
				80.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
						CHECK	335487 TOTAL:		80.00
335488	04/03/2014	PRTD	6714 TOSHIBA FINANCIAL SE	190135	249976234A	03/22/2014	21400011	M040314	515.81
Invoice: 249976234A						POL/3530C COPIER LEASE			
				515.81	51011211 545000	PD-C/E-ADMIN RENTS/LEASE			
						CHECK	335488 TOTAL:		515.81
335489	04/03/2014	PRTD	6714 TOSHIBA FINANCIAL SE	190132	15050624A	03/17/2014		M040314	284.43
Invoice: 15050624A						PCD/4540C COPIER LEASE			
				284.43	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				190133	15050625A	03/17/2014		M040314	395.25
Invoice: 15050625A						PCD/6550C COPIER LEASE			
				395.25	61470581 545000	PCD - DEV ADMIN RENTS & LEASES			
				190134	15056869A	03/18/2014		M040314	229.16
Invoice: 15056869A						ENG/4540C COPIER LEASE			
				110.00	72011321 545000	ENG - C/E ADMIN RENTS & LEASES			
				36.67	72411341 545000	ENG - WATER ADMIN RENTS			
				27.50	72421341 545000	RENTS & LEASES - OPERATING			
				27.50	71011321 545000	PW - C/E RENTS & LEASES - OPER			
				13.75	72011325 545000	ENG - C/E FACIL RENTS & LEASES			
				13.74	72111431 545000	ENG - ACCESS MGMT RENTS/LEASES			
						CHECK	335489 TOTAL:		908.84

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 1,504.65

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	3	1,504.65

*** GRAND TOTAL *** 1,504.65

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 4 54									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		747.06	
	04/03/2014	M040314	040314			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			1,504.65
	04/03/2014	M040314	040314			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		679.68	
	04/03/2014	M040314	040314			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		36.67	
	04/03/2014	M040314	040314			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		27.50	
	04/03/2014	M040314	040314			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		13.74	
	04/03/2014	M040314	040314			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		1,504.65	1,504.65
APP 631-130000						DUE TO/FROM CLEARING		1,504.65	
	04/03/2014	M040314	040314						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			747.06
	04/03/2014	M040314	040314						
APP 407-130000						DUE TO/FROM CLEARING			679.68
	04/03/2014	M040314	040314						
APP 401-130000						DUE TO/FROM CLEARING			36.67
	04/03/2014	M040314	040314						
APP 402-130000						DUE TO/FROM CLEARING			27.50
	04/03/2014	M040314	040314						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			13.74
	04/03/2014	M040314	040314						
						SYSTEM GENERATED ENTRIES TOTAL		1,504.65	1,504.65
						JOURNAL 2014/04/54 TOTAL		3,009.30	3,009.30

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	4	54	04/03/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		747.06
001-213000				GENERAL - ACCOUNTS PAYABLE	747.06	
				FUND TOTAL	747.06	747.06
101 STREET FUND	2014	4	54	04/03/2014		
101-130000				STREETS - DUE TO/FROM CLEARING		13.74
101-213000				STREETS - ACCOUNTS PAYABLE	13.74	
				FUND TOTAL	13.74	13.74
401 WATER OPERATING FUND	2014	4	54	04/03/2014		
401-130000				DUE TO/FROM CLEARING		36.67
401-213000				ACCOUNTS PAYABLE	36.67	
				FUND TOTAL	36.67	36.67
402 SEWER OPERATING FUND	2014	4	54	04/03/2014		
402-130000				DUE TO/FROM CLEARING		27.50
402-213000				ACCOUNTS PAYABLE	27.50	
				FUND TOTAL	27.50	27.50
407 BUILDING & DEVELOPMENT FUND	2014	4	54	04/03/2014		
407-130000				DUE TO/FROM CLEARING		679.68
407-213000				ACCOUNTS PAYABLE	679.68	
				FUND TOTAL	679.68	679.68
631 CLEARING FUND	2014	4	54	04/03/2014		
631-130000				DUE TO/FROM CLEARING	1,504.65	
635-111100				CASH		1,504.65
				FUND TOTAL	1,504.65	1,504.65

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	1,504.65	
001 GENERAL FUND		747.06
407 BUILDING & DEVELOPMENT FUND		679.68
401 WATER OPERATING FUND		36.67
402 SEWER OPERATING FUND		27.50
101 STREET FUND		13.74
TOTAL	1,504.65	1,504.65

** END OF REPORT - Generated by Linda Steinberg **

Manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
335490	04/07/2014	PRTD	5890 SEALEVEL BULKHEAD BU	190138	PAYREQ1-635FINAL	03/17/2014	21300167	M040714	86,376.76
Invoice: PAYREQ1-635FINAL					CRYSTAL SPPRINGS EMBANKMENT RP				
				86,376.76	72111953 66300000635 CRYSTAL SPRINGS EMB-CONSTR				

CHECK 335490 TOTAL: 86,376.76

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 86,376.76

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	86,376.76

*** GRAND TOTAL *** 86,376.76

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 4 63								
APP 101-213000					STREETS - ACCOUNTS PAYABLE		86,376.76	
04/07/2014	M040714	040714			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			86,376.76
04/07/2014	M040714	040714			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		86,376.76	86,376.76
APP 631-130000					DUE TO/FROM CLEARING		86,376.76	
04/07/2014	M040714	040714						
APP 101-130000					STREETS - DUE TO/FROM CLEARING			86,376.76
04/07/2014	M040714	040714						
					SYSTEM GENERATED ENTRIES TOTAL		86,376.76	86,376.76
					JOURNAL 2014/04/63 TOTAL		172,753.52	172,753.52

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 STREET FUND	2014	4	63	04/07/2014		
101-130000				STREETS - DUE TO/FROM CLEARING		86,376.76
101-213000				STREETS - ACCOUNTS PAYABLE	86,376.76	
				FUND TOTAL	86,376.76	86,376.76
631 CLEARING FUND	2014	4	63	04/07/2014		
631-130000				DUE TO/FROM CLEARING	86,376.76	
635-111100				CASH		86,376.76
				FUND TOTAL	86,376.76	86,376.76

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		86,376.76	
101 STREET FUND			86,376.76
	TOTAL	86,376.76	86,376.76

** END OF REPORT - Generated by Linda Steinberg **

manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
335397	03/19/2014	PRTD	5490 BAINBRIDGE ISLAND ME	189973	03/19/14-DEPOSIT	03/19/2014		M031914	75.00
Invoice: 03/19/14-DEPOSIT					CLERK/MEETING DAMAGE DEPOSIT				
				75.00 11011116 549900	COUNCIL-C/E-MISC				

CHECK 335397 TOTAL: 75.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 75.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	75.00

*** GRAND TOTAL *** 75.00

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014 3 312								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		75.00	
03/19/2014	M031914	031914			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			75.00
03/19/2014	M031914	031914			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		75.00	75.00
APP 631-130000					DUE TO/FROM CLEARING		75.00	
03/19/2014	M031914	031914						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			75.00
03/19/2014	M031914	031914						
					SYSTEM GENERATED ENTRIES TOTAL		75.00	75.00
					JOURNAL 2014/03/312 TOTAL		150.00	150.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	3	312	03/19/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		75.00
001-213000				GENERAL - ACCOUNTS PAYABLE	75.00	
				FUND TOTAL	75.00	75.00
631 CLEARING FUND	2014	3	312	03/19/2014		
631-130000				DUE TO/FROM CLEARING	75.00	
635-111100				CASH		75.00
				FUND TOTAL	75.00	75.00

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	75.00	
001 GENERAL FUND		75.00
TOTAL	75.00	75.00

** END OF REPORT - Generated by Linda Steinberg **

manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
335398	03/25/2014	PRTD	96 CHEVRON PRODUCTS COM	189975	0099703	02/26/2014		M032514	47.75
Invoice: 0099703					POL/FUEL-TOVAR TRAINING				
				47.75 53011212 443410	POLICE - C/E PATROL TRAINING				
				189976	6607153	02/28/2014		M032514	47.83
Invoice: 6607153					POL/FUEL-TOVAR TRAINING				
				47.83 53011212 443410	POLICE - C/E PATROL TRAINING				
						CHECK 335398 TOTAL:			95.58
335399	03/25/2014	PRTD	422 PLANNING ASSOCIATION	189974	1301259-67079914	03/24/2014		M032514	235.00
Invoice: 1301259-67079914					PCD/PAW SPRG CONF REG-SUTTON				
				235.00 64011582 443410	LONG - C/E TRAINING TRAVEL				
						CHECK 335399 TOTAL:			235.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 330.58

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	330.58

*** GRAND TOTAL *** 330.58

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 3 371								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		330.58	
03/25/2014	M032514	032514			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			330.58
03/25/2014	M032514	032514			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		330.58	330.58
APP 631-130000					DUE TO/FROM CLEARING		330.58	
03/25/2014	M032514	032514						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			330.58
03/25/2014	M032514	032514						
					SYSTEM GENERATED ENTRIES TOTAL		330.58	330.58
					JOURNAL 2014/03/371 TOTAL		661.16	661.16

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	3	371	03/25/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		330.58
001-213000				GENERAL - ACCOUNTS PAYABLE	330.58	
				FUND TOTAL	330.58	330.58
631 CLEARING FUND	2014	3	371	03/25/2014		
631-130000				DUE TO/FROM CLEARING	330.58	
635-111100				CASH		330.58
				FUND TOTAL	330.58	330.58

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		330.58	
001 GENERAL FUND			330.58
	TOTAL	330.58	330.58

** END OF REPORT - Generated by Linda Steinberg **

Regular

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335400	04/08/2014	PRTD	5 ACE HARDWARE	189984	26853	03/11/2014		04/06/14	20.64
Invoice: 26853						PW/GFIC SMARTLOCK			
				20.64 73011183 531100		O&M-C/E-CH FAC-SUPPLIES			
				189985	26860	03/11/2014		04/06/14	4.88
Invoice: 26860						PW/NOTCHED TROWEL			
				4.88 73011215 531100		O&M-C/E-POLICE FAC-SUPPLIES			
				189986	26894	03/14/2014		04/06/14	20.07
Invoice: 26894						PW/ANT KILLER/MOUSE TRAPS			
				20.07 73011897 531100		O&M-C/E-PWYD FAC-SUPPLIES			
				189987	26898	03/14/2014		04/06/14	47.25
Invoice: 26898						PW/TOOLS/PARTS FOR WWTP			
				47.25 73425358 531100		O&M-WWTP-SUPPLIES			
				189988	26916	03/17/2014		04/06/14	13.13
Invoice: 26916						PW/BIKE ROUTE SIGN SCREWS			
				13.13 73111264 531100		O&M-STREET-TRAF CONTROL-SUPPLY			
				189989	26919	03/17/2014		04/06/14	65.20
Invoice: 26919						PW/48" SHOVEL			
				65.20 73431835 531100		OFFICE SUPPLIES			
				189990	26923	03/18/2014		04/06/14	68.43
Invoice: 26923						PW/TURF BLDR/SEED/PEAT MOSS			
				68.43 73011183 531100		O&M-C/E-CH FAC-SUPPLIES			
				189991	26925	03/18/2014		04/06/14	10.29
Invoice: 26925						PW/PLASTIC PAILS/BLEACH			
				10.29 73111290 531100		O&M-STREET-MAINT O/H-SUPPLIES			
				189992	26934	03/18/2014		04/06/14	157.47
Invoice: 26934						PW/PUSH BROOM/TOP SOIL/PEAT			
				157.47 73011183 531100		O&M-C/E-CH FAC-SUPPLIES			
				189993	26939	03/19/2014		04/06/14	11.40
Invoice: 26939						PW/BLUE POLY TARP			
				11.40 73111252 531100		O&M-STREET-DIS RESPON-SUPPLIES			
				190090	26851	03/11/2014		04/06/14	13.03
Invoice: 26851						PW/WATER HOSE			
				13.03 73411345 531100		OFFICE SUPPLIES			
				190091	26974	03/24/2014		04/06/14	11.40
Invoice: 26974						PW/9 PC KEY SET			
				11.40 73411345 531100		OFFICE SUPPLIES			
				190092	26979	03/25/2014		04/06/14	7.05
Invoice: 26979						PW/BASTER GLASS			
				7.05 73411345 531100		OFFICE SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						CHECK 335400 TOTAL:			450.24
335401	04/08/2014	PRTD	863 INTERSTATE BATTERIES	189994	21071388	03/13/2014		04/06/14	120.60
Invoice: 21071388						PW/MTP-78DT BATTERY			
				120.60 990	141100	MERCHANDISE			
						CHECK 335401 TOTAL:			120.60
335402	04/08/2014	PRTD	6488 AMEC EARTH & ENVIRON	190068	S25750010	03/13/2014		04/06/14	1,164.41
Invoice: S25750010						PCD/3RD PARTY REV-19137,39SFR			
				1,164.41 65538	38600000370	GEO TECH 3RD PARTY REVIEWS			
						CHECK 335402 TOTAL:			1,164.41
335403	04/08/2014	PRTD	5907 AMSAN OLYMPIC SUPPLY	189995	306848797	03/11/2014		04/06/14	1,508.70
Invoice: 306848797						PW/TOWELLS/TISSUES/SOAP/LOTN			
				1,508.70 73637948	531100	O&M ALLOC-CITY WIDE SUPPLIES			
						CHECK 335403 TOTAL:			1,508.70
335404	04/08/2014	PRTD	7933 ANCHETA, WINDSOR O &	189966	37456	03/19/2014		04/06/14	76.14
Invoice: 37456						UB 12639 3086 POINT WHITE DRIVE NE			
				76.14 421	122100	SEWER ACCOUNTS RECEIVABLE			
						CHECK 335404 TOTAL:			76.14
335405	04/08/2014	PRTD	4710 ASSOCIATED PETROLEU	190093	0549131-IN	03/18/2014		04/06/14	1,880.59
Invoice: 0549131-IN						PW/550 GAL REGULAR			
				1,880.59 73638932	532000	O&M-FUEL ALLOC TO OTH DEPTS			
				190094	0549133-IN	03/18/2014		04/06/14	1,912.38
Invoice: 0549133-IN						PW/550 GAL DIESEL			
				1,912.38 73638893	532000	O&M-FUEL USE-ALLOCATION			
				190096	0552686-IN	03/18/2014		04/06/14	1,890.89
Invoice: 0552686-IN						PW/550 GAL REGULAR			
				1,890.89 73638932	532000	O&M-FUEL ALLOC TO OTH DEPTS			
				190097	0552712-IN	03/18/2014		04/06/14	1,017.01
Invoice: 0552712-IN						PW/300 GAL DIESEL			
				1,017.01 73638893	532000	O&M-FUEL USE-ALLOCATION			
				190098	0552915-IN	03/17/2014		04/06/14	1,160.99
Invoice: 0552915-IN						PW/629.5 BULK PROPANE			
				1,160.99 91011897	547200	GG-C/E-O&M YARD FAC-PROPANE			

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 CASH ACCOUNT: 635      111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                VOUCHER  INVOICE                INV DATE   PO       CHECK RUN          NET

                                                                            INVOICE DTL DESC
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                                                                                     CHECK    335405 TOTAL:            7,861.86


   335406 04/08/2014 PRTD   7821 AUS WEST LOCKBOX     190069   198735722             03/06/2014          04/06/14        64.77
       Invoice: 198735722                                                   PW/UNIFORM SERV
                                                        64.77 73638893 589310     LAUNDRY SERVICES

                                                      190070   1987317299            03/13/2014          04/06/14       285.49
       Invoice: 1987317299                                                  PW/UNIFORM SERV
                                                       285.49 73638893 589310     LAUNDRY SERVICES

                                                      190071   1987340659            03/27/2014          04/06/14        46.45
       Invoice: 1987340659                                                  PW/UNIFORM SERV
                                                        46.45 73638893 589310     LAUNDRY SERVICES

                                                                                     CHECK    335406 TOTAL:              396.71


   335407 04/08/2014 PRTD   7939 ARGUS PACIFIC, INC   190099   54714                 03/17/2014          04/06/14       675.00
       Invoice: 54714                                                       PW/HAZ WASTE CLASS-NAVARETTE
                                                       675.00 73431835 443410     O&M-SSWM MAINT-TRAVEL EXP

                                                      190100   54714A                03/17/2014          04/06/14       675.00
       Invoice: 54714A                                                      PW/HAZ WASTE CLASS-ERICKSON
                                                       675.00 73111290 443410     O&M-STREET-MAINT O/H-TRAINING

                                                                                     CHECK    335407 TOTAL:            1,350.00


   335408 04/08/2014 PRTD   2922 ARXCIS INC           189996   996980                03/12/2014          04/06/14     1,200.00
       Invoice: 996980                                                      PW/SLING INSPECTN/CONSULTAT
                                                     1,200.00 73011897 541100     O&M-C/E-PWYD FAC-PROF SVCS

                                                                                     CHECK    335408 TOTAL:            1,200.00


   335409 04/08/2014 PRTD   2138 ASPECT CONSULTING LL 190073   19535                 03/17/2014 21300020 04/06/14       268.32
       Invoice: 19535                                                       MAINTAIN & UPGRADE DATABASE
                                                       268.32 72431832 54110000445  NPDES PERMIT-PRO SVCS

                                                                                     CHECK    335409 TOTAL:              268.32


   335410 04/08/2014 PRTD   7624 AUSTIN, STEVE/SUSAN  190025   SSDP18026             03/24/2014          04/06/14     1,145.00
       Invoice: SSDP18026                                                   PCD/REFUND SSDP18026
                                                     1,145.00 47047    345890     OTHER PLANNING/DEVELOPM

                                                                                     CHECK    335410 TOTAL:            1,145.00
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335411	04/08/2014	PRTD	7704 AUTO ADDITIONS, INC	190112	IN0011012	01/22/2014		04/06/14	999.56
Invoice: IN0011012						PW/POL VEHIC LIGHTBAR PARTS			
				999.56 53011421 66400000684		2014 PD REPL VEH CAP EQ			
				190113	IN0011123	02/05/2014		04/06/14	999.56
Invoice: IN0011123						PW/POL VEHIC LIGHTBAR PARTS			
				999.56 53011421 66400000684		2014 PD REPL VEH CAP EQ			
				190114	IN0011397	03/19/2014		04/06/14	2,019.96
Invoice: IN0011397						PW/POL VEHIC LIGHTBAR PARTS			
				2,019.96 53011421 66400000684		2014 PD REPL VEH CAP EQ			
						CHECK 335411 TOTAL:			4,019.08
335412	04/08/2014	PRTD	762 ASSOCIATION OF WASHI	190074	03/27/14	03/27/2014		04/06/14	1,111.00
Invoice: 03/27/14						PW/1Q 2014 RANDOM TESTING SVC			
				1,111.00 91011586 551000		INTERGVMNTL PROFESSIONAL SERV			
						CHECK 335412 TOTAL:			1,111.00
335413	04/08/2014	PRTD	55 BAINBRIDGE ISLAND RE	189997	544730	02/21/2014		04/06/14	57.00
Invoice: 544730						CLERK/LEGAL AD-ORD 2014-08			
				57.00 11011113 544000		COUNCIL - LEGAL NOTICES			
				189998	544838	02/21/2014		04/06/14	136.00
Invoice: 544838						PCD/LEAGAL AD-NOA PSE POLES			
				136.00 63470586 544000		CUR - DEV ZONING ADVERTISING			
				189999	544840	02/21/2014		04/06/14	126.00
Invoice: 544840						PCD/LEGAL AD-PT WHITE BULKHD			
				126.00 63470586 544000		CUR - DEV ZONING ADVERTISING			
				190000	544841	02/21/2014		04/06/14	123.00
Invoice: 544841						PCD/WALKER NOA			
				123.00 63470586 544000		CUR - DEV ZONING ADVERTISING			
				190001	546137	02/28/2014		04/06/14	41.00
Invoice: 546137						CLERK/LEGAL AD-ORD 2014-09			
				41.00 11011113 544000		COUNCIL - LEGAL NOTICES			
				190002	546141	02/28/2014		04/06/14	67.00
Invoice: 546141						PCD/PUBL HEARNG-MARIJUAN REG			
				67.00 64011582 544000		LONG - C/E ADVERTISING			
						CHECK 335413 TOTAL:			550.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335414	04/08/2014	PRTD	5412 BENEFIT ADMINISTRATI	190004	1403518	03/17/2014		04/06/14	152.10
Invoice: 1403518						2014 FLEX PLAN ADMIN			
				12.17	21011125 520000	COURT - BENEFITS			
				36.50	31011131 520000	EXEC - C/E BENEFITS			
				19.77	41011141 520000	FIN - C/E ADMIN BENEFITS			
				15.21	51011211 520000	PD-C/E ADMIN-BENEFITS			
				13.69	61011581 520000	PCD - C/E ADMIN BENEFITS			
				36.50	71011321 520000	PW - C/E BENEFITS			
				18.26	81011881 520000	IT - C/E ADMIN BENEFITS			
						CHECK 335414 TOTAL:			152.10
335415	04/08/2014	PRTD	50 BAINBRIDGE ISLAND EL	190058	20140111	03/14/2014		04/06/14	279.23
Invoice: 20140111						PW/CITY HALL HEATING SYSTEM			
				279.23	73011189 548100	O&M - C/E FACIL REPAIRS			
				190059	20140112	03/14/2014		04/06/14	855.07
Invoice: 20140112						PW/PARKING LOT BALLASTS			
				855.07	73011189 548100	O&M - C/E FACIL REPAIRS			
				190060	20140139	03/14/2014		04/06/14	440.46
Invoice: 20140139						PW/O&M OUTLETS			
				440.46	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
				190101	20140113	03/21/2014		04/06/14	479.19
Invoice: 20140113						PW/RECEP/SWITCH-FIRE VAULT			
				479.19	73011897 54810000681	PW YARD-FIRE PUMP R&M-REPAIRS			
						CHECK 335415 TOTAL:			2,053.95
335416	04/08/2014	PRTD	5490 BAINBRIDGE ISLAND ME	190003	PRJ-0019162	03/19/2014		04/06/14	3,816.00
Invoice: PRJ-0019162						PCD/REFUND SITE REVW APPLICA			
				3,816.00	47047 345890	OTHER PLANNING/DEVELOPM			
						CHECK 335416 TOTAL:			3,816.00
335417	04/08/2014	PRTD	64 BAINBRIDGE ISLAND AR	190026	1172	03/10/2014	21400061	04/06/14	5,178.76
Invoice: 1172						2014 LTAC - CURRENTS MAGAZINE			
				5,178.76	91140573 541100	GG-TOUR-PROF SERVICES			
						CHECK 335417 TOTAL:			5,178.76
335418	04/08/2014	PRTD	7621 CAROLLO ENGINEERS IN	190005	0133548	03/18/2014	21300157	04/06/14	40,802.63
Invoice: 0133548						BEACH MAINS PRF SVC			
				40,802.63	72423434 64110000471	BEACH MAIN REPL DES-CAP ENG			

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 CASH ACCOUNT: 635      111100      CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME              VOUCHER  INVOICE                  INV DATE   PO       CHECK RUN          NET

                                                                           INVOICE DTL DESC
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                                                                                   CHECK    335418 TOTAL:       40,802.63

   335419 04/08/2014 PRTD   4586 CHS, INC.         190006   1405 /2                   03/17/2014          04/06/14            335.02
       Invoice: 1405 /2                                                    PW/50# BAGS SALT X 49
                                                 335.02 73411345 531100        OFFICE SUPPLIES

                                                                                   CHECK    335419 TOTAL:          335.02

   335420 04/08/2014 PRTD    551 CENUTRYLINK       190129   0399MAR14                 03/23/2014          04/06/14          2,466.64
       Invoice: 0399MAR14                                                  CITYWIDE PHONE SERVICE
                                               1,512.66 91425358 542100        GG-WWTP-TELEPHONE/FAX
                                                 607.36 91411891 542100        GG-WTR-FAC-PHONE
                                                  44.46 91011755 542100        GG-C/E-COMMONS-PHONE
                                                  84.66 91011189 542100        GG-C/E-CITY HALL-PHONE
                                                 140.95 91011897 542100        GG-C/E-O&M YARD FAC-PHONE
                                                  42.15 91011255 542100        GG-C/E-COURT BLDG-PHONE
                                                  34.40 91011215 542100        GG-C/E-PD-PHONE

                                                                                   CHECK    335420 TOTAL:        2,466.64

   335421 04/08/2014 PRTD   7408 CHRISTIANSON, THERES 189967   37457                  03/19/2014          04/06/14             23.17
       Invoice: 37457                                                      UB 11954 651 MOJI LANE NW
                                                  23.17 411        122100       WATER ACCOUNTS RECEIVABLE

                                                                                   CHECK    335421 TOTAL:           23.17

   335422 04/08/2014 PRTD   7788 CODEPROS, LLC     190008   BI-120913                 03/18/2014          04/06/14          1,495.00
       Invoice: BI-120913                                                  PCD/3RD PARTY-13844-NAKUDA
                                               1,495.00 65538    38600000644  EXPEDITED BLDG PERMITS-3PARTY

                                                                                   CHECK    335422 TOTAL:        1,495.00

   335423 04/08/2014 PRTD   6920 COMCAST           190130   03/20/14                  03/20/2014 21400034 04/06/14             11.26
       Invoice: 03/20/14                                                   POL/HD XFINITY CONVERTER BOX
                                                  11.26 51011211 545000        PD-C/E-ADMIN RENTS/LEASE

                                                                                   CHECK    335423 TOTAL:           11.26

   335424 04/08/2014 PRTD   7746 COONAN, PATRICK   190007   SSDP18669                 03/19/2014          04/06/14         10,304.00
       Invoice: SSDP18669                                                  PCD/REFUND SSDP18669
                                              10,304.00 47047    345890        OTHER PLANNING/DEVELOPM

                                                                                   CHECK    335424 TOTAL:       10,304.00
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 CASH ACCOUNT: 635      111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                VOUCHER  INVOICE                INV DATE   PO        CHECK RUN          NET

