

SPECIAL/REGULAR CITY COUNCIL BUSINESS MEETING
MONDAY, MARCH 24, 2014
LOCATION: BAINBRIDGE ISLAND CITY HALL
280 MADISON AVENUE N., BAINBRIDGE ISLAND, WA 98110

1. 6:00 P.M. WORKSHOP

A. Shoreline Master Program Update

Documents: [032414 Shoreline Master Program Update.pdf](#)

2. 7:00 P.M. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

3. 7:05 P.M. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

4. 7:10 P.M. PUBLIC COMMENT

5. 7:20 P.M. CITY MANAGER'S REPORT

6. 7:25 P.M. PRESENTATION

A. 7:25 PM Public Safety Facility Assessment Update

Documents: [032414 Public Safety Facilities Planning Agenda Bill.docx](#), [032414 Mackenzie Police Assessment Report - 19 Mar 2014.pdf](#)

7. 7:40 P.M. PUBLIC HEARING

A. 7:40 PM Ordinance No. 2014-05, Utility Pole Height Restrictions

Documents: [031714 Ordinance No. 2014-05 Utility Poles Agenda Bill.docx](#), [031714 Ordinance No. 2014-05 Utility Poles.docx](#)

8. 7:45 P.M. UNFINISHED BUSINESS

A. 7:45 PM Ordinance No. 2014-04, Shoreline Master Program Update

Documents: [032414 Ordinance No. 2014-04, Shoreline Master Program Update.pdf](#)

B. 8:05 PM Resolution No. 2014-05, Implementing Traffic Study Recommendations And Accepting Focused Traffic Study

Documents: [032414 Resolution No. 2014-05 Agenda Bill.docx](#), [032414 Resolution No. 2014-05 Traffic Study Cover Page.pdf](#), [032414 Resolution No. 2014-05 Reduce Speed Limits.docx](#)

C. Surface Transportation Program (STP) Grant Opportunities

Documents: [032414 STP Grant Opportunities.pdf](#)

D. 8:20 PM Wing Point Way Non-Motorized Improvement Project, Preferred Alternative

Documents: [032414 Wing Point Way NM Agenda Bill.doc](#), [032414 Wing Point Vicinity.pdf](#)

9. 8:30 P.M. ORDINANCES/1ST READING

- A. 8:30 PM Ordinance No. 2014-13, Adopting Interim Zoning Regulations For Temporary Construction Storage

Documents: [032414 Ordinance No. 2014-13 Interim Regulations on Temporary Construction Storage Agenda Bill.docx](#), [032414 Ordinance Adopting Interim Regulations on Temporary Construction Storage.docx](#)

10. 8:35 P.M. ORDINANCES/2ND READING

- A. 8:35 PM Ordinance No. 2014-11, Relating To The Utility Advisory Committee

Documents: [032414 Ordinance 2014-11 Utility Advisory Committee Agenda Bill.docx](#), [032414 Ordinance 2014-11 Utility Advisory Committee.docx](#)

11. 8:45 P.M. NEW BUSINESS

- A. 8:45 PM Proclaiming April 6-12, 2014 As National Volunteer Week

Documents: [032414 Volunteer Week Proclamation Agenda Bill.docx](#), [032414 National Volunteer Week Proclamation 2014.docx](#)

12. 8:50 P.M. CONSENT AGENDA

- A. Accounts Payable And Voucher Approval

Documents: [032414 AP PR Reports.pdf](#)

- B. March 3, 2014 Study Session Meeting Minutes

Documents: [032414 CCMIN 030314 Draft.pdf](#)

- C. Ordinance No. 2014-12, Relating To 2013 Budget Carryovers Into 2014

Documents: [032414 Ordinance No. 2014-12 Agenda Bill.doc](#), [032414 Ordinance No. 2014-12 2013 Budget Carryovers into 2014.doc](#), [032414 Ordinance No. 2014-12 2013 Carryover_Attachment A.xls](#)

- D. Biosolids Hauling And Disposal Services Agreement

Documents: [032414 Biosolids Agreement Agenda Bill.doc](#), [032414 Republic Services for Biosolid Disposal.doc](#)

- E. Public Works Vehicle Procurement

Documents: [032414 Police Vehicle Procurement Agenda Bill.doc](#), [032414 WA State Contract 03813c.doc](#)

- F. Water System Plan Update Professional Services Agreement

Documents: [032414 Water System Plan Design Agenda Bill.docx](#), [032414 WSP Carollo PSA.pdf](#)

- G. Kitsap County Sheriff's Office Jail Services Contract Amendment

Documents: [032414 KCSO Jail Services Amendment 2014-2016 Agenda Bill.docx](#), [032414 Contract Amendment to KC-124-13-A DRAFT.docx](#)

13. 8:55 P.M. COMMITTEE REPORTS

- A. ETAC - March 12, 2014 Notes

Documents: [032414 ETAC March 12, 2014 Notes.pdf](#)

- A. 8:55 pm KPOC Housing Action Team - March 13, 2014 Annotated Agenda/Notes

Documents: [032414 Housing Advisory Team Annotated Agenda 031314.pdf](#)

14. 9:00 P.M. REVIEW UPCOMING COUNCIL MEETING AGENDAS
15. 9:05 P.M. FOR THE GOOD OF THE ORDER
16. 9:10 P.M. ADJOURNMENT

Times listed on this agenda are approximate. Public Comment may be limited to allow time for Council to deliberate.

Americans with Disabilities Act (ADA) accommodations provided upon request. Those requiring special accommodations, please contact the City Clerk at 206-842-2545 (cityclerk@bainbridgewa.gov) by noon on the day preceding the Meeting.

City of Bainbridge Island
PLANNING & COMMUNITY DEVELOPMENT



MEMORANDUM

TO: City Council
City Manager Doug Schulze

FROM: Kathy Cook, Planning Director

DATE: March 24, 2014

RE: Workshop on Department of Ecology's Additional Required Changes
to the SMP Update

Background

The City Council last considered the City's Shoreline Master Program (SMP) Update on November 20, 2013, when a public hearing was conducted on Ordinance 2013-34 (now Ordinance 2014-04), which would adopt the proposed amendments to the SMP and other associated sections of the Municipal Code. At the November meeting, the Council reviewed and took comment on the required and recommended changes that had been received to date from the Department of Ecology; non-substantive language amendments and internal inconsistencies corrected by staff prior to the submittal to Ecology on June 10, 2013; and staff's proposed alternative language for some of Ecology's changes. The Council deliberated and then voted to authorize the City Manager to submit a letter to the Department of Ecology, outlining the City Council's acceptance of Ecology's required/recommended changes or proposed alternative language. The Council also voted to schedule a final public hearing for December 11, 2013. The final public hearing was subsequently cancelled, because the City learned there would be additional changes from Ecology.

The City has now received the additional required changes from Ecology, and the majority of those changes pertain to the aquaculture policies and regulations contained in Section 5.2 of the draft SMP Update. There are also some changes to BIMC Title 2 (*Administration, Personnel and Land Use Procedures*), but these are of a "housekeeping" nature to ensure consistency with WAC and RCW provisions.

Purpose of the March 24th Workshop

The purpose of the workshop is to review and discuss DOE's required revisions to the aquaculture policies and regulations, and the revisions to Title 2 if the Council chooses. Cedar Bouta and Barbara Nightingale from Ecology will be available to discuss the revisions and answer questions.

Staff is providing the following material for the workshop:

- A copy of Section 5.2, *Aquaculture*, from the draft SMP Update. The document is annotated to show all of the changes made previously during the review process. The new changes that will be discussed at the March 24 workshop have not been incorporated into Section 5.2, because they have not been accepted by Council.

- A matrix showing all of Ecology's required aquaculture changes. Many of the changes have been reviewed and accepted previously by Council; the matrix is annotated to reflect this. Some changes are new and have not been reviewed by the Council; these are highlighted in yellow. To facilitate the workshop discussion, staff has also provided suggestions in the right-hand margin of the matrix regarding which changes are more substantive and may merit additional discussion with Ecology. (Please see Attachment A.)
- A matrix showing Ecology's required changes for the entire SMP Update document. (Please see Attachment B.) Please note that all of these changes have been reviewed by the Council, or will be reviewed during the aquaculture workshop, with the exception of the new "housekeeping" revisions to BIMC Title 2. The Title 2 revisions are highlighted in yellow in the matrix. To view Title 2 please refer to [Exhibit 3](#) to Ordinance 2014-04, keeping in mind that the new changes shown in Attachment B have not been incorporated because they have not been accepted by Council.
- A matrix of all of Ecology's recommended changes to the draft SMP Update. (Please see Attachment C.) Please note that the Council has reviewed and accepted the recommended changes. There have been no new recommended changes from DOE since the November public hearing.
- To view the entire SMP Update document with all changes made through November 2013, please go to www.bainbridgewa.gov/185/Shoreline-Master-Program-Update.

Council Action at the March 24th Workshop

As stated above, the workshop will focus primarily on the aquaculture revisions, unless the Council also wishes to discuss the "housekeeping" revisions to Title 2. The workshop will be followed by the regular Council meeting, starting at 7:00 p.m. The agenda includes additional Council discussion on the SMP Update, and staff is specifically seeking direction on how to proceed with the aquaculture revisions and whether the Council is ready to schedule a final public hearing in April.

Attachments

- A. Matrix of Ecology's required changes to Section 5.2, *Aquaculture*
- B. Matrix of Ecology's required changes for entire SMP Update document
- C. Matrix of Ecology's recommended changes for entire SMP Update document

5.0 SPECIFIC SHORELINE USE AND DEVELOPMENT POLICIES AND REGULATIONS

Introduction

This section contains policies and regulations for the following shoreline uses: agriculture, aquaculture, boating facilities, commercial development, forest practices, industrial development, mining, residential, recreational development, and residential development. The policies and regulations developed for each shoreline use, or category, are the primary set of criteria for evaluating proposed shoreline development. Some proposals will be subject to provisions of more than one use. Proposed development must also comply with Section 4.0, General (Island-wide) Policies and Regulations and Section 6.0, Shoreline Modification Policies and Regulations provisions.

While not all shoreline uses require a shoreline permit, no development shall be undertaken on the shorelines of Bainbridge Island except those which are consistent with the Shoreline Management Act (Act), applicable state guidelines, and the Master Program.

Shoreline uses which are not specifically identified shall be evaluated on a case-by-case basis for consistency with the Act and the requirements of the Master Program, and shall require a conditional use permit.

5.1 Agriculture

5.1.1 Applicability

These provisions apply to activities which are primarily commercial including cultivation of soil, production of crops, or the raising of livestock. Gardening activities primarily for on-site consumption and maintenance of household pets shall be considered accessory to residential uses.

5.1.2 Policies

1. Agriculture shall not be allowed in the shoreline jurisdiction.

5.1.3 Regulation - General

1. Agriculture is prohibited in the shoreline jurisdiction.

5.2 Aquaculture

5.2.1 Applicability

These provisions apply to the commercial cultivation and harvesting of fish, shellfish or other aquatic animals or plants, but also to non-commercial harvesting, and to the incidental preparation of fish and shellfish for human consumption, or cultivation for restoration purposes. Aquaculture is dependent on the use of the water and, when consistent with control of pollution and prevention of damage to the environment, is a preferred use of the water area. ~~w~~When properly managed, aquaculture can result in long-term over short-term benefit and

Exhibit 1

can protect the resources and ecology of the shoreline. ~~Incidental small scale aquaculture that is strictly for personal consumption may be considered accessory to residential use and must adhere to all applicable regulations in this program.~~ Aquaculture activities ~~are~~ may be not considered dredging nor subject to the regulations found in Section 6.4, Dredging and Dredge Material Disposal depending site specific standards. Aquaculture activities will be reviewed under the no net loss provisions of Section 4.1.2, Environmental Impacts, and may also be reviewed under Section 4.0, General (Island-wide) Policies and Regulations; Section 4.1.5, Critical Areas; Section 4.1.6, Water Quality and Stormwater Management; and Appendix B, when applicable. Other portions of this Program may also apply.

Comment [R105]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [R106]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re107]: City Council approved on November 20, 2013 Ecology's required amendment

5.2.2 Policies

1. ~~Recognize that when properly managed, aquaculture can result in long term ecological and economic benefits.~~ Identify and encourage aquaculture activities which may provide opportunities for creating ecosystem improvements and no net loss of ecological functions. ~~Engage in coordinated planning to identify potential aquaculture areas and assess regional long term needs for aquaculture and coordinated education efforts to provide information on best practices to those operating small scale aquaculture for personal use and consumption. This includes working with the Department of Fish and Wildlife (WDFW), the Department of Natural Resources (DNR), area Tribes and shellfish interests to identify areas that are suitable for aquaculture and protect them from uses that would threaten aquaculture's long term sustainability.~~
2. Allow experimental forms of aquaculture involving the use of new species, new growing methods, or new harvesting techniques when they are consistent with applicable state and federal regulations and this Program. Experimental aquaculture projects should be limited in scale and should be approved for a limited period of time. When feasible, limit or restrict new development and uses proposals in areas that affect existing experimental aquaculture monitoring programs.
3. ~~Limit aquaculture, including intensive shellfish aquaculture to activities that do not create adverse impacts to ecological functions and ecosystem-wide process. Prohibit aquaculture where it would result in a net loss of shoreline ecological functions; adversely affect the quality or extent of habitat for native species including eelgrass, kelp, and other macroalgae; adversely impact City and state critical habitat areas and other habitat conservation areas; or interfere with navigation or other water dependent uses.~~
4. ~~3.~~ Aquaculture should not be permitted in areas where it would result in a net loss of ecological functions, adversely impact eelgrass and macroalgae, or significantly conflict with navigation and other water dependant uses. ~~Prohibit intensive aquaculture where such development or activity would:~~
 - a. ~~Result in any significant adverse environmental impacts that cannot be eliminated or adequately mitigated through enforceable conditions of approval; or~~

Comment [re108]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re109]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re110]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re111]: City Council approved on November 20, 2013 Ecology's required

Comment [re112]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re113]: City Council approved on November 20, 2013 Ecology's recommended amendment.

