



**CIVIL SERVICE COMMISSION
REGULAR MEETING
MARCH 7, 2017
MINUTES**

1. CALL TO ORDER/ROLL CALL

The Civil Service Commission Regular Meeting was called to order in the Council Conference Room at City Hall at 3:02 pm by Chair Trennon Bird. A quorum was present consisting of Commissioners Daniel Reisfeld, Richard Daniels, Johanna Vander Stoep, and Julie Hersum.

2. CONFLICT OF INTEREST DISCLOSURE

Each Commissioner reported that no new conflicts of interest had arisen since the last meeting; some commissioners shared important inter-meeting communications.

3. PUBLIC COMMENT

No public comment was given.

4. NEW BUSINESS

- a. Review February 7, 2016 Minutes

MOTION: *I move that we approve the minutes from the last meeting.*

REISFELD/DANIELS: The motion passed unanimously

- b. Set date for entry and lateral officer oral boards

MOTION: *I'll make a motion to set the entry and lateral oral boards for March 28th and 30th.*

DANIELS/REISFELD: The motion passed unanimously

- c. Cancel April 4th Regular Meeting

- d. Set date for Special Meeting in April

MOTION: *I move to cancel the April 4th meeting and reschedule the meeting for Tuesday, April 11th at 3:00 pm.*

REISFELD/HERSUM: The motion passed unanimously

5. UNFINISHED BUSINESS

- a. Elect Chair and Vice Chair for 2017.

MOTION: *I move that we appoint Dan Reisfeld as Chair of the Commission for the coming year, and Jo Vander Stoep as Vice Chair for the coming year.*

DANIELS/HERSUM: The motion passed unanimously

- b. Review Resolution 2017-01 Amending Rules related to Reinstatement Register

MOTION: *I move that we accept resolution number 2017-01*

VANDER STOEP/DANIELS: The motion passed unanimously

- c. Review letter to CJTC



MOTION: *I'll make a motion that we direct the Chair to draft, sign and send the final draft version of the letter as contained in the document circulated by the Chief Examiner.*

DANIELS/REISFELD: The motion passed unanimously

6. REPORT BY CHIEF OF POLICE

Chief Hamner provided general updates regarding the department.

7. REPORT BY SECRETARY/CHIEF EXAMINER

S/CE Richards provided general updates regarding commission matters.

8. ADJOURNEMENT

The commission adjourned at 3:51 pm

A handwritten signature in dark ink, appearing to be 'Trennon Bird', written in a cursive style.

Trennon Bird, Chair

A handwritten signature in dark ink, appearing to be 'Amber Richards', written in a cursive style.

Amber Richards, Secretary/Chief Examiner