                                                                              INVOICE DTL DESC
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   335425 04/08/2014 PRTD  7931 COOPER, LISA          189963   37454                   03/19/2014          04/06/14         149.54
       Invoice: 37454                                                          UB 11127 974 HIGH SCHOOL ROAD NE
                                                      106.92 411       122100      WATER ACCOUNTS RECEIVABLE
                                                       42.62 411       122100      WATER ACCOUNTS RECEIVABLE

                                                                                   CHECK    335425 TOTAL:             149.54


   335426 04/08/2014 PRTD  4950 CORRECT EQUIPMENT IN 190076   29346                   03/18/2014 21400065 04/06/14      828.63
       Invoice: 29346                                                          2014 GRINDER PUMP PM & MX
                                                      828.63 73426355 54810000562  GRINDER PUMP MAINT CONTRACT

                                                      190077   29368                   03/24/2014 21400065 04/06/14      588.50
       Invoice: 29368                                                          2014 GRINDER PUMP PM & MX
                                                      588.50 73426355 54810000562  GRINDER PUMP MAINT CONTRACT

                                                                                   CHECK    335426 TOTAL:           1,417.13


   335427 04/08/2014 PRTD  7016 CUSTOM PRINTING       190061   3809                    03/25/2014          04/06/14          46.41
       Invoice: 3809                                                           EX/250 BUS CARDS-STICKNEY
                                                       46.41 31011131 531100       EXEC - C/E SUPPLIES

                                                      190062   3814                    03/27/2014          04/06/14         355.45
       Invoice: 3814                                                           PCD/5000 PLANNING ENVELOPES
                                                      355.45 61011581 531100       PCD - C/E ADMIN SUPPLIES

                                                                                   CHECK    335427 TOTAL:             401.86


   335428 04/08/2014 PRTD   152 DAILY JOURNAL OF COM 190078   3286118                 03/19/2014          04/06/14         114.00
       Invoice: 3286118                                                        ENG/LEGAL AD-OLYMPIC TRAIL
                                                      114.00 72011562 64400000668  SOUND TO OLY TRAIL-ADV

                                                                                   CHECK    335428 TOTAL:             114.00


   335429 04/08/2014 PRTD  5060 DARREL EMEL'S TREE S 190013   3461                    03/13/2014          04/06/14       1,440.28
       Invoice: 3461                                                           PW/REMOVE MAPLE-PRITCHRD PRK
                                                    1,440.28 73011768 541100       O&M-C/E-PARKS-PRO SVCS

                                                                                   CHECK    335429 TOTAL:           1,440.28


   335430 04/08/2014 PRTD  4975 DAY WIRELESS SYSTEMS 190009   356873                  03/20/2014          04/06/14         708.62
       Invoice: 356873                                                         POL/RADAR CALIBRATION X 8
                                                      708.62 53011212 541100       POLICE - C/E PATROL PROF SVCS

                                                                                   CHECK    335430 TOTAL:             708.62
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335431	04/08/2014	PRTD	7934 DEAN, STEVEN & CORIN	189968	37458	03/19/2014		04/06/14	7.46
Invoice: 37458						UB 11366 8600 MA & PA LANE			
				7.46 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK 335431 TOTAL:			7.46
335432	04/08/2014	PRTD	7904 DENOVA NW LLC	189972	37462	03/19/2014		04/06/14	9.76
Invoice: 37462						UB 12590 5766 SOLANA LANE NE			
				9.76 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK 335432 TOTAL:			9.76
335433	04/08/2014	PRTD	4192 DMCMA	190010	03/20/14	03/20/2014		04/06/14	75.00
Invoice: 03/20/14						CRT/SPRING REG TRANG-3 EMPL			
				75.00 21011125	443410	COURT - TRAINING			
						CHECK 335433 TOTAL:			75.00
335434	04/08/2014	PRTD	7798 DREAMSPEAKER PUBLISH	190011	1014	03/10/2014		04/06/14	600.00
Invoice: 1014						POL/AD-PUG SND BOATERS GUIDE			
				600.00 55011757	544000	PD-HARBORMASTER-ADV			
						CHECK 335434 TOTAL:			600.00
335435	04/08/2014	PRTD	672 DSC INC	190012	91911	03/14/2014		04/06/14	615.24
Invoice: 91911						PW/HOSE FITTINGS X 2			
				615.24 73421355	531100	WIN COLL-SUPPLIES			
						CHECK 335435 TOTAL:			615.24
335436	04/08/2014	PRTD	7787 EAGLE EYE CONSULTING	190027	213-BIX-01-003	01/14/2013		04/06/14	2,500.00
Invoice: 213-BIX-01-003						PCD/BLD18711COM-T&C MARKET			
				2,500.00 65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY			
				190028	2014-BIX-FEB	02/28/2014		04/06/14	3,660.00
Invoice: 2014-BIX-FEB						PCD/BLD18711COM-T&C MARKET			
				3,660.00 65538	38600000644	EXPEDITED BLDG PERMITS-3PARTY			
						CHECK 335436 TOTAL:			6,160.00
335437	04/08/2014	PRTD	4849 FEDERAL LICENSING IN	190015	WPMW607	03/20/2014		04/06/14	119.00
Invoice: WPMW607						PW/5 YR RENEWL-RADIO SVC			
				119.00 73011189	549100	O&M - C/E FACIL DUES/SUBSCR			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						CHECK 335437 TOTAL:			119.00
335438	04/08/2014	PRTD	6940 FREMONT ANALYTICAL	190080	1403044	03/27/2014	21400042	04/06/14	2,594.75
Invoice: 1403044						2014 TARGETED STORM SUPPORT			
				2,594.75 72431832 54110000445		NPDES PERMIT-PRO SVCS			
				190081	1403045	03/14/2014	21400042	04/06/14	430.00
Invoice: 1403045						2014 TARGETED STORM SUPPORT			
				430.00 72431832 54110000445		NPDES PERMIT-PRO SVCS			
				190082	1403048	03/14/2014	21300158	04/06/14	306.00
Invoice: 1403048						2013-ON-CALL SERVICES-AMEND			
				306.00 72431832 54110000522		NPDES 2011 GRANT-PROF SVCS			
						CHECK 335438 TOTAL:			3,330.75
335439	04/08/2014	PRTD	7935 GLENDINNING, SCOTT R	189969	37459	03/19/2014		04/06/14	47.16
Invoice: 37459						UB 11519 4290 ROCKAWAY BEACH ROAD NE			
				47.16 415 122100		ROCKAWAY WATER ACCOUNTS REC			
						CHECK 335439 TOTAL:			47.16
335440	04/08/2014	PRTD	7938 GLENN CONSULTING, IN	190079	45	01/23/2014		04/06/14	110.00
Invoice: 45						ENG/BST CONFERENCE			
				110.00 72111436 443410		ENG - ACCESS TRANS TRAINING			
						CHECK 335440 TOTAL:			110.00
335441	04/08/2014	PRTD	7451 GOOD TO GO!	190016	TB-144966599	02/25/2014		04/06/14	6.25
Invoice: TB-144966599						POL/BRIDGE TOLL			
				6.25 53011212 543100		PATROL-TRAVEL (NOT MEALS/LODG)			
				190017	TB-144992108	02/28/2014		04/06/14	31.25
Invoice: TB-144992108						POL/BRIDGE TOLLS			
				31.25 53011212 543100		PATROL-TRAVEL (NOT MEALS/LODG)			
						CHECK 335441 TOTAL:			37.50
335442	04/08/2014	PRTD	513 GRAINGER	190103	9395682116	03/21/2014		04/06/14	354.58
Invoice: 9395682116						PW/BALL VALV/SOCKET SWITCH			
				354.58 73411345 531100		OFFICE SUPPLIES			
						CHECK 335442 TOTAL:			354.58

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335443	04/08/2014	PRTD	6765 GREY CHEVROLET	190018	5041583	03/19/2014		04/06/14	235.38
Invoice: 5041583						PW/HEADLAMP-POL VEHIC			
				235.38	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	335443	TOTAL:	235.38
335444	04/08/2014	PRTD	253 HACH COMPANY	190083	873301	03/11/2014		04/06/14	1,287.51
Invoice: 873301						ENG/CHEMICALS/SOLUTIONS			
				1,287.51	72431835 53110000451	MONITORING-SUPPLIES			
						CHECK	335444	TOTAL:	1,287.51
335445	04/08/2014	PRTD	7932 HORAN, DIANE & ROBER	189964	37455	03/19/2014		04/06/14	84.53
Invoice: 37455						UB 10857 11371 WING POINT WAY NE			
				84.53	411 122100	WATER ACCOUNTS RECEIVABLE			
						CHECK	335445	TOTAL:	84.53
335446	04/08/2014	PRTD	7918 INFRASTRUCTURE MGMT	190045	10214-1	03/14/2014	21400045	04/06/14	4,075.00
Invoice: 10214-1						ROAD RATING SERVICE			
				4,075.00	72111444 54110000222	ROADS PRES-PS-ROAD RATING SVCS			
						CHECK	335446	TOTAL:	4,075.00
335447	04/08/2014	PRTD	2501 INTERNATIONAL CODE C	190019	5211535-BARRY	03/24/2014		04/06/14	30.00
Invoice: 5211535-BARRY						PCD/RESID INSPECTR CERTIFIC			
				30.00	62471594 443410	BLDG - BLDG TRAINING TRAVEL			
						CHECK	335447	TOTAL:	30.00
335448	04/08/2014	PRTD	2306 KITSAP COUNTY PROSEC	190117	2014-APRIL	03/31/2014	21400029	04/06/14	7,801.33
Invoice: 2014-APRIL						KC PROSECUTING ATTORNEY 2014			
				7,801.33	32011521 541112	LGL-CRIMINA-OUTSIDE PROSECUTOR			
						CHECK	335448	TOTAL:	7,801.33
335449	04/08/2014	PRTD	338 KITSAP COUNTY SHERIF	190116	JAIL HOUSING-FEB2014	04/01/2014	21400054	04/06/14	4,842.00
Invoice: JAIL HOUSING-FEB2014						POL/PRISONER BOARD			
				4,842.00	51011236 551000	POLICE - C/E PRISONER DETENT'N			
						CHECK	335449	TOTAL:	4,842.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

335450 04/08/2014 PRTD 339 KITSAP COUNTY - CENC 190115 BIPD2014-04 03/27/2014 21400007 04/06/14 7,090.09
Invoice: BIPD2014-04 POL/CENCOM SERVICE
2,127.03 52011286 551000 POLICE - C/E - INVEST CENCOM
4,963.06 53011286 551000 POLICE - C/E PATROL CENCOM

CHECK 335450 TOTAL: 7,090.09

335451 04/08/2014 PRTD 1971 KELLEY IMAGING SYSTE 190020 33741A 03/01/2014 04/06/14 2.46
Invoice: 33741A POL/LATE CHARGE
2.46 51011211 545000 PD-C/E-ADMIN RENTS/LEASE

CHECK 335451 TOTAL: 2.46

335452 04/08/2014 PRTD 4792 KILBOURNE & KILBOURN 190084 82051 03/24/2014 04/06/14 511.85
Invoice: 82051 HR/SERVICE PINS-EMPL RECOG
511.85 33011161 53110000302 EMPLOYEE RECOG-HR-C/E-SUPPLIES

CHECK 335452 TOTAL: 511.85

335453 04/08/2014 PRTD 1851 KRAZAN & ASSOCIATES 190085 1067788-5873 01/31/2014 04/06/14 533.93
Invoice: 1067788-5873 PW/CONSTR TESTNG/INSPECT SVC
533.93 73011768 54110000656 WFP BRIDGE ASSESSMENT PRF SVC

CHECK 335453 TOTAL: 533.93

335454 04/08/2014 PRTD 5408 CRC UNIFORMS & EQUIP 190021 18948 02/28/2014 04/06/14 696.55
Invoice: 18948 POL/UNIFORMS
696.55 53011212 520000 POLICE - C/E PATROL BENEFITS

190022 17467 03/05/2014 04/06/14 5,435.43
Invoice: 17467 POL/BODY ARMOR X 7
5,435.43 53011212 53110000499 BVP-BULLETPROOF VESTS-PURCHASE

CHECK 335454 TOTAL: 6,131.98

335455 04/08/2014 PRTD 6454 MAP LTD 190086 27542 03/17/2014 21400000 04/06/14 5,780.00
Invoice: 27542 WARDWELL - DESIGN
5,780.00 72433438 64110000662 WARDWELL RECONSTR-DESIGN

CHECK 335455 TOTAL: 5,780.00

335456 04/08/2014 PRTD 7937 MILLER, ELLEN MICHAE 189971 37461 03/19/2014 04/06/14 24.94
Invoice: 37461 UB 12358 1314 POLLY'S LANE NE
24.94 411 122100 WATER ACCOUNTS RECEIVABLE

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						CHECK	335456 TOTAL:		24.94
335457	04/08/2014	PRTD	493 MODERN COLLISION REB	190023	RO013703	03/13/2014		04/06/14	1,461.21
Invoice: RO013703						PW/CRN VIC PARTS-POL VEHIC			
				1,461.21	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	335457 TOTAL:		1,461.21
335458	04/08/2014	PRTD	2275 NATIONAL BAND & TAG	190029	377671	03/12/2014		04/06/14	40.71
Invoice: 377671						POL/ANIMAL LICENSING TAGS			
				40.71	51011211 531100	PD-C/E-ADM-SUPPLIES			
						CHECK	335458 TOTAL:		40.71
335459	04/08/2014	PRTD	677 NORTH COAST ELECTRIC	190030	S5685759.001	03/07/2014		04/06/14	288.67
Invoice: S5685759.001						PW/MISC ELECTRICAL PARTS			
				288.67	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
				190031	S5685759.002	03/07/2014		04/06/14	104.38
Invoice: S5685759.002						PW/MISC ELECTRICAL PARTS			
				104.38	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
						CHECK	335459 TOTAL:		393.05
335460	04/08/2014	PRTD	2013 NORTHSTAR CHEMICAL I	190032	49742	03/11/2014		04/06/14	2,941.16
Invoice: 49742						PW/SODIUM HYDROXIDE-WWTP			
				2,941.16	73425358 531100	O&M-WWTP-SUPPLIES			
						CHECK	335460 TOTAL:		2,941.16
335461	04/08/2014	PRTD	7170 OPEN WORKS	190104	INV623022	03/01/2014	21400001	04/06/14	2,728.33
Invoice: INV623022						2014 JANITORIAL SVC			
				2,728.33	91011183 54110000269	JANITORIAL CONTRACT-PRO SVCS			
						CHECK	335461 TOTAL:		2,728.33
335462	04/08/2014	PRTD	5977 PAPER PRODUCTS ETC	190033	0000218-001	03/14/2014		04/06/14	128.36
Invoice: 0000218-001						PW/MISC OFFICE SUPPLIES			
				128.36	73637891 531100	OFFICE SUPPLIES			
				190087	0000222-001	03/17/2014		04/06/14	221.42
Invoice: 0000222-001						EX/FIN/COPY PAPER			
				110.71	31011131 531100	EXEC - C/E SUPPLIES			
				110.71	41011141 531100	FIN - C/E ADMIN SUPPLIES			
				190088	0000300-001	03/28/2014		04/06/14	168.53

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 0000300-001						PCD/LABELS/LAZER CARTRIDGE			
				78.05 62471591 531100		BLDG - BLDG OFFICE SUPPLIES			
				90.48 63470588 531100		CUR - DEV DEV PLAN OFC SUPPLY			
				190089	0000038-002	03/06/2014		04/06/14	-26.73
Invoice: 0000038-002						HR/RETURN CERTIFIC/COVERS			
				-26.73 33011161 53110000302		EMPLOYEE RECOG-HR-C/E-SUPPLIES			
				190118	0000272-001	03/25/2014		04/06/14	157.13
Invoice: 0000272-001						POL/TONER FOR ADMIN			
				157.13 51011211 531100		PD-C/E-ADM-SUPPLIES			
						CHECK 335462 TOTAL:			648.71
335463	04/08/2014	PRTD	5646 PERTEET INC	190105	20130142.000-7	03/12/2014	21300110	04/06/14	648.23
Invoice: 20130142.000-7						SPEED LIMIT STUDY			
				648.23 72111421 54110000270		TRANSP & MODELING-PRO SVCS			
						CHECK 335463 TOTAL:			648.23
335464	04/08/2014	PRTD	7803 PINTO, MICHELLE	190034	260	03/19/2014		04/06/14	200.00
Invoice: 260						CRT/INTERPRETER SERV-4 HRS			
				200.00 21011125 541230		COURT - INTERPRETER			
						CHECK 335464 TOTAL:			200.00
335465	04/08/2014	PRTD	420 PITNEY BOWES GLOBAL	190106	6920326-MR14	03/13/2014		04/06/14	1,075.77
Invoice: 6920326-MR14						EX/FIN/1Q POSTAGE MACH LEASE			
				537.88 31011131 545000		EXEC - C/E RENTS & LEASES			
				537.89 41011141 545000		FIN - C/E ADMIN RENTS & LEASES			
						CHECK 335465 TOTAL:			1,075.77
335466	04/08/2014	PRTD	4698 PUBLIC SAFETY CENTER	190035	5493685	03/13/2014		04/06/14	85.98
Invoice: 5493685						POL/EVIDENCE BAGS			
				85.98 53011212 531100		PD-C/E-PATROL SUPPLIES			
				190119	5495897	03/20/2014		04/06/14	383.94
Invoice: 5495897						POL/BATTERIES			
				383.94 53011212 531100		PD-C/E-PATROL SUPPLIES			
						CHECK 335466 TOTAL:			469.92
335467	04/08/2014	PRTD	557 RELIABLE STORAGE BAI	190120	9763	04/01/2014		04/06/14	484.00
Invoice: 9763						PCD/RENTAL UNITS M007,M008			
				484.00 61470581 545000		PCD - DEV ADMIN RENTS & LEASES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
						CHECK 335467 TOTAL:			484.00
335468	04/08/2014	PRTD	7936 REUTER, KEVIN & CLAR	189970	37460	03/19/2014		04/06/14	18.99
Invoice: 37460						UB 12149 9435 NORTHTOWN DRIVE NE			
				18.99 411	122100	WATER ACCOUNTS RECEIVABLE			
						CHECK 335468 TOTAL:			18.99
335469	04/08/2014	PRTD	7245 SAN DIEGO POLICE EQU	190046	611023	03/11/2014		04/06/14	1,066.12
Invoice: 611023						POL/AMMUNITION			
				1,066.12 53011212	531100	PD-C/E-PATROL SUPPLIES			
						CHECK 335469 TOTAL:			1,066.12
335470	04/08/2014	PRTD	1670 SEATTLE PUMP & EQUIP	190036	14-0674	03/13/2014		04/06/14	609.26
Invoice: 14-0674						PW/ENVIRO-GREEN BUG REMOVER			
				609.26 73011897	531100	O&M-C/E-PWYD FAC-SUPPLIES			
						CHECK 335470 TOTAL:			609.26
335471	04/08/2014	PRTD	7385 CHARLES P. SHANE	190107	000624	03/25/2014		04/06/14	393.75
Invoice: 000624						CRT/PUBLIC DEFENDER SVC			
				393.75 32011281	541113	LGL-C/E-PUBLIC DEF-OUTSIDE ATT			
						CHECK 335471 TOTAL:			393.75
335472	04/08/2014	PRTD	2467 STAPLES ADVANTAGE	190108	3224766895	03/01/2014		04/06/14	33.70
Invoice: 3224766895						HR/SOU JACKETS			
				33.70 33011161	53110000302	EMPLOYEE RECOG-HR-C/E-SUPPLIES			
				190109	3224766896	03/01/2014		04/06/14	13.03
Invoice: 3224766896						HR/BLUE VALUE CERT			
				13.03 33011161	53110000302	EMPLOYEE RECOG-HR-C/E-SUPPLIES			
						CHECK 335472 TOTAL:			46.73
335473	04/08/2014	PRTD	2467 STAPLES CREDIT PLAN	190037	988612681	03/14/2014		04/06/14	270.83
Invoice: 988612681						POL/NOTEBOOKS/FLASH DRIVES			
				65.74 51011211	53110000589	PD-COMMUNITY OUTREACH-SUPPLIES			
				205.09 53011212	531100	PD-C/E-PATROL SUPPLIES			
						CHECK 335473 TOTAL:			270.83

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
335474	04/08/2014	PRTD	4890 STUDIO CASCADE INC	190038	12017	02/27/2014	21300190	04/06/14	42,993.18
Invoice: 12017					WATERFRONT PARK / DOCK PROJECT				
				42,993.18 61311476 64110000637	WFP-PCD-CAP PROF SVCS/DESIGN				
						CHECK	335474 TOTAL:		42,993.18
335475	04/08/2014	PRTD	6714 TOSHIBA FINANCIAL SE	190039	15050624	03/17/2014		04/06/14	284.43
Invoice: 15050624					PCD/4540C COPIER LEASE				
				284.43 61470581 545000	PCD - DEV ADMIN RENTS & LEASES				
				190040	15050625	03/17/2014		04/06/14	395.25
Invoice: 15050625					PCD/6550C COPIER LEASE				
				395.25 61470581 545000	PCD - DEV ADMIN RENTS & LEASES				
				190110	15056869	03/18/2014		04/06/14	229.16
Invoice: 15056869					ENG/4540C COPIER LEASE				
				110.00 72011321 545000	ENG - C/E ADMIN RENTS & LEASES				
				36.67 72411341 545000	ENG - WATER ADMIN RENTS				
				27.50 72421341 545000	RENTS & LEASES - OPERATING				
				27.50 71011321 545000	PW - C/E RENTS & LEASES - OPER				
				13.75 72011325 545000	ENG - C/E FACIL RENTS & LEASES				
				13.74 72111431 545000	ENG - ACCESS MGMT RENTS/LEASES				
				190122	249976234	03/22/2014	21400011	04/06/14	515.81
Invoice: 249976234					POL/3530C COPIER LEASE				
				515.81 51011211 545000	PD-C/E-ADMIN RENTS/LEASE				
						CHECK	335475 TOTAL:		1,424.65
335476	04/08/2014	PRTD	558 TOWN & COUNTRY MARKE	190041	03/19/14	03/19/2014		04/06/14	22.55
Invoice: 03/19/14					PW/DISTILLED WTR/TISSUE-WWTP				
				22.55 73425358 531100	O&M-WWTP-SUPPLIES				
						CHECK	335476 TOTAL:		22.55
335477	04/08/2014	PRTD	560 TWISS ANALYTICAL INC	190042	14-66129	03/13/2014		04/06/14	57.96
Invoice: 14-66129					PW/WINSLOW WTR TESTING				
				57.96 73411345 54110000391	LAB SVCS-WATER				
				190123	14-66313	03/20/2014		04/06/14	38.64
Invoice: 14-66313					PW/WINSLOW WTR TESTING				
				38.64 73411345 54110000391	LAB SVCS-WATER				
				190124	14-66333	03/21/2014		04/06/14	62.10
Invoice: 14-66333					PW/WINSLOW WTR TESTING				
				62.10 73411345 54110000391	LAB SVCS-WATER				
				190125	14-66334	03/21/2014		04/06/14	55.66

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 14-66334 PW/ROCKAWAY WTR TESTING
55.66 73415345 54110000391 LAB SVCS-WATER ROCKAWAY

CHECK 335477 TOTAL: 214.36

335478 04/08/2014 PRTD 2190 UNITED PARCEL SERVIC 190043 000028Y3Y1104 03/08/2014 04/06/14 43.99
Invoice: 000028Y3Y1104 POL/SHIPPING
43.99 91011215 542500 GG-C/E-PD-POSTAGE

190044 000028Y3Y1114 03/15/2014 04/06/14 20.92
Invoice: 000028Y3Y1114 POL/SHIPPING
20.92 91011215 542500 GG-C/E-PD-POSTAGE

190126 00028Y3Y1124 03/22/2014 04/06/14 34.63
Invoice: 00028Y3Y1124 POL/SHIPPING
34.63 91011215 542500 GG-C/E-PD-POSTAGE

CHECK 335478 TOTAL: 99.54

335479 04/08/2014 PRTD 167 WA ST DEPT OF ECOLOG 190057 001T000174-AA-2 12/31/2013 04/06/14 1,281.96
Invoice: 001T000174-AA-2 PW/VINCENT RD DOG PRK CONSUL
1,281.96 73021182 541100 O&M-OS PROF SVCS

CHECK 335479 TOTAL: 1,281.96

335480 04/08/2014 PRTD 4594 DEPT OF FISH & WILDL 190111 HPA 691 03/13/2014 04/06/14 150.00
Invoice: HPA 691 PW/EMERGNCY SEWER LINE REPR
150.00 73421355 549800 WIN COLL-PERMITS

CHECK 335480 TOTAL: 150.00

335481 04/08/2014 PRTD 969 WA ST DEPT OF LICENS 190063 F205422 03/19/2014 04/06/14 18.00
Invoice: F205422 CPL/F205422/RENEWAL
18.00 41654860 586000 GUN PERMIT OUT

190064 F205416 03/24/2014 04/06/14 18.00
Invoice: F205416 CPL/F205416/ORIGINAL + FBI
18.00 41654860 586000 GUN PERMIT OUT

190065 F205426 03/24/2014 04/06/14 18.00
Invoice: F205426 CPL/F205426/RENEWAL
18.00 41654860 586000 GUN PERMIT OUT

190066 F205417 03/26/2014 04/06/14 18.00
Invoice: F205417 CPL/F205417/ORIGINAL + FBI
18.00 41654860 586000 GUN PERMIT OUT