- b. ~~Results in the spreading of disease, the introduction of non native species, or impacts to shoreline aesthetic qualities; or~~
- e. ~~Result in impacts to other existing and approved land and water uses which would substantially and materially conflict, including impacts to navigation, moorage, sport or commercial fishing, underwater utilities, active scientific research, and/or the aesthetic qualities of a project area; and/or~~
- d. ~~Result in impacts to where water quality, temperature, oxygen content, current, and salinity restrictions make the area unsuitable for the type(s) of aquaculture under consideration.~~

5. Aquaculture facilities should be designed and located to not spread disease to native aquatic life, establish new nonnative species which cause significant ecological impacts, or significantly impact the aesthetic qualities of the shoreline.

Prohibit Community Shellfish Gardens where such development or activity would:

- a. ~~Result in any significant adverse environmental impacts or aesthetic impact that cannot be eliminated or adequately mitigated through enforceable conditions of approval; or~~
- b. ~~Where impacts to other existing and approved land and water uses would substantially and materially conflict, including impacts to navigation, moorage, sport or commercial fishing, underwater utilities, and/or active scientific research; and/or~~
- c. ~~Be unsuitable due to water quality, temperature, oxygen content, current, and salinity restrictions for the type(s) of aquaculture under consideration.~~

6. Impacts to ecological functions should be mitigated according to WAC 173-26-201(2)(e) and Section 4.1.2 Environmental Impacts. Ensure Shellfish Gardens consider aesthetic impacts as part of the site design process.

7. Give preference to those forms of aquaculture that have less environmental and/or visual impacts. Preference is given to those projects that require fewer submerged or intertidal structures, fewer land-based facilities, and limited substrate modification, and reliance that don't rely on artificial feeding.

8. Ensure aquaculture does installation of net pens, raft cultures or surface embedded structures do not cause cumulative environmental, impacts and aesthetic impacts, or recreation, interfere with navigation.

5.2.3 Regulations - Prohibited

1. Aquaculture is prohibited in the Natural and Priority Aquatic designations, except as provided in Section 5.2.4 (1), below.
2. ~~Aquaculture, except individual Shellfish Gardens in the following areas:~~

Comment [re114]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re115]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re116]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re117]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re118]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re119]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Exhibit 1

- a. ~~Areas where intensive aquaculture development would have potential adverse impacts on other existing and approved land and water uses, including navigation; and on the aesthetic qualities of a project area.~~
 - i. ~~Community Shellfish Garden is prohibited in areas listed in (a) above except the use may be allowed when adverse aesthetic impacts are avoided or adequately mitigated through enforceable conditions of approval.~~
 - b. ~~Areas where an aquaculture proposal will result in any significant adverse environmental impacts that cannot be eliminated or adequately mitigated through enforceable conditions of approval.~~
 - c. ~~Areas devoted to established uses of the aquatic environment with which the proposed aquacultural method(s) would substantially and materially conflict. Such uses would include, but are not limited to navigation, moorage, sport or commercial fishing, log rafting, underwater utilities and active scientific research.~~
 - d. ~~Areas that have water quality, temperature, oxygen content, current, and salinity restrictions that make the areas unsuitable for the type(s) of aquaculture under consideration.~~
 - e. ~~Areas that do not have potential to support native populations of the type(s) of aquaculture under consideration.~~
4. Aquaculture that uses or releases herbicides, pesticides, antibiotics, fertilizers, ~~non-indigenous species~~, parasites, pharmaceuticals, genetically modified organisms, feed or other materials known to be potentially harmful into surrounding waters ~~is prohibited, except that the following may be allowed:~~
- a. ~~Experimental forms of aquaculture involving new species, new growing methods or new harvesting techniques may be allowed consistent with this Program and applicable state and federal regulations.~~
 - ba. ~~Shellfish seeding/culturing may be permitted w~~When conducted for native population recovery in accordance with government/Tribal approved plan ~~and all state and federal regulations; or.~~
 - eb. ~~Pesticides, herbicides, antibiotics, vaccines, growth stimulants, anti fouling agents, or other chemical applications for aquacultural operations only if prior approval is obtained from all Unless approved by all appropriate state and federal agencies, including, including but not limited to, the U.S. Food and Drug Administration, the Washington State Departments of Ecology, Fish and Wildlife and Agriculture, as required, and proof thereof is submitted to the City.~~
5. Mechanical and/or hydraulic harvesting or other activities that involve substantial substrate modification ~~through dredging, trenching, or digging shall be prohibited~~ in existing kelp beds or in beds of native eel grass (*Zostera marina*) ~~containing more than two (2) turions per one quarter (1/4) square meter in winter or three (3) turions per one quarter (1/4) square meter in summer.~~

Comment [re120]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re121]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re122]: City Council approved on November 20, 2013 staff recommend amendments to the May 08, 2013 public hearing draft

Comment [re123]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re124]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re125]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re126]: City Council approved on November 20, 2013 Ecology's recommended amendment.

Comment [re127]: City Council approved on November 20, 2013 staff recommend amendments to the May 08, 2013 public hearing draft

Comment [re128]: City Council approved on November 20, 2013 Ecology's required amendment

5.2.4 Regulations - General

1. Aquaculture may be allowed as follows:

- a. Intensive aquaculture as a conditional use in Shoreline Residential, Urban, and adjacent Aquatic designations
- b. Community Shellfish Gardens as a conditional use in the Island Conservancy, Shoreline Residential Conservancy, Shoreline Residential, and Urban designations, and in adjacent Aquatic designations except Priority Aquatic (only as part of an approved restoration project).
- c. Individual Shellfish Gardens may be allowed in the Island Conservancy, Shoreline Residential Conservancy, Shoreline Residential, Urban and in adjacent Aquatic designations, including Priority Aquatic B. They also are allowed in Aquatic Priority A when for the recovery of native populations, restoration, or personal use.

~~Aquaculture may be allowed as a conditional use in Shoreline Residential, Urban, and adjacent Aquatic designations and as provided below:~~

- ~~a. Community Shellfish Gardens may be are allowed as a conditional use in the Island Conservancy, Shoreline Residential Conservancy, Shoreline Residential and Urban designations, and in adjacent Aquatic designations except Priority Aquatic (unless as part of an approved restoration project).~~
- ~~b. Individual Shellfish Gardens may be are allowed in the Island Conservancy, Shoreline Residential Conservancy Shoreline, Shoreline Residential and Urban designations, and in adjacent Aquatic designations Priority B. They area also allowed in Aquatic Priority A when for recovery of native populations, restoration, or personal use as defined in Aquaculture 16.12.5.3, except in Priority Aquatic B (unless as part of an approved restoration project).~~

2. When a shoreline conditional use permit is issued for a new aquaculture use or development, that permit shall apply to the initial siting, construction, and/or planting or stocking of the facility or farm, and shall be valid for the period specified in the permit.

3. Aquaculture facilities shall avoid:

- a. A net loss of ecological functions or processes;
- b. Adverse impacts to eelgrass and macro algae;
- c. Significant conflict with navigation and water-dependent uses;
- d. The spreading of disease to native aquatic life;
- e. Establishing new ~~Introduction of~~ non-native species that cause significant ecological impacts; ~~or~~
- f. Significantly impacts to shoreline aesthetic qualities; and/or
- g. Significant modifications of the substrate.

Comment [re129]: City Council approved on November 20, 2013 alternative language to Ecology's required amendment.

Comment [re130]: City Council approved on November 20, 2013 alternative language to Ecology's required amendment.

Comment [re131]: City Council approved on November 20, 2013 alternative language and Ecology's recommend amendments

Exhibit 1

4. ~~Shellfish Gardens shall minimize adverse aesthetic impacts and be restricted in the areas described in Section 5.2.3(2)(b)(c) and (d).~~

Comment [re132]: City Council approved on November 20, 2013 Ecology's recommend amendments

5. ~~Legally established aquacultural enterprises, including authorized experimental projects, shall be protected from incompatible uses which may seek to locate nearby. Demonstration of a high probability that such an adjacent use would result in damage to, or destruction of, a legally established aquacultural enterprise shall be grounds for modification or denial of that use.~~

Comment [re133]: City Council approved on November 20, 2013 Ecology's required amendments

5.2.5 Regulations – Design Standards

1. ~~Floating~~ and submerged aquaculture structures shall be located to avoid or minimize interference with navigation ~~navigable waters~~ and the normal public's use of the surface waters ~~and shoreline~~. Floating structures shall remain shoreward of principal navigation channels. Other restrictions on the scale of aquaculture activities to protect navigational access may be necessary based on the size and shape of the affected water body. Netting and fencing shall be the minimum necessary to deter targeted predators and shall not exceed 6 feet in height, as measured from water surface.

Comment [re134]: City Council approved on November 20, 2013 Ecology's required amendment

2. Aquacultural structures and activities that are not water-dependent (e.g., warehouses for storage of products, parking lots) shall be located landward of the OHWM, upland of water-dependent portions of the project, and shall avoid or minimize detrimental impacts to the shoreline.

Comment [re135]: City Council approved on November 20, 2013 Ecology's required amendment

3. Hatchery and other aquaculture operations shall be required to maintain a vegetated buffer zone along the affected streamway as prescribed in Appendix B, provided that clearing of vegetation shall be permitted for essential water access ~~points~~.

Comment [re136]: City Council approved on November 20, 2013 Ecology's recommended amendments

4. Onshore support structures shall meet the height and setback standards established in Table 4-2, Site Development Standards Matrix, except that reduced setbacks may be permitted through a variance where necessary for the operation of hatcheries and rearing ponds. Netting and fencing shall be the minimum necessary to deter targeted predators and shall not exceed 6 feet in height, as measured from water surface.

Comment [re137]: City Council approved on November 20, 2013 Ecology's required amendment

5. The following shall be limited to the minimum size or number necessary for approved aquaculture development, uses, activities:

Comment [re138]: City Council approved on November 20, 2013 Ecology's recommended amendments

a. Submerged or intertidal structures.

b. Land-based facilities.

c. Structures which modify ~~substrate~~.

Comment [re139]: City Council approved on November 20, 2013 alternative language

~~Aquacultural proposals that include net pens or rafts shall not be located closer than one (1) nautical mile to any other aquacultural facility that includes net pens or rafts, provided that a lesser distance may be authorized by the Administrator if the applicant can demonstrate to the satisfaction of the Administrator that the environmental and aesthetic concerns expressed in the Master Program shall be addressed. If a lesser distance is requested, the burden of proof shall be on the applicant to demonstrate that the cumulative impacts of the~~

~~existing and proposed operations would not be contrary to the policies and regulations of the Master Program.~~

Comment [re140]: City Council approved on November 20, 2013 Ecology's required amendment

- 6 Floating/hanging aquaculture facilities, and associated equipment, except navigation aids, shall use colors and materials that blend into the surrounding environment in order to minimize visual impacts. All materials, including those used for incidental aquacultural for personal consumption, shall be marked with owners contact information to provide identification after storm disturbance. All floating and submerged aquaculture facilities in navigable waters shall comply with all applicable state and federal requirements.
7. Floating aquaculture facilities may require a visual impact analysis consisting of information comparable to that found in the Department of Ecology's Aquacultural Siting Study (1986), as updated. Such analysis may be prepared by the applicant without professional assistance, provided that it includes an adequate assessment of impacts, as determined by the Administrator.
8. For aquacultural projects using over-water structures, storage of necessary tools and apparatus waterward of the OHWM shall be limited to containers of not more than three (3) feet in height, as measured from the surface of the raft or dock, provided that, in locations where the visual impact of the proposed aquaculture structures will be minimal, the City, based upon written findings and without requiring a variance, may authorize storage containers of greater height. In such cases, the burden of proof shall be on the applicant. Materials which are not necessary for the immediate and regular operation of the facility shall not be stored waterward of the ordinary high water mark. A temporary sanitation station may be allowed on a fixed overwater pier structures when utilities are not available within a reasonable distance.

~~9. Except as provided in Section 5.2.5(1), aquacultural developments approved on an experimental basis shall not exceed five (5) acres in area, except anchorage for floating systems, and five (5) years in duration, provided that the City may issue a new permit to continue an experimental project as many times as is deemed necessary and appropriate.~~

Comment [re141]: City Council approved on November 20, 2013 Ecology's required amendment

~~10. Shellfish Gardens for personal consumption are allowed on private and public as an accessory use to a primary residential use provided the following can be met:~~

Comment [re142]: Alternative Language discussed on November 20, 2013. (Ecology verbally agreed to make recommended change for regulation clarity after approval of Ecology's amendments.)

- a. It complies with all state and federal regulations, including transfer and harvest permits required by WDFW.~~The cultivation and harvesting is limited to native species of shellfish; and~~
- b. The operation may utilize bottom culture or off-bottom culture bags if in~~is~~ accordance with best management practices and it does shall not significantly alter the tidal bed; ~~and~~
- c. ~~The area used for cultivation is no greater than 400 square feet in area.~~

Comment [re143]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re144]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re145]: City Council approved on November 20, 2013 Ecology's recommended amendments

Comment [re146]: City Council approved on November 20, 2013 Ecology's required amendment

5.2.6 Regulations - Operational Standards

1. Aquaculture structures and equipment shall be of sound construction and shall be so maintained. Abandoned or unsafe structures and equipment shall be removed or

Exhibit 1

repaired promptly by the owner. Aquaculture operations that do not conform with this master program are considered if the use ceased for more than 5 years.

2. Operational monitoring may be required if and to the extent that is necessary to determine, ensure, or confirm compliance with predicted or required performance, including periodic benthic analysis or noise pollution in accordance with BIMC Chapter 16.16. Such monitoring requirements shall be established as a condition of the permit and shall be conducted at the applicant's (operator's) expense.
3. No processing of any aquacultural product, except for the sorting or culling of the cultured organisms and the washing or removal of surface materials or organisms, shall occur in or over the water after harvest, unless specifically approved by permit. All other processing and processing facilities shall be located on land and shall be governed by, in addition to these provisions, the policies and regulations of other applicable sections of the Master Program, in particular, provisions addressing commercial and industrial uses.
4. Aquaculture wastes shall be disposed of in a manner that will ensure compliance with all applicable governmental waste disposal standards. No garbage, wastes, or debris shall be allowed to accumulate at the site of any aquaculture operation [BIMC Chapter 8.16].
5. Predator control shall not involve the killing or abusive harassment of birds or mammals. Approved controls include, but are not limited to, double netting for seals, overhead netting for birds, fencing or netting for otters. The use of other nonlethal, non-abusive predator control measures shall be contingent upon receipt of written approval from the National Marine Fisheries Service and/or the U.S. Fish and Wildlife Service, as required.
6. All nets shall be maintained in accordance with all applicable state and federal requirements. When feasible, the cleaning of nets and other apparatus shall be accomplished by air drying, spray washing, or hand washing, rather than chemical treatment and application.