190067 F205420 03/26/2014 04/06/14 18.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: F205420						CPL/F205420/ORIGINAL + FBI			
				18.00 41654860 586000		GUN PERMIT OUT			
								CHECK 335481 TOTAL:	90.00
335482	04/08/2014	PRTD	5271 WASHINGTON WATER SER	190047	0131710-MAR14	03/21/2014		04/06/14	125.44
Invoice: 0131710-MAR14						MAR14 WATER/DECANT FACILITY			
				125.44 91435838 547500		GG-DECANT-WATER/SEWER			
								CHECK 335482 TOTAL:	125.44
335483	04/08/2014	PRTD	4297 WACE TREASURER ORLAN	190127	03/28/14	03/28/2014		04/06/14	65.00
Invoice: 03/28/14						PCD/CODE COMPL CLASS REG-GV			
				65.00 65011597 443410		CODE - C/E TRAINING EXPENSE			
				190128	2014-DUES	03/28/2014		04/06/14	40.00
Invoice: 2014-DUES						PCD/ANNUAL MEMBER DUES-VAUSE			
				40.00 65470597 549100		CODE - DEV DUES/SUBSCRIPTIONS			
								CHECK 335483 TOTAL:	105.00
335484	04/08/2014	PRTD	7551 WASHINGTON TRACTOR I	190049	3844358	03/14/2014		04/06/14	233.92
Invoice: 3844358						PW/MOWER BLADE/WHEEL KIT			
				233.92 73431835 531100		OFFICE SUPPLIES			
								CHECK 335484 TOTAL:	233.92
335485	04/08/2014	PRTD	6860 WCI	190131	140901883	03/31/2014		04/06/14	827.44
Invoice: 140901883						CITYWIDE PHONE SERVICE			
				827.44 41637891 542100		FIN - ALLOC TELEPHONE			
								CHECK 335485 TOTAL:	827.44
335486	04/08/2014	PRTD	499 WESTBAY AUTO PARTS I	190050	934981	03/07/2014		04/06/14	3.47
Invoice: 934981						PW/INTERIOR BULB			
				3.47 73638935 531100		OFFICE SUPPLIES			
				190051	935940	03/11/2014		04/06/14	147.23
Invoice: 935940						PW/OIL/AIR FILTERS/V BELT			
				147.23 990 141100		MERCHANDISE			
				190052	935949	03/11/2014		04/06/14	25.91
Invoice: 935949						PW/AIR FILTER			
				25.91 990 141100		MERCHANDISE			
				190053	935965	03/11/2014		04/06/14	45.26
Invoice: 935965						PW/HD30 OIL X 12			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
			45.26 990	141100	MERCHANDISE			
			190054	936116	03/11/2014		04/06/14	11.80
		Invoice: 936116			PW/OIL FILTERS X 2			
			11.80 990	141100	MERCHANDISE			
			190055	937026	03/14/2014		04/06/14	44.35
		Invoice: 937026			PW/PTEX SHOP SUPPLIES			
			44.35 73638935	531100	OFFICE SUPPLIES			
			190056	938291	03/19/2014		04/06/14	22.19
		Invoice: 938291			PW/OIL PRESSURE-POL CHEV IMP			
			22.19 53011212	531100	PD-C/E-PATROL SUPPLIES			

CHECK 335486 TOTAL: 300.21

NUMBER OF CHECKS 87 *** CASH ACCOUNT TOTAL *** 203,354.49

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	87	203,354.49

*** GRAND TOTAL *** 203,354.49

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 4 6									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		52,380.02	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			203,354.49
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		47,612.26	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		5,556.79	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		11,766.14	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		1,945.02	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 901-213000						ACCOUNTS PAYABLE		350.80	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000						ACCOUNTS PAYABLE		8,909.41	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000						ACCOUNTS PAYABLE		9,609.90	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000						ACCOUNTS PAYABLE		17,052.21	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 104-213000						CIVIC IMPR - ACCOUNTS PAYABLE		5,178.76	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
APP 301-213000						ACCOUNTS PAYABLE		42,993.18	
	04/08/2014	04/06/14	040814			AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		203,354.49	203,354.49
APP 631-130000						DUE TO/FROM CLEARING		193,744.59	
	04/08/2014	04/06/14	040814						
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			52,380.02
	04/08/2014	04/06/14	040814						
APP 402-130000						DUE TO/FROM CLEARING			47,612.26
	04/08/2014	04/06/14	040814						
APP 101-130000						STREETS - DUE TO/FROM CLEARING			5,556.79
	04/08/2014	04/06/14	040814						
APP 403-130000						DUE TO/FROM CLEARING			11,766.14
	04/08/2014	04/06/14	040814						
APP 401-130000						DUE TO/FROM CLEARING			1,945.02
	04/08/2014	04/06/14	040814						
APP 901-130000						DUE TO/FROM CLEARING			350.80
	04/08/2014	04/06/14	040814						
APP 650-130000						DUE TO/FROM CLEARING			8,909.41
	04/08/2014	04/06/14	040814						
APP 407-130000						DUE TO/FROM CLEARING			17,052.21
	04/08/2014	04/06/14	040814						
APP 104-130000						CIVIC IMPR DUE TO/FROM CLEAR'G			5,178.76

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
04/08/2014 04/06/14 040814				
APP 301-130000	DUE TO/FROM CLEARING			42,993.18
04/08/2014 04/06/14 040814				
	SYSTEM GENERATED ENTRIES TOTAL		193,744.59	193,744.59
	JOURNAL 2014/04/6 TOTAL		397,099.08	397,099.08

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	4	6	04/08/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		52,380.02
001-213000				GENERAL - ACCOUNTS PAYABLE	52,380.02	
				FUND TOTAL	52,380.02	52,380.02
101 STREET FUND	2014	4	6	04/08/2014		
101-130000				STREETS - DUE TO/FROM CLEARING		5,556.79
101-213000				STREETS - ACCOUNTS PAYABLE	5,556.79	
				FUND TOTAL	5,556.79	5,556.79
104 CIVIC IMPROVEMENT FUND	2014	4	6	04/08/2014		
104-130000				CIVIC IMPR DUE TO/FROM CLEAR'G		5,178.76
104-213000				CIVIC IMPR - ACCOUNTS PAYABLE	5,178.76	
				FUND TOTAL	5,178.76	5,178.76
301 CAPITAL CONSTRUCTION FUND	2014	4	6	04/08/2014		
301-130000				DUE TO/FROM CLEARING		42,993.18
301-213000				ACCOUNTS PAYABLE	42,993.18	
				FUND TOTAL	42,993.18	42,993.18
401 WATER OPERATING FUND	2014	4	6	04/08/2014		
401-130000				DUE TO/FROM CLEARING		1,945.02
401-213000				ACCOUNTS PAYABLE	1,945.02	
				FUND TOTAL	1,945.02	1,945.02
402 SEWER OPERATING FUND	2014	4	6	04/08/2014		
402-130000				DUE TO/FROM CLEARING		47,612.26
402-213000				ACCOUNTS PAYABLE	47,612.26	
				FUND TOTAL	47,612.26	47,612.26
403 STORM & SURFACE WATER FUND	2014	4	6	04/08/2014		
403-130000				DUE TO/FROM CLEARING		11,766.14
403-213000				ACCOUNTS PAYABLE	11,766.14	
				FUND TOTAL	11,766.14	11,766.14
407 BUILDING & DEVELOPMENT FUND	2014	4	6	04/08/2014		
407-130000				DUE TO/FROM CLEARING		17,052.21
407-213000				ACCOUNTS PAYABLE	17,052.21	
				FUND TOTAL	17,052.21	17,052.21
631 CLEARING FUND	2014	4	6	04/08/2014		

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
631-130000				DUE TO/FROM CLEARING	193,744.59	
631-213000				ACCOUNTS PAYABLE	9,609.90	
635-111100				CASH		203,354.49
				FUND TOTAL	203,354.49	203,354.49
650 AGENCY FUND	2014	4	6	04/08/2014		
650-130000				DUE TO/FROM CLEARING		8,909.41
650-213000				ACCOUNTS PAYABLE	8,909.41	
				FUND TOTAL	8,909.41	8,909.41
901 GENERAL LONG TERM DEBT	2014	4	6	04/08/2014		
901-130000				DUE TO/FROM CLEARING		350.80
901-213000				ACCOUNTS PAYABLE	350.80	
				FUND TOTAL	350.80	350.80

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		193,744.59	
001 GENERAL FUND			52,380.02
402 SEWER OPERATING FUND			47,612.26
101 STREET FUND			5,556.79
403 STORM & SURFACE WATER FUND			11,766.14
401 WATER OPERATING FUND			1,945.02
901 GENERAL LONG TERM DEBT			350.80
650 AGENCY FUND			8,909.41
407 BUILDING & DEVELOPMENT FUND			17,052.21
104 CIVIC IMPROVEMENT FUND			5,178.76
301 CAPITAL CONSTRUCTION FUND			42,993.18
	TOTAL	193,744.59	193,744.59

** END OF REPORT - Generated by Linda Steinberg **

Regular

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
335491	04/15/2014	PRTD	5 ACE HARDWARE	190139	26995	03/26/2014		04/13/14	30.53
Invoice: 26995						PW/SPT TORX RESTNT/FASTENERS			
				30.53 73111264 531100		O&M-STREET-TRAF CONTROL-SUPPLY			
				190140	27050	04/01/2014		04/13/14	21.13
Invoice: 27050						PW/RUBBING ALCOHOL/PAILSx 2			
				21.13 73411345 531100		OFFICE SUPPLIES			
				190141	27052	04/02/2014		04/13/14	1.51
Invoice: 27052						PW/DOUBLE CUT KEY			
				1.51 73411345 531100		OFFICE SUPPLIES			
						CHECK 335491 TOTAL:			53.17
335492	04/15/2014	PRTD	7821 AUS WEST LOCKBOX	190143	1987352953	04/03/2014		04/13/14	46.45
Invoice: 1987352953						PW/LAUNDRY SERVICES			
				46.45 73638893 589310		LAUNDRY SERVICES			
						CHECK 335492 TOTAL:			46.45
335493	04/15/2014	PRTD	6420 AT&T MOBILITY	190144	0932MAR14	03/21/2014		04/13/14	99.78
Invoice: 0932MAR14						ENG/DATA CARD SURVEY EQUIP			
				99.78 91011189 542100		GG-C/E-CITY HALL-PHONE			
						CHECK 335493 TOTAL:			99.78
335494	04/15/2014	PRTD	1159 AUTOGLASS PLUS INC	190145	B0032152	03/21/2014		04/13/14	37.99
Invoice: B0032152						PW/REPR POL VEH#43-WINDSHLD			
				37.99 53011212 548100		POLICE - C/E PATROL MAINTENANC			
						CHECK 335494 TOTAL:			37.99
335495	04/15/2014	PRTD	4365 AUTOMATIC FUNDS TRAN	190196	73595	03/07/2014		04/13/14	738.57
Invoice: 73595						FIN/STATEMENT PREP AND MAIL			
				129.52 43411341 541100		FIN - WATER ADMIN PROF SERVICE			
				129.51 43421351 541100		FIN - SEWER ADMIN PROF SERVICE			
				239.77 91411891 542500		GG-WTR-FAC-POSTAGE			
				239.77 91421891 542500		GG-SWR-FAC-POSTAGE			
				190197	73692	03/12/2014		04/13/14	13.11
Invoice: 73692						FIN/FINAL BILL PRINT & MAIL			
				1.75 43411341 541100		FIN - WATER ADMIN PROF SERVICE			
				1.76 43421351 541100		FIN - SEWER ADMIN PROF SERVICE			
				4.80 91411891 542500		GG-WTR-FAC-POSTAGE			
				4.80 91421891 542500		GG-SWR-FAC-POSTAGE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
						CHECK 335495 TOTAL:			751.68
335496	04/15/2014	PRTD	47 BAINBRIDGE DISPOSAL	190147	015003MAR14	03/31/2014		04/13/14	196.65
Invoice: 015003MAR14						MAR14 CITY HALL DISPOLSAL SVC			
				196.65	91011189 547900	GG-C/E-CITY HALL-GARBAGE			
				190148	010963MAR14	03/31/2014		04/13/14	807.38
Invoice: 010963MAR14						MAR14 CITYWIDE DISPOSAL SVC			
				85.35	91011215 547900	GG-C/E-PD-GARBAGE			
				282.99	91011768 547900	GG-C/E-PARKS-GARBAGE			
				301.61	91425358 547900	GG-WWTP-GARBAGE(NOT BIOSOLIDS)			
				137.43	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
						CHECK 335496 TOTAL:			1,004.03
335497	04/15/2014	PRTD	6618 BAYSIDE ENGRAVERS LL	190301	3643	04/04/2014		04/13/14	150.50
Invoice: 3643						POL/SHADOWBOX 806			
				150.50	51011211 531100	PD-C/E-ADM-SUPPLIES			
						CHECK 335497 TOTAL:			150.50
335498	04/15/2014	PRTD	314 BAINBRIDGE ISLAND FI	190300	G 03 - 2014	04/02/2014		04/13/14	1,457.09
Invoice: G 03 - 2014						POL/428.8 GALLONS GASOLINE			
				189.23	52011212 532000	PD DET-C/E-FUEL			
				1,267.86	53011212 532000	PD-C/E-PATROL-FUEL			
						CHECK 335498 TOTAL:			1,457.09
335499	04/15/2014	PRTD	72 BRATWEAR	190302	11188	03/27/2014		04/13/14	835.36
Invoice: 11188						POL/JACKETS/800, 802			
				417.68	51011211 520000	PD-C/E ADMIN-BENEFITS			
				417.68	53011212 520000	POLICE - C/E PATROL BENEFITS			
						CHECK 335499 TOTAL:			835.36
335500	04/15/2014	PRTD	1820 CDW GOVERNMENT INC	190150	KM19472	03/13/2014		04/13/14	179.24
Invoice: KM19472						IT/PRINTER TONER			
				179.24	81011881 531100	IT - C/E SUPPLIES			
						CHECK 335500 TOTAL:			179.24
335501	04/15/2014	PRTD	460 CITY OF BI - PETTY C	190151	44889	03/24/2014		04/13/14	34.95
Invoice: 44889						ENG/FERRY FARE-WTR SAMPLES			
				34.95	72011321 542100	ENG-C/E ADMIN-PHONE/FAX			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						CHECK 335501 TOTAL:			34.95
335502	04/15/2014	PRTD	7509 CONSTRUCTION PARTS L	190152	11896	03/25/2014		04/13/14	1,300.05
Invoice: 11896						PW/ROSCOE COMBO TUBE BROOMX2			
				1,300.05	73637945 531100	O&M ALLOC-SWEEPER-SUPPLIES			
						CHECK 335502 TOTAL:			1,300.05
335503	04/15/2014	PRTD	7166 AMERICAN MESSAGING	190142	W41044920D	04/01/2014		04/13/14	103.09
Invoice: W41044920D						PW/APR 2014 MESSAGE SVC			
				103.09	73637891 542100	O&M - ALLOC FACIL TELEPHONE			
						CHECK 335503 TOTAL:			103.09
335504	04/15/2014	PRTD	7016 CUSTOM PRINTING	190153	3823	03/31/2014		04/13/14	68.01
Invoice: 3823						FIN/500 BUS LIC STICKERS			
				68.01	41011148 531100	FIN-C/E-BUS LIC-SUPPLIES			
						CHECK 335504 TOTAL:			68.01
335505	04/15/2014	PRTD	5060 DARREL EMEL'S TREE S	190154	3356	03/27/2014		04/13/14	516.33
Invoice: 3356						PW/TRIM TREE-WW & GROW			
				516.33	73111427 548100	O&M-ACCESS RDSIDE R&M			
						CHECK 335505 TOTAL:			516.33
335506	04/15/2014	PRTD	4975 DAY WIRELESS SYSTEMS	190303	357539	03/31/2014		04/13/14	87.31
Invoice: 357539						POL/RADAR RECAL/UNIT #29			
				87.31	53011212 548100	POLICE - C/E PATROL MAINTENANC			
						CHECK 335506 TOTAL:			87.31
335507	04/15/2014	PRTD	2219 DELL MARKETING LP	190155	XJCT7NWF3	03/23/2014		04/13/14	1,018.84
Invoice: XJCT7NWF3						IT/LAPTOP DOCKING REPLACMENT			
				1,018.84	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
						CHECK 335507 TOTAL:			1,018.84
335508	04/15/2014	PRTD	7144 DTMICRO, INC	190156	1894	03/15/2014		04/13/14	135.88
Invoice: 1894						IT/POLICE ILEADS CONNEC W/KC			
				135.88	91011215 542100	GG-C/E-PD-PHONE			
						CHECK 335508 TOTAL:			135.88

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335509	04/15/2014	PRTD	7510 EXPERIAN	190304	CD1412002942	03/28/2014	21400003	04/13/14	92.39
Invoice: CD1412002942						POL/CREDIT CHECK SERVICE			
				92.39	52011212 549100	PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
						CHECK	335509	TOTAL:	92.39
335510	04/15/2014	PRTD	5781 EXTERMINATION SERVIC	190157	03/26/14	03/26/2014		04/13/14	151.09
Invoice: 03/26/14						PW/SPRAY ANTS-O&M			
				151.09	73011897 548100	O&M-C/E-PWYD FAC-REPAIRS			
						CHECK	335510	TOTAL:	151.09
335511	04/15/2014	PRTD	212 FABRICARE 02 - PLANT	190305	04/01/2014	04/01/2014		04/13/14	116.25
Invoice: 04/01/2014						POL/LAUNDRY SERVICE			
				54.85	51011211 520000	PD-C/E ADMIN-BENEFITS			
				48.59	52011212 520000	POLICE - C/E INVEST BENEFITS			
				8.54	53011212 520000	POLICE - C/E PATROL BENEFITS			
				4.27	51011217 520000	PD-C/E-PARKING ENF-BEN			
						CHECK	335511	TOTAL:	116.25
335512	04/15/2014	PRTD	187 GOV'T FINANCE OFFICE	190158	300045918-2014	03/11/2014		04/13/14	150.00
Invoice: 300045918-2014						IT/2014 DUES/MCKNIGHT			
				150.00	81011881 549100	IT - C/E MISCELLANEOUS			
						CHECK	335512	TOTAL:	150.00
335513	04/15/2014	PRTD	513 GRAINGER	190198	9381683284	03/05/2014		04/13/14	1,122.06
Invoice: 9381683284						PW/CNTNMNT/2 LANTERNS			
				1,122.06	73421355 531100	WIN COLL-SUPPLIES			
						CHECK	335513	TOTAL:	1,122.06
335514	04/15/2014	PRTD	5275 GROUP HEALTH COOPERA	190199	649465-20143	03/21/2014		04/13/14	95.00
Invoice: 649465-20143						PW/CDL EXAM-MB			
				95.00	73011483 520000	O&M-C/E-MECH SHOP-BEN			
						CHECK	335514	TOTAL:	95.00
335515	04/15/2014	PRTD	1517 GUARDIAN SECURITY SY	190306	498161	04/01/2014	21400005	04/13/14	42.00
Invoice: 498161						POL/SECURITY ALARM MONITORING			
				42.00	51011215 541100	POLICE - C/E FACIL PROF SVCS			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
						CHECK 335515 TOTAL:			42.00
335516	04/15/2014	PRTD	253 HACH COMPANY	190200	8743417	03/17/2014		04/13/14	738.93
Invoice: 8743417						PW/SC 100 CONTROLLER REPAIR			
				738.93 73425358 548100		O&M-WWTP-REPAIRS			
						CHECK 335516 TOTAL:			738.93
335517	04/15/2014	PRTD	268 HOUSING RESOURCES BO	190201	2014-158	04/01/2014	21400032	04/13/14	725.00
Invoice: 2014-158						HRB DEFAULT SPACE			
				725.00 31180592 54130400297		HRB-IMHP SPACE RENT DEFAULT			
						CHECK 335517 TOTAL:			725.00
335518	04/15/2014	PRTD	1496 KITSAP COUNTY SEWER	190204	23071-BLAKELY	03/20/2014	21400016	04/13/14	700.00
Invoice: 23071-BLAKELY						MAR2014/14 BLAKELY			
				700.00 73426356 551000		SIS-SD#7 PROCESSING CHGS			
				190205	23071-LYNWOOD	03/20/2014	21400016	04/13/14	2,795.00
Invoice: 23071-LYNWOOD						MAR14/61.8 LYNWOOD CTR			
				2,795.00 73426356 551000		SIS-SD#7 PROCESSING CHGS			
				190206	23071-SIS	03/20/2014	21400016	04/13/14	8,600.00
Invoice: 23071-SIS						MAR14 SOUTH ISL SEWER			
				8,600.00 73426356 551000		SIS-SD#7 PROCESSING CHGS			
				190207	23071-BLOSSOM	03/20/2014	21400016	04/13/14	985.00
Invoice: 23071-BLOSSOM						MAR14 BLOSSOM HILL			
				985.00 73426356 551000		SIS-SD#7 PROCESSING CHGS			
						CHECK 335518 TOTAL:			13,080.00
335519	04/15/2014	PRTD	1971 KELLEY IMAGING SYSTE	190202	119205	03/27/2014		04/13/14	733.29
Invoice: 119205						PCD/6550C COPIER MAINTENANCE			
				733.29 61470581 545000		PCD - DEV ADMIN RENTS & LEASES			
				190203	119206	03/27/2014		04/13/14	26.56
Invoice: 119206						PCD/4540C COPIER MAINTENANCE			
				26.56 61470581 545000		PCD - DEV ADMIN RENTS & LEASES			
						CHECK 335519 TOTAL:			759.85
335520	04/15/2014	PRTD	7089 KITSAP SAFETY	190208	9290	03/13/2014		04/13/14	143.48
Invoice: 9290						PW/SENSOR-WWTP			
				143.48 73421355 531100		WIN COLL-SUPPLIES			

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 CASH ACCOUNT: 635      111100       CASH
CHECK NO  CHK DATE   TYPE VENDOR NAME                 VOUCHER  INVOICE              INV DATE   PO         CHECK RUN              NET

                                                                       INVOICE DTL DESC
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                                                                                     CHECK    335520 TOTAL:              143.48


  335521 04/15/2014 PRTD   7849 LAW OFFICE OF THOMAS 190209   03/31/14            03/31/2014 21400013 04/13/14           4,291.67
      Invoice: 03/31/14                                                       PUBLIC DEFENDER SERVICES 2014
                                                   4,291.67 32011281 541113        LGL-C/E-PUBLIC DEF-OUTSIDE ATT

                                                                                     CHECK    335521 TOTAL:            4,291.67


  335522 04/15/2014 PRTD   1052 CANNON SOLUTIONS AME 190149   902168300           03/14/2014          04/13/14              44.96
      Invoice: 902168300                                                      IT/PLOTTER PAPER
                                                      22.48 72011321 531100        ENG - C/E ADMIN SUPPLIES
                                                      22.48 61011581 531100        PCD - C/E ADMIN SUPPLIES

                                                                                     CHECK    335522 TOTAL:               44.96


  335523 04/15/2014 PRTD   2430 OGDEN MURPHY WALLACE 190318   711130              03/21/2014          04/13/14           1,536.65
      Invoice: 711130                                                         LEGAL/GERLACH
                                                   1,536.65 32011152 54111100566  GERLACH BUOY APPEAL-LITIGATION

                                                       190320   711130A           03/21/2014          04/13/14              22.50
      Invoice: 711130A                                                        LEGAL/SMP
                                                      22.50 32011152 54111000289  SMP-CIVIL LEGAL SVCS

                                                       190321   711130B           03/21/2014          04/13/14             383.82
      Invoice: 711130B                                                        LEGAL/CINGULAR WIRELESS
                                                     383.82 32011152 54111100633  CINGULAR WIRELESS CLAIM-LITIGA

                                                       190322   711130C           03/21/2014          04/13/14           1,012.50
      Invoice: 711130C                                                        LEGAL/MCNABB
                                                   1,012.50 32011152 54111100184  MCNABB-LITIGATION-OUTSIDE ATTY

                                                       190323   711130D           03/21/2014          04/13/14              90.00
      Invoice: 711130D                                                        LEGAL/PAULSON
                                                      90.00 32011152 54111100655  PAULSON/FORTNER PRR SUIT-LEGAL

                                                       190324   711130E           03/21/2014          04/13/14           8,848.90
      Invoice: 711130E                                                        LEGAL/VISCONSI
                                                   8,848.90 32470152 54111100682  LITIGATION-VISCONSI DEVELOPMEN

                                                       190325   711130F           03/21/2014          04/13/14             157.50
      Invoice: 711130F                                                        LEGAL/CAINION
                                                     157.50 32470152 54111100683  LITIGATION-CAINION REZONE

                                                       190326   711130G           03/21/2014          04/13/14           2,484.69
      Invoice: 711130G                                                        LEGAL/CITY HALL OFFIC HRS
                                                   2,484.69 32011152 54111000506  INSLEE BEST IN CITY HALL TIME