Comment [re147]: City Council approved on November 20, 2013 Ecology's recommend amendments

5.2.7 Submittal Requirements

- ~~1. Applicants shall include in their applications all information needed to conduct thorough evaluations of their aquaculture proposals, including the items listed in BIMC Section 2.16.020(H), Land Use Review Procedures; General Provisions; Application, and the following submittal requirements. The administrator may waive some or all of the following based on specific project requirements:~~
 - ~~a. Shellfish Gardens must only meet BIMC Section 2.16.020(H), Land Use Review Procedures; General Provisions; Application;~~
 - ~~b. Species to be reared;~~
 - ~~c. Aquaculture method(s);~~

Comment [re148]: City Council approved on November 20, 2013 Ecology's required amendment

Comment [re149]: City Council approved on November 20, 2013 alternative language to move all submittal requirements to the Administrative Manual.

- d. ~~Anticipated use of any feed, antibiotics, or other substances and their predicted impacts. List all pesticides, herbicides, antibiotics, vaccines, growth stimulants, anti-fouling agents, or other chemicals that the applicant anticipates using;~~
- e. ~~Manpower/employment necessary for the project;~~
- f. ~~Harvest and processing location, method, and timing;~~
- g. ~~Location and plans for any shoreside activities, including loading, unloading, and product processing;~~
- h. ~~Methods of traffic control and waste disposal;~~
- i. ~~Environmental assessment, including best available background information on water quality, turbidity, tidal variations, prevailing storm wind conditions, current flows, flushing rates, aquatic and benthic organisms, including existing kelp beds or in beds of native eel grass (*Zostera marina*), and probable impacts on water quality, biota, currents, littoral drift, and any existing shoreline or water uses. Further baseline studies may be required, depending upon the adequacy of available information, existing conditions, the nature of the proposal, and probable adverse environmental impacts. Baseline monitoring shall be at the applicant's expense unless otherwise provided for;~~
- j. ~~Method of disposal of processing waste to control noxious odors and prevent releasing material in to the environment;~~
- k. ~~Methods of predator control, if any;~~
- l. ~~Use of lights, noise-generating equipment, and traffic patterns associated with the project that will occur during regular operation of the facility (including marine and terrestrial transportation) and the potential impacts on surrounding uses;~~
- m. ~~Documentation of meeting noise standards of BIMC Chapter 16.16, light regulations and/or other pertinent information deemed necessary by the City; and~~

5.2.7 Commercial Geoduck Requirements

1. In addition to other provisions in section 5.2, commercial geoduck aquaculture will be administered consistent with WAC 173-26-241(3)(b)(ii), (iii), and (iv). Where there is inconsistency between the provisions in 5.2.1, 5.2.2., 5.2.3, 5.2.4, 5.2.5, 5.2.6 or 5.2.7 and the geoduck provisions, the specific commercial geoduck provisions apply.
2. A conditional use permit is required for all new commercial geoduck aquaculture and conversions from existing non-geoduck aquaculture to geoduck aquaculture. CUPs for new commercial geoduck and conversions will be administered consistent with WAC 173-26-241(3)(b)(ii), (iii), and (iv).

Comment [re150]: City Council approved on November 20, 2013 staff recommend amendments to the May 08, 2013 public hearing draft

Comment [R151]: City Council approved on November 20, 2013 Ecology's required amendment

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Attachment A:

Department of Ecology--Required Aquaculture Changes

The following changes are required.

ITEM	SMP Submittal Provision (Cite)	TOPIC	REQUIRED CHANGES (underline = additions; strikethrough = deletions)	RATIONALE
1	BI 5.2.1	Aquaculture Applicability Change accepted by City Council 11/20/13	These provisions apply to the commercial cultivation and harvesting of fish, shellfish or other aquatic animals or plants, but also to non-commercial harvesting, and to the incidental preparation of fish and shellfish for human consumption, or cultivation for restoration purposes. Incidental small-scale aquaculture that is strictly for personal consumption may be considered accessory to residential use and must adhere to all applicable regulations in this program.	Aquaculture for personal consumption may also occur on property other than residential. Also, Table 4-1 allows Shellfish Gardens in multiple environment designations where uses other than residential may occur. Deleting this statement would make this regulation and the use table consistent.
2	BI 5.2.1	Aquaculture Change accepted by City Council 11/20/13	Aquaculture activities <u>may not be</u> are not considered dredging nor subject to the regulations found in Section 6.4, Dredging and Dredge Material Disposal, <u>depending on site specific circumstances.</u>	The City should not be inconsistent with federal law. Certain aquaculture activities may be considered dredging under federal law, depending on site specific conditions. The required change will ensure projects are not automatically subject to Section 6.4, but also will not conflict with Nationwide Permit 48 <u>under federal regulations.</u>
3	BI 5.2.2	Aquaculture Change accepted by City Council 11/20/13	<u>Aquaculture is dependent on the use of the water and, when consistent with control of pollution and prevention of damage to the environment, is a preferred use of the water area.</u> Recognize that w When properly managed, aquaculture can result in long-term <u>over short-term</u> ecological and economic benefit and can protect the resources and ecology of the shoreline.	For consistency with WAC 173-26-241(3)(b)(i). The WAC contains “consistent with control of pollution and prevention of damage to the environment” and other qualifiers that are important to interpretation and application of the SMA and WAC.

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4	BI 5.2.2(3)	Aquaculture policies Change accepted by City Council 11/20/13	Prohibit aquaculture where it would result in a net loss of shoreline ecological functions; adversely affect the quality or extent of habitat for native species including eelgrass, kelp, and other macroalgae; adversely impact City and state critical habitat areas and other habitat conservation areas;	Commercial, subsistence and recreational shellfish[kc1] beds are critical saltwater habitats. Having this statement here results in circular reasoning. Typically, the CAO language is adequate to meet the intent here, without creating conflicts within the aquaculture provisions
5	BI 5.2.2(7)	Aquaculture Policies Change accepted by City Council 11/20/13	Give preference to those forms of aquaculture that have less environmental and/or visual impacts. Preference is given to those projects that require fewer submerged or intertidal structures, fewer land-based facilities, and limited substrate modification, and that <u>don't rely</u> reliance on artificial feeding.	Replace “reliance” with “don’t rely” to better describe intent.
6	BI 5.2.3(3)(e)	Aquaculture Regulations-Prohibited Change accepted by City Council 11/20/13	Areas that do not have potential to support native populations of the type(s) of aquaculture under consideration.	Pacific oysters, manila clams, Atlantic salmon, and other species currently cultured and farmed are not native species. This policy constitutes a defacto ban on an overwhelming majority of aquaculture.

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7	BI 5.2.3(4)	Aquaculture Regulations- Prohibited Change accepted by City Council 11/20/13	Aquaculture that uses or releases herbicides, pesticides, antibiotics, fertilizers, non-indigenous species, parasites, pharmaceuticals, genetically modified organisms, feed or other materials known to be potentially harmful into surrounding waters is prohibited unless: 1) except that the following may be allowed: a. Experimental forms of aquaculture involving new species, new growing methods or new harvesting techniques may be allowed consistent with this Program and applicable state and federal regulations. b. Shellfish seeding/culturing may be permitted when conducted for native population recovery in accordance with government/Tribal approved plan <u>and all state and federal regulations or</u> c. Pesticides, herbicides, antibiotics, vaccines, growth stimulants, anti-fouling agents, or other chemical applications for aquacultural operations unless approved by all only if prior approval is obtained from all appropriate state and federal agencies, including, including but not limited to, the U.S. Food and Drug Administration, the Washington State Departments of Ecology, Fish and Wildlife and Agriculture, as required, and 2) proof thereof is submitted to the City.	To be consistent with WAC 173-26-241(3)(b)(i) . The WAC contains “consistent with control of pollution and prevention of damage to the environment” and other qualifiers that are important to interpretation and application of the SMA and WAC. Pacific oysters, manila clams, Atlantic salmon, and other species currently cultured and farmed are not native species. This policy constitutes a defacto ban on an overwhelming majority of aquaculture. Commercial aquaculture already requires state and federal permits which address these issues. The proposed language would be inconsistent with what is currently permitted through state and federal law and regulations. It’s important to note that net pens of native salmon are not permitted by WDFW, due to the risk to native salmon from escapement and disease transfer. For more information, see Marine Net Pens Science Forum videos http://www.youtube.com/playlist?list=PL8BmI4b96dKZ5rdChrLsl-e5fxeGMHsLA and Appendix C of the Aquaculture Interim Guidance http://www.ecy.wa.gov/programs/sea/shorelines/smp/handbook/aquaculture_guidance.pdf
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8	BI 5.2.3	Aquaculture Prohibited Change accepted by City Council 11/20/13	shall be prohibited in existing kelp beds or in beds of native eel grass (<i>Zostera marina</i>) containing more than two (2) turions per one quarter (1/4) square meter in winter or three (3) turions per one quarter (1/4) square meter in summer.	The DNR definition of ‘eelgrass bed’ may change over time, and is not used by all state and federal agencies, including Ecology Water Quality Certifications, Section 401, administered for new geoduck aquaculture projects. Not defining what constitutes a "bed" allows the City to rely on the most current science at the time of project review. Also, including "other substantial substrate modification" allows the City to include new aquaculture techniques that may be developed and proposed in the future. It's important to note that this will only apply to new aquaculture, and to existing beds at the time of review.
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9	BI 5.2.4(1)	Regulations General	5.2.4 Regulations - General 1. Aquaculture may be allowed as a conditional use in Shoreline Residential, Urban, and adjacent Aquatic designations and as provided below: a. Community Shellfish Gardens may be <u>are</u> allowed as a conditional use in the Island Conservancy, Shoreline Residential Conservancy, <u>Shoreline Residential and Urban</u> designations and in adjacent Aquatic designations except Priority Aquatic (unless as part of an approved restoration project). b. Individual Shellfish Gardens may be <u>are</u> allowed in the Island Conservancy, Shoreline Residential Conservancy, <u>Shoreline Residential and Urban</u>, Shoreline designations, and in adjacent Aquatic <u>designation</u> designations <u>Priority B</u>. They <u>also are allowed in Aquatic Priority A when for the recovery of native populations, restoration, or personal use as defined Aquaculture 16.12.5.3, except in Priority Aquatic A (unless as part of an approved restoration project).</u>	Reword for clarity and be consistent with Table[kc2] 4-1, Shoreline Use and Modification Activity Matrix
10	BI 5.2.4(5)	Regulations General Change accepted by City Council 11/20/13	Legally established aquacultural enterprises, including authorized experimental projects, shall be protected from incompatible uses which may seek to locate nearby. Demonstration of a high probability that such an adjacent use would result in damage to, or destruction of, a legally established aquacultural enterprise shall be grounds for modification or denial of that use.	Delete or offer alternative language. This regulation appears to overreach the authority[kc3] of Chapter 173-26 WAC because it applies to all existing aquaculture, including harvesting for personal consumption, and all non-aquaculture uses such as other water-dependent uses. <u>Appears to be inconsistent with intent of SMA and SMP Guidelines to develop policies and regulations to address inherent incompatibility of shoreline uses.</u>

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11	BI 5.2.5	Regulations Design Standards Change accepted by City Council 11/20/13	<u>Floating and submerged aquaculture structures shall be located to <u>avoid or minimize</u> interference with <u>navigation navigable waters</u> and the <u>normal</u> public's use of <u>the surface waters</u>. the water and shoreline</u>	Edit as noted. Change wording to make it more consistent with language used in WAC 173-26-241(3)(b) and to acknowledge that mitigation is first about avoidance, then minimization of impacts.
12	BI 5.2.5(2)	Regulations Design Standards Change accepted by City Council 11/20/13	Aquacultural structures and activities that are not water-dependent (e.g., warehouses for storage of products, parking lots) shall be located landward of the OHWM, upland of water-dependent portions of the project, and shall <u>avoid or minimize</u> detrimental impacts to the shoreline.	Edit as noted to acknowledge that mitigation is first about avoidance, then minimization of impacts.
13	BI 5.2.5(4)	Regulations Design Standards Change accepted by City Council 11/20/13	Onshore support structures shall meet the height and setback standards established in Table 4-2, Site Development Standards Matrix, except that reduced setbacks may be permitted <u>through a shoreline variance</u> where necessary for the operation of hatcheries and rearing ponds. Netting and fencing shall be the minimum necessary to deter targeted predators and shall not exceed 6 feet in height, as measured from <u>the ground</u> water surface	Edit as noted if this section refers to onshore structures, not overwater structures.

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14	BI 5.2.5(5)	Regulations Design Standards Change accepted by City Council 11/20/13	Aquacultural proposals that include net pens or rafts shall not be located closer than one (1) nautical mile to any other aquacultural facility that includes net pens or rafts, provided that a lesser distance may be authorized by the Administrator if the applicant can demonstrate to the satisfaction of the Administrator that the environmental and aesthetic concerns expressed in the Master Program shall be addressed. If a lesser distance is requested, the burden of proof shall be on the applicant to demonstrate that the cumulative impacts of the existing and proposed operations would not be contrary to the policies and regulations of the Master Program.	Provide No rationale for the 1 mile distance is[kc4] provided. Modify to allow consideration of site potential and circumstances to determine if grouping is needed or not, and what distance – if any is appropriate. Grouping uses in one location actually may reduce aesthetic and environmental impacts, rather than spreading them along a longer length of shoreline and viewshed. Projects must meet the environmental and aesthetic concerns regardless of where they are located in proximity to each other. Cumulative impacts may be considered as part of any project proposal review. Since a CUP is required for almost all aquaculture projects, the city has the authority to consider and address cumulative impacts, and require mitigation or limits or conditions to those reduce impacts.
15	BI 5.2.5 (9)	Aquaculture Design Standards Change accepted by City Council 11/20/13	Except as provided in Section 5.2.5(1), aquacultural developments approved on an experimental basis shall not exceed five (5) acres in area, except anchorage for floating systems, and five (5) years in duration;	Required change. It appears the Inventory and Characterization and the CIA don't provide rationale for the 5 acre limit and 5 year permit duration, and are arbitrary. Please delete or provide rationale.

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16	BI 5.2.5 (10)	Aquaculture Design Standards Change accepted by City Council 11/20/13	Shellfish Gardens for personal consumption are allowed <u>on private lands as an accessory use</u> to a primary residential use provided the following can be met:	Aquaculture for personal consumption may occur on private property other than residential. Also, Table 4-1 allows Shellfish Gardens in multiple environment designations where uses other than residential may occur. Deleting this statement would make this regulation and the table consistent.
17	BI 5.2.5 (10)(c)	Aquaculture Design Standards Change accepted by City Council 11/20/13	The area used for cultivation is no greater than 400 square feet in area.	There appears to be no rationale provided in the Inventory and Characterization and CIA for the 400 square feet limit. Delete or provide rationale.
18	BI 5.2.6(6)	Aquaculture Operational Standards Change accepted by City Council 11/20/13	When feasible the cleaning of nets and other apparatus shall be accomplished by air drying, spray washing, or hand washing, rather than chemical treatment and applications. <u>All nets will shall be maintained and cleaned in accordance with all applicable state NPDES permit and federal requirements.</u>	<u>All commercial geoduck operations require 401 water quality certifications that include requirements for maintaining nets.</u>

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19	BI 5.2.8	Aquaculture Commercial Geoduck Requirements Change accepted by City Council 11/20/13	<u>5.2.8 Commercial Geoduck Requirements</u> <u>In addition to other provisions in section 5.2, commercial geoduck aquaculture will be administered consistent with WAC 173-26-241(3)(b)(ii), (iii), and (iv). Where there is inconsistency between the provisions in 5.2.1, 5.2.2., 5.2.3, 5.2.4, 5.2.5, 5.2.6 or 5.2.7 and the geoduck provisions, the specific commercial geoduck provisions apply.</u> <u>A conditional use permit is required for all new commercial geoduck aquaculture and conversions from existing non-geoduck aquaculture to geoduck aquaculture. CUPs for new commercial geoduck and conversions will be administered consistent with WAC 173-26-241(3)(b)(ii), (iii), and (iv).</u>	Add commercial geoduck policies and regulations[kc5] as needed to ensure the SMP aquaculture provisions comply with WAC 173-26-241(3)(b)(ii)-(iv). The policies, regulations, standards and application requirements noted above do not meet WAC 173-26-241(3)(b)(ii-iv) in its entirety. One way to comply would be to adopt the WAC subsections by reference.
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20	BI 4.1.5.4 (2)	Critical Areas	Development, uses, and activities adjacent to critical areas, including critical saltwater habitats and fish and wildlife habitat conservation areas, proposed within shorelines of the state shall be monitored to assure that these areas are not being adversely impacted by approved development or restoration projects consistent with Section 4.1.2. monitoring and mitigation requirements and the monitoring and mitigation requirements in Appendix B..	For consistency with WAC 173-26-201(2)(e)
21	BI 3.3.1.3 (4)	Aquatic Designations Management Policies Change accepted by City Council	Aquaculture practices should be limited to those activities that can demonstrate that significant impacts to ecological functions, ecosystem-wide processes, and adjacent land uses will not occur. Aquaculture should be encouraged in those tidelands, waters and beds most suitable for such use. Intensive shellfish aquaculture is prohibited.	For consistency with the WAC 173-26-241[kc6](3)(b) and the SMP Use Table
22	BI 4.1.5.5 (1)(ii)	Regulations- Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	ii. The A public needed for such a structure is clearly demonstrated and an alternative alignment or location on the property that would avoid impacts to critical saltwater habitats is not feasible or would result in unreasonable and disproportionate cost to accomplish the same general purpose, as demonstrated through an alternatives analysis. The analysis should include in part, shoreline bathymetry, shoreline features at the site, and substrate composition;	For consistency with WAC 173-26-241[kc7](2)(b)(A)

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23	BI 4.1.5.5 (1)(d)	Critical Area Regulations-Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	For sites adjacent to sand lance and surf smelt spawning areas, all in-water work that has the potential to increase suspended sediments in the spawning area during the spawning period shall require a buffer of at least 2 feet vertical separation from tidal elevation of the spawning bed, or a buffer of 180 feet horizontal distance from the lower edge of the spawning habitat zone. In-water work should occur during an outgoing tide when the water line is below the lower edge of a surf smelt/sand lance spawning habitat zone(5-6' MLLW) For projects within WDFW documented Pacific herring spawning locations, in-water activities that would affect herring spawn should be restricted to WDFW's approved work window for Bainbridge Island (May 1 through January 14). For aquaculture projects, the city may consider alternative methods for reducing impacts to herring spawning habitat and other forage fish spawning habitat that are contained in federal and/or state aquaculture permits.	For consistency with current WDFW Guidelines
24	BI 4.1.5.5. (1)(e)	Critical Area Regulations - Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	e. For projects other than commercial aquaculture within WDFW documented sand lance and surf smelt spawning locations, no activities should occur during spawning windows as identified by WDFW. For commercial aquaculture projects within WDFW documented sand lance and surf smelt spawning locations, no harvesting may occur during the surf smelt or sand lance spawning seasons until a spawning survey is conducted. If surf smelt or sand lance spawn are present in the growing area to be harvested or adjacent tidelands, then no harvest activities may occur until the eggs are hatched. Extreme caution should be taken to avoid impact and minimize disturbance of sand lance and surf smelt larvae that are present.	For consistency with current WDFW Guidelines
25	Table 4-1	Shoreline Use and Modification Activity Matrix	Delete intensive and delete Aquaculture Community Shellfish Gardens from the use descriptions, leaving the uses to be Aquaculture and Aquaculture, Shellfish Gardens. Allow Aquaculture in Shoreline Residential Conservancy with a conditional use permit[kc8].	For consistency with 173-26-211(5)(e)

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26	BI 8	Definitions	Aquaculture— The culture or farming of fish, shellfish, or other aquatic plants and animals. Aquaculture does not include the harvest of wild geoduck associated with the state managed wildstock geoduck fishery. Upland finfish rearing facilities are included in the definition of agriculture and are not considered aquaculture for the purpose of this SMP. The cultivation of fish, shellfish, and/or other aquatic animals or plants including the harvesting and incidental preparation of these products for human use and consumption. Aquaculture does not include the harvest of free swimming fish or gathering of shellfish for non-commercial purposes. Aquaculture activities include, but are not limited to, the hatching, cultivating, planting, feeding, raising and harvesting of aquatic plants and animals and the maintenance and construction of necessary equipment and buildings and growing areas. Cultivation methods include, but are not limited to, fish pens, shellfish rafts, racks and long lines, seaweed floats and nets, and the planting and harvesting culture of geoduck, clams and oysters on tidelands and subtidal areas. Aquaculture includes intensive aquacultural uses and Shellfish Gardens (individual and community), but excludes fish farms that are complexly contained in upland areas. Aquaculture, Intensive— Large scale cultivation of shellfish, or cultivation of fish and/or other aquatic animals or plants, or use of embedment structures, or mechanical extraction methods, including the harvesting and incidental preparation of these products for human use and consumption. Activities include the hatching, cultivating, planting, feeding, raising and harvesting of aquatic plants and animals, and the maintenance and construction of necessary equipment, buildings, and growing areas. Cultivation methods include, but are not limited to, fish pens, shellfish rafts, racks and long lines, seaweed floats and nets, and the culture of geoduck, clams and oysters on tidelands and subtidal areas. Aquaculture does not include the harvest of wild stock geoduck and free swimming fish, or gathering of free swimming fish and shellfish for non-commercial purposes. Aquaculture, Individual Shellfish Garden – Cultivation, harvesting, and incidental preparation of shellfish for personal human use and consumption on public and private tidelands. as an accessory use to a primary residential use. Upland finfish rearing facilities – Those private facilities not located within waters of the state where finfish are hatched, fed, nurtured, held, maintained, or reared to reach the sizxe for commercial market sale. This shall include fish hatcheries, rearing ponds, spawning channels, and other similarly constructed or fabricated facilities.	For consistency with WAC 173-26-241(2)(b)(A) and WAC 173-26-020(6)
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Attachment B:

Department of Ecology--All Required Changes for SMP Update

The following changes are required.

ITEM	SMP Submittal Provision (Cite)	TOPIC	REQUIRED CHANGES (underline = additions; strikethrough = deletions)	RATIONALE
1	BI 5.2.1	Aquaculture Applicability Change accepted by City Council	These provisions apply to the commercial cultivation and harvesting of fish, shellfish or other aquatic animals or plants, but also to non-commercial harvesting, and to the incidental preparation of fish and shellfish for human consumption, or cultivation for restoration purposes. Incidental small-scale aquaculture that is strictly for personal consumption may be considered accessory to residential use and must adhere to all applicable regulations in this program.	Aquaculture for personal consumption may also occur on property other than residential. Also, Table 4-1 allows Shellfish Gardens in multiple environment designations where uses other than residential may occur. Deleting this statement would make this regulation and the use table consistent.
2	BI 5.2.1	Aquaculture Change accepted by City Council	Aquaculture activities may not be <u>are not considered dredging nor</u> subject to the regulations found in Section 6.4, Dredging and Dredge Material Disposal, <u>depending on site specific circumstances.</u>	The City should not be inconsistent with federal law. Certain aquaculture activities may be considered dredging under federal law, depending on site specific conditions. The required change will ensure projects are not automatically subject to Section 6.4, but also will not conflict with Nationwide Permit 48 <u>under federal regulations.</u>
3	BI 5.2.2	Aquaculture Change accepted by City Council	<u>Aquaculture is dependent on the use of the water and, when consistent with control of pollution and prevention of damage to the environment, is a preferred use of the water area.</u> Recognize that w When properly managed, aquaculture can result in long-term <u>over short-term</u> ecological and economic benefit and can protect the resources and ecology of the shoreline.	For consistency with WAC 173-26-241(3)(b)(i). The WAC contains “consistent with control of pollution and prevention of damage to the environment” and other qualifiers that are important to interpretation and application of the SMA and

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		Applicability		WAC.
4	BI 5.2.2(3)	Aquaculture policies Change accepted by City Council	Prohibit aquaculture where it would result in a net loss of shoreline ecological functions; adversely affect the quality or extent of habitat for native species including eelgrass, kelp, and other macroalgae; adversely impact City and state critical habitat areas and other habitat conservation areas;	Commercial, subsistence and recreational shellfish beds are critical saltwater habitats. Having this statement here results in circular reasoning. Typically, the CAO language is adequate to meet the intent here, without creating conflicts within the aquaculture provisions
5	BI 5.2.2(7)	Aquaculture Policies Change accepted by City Council	Give preference to those forms of aquaculture that have less environmental and/or visual impacts. Preference is given to those projects that require fewer submerged or intertidal structures, fewer land-based facilities, and limited substrate modification, and that <u>don't rely</u> reliance on artificial feeding.	Replace “reliance” with “don’t rely” to better describe intent.
6	BI 5.2.3(3) (e)	Aquaculture Regulations- Prohibited Change accepted by City Council	Areas that do not have potential to support native populations of the type(s) of aquaculture under consideration.	Pacific oysters, manila clams, Atlantic salmon, and other species currently cultured and farmed are not native species. This policy constitutes a defacto ban on an overwhelming majority of aquaculture.

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7	BI 5.2.3(4)	Aquaculture Regulations- Prohibited Change accepted by City Council	Aquaculture that uses or releases herbicides, pesticides, antibiotics, fertilizers, non-indigenous species, parasites, pharmaceuticals, genetically modified organisms, feed or other materials known to be potentially harmful into surrounding waters is prohibited unless: 1) except that the following may be allowed: a. Experimental forms of aquaculture involving new species, new growing methods or new harvesting techniques may be allowed consistent with this Program and applicable state and federal regulations. b. Shellfish seeding/culturing may be permitted when conducted for native population recovery in accordance with government/Tribal approved plan <u>and all state and federal regulations or</u> c. Pesticides, herbicides, antibiotics, vaccines, growth stimulants, anti-fouling agents, or other chemical applications for aquacultural operations unless approved by all only if prior approval is obtained from all appropriate state and federal agencies, including, including but not limited to, the U.S. Food and Drug Administration, the Washington State Departments of Ecology, Fish and Wildlife and Agriculture, as required, and 2) proof thereof is submitted to the City.	To be consistent with WAC 173-26-241(3)(b)(i) . The WAC contains “consistent with control of pollution and prevention of damage to the environment” and other qualifiers that are important to interpretation and application of the SMA and WAC. Pacific oysters, manila clams, Atlantic salmon, and other species currently cultured and farmed are not native species. This policy constitutes a defacto ban on an overwhelming majority of aquaculture. Commercial aquaculture already requires state and federal permits which address these issues. The proposed language would be inconsistent with what is currently permitted through state and federal law and regulations. It’s important to note that net pens of native salmon are not permitted by WDFW, due to the risk to native salmon from escapement and disease transfer. For more information, see Marine Net Pens Science Forum videos http://www.youtube.com/playlist?list=PL8BmI4b96dKZ5rdChrLsl-e5fxeGMHsLA and Appendix C of the Aquaculture Interim Guidance http://www.ecy.wa.gov/programs/sea/shorelines/smp/handbook/aquaculture_guidance.pdf
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8	BI 5.2.3	Aquaculture Prohibited Change accepted by City Council	shall be prohibited in existing kelp beds or in beds of native eel grass (<i>Zostera marina</i>) containing more than two (2) turions per one-quarter (1/4) square meter in winter or three (3) turions per one-quarter (1/4) square meter in summer.	The DNR definition of ‘eelgrass bed’ may change over time, and is not used by all state and federal agencies, including Ecology Water Quality Certifications, Section 401, administered for new geoduck aquaculture projects. Not defining what constitutes a "bed" allows the City to rely on the most current science at the time of project review. Also, including "other substantial substrate modification" allows the City to include new aquaculture techniques that may be developed and proposed in the future. It's important to note that this will only apply to new aquaculture, and to existing beds at the time of review.