                                                       190327   711130H           03/21/2014          04/13/14           4,016.24
      Invoice: 711130H                                                        LEGAL/COUNCIL MEETINGS
```

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

4,016.24 32011152 54111000511 LEGAL-CC MEETINGS & STUDY SESS

190328 711130-I 03/21/2014 04/13/14 1,686.51
Invoice: 711130-I LEGAL/GENERAL WORK
1,686.51 32011152 54111000512 LEGAL-GENERAL WORK

190329 711130J 03/21/2014 04/13/14 2,183.45
Invoice: 711130J LEGAL/MISC LAND USE/DEV ISSUE
2,183.45 32470152 541110 LGL-DEVELOP-CIVIL-OUTSIDE ATTY

190330 711130K 03/21/2014 04/13/14 65.97
Invoice: 711130K LEGAL/MISC BLDG ISSUES
65.97 32471152 541110 LGL-BLDG-CIVIL-OUTSIDE ATTY

190331 711130L 03/21/2014 04/13/14 65.97
Invoice: 711130L LEGAL/MISC SEWER ISSUES
65.97 32421152 541110 LGL-SEWER-CIVIL-OUTSIDE ATTY

190332 711130M 03/21/2014 04/13/14 901.52
Invoice: 711130M LEGAL/MISC SSWM ISSUES
901.52 32431152 541110 LGL-SSWM-CIVIL-OUTSIDE ATTY

190333 711130N 03/21/2014 04/13/14 109.94
Invoice: 711130N LEGAL/WICKTOM/CAVE FAMILY
109.94 32011152 54111000325 WW-LEGAL (NON-CAP)

190334 711130-O 03/21/2014 04/13/14 241.87
Invoice: 711130-O LEGAL/SMP ISSUES
241.87 32011152 54111000289 SMP-CIVIL LEGAL SVCS

190335 711130P 03/21/2014 04/13/14 109.94
Invoice: 711130P LEGAL/LID LATECOMER
109.94 32426152 541110 LGL-SO ISL SWR-LEGAL ADVICE

190336 711130Q 03/21/2014 04/13/14 197.90
Invoice: 711130Q LEGAL/RADTKE/SVC ANIMALS
197.90 32011152 541110 LGL-C/E-CIVIL-GEN'L OUTSIDE AT

190337 711130R 03/21/2014 04/13/14 87.95
Invoice: 711130R LEGAL/TBD ISSUES
87.95 32011152 54111000603 TRANS BENEFIT DIST COSTS-LEGAL

190338 711130S 03/21/2014 04/13/14 219.88
Invoice: 711130S LEGAL/STATE DOE/NPDES REGS
219.88 32431152 54111100605 LITIGATION-STATE DOE NPDES REG

190339 711130T 03/21/2014 04/13/14 1,545.78
Invoice: 711130T LEGAL/I-502 MARIJAUN LEGALIZ
1,545.78 32011152 54111000659 I-502-LEGAL

190340 711130U 03/21/2014 04/13/14 389.19
Invoice: 711130U LEGAL/HOB PROPERTY

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				389.19 91011152 54111000558		LEGAL EXP-HOB PROP SALE			
						CHECK	335523 TOTAL:		26,358.67
335524	04/15/2014	PRTD	1754 OTIS ELEVATOR COMPAN	190210	ST05151G414	03/20/2014		04/13/14	1,523.59
Invoice: ST05151G414						PW/2Q 2014 ELEVATOR SERVICE			
				1,523.59 73011183 548100		O&M-C/E-CH FAC-REPAIRS			
						CHECK	335524 TOTAL:		1,523.59
335525	04/15/2014	PRTD	5977 PAPER PRODUCTS ETC	190211	0000294-001	03/27/2014		04/13/14	76.08
Invoice: 0000294-001						PW/DRY BOARD			
				76.08 73011183 531100		O&M-C/E-CH FAC-SUPPLIES			
				190212	0000318-001	04/03/2014		04/13/14	29.80
Invoice: 0000318-001						PCD/INKJET/UTIL KNIFE/SCISSRS			
				29.80 61011581 531100		PCD - C/E ADMIN SUPPLIES			
						CHECK	335525 TOTAL:		105.88
335526	04/15/2014	PRTD	458 PENINSULA FIRE INC	190213	03052014BR1	03/05/2014		04/13/14	633.50
Invoice: 03052014BR1						PW/BATTR/EXIT & EMERG LIGHTS			
				633.50 73011183 548100		O&M-C/E-CH FAC-REPAIRS			
						CHECK	335526 TOTAL:		633.50
335527	04/15/2014	PRTD	360 PROBUILD COMPANY LLC	190215	1515229	03/13/2014		04/13/14	12.15
Invoice: 1515229						PW/PUTTY KNIFE/SCRAPER			
				12.15 73011215 531100		O&M-C/E-POLICE FAC-SUPPLIES			
						CHECK	335527 TOTAL:		12.15
335528	04/15/2014	PRTD	1205 PUGET SOUND ENERGY	190217	837APR14	04/01/2014		04/13/14	4,446.89
Invoice: 837APR14						CITY HALL 200006410837			
				4,446.89 91011189 547100		GG-C/E-CITY HALL-ELECTRIC			
				190233	696MAR14	03/31/2014		04/13/14	10.81
Invoice: 696MAR14						BJUNE/WFP BOOTH EL PANEL			
				10.81 91011768 547100		GG-C/E-PARKS-ELECTRIC			
				190234	823MAR14	03/31/2014		04/13/14	10.81
Invoice: 823MAR14						BRIEN DRIVE N/BOOTH EL PANEL			
				10.81 91011768 547100		GG-C/E-PARKS-ELECTRIC			
				190235	640MAR14	03/31/2014		04/13/14	35.92
Invoice: 640MAR14						BRIEN DRIVE S/BOOTH EL PANEL			
				35.92 91011768 547100		GG-C/E-PARKS-ELECTRIC			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
			190236	573MAR14	03/31/2014		04/13/14	13.81
		Invoice: 573MAR14			COMMODORE/HS RESERVOIR			
			13.81	91411345 547100	GG-WTR-ELECTRIC			
			190237	093MAR14	03/31/2014		04/13/14	2,126.56
		Invoice: 093MAR14			FLETCHER BAY WELL FIELD			
			2,126.56	91411345 547100	GG-WTR-ELECTRIC			
			190238	256MAR14	03/31/2014		04/13/14	427.22
		Invoice: 256MAR14			SLS-8 HWY 305/HARBORVIEW			
			427.22	91421355 547100	GG-SWR-ELECTRIC			
			190239	291MAR14	03/31/2014		04/13/14	13.77
		Invoice: 291MAR14			HEAD OF THE BAY WELL FIELD			
			13.77	91411345 547100	GG-WTR-ELECTRIC			
			190240	031MAR14	03/31/2014		04/13/14	117.18
		Invoice: 031MAR14			SLS-6 LOVELL LOWER			
			117.18	91421355 547100	GG-SWR-ELECTRIC			
			190241	466MAR14	03/31/2014		04/13/14	11.81
		Invoice: 466MAR14			MADISON/HS RAINBRINGER			
			11.81	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
			190242	893MAR14	03/31/2014		04/13/14	3,191.23
		Invoice: 893MAR14			MUNICIPAL STREET LIGHTING			
			3,191.23	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
			190243	143MAR14	03/31/2014		04/13/14	14.00
		Invoice: 143MAR14			REITAIN ROAD/WELCOME TO BI			
			14.00	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			
			190244	735MAR14	03/31/2014		04/13/14	57.96
		Invoice: 735MAR14			SHANNON DRIVE/WFP DOCK			
			57.96	91011768 547100	GG-C/E-PARKS-ELECTRIC			
			190245	736MAR14	03/31/2014		04/13/14	108.50
		Invoice: 736MAR14			SHANNON DRIVE/WFP RESTRM			
			108.50	91011768 547100	GG-C/E-PARKS-ELECTRIC			
			190246	647MAR14	03/31/2014		04/13/14	29.15
		Invoice: 647MAR14			STREET LIGHTS/TRAFFIC CONTR			
			29.15	91111263 547100	GG-STRT-STREET LIGHTING-UTIL			
			190247	021MAR14	03/31/2014		04/13/14	90.27
		Invoice: 021MAR14			SLS-3 TREATMENT PLANT			
			90.27	91421355 547100	GG-SWR-ELECTRIC			
			190248	710MAR14	03/31/2014		04/13/14	188.16
		Invoice: 710MAR14			SLS-2 VILLAGE CENTER			
			188.16	91421355 547100	GG-SWR-ELECTRIC			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
			190249	168MAR14	03/31/2014		04/13/14	47.49
		Invoice: 168MAR14			WATERFRONT PARK			
			47.49 91011768 547100		GG-C/E-PARKS-ELECTRIC			
			190250	717MAR14	03/31/2014		04/13/14	324.55
		Invoice: 717MAR14			POLICE STATION-METER 1(ORIGI)			
			324.55 91011215 547100		GG-C/E-PD-ELECTRIC			
			190251	111MAR14	03/31/2014		04/13/14	422.03
		Invoice: 111MAR14			POLICE STATION-METER 2			
			422.03 91011215 547100		GG-C/E-PD-ELECTRIC			
			190252	520-298MAR14	03/31/2014		04/13/14	355.45
		Invoice: 520-298MAR14			SLS-5 WW/SUNDAY COVE			
			355.45 91421355 547100		GG-SWR-ELECTRIC			
			190253	797MAR14	03/31/2014		04/13/14	216.47
		Invoice: 797MAR14			MUNICIPAL COURT - METER E3 - 10255 NE Valley Road			
			216.47 91011255 547100		GG-C/E-COURT BLDG-ELECTRIC			
			190254	182MAR14	03/31/2014		04/13/14	57.66
		Invoice: 182MAR14			MUNICIPAL COURT - METER E6 - 10255 NE Valley Road			
			57.66 91011255 547100		GG-C/E-COURT BLDG-ELECTRIC			
			190255	520-374MAR14	03/31/2014		04/13/14	70.62
		Invoice: 520-374MAR14			SIGNAL AT 108 OLYMPIC DR SE			
			70.62 91111264 547100		GG-STREET-TRAF CONTROL-UTILITY			
			190257	973MAR14	03/31/2014		04/13/14	39.72
		Invoice: 973MAR14			OC RESERVOIR LID17 PHASE 2 - 1100 Old Creosote Rd			
			39.72 91415345 547100		GG-ROCKAWAY BCH-UTILITIES			
			190258	336MAR14	03/31/2014		04/13/14	150.08
		Invoice: 336MAR14			SLS-9 ISLAND TERRACE-1174 Ferncliff Avenue NE			
			150.08 91421355 547100		GG-SWR-ELECTRIC			
			190259	461MAR14	03/31/2014		04/13/14	6,440.96
		Invoice: 461MAR14			WWTP - 1220 DONALD PLACE			
			6,440.96 91425358 547100		GG-WWTP-ELECTRIC			
			190260	040-558MAR14	03/31/2014		04/13/14	169.02
		Invoice: 040-558MAR14			3900 HALLS HILL ROAD PUMP			
			169.02 91421355 547100		GG-SWR-ELECTRIC			
			190261	444MAR14	03/31/2014		04/13/14	860.19
		Invoice: 444MAR14			BI COMMONS - 402 Bjune Drive			
			860.19 91011755 547100		GG-C/E-COMMONS-ELECTRIC			
			190262	446MAR14	03/31/2014		04/13/14	10.81
		Invoice: 446MAR14			WATERFRONT PARK BOOTH - 402 Brien Drive			
			10.81 91011768 547100		GG-C/E-PARKS-ELECTRIC			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
			190263	636MAR14	03/31/2014		04/13/14	100.22
		Invoice: 636MAR14			SLS-7 WING POINT WAY - 4296 Wing Point Way			
			100.22	91421355 547100	GG-SWR-ELECTRIC			
			190264	206MAR14	03/31/2014		04/13/14	417.26
		Invoice: 206MAR14			4586 POINT WHITE DRIVE NE			
			417.26	91421355 547100	GG-SWR-ELECTRIC			
			190265	040-751MAR14	03/31/2014		04/13/14	31.24
		Invoice: 040-751MAR14			520 ERICKSEN AVENE PRV-wtr sys			
			31.24	91411345 547100	GG-WTR-ELECTRIC			
			190266	828MAR14	03/31/2014		04/13/14	144.21
		Invoice: 828MAR14			TAYLOR WELLS LID17 PHASE 1 - 6300 Taylor Avenue			
			144.21	91415345 547100	GG-ROCKAWAY BCH-UTILITIES			
			190267	247MAR14	03/31/2014		04/13/14	60.05
		Invoice: 247MAR14			SSWM/DECANT FACILITY-6400 Don Palmer Avenue NE			
			60.05	91435838 547100	GG-DECANT-ELECTRIC			
			190268	884MAR14	03/31/2014		04/13/14	87.07
		Invoice: 884MAR14			SLS FERRY TERMINAL-692 Klickitat Place NE			
			87.07	91421355 547100	GG-SWR-ELECTRIC			
			190269	520-136MAR14	03/31/2014		04/13/14	1,122.70
		Invoice: 520-136MAR14			HOB BOOSTER PUMP/WELL-7290 Wyatt Way			
			1,122.70	91411345 547100	GG-WTR-ELECTRIC			
			190270	900MAR14	03/31/2014		04/13/14	31.44
		Invoice: 900MAR14			NE HIDDEN COVE - PASS THRU - 7315 Hidden Cove Road			
			31.44	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC			
			190271	558MAR14	03/31/2014		04/13/14	2,764.55
		Invoice: 558MAR14			7315 NE HIDDEN COVE ROAD			
			2,764.55	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC			
			190272	058MAR14	03/31/2014		04/13/14	144.29
		Invoice: 058MAR14			NE HIDDEN COVE-SHOP-7315 Hidden Cove Rd			
			144.29	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC			
			190273	040-714MAR14	03/31/2014		04/13/14	10.81
		Invoice: 040-714MAR14			7573 FLETCHER BAY ROAD-OS property next to Johnson			
			10.81	91021182 547100	GG-OS-PROP MNGT-ELECTRIC			
			190274	831MAR14	03/31/2014		04/13/14	2,861.26
		Invoice: 831MAR14			SANDS AVENUE NE WELL FIELD - 8499 Sands Avenue NE			
			2,861.26	91411345 547100	GG-WTR-ELECTRIC			
			190275	983MAR14	03/31/2014		04/13/14	11.80
		Invoice: 983MAR14			MILLER ROAD NE BEACON-8800 1/2 Miller Road			
			11.80	91111264 547100	GG-STREET-TRAF CONTROL-UTILITY			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
			190276	888MAR14	03/31/2014		04/13/14	224.84
		Invoice: 888MAR14		NE HIGH SCHOOL ROAD PUMP-9330 NE HS Road				
			224.84 91411345 547100	GG-WTR-ELECTRIC				
			190277	067MAR14	03/31/2014		04/13/14	10.81
		Invoice: 067MAR14		MADISON PARKING LOT				
			10.81 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190278	658MAR14	03/31/2014		04/13/14	85.97
		Invoice: 658MAR14		SLS-4 IRENE/LOWER HAWLEY				
			85.97 91421355 547100	GG-SWR-ELECTRIC				
			190279	6825-A-MAR14	03/31/2014		04/13/14	13.77
		Invoice: 6825-A-MAR14		MUNIC PARKNG LOT-MADISON/MADRONA				
			13.77 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190280	682-B-MAR14	03/31/2014		04/13/14	13.77
		Invoice: 682-B-MAR14		MUNIC PARKNG LOT-MADISON/MADRONA				
			13.77 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190281	IL1MAR14	03/31/2014		04/13/14	149.79
		Invoice: IL1MAR14		ERCKSN/MDSN/WNSLW/KNCHTL				
			149.79 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190282	IL2MAR14	03/31/2014		04/13/14	125.17
		Invoice: IL2MAR14		FACILITIES DETAIL ON IL1				
			125.17 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190283	IL3MAR14	03/31/2014		04/13/14	272.82
		Invoice: IL3MAR14		ROUNDABOUT HS/MADISON IMPR				
			272.82 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190284	IL4MAR14	03/31/2014		04/13/14	94.93
		Invoice: IL4MAR14		FACILITIES DETAIL ON IL3				
			94.93 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190285	IL5MAR14	03/31/2014		04/13/14	95.98
		Invoice: IL5MAR14		COMMODORE OFF HS @ OLYMPIC				
			95.98 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190286	IL6MAR14	03/31/2014		04/13/14	80.12
		Invoice: IL6MAR14		MADISON PRJ HS TO WINSLOW				
			80.12 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190287	IL7MAR14	03/31/2014		04/13/14	343.93
		Invoice: IL7MAR14		MADISON PRJ HS TO WINSLOW II				
			343.93 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				
			190288	IL8MAR14	03/31/2014		04/13/14	25.53
		Invoice: IL8MAR14		FACILITIES DETAIL ON IL6 AND IL7				
			25.53 91111263 547100	GG-STRT-STREET LIGHTING-UTIL				

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
				190289	IL9MAR14	03/31/2014		04/13/14	58.34
	Invoice: IL9MAR14					MADISON AVENUE SOUTH			
				58.34 91111263 547100		GG-STRT-STREET LIGHTING-UTIL			
				190290	IL10MAR14	03/31/2014		04/13/14	76.99
	Invoice: IL10MAR14					FACILITIES DETAIL ON IL9			
				76.99 91111263 547100		GG-STRT-STREET LIGHTING-UTIL			
				190291	285MAR14	03/31/2014		04/13/14	297.92
	Invoice: 285MAR14					SPS NORTHTOWN/SPORTSMAN			
				297.92 91421355 547100		GG-SWR-ELECTRIC			
				190292	IL11MAR14	03/31/2014		04/13/14	109.88
	Invoice: IL11MAR14					STREET LIGHTS WW MAD TO 305			
				109.88 91111263 547100		GG-STRT-STREET LIGHTING-UTIL			
				190293	IL12MAR14	03/31/2014		04/13/14	47.91
	Invoice: IL12MAR14					STREET LIGHTS WW 305-FRNCLFF			
				47.91 91111263 547100		GG-STRT-STREET LIGHTING-UTIL			
				190294	IL13MAR14	03/31/2014		04/13/14	45.05
	Invoice: IL13MAR14					FACILITIES DETAIL ON IL12			
				45.05 91111263 547100		GG-STRT-STREET LIGHTING-UTIL			
				190295	WW&305MAR14	03/31/2014		04/13/14	81.00
	Invoice: WW&305MAR14					WINSLOW WAY & 305			
				81.00 91111264 547100		GG-STREET-TRAF CONTROL-UTILITY			
				190296	WW&305MAR14A	03/31/2014		04/13/14	92.97
	Invoice: WW&305MAR14A					WINSLOW WAY & 305			
				92.97 91111264 547100		GG-STREET-TRAF CONTROL-UTILITY			
				190297	WW&305MAR14B	03/31/2014		04/13/14	521.36
	Invoice: WW&305MAR14B					WINSLOW WAY & 305			
				521.36 91111264 547100		GG-STREET-TRAF CONTROL-UTILITY			
				190298	520-330MAR14	03/31/2014		04/13/14	12.60
	Invoice: 520-330MAR14					210 WINSLOW WAY E IRRIGATION			
				12.60 91011768 547100		GG-C/E-PARKS-ELECTRIC			
						CHECK 335528 TOTAL:			30,727.45
335529	04/15/2014	PRTD	408 ROLLING BAY COMMERCI	190216	2014-05	04/01/2014		04/13/14	2,348.71
	Invoice: 2014-05					CRT/MAY COURT BLDG LEASE			
				2,348.71 91011255 545000		GG-C/E-COURT BLDG-RENT			
						CHECK 335529 TOTAL:			2,348.71

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335530	04/15/2014	PRTD	617 S & B INC	190218	SB-23680	03/25/2014		04/13/14	97.71
	Invoice: SB-23680					PW/DIGI KEYPAD-SANDS WTR STAT			
				97.71 73411345 531100		OFFICE SUPPLIES			
						CHECK		335530 TOTAL:	97.71
335531	04/15/2014	PRTD	618 SAFEWAY INC	190219	721319-030414-1252	03/04/2014		04/13/14	45.10
	Invoice: 721319-030414-1252					POL/CITIZENS ACADEMY SNACKS			
				45.10 51011211 53110000589		PD-COMMUNITY OUTREACH-SUPPLIES			
						CHECK		335531 TOTAL:	45.10
335532	04/15/2014	PRTD	233 SILVERDALE TOWING	190307	38700	04/07/2014		04/13/14	244.58
	Invoice: 38700					POL/IMPOUND CASE I14-000426			
				244.58 52011212 549900		PD-C/E-INV-MISC EXP			
						CHECK		335532 TOTAL:	244.58
335533	04/15/2014	PRTD	7095 SUPERIOR SAW & SUPPL	190220	73122	04/01/2014		04/13/14	139.24
	Invoice: 73122					PW/SHARPEN CHAINS/BLADES			
				139.24 73111427 548100		O&M-ACCESS RDSIDE R&M			
						CHECK		335533 TOTAL:	139.24
335534	04/15/2014	PRTD	6714 TOSHIBA FINANCIAL SE	190221	249802141	03/22/2014		04/13/14	593.85
	Invoice: 249802141					PW/ES3530C COPIER LEASE/TAX			
				593.85 73637891 545000		RENTS & LEASES - OPERATING			
						CHECK		335534 TOTAL:	593.85
335535	04/15/2014	PRTD	560 TWISS ANALYTICAL INC	190222	14-66486	03/28/2014		04/13/14	77.28
	Invoice: 14-66486					PW/WINSLOW WTR TESTING			
				77.28 73411345 54110000391		LAB SVCS-WATER			
						CHECK		335535 TOTAL:	77.28
335536	04/15/2014	PRTD	7314 US BANK	190159	03/01/14-BB	03/25/2014		04/13/14	39.80
	Invoice: 03/01/14-BB					POL/EMERG ESSENTIALS/CARRIERS			
				39.80 53011560 531100		POLICE - C/E PATROL EP OFC SUP			
				190160	03/05/14-BB	03/25/2014		04/13/14	6.49
	Invoice: 03/05/14-BB					POL/USPS/CERTIF MAIL-FORBES			
				6.49 91011215 542500		GG-C/E-PD-POSTAGE			
				190161	03/14/14-BB	03/25/2014		04/13/14	19.27

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
		Invoice: 03/14/14-BB			POL/SEATTLE MARINE/SHIPPING			
			19.27 91011215 542500		GG-C/E-PD-POSTAGE			
			190162	03/19/14-BB	03/25/2014		04/13/14	148.85
		Invoice: 03/19/14-BB			POL/USPS/ROLLS OF STAMPS X 3			
			148.85 91011215 542500		GG-C/E-PD-POSTAGE			
			190163	03/19/14A-BB	03/25/2014		04/13/14	359.60
		Invoice: 03/19/14A-BB			POL/POCKET PRESS/2014 LAWX20			
			359.60 53011212 531100		PD-C/E-PATROL SUPPLIES			
			190164	02/25/14-BD	03/25/2014		04/13/14	25.00
		Invoice: 02/25/14-BD			POL/CHEVRON/FUEL			
			25.00 53011212 532000		PD-C/E-PATROL-FUEL			
			190165	03/03/14-BD	03/25/2014		04/13/14	104.40
		Invoice: 03/03/14-BD			POL/BIMA BISTRO/SALES TX-GALA			
			104.40 51011211 541100		PD-C/E-ADM-PROF SVCS			
			190166	02/26/14-MH	03/25/2014		04/13/14	41.55
		Invoice: 02/26/14-MH			POL/CLAIM JUMPER/LUNCH-CONF			
			41.55 51011211 539100		PD-C/E-ADM-WORKED MEALS			
			190167	03/13/14-MH	03/25/2014		04/13/14	31.90
		Invoice: 03/13/14-MH			POL/SOUP N BURGER/LUNCH-PERC			
			31.90 51011211 539100		PD-C/E-ADM-WORKED MEALS			
			190168	03/20/14-MH	03/25/2014		04/13/14	25.98
		Invoice: 03/20/14-MH			POL/5 GUYS/LUNCH-TOUR DAY			
			25.98 51011211 539100		PD-C/E-ADM-WORKED MEALS			
			190169	03/21/14-MH	03/25/2014		04/13/14	5.25
		Invoice: 03/21/14-MH			POL/GOOD2GO/BRIDGE TOLL			
			5.25 51011211 543100		PD-C/E-ADM-TRAVEL			
			190170	02/26/14-BS	03/25/2014		04/13/14	489.67
		Invoice: 02/26/14-BS			POL/PT OF EVERETT/BOAT FUEL			
			489.67 54025212 532000		MARINE - FUEL			
			190171	03/23/14-BS	03/25/2014		04/13/14	429.69
		Invoice: 03/23/14-BS			POL/PT BROWNSVILLE/BOAT FUEL			
			429.69 54025212 532000		MARINE - FUEL			
			190172	03/03/14-KB	03/25/2014		04/13/14	125.00
		Invoice: 03/03/14-KB			HR/AWC/HEALTHCARE SUMMIT			
			125.00 33011164 443410		HR-C/E-TRAINING EXP			
			190173	03/10/14-KB	03/25/2014		04/13/14	25.00
		Invoice: 03/10/14-KB			HR/CRAIGSLIST/SEAS WORKER AD			
			25.00 33011161 544173		HR-ADV-EE RECRUIT-PW O&M			
			190174	03/14/14-KB	03/25/2014		04/13/14	320.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
		Invoice: 03/14/14-KB			HR/AWC/LABOR RELAT INSTITUTE			
			320.00 33011164 443410		HR-C/E-TRAINING EXP			
			190175	02/18/14-SM	03/25/2014		04/13/14	30.99
		Invoice: 02/18/14-SM			IT/B&H/ADA WALL PLAQUES X 2			
			30.99 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190176	02/28/14-SM	03/25/2014		04/13/14	358.70
		Invoice: 02/28/14-SM			IT/AMAZON/ COLOR PRINTER			
			358.70 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190177	03/12/14-SM	03/25/2014		04/13/14	160.20
		Invoice: 03/12/14-SM			IT/FSPRG.COM/LAPTOP SOFTWARE			
			160.20 81011881 535100		IT - C/E COMPUTER SOFTWARE			
			190179	03/14/14-SM	03/25/2014		04/13/14	101.06
		Invoice: 03/14/14-SM			IT/OREILLY BKS/OFF365 ADMN BKS			
			101.06 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190180	03/18/14-SM	03/25/2014		04/13/14	200.00
		Invoice: 03/18/14-SM			IT/SURVEY MONKEY/ANNUAL FEE			
			200.00 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190181	03/19/14-SM	03/25/2014		04/13/14	689.17
		Invoice: 03/19/14-SM			IT/RAKUTEN/MONITORS X 6			
			689.17 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190182	03/20/14-SM	03/25/2014		04/13/14	36.47
		Invoice: 03/20/14-SM			IT/AMAZON/WALL MT BRACKETS			
			36.47 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190183	03/22/14-SM	03/25/2014		04/13/14	366.16
		Invoice: 03/22/14-SM			IT/RAKUTEN/PRINTERS X 3			
			366.16 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190184	03/23/14-SM	03/25/2014		04/13/14	275.98
		Invoice: 03/23/14-SM			IT/RAKUTEN/MONITORS X 2			
			275.98 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190185	03/24/14-SM	03/25/2014		04/13/14	2,577.00
		Invoice: 03/24/14-SM			IT/B&H/SLATE TABLETS X 3			
			2,577.00 81011881 535500		IT - C/E COMPUTER PARTS & EQ			
			190186	03/03/14-KJ	03/25/2014		04/13/14	29.81
		Invoice: 03/03/14-KJ			FIN/AMAZON/8.5 X 11 PADS			
			29.81 41011141 531100		FIN - C/E ADMIN SUPPLIES			
			190187	03/12/14-KJ	03/25/2014		04/13/14	23.39
		Invoice: 03/12/14-KJ			FIN/AMAZON/MICROWAVE PLATE			
			23.39 41011141 531100		FIN - C/E ADMIN SUPPLIES			
			190188	03/21/14-KJ	03/25/2014		04/13/14	4,334.00

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 03/21/14-KJ						FIN/BI SELF STORAGE/OFFSITE			
				4,334.00 44011143 545000		RECORDS MNGT - C/E - RENTS			
				190189	03/05/14-DS	03/25/2014		04/13/14	21.40
Invoice: 03/05/14-DS						EX/WSF/FERRY FARE-ICMA MTG			
				21.40 31011131 543100		EXEC-C/E-TRAVEL(NOT MEALS/LODG			
				190190	03/05/14A-DS	03/25/2014		04/13/14	15.00
Invoice: 03/05/14A-DS						EX/WSCC PARKING-ICMA MTG			
				15.00 31011131 543100		EXEC-C/E-TRAVEL(NOT MEALS/LODG			
				190191	03/13/14-DS	03/25/2014		04/13/14	311.49
Invoice: 03/13/14-DS						EX/BROWN PAPER/KEDA LUNCH FEE			
				311.49 31011131 549100		EXEC-C/E-DUES/SUBCR/MEMBERSH			
				190192	02/26/14-DS	03/25/2014		04/13/14	300.00
Invoice: 02/26/14-DS						EX/SURVEY MONKEY/GOLD UPGRDE			
				300.00 31011131 549100		EXEC-C/E-DUES/SUBCR/MEMBERSH			
				190193	03/24/14-DS	03/25/2014		04/13/14	5.25
Invoice: 03/24/14-DS						EX/WSDOT/BRIDGE TOLL			
				5.25 31011131 543100		EXEC-C/E-TRAVEL(NOT MEALS/LODG			
				190194	02/28/14-KG	03/25/2014		04/13/14	505.00
Invoice: 02/28/14-KG						ENG/SCHNEIDER GRP/SSWM TRNG			
				252.50 72011324 443410		ENG - C/E - TRAINING			
				252.50 72411341 443410		ENG - WATER TRAINING			
				190195	03/07/14-DS	03/25/2014		04/13/14	18.00
Invoice: 03/07/14-DS						EX/CHAMBER BREAKFAST			
				18.00 31011131 543100		EXEC-C/E-TRAVEL(NOT MEALS/LODG			
						CHECK 335536 TOTAL:			12,556.52
335537	04/15/2014	PRTD	4439 WA ST DEPT OF LABOR	190223	244067	03/25/2014		04/13/14	415.50
Invoice: 244067						PW/BOILER PRESSURE CERTS			
				415.50 73011189 549800		O&M - C/E FACIL-PERMITS			
						CHECK 335537 TOTAL:			415.50
335538	04/15/2014	PRTD	4104 WA ST FERRIES	190225	RK228470	03/31/2014		04/13/14	619.35
Invoice: RK228470						MARCH 2014 WAVE2GO FERRY CHG			
				27.10 21011125 543100		COURT - TRAVEL EXPENSE			
				7.85 41011141 543100		FIN - C/E ADMIN TRAVEL EXPENSE			
				203.25 51011211 543100		PD-C/E-ADM-TRAVEL			
				143.35 61011581 543100		PCD - C/E ADMIN TRAVEL EXPENSE			
				15.70 72011321 543100		ENG - C/E ADMIN TRAVEL EXPENSE			
				174.75 73011189 543100		O&M-FAC-TRAVEL (NOT MEALS/LODG			
				47.35 81011881 543100		IT - C/E TRAVEL EXPENSE			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE / INVOICE DTL DESC	PO	CHECK RUN	NET
						CHECK 335538 TOTAL:			619.35
335539	04/15/2014	PRTD	952 WASHINGTON STATE PAT	190224	I14007270	04/02/2014		04/13/14	181.50
Invoice: I14007270						MAR14 CPL BACKGROUND CHECKS			
				181.50	41654861 586100	AGENCY DISBURSEMENTS			
						CHECK 335539 TOTAL:			181.50
335540	04/15/2014	PRTD	499 WESTBAY AUTO PARTS I	190226	928629	02/12/2014		04/13/14	16.09
Invoice: 928629						PW/MINI LAMPS X 10			
				16.09	73638935 531100	OFFICE SUPPLIES			
				190227	9638423	03/19/2014		04/13/14	285.47
Invoice: 9638423						PW/ALTERNATOR-POL VEH#191			
				285.47	53011212 531100	PD-C/E-PATROL SUPPLIES			
				190228	938576	03/20/2014		04/13/14	93.12
Invoice: 938576						PW/NECK FILLER KIT-VEH#9			
				93.12	73111423 531100	OFFICE SUPPLIES			
				190229	938732	03/20/2014		04/13/14	5.42
Invoice: 938732						PW/HALOGEN PIG-POL VEH#122			
				5.42	53011212 531100	PD-C/E-PATROL SUPPLIES			
				190230	940366	03/26/2014		04/13/14	163.17
Invoice: 940366						PW/AXLE SHAFT SEAL-VEH#154			
				163.17	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				190231	940735	03/27/2014		04/13/14	55.64
Invoice: 940735						PW/OXYGEN SENSOR-VEH#54			
				55.64	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
				190232	68258117	03/31/2014		04/13/14	112.78
Invoice: 68258117						PW/IST AID RESTOCK-O&M			
				112.78	73637891 531100	OFFICE SUPPLIES			
						CHECK 335540 TOTAL:			731.69

NUMBER OF CHECKS 50 *** CASH ACCOUNT TOTAL *** 106,844.70

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	50	106,844.70

*** GRAND TOTAL *** 106,844.70

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 4 100								
APP 101-213000					STREETS - ACCOUNTS PAYABLE		6,367.95	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			106,844.70
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000					ACCOUNTS PAYABLE		7,404.08	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000					ACCOUNTS PAYABLE		2,172.31	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		51,932.13	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000					ACCOUNTS PAYABLE		24,864.61	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 108-213000					AFFORD HSG - ACCOUNTS PAYABLE		725.00	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000					ACCOUNTS PAYABLE		12,015.67	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000					ACCOUNTS PAYABLE		1,181.45	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
APP 650-213000					ACCOUNTS PAYABLE		181.50	
04/15/2014	04/13/14	04/15/			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		106,844.70	106,844.70
APP 631-130000					DUE TO/FROM CLEARING		104,672.39	
04/15/2014	04/13/14	04/15/						
APP 101-130000					STREETS - DUE TO/FROM CLEARING			6,367.95
04/15/2014	04/13/14	04/15/						
APP 401-130000					DUE TO/FROM CLEARING			7,404.08
04/15/2014	04/13/14	04/15/						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			51,932.13
04/15/2014	04/13/14	04/15/						
APP 402-130000					DUE TO/FROM CLEARING			24,864.61
04/15/2014	04/13/14	04/15/						
APP 108-130000					AFFORD HSG DUE TO/FROM CLEAR'G			725.00
04/15/2014	04/13/14	04/15/						
APP 407-130000					DUE TO/FROM CLEARING			12,015.67
04/15/2014	04/13/14	04/15/						
APP 403-130000					DUE TO/FROM CLEARING			1,181.45
04/15/2014	04/13/14	04/15/						
APP 650-130000					DUE TO/FROM CLEARING			181.50
04/15/2014	04/13/14	04/15/						
					SYSTEM GENERATED ENTRIES TOTAL		104,672.39	104,672.39
					JOURNAL 2014/04/100 TOTAL		211,517.09	211,517.09

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	4	100	04/15/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		51,932.13
001-213000				GENERAL - ACCOUNTS PAYABLE	51,932.13	
				FUND TOTAL	51,932.13	51,932.13
101 STREET FUND	2014	4	100	04/15/2014		
101-130000				STREETS - DUE TO/FROM CLEARING		6,367.95
101-213000				STREETS - ACCOUNTS PAYABLE	6,367.95	
				FUND TOTAL	6,367.95	6,367.95
108 AFFORDABLE HOUSING FUND	2014	4	100	04/15/2014		
108-130000				AFFORD HSG DUE TO/FROM CLEAR'G		725.00
108-213000				AFFORD HSG - ACCOUNTS PAYABLE	725.00	
				FUND TOTAL	725.00	725.00
401 WATER OPERATING FUND	2014	4	100	04/15/2014		
401-130000				DUE TO/FROM CLEARING		7,404.08
401-213000				ACCOUNTS PAYABLE	7,404.08	
				FUND TOTAL	7,404.08	7,404.08
402 SEWER OPERATING FUND	2014	4	100	04/15/2014		
402-130000				DUE TO/FROM CLEARING		24,864.61
402-213000				ACCOUNTS PAYABLE	24,864.61	
				FUND TOTAL	24,864.61	24,864.61
403 STORM & SURFACE WATER FUND	2014	4	100	04/15/2014		
403-130000				DUE TO/FROM CLEARING		1,181.45
403-213000				ACCOUNTS PAYABLE	1,181.45	
				FUND TOTAL	1,181.45	1,181.45
407 BUILDING & DEVELOPMENT FUND	2014	4	100	04/15/2014		
407-130000				DUE TO/FROM CLEARING		12,015.67
407-213000				ACCOUNTS PAYABLE	12,015.67	
				FUND TOTAL	12,015.67	12,015.67
631 CLEARING FUND	2014	4	100	04/15/2014		
631-130000				DUE TO/FROM CLEARING	104,672.39	
631-213000				ACCOUNTS PAYABLE	2,172.31	
635-111100				CASH		106,844.70
				FUND TOTAL	106,844.70	106,844.70

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
650 AGENCY FUND	2014	4	100	04/15/2014		
650-130000				DUE TO/FROM CLEARING		181.50
650-213000				ACCOUNTS PAYABLE	181.50	
				FUND TOTAL	181.50	181.50

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	104,672.39	
101 STREET FUND		6,367.95
401 WATER OPERATING FUND		7,404.08
001 GENERAL FUND		51,932.13
402 SEWER OPERATING FUND		24,864.61
108 AFFORDABLE HOUSING FUND		725.00
407 BUILDING & DEVELOPMENT FUND		12,015.67
403 STORM & SURFACE WATER FUND		1,181.45
650 AGENCY FUND		181.50
TOTAL	104,672.39	104,672.39

** END OF REPORT - Generated by Linda Steinberg **

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
335541	04/15/2014	PRTD	163 DENNIS MARTIN	190309	04/01/14	04/01/2014		04/16/14	104.90
	Invoice: 04/01/14					POL/LEOFF1 REIMBURSEMENT			
				104.90 91029211 521500		POLICE - INS ADD MEDICAL COSTS			
						CHECK 335541 TOTAL:			104.90
335542	04/15/2014	PRTD	4645 MPH INDUSTRIES INC	190310	658743	03/25/2014		04/16/14	57.88
	Invoice: 658743					POL/CASE ASSEMBLY			
				57.88 53011212 531100		PD-C/E-PATROL SUPPLIES			
						CHECK 335542 TOTAL:			57.88
335543	04/15/2014	PRTD	4111 OLYMPIC SPRINGS INC	190311	259309	03/31/2014	21400055	04/16/14	55.82
	Invoice: 259309					POL/PURIFIED WATER			
				55.82 51011215 531100		POLICE - C/E FACIL SUPPLIES			
						CHECK 335543 TOTAL:			55.82
335544	04/15/2014	PRTD	5977 PAPER PRODUCTS ETC	190308	339-001	04/08/2014		04/16/14	221.42
	Invoice: 339-001					POL/COPY PAPER			
				221.42 51011211 531100		PD-C/E-ADM-SUPPLIES			
						CHECK 335544 TOTAL:			221.42
335545	04/15/2014	PRTD	4698 PUBLIC SAFETY CENTER	190312	5498485	04/01/2014		04/16/14	119.82
	Invoice: 5498485					POL/EVIDENCE SUPPLIES			
				119.82 53011212 531100		PD-C/E-PATROL SUPPLIES			
						CHECK 335545 TOTAL:			119.82
335546	04/15/2014	PRTD	6394 RECALL SECURE DESTRU	190313	2039793548	03/22/2014	21400044	04/16/14	83.21
	Invoice: 2039793548					POL/MOBILE SHREDDING			
				83.21 51011211 541100		PD-C/E-ADM-PROF SVCS			
						CHECK 335546 TOTAL:			83.21
335547	04/15/2014	PRTD	5251 ROTARY CLUB OF BAINB	190314	6098	03/30/2014	21400010	04/16/14	230.00
	Invoice: 6098					POL/2014 QTR DUES/HAMNER			
				230.00 51011211 549100		PD-C/E-ADM-DUES/SUBCR/MEMBRSHP			
						CHECK 335547 TOTAL:			230.00
335548	04/15/2014	PRTD	6088 ULINE SHIPPING SUPPL	190315	57745317	03/28/2014		04/16/14	92.04
	Invoice: 57745317					POL/9X12 KRAFT ENVELOPES			
				92.04 52011212 531100		POLICE - C/E INVEST SUPPLIES			

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
						CHECK	335548 TOTAL:		92.04
335549	04/15/2014	PRTD	2190 UNITED PARCEL SERVIC	190316	28Y3Y1134	03/29/2014		04/16/14	18.88
Invoice: 28Y3Y1134					POL/SHIPPING				
				18.88	91011215 542500 GG-C/E-PD-POSTAGE				
						CHECK	335549 TOTAL:		18.88
335550	04/15/2014	PRTD	7940 WA ST NARCOTICS INVE	190317	2014CONF-SW	03/18/2014		04/16/14	175.00
Invoice: 2014CONF-SW					POL/2014 NARCOTICS CONFERENCE				
				175.00	52011212 443410 POLICE - C/E INVEST TRAINING				
						CHECK	335550 TOTAL:		175.00
335551	04/15/2014	PRTD	2607 ZEE MEDICAL SERVICE	190319	68258119	03/31/2014		04/16/14	85.67
Invoice: 68258119					POL/FIRST AID SUPPLY RESTOCK				
				85.67	51011215 531100 POLICE - C/E FACIL SUPPLIES				
						CHECK	335551 TOTAL:		85.67

NUMBER OF CHECKS 11 *** CASH ACCOUNT TOTAL *** 1,244.64

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	11	1,244.64

*** GRAND TOTAL *** 1,244.64

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2014 4 101								
APP 001-213000					GENERAL - ACCOUNTS PAYABLE		1,244.64	
04/15/2014	04/16/14	041514			AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100					CASH			1,244.64
04/15/2014	04/16/14	041514			AP CASH DISBURSEMENTS JOURNAL			
					GENERAL LEDGER TOTAL		1,244.64	1,244.64
APP 631-130000					DUE TO/FROM CLEARING		1,244.64	
04/15/2014	04/16/14	041514						
APP 001-130000					GENERAL - DUE TO/FROM CLEARING			1,244.64
04/15/2014	04/16/14	041514						
					SYSTEM GENERATED ENTRIES TOTAL		1,244.64	1,244.64
					JOURNAL 2014/04/101 TOTAL		2,489.28	2,489.28

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND	2014	4	101	04/15/2014		
001-130000				GENERAL - DUE TO/FROM CLEARING		1,244.64
001-213000				GENERAL - ACCOUNTS PAYABLE	1,244.64	
				FUND TOTAL	1,244.64	1,244.64
631 CLEARING FUND	2014	4	101	04/15/2014		
631-130000				DUE TO/FROM CLEARING	1,244.64	
635-111100				CASH		1,244.64
				FUND TOTAL	1,244.64	1,244.64

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
631 CLEARING FUND		1,244.64	
001 GENERAL FUND			1,244.64
	TOTAL	1,244.64	1,244.64

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
120	03/27/2014	PRTD	5262 LIDEN LAND DEV & EXC	190024	RETREL-606	03/27/2014		RT032714	13,662.76
Invoice: RETREL-606					RET REL MADISON AV WATR MAIN				
				13,662.76 41628860 586000	RETAINAGE RELEASE				
						CHECK	120 TOTAL:		13,662.76

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 13,662.76

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	13,662.76

*** GRAND TOTAL *** 13,662.76

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014 3 393				
APP 622-213000	ACCOUNTS PAYABLE		13,662.76	
03/27/2014 RT032714 032714	AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100	CASH-RETAINAGE			13,662.76
03/27/2014 RT032714 032714	AP CASH DISBURSEMENTS JOURNAL			
	JOURNAL 2014/03/393 TOTAL		13,662.76	13,662.76

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND	2014 3	393	03/27/2014		
622-213000			ACCOUNTS PAYABLE	13,662.76	
628-111100			CASH-RETAINAGE		13,662.76
			FUND TOTAL	13,662.76	13,662.76

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

CASH ACCOUNT: 628 111100 CASH-RETAINAGE

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
121	04/07/2014	PRTD	7850 SULLIVAN HEATING & C	190137	RETREL-622	04/04/2014		RT040714	1,484.40
Invoice: RETREL-622					RET REL-BLDG SERVICE UPGRADE				
				1,484.40 41628860 586000	RETAINAGE RELEASE				

CHECK 121 TOTAL: 1,484.40

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 1,484.40

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	1,484.40

*** GRAND TOTAL *** 1,484.40

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014 4 61								
APP 622-213000					ACCOUNTS PAYABLE		1,484.40	
04/07/2014	RT040714	040714			AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100					CASH-RETAINAGE			1,484.40
04/07/2014	RT040714	040714			AP CASH DISBURSEMENTS JOURNAL			
					JOURNAL 2014/04/61 TOTAL		1,484.40	1,484.40

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND	2014	4	61	04/07/2014		
622-213000				ACCOUNTS PAYABLE	1,484.40	
628-111100				CASH-RETAINAGE		1,484.40
				FUND TOTAL	1,484.40	1,484.40

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 4 - 5 - 2014

Run Type	Run Date	Check # Sequence	Comments	Amount
Void	3/25/2014	106511	Townsend 1/20/14 Check	(440.70)
Misc	3/25/2014	106593	Re-issue Townsend Check	440.70
Normal	4/5/2014	030036 - 030140	P/R check run - direct deposit	220,021.00
Normal	4/5/2014	106594 - 106597	P/R check run - regular	6,482.81
Vendor	4/5/2014	106598 - 106610	P/R vendor check run	229,709.94
EFTPS	4/5/2014		Federal Tax Electronic Transfer	90,216.31
			TOTAL:	**546,430.06**

Prepared and Reviewed by: Deborah Lee Date 4-2-14
Deborah Lee

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Jennifer Longfield Date 4-2-14
Jennifer Longfield, Budget & Revenue Manager

SPECIAL/REGULAR CITY COUNCIL MEETING
FEBRUARY 26, 2014

ITEMS DISCUSSED

1. EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)), REVIEW THE QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g)
2. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. PUBLIC COMMENT
5. CITY MANAGER'S REPORT
6. UNFINISHED BUSINESS
   A. REVIEW WATERFRONT PARK/CITY DOCK 15% DESIGN, AB 13-025 – PUBLIC WORKS
   B. RESOLUTION NO. 2014-01, AUTHORIZING PURCHASE OF GREEN POWER, AB 13-015 – PUBLIC WORKS
   C. DONATION POLICY, AB 14-028 – EXECUTIVE
7. NEW BUSINESS
   A. HISTORIC PRESERVATION COMMISSION – MAYOR BLAIR
   B. PROCLAIMING MARCH, 2014 AS BRAIN INJURY AWARENESS MONTH, AB 14-035 – MAYOR BLAIR
   C. BIOSOLIDS HAULING AND DISPOSAL SERVICES, AMENDMENT NO. 2, AB 12-057 – PUBLIC WORKS
   D. [ADDED] DEPARTMENT OF ECOLOGY GRANT APPLICATION (AQUATIC LANDS GIS INFORMATION) – COUNCILMEMBER WARD
8. CONSENT AGENDA
   A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL
   B. SPECIAL ADVANCE MEETING MINUTES, JANUARY 24, 2014
   C. ORDINANCE NO. 2014-09, TOWN AND COUNTRY MARKETS, INC. RIGHT-OF-WAY VACATION, AB 14-017 – PUBLIC WORKS
9. COMMITTEE REPORTS
10. REVIEW UPCOMING COUNCIL MEETING AGENDAS
11. FOR THE GOOD OF THE ORDER
12. ADJOURNMENT

1. CALL TO ORDER / EXECUTIVE SESSION: POTENTIAL LITIGATION (RCW 42.30.110(1)(i)), REVIEW THE QUALIFICATIONS OF AN APPLICANT FOR CITY EMPLOYMENT (RCW 42.30.110(1)(g)) 6:01:02 PM

At 6:01 PM, Mayor Blair called the meeting to order with Councilmembers Blossom, Bonkowski, Roth, Tollefson, Ward present. She then recessed the meeting to an executive session with legal counsel to discuss potential litigation and to review the qualifications of an applicant for City employment. Councilmember Townsend arrived during executive session. The recording system was turned off and the doors to the Council Chambers were posted.

2. ROLL CALL / PLEDGE OF ALLEGIANCE 7:00:38 PM

Mayor Blair reconvened the meeting at 7:00 PM with aforementioned Councilmembers present and indicated no action was taken during executive session. City Clerk Lassoff monitored the recording of the meeting and prepared the minutes. Everyone stood for the Pledge of Allegiance.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:01:24 PM

Councilmember Ward requested a discussion of a potential grant application be added to New Business as Item 7D.

Councilmember Bonkowski moved to approve the agenda as amended, which was seconded by Councilmember Ward and unanimously approved, 7-0.

There were no conflicts of interest disclosed.

4. PUBLIC COMMENT 7:02:15 PM

7:03:25 PM Dave Henry commented on attending the Harbor Commission meeting, the Waterfront Park design and the tennis courts.

7:08:53 PM Ben Tate distributed photographs taken from April, 2012 through February, 2013 as he described a three-phase City Dock design proposal.

7:15:44 PM Kirsten Hytopoulos, Lynwood Center Road, read from a prepared statement regarding green power and PSE's reliance on coal. She urged the City Council to reconsider their decision and to commit to purchasing 100% of their power from green sources.

7:19:37 PM Sue Barrington, Madison Avenue, Waterfront Park Community Center Manager, spoke to the powerful resources at the Waterfront Park Community Center. She commented on their parking situation and giving our most vulnerable neighbors better access to programs and services.

7:22:25 PM Debbie Lester commented on the 15% percent Waterfront Park/City Dock design and shared photographs via an overhead presentation.

7:26:07 PM Dave Ullin, 230 Lovell SW, commented on a long house concept, keeping the park natural, having more moorage on the dock, and overlaying the muck on the beach.

7:29:53 PM Gloria Sayler, 16821 Agate Pass Road NE, endorsed earlier comments made regarding PSE and Waterfront Park. She urged City Council to keep a balance on all the constituencies for Waterfront Park.

5. CITY MANAGER'S REPORT 7:32:30 PM

City Manager Schulze shared his weekly report which included the March 5 co-hosted fire and police Public Safety Facility outreach meeting, Cave Avenue fire flow testing, Chilly Hilly event, project featured in Quest Northwest, severe weather shelter opening and the hiring of the Community Engagement Specialist, Kellie Stickney.

6. UNFINISHED BUSINESS

A. REVIEW WATERFRONT PARK/CITY DOCK 15% DESIGN, AB 13-025 – PUBLIC WORKS 7:35:10 PM

Public Works Director Loveless gave a PowerPoint presentation on the Waterfront Park/City Dock plan timeline. Councilmember Ward asked how much the project has cost so far and what will it cost to have it redone. Public Works Director Loveless said there are no additional costs at this point. Deputy Mayor Tollefson asked when the 30% design comes back, is the RCO grant based on that design or will there be a further design after that point. Public Director Loveless explained the 30% design is part of the master plan and some element of that plan will have to be formed into a project to apply for a grant. Councilmember Bonkowski commented on the timeline. Councilmember Ward asked about public input. Public Works Director Loveless understood the Design Review Board as one forum for public comment. Councilmember Townsend commented on inquiries regarding the scope and use of the dock. Deputy Mayor Tollefson commented on a Design Review Board meeting earlier in the week.

Public Works Director Loveless gave a brief overview of the Design Review Board's recommendations which included a singular cohesive vision in the 30% design – <u>circulation</u> - less of the zigzag formal stair pattern and more of a natural circulation; <u>landscaping plan</u> - tree removal and retention, lighting site furniture, natural play areas, historic and way-finding signage and reconsideration of the dumpster site; <u>main gathering place</u> – locating performance area 180 degrees from current plan to avoid the crowd looking into the sun, audience seating, proximity to existing restrooms, terraced versus flat space and potential locations for a food concession; <u>cultural elements</u> – trail linkages between other pathways, <u>City Dock</u> – concerns about congestion and multiple uses at the dock and looking for different approaches to separate or provide safety to motorized and non-motorized users; identifying and recognizing historic use of shoreline; exploring the shared use path coming from the ferry terminal over the foot bridge; 30% design should include built elements (park entry structure, shelters, cultural heritage, natural trail system, long house structure theme for picnic pavilion and natural play areas incorporated into the topography; improving the focal points of the paths and nodes as well as the entrances into the park and exploring a site-wide stormwater plan incorporating an educational theme).

Councilmember Bonkowski shared the ad hoc committee has met with staff regarding the recommendation and that the contractor did not think this was a major issue with respect to any kind of a redo however they asked that the City do a markup of the plan taking these items to paper. Mayor Blair commented on the recommendations and this City Council's consideration of what they know because of the master plan narrative and participation since the meetings in June to see if we have other comments to add and whether we are supportive of the recommendations. Deputy Mayor Tollefson said the meeting notes also include a catalog of public comment and he thought the Design Review Board's suggestions really do absorb those public comments. Councilmember Bonkowski believed that anything beyond the hockey stick dock moves us into a different direction.

Councilmember Ward commented on eliminating the switchbacks, going with the hockey stick dock, not eliminating a significant amount of parking around the Waterfront Park Community Center and suggested a large gazebo versus an open multi-use performance space placed in a different location. Deputy Mayor Tollefson agreed the design seen so far does not tell us much about it but we should remember it is located where it is now with an eye towards capitalizing on the potential building of a boathouse. Mayor Blair said the Design Review Board recommendations incorporate not only the comments brought up at their meeting but also the comments raised since last June and extended through a series of public meetings in January. She asked whether City Council was collectively supportive of adding comments raised tonight to the Design Review Board recommendations. Councilmember Bonkowski asked the City Manager to find out if there is a possibility of changing the location of the boat launch ramp as well as modifying restrooms in the community center to allow accessibility from the park. Mayor Blair noted there was consensus to move forward with the Design Review Board recommendations and comments made this evening regarding focusing on the hockey stick dock and width to accommodate multiple uses, exploring circulation alternatives, importance of parking at the community center, consider an open performance space, look into fixed points (boat launch, restrooms). Public Works Director Loveless was concerned about what to tell the consultant particularly regarding whether the project design is with or without the boat launch. City Manager Schulze asked for clarification regarding the performance area as he heard two conflicting opinions. Councilmember Bonkowski suggested giving the Design Review Board the freedom to decide based on their design view where the performance space is located.

B. RESOLUTION NO. 2014-01, AUTHORIZING PURCHASE OF GREEN POWER, AB 13-015 – PUBLIC WORKS 8:23:23 PM

City Manager Schulze introduced the item and explained the amendments made were based on City Council input. Councilmember Bonkowski was comfortable with the resolution as it represents what the island is doing and adding some from a leadership position. Deputy Mayor Tollefson pointed out when City Council first discussed this, there were opinions on both ends of the spectrum and what we have come up with is a compromise that properly indicates our interest in the issue and our support for it in an appropriate way. Mayor Blair said she liked that City Council would be reviewing funding levels on an annual basis. Councilmember Ward also supported the proposed funding level. Councilmember Townsend said he was comfortable with the compromised position and if it is renewed in future years, it could almost be presented as a matching grant and an opportunity for future expansion.

8:27:37 PM ***MOTION:*** *I move the City Council approve Resolution No. 2014-01, Authorizing the Purchase of Green Power.*
BONKOWSKI/WARD *– Motion carried unanimously, 7-0.*

C. DONATION POLICY, AB 14-028 – EXECUTIVE 8:27:57 PM

City Manager Schulze explained this item was reviewed at the February 19 meeting and, as a result of that discussion, staff has incorporated changes into the draft. Deputy Mayor Tollefson noted a typo in the recommended action, which should read….Design Review Board review, and recommend~~ations of~~ amenities…

> ***MOTION:*** *I move the City Council approve the Donation Acceptance Policy and request Design Review Board review and recommend~~ations of~~ amenities to be included in Appendix B.*
> *TOWNSEND/WARD – Motion carried unanimously, 7-0.*

7. NEW BUSINESS

A. HISTORIC PRESERVATION COMMISSION – MAYOR BLAIR 8:30:22 PM

Mayor Blair indicated information on the nominees was distributed during executive session. She introduced her recommendation for the appointment of James Forsher and the reappointment of Dave Williams to the Historic Preservation Commission. She explained both applicants were interviewed by Councilmember Bonkowski and herself. She asked that Mr. Forsher be appointed to complete the term for Position 2 which expires this coming June and that Mr. Williams' be reappointed to Position 7 which expires on June 30, 2016. *Councilmember Ward moved to approve the nominations, which was seconded by Councilmember Ward and unanimously approved, 7-0.*

B. PROCLAIMING MARCH 2014 AS BRAIN INJURY AWARENESS MONTH, AB 14-035 – MAYOR BLAIR 8:32:00 PM

Suzanne Griffin thanked the City Council and shared new developments regarding brain injury. Mayor Blair read the proclamation. City Clerk Lassoff presented Ms. Griffin with the proclamation.

8:37:17 PM ***MOTION:*** *I move the City Council authorize you to sign the proclamation declaring March 2014 as Brain Injury Awareness Month.*
WARD/BLOSSOM *– Motion carried unanimously, 7-0.*

C. BIOSOLIDS HAULING AND DISPOSAL SERVICES, AMENDMENT NO. 2, AB 12-057 – PUBLIC WORKS 8:37:52 PM

Public Works Director Loveless introduced the item which requests approval of Amendment No. 2 to extend the current agreement for one more month while staff finalizes contractual language issues.

8:41:00 PM ***MOTION:*** *I move that the City Council approve Amendment No. 2 to the Biosolids Disposal Agreement in the amount of $6,833 per month extending the contract through March 31, 2014.*
BONKOWSKI/WARD *– Motion carried unanimously, 7-0.*

D. [ADDED] DEPARTMENT OF ECOLOGY GRANT APPLICATION (AQUATIC LANDS GIS INFORMATION) COUNCILMEMBER WARD 8:41:33 PM

Councilmember Ward explained he has been working closely with the Environmental Technical Advisory Committee and the remote sensing group from the School of Natural Resources located at the University of Washington to come up with a suggested monitoring program for the Shoreline Master Program. He explained they contacted him yesterday about the grant application and asked if they could submit it on behalf of the City. He noted no matching funds were needed. Mayor Blair asked whether there would be any procurement of services issues. City Manager Schulze indicated the potential of having the University of Washington do the work for us opens up the opportunity to do the work under an interlocal agreement if necessary. Deputy Mayor Tollefson felt there was no harm in applying and then finding out what is involved and decide if the grant is awarded.

8:46:00 PM ***MOTION:*** *I would make the motion that the City authorize the University of Washington to make an application for a DOE grant for developing and implementing an aquatic lands GIS system on our behalf to the Department of Ecology and keep us informed of the results.*
WARD/TOLLEFSON

Councilmember Roth asked who would be the grant recipient. Councilmember Ward indicated the City would be.

The motion carried unanimously, 7-0.

8. CONSENT AGENDA 8:46:55 PM

A. ACCOUNTS PAYABLE VOUCHER AND PAYROLL APPROVAL

Accounts Payable Void Manual Check Numbers 334875, 334946, 335062 and 335079, Manual Check Numbers 335089 through 335106, 2013 Regular Run Check Numbers 335107 through 335114, 2014 Regular Run Check Numbers 335115 through 335198 for a total $352,610.57. Retainage Release Check Number 116 for a total of $5,124.07. Direct Deposit Payroll Check Numbers 029722 through 029826, Regular Payroll Check Numbers 106545 through 106549, Vendor Payroll Check Numbers 106550 through 106559 and an Federal Tax Electronic Transfer for a total of $415,741.42.

B. SPECIAL ADVANCE MEETING MINUTES, JANUARY 24, 2014

C. ORDINANCE NO. 2014-09, TOWN AND COUNTRY MARKETS, INC. RIGHT-OF-WAY VACATION, AB 14-017 – PUBLIC WORKS

MOTION: *I move we approve the Consent Agenda Items A through C: Item A. Accounts Payable Voucher and Payroll Approval; Item B. Special Advance Meeting Minutes, January 24, 2014; and Item C. Ordinance No. 2014-09, Town and Country Markets, Inc. Right-of-Way Vacation, AB 14-017.*
WARD/ROTH *– Motion approved unanimously, 7-0.*

9. COMMITTEE REPORTS 8:47:46 PM

Councilmember Bonkowski reported on the formation of Waterfront Park/City Dock Ad Hoc Committee last week consisting of Mayor Blair, City Manager Schulze, Public Works Director Loveless and himself. He introduced the Ad Hoc Committee formation request form, which contained a sunset date after groundbreaking. The form was approved as presented. He commented on a meeting he attended at the Kitsap Regional Coordinating Council regarding population and work forecast for 2040 and suggested the planning department take a good look at what the future is going to look like. Mayor Blair thought it would be helpful to have both committee liaisons and commission reports submitted in writing and included in the agenda packet. Councilmember Bonkowski suggested taking an agenda and annotating it.

10. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:58:06 PM

City Manager Schulze reviewed the March 4 study session agenda. Councilmember Bonkowski asked if next week was too soon to receive copies of other ordinances on the use of sidewalks. City Manager Schulze replied the topic was scheduled for April 7. There was consensus to add a discussion of Council Chamber technology to a future meeting. Councilmember Bonkowski noted in order to apply for Waterfront Park grants, we have to have an approved Shoreline Master Program, and he did not see a trace of the SMP listed on the calendar yet. City Manager Schulze indicated staff discussed the topic late this afternoon and the plan is to have the schedule laid out for next week's meeting.

11. FOR THE GOOD OF THE ORDER 9:05:42 PM