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9	BI 5.2.4(1)	Regulations General	5.2.4 Regulations - General 1. Aquaculture may be allowed as a conditional use in Shoreline Residential, Urban, and adjacent Aquatic designations and as provided below: a. Community Shellfish Gardens may be <u>are</u> allowed as a conditional use in the Island Conservancy, Shoreline Residential Conservancy, <u>Shoreline Residential and Urban</u> designations and in adjacent Aquatic designations except Priority Aquatic (unless as part of an approved restoration project). b. Individual Shellfish Gardens may be <u>are</u> allowed in the Island Conservancy, Shoreline Residential Conservancy, <u>Shoreline Residential and Urban</u>. Shoreline designations, and in adjacent Aquatic <u>designation designations</u> Priority B. They <u>also are allowed in Aquatic Priority A when for the recovery of native populations, restoration, or personal use as defined Aquaculture 16.12.5.3.</u> except in Priority Aquatic A (unless as part of an approved restoration project).	Reword for clarity and be consistent with Table 4-1, Shoreline Use and Modification Activity Matrix
10	BI 5.2.4(5)	Regulations General Change accepted by City Council	Legally established aquacultural enterprises, including authorized experimental projects, shall be protected from incompatible uses which may seek to locate nearby. Demonstration of a high probability that such an adjacent use would result in damage to, or destruction of, a legally established aquacultural enterprise shall be grounds for modification or denial of that use.	Delete or offer alternative language. This regulation appears to overreach the authority of Chapter 173-26 WAC because it applies to all existing aquaculture, including harvesting for personal consumption, and all non-aquaculture uses such as other water-dependent uses. <u>Appears to be inconsistent with intent of SMA and SMP Guidelines to develop policies and regulations to address inherent incompatibility of shoreline uses.</u>
11	BI 5.2.5	Regulations Design Standards Change	Floating and submerged aquaculture structures shall be located to avoid or minimize interference with navigation navigable waters and the normal public's use of the surface waters. the water and shoreline	Edit as noted. Change wording to make it more consistent with language used in WAC 173-26-241(3)(b) and to acknowledge that mitigation is first about avoidance, then minimization of impacts.

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		accepted by City Council		
12	BI 5.2.5(2)	Regulations Design Standards Change accepted by City Council	Aquacultural structures and activities that are not water-dependent (e.g., warehouses for storage of products, parking lots) shall be located landward of the OHWM, upland of water-dependent portions of the project, and shall <u>avoid or</u> minimize detrimental impacts to the shoreline.	Edit as noted to acknowledge that mitigation is first about avoidance, then minimization of impacts.
13	BI 5.2.5(4)	Regulations Design Standards Change accepted by City Council	Onshore support structures shall meet the height and setback standards established in Table 4-2, Site Development Standards Matrix, except that reduced setbacks may be permitted <u>through a shoreline variance</u> where necessary for the operation of hatcheries and rearing ponds. Netting and fencing shall be the minimum necessary to deter targeted predators and shall not exceed 6 feet in height, as measured from <u>the ground</u> water surface	Edit as noted if this section refers to onshore structures, not overwater structures.
14	BI 5.2.5(5)	Regulations Design Standards Change accepted by City Council	Aquacultural proposals that include net pens or rafts shall not be located closer than one (1) nautical mile to any other aquacultural facility that includes net pens or rafts, provided that a lesser distance may be authorized by the Administrator if the applicant can demonstrate to the satisfaction of the Administrator that the environmental and aesthetic concerns expressed in the Master Program shall be addressed. If a lesser distance is requested, the burden of proof shall be on the applicant to demonstrate that the cumulative impacts of the existing and proposed operations would not be contrary to the policies and regulations of the Master Program.	Provide No rationale for the 1 mile distance <u>is provided</u> . Modify to allow consideration of site potential and circumstances to determine if grouping is needed or not, and what distance if any is appropriate. Grouping uses in one location actually may reduce aesthetic and environmental impacts, rather than spreading them along a longer length of shoreline and viewshed. Projects must meet the environmental and aesthetic concerns regardless of where they are located in proximity to each other. Cumulative impacts may be considered as part of any project proposal review.

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				Since a CUP is required for almost all aquaculture projects, the city has the authority to consider and address cumulative impacts, and require mitigation or limits or conditions to those reduce impacts.
15	BI 5.2.5 (9)	Aquaculture Design Standards Change accepted by City Council	Except as provided in Section 5.2.5(1), aquacultural developments approved on an experimental basis shall not exceed five (5) acres in area, except anchorage for floating systems, and five (5) years in duration,	Required change. It appears the Inventory and Characterization and the CIA don't provide rationale for the 5 acre limit and 5 year permit duration, and are arbitrary. Please delete or provide rationale.

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16	BI 5.2.5 (10)	Aquaculture Design Standards Change accepted by City Council	Shellfish Gardens for personal consumption are allowed on private lands as an accessory use to a primary residential use provided the following can be met:	Aquaculture for personal consumption may occur on private property other than residential. Also, Table 4-1 allows Shellfish Gardens in multiple environment designations where uses other than residential may occur. Deleting this statement would make this regulation and the table consistent.
17	BI 5.2.5 (10)(c)	Aquaculture Design Standards Change accepted by City Council	The area used for cultivation is no greater than 400 square feet in area.	There appears to be no rationale provided in the Inventory and Characterization and CIA for the 400 square feet limit. Delete or provide rationale.
18	BI 5.2.6(6)	Aquaculture Operational Standards Change accepted by City Council	When feasible the cleaning of nets and other apparatus shall be accomplished by air drying, spray washing, or hand washing, rather than chemical treatment and applications. All nets will shall be maintained and cleaned in accordance with all applicable state NPDES permit and federal requirements.	<u>All commercial geoduck operations require 401 water quality certifications that include requirements for maintaining nets.</u>

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19	BI 5.2.8	Aquaculture Commercial Geoduck Requirements Change accepted by City Council	<u>5.2.8 Commercial Geoduck Requirements</u> <u>In addition to other provisions in section 5.2, commercial geoduck aquaculture will be administered consistent with WAC 173-26-241(3)(b)(ii), (iii), and (iv). Where there is inconsistency between the provisions in 5.2.1, 5.2.2., 5.2.3, 5.2.4, 5.2.5, 5.2.6 or 5.2.7 and the geoduck provisions, the specific commercial geoduck provisions apply.</u> <u>A conditional use permit is required for all new commercial geoduck aquaculture and conversions from existing non-geoduck aquaculture to geoduck aquaculture. CUPs for new commercial geoduck and conversions will be administered consistent with WAC 173-26-241(3)(b)(ii), (iii), and (iv).</u>	Add commercial geoduck policies and regulations as needed to ensure the SMP aquaculture provisions comply with WAC 173-26-241(3)(b)(ii)-(iv). The policies, regulations, standards and application requirements noted above do not meet WAC 173-26-241(3)(b)(ii-iv) in its entirety. One way to comply would be to adopt the WAC subsections by reference.
20	BI 1.2.2 (2)	Scope of Shoreline Management Act Change accepted by City Council	2. <u>Segments of</u> streams and rivers with a <u>where the</u> mean annual flow <u>is more than</u> 20 cubic feet per second (cfs) or more;	For consistency with RCW 90.58.030(2) (e)
21	BI 1.2.2 (3)	Scope of Shoreline Management Act Change accepted by City Council	3. Lakes and reservoirs 20 acres and greater larger than 20 acres in area;	For consistency with RCW 90.58.030(2) (e)

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22	BI 1.2.2(4)	Scope of Shoreline Management Act Change accepted b y City Council	4. Wetlands (a specific Shoreline Management Act term which includes related upland, shoreland, and wetland areas) associated with all of the above; and <u>Shorelands extending landward for two hundred feet in all directions as measured on a horizontal plane from the ordinary high water mark; floodways and contiguous floodplain areas landward two hundred feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters.</u>	For consistency with RCW 90.58.030(2)(d)
23	BI 3.3.2.2	Designations Change accepted by City Council	Priority Aquatic shall be designated as follows: 1. Priority Aquatic Category A is more protective and intended to be the default classification. <u>a. Those areas previously designated Aquatic Conservancy are as of the adoption of this date XXX-XX, 2013 of this SMP, shall be</u> are designated Priority Aquatic Category A. 2. Priority Aquatic areas located adjacent to upland areas with a high level of existing development will be classified as <u>are</u> Priority Aquatic B.	For clarity of designations and intent
24	BI 4.1.5.4 (2)	Critical Areas	Development, uses, and activities adjacent to critical areas, including critical saltwater habitats and fish and wildlife habitat conservation areas, proposed within shorelines of the state shall <u>be monitored</u> to assure that these areas are not being adversely impacted by approved development or restoration projects <u>consistent with Section 4.1.2. monitoring and mitigation requirements and the monitoring and mitigation requirements in Appendix B..</u>	For consistency with WAC 173-26-201(2)(e)

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25	BI 3.3.1.3 (4)	Aquatic Designations Management Policies Change accepted by City Council	Aquaculture practices should be limited to those activities that can demonstrate that significant impacts to ecological functions, ecosystem-wide processes, and adjacent land uses will not occur. Aquaculture should be encouraged in those tidelands, waters and beds most suitable for such use. Intensive shellfish aquaculture is prohibited.	For consistency with the WAC 173-26-241(3)(b) and the SMP Use Table
26	BI 8	Definitions Changes accepted by City Council	Houseboat—A particular type of vessel licensed and designed for use as a mobile structure with adequate self-propulsion and steering equipment to be operated as a vessel but also characterized by detachable utilities or facilities for residential use. When principally used as an over-water residence, it is a “live-aboard vessel.” Floating Home—A non-vessel structure designed and operated substantially as a permanently based over-water residence. Floating homes lack adequate self-propulsion and steering equipment to operate as a vessel. They are typically served by permanent utilities and semi-permanent anchorage/moorage facilities. Floating house - <u>any floating structure that is designed, or has been substantially and structurally remodeled or redesigned, to serve primarily as a residence. "Floating houses" include house boats, house barges, or any floating structures that serve primarily as a residence and do not qualify as a vessel as provided in subsection (74) of this section. A floating structure that is used as a residence and is capable of navigation, but is not designed primarily for navigation, nor normally is capable of self propulsion and use as a means of transportation is a floating house, not a vessel.</u>	For consistency with WAC 332-30-106(23)

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27	BI 4.1.5.5	Critical Area Regulations -Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat Change accepted by City Council	55 Regulations – Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	A typographic error. As a water-dependent use, it cannot exist in a location not adjacent to water. r needs to reflect separate section formatting.
28	BI 4.1.5.5 (1)(ii)	Regulations- Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	ii. The A public need for such a structure is clearly demonstrated and an alternative alignment or location on the property that would avoid impacts to critical saltwater habitats is not feasible or would result in unreasonable and disproportionate cost to accomplish the same general purpose, as demonstrated through an alternatives analysis. The analysis should include in part, shoreline bathymetry, shoreline features at the site, and substrate composition;	For consistency with WAC 173-26-241(2)(b)(A)
29	BI 4.1.5.5 (1)(d)	Critical Area Regulations -Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	spawning habitat zone. In water work should occur during an outgoing tide when the water line is below the lower edge of a surf smelt/sand lance spawning habitat zone(5 – 6’ MLLW) <u>For projects within WDFW documented Pacific herring spawning locations, in-water activities that would affect herring spawn should be restricted to WDFW’s approved work window for Bainbridge Island (May 1 through January 14). For aquaculture projects, the city may consider alternative methods for reducing impacts to herring spawning habitat and other forage fish spawning habitat that are contained in federal and/or state aquaculture permits.</u>	For consistency with current WDFW Guidelines

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30	BI 4.1.5.5.(1) (e)	Critical Area Regulations -Fish and Wildlife Habitat Conservation Areas and Critical Saltwater Habitat	<u>e. For projects other than commercial aquaculture within WDFW documented sand lance and surf smelt spawning locations, no activities should occur during spawning windows as identified by WDFW. For commercial aquaculture projects within WDFW documented sand lance and surf smelt spawning locations, no harvesting may occur during the surf smelt or sand lance spawning seasons until a spawning survey is conducted. If surf smelt or sand lance spawn are present in the growing area to be harvested or adjacent tidelands, then no harvest activities may occur until the eggs are hatched. Extreme caution should be taken to avoid impact and minimize disturbance of sand lance and surf smelt larvae that are present.</u>	For consistency with current WDFW Guidelines
31	BI 3.2.3.3(5)	Shoreline Designations	High intensity development should be prohibited and commercial uses should be limited to those that are water-oriented and intended to be accessory to residential uses , consistent with zoning regulations.	Makes the Shoreline Residential Conservancy designation regulations more “clear and consistent with the “aquatic” environment management polices...” of the guidelines [WAC 173-26-211(5)(c)(iii)]. This will provide reasonable accommodation of this appropriate use, while providing the City with the ability to review individual projects and limit impacts to achieve no net loss of important ecological functions, protection of critical saltwater habitats, and address use conflicts.
32	Table 4-1	Shoreline Use and Modification Activity Matrix	Delete intensive and delete Aquaculture Community Shellfish Gardens from the use descriptions, leaving the uses to be Aquaculture and Aquaculture, Shellfish Gardens. Allow Aquaculture in Shoreline Residential Conservancy with a conditional use permit. Add footnote C[23] for Fill in Natural and Island Conservancy. [23] Allowed only for the restoration, enhancement, or maintenance of natural resources. For fill replace X with C in Shoreline Residential Conservancy and Shoreline Residential	For consistency with 173-26-211(5)(e) For internal consistency with 6.5.4