Councilmember Blossom commented that a movie coming out called "Non Stop" with Liam Neeson credits a former Bainbridge Island resident, Ryan Engle, as one of the screen writers. Mayor Blair commented on the community calendar which is now being shown during executive session. She asked City Council whether she could submit a letter to Senator Rolfes requesting her support and favorable vote on Senate Bill 2368 (Consolidated Homeless Grant Programs) which she received consensus to do so. She indicated since City Council meetings have been moved to Monday, agenda packets should be ready on Thursday by noon.

12. ADJOURNMENT 9:09:03 PM
The meeting adjourned at 9:09 PM.

____
Anne S. Blair, Mayor

____
Rosalind D. Lassoff, City Clerk

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL

PROCESS INFORMATION	
Subject: Janitorial Services with Open Works Inc. Contract Amendment No. 1	Date: April 14, 2014
Agenda Item: Consent Agenda	Bill No.: AB 13-179
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION		
Depart/Fund: General Gov @ $50,000	O&M-C/E-Fac @ $2,186	
Expenditure Req: $7,802	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW		
Study Session:	Recommendation:	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A

DESCRIPTION/SUMMARY

Action Item:
Consider approval of Amendment No. 1 to the Janitorial Services Contract with Open Works Inc. in the amount of $7,802 for an annual total of $52,186.

Background:
The City Council approved a contract with Open Works Inc. on December 11, 2013 for a multi-year janitorial contract in the amount of $44,384 annually, from February 2014 through January 2017. Amendment No. 1 in the amount of 7,802 brings the total amount to $52,186 annually. This janitorial contract provides services to the following city owned facilities: City Hall, Police, Municipal Court, Operations & Maintenance, and Waterfront Park restrooms.

Amendment No. 1 is for work not included in the original contract and includes City Hall bathrooms and common area cleaning five days a week, instead of three. Also, the Operations & Maintenance and City Hall bathroom floors will be machined cleaned once and twice a month respectively. Amendment No. 1 also includes forty-eight (48) hours of additional work requests annually for all City facilities.

RECOMMENDED ACTION

Vendor# 7170
Contract# 2140001 PRJ# 00269
PO# 2140001
RET PO # 2140002
ENG ____ Vault ____ Applicant ____

AGREEMENT FOR SERVICES

THIS AGREEMENT FOR SERVICES (this "Agreement") is entered into as of the date written below between the City of Bainbridge Island, a Washington state municipal corporation (the "City"), and Open Works, Inc. (the "Vendor").

WHEREAS, the City desires to obtain janitorial services for City facilities; and

WHEREAS, the Vendor has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Vendor as follows:

1. SERVICES BY VENDOR

The Vendor shall provide the services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as Attachment A and incorporated herein by this reference as if set forth in full. The Vendor shall furnish all services, labor and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. PAYMENT

A. The City shall pay the Vendor a total amount of Forty-Four Thousand Three Hundred Eighty-Four Dollars ($44,384) annually. The City shall pay a total of Thirty-Two Thousand Seven Hundred Forty Dollars ($32,740) to be billed monthly in equal amounts for weekly services performed and a one-time payment of Eleven Thousand Six Hundred Forty-Four Dollars ($11,644) to be billed for annual services after the work has been satisfactorily completed in accordance with Attachment A.

B. The Vendor shall submit monthly invoices for services performed in a previous calendar month in a format acceptable to the City. The Vendor shall maintain time and expense records and provide them to the City upon request.

C. All invoices shall be paid by mailing a city check within sixty (60) days of receipt of a proper invoice.

D. If the services rendered do not meet the requirements of this Agreement, the Vendor shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

3. INSPECTION AND AUDIT

The Vendor shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Vendor shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Vendor shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Vendor shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4. INDEPENDENT CONTRACTOR

A. The Vendor and the City understand and expressly agree that the Vendor is an independent contractor in the performance of each and every part of this Agreement. The Vendor expressly represents, warrants and agrees that the Vendor's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Vendor, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Vendor shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

B. The Vendor shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Vendor shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent vendors to perform the same or similar work that the Vendor performs hereunder.

D. The Vendor shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

E. This Agreement is subject to prevailing wage requirements (reference RCW 39.12 and WAC 296-127). Wages to be paid workers, laborers or mechanics, in accordance with this Agreement shall not be less than the prevailing rate of wage in the same trade or occupation within Kitsap County. The Vendor agrees to comply with all provisions of RCW 39.12 and WAC 296-127. The Department of Labor and Industries will publish prevailing wage rates on the first business day of February and August of each year. The wage rates will become effective thirty (30) days following publication. The prevailing wage rates, which are in effect on the bid due date and time, are the wage rates that must be paid for the duration of the Agreement. Before the first payment can be made under this Agreement, the Vendor must file an Intent to Pay Prevailing Wages with Labor & Industries and a copy of the Intent must be sent to and received by the City.

5. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Vendor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. The Vendor shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 5 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective on February 1, 2014 and shall continue in full force and effect until January 31, 2017, unless sooner terminated by either party as provided below.

B. The Vendor may submit an annual contract price adjustment proposal to compensate for changes in prevailing wage rates and cost of living increases. The proposal shall be submitted to the City 90 days prior to the end of the calendar year. The City reserves the right to approve, make a counter-proposal, or reject the proposal.

C. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Vendor pursuant to this Agreement shall be submitted to the City, and the Vendor shall be entitled to just and equitable compensation at the rate set forth in Section 2 for any satisfactory work completed prior to the date of termination.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda and other documents developed under this Agreement whether finished or not shall become the property of the City, shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Vendor agrees to protect, defend, indemnify, and hold harmless the City, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of the Vendor, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the services, duties, and obligations required of the Vendor under this Agreement.

B. In the event that the Vendor and the City are both negligent, then the Vendor's liability for indemnification of the City shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to the Vendor, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of the Vendor under Washington's Industrial Insurance Act, RCW Title 51, as respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of the Vendor. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. The City's inspection or acceptance of any of the Vendor's work when completed shall not be grounds to void, nullify and/or invalidate any of these covenants of indemnification.

E. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

F. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

10. INSURANCE

Vendor shall maintain insurance as follows:

[X] Commercial General Liability as described in Attachment B.
[ ] Professional Liability as described in Attachment B.
[X] Automobile Liability as described in Attachment B.
[ ] None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Vendor to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Vendor as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City:	City of Bainbridge Island 280 Madison Avenue North Bainbridge Island, WA 98110 Attention: City Manager
To the Vendor:	Open Works, Inc. 1750 112th Avenue NE, Suite D-050 Bellevue, WA 98004 Attention: Dan Brusseau, Regional Account Executive

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of December 12, 2013.

OPEN WORKS, INC.

By____________________

Name Christina D. Arner

Title Director of Strategic Accounts

Tax I.D. # 86-0584561

City Bus. Lic. #____________________

CITY OF BAINBRIDGE ISLAND

By____________________

Douglas Schulze, City Manager

ATTACHMENT A

SCOPE OF SERVICES

GENERAL

Upon award, the Vendor shall assign a supervisor to oversee all work. The Vendor shall coordinate day-to-day activities with the City's designated contact on an ongoing basis. The Vendor's supervisor and City's designated contact shall hold regularly scheduled meetings to coordinate work and supplies. The first week of every month the Vendor's supervisor will meet with the City's designated contact to draft the monthly janitorial report. The report will be performance-based with proposed areas of improvement and include on-site observations, interviews, and a review of customer complaints.

SUPPLIES

The Vendor shall be responsible for delivering supplies from the supply storage area at the Operations and Maintenance shop to the facilities described in this scope of work and maintaining an accountability record of supplies used as required by the City.

SITE SECURITY

While on City's premises, the Vendor, its agents, employees, or subcontractors shall comply in all respects with physical, fire, or other security regulations. Failure to comply with any part of facility security or confidentiality is a violation of the contract specifications, terms and conditions and may result in termination of the Agreement. The following shall apply:

General

Vendor employees are not allowed to move and read papers on desks, open desk drawers and cabinets, and use telephones and office equipment at the City's facilities. The Vendor shall not allow children and non-employees on the premises.

Security Plans

Vendor is to adhere to the City's security plans. Before contract work is to be performed, the Vendor must contact the City's designated contact to receive a security briefing and instructions. Be advised that the City may on occasion utilize video surveillance to monitor all activities within the facility. A current list of all Vendor's employees who will work at the City's facilities, including full name, address, and driver's license, is required before access to the facility may be granted. Any personnel changes must be reported to the City immediately.

Identification

All Vendor's employees must have visible company-issued identification which shall be worn at all times while performing services. Background checks or clearances may also be required.

The Vendor is responsible for the security of each facility during the performance of all services and shall ensure facility entryways remain secure. All doors are to be secured upon Vendor's departure from the facility.

Keys

Keys and access codes to City property issued to the Vendor must not be reproduced or given to another person. The Vendor will be responsible for obtaining any keys provided to employees who terminate employment with Vendor and returning them to the City. Keys or access codes shall be safeguarded and accounted for. The Vendor shall be held financially responsible for any damage and loss due to misappropriation, loss of keys, and compromise of access codes. In those cases, the Vendor may also be responsible for, but not limited to, all costs incurred, including re-keying of all locks, re-configuring electronic access systems, and reissuing new keys.

False Security Alarms

The City's designated contact will brief the Vendor on operation of the alarm system (police and/or fire), to stop false alarms from occurring. If an employee of the Vendor, by his/her actions or omissions causes a false alarm to occur, which results in a charge for the false alarm, the Vendor shall be liable for those charges, and the City will generate an invoice to the Vendor for those charges. The City reserves the right to hold payment for services until the Vendor pays the false alarm charge.

HAZARDOUS MATERIALS

Right-to-know legislation requires the Department of Labor and Industries to establish a program to make employers and employees more aware of hazardous substances in their work environment. The Vendor must include a complete material safety data sheet (MSDS) for each hazardous material and the location each material is stored. Additionally, each container of hazardous materials must be appropriately labeled with:

1. The identity of the hazardous material,
2. Appropriate hazard warnings, and
3. Name and address of the chemical manufacturer, importer, or other responsible party.

The Vendor is responsible for the appropriate disposal of all waste products generated by the Vendor per all applicable Federal, State and local regulations.

Notification to the City's designated contact must be submitted in writing at least one week in advance by the Vendor when non-standard janitorial services are being conducted such as carpet cleaning, window washing, etc. prior to use of chemicals that may irritate chemically sensitive employees. This notification is to ensure facility employees are aware of changes in their environment.

SAFETY TRAINING

Vendor shall be responsible for all necessary safety training in compliance with local, state and federal regulations, including, but not limited to, the Occupational Safety and Health Administration rules and regulations.

SCHEDULING

The schedule below may be adjusted by mutual agreement of both parties. For example, an annual cleaning scheduled in April may be changed to May if both parties agree in writing at least one month prior to the scheduled service. The Vendor shall schedule annual work at least two weeks in advance of the planned start date. The schedule shall be in writing and sent to the City's designated contact.

In the event the City deems it necessary to add, subtract or change a service frequency, the Vendor and the City will negotiate the terms of said change.

REPORT OF WORK COMPLETED
Vendor shall submit a report of work completed to the City on a regular basis and in a form mutually agreed upon by both parties. A separate form shall be submitted for each site.

Site #1: City Hall, 280 Madison Avenue

WEEKLY SCHEDULE									
	CITY HALL			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**S**
1.	**Dust mop and wet mop all uncarpeted areas**								
	Reception, entrance, lobby areas	3x week	1544 FT^2	X		X		X	
	Mechanical Room and Janitor Room	1x week	640 FT^2	X					
2.	**Vacuum all carpeted areas**								
	Reception, entrance, lobby areas	5x week*	150 FT^2	X	X	X	X	X	
	General office areas	3x week	11753 FT^2	X		X		X	
	Lunchroom/coffee room areas	3x week	640 FT^2	X		X		X	
	Stairway/hall area	3x week	1928 FT^2	X		X		X	
	Other	3x week	1944 FT^2	X		X		X	
3.	**Clean elevator**								
	Vacuum sliding door tracks & floor	1x week	1/64 FT^2	X					
	Clean elevator doors & control panel with non-scratching cleaner	1x week	3	X					
4.	**Empty all waste receptacles & deposit in outside container**	3x week	87	X		X		X	
5.	**Restroom and sink cleaning**		6/1032	X		X		X	
	Clean and disinfect all toilet bowls and urinals	5x week*	13	X	X	X	X	X	
	Clean and disinfect all City Hall wash basins and attached fixtures	5x week*	15	X	X	X	X	X	
	Clean all mirrors	5x week*	7	X	X	X	X	X	
	Sweep, damp mop and disinfect all restroom floors	5x week*	1032	X	X	X	X	X	
	Fill all toilet paper and towel receptacles, soap dispensers	5x week*	11/11/13	X	X	X	X	X	
	Clean outside Restroom	5x week*		X	X	X	X	X	
	Clean employee shower stalls and locker room.	1x week		X					
	Wash and disinfect toilet partition walls on 1st floor bathrooms	2x week			X		X		
6.	**Clean drinking fountains**	1x week	4	X					
7.	**Clean lunch room countertops & tabletops**	3x week	8	X		X		X	
8.	**Sweep all outside entrances, stairs & walkways**	1x week	3	X					
9.	**Pickup litter and debris within a 10 foot radius of building.**	1x week	9	X					
10.	**Art –Wood counter tops,** Epoxy finish can accommodate any normal cleaner. **Art-Concrete counter and tile** (engineering counter, clean with non abrasive cleaning agent	1x week						X	
	Total Annual Price for Weekly Services	**$15,670**							

*Site #1, Item 2 & 5 varies by season. October through April Site #1, Items 2 & 5 will be cleaned 3 times per week (M, W, F). May through September Site #1, Items 2 & 5 will be cleaned 5 times per week (M, T, W, Th, F). This does not include wash and disinfect toilet partition walls on 1st floor bathrooms which will be done two times a week throughout the year.

Site #1: City Hall, 280 Madison Avenue

ANNUAL SCHEDULE																
	CITY HALL			**Frequency Required for this Work**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	F	M	A	M	J	J	A	S	O	N	D	J	**Annual Price**
11.	**Strip, seal, and wax all tiled floors**															
	Reception, entrance, lobby areas (Special Wax for Art Concrete Floor-low sheen over sealer, use mild floor cleaner (see City contact for details))	2x year	1544 FT^2			X						X				386
	Restroom Areas	6x year	1032 FT^2	X	X	X	X	X	X	X	X	X	X	X	X	2,183
12.	**Computer room and vault must be cleaned with staff on site. Dust mop and wet mop**	4x year				X			X			X			X	120
13.	**Dust all high ledges, including picture frames, light fixtures, air ducts and windowsills**	2x year	79			X						X				79
14.	**Dust both horizontal & vertical venetian blinds**	1x year	95			X										86
15.	**Wash all light fixtures and ceiling vents**	1x year	131			X										170
16.	**Wash and disinfect toilet partition walls**	1x year	8			X			X			X			X	25
17.	**Wash and disinfect restroom walls and baseboards/trim**	1x year	6/1032 FT^2			X										25
18.	**Clean and wipe down wooden benches around the building perimeter outside City Hall**	2x year	5			X						X				100
19.	**Wash interior sides of windows**	1x year	97/plus			X										243
20.	**Wash exterior sides of windows**	1x year	97/plus			X										291
21.	**Clean and disinfect all waste receptacles**	1x year	6			X										50
22.	**Vacuum/clean cloth/vinyl partitions**	1x year	9			X										150
23.	**Carpet cleaning (entire carpet of building)**	1x year	15515 FT^2			X						X				2,803
	Carpet cleaning in hallway entrance 1st floor															
24.	**Art metal gate/handrails –** Dry dust and clean aluminum with greaseless solvent, polish brass/bronze with brasso.	1x year	1			X										25
25.	**City Hall Event Cleaning-**No more than five (5) days a year the City will give the vendor no less than five days' notice of an event. The Vendor is responsible for the on-call janitorial services following an event.	Five (5) On-Call Events per year.	5													**Hourly Rate: $22.50**
	Total Annual Services Price	**$7,097**														

Site #2: Police Department, 625 Winslow Way East

WEEKLY SCHEDULE									
	POLICE DEPARTMENT			FREQUENCY REQUIRED FOR THIS WORK					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Dust mop and wet mop all uncarpeted areas**								
	Reception, entrance, lobby areas	3x week	166 FT^2	X		X		X	
	General office areas	3x week	751 FT^2	X		X		X	
	Lunchroom/coffee room areas	3x week	255 FT^2	X		X		X	
	Stairway/hall area	3x week	201 FT^2	X		X		X	
	Other	1x week	681 FT^2	X					
2.	**Vacuum all carpeted areas**								
	General office areas	3x week	1544 FT^2	X		X		X	
	Basement	3x week	909 FT^2	X		X		X	
3.	**Empty all waste Receptacles & Deposit in outside container**	3x week	20	X		X		X	
4.	**Restroom Cleaning**		2/84 FT^2						
	Clean and disinfect all areas around and within toilet bowls and urinals	3x week	2	X		X		X	
	Clean and disinfect wash basins and attached fixtures/Clean under towel and soap dispenser/ wipe down baseboard trim	3x week	4	X		X		X	
	Clean all mirrors	3x week	2	X		X		X	
	Sweep, damp mop and disinfect all restroom floors	3x week	84 FT^2	X		X		X	
	Fill all toilet paper and towel receptacles, soap dispensers	3x week	2/2/2	X		X		X	
5.	**Clean lunch room countertops, tabletops & sinks**	3x week	8	X		X		X	
6.	**Sweep all outside entrances, stairs & walkways**	1x week	3	X					
7.	**Pickup litter and debris within a 10 foot radius of building and empty outside waste containers including smoker bins and smoker areas**	1x week	5	X					
	Total Annual Price for Weekly Services	**$5,982**							

ANNUAL SCHEDULE																
	POLICE DEPARTMENT			FREQUENCY REQUIRED FOR THIS WORK												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
8.	**Strip, seal, and wax all tiled floors**															
	Reception, entrance, lobby areas	1x year	166 FT^2			X										75
	Lunchroom/coffee room areas	1x year	255 FT^2			X										136
	Restroom Areas	1x year	84 FT^2			X										75
9.	**Dust all high ledges, including picture frames, light fixtures, air ducts and windowsills**	1x year	2			X										25
10.	**Vacuum cloth covered chairs & couches**	1x year	22			X										25
11.	**Dust both horizontal & vertical Venetian blinds**	1x year	27			X										25
12.	**Wash all light fixtures and ceiling vents**	1x year	9			X										25
13.	**Wash and disinfect restroom walls**	2x year	2/84 FT^2			X						X				150
14.	**Wash interior sides of windows**	1x year	32			X										80
15.	**Wash exterior sides of windows**	1x year	32			X										80
16.	**Clean and disinfect all waste receptacles**	1x year	20			X										25
17.	**Carpet cleaning (entire carpet of building)**	1x year	1815 FT^2			X										618
	Carpet Cleaning of hallways and squad room.	1x year										X				

ANNUAL SCHEDULE																
	POLICE DEPARTMENT			FREQUENCY REQUIRED FOR THIS WORK												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
	Total Annual Services Price	**$1,339**														

Site #3: Municipal Court 10255 NE Valley road

WEEKLY SCHEDULE									
	MUNICIPAL COURT			FREQUENCY REQUIRED FOR THIS WORK					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Vacuum all carpeted areas**								
	Reception, entrance, lobby areas	2x week	215 FT^2	X		X			
	General office areas	2x week	1797 FT^2	X		X			
	Lunchroom/coffee room areas	2x week	152 FT^2	X		X			
	Supply/mailroom area	2x week	66 FT^2	X		X			
	Stairway/hall area	2x week	66 FT^2	X		X			
	Rubber and carpeted mats	2x week	2	X		X			
2.	**Empty all waste receptacles & deposit in outside container**	2x week	10	X		X			
3.	**Restroom cleaning**								
	Clean and disinfect all toilet bowls and urinals	2x week	2	X		X			
	Clean and disinfect wash basins and attached fixtures	2x week	2	X		X			
	Clean all mirrors	2x week	2	X		X			
	Sweep, damp mop and disinfect all restroom floors	2x week	132 FT^2	X		X			
	Fill all toilet paper and towel receptacles, soap dispensers	2x week	2/2/2	X		X			
4.	**Clean lunch room countertops & tabletops**	2x week	1	X		X			
5.	**Sweep all outside entrances, stairs & walkways**	1x week	1	X					
6.	**Pickup litter and debris within a 10 foot radius of building and empty outside waste containers, including smoker bins**	1x week	2	X					
	Total Annual Price for Weekly Services	**$3,640**							

ANNUAL SCHEDULE																	
	MUNICIPAL COURT			FREQUENCY REQUIRED FOR THIS WORK													
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
7.	**Strip, seal, and wax all tiled floors**	1x year	2/66 FT^2			X										150
8.	**Dust all high ledges, including but not limited to picture frames, light fixtures and windowsills, door frames, exit signs and ceiling vents**	1x year				X										25
9.	**Vacuum cloth covered chairs & couches**	1x year	9			X										25
10.	**Wash all light fixtures and ceiling vents**	1x year				X										0
11.	**Dust both horizontal & vertical Venetian blinds**	1x year	14			X										25
12.	**Wash both horizontal & vertical Venetian blinds**	1x year	14			X										25
13.	**Wash and disinfect restroom walls and baseboard**	1x year	132 FT^2			X						X				66
14.	**Wash and disinfect inside and outside of waste receptacles**	1x year	10			X										25
15.	**Wash interior sides of windows**	1x year	12			X										30
16.	**Wash exterior sides of windows**	1x year	12			X										30
17.	**Carpet cleaning (entire carpet of building)**	1x year	2296 FT^2			X										780
	Carpet cleaning in hallways and court room.	1x year										X				
	Total Annual Services Price	**$1,181**														

Site#4: Operations and Maintenance

WEEKLY SCHEDULE									
	OPERATIONS AND MAINTENANCE			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Dust mop & wet mop all uncarpeted areas**								
	Reception, entrance, lobby areas	2x week	102 FT^2	X		X			
	General office areas	2x week	1207 FT^2	X		X			
	Lunchroom/coffee room areas	2x week	891 FT^2	X		X			
	Supply/mailroom area	2x week	884 FT^2	X		X			
	Stairway/hall area	2x week	223 FT^2	X		X			
2.	**Vacuum all carpeted areas**								
	Runners and Mats	2x week	18	X		X			
3.	**Restroom Cleaning**								
	Clean and disinfect all toilet bowls and urinals	3x week	6	X		X		X	
	Clean and disinfect wash basins, attached fixtures	3x week	6	X		X		X	
	Clean all mirrors and baseboard trim	3x week	4	X		X		X	
	Sweep, damp mop and disinfect all restroom floors	3x week	4/159 FT^2	X		X		X	
4.	**Fill all paper towel, toilet paper and soap dispensers**	As needed	12	X		X		X	
5.	**Clean & disinfect sink & drinking fountain** (Shop)	3x week	4	X		X		X	
6.	**Clean lunch room countertops, tabletops & sinks**	3x week	6	X		X		X	
7.	**Clean Shower**	1x week	1	X					
8.	**Empty all waste receptacles & deposit in outside container**	3x week	8	X		X		X	
	Total Annual Price for Weekly Services	**$3,510**							

Site#4: Operations and Maintenance

ANNUAL SCHEDULE																
	OPERATIONS AND MAINTENANCE			**FREQUENCY REQUIRED FOR THIS WORK**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
9.	**Strip, seal, and wax all tiled floors**															
	Reception, entrance, lobby areas	1x year	102 FT^2			X										50
	General office areas	1x year	1207 FT^2			X										338
	Lunchroom/coffee room areas	1x year	33 FT^2			X										33
	Restroom Areas	1x year	159 FT^2			X										125
	Supply/mailroom area	1x year	268 FT^2			X										100
	Stairway/hall area	1x year	223 FT^2			X										100
	Sign Shop	1x year	308 FT^2			X										125
	Shop Restroom Area, Shower and Hallway	2x year				X			X			X				250
10.	**Dust all high ledges, including but not limited to picture frames, light fixtures and windowsills, door frames, exit signs**	1x year	33			X										30
11.	**Clean all plastic or vinyl covered furniture**	1x year	8			X										25
12.	**Dust both horizontal & vertical Venetian blinds**	1x year	12			X										25
13.	**Dust all ceiling vents**	1x year	22			X										25
14.	**Wash and disinfect restroom walls, partitions & baseboards**	1x year	4/159 FT^2			X										480
15.	**Wash interior sides of windows**	1x year	59			X										148
16.	**Wash exterior sides of windows**	1x year	59			X										148
17.	**Clean and disinfect inside and outside of all waste receptacles**	1x year	8			X										25

ANNUAL SCHEDULE																
	OPERATIONS AND MAINTENANCE			**FREQUENCY REQUIRED FOR THIS WORK**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
	Total Annual Services Price	**$2,027**														

Site #5: Waterfront Park Restrooms Shannon Drive

WEEKLY SCHEDULE									
	WATERFRONT PARK RESTROOMS			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Restroom/Shower Cleaning**		132 FT^2						
	Clean and disinfect all restroom/shower fixtures	3-5x week*	4	X	X	X	X	X	
	Clean all mirrors	3-5x week*	4	X	X	X	X	X	
	Sweep, damp mop and disinfect all restroom floors & walls	3-5x week*	4	X	X	X	X	X	
	Fill all toilet paper and towel receptacles, soap dispensers	3-5x week*	3/3/3	X	X	X	X	X	
	Clean and disinfect drinking fountain	3-5x week*	1	X	X	X	X	X	
	Empty all waste receptacles	3-5x week*	4	X	X	X	X	X	
	Total Annual Price for Weekly Services	**$3,938**							

*Site #5 usage varies by season. October through March Site #5 will be cleaned 3 times per week (M, W, F). April through September Site #5 will be cleaned 5 times per week (M, T, W, Th, F).

ATTACHMENT B

Insurance against claims for injuries to persons or damage to property arising out of or in connection with the performance of this Agreement by the Consultant, its officers, employees and agents:

A. Automobile Liability Insurance with limits no less than $1,000,000.00 combined single limit per accident for bodily injury and property damage.

B. Commercial General Liability Insurance written on an occurrence basis with limits no less than $1,000,000.00 combined single limit per occurrence and $2,000,000.00 aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

C. Professional Liability Insurance with limits no less than $1,000,000.00 limit per occurrence.

Before commencing work and services, the Consultant shall provide to the person identified in Section 16 of the Agreement a Certificate of Insurance evidencing the required insurance. City reserves the right to request and receive a certified copy of all required insurance policies.

Any payment of deductible or self-insured retention shall be the sole responsibility of the Consultant. City shall be named as an additional insured on the Commercial General Liability Insurance Policy, with regard to work and services performed by or on behalf of the Consultant, and a copy of the endorsement naming City as an additional insured shall be attached to the Certificate of Insurance.

The insurance policies (1) shall state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) shall be primary insurance with regard to City; and (3) shall state that City will be given at least 30 days' prior written notice of any cancellation, suspension or material change in coverage.

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/25/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Affinity, LLC P.O. Box 410679 Kansas City, MO 64141-0679	CONTACT NAME: PHONE (A/C, No, Ext): 800-829-0919 FAX (A/C, No): E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Nova Casualty Co	42552
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
O.P.E.N. America, Inc. dba OpenWorks
Charitable Foundation, Inc.
4742 N. 24th Street Ste #450

Phoenix, AZ 85016

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			LJR-CL-0010003-3	05/01/2013	05/01/2014	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			LJR-CL-0010003-3	05/01/2013	05/01/2014	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			LJR-UM-0010003-3	05/01/2013	05/01/2014	EACH OCCURRENCE	$ 5,000,000
							AGGREGATE	$ 5,000,000
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		LJR-WK-0010005-3	05/01/2013	05/01/2014	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Employee Theft of Clients Property			LJR-CL-0010003-3	05/01/2013	05/01/2014	Limit	$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Proof of Coverage

CERTIFICATE HOLDER

O.P.E.N. America, Inc. dba OpenWorks

1750 112th Avenue NE, Suite D151

Bellevue, WA 98004

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

11284248 1095238

AMENDMENT NO. 1 TO
AGREEMENT FOR SERVICES

This Amendment No. 1 to Agreement for Services, dated as of the date written below (this "Amendment"), between the City of Bainbridge Island ("City") and Open Works, Inc. (the "Vendor") amends that certain Agreement for Services, dated December 12, 2013, between the City and Vendor (the "Agreement").

WHEREAS, City and the Vendor entered into the Agreement to obtain janitorial services for City facilities;

WHEREAS, City desires to expand the scope of services provided under the Agreement;

NOW, THEREFORE, City and Vendor agree to amend the Agreement as follows:

1. Section 2(A) is hereby amended to read as follows:

A. The City shall pay the Vendor a total amount of ~~Forty-Four Thousand Three Hundred Eighty-Four~~ Fifty-Two Thousand One Hundred Eighty-Six Dollars ~~($44,384)~~ ($52,186) annually. The City shall pay a total of ~~Thirty-Two Thousand Seven Hundred Forty~~ Forty Thousand Three Hundred Thirty-Nine Dollars ~~($32,740)~~ ($40,339) to be billed monthly in equal amounts for weekly services performed and a one-time payment of ~~Eleven Thousand Six Hundred Forty-Four~~ Eleven Thousand Eight Hundred Forty-Seven Dollars ~~($11,644)~~ ($11,847) to be billed for annual services after the work has been satisfactorily completed in accordance with Attachment A.

2. Attachment A, Scope of Services, is hereby amended to read as set forth in Exhibit A attached to this Amendment.

3. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of April ____, 2014.

OPEN WORKS, INC.

By:_________________________________
Name: Christina D. Arner
Title: Director of Strategic Accounts
Tax I.D. # 86-0584561

CITY OF BAINBRIDGE ISLAND

____
Douglas Schulze, City Manager

EXHIBIT A TO AMENDMENT TO AGREEMENT FOR SERVICES

ATTACHMENT A

SCOPE OF SERVICES

GENERAL

Upon award, the Vendor shall assign a supervisor to oversee all work. The Vendor shall coordinate day-to-day activities with the City's designated contact on an ongoing basis. The Vendor's supervisor and City's designated contact shall hold regularly scheduled meetings to coordinate work and supplies. The first week of every month the Vendor's supervisor will meet with the City's designated contact to draft the monthly janitorial report. The report will be performance-based with proposed areas of improvement and include onsite observations, interviews and a review of customer complaints.

SUPPLIES

The Vendor shall be responsible for delivering supplies from the supply storage area at the Operations and Maintenance shop to the facilities described in this scope of work and maintaining an accountability record of supplies used as required by the City.

SITE SECURITY

While on City's premises, the Vendor, its agents, employees, or subcontractors shall conform in all respects with physical, fire, or other security regulations. Failure to comply with any part of facility security or confidentiality is a violation of the contract specifications, terms and conditions and may result in termination of the Agreement. The following shall apply:

General

Vendor employees are not allowed to move and read papers on desks, open desk drawers and cabinets, and use telephones and office equipment at the City's facilities. The Vendor shall not allow children and non-employees on the premises.

Security Plans

Vendor is to adhere to the City's security plans. Before contract work is to be performed, the Vendor must contact the City's designated contact to receive a security briefing and instructions. Be advised that the City may on occasion utilize video surveillance to monitor all activities within the facility. A current list of all Vendor's employees who will work at the City's facilities, including full name, address, and driver's license, is required before access to the facility may be granted. Any personnel changes must be reported to the City immediately.

Identification

All Vendor employees must have visible company-issued identification which shall be worn at all times while performing services. Background checks or clearances may also be required.

The Vendor is responsible for the security of each facility during the performance of all services and shall ensure facility entryways remain secure. All doors are to be secured upon Vendor's departure from the facility.

Keys

Keys and access codes to City property issued to the Vendor must not be reproduced or given to another person. The Vendor will be responsible for obtaining any keys provided to employees who terminate employment with Vendor and returning them to the City. Keys or access codes shall be safeguarded and accounted for. The Vendor shall be held financially responsible for any damage and loss due to misappropriation, loss of keys, and compromise of access codes. In those cases, the Vendor may also be responsible for, but not limited to, all costs incurred, including re-keying of all locks, re-configuring electronic access systems, and reissuing new keys.

False Security Alarms

The City's designated contact will brief the Vendor on operation of the alarm system (police and/or fire), to stop false alarms from occurring. If an employee of the Vendor, by his/her actions or omissions causes a false alarm to occur, which results in a charge for the false alarm, the Vendor shall be liable for those charges, and the City will generate an invoice to the Vendor for those charges. The City reserves the right to hold payment for services until the Vendor pays the false alarm charge.

HAZARDOUS MATERIALS

Right to know legislation requires the Department of Labor and Industries to establish a program to make employers and employees more aware of hazardous substances in their work environment. The Vendor must include a complete material safety data sheet (MSDS) for each hazardous material and the location each material is stored. Additionally, each container of hazardous materials must be appropriately labeled with:

1. The identity of the hazardous material,
2. Appropriate hazard warnings, and
3. Name and address of the chemical manufacturer, importer, or other responsible party

The Vendor is responsible for the appropriate disposal of all waste products generated by the Vendor per all applicable Federal, State and local regulations.

Notification to the City's designated contact must be submitted in writing at least one week in advance by the Vendor when non-standard janitorial services are being conducted such as carpet cleaning, window washing, etc. prior to use of chemicals that may irritate chemically sensitive employees. This notification is to ensure facility employees are aware of changes in their environment.

SAFETY TRAINING

Vendor shall be responsible for all necessary safety training in compliance with local, state and federal regulations, including, but not limited to, the Occupational Safety and Health Administration rules and regulations.

SCHEDULING

The schedule below may be adjusted by mutual agreement of both parties. For example, an annual cleaning scheduled in April may be changed to May if both parties agree in writing at least one month prior to the scheduled service. The Vendor shall schedule annual work at least two weeks in advance of the planned start date. The schedule shall be in writing and sent to the City's designated contact.

In the event the City deems it necessary to add, subtract or change a service frequency, the Vendor and the City will negotiate the terms of said change.

ADDITIONAL WORK REQUESTS

If additional work is requested by the City Contact that is outside the scope of services, Open Works shall schedule this work within 72 hours of the request. The hourly rate during normal business hours shall be $20.83 per hour and $35 per hour after normal business hours. Normal business hours are defined as the janitor's typical shift. The hours are calculated based on the time spent working on the specific task within the City facilities. Travel time and overhead are budgeted within the hourly cost. The City Contact will authorize this additional work in writing to the janitorial supervisor. The total amount that is budgeted for this work is 48 hours, $1,680 per year. The City will only pay for work that has been authorized and completed by the janitor.

REPORT OF WORK COMPLETED

Vendor shall submit a report of work completed to the City on a regular basis and form mutually agreed upon by both parties. A separate form shall be submitted for each site.

Site #1: City Hall, 280 Madison Avenue

WEEKLY SCHEDULE									
	CITY HALL			FREQUENCY REQUIRED FOR THIS WORK					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**S**
	Dust mop and wet mop all uncarpeted areas								
	Reception, entrance, lobby areas, common areas	~~3~~ 5x week	1544 FT²	X	X	X	X	X	
	Mechanical Room and Janitor Room	1x week	640 FT²	X					
	Vacuum all carpeted areas								
	Reception, entrance, lobby areas	5x week~~*~~	150 FT²	X	X	X	X	X	
	General office areas, Common areas, council chambers and conference rooms	~~3~~ 5x week	11753	X	X	X	X	X	
	Lunchroom/coffee room areas	~~3~~ 5x week	640 FT²	X	X	X	X	X	
	Stairway/hall area	~~3~~ 5x week	1928 FT²	X	X	X	X	X	
	Individual offices, Other	3x week	1944 FT²	X		X		X	
	Clean elevator								
	Vacuum sliding door tracks & floor	~~1~~ 5x week	1/64 FT²	X	X	X	X	X	
	Clean elevator doors & control panel with non-scratching cleaner	1x week	3	X					
	Empty all waste receptacles & deposit in outside container	3x week	~~87~~ 60	X		X		X	
	Empty all general office areas, common areas, council chambers and conference room waste receptacles & deposit in outside container.	5x week	27	X	X	X	X	X	
	Restroom and sink cleaning		6/1032	X	X	X	X	X	
	Clean and disinfect all toilet bowls and urinals	5x week~~*~~	13	X	X	X	X	X	
	Clean and disinfect all City Hall wash basins and attached fixtures	5x week~~*~~	15	X	X	X	X	X	
	Clean all mirrors	5x week~~*~~	7	X	X	X	X	X	
	Sweep, damp mop and disinfect all restroom floors	5x week~~*~~	1032	X	X	X	X	X	
	Fill all toilet paper and towel receptacles, soap dispensers	5x week~~*~~	11/11/13	X	X	X	X	X	
	Clean outside Restroom	5x week~~*~~		X	X	X	X	X	
	Clean employee shower stalls and locker room.	~~1~~ 2x week			X		X		
	Wash and disinfect toilet partition walls ~~on 1st floor bathrooms~~	2x week			X		X		
	Deep cleaning of bathroom floors using machined scrubbing brush.	2x month						X	
	Clean drinking fountains	~~1~~ 2x week	4	X		X			
	Clean lunch room and break area countertops, sinks & tabletops	~~3~~ 5x week	8	X	X	X	X	X	
	Sweep all outside entrances, stairs & walkways	1x week	3	X					
	Pickup litter and debris within a 10 foot radius of building.	1x week	9	X					
	Art –Wood counter tops, Epoxy finish can accommodate any normal cleaner. **Art-Concrete counter and tile** (engineering counter, clean with non abrasive cleaning agent	1x week						X	
	Clean and disinfect doors and door handles in public and common areas.	1x week						X	

WEEKLY SCHEDULE									
	CITY HALL			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**S**
	Total Annual Price for Weekly Services	~~**$15,670**~~ **$23,269**							

~~*Site # 1 Item 2 & 5 varies by season. October through April Site #1, Items 2 & 5 will be cleaned 3 times per week (M, W, F). May through September Site #1, Items 2 & 5 will be cleaned 5 times per week (M, T, W, Th, F). This does not include wash and disinfect toilet partition walls on 1st floor bathrooms which will be done two times a week throughout the year.~~

Site #1: City Hall, 280 Madison Avenue

ANNUAL SCHEDULE																
	CITY HALL			**Frequency Required for this Work**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	F	M	A	M	J	J	A	S	O	N	D	J	**Annual Price**
	Strip, seal, and wax all tiled floors															
	Reception, entrance, lobby areas (Special Wax for Ar Concrete Floor-low sheen over sealer, use mild floor cleaner (see City contact for details))	2x year	1544 FT^2			X						X				386
	~~Restroom Areas~~	~~6x year~~	~~1032 FT^2~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~2,183~~
	Computer room and vault must be cleaned with staff on site. Dust mop and wet mop	4x year				X			X			X			X	120
	Dust all high ledges, including picture frames, light fixtures, air ducts and windowsills	2x year	79			X						X				79
	Dust both horizontal & vertical venetian blinds	1x year	95			X										86
	Wash all light fixtures and ceiling vents	1x year	131			X										170
	Wash and disinfect restroom walls and baseboards/trim	1x year	6/1032 FT^2			X										25
	Clean and wipe down wooden benches around the building perimeter outside City Hall	2x year	5			X						X				100
	Wash interior sides of windows	1x year	97/plus			X										243
	Wash exterior sides of windows	1x year	97/plus			X										291
	Clean and disinfect all waste receptacles	1x year	6			X										50
	Vacuum/clean cloth/vinyl partitions	1x year	9			X										150
	Carpet cleaning~~-Entire Building~~ (entire carpet of building)	1x year	15515 FT^2			X						~~X~~				2,803
	Carpet Cleaning in hallways, common areas, and council chambers. ~~entrance 1st floor~~	1x year										X				
	Art metal gate/handrails – Dry dust and clean aluminum with greaseless solvent, polish brass/bronze with brasso.	1x year	1			X										25
	~~**City Hall Event Cleaning**-No more than five (5) days a year the City will give the vendor no less than five days' notice of an event. The Vendor is responsible for the on-call janitorial services following an event.~~	~~Five (5) On-Call Events per year.~~	~~5~~													~~Hourly Rate: $22.50~~
	Total Annual Services Price	**~~$7,097~~ $4,528**														

Site #2: Police Department, 625 Winslow Way East

WEEKLY SCHEDULE									
	POLICE DEPARTMENT			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Dust mop and wet mop all uncarpeted areas**								
	Reception, entrance, lobby areas	3x week	166 FT^2	X		X		X	
	General office areas	3x week	751 FT^2	X		X		X	
	Lunchroom/coffee room areas	3x week	255 FT^2	X		X		X	
	Stairway/hall area	3x week	201 FT^2	X		X		X	
	Other	1x week	681 FT^2	X					
2.	**Vacuum all carpeted areas**								
	General office areas	3x week	1544 FT^2	X		X		X	
	Basement	3x week	909 FT^2	X		X		X	
3.	**Empty all waste Receptacles & Deposit in outside container**	3x week	20	X		X		X	
4.	**Restroom Cleaning**		2/84 FT^2						
	Clean and disinfect all areas around and within toilet bowls and urinals	3x week	2	X		X		X	
	Clean and disinfect wash basins and attached fixtures/Clean under towel and soap dispenser/ wipe down baseboard trim	3x week	4	X		X		X	
	Clean all mirrors	3x week	2	X		X		X	
	Sweep, damp mop and disinfect all restroom floors	3x week	84 FT^2	X		X		X	
	Fill all toilet paper and towel receptacles, soap dispensers	3x week	2/2/2	X		X		X	
5.	**Clean lunch room countertops, tabletops & sinks**	3x week	8	X		X		X	
6.	**Sweep all outside entrances, stairs & walkways**	1x week	3	X					
7.	**Pickup litter and debris within a 10 foot radius of building and empty outside waste containers including smoker bins and smoker areas**	1x week	5	X					
	Total Annual Price for Weekly Services	**$5,982**							

ANNUAL SCHEDULE																
	POLICE DEPARTMENT			**FREQUENCY REQUIRED FOR THIS WORK**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
8.	**Strip, seal, and wax all tiled floors**															
	Reception, entrance, lobby areas	1x year	166 FT^2			X										75
	Lunchroom/coffee room areas	1x year	255 FT^2			X										136
	Restroom Areas	1x year	84 FT^2			X										75
9.	**Dust all high ledges, including picture frames, light fixtures, air ducts and windowsills**	1x year	2			X										25
10.	**Vacuum cloth covered chairs & couches**	1x year	22			X										25
11.	**Dust both horizontal & vertical Venetian blinds**	1x year	27			X										25
12.	**Wash all light fixtures and ceiling vents**	1x year	9			X										25
13.	**Wash and disinfect restroom walls**	2x year	2/84 FT^2			X						X				150
14.	**Wash interior sides of windows**	1x year	32			X										80
15.	**Wash exterior sides of windows**	1x year	32			X										80
16.	**Clean and disinfect all waste receptacles**	1x year	20			X										25
17.	**Carpet cleaning (entire carpet of building)**	1x year	1815 FT^2			X										618
	Carpet Cleaning of hallways and squad room.	1x year										X				
	Total Annual Services Price	**$1,339**														

Site #3: Municipal Court 10255 NE Valley road

WEEKLY SCHEDULE									
	MUNICIPAL COURT			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Vacuum all carpeted areas**								
	Reception, entrance, lobby areas	2x week	215 FT²	X		X			
	General office areas	2x week	1797 FT²	X		X			
	Lunchroom/coffee room areas	2x week	152 FT²	X		X			
	Supply/mailroom area	2x week	66 FT²	X		X			
	Stairway/hall area	2x week	66 FT²	X		X			
	Rubber and carpeted mats	2x week	2	X		X			
2.	**Empty all waste receptacles & deposit in outside container**	2x week	10	X		X			
3.	**Restroom cleaning**								
	Clean and disinfect all toilet bowls and urinals	2x week	2	X		X			
	Clean and disinfect wash basins and attached fixtures	2x week	2	X		X			
	Clean all mirrors	2x week	2	X		X			
	Sweep, damp mop and disinfect all restroom floors	2x week	132 FT²	X		X			
	Fill all toilet paper and towel receptacles, soap dispensers	2x week	2/2/2	X		X			
4.	**Clean lunch room countertops & tabletops**	2x week	1	X		X			
5.	**Sweep all outside entrances, stairs & walkways**	1x week	1	X					
6.	**Pickup litter and debris within a 10 foot radius of building and empty outside waste containers. Including smoker bins**	1x week	2	X					
	Total Annual Price for Weekly Services	**$3,640**							

ANNUAL SCHEDULE																	
	MUNICIPAL COURT			**FREQUENCY REQUIRED FOR THIS WORK**													
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
7.	**Strip, seal, and wax all tiled floors**	1x year	2/66 FT²			X										150
8.	**Dust all high ledges, including but not limited to picture frames, light fixtures and windowsills, door frames, exit signs and ceiling vents**	1x year				X										25
9.	**Vacuum cloth covered chairs & couches**	1x year	9			X										25
10.	**Wash all light fixtures and ceiling vents**	1x year				X										0
11.	**Dust both horizontal & vertical Venetian blinds**	1x year	14			X										25
12.	**Wash both horizontal & vertical Venetian blinds**	1x year	14			X										25
13.	**Wash and disinfect restroom walls and baseboard**	1x year	132 FT²			X						X				66
14.	**Wash and disinfect inside and outside of waste receptacles**	1x year	10			X										25
15.	**Wash interior sides of windows**	1x year	12			X										30
16.	**Wash exterior sides of windows**	1x year	12			X										30
17.	**Carpet cleaning (entire carpet of building)**	1x year	2296 FT²			X										780
	Carpet cleaning in hallways and court room.	1x year										X				
	Total Annual Services Price	**$1,181**														

Site#4: Operations and Maintenance

WEEKLY SCHEDULE									
	OPERATIONS AND MAINTENANCE			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Dust mop & wet mop all uncarpeted areas**								
	Reception, entrance, lobby areas	2x week	102 FT^2	X		X			
	General office areas	2x week	1207 FT^2	X		X			
	Lunchroom/coffee room areas	2x week	891 FT^2	X		X			
	Supply/mailroom area	2x week	884 FT^2	X		X			
	Stairway/hall area	2x week	223 FT^2	X		X			
2.	**Vacuum all carpeted areas**								
	Runners and Mats	2x week	18	X		X			
3.	**Restroom Cleaning**								
	Clean and disinfect all toilet bowls and urinals	3x week	6	X		X		X	
	Clean and disinfect wash basins, attached fixtures	3x week	6	X		X		X	
	Clean all mirrors and baseboard trim	3x week	4	X		X		X	
	Sweep, damp mop and disinfect all restroom floors	3x week	4/159 FT^2	X		X		X	
	Clean and disinfect doors and door handles.	1x week						X	
4.	**Fill all paper towel, toiler paper and soap dispensers**	As needed	12	X		X		X	
5.	**Clean & disinfect sink & drinking fountain** (Shop)	3x week	4	X		X		X	
6.	**Clean lunch room countertops, tabletops & sinks**	3x week	6	X		X		X	
7.	**Clean Shower**	1x week	1	X					
8.	**Empty all waste receptacles & deposit in outside container**	3x week	8	X		X		X	
	Total Annual Price for Weekly Services	**$3,510**							

Site#4: Operations and Maintenance

ANNUAL SCHEDULE																