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33	BI 8	Definitions	Aquaculture— The culture or farming of fish, shellfish, or other aquatic plants and animals. Aquaculture does not include the harvest of wild geoduck associated with the state managed wildstock geoduck fishery. Upland finfish rearing facilities are included in the definition of agriculture and are not considered aquaculture for the purpose of this SMP. The cultivation of fish, shellfish, and/or other aquatic animals or plants including the harvesting and incidental preparation of these products for human use and consumption. Aquaculture does not include the harvest of free swimming fish or gathering of shellfish for non-commercial purposes. Aquaculture activities include, but are not limited to, the hatching, cultivating, planting, feeding, raising and harvesting of aquatic plants and animals and the maintenance and construction of necessary equipment and buildings and growing areas. Cultivation methods include, but are not limited to, fish pens, shellfish rafts, racks and long lines, seaweed floats and nets, and the planting and harvesting culture of geoduck, clams and oysters on tidelands and subtidal areas. Aquaculture includes intensive aquacultural uses and Shellfish Gardens (individual and community), but excludes fish farms that are complexly contained in upland areas. Aquaculture, Intensive— Large scale cultivation of shellfish, or cultivation of fish and/or other aquatic animals or plants, or use of embedment structures, or mechanical extraction methods, including the harvesting and incidental preparation of these products for human use and consumption. Activities include the hatching, cultivating, planting, feeding, raising and harvesting of aquatic plants and animals, and the maintenance and construction of necessary equipment, buildings, and growing areas. Cultivation methods include, but are not limited to, fish pens, shellfish rafts, racks and long lines, seaweed floats and nets, and the culture of geoduck, clams and oysters on tidelands and subtidal areas. Aquaculture does not include the harvest of wild stock geoduck and free swimming fish, or gathering of free swimming fish and shellfish for non-commercial purposes.	For consistency with WAC 173-26-241(2)(b)(A) and WAC 173-26-020(6)
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			Aquaculture, Individual Shellfish Garden – Cultivation, harvesting, and incidental preparation of shellfish for personal human use and consumption on public and private tidelands. as an accessory use to a primary residential use. Upland finfish rearing facilities – Those private facilities not located within waters of the state where finfish are hatched, fed, nurtured, held, maintained, or reared to reach the sizxe <u>for commercial market sale. This shall include fish hatcheries, rearing ponds, spawning channels, and other similarly constructed or fabricated facilities.</u>	
34	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 F(1)	\$5718 \$6416	For consistency with OFM Recent Consumer Index respective to RCW 90.58.030(3)(e)
35	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 F(6)	(b)(ii) Ground coverage and height of each building is not increased more than ten (10) percent (6)(b)(vi) required:-strike “substantial”	For consistency with WAC 173-27-100 (2)(b)
36	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 F (6)	(b)(vii) No substantial , adverse, environmental impact will be caused by the project revision. WAC 173-27-100(2) as amended.	For consistency with WAC 173-27-100(2)(f)
37	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 G (6)	(c)(i)No additional over-water construction is involved except that a pier, dock or floating structure may be increased by ten percent (10%) <u>or 500 square feet whicher is less over that approved under the original approval;</u>	For consistency with WAC 173-27-100(2)(a)
38	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 G (6)	(c)(v) The revision will not cause adverse environmental impacts beyond those originally authorized in the approval.	For consistency with WAC 173-27-100((2)(f)

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39	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 H (6)	(c)(i) No additional over-water construction is involved except that a pier, dock or floating structure may be increased by ten percent (10%) or 500 square feet whichever is less over that approved under the original approval;	For consistency with WAC 173-27-100(20(a)
40	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 H (6).	(c)(v) The revision will not cause adverse environmental impacts beyond those originally authorized in the approval.	For consistency with WAC 173-27-100(2)(f0
41	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 H (6).	(g) If the proposed revision is to a development which a shoreline conditional use or variance was issued, the decision maker shall submit the revision to the Department of Ecology for approval, approval with conditions, or denial	For consistency with WAC 173-100(6)
42	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 I	(1)(e) Within eight (8) days of final action by the City, including completion of appeals or expiration of appeal periods, the Administrator shall file copies of the action with the Department of Ecology and the Attorney General pursuant to WAC 173-27-130(090) RCW 90.58.140(6) or its successor.	For consistency with RCW 90.58.140(6)
43	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 I	(2)(a) If a Shoreline Variance and Shoreline Conditional Use permit is denied by the City, the twenty-one (21) day appeal period begins on the day the denied permit or shoreline variance and other information required by WAC 173-27-18014-090 RCW 50.85.140(6).	For consistency with RCW 90.58.140(6)
44	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 I	(2)(c) Construction or use may occur during the time a court appeal is underway provided 1) the permit was approved by the local government and the State shorelines Hearings Board, and 2) permission is grated for the ocnsctruction, use or activity under RCW.90.58.140(5)(9).	For consistency with RCW 90.58.140

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45	BI Title 2	Ordinance 2012-04 Exhibit 3 2.16.165 I	(3)(c)Development pursuant to a shoreline permit shall not begin and is not authorized until twenty-one (21) days from the date of filing, as defined in RCCW 90.58.140(5)(b & c) or its successor and WAC 173-130 or its successor or until all review procedures initiated within twenty-one (21) days from the date of such filing have been terminated, except as provided in RCW 90.58.140(b) or its successor.	Incomplete citation
46	BI 4.2.1.8	Regulations- Existing Residential and Commercial Aquatic Structures and Accessory Aquatic Structures	a. Except that as a minor conditional use, an existing dock may be modified, reoriented or altered within the same general location to be more consistent with the provisions of this Program.	Note: This was a change to the SMP on November 20, 2013. However, the SMA does not recognize minor or major conditional uses. It is OK to have this in the administration Title 2 but not in the SMP.
47	BI 6.2.5	Regulations- General	3. New or replacement shoreline stabilization measures are a minor conditional use for the following:	Note: This was a change to the SMP on November 20, 2013. However, the SMA does not recognize minor or major conditional uses. It is OK to have this in the administration Title 2 but not in the SMP.
48	BI 6.2.8.3	Specific Regulations for the Point Monroe District	3. A minor conditional use permit shall be required for hybrid structural stabilization within Area III of the Point Monroe District, as depicted in the Point Monroe District Map, Appendix E.	Note: This was a change to the SMP on November 20, 2013. However, the SMA does not recognize minor or major conditional uses. It is OK to have this in the administration Title 2 but not in the SMP.

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Attachment C:

Department of Ecology--All Recommended Changes for SMP Update

The following changes are recommended to clarify elements of the City’s updated SMP

ITEM	SMP Submittal Provision (Cite)	TOPIC	RECOMMENDED CHANGES (underline = additions; strikethrough = deletions)	RATIONALE
1	BI 5.2.2(2)	Aquaculture Policies Change accepted by City Council	Identify and encourage aquaculture activities which may provide opportunities for creating ecosystem improvements <u>and result in no net loss of ecological functions.</u>	Most development and uses can document “ecosystem improvements”. It is the no net loss that is the standard NNL is already captured in other policies.
2	BI 5.2.2(2)(A)	Aquaculture Policies Change accepted by City Council	Engage in coordinated planning to identify potential aquaculture areas and assess regional long term needs for aquaculture and coordinated education efforts to provide information on best practices to those operating small scale aquaculture for personal use and consumption. This includes working with the Department of Fish and Wildlife (WDFW), the Department of Natural Resources (DNR), area Tribes and shellfish interests to identify areas that are suitable for aquaculture and protect them from uses that would threaten aquaculture’s long-term sustainability.	The city’s intentions to engage in coordinated planning and education does not need to be contained here in the SMP.As written, this policy doesn’t lay the foundation for any of the regulations except possibly 5.2.3.2, which uses the term “areas”. Since it is a Required Change to strike 5.2.3.2, it is recommended to delete this policy.
3	BI 5.2.2(2)	Aquaculture Policies Change accepted by City Council	Allow experimental forms of aquaculture involving the use of new species, new growing methods, or new harvesting techniques when they are consistent with applicable state and federal regulations and this Program. Experimental aquaculture projects should be limited in scale and should be approved for a limited period of time. When feasible, limit or restrict new development <u>and uses</u> proposals in areas that-affect existing experimental <u>aquaculture monitoring programs.</u>	Add “uses” and strike proposals to make this policy apply to all potential shoreline proposals. Replace “monitoring programs” with “aquaculture”, to allow a broader application of the policy, and make the last sentence more consistent with the first.

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4	BI 5.2.2(3)	Aquaculture Policies Change accepted by City Council	Limit aquaculture, including intensive shellfish aquaculture to activities that do not create adverse impacts to ecological functions and ecosystem-wide process.	Most development and uses create “adverse impacts to ecological functions and ecosystem-wide process”. The City has the tools of mitigation and permit limits and conditions to avoid or minimize adverse impacts, rather than banning most aquaculture outright.
5	BI 5.2.2	Aquaculture Policies Change accepted by City Council	or interfere with navigation or other water-dependent uses.	It benefits the City to use the same language as WAC 173-26-241(3)(b)(i)(B) and (C). The WAC has nuance and qualifiers, such as “significant”, that limit the intent and interpretation. The CAO language should provide the protection regarding critical habitat and conservation areas. The use of the word “significantly” is an important distinction in the degree of conflict. Including "significantly" is important in clarifying that there is inherent conflict between uses in the shoreline zone.
6	BI 5.2.2	Aquaculture Policies Change accepted by City Council	<u>Aquaculture should not be permitted in areas where it would result in a net loss of ecological functions, adversely impact eelgrass and macroalgae, or significantly conflict with navigation and other water-dependent uses.</u> Prohibit intensive aquaculture where such development or activity would: a. Result in any significant adverse environmental impacts that cannot be eliminated or adequately mitigated through enforceable conditions of approval; or	All aquaculture should be "adequately mitigated" to result in no significant adverse impacts, not just “intensive” aquaculture. Since mitigation is required, a. seems to be redundant.

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7	BI 5.2.2(5)	Aquaculture Policies Change accepted by City Council	b. <u>Aquaculture facilities should be designed and located to not spread disease to native aquatic life, establish new nonnative species which cause significant ecological impacts, or significantly impact the aesthetic qualities of the shoreline.</u> c. <u>Impacts to ecological functions shall be mitigated according to WAC 173-26-201(2)(e) and (XXX).</u> Results in the spreading of disease, the introduction of non-native species, or impacts to shoreline aesthetic qualities, or	For more consistency with the intent and limitations of WAC 173-26-241(3)(b)(i)(C) . Add reference to city code requiring mitigation.
8	BI 5.2.2 (5)	Aquaculture Policies Change accepted by City Council	Result in impacts to other existing and approved land and water uses which would substantially and materially conflict, including impacts to navigation, moorage, sport or commercial fishing, underwater utilities, active scientific research, and/or the aesthetic qualities of a project area; and/or	All of these are covered by Policy 5 as "navigation and other water-dependent uses" and by Policy 6 as "aesthetic qualities of the shoreline" without adding qualifiers that would confound interpretation.

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9	BI 5.2.2	Aquaculture Policies Change accepted by City Council	Result in impacts to where water quality, temperature, oxygen content, current, and salinity restrictions make the area unsuitable for the type(s) of aquaculture under consideration. 5. Prohibit Community Shellfish Gardens where such development or activity would: a. Result in any significant adverse environmental impacts or aesthetic impact that cannot be eliminated or adequately mitigated through enforceable conditions of approval; or b. Where impacts to other existing and approved land and water uses would substantially and materially conflict, including impacts to navigation, moorage, sport or commercial fishing, underwater utilities, and/or active scientific research; and/or c. Be unsuitable due to water quality, temperature, oxygen content, current, and salinity restrictions for the type(s) of aquaculture under consideration. Ensure Shellfish Gardens consider aesthetic impacts as part of the site design process.	All of these comprise ecological functions, and Policy 5 already does not allow a net loss of ecological functions. Delete if the policies (above) are revised. The revised policies include all types of aquaculture, and there is no need to restate specific ones for Shellfish Gardens here. The specific items listed do not necessarily result in "less environmental and/or visual impacts." For example, land-based facilities should be required to meet setback and buffer requirements, and thus are likely to have fewer visual impacts than water-based activities. Also, techniques change over time and there could be unforeseen aspects of future aquaculture that create significant impacts. Suggest at least adding some clarification about what is meant by “preference” and deleting the second sentence so the City has more flexibility in meeting the policy stated in the first sentence.
10	BI 5.2.2	Aquaculture Policies Change accepted by City Council	Give preference to those forms of aquaculture that have less environmental and/or visual impacts. Preference is given to those projects that require fewer submerged or intertidal structures, fewer land-based facilities, <u>and</u> limited substrate modification, and that<u>don't rely</u> reliance on artificial feeding.	Replace “reliance” with “don’t rely” to better describe intent.

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11	BI 5.2.2	Aquaculture Policies Change accepted by City Council	Ensure aquaculture does installation of net pens, raft cultures or surface embedded structures do not cause cumulative environmental impacts. and aesthetic impacts, or interfere with navigation.	If policies (above) are changed, recommend editing this policy as noted given aesthetic and navigation impacts are already addressed.
12	BI 5.2.3(1)	Aquaculture Prohibited Change accepted by City Council	Aquaculture <u>is prohibited</u> in the Natural and Priority Aquatic designations, except as provided in Section 5.2.4 (1), below.	To ensure clarity.
13	BI 5.2.3(2)	Aquaculture Prohibited Change accepted by City Council	Aquaculture, except individual Shellfish Gardens in the following areas: a. Areas where intensive aquaculture development would have potential adverse impacts on other existing and approved land and water uses, including navigation; and on the aesthetic qualities of a project area. i. Community Shellfish Garden is prohibited in areas listed in (a) above except the use may be allowed when adverse aesthetic impacts are avoided or adequately mitigated through enforceable conditions of approval. b. Areas where an aquaculture proposal will result in any significant adverse environmental impacts that cannot be eliminated or adequately mitigated through enforceable conditions of approval. c. Areas devoted to established uses of the aquatic environment with which the proposed aquacultural method(s) would substantially and materially conflict. Such uses would include, but are not limited to navigation, moorage, sport or commercial fishing, log rafting, underwater utilities and active scientific research.	Delete this subsection. The issues addressed in this subsection are covered by other regulations. Mitigation and permit limits and conditions are important planning tools available to the City to ensure impacts are mitigated adequately.