	OPERATIONS AND MAINTENANCE			**FREQUENCY REQUIRED FOR THIS WORK**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
9.	**Strip, seal, and wax all tiled floors**															
	Reception, entrance, lobby areas	1x year	102 FT^2			X										50
	General office areas	1x year	1207 FT^2			X										338
	Lunchroom/coffee room areas	1x year	33 FT^2			X										33
	Restroom Areas	1x year	159 FT^2			X										125
	Supply/mailroom area	1x year	268 FT^2			X										100
	Stairway/hall area	1x year	223 FT^2			X										100
	Sign Shop	1x year	308 FT^2			X										125
	Shop Restroom Area, Shower and Hallway	2x year				X						X				250
	Clean shop restroom, hallway and office area floor using a machined brush to scrub the floor clean.	1x month		X	X	X	X	X	X	X	X	X	X	X	X	1,092
10.	**Dust all high ledges, including but not limited to picture frames, light fixtures and windowsills, door frames, exit signs**	1x year	33			X										30
11.	**Clean all plastic or vinyl covered furniture**	1x year	8			X										25
12.	**Dust both horizontal & vertical Venetian blinds**	1x year	12			X										25
13.	**Dust all ceiling vents**	1x year	22			X										25
14.	**Wash and disinfect restroom walls, partitions & baseboards**	1x year	4/159 FT^2			X										480
15.	**Wash interior sides of windows**	1x year	59			X										148
16.	**Wash exterior sides of windows**	1x year	59			X										148

ANNUAL SCHEDULE																
	OPERATIONS AND MAINTENANCE			**FREQUENCY REQUIRED FOR THIS WORK**												
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**F**	**M**	**A**	**M**	**J**	**J**	**A**	**S**	**O**	**N**	**D**	**J**	**Annual Price**
17.	**Clean and disinfect inside and outside of all waste receptacles**	1x year	8			X										25
	Total Annual Services Price	**~~$2,027~~ $3,119**														

Site #5: Waterfront Park Restrooms Shannon Drive

WEEKLY SCHEDULE									
	WATERFRONT PARK RESTROOMS			**FREQUENCY REQUIRED FOR THIS WORK**					
Item	**PERFORMANCE REQUIREMENTS**	Standard	Sq. feet or # of Items	**M**	**T**	**W**	**T**	**F**	**Annual Price**
1.	**Restroom/Shower Cleaning**		132 FT^2						
	Clean and disinfect all restroom/shower fixtures	3-5x week*	4	X	X	X	X	X	
	Clean all mirrors	3-5x week*	4	X	X	X	X	X	
	Sweep, damp mop and disinfect all restroom floors & walls	3-5x week*	4	X	X	X	X	X	
	Fill all toilet paper and towel receptacles, soap dispensers	3-5x week*	3/3/3	X	X	X	X	X	
	Clean and disinfect drinking fountain	3-5x week*	1	X	X	X	X	X	
	Empty all waste receptacles	3-5x week*	4	X	X	X	X	X	
	Total Annual Price for Weekly Services	**3,938**							

*Site #5 usage varies by season. October through March Site #5 will be cleaned 3 time per week (M, W, F). April through September Site #5 will be cleaned 5 times per week (M, T, W, Thur, F).

CITY OF BAINBRIDGE ISLAND
CITY COUNCIL AGENDA BILL

PROCESS INFORMATION

Subject: Waterfront Park/City Dock Design Professional Services Agreement Amendment No. 1	Date: April 14, 2014
Agenda Item: Consent Agenda	Bill No.: AB 13-025
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Public Works Professional Services – General Fund		
Expenditure Req: $ 49,788	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 04/07/2014	Recommendation: Forward to 04/14/2014 Business Meeting	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Waterfront Park/City Dock design Professional Services Agreement Amendment No. 1 in the amount of $49,788.

Background:

The City Council is asked to authorize an amendment to the professional services agreement with Studio Cascade for the Waterfront Park/City Dock project. The attached scope of work will be incorporated in the City's standard professional services agreement, previously approved by the City Council on September 18, 2013 in the amount of $190,000.

Following the development of three thematic park design concepts, and vetting through community involvement in a storefront studio process, it has been concluded that replacement/expansion of the current City dock is a high priority in the park development plan. The original contract with Studio Cascade did not anticipate that expansion of the dock to be the highest priority of the plan; therefore, did not account for the level of effort needed to prepare a dock project that would be ready to compete successfully for a Washington State Recreation & Conservation Office (RCO) grant.

Addendum No. 1 authorizes Studio Cascade to expand its dock design services, providing 30% design to advance dock improvements and to enhance competitive grant opportunities. This work will also include a marine survey and conceptual electrical system design, and services necessary to support environmental permitting and dock design. The design and permit applications will be the basis for the RCO grant application and eventual construction of improvements. The RCO grant application for this project must be submitted by July 1st.

RECOMMENDED ACTION

AMENDMENT NO. 1 TO
AGREEMENT FOR PROFESSIONAL SERVICES

This Amendment No. 1 to the Agreement for Professional Services, dated as of the date written below (this "Amendment"), between the City of Bainbridge Island ("City") and Studio Cascade, Inc. ("Consultant") amends that certain Agreement for Professional Services, dated November 12, 2013, between the City and Consultant (the "Agreement").

WHEREAS, City and Consultant entered into the Agreement to provide design services for the Waterfront Park/City Dock project;

WHEREAS, City desires to increase the services provided under the Agreement and amend the maximum amount payable under the Agreement;

NOW, THEREFORE, City and Consultant agree to amend the Agreement as follows:

1. Section 2(A) is hereby amended to read as follows:

A. The City shall pay the Consultant for such services: (check one)

[X] Hourly, plus actual expenses, in accordance with Attachment A, but not more than a total of ~~One-Hundred, Ninety-Thousand Dollars ($190,000)~~ <u>Two Hundred Thirty-Nine Thousand Seven Hundred Eighty-Eight Dollars ($239,788)</u>;
[ ] Fixed Sum: a total amount of $_________;
[ ] Other: $___________, for all services performed and incurred under this Agreement, to be billed monthly in equal amounts.

2. Attachment A is hereby amended to include Attachment A.1 as set forth and attached hereto and made a part hereof by this reference.

3. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment as of April ____, 2014.

STUDIO CASCADE, INC.	CITY OF BAINBRIDGE ISLAND
By:________________________________	____________________________
Name:______________________________	Douglas Schulze, City Manager
Title:_______________________________	

Attachment A.1 – Bainbridge Island Extra Design Services – Addendum 1

Addendum 1 authorizes Studio Cascade (“Consultant”) and PND, as a permitted sub-consultant, to expand its dock design services, providing 30% design to advance dock improvements and to enhance competitive grant opportunities. The work will include these tasks as described below, delivering 30% dock design and a JARPA application for submittal to the permitting agencies. This work will also include a marine survey and conceptual electrical system design, services performed for PND under a subcontract and necessary to support environmental permitting and dock design. The services, resulting in a contract increase of $49,788, are explained in more detail below.

Task 1. Preliminary Engineering

This task will involve advancing the master plan drawing for the entirety of the boat launch and float facilities to a 30% design. A Project Design Criteria Report will be developed and will list environmental criteria such as winds, wave, and wakes as well as structural criteria for the floats. This will be documented in a memo to the City and will be the basis of design for the floats. The City’s base drawing and survey information will be used to determine how far the float can extend within the current lease limits and to provide adequate depth of water under the floats for boat use and to keep them from grounding out. Any existing geotechnical information that the City can provide for the vicinity will be included.

PND will advance the concept design to include sizing piles and developing 30% level design details for each of the boarding float, launch ramp extensions, and the new transient moorage floats as well as the low freeboard launch float. Habitat impacts and potential mitigation needs will be considered throughout this phase.

Project elements of the Concept Plan will include:

- Environmental and structural design criteria;
- Concept development for new float arrangement including provisions for a police boat slip and associated security gate.
- Float utilities including potable water and electrical for each slip, a dry fire system, and lighting for the floats. Electrical and lighting locations will be approximated but electrical design will not be included in this phase of work.

Consultant proposes the following approach to arrive at the 30% plan: Attend one work session with City staff to discuss options and priorities; select a concept at the work session; subsequently provide drawings capturing the selected concept; and allow a review period by the City with one round of revisions.

Task 2. Permitting and Agency Coordination

Consultant will contact the appropriate agencies to determine the most effective approach to permitting the replacement and potential relocation of the existing dock, identify key personnel, introduce concepts, and determine initial agency concerns and anticipated hurdles. Endangered Species Act (ESA) consultation including preparation of a Biological Evaluation (BE) will be addressed as well. The following scope includes anticipated permitting elements.

1. Pre-submittal Coordination

a. Project Initiation: Consultant will initiate contact with the City permit review staff, Washington Departments of Fish & Wildlife (WDFW) and Natural Resources (DNR) Habitat Specialist, and the U.S. Army Corps of Engineers (USACE) to introduce the project scope prior to submittal of applications. Agency specific concerns will be discussed and submittal requirements confirmed.
b. Pre-submittal Site Visit: One site visit with agency staff is included in this task.
c. City Pre-Application Conference: Prepare application documents and drawings, submit and attend meeting with City staff.

2. Permit Application Preparation
    a. JARPA
        1. Complete JARPA form and supporting documentation as necessary for submittal of the JARPA package to WDFW, USACE, DNR and Department of Ecology (DOE).
        2. JARPA drawings will be prepared in 8.5"x11" format as required.
        3. A Biological Evaluation (BE) including Macro Algae survey will be prepared by Marine Surveys and Assessments. See scope under Subconsultant section
        4. Respond to one round of review comments and update drawings. Additional comments will be addressed as additional services and will be provided on a time and materials basis outside of this fee estimate.
        5. Mitigation Coordination with the agencies is included in the form of initial discussions and brainstorming with the agencies and City to identify potential mitigation opportunities acceptable to all parties. This task does not include preparation of a formal Mitigation Plan.
    b. City Land Use Permits
        1. Shoreline Substantial Development Permit (SSDP)
            i. Consultant will complete application for SSDP and prepare drawings based on the 30% preliminary design layout prepared under a separate task. Efforts will be made to use the JARPA drawing information to the extent possible in order to minimize duplicative work. However, the City drawing requirements (18"x24") and formatting may warrant preparation of a separate set of drawing. Scope does not include attending public hearings.
            ii. Consultant will work with the City to prepare a supplemental document to address specific SSDP information.
            iii. Consultant will respond to one round of review comments and update drawings. Additional comments will be addressed as additional services and will be provided on a time and materials basis outside of this fee estimate.
        2. SEPA Checklist
            i. Consultant will complete the City SEPA Checklist form for environmental review by the City.
    c. Coast Guard Coordination: Consultant will provide the US Coast Guard with informal notification of the proposed project including drawings for review of impacts to navigation. If additional permit documents, applications, or coordination with USCG are required, Consultant will notify the City of these additional services.

Budget Increase Summary				
Task	**Description**	**SCI**	**PND**	**Total**
1. 30% dock design	Refining design criteria, establishing design program in response to Design Review Board/Harbor Commission/City Council guidance, preliminary design to 30%, JARPA permit drawings	2,000	16,460	18,460
1. Power design	Subcontracted services to determine dock power needs and provide conceptual design	500	4,873	5,373
2. Environmental permitting	Pre-submittal meeting with agency representatives, JARPA completion, City shoreline permit, US Coast Guard coordination	500	10,470	10,970
2. Marine survey	Subcontracted services to survey and assess marine environment to inform and supplement environmental permit applications.	1,300	12,995	14,295
Expenses	Travel, photocopies, postage	190	500	690
Total extra services		**$4,490**	**$45,298**	**$49,788**

CITY OF BAINBRIDGE ISLAND
NON-MOTORIZED TRANSPORTATION ADVISORY COMMITTEE (NMTAC)

Tuesday, March 27, 2014, 7:00 PM - 9:00 PM
Meeting Minutes

Bainbridge Island City Council Conference Room
280 Madison Ave N., Bainbridge Island, Washington

Present: Don Willott, Alyse Nelson, Lief Horwitz, Christian Ford, Demi Allen
Absent: Marsha Cutting
Liaisons: Chris Hammer (City Engineering Manager), Wayne Roth (City Councilman), Kirk Robinson (Parks District Commissioner)

Call to Order
Demi called the meeting to order at approximately 7:05 pm.

Minutes and Agenda
The minutes from the prior meeting on March 5, 2014 were approved as presented. No modifications to the proposed agenda for the current meeting were suggested.

Leif H. reported that he was approached on doing a highlight on the committee for a piece for Bainbridge Magazine.

Alyse N. reported that Bike to School Month & associated activities are approaching — she asked whether NMTAC wants to support this as a committee. Demi noted that Timothy Witten from Squeaky Wheels is also working on Bike to School month and suggested that Alyse coordinate with him.

Public comment by Dana Berg, Chair of GO! Bainbridge, a subcommittee of Sustainable Bainbridge.

GO! Bainbridge has upcoming goals of (1) A unified walking map of Winslow, from the ferry terminal up to High School Road (for which they may request some funding assistance from the City) and (2) A Road End Celebration, to take place on the first Sunday of June, highlighting ten road ends. Don W. mentioned that Kitsap water trail is interested in finding spots (Harbors of Refuge) that kayakers can use to get out of rough weather/water. Chris H. cautioned that COBI is exposed to potential complaints or challenges any time a map is put out, so they'd want to vet the map carefully before putting their approval on it.

Chris H. noted that the Council has directed planners to conduct a traffic study to support development impact fees. To do this will require a traffic model and most of the technical work needed for updating the Island-wide Traffic Study. Efficiencies could be realized by updating the Island-wide Traffic Study in conjunction with the focused impacts study. Chris H. suggests that this presents an opportunity to create efficiencies, save money and update the NM Plan at the same time.

History: The first NMTP was created in 2003 and updated in relatively minor ways from time to time since then. The Island-wide Transportation Study was completed in 2004; the two can be combined into as a single plan as we do an update. We have an opportunity to update the NM in tandem with the broader transportation study, funneling the work into the same consultant, and saving money. Additional savings may be realized by having members of NMTAC go through the previous NM Plan and 2004 Island-wide Transportation Study along with City staff, find areas that require modification and redirection and thus update these two plans and merge them into a single one, which could then be brought before Council. We would have 12-18 months within which to accomplish this. By end of year, staff will need to build the model necessary for the impact fee work. Then start going through NMTP chapter by chapter and update/revise as necessary, which could take the better part of the year.

There was significant discussion regarding whether this is practical and cost effective, or whether by following the basic structure of these older plans we are missing an opportunity to set forth a more ambitious vision for non-motorized transportation infrastructure that can rally public support. Demi A. noted Seattle's recent significant changes to its Bike Master Plan, reflecting a very different approach than the 2007 Plan, and asked that we challenge ourselves about what we want on Bainbridge.

Kirk R. suggests that we focus tightly on transportation network connectivity. The fundamental work is about creating the proposed infrastructure of the system, and understanding right-of-way constraints. Once that is in place, many targets of opportunity will appear.

Don W. commented that the 2003 N-M Plan and 2004 Study are very well done, but suffer from limitations related to their operating assumptions. There were assumptions that there would be build-out and that money would continue to flow. It assumes urbanization and may reflect some outdated design thinking. Don W. noted that the “Core 40” initiative (a concept created after the current NMTP was adopted) was adopted by Council; it reflects a vision for improvement of non-motorized infrastructure.

Kirk R noted that whatever NMTAC puts forward needs to be sensitive to "community character." In his experience, that's the most powerful determinant about whether the community gets on board with plans.

Wayne R: Suggested that the most effective way for NMTAC to interface with the Council is to report committee priorities and goals in the context of the Comprehensive Plan update. The Committee's work in support of the update could be framed within an 18-24 month calendar. He cautioned that we not get bogged down in details of specific projects in our communications with Council, but convey the big picture clearly.

Alyse N suggested highlighting for the Council what was planned and accomplished from 2004. Then, framing what we're now suggesting as a continuum, create a 20 year list, a 6 year Capital Improvement Plan; work the same way as the city does.

There was some discussion about the merits of merging NM Transportation and overall Transportation Plans. Kirk R. cautioned that when dealing with a car-centric system, it's important to make NM stand alone within the overall transportation plan in order for people to actually see it.

Chris H. requested NMTAC's endorsement of his suggestion to go before Council on April 7th and ask for $146K to put together the Impact Fee Study and Model and $56K for consultant support for an NMTAC/Staff effort to update the Island-wide transportation Study along with the NMTP. Chris noted that the contract will be a "time and materials" contract, and we can cut back the scope later if we decide we want to go a different direction with the plan update.

ACTION: Agreed that Chris H. will present to Council the notion that the $146k impact fees study work and $56k for support of the integrated of the Transportation Plan update be combined into a single contract.

Meeting was adjourned at approximately 9:15pm

West Central Local Integrating Organization (LIO)
LIO Executive Committee meeting

April 8, 2014, 1:00 pm – 4:30 pm
Norm Dicks Government Center
345 6th St, Bremerton

DRAFT Agenda v. 3-28-14

Meeting Purpose: The Executive Committee will review various business items and updates, as well as focus on barriers to implementing Near-Term Actions (NTAs).

12:45 pm Refreshments

1:00 pm **Opening**

- Welcome & introductions
- Review agenda

1:10 pm **LIO Coordination**

- Review and approve draft 9/13/13 Executive Committee meeting summary
  Decision: Approve 9/13/13 Meeting Summary
- Review key milestones and accomplishments
  - NTAs: approved by Leadership Council, December 2013
    Thanks to Anne Blair for presentation to Leadership Council
  - Salmon NTAs presented to PSP Leadership Council, March 2014
- Ongoing and upcoming activities
  - LIO communications activities
    Website improvements, into new folks
  - EPA listening sessions on proposed local investment
    -The funding process was explained. The NTAs (Near Term Actions identified by LIOs (Local Integrating Organizations) can be funded through the National Estuary Program, via the Puget Sound Partnership, and also though the Northwest Indian Fisheries Council, and various State agencies (called Lead Organizations). Grants of these funds are generally available on a competitive basis. It seems that there is not currently much money left to distribute, unless new federal appropriations are made.
    - there is an opportunity to comment on-line to directly to the EPA
    -there was some discussion of communication with EPA over getting more money down to local agencies. A letter sent last year by this

(over)

group received a cool EPA reply, and the group expressed interest and concern over how much money from the EPA was actually finding its way to the various LIOs to fund NTAs. The PSP representative present indicated that the PSP has changed its own allocation approach, and was currently dedicating to the local NTAs about 50% of the money available to it for projects.
– 2014 PSP Action Agenda should be posted soon, and should reflect this dedication of half of available funds to local NTAs

- Guidance from PSP on future NTA development-
  -Initial NTAs were developed by LIOs without much guidance from PSP. PSP is now going to create guidance for future development of NTAs
  -draft guidance out next month
  -training in June may be desirable for City staff.

1:40 pm **Status of and Barriers to NTA Implementation**

- Report from Working Group on:
  - Current status of NTAs
    -look at the NTA designated as WS20. This is Waterfront Park related. We should review with Public Works to ensure that any grant opportunities that may be available for near shore rehabilitation, and that the NTA work is coordinated with any Park design and construction.
  - Barriers identified to implementing NTAs
    -there was consensus that capacity to find and manage grant opportunities is a significant barrier
    -it was suggested that expanding the NTA graph prepared by staff to include timeline to match with grant opportunities would be a big help
    -might be useful to make sure that all Council members understand the existence of the LIO and the role of NTAs.
  - Potential solutions
    -Requesting PSP to provide additional staff support, and asking PSP and Lead Organizations to take the initiative in identifying grant opportunities available for specific NTAs were suggested possibilities.
- Discussion
  Decision: Direct Working Group to apply solutions for implementing NTAs

3:00 pm Break

3:10 pm **Ecosystem Coordination Board (ECB)**

- "ECB 101": Overview of the ECB
  -brief presentation by PSP representative, showing relationship of various organizations. Ecosystem Coordination Board (ECB) provides policy guidance to the PSP.
- Update from ECB Representative, Linda Berry-Maraist
  -Linda gave an enthusiastic overview of who is involved and what they do. She provided a handout containing a description of PSP information flow, and as an example of ECB work product, a Stormwater Policy document
- Discussion: Relationship between West Central LIO and ECB

3:20 pm **Public Comment on the 2014 Action Agenda**

- Overview of Action Agenda public comment period, April 4 – 25
  -Publication of the PSP Action Agenda has been delayed, should be published any day. Staff will let the members know when this happens, and identify sections relevant to us.
- Deadline for responses from LIO to public comments: April 30
  -if there are any comments, staff will direct comments to the owner of the issue, plus all of the Working Group. There is a tentative conference call scheduled for April 29 to discuss responses. Working Group, plus owners, plus Chair and Vice-Chair may participate. In response to concern that this sounds like an impromptu process, Betsy Daniels pointed out that there is no established procedure for LIOs.

3:30 pm **Public Engagement Brainstorm**

Discussion of who the LIO is communicating with, about what, and how?
For example:

- What is the role of public engagement for LIO efforts?
  -discussion that it would be good to increase interaction with the education community, with a number of specific suggestions which staff will follow up on.
- Audience(s) and interested publics?
- Role of public engagement in LIO decision-making?

4:00 pm **Public Comment**

There was one public comment, particularly directed to a specific concern of an action by the Bremerton Public Works department. The provocative general idea, however, was that governments should develop green standards or sustainable standards. Perhaps for Bainbridge this is something we should talk about in connection with our Comp Plan update.

4:15 pm **Other Business & Announcements**

- Executive Committee member updates and announcements

4:25 pm **Next Steps**

- Assignments
- Next meeting: July/August
  -get availability for end of July

4:30 pm Adjourn

Meeting Materials:

- September 13, 2013 draft meeting summary
- Status of West Central LIO NTAs
- Barriers & Proposed Solutions for Implementing NTAs