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14	BI 5.2.3(2)	Aquaculture Prohibited	Areas that have water quality, temperature, oxygen content, current, and salinity restrictions that make the areas unsuitable for the type(s) of aquaculture under consideration.	Delete this subsection. The issues addressed in this subsection are covered by other regulations. Mitigation and permit limits and conditions are important planning tools available to the City to ensure impacts are mitigated adequately.
15	BI 5.2.3	Regulations Prohibited Change accepted by City Council	Mechanical and/or hydraulic harvesting or other activities that involve substantial substrate modification through dredging, trenching, or digging	Keep the definition of ‘substantial substrate modification’ more broad to allow more flexibility during project review.
16	BI 5.2.4(3)	Aquaculture Regulations General Change accepted by City Council	Aquaculture facilities shall avoid: a. <u>A net loss</u> of ecological functions or processes; b. <u>Adverse impacts</u> to eelgrass and macro algae; c. <u>Significant conflicts</u> with navigation and water-dependent uses; d. The spreading of disease <u>to native aquatic life</u>; e. <u>Establishing new</u> Introduction of non-native species <u>that cause significant ecological impacts; and/or</u> f. <u>Significant impacts</u> to shoreline aesthetic qualities. 4. Shellfish Gardens shall minimize adverse aesthetic impacts and be restricted in the areas described in Section 5.2.3(2)(b)(c) and (d).	These changes are would ensure consistency with the nuances of WAC 173-26-241(3)(b)(i). Delete to avoid redundancy with other policies, above.

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17	BI 5.2.5 (3)	Aquaculture Regulations Design Standards Change accepted by City Council	Hatchery and other aquaculture operations shall be required to maintain a vegetated buffer zone along the affected streamway as prescribed in Appendix B, provided that clearing of vegetation shall be permitted for essential water access points.	In the SMP streamway is not defined but stream is.
18	BI 5.2.5 (6)	Aquaculture Regulations Design Standards Change accepted by City Council	Floating/hanging aquaculture facilities, and associated equipment, except navigation aids, shall use colors and materials that blend into the surrounding environment in order to minimize visual impacts. –All materials, including those used for incidental aquacultural for personal consumption, shall be marked with owners contact information to provide identification after storm disturbance. <u>All floating and submerged aquaculture structures and facilities in navigable waters shall comply with all applicable state and federal requirements.</u>	Add to ensure navigation aids are covered, which must comply with US Coast Guard regulations.
19	BI 5.2.5 (10) Aquaculture	Regulations Design Standards Change accepted by City Council	a. <u>It complies with all state and federal regulations, including transfer and harvest permits required by WDFW.</u> b. The cultivation and harvesting is limited to native species of shellfish <u>acquired from a licensed source consistent with state law;</u> and	This change will ensure better compliance with WDFW permitting designed to avoid the spread of disease and highly invasive aquatic species within the state, and from outside Washington. Even moving shellfish from one part of an embayment to another may cause the spread of highly invasive aquatic species and disease.
20	BI 5.2.5 (10) Aquaculture	Regulations Design Standards Change accepted by City Council	c. The operation may utilize bottom culture or off-bottom culture bags <u>if in is</u> accordance with best management practices and <u>it does not</u> shall significantly alter the tidal bed; and	Recommend adding a specific source for best management practices. See SHB No. 11-019 (2012) Long Branch Shellfish case, where the Shorelines Hearings Board allowed Pierce County to require compliance with the Pacific Coast Shellfish Growers Environmental Codes of Practice as a condition of their permit.

DRAFT

21	BI 5.2.6(2)	Aquaculture Regulations Operational Standards Change accepted by City Council	2. Aquaculture occurring on nonconforming aquaculture sites is not considered discontinued or abandoned until the use has ceased for a period of more than 5 years. <u>e-d .Aquaculture operations that do not conform with this master program are considered discontinued if the use has ceased for a period of more than 5 years.</u>	Consider adding a <u>timeframe for abandonment</u> .
22	BI 5.2.7	Aquaculture Submittal Requirements Change accepted by City Council	Submittal Requirements (a-m)	Ecology recommends that application requirements be moved out of the SMP to administrative procedures, to avoid needing a formal amendment if there is a change in application requirements.
23	Appendix A	Designations Change accepted by City Council	Shoreline Designation change for McNabb Parcel B (provided a Boundary Line Adjustment is processed) from Shoreline Residential Conservancy to Urban	For consistency with upland land uses with Water Dependent Industrial Uses (WD-I) upland zoning.

Appendix A: Aquaculture provisions

The following excerpts from the SMP Guidelines are relevant to the interim guidance provided in this document, and are not intended to be a complete list of all provisions relevant to aquaculture.

Definition

WAC 173-26-020(6)

“Aquaculture” means the culture or farming of fish, shellfish, or other aquatic plants and animals. Aquaculture does not include the harvest of wild geoduck associated with the state managed wildstock geoduck fishery.

Inventory and Characterization

WAC 173-26-201(3)(c)

Local government shall, at a minimum, and to the extent such information is relevant and reasonably available, collect the following Information:

(ii)

Existing aquatic and terrestrial wildlife habitats; native aquatic vegetation; riparian and associated upland plant communities; and critical areas, including wetlands, aquifer recharge areas, fish and wildlife habitat conservation areas, geologically hazardous areas, and frequently flooded areas. See also WAC 173-26-221.

(xi)

Information specific to the aquatic environment for siting in-water uses and development, such as sediment contamination, intertidal property ownership, aquaculture operations, shellfish beds, shellfish protection districts, and areas that meet department of health shellfish water quality certification requirements.

WAC 173-26-201(3)(d)(vii) Water quality and quantity.

Identify water quality and quantity issues relevant to master program provisions, including those that affect human health and safety. Review data and information specific to shellfish areas. Identify measures to protect water quality for human health as described in WAC 173-26-221(6). At a minimum, consult with appropriate federal, state, tribal, and local agencies.

Environmental Designation – Aquatic

WAC 173-26-221(5)(c)(ii)(G)

Local governments should reserve shoreline space for shoreline preferred uses. Such planning should consider upland and in-water uses, water quality, navigation, presence of aquatic vegetation, existing shellfish protection districts and critical habitats, aesthetics, public access and views.

Critical Saltwater Habitats

WAC 173-26-221(2)(c)(iii)(A), (B)

(A) **Applicability.** Critical saltwater habitats include all kelp beds, eelgrass beds, spawning and holding areas for forage fish, such as herring, smelt and sandlance; subsistence, commercial and recreational shellfish beds; mudflats, intertidal habitats with vascular plants, and areas with which priority species have a primary association. Critical saltwater habitats require a higher level of protection due to the important ecological functions they provide. Ecological functions of marine shorelands can affect the viability of critical saltwater habitats. Therefore, effective protection and restoration of critical saltwater habitats should integrate management of shorelands as well as submerged areas.

(B) **Principles.** Master programs shall include policies and regulations to protect critical saltwater habitats and should implement planning policies and programs to restore such habitats. The inclusion of commercial aquaculture in the critical saltwater habitat definition does not limit its regulation as a use. Reserving shoreline areas for protecting and restoring ecological functions should be done prior to reserving shoreline areas for uses described in WAC 173-26-201 (2)(d)(i) through (v). Planning for critical saltwater habitats shall incorporate the participation of state resource agencies to assure consistency with other legislatively created programs in addition to local and regional government entities with an interest such as port districts. Affected Indian tribes shall also be consulted. Local governments should review relevant comprehensive management plan policies and development regulations for shorelands and adjacent lands to achieve consistency as directed in RCW 90.58.340. Local governments should base management planning on information provided by state resource agencies and affected Indian tribes unless they demonstrate that they possess more accurate and reliable information.

WAC 173-26-221(2)(c)(iii)(C)

(C) **Standards.** Docks, piers, bulkheads, bridges, fill, floats, jetties, utility crossings, and other human-made structures shall not intrude into or over critical saltwater habitats except when all of the conditions below are met:

- The public's need for such an action or structure is clearly demonstrated and the proposal is consistent with protection of the public trust, as embodied in RCW 90.58.020;
- Avoidance of impacts to critical saltwater habitats by an alternative alignment or location is not feasible or would result in unreasonable and disproportionate cost to accomplish the same general purpose;
- The project including any required mitigation, will result in no net loss of ecological functions associated with critical saltwater habitat.
- The project is consistent with the state's interest in resource protection and species recovery. Private, noncommercial docks for individual residential or community use may be authorized provided that:
 - Avoidance of impacts to critical saltwater habitats by an alternative alignment or location is not feasible;
 - The project including any required mitigation, will result in no net loss of ecological functions associated with critical saltwater habitat.

Until an inventory of critical saltwater habitat has been done, shoreline master programs shall condition all over-water and near-shore developments in marine and estuarine waters with the requirement for an inventory of the site and adjacent beach sections to assess the presence of critical saltwater habitats and functions. The methods and extent of the inventory shall be consistent with accepted research methodology. At a minimum, local governments should consult with department technical assistance materials for guidance.

Critical Freshwater Habitats

WAC 173-26-221(2)(c)(iv)(A), (B)

(A) **Applicability.** The following applies to master program provisions affecting critical freshwater habitats within shorelines of the state designated under chapter 36.70A RCW, including those portions of streams, rivers, wetlands, and lakes, their associated channel migration zones, and flood plains designated as such in the master program.

(B) **Principles.** Many ecological functions of lake, river and stream corridors depend both on continuity and connectivity along the length of the shoreline and on the conditions of the surrounding lands on either side of river channel and lake basin. Environmental degradation

caused by development such as improper storm water sewer or industrial outfalls, unmanaged clearing and grading, or runoff from buildings and parking lots within the watershed, can degrade ecological functions in lakes and downstream. Likewise, gradual destruction or loss of riparian and associated upland native plant communities, alteration of runoff quality and quantity along the lake basin and stream corridor resulting from incremental flood plain and lake basin development can raise water temperatures and alter hydrographic conditions, degrading ecological functions. This makes the corridor inhospitable for invertebrate and vertebrate aquatic, amphibian and terrestrial wildlife species and susceptible to catastrophic flooding, droughts, landslides and channel changes. These conditions also threaten human health, safety, and property. Long stretches of lake, river and stream shorelines have been significantly altered or degraded in this manner. Therefore, effective management of lake basins and river and stream corridors depends on:

- (I) Planning for protection, and restoration where appropriate, throughout the lake basin and along the entire length of the corridor from river headwaters to the mouth; and
- (II) Regulating uses and development within lake basins and stream channels, associated channel migration zones, wetlands, and the flood plains, to the extent such areas are in the shoreline jurisdictional area, as necessary to assure no net loss of ecological functions, including where applicable the associated hyporheic zone, results from new development.

As part of a comprehensive approach to management of critical freshwater habitat and other lake, river and stream values, local governments should integrate master program provisions, including those for shoreline stabilization, fill, vegetation conservation, water quality, flood hazard reduction, and specific uses, to protect human health and safety and to protect and restore lake and river corridor ecological functions and ecosystem-wide processes.

Applicable master programs shall contain provisions to protect hydrologic connections between water bodies, water courses, and associated wetlands. Restoration planning should include incentives and other means to restore water connections that have been impeded by previous development.

Master program provisions for lake basins and river and stream corridors should, where appropriate, be based on the information from comprehensive watershed management planning where available.

WAC 173-26-221(2)(c)(iv)(C)

Standards. Master programs shall implement the following standards within shoreline jurisdiction:

- (I) Provide for the protection of ecological functions associated with critical freshwater habitat as necessary to assure no net loss of ecological functions.
- (II) Integrate protection of critical freshwater, riparian and associated upland habitat, protection with flood hazard reduction and other lake, wetland, river and stream management provisions.
- (III) Include provisions that facilitate authorization of appropriate restoration projects.
- (IV) Provide for the implementation of the principles identified in (c)(iv)(B) of this subsection.

Conditional Use Permit Required for New Geoduck Aquaculture

WAC 173-26-241(2)(b)(ii)

(ii) If master programs permit the following types of uses and development, they should require a conditional use permit:

- (A) Uses and development that may significantly impair or alter the public's use of the water areas of the state.
- (B) Uses and development which, by their intrinsic nature, may have a significant ecological impact on shoreline ecological functions or shoreline resources depending on location, design, and site conditions.
- (C) Development and uses in critical saltwater habitats.
- (D) New commercial geoduck aquaculture as described in (3)(b) of this section.

Aquaculture Shoreline Use Standards

WAC 173-26-241(3)(b)

(i) General provisions.

- (A) Aquaculture is the culture or farming of fish, shellfish, or other aquatic plants and animals. Aquaculture does not include the harvest of wild geoduck associated with the state managed wildstock geoduck fishery.

This activity is of statewide interest. Properly managed, it can result in long-term over short-term benefit and can protect the resources and ecology of the shoreline. Aquaculture is dependent on the use of the water area and, when consistent with control of pollution and prevention of damage to the environment, is a preferred use of the water area. Local government should consider local ecological conditions and provide limits

and conditions to assure appropriate compatible types of aquaculture for the local conditions as necessary to assure no net loss of ecological functions.

(B) Potential locations for aquaculture are relatively restricted due to specific requirements for water quality, temperature, flows, oxygen content, adjacent land uses, wind protection, commercial navigation, and, in marine waters, salinity. The technology associated with some forms of present-day aquaculture is still in its formative stages and experimental. Local shoreline master programs should therefore recognize the necessity for some latitude in the development of this use as well as its potential impact on existing uses and natural systems.

(C) Aquaculture should not be permitted in areas where it would result in a net loss of ecological functions, adversely impact eelgrass and macroalgae, or significantly conflict with navigation and other water-dependent uses. Aquacultural facilities should be designed and located so as not to spread disease to native aquatic life, establish new nonnative species which cause significant ecological impacts, or significantly impact the aesthetic qualities of the shoreline. Impacts to ecological functions shall be mitigated according to the mitigation sequence described in WAC 173-26-201 (2)(e).

(D) Local government should ensure proper management of upland uses to avoid degradation of water quality of existing shellfish areas.

(ii) Siting considerations for commercial geoduck aquaculture.

In addition to the siting provisions of (b)(i) of this subsection, commercial geoduck aquaculture should only be allowed where sediments, topography, land and water access support geoduck aquaculture operations without significant clearing or grading.

(iii) Shoreline substantial development permits for geoduck aquaculture.

As determined by Attorney General Opinion 2007 No. 1, the planting, growing, and harvesting of farm-raised geoduck clams requires a substantial development permit if a specific project or practice causes substantial interference with normal public use of the surface waters, but not otherwise.

(iv) Conditional use permits for commercial geoduck aquaculture.

(A) Conditional use permits are required for new commercial geoduck aquaculture only. Where the applicant proposes to convert existing nongeoduck aquaculture to geoduck aquaculture, the requirement for a conditional use permit is at the discretion of local government.

(B) All subsequent cycles of planting and harvest shall not require a new conditional use permit.

(C) Conditional use permits must take into account that commercial geoduck operators have a right to harvest geoduck once planted.

(D) A single conditional use permit may be submitted for multiple sites within an inlet, bay or other defined feature, provided the sites are all under control of the same applicant and within the same shoreline permitting jurisdiction.

(E) Local governments should minimize redundancy between federal, state and local commercial geoduck aquaculture permit application requirements. Measures to consider include accepting documentation that has been submitted to other permitting agencies, and using permit applications that mirror federal or state permit applications.

(F) In addition to complying with chapter 173-27 WAC, the application must contain:

(I) A narrative description and timeline for all anticipated geoduck planting and harvesting activities if not already contained in the federal or state permit application or comparable information mentioned above.

(II) A baseline ecological survey of the proposed site to allow consideration of the ecological effects if not already contained in the federal or state permit application or comparable information mentioned above.

(III) Measures to achieve no net loss of ecological functions consistent with the mitigation sequence described in WAC-173-26-201 (2)(e).

(IV) Management practices that address impacts from mooring, parking, noise, lights, litter, and other activities associated with geoduck planting and harvesting operations.

(G) Local governments should provide public notice to all property owners within three hundred feet of the proposed project boundary, and notice to tribes with usual and accustomed fishing rights to the area.

(H) Commercial geoduck aquaculture workers oftentimes need to accomplish on-site work during low tides, which may occur at night or on weekends. Local governments must allow work during low tides but may require limits and conditions to reduce impacts, such as noise and lighting, to adjacent existing uses.

(I) Local governments should establish monitoring and reporting requirements necessary to verify that geoduck aquaculture operations are in compliance with shoreline limits and conditions set forth in conditional use permits and to support cumulative impacts analysis.

(J) Conditional use permits should be reviewed using the best scientific and technical information available.

(K) Local governments should apply best management practices to accomplish the intent of the limits and conditions.

(L) In order to avoid or limit impacts from geoduck aquaculture siting and operations and achieve no net loss of ecological functions, local governments should consider the following:

(I) The practice of placing nursery tanks or holding pools or other impervious materials directly on the intertidal sediments.

(II) Use of motorized vehicles, such as trucks, tractors and forklifts below the ordinary high water mark.

(III) Specific periods when limits on activities are necessary to protect priority habitats and associated species. The need for such measures should be identified in the baseline ecological survey conducted for the site.

(IV) Alterations to the natural condition of the site, including significant removal of vegetation or rocks and regrading of the natural slope and sediments.

(V) Installation of property corner markers that are visible at low tide during planting and harvesting.

(VI) Mitigation measures such as buffers between commercial geoduck aquaculture and other fish and wildlife habitat conservation areas as necessary to ensure no net loss of ecological functions.

(VII) Use of predator exclusion devices with minimal adverse ecological effects and requiring that they be removed as soon as they are no longer needed for predator exclusion.

(VIII) Use of the best available methods to minimize turbid runoff from the water jets used to harvest geoducks.

(IX) Number of barges or vessels that can be moored or beached at the site as well as duration limits.

(X) Public rights to navigation over the surface of the water.

(XI) Good housekeeping practices at geoduck aquaculture sites, including worker training and regular removal of equipment, tools, extra materials, and all wastes.

(XII) Where the site contains existing public access to publicly owned lands, consider recommendations from the department of natural resources or other landowning agencies regarding protection of the existing public access.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Public Safety Facilities Assessment Update	Date: March 24, 2014
Agenda Item: Presentation	Bill No.: 14-008
Proposed By: Deputy City Manager Smith	Referral(s):

BUDGET INFORMATION

Department: Police	Fund:	Munis Contract #
Expenditure Req:	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A
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DESCRIPTION/SUMMARY

Action Item:

To receive an update from Mackenzie, Inc. on the public safety facility assessment project. The attached report provides the consultant's findings related to the condition of the existing police station. Mackenzie will provide a presentation to City Council to review these findings, summarize the first community meeting (held on March 5), review next steps and respond to questions from City Council.

History:

The City has partnered with the Bainbridge Island Fire Department (BIFD) to conduct an assessment of public safety facilities on the island. The project includes review and analysis of three existing fire stations and the City's police station. The assessment is being conducted by Mackenzie, Inc., an architectural/engineering firm that specializes in public safety projects.

The project goal for the City is to understand the condition and limitations of the existing police station, to develop requirements for future facilities, and to identify design concepts for future facilities. The project will generate information on the potential for a combined public safety facility with BIFD (shared building), a co-located option (shared site/separate buildings), and a stand-alone Police facility.

The project includes multiple opportunities for public engagement, including three scheduled community meetings. The first meeting was held on March 5 and at that meeting Mackenzie staff provided an overview of the scope of work and initial assessments of each facility. The next community meeting will be held on April 16 and will offer the chance for citizens to respond to high-level design concepts.

This is the first of several scheduled briefings to City Council to discuss status, major finding and community feedback. The overall project schedule is designed to provide conclusions and deliver a final report in late Spring/early Summer.

RECOMMENDED ACTION

Motion:

Information only.

POLICE

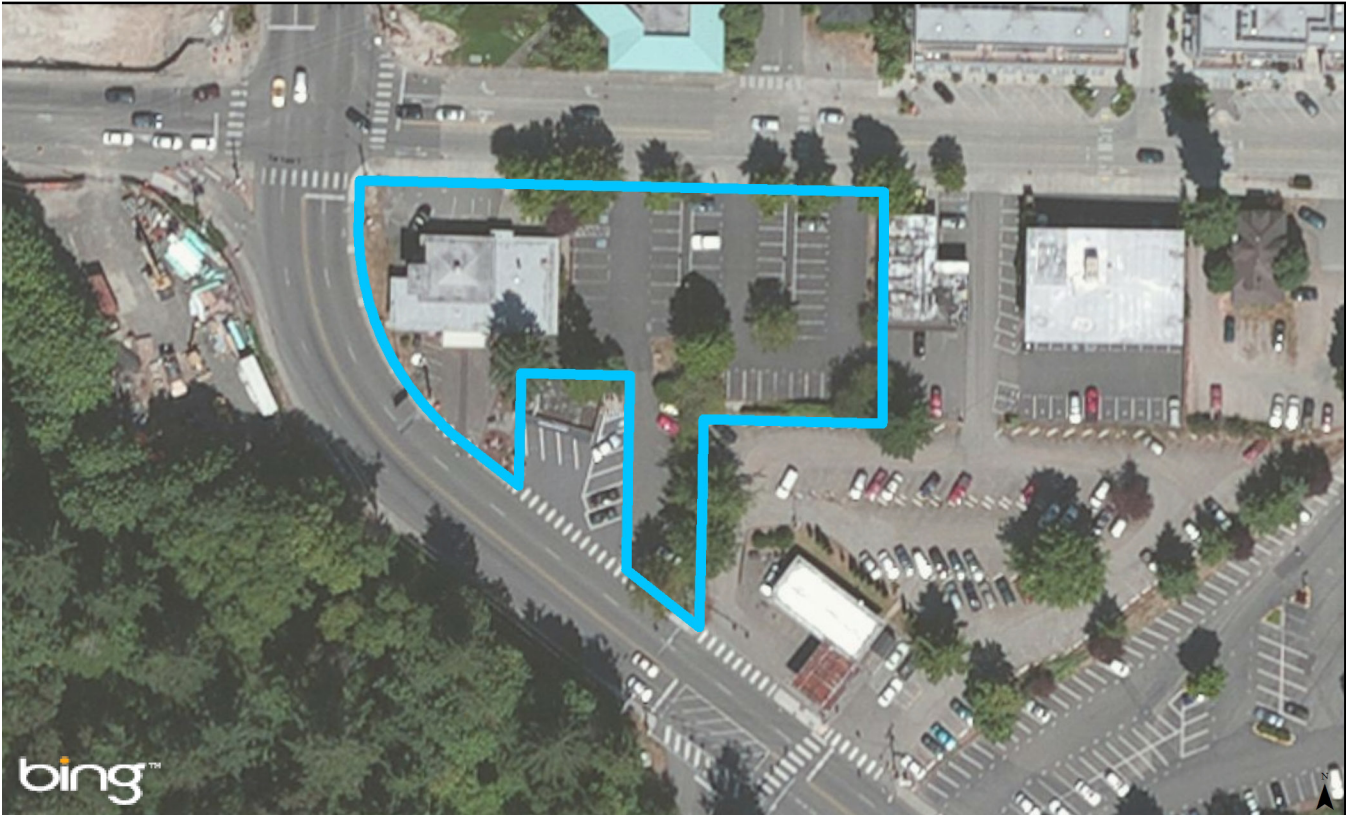


STATION SUMMARY

Mackenzie’s observation of the Police Department building has concluded that the facility is under-sized and out-dated for effective, modern law enforcement. A remodel or expansion of the facility at this location would not appear to meet the needs of the City of Bainbridge Island as the spatial constraints, structural inadequacies, and security deficiencies are numerous. Additionally, this building site is potentially severely affected by ferry traffic as the passengers to and from Seattle prepare for departure, causing significant delays in police response time.

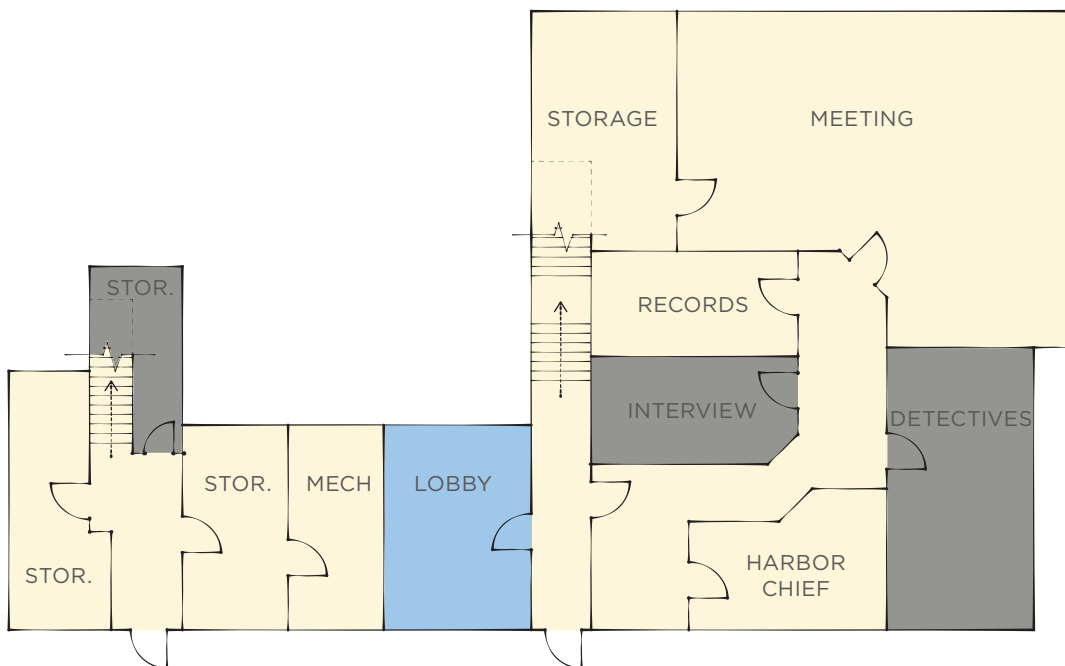
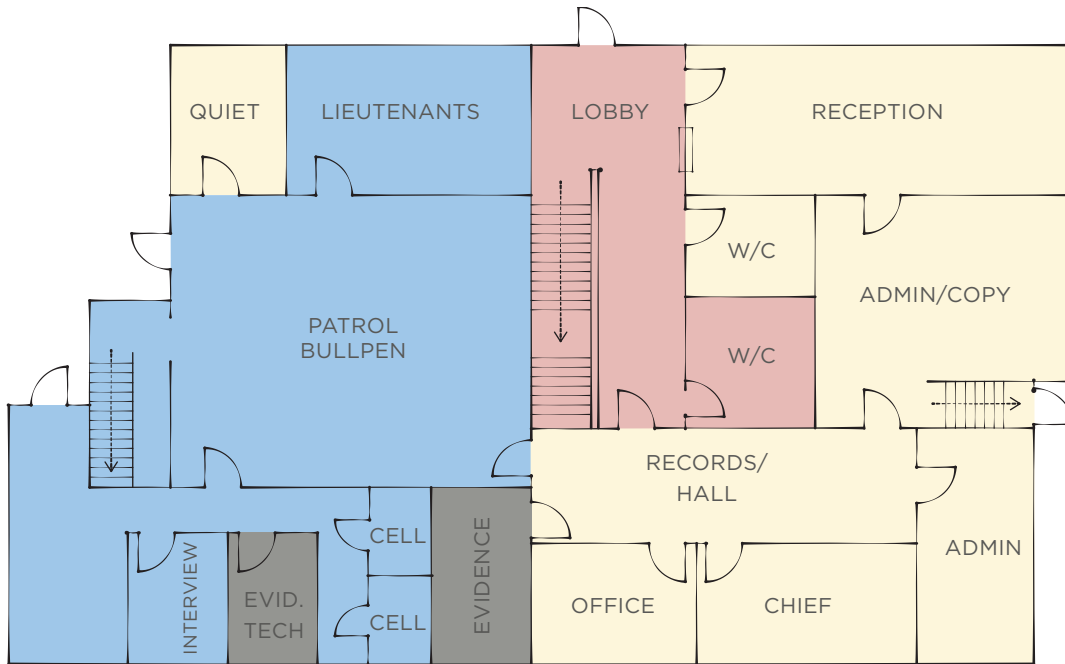
STATION FACTS

Location	625 Winslow Way E, Bainbridge Island, WA 98110	Zoning Classification	Central Core Overlay (within Winslow Mixed Use Town Center)
Year Built	1945	Fire Sprinklers	No
Remodeled	1969 (Addition), 1982 (Remodel)	Construction Type	Structural Masonry / Wood
Site Size	38,768 Sq.Ft. (0.89 AC)	Staffing	Career
Building Size	6,374 Sq.Ft.		
Parking On-Site	64 Spaces		
Floors	1 above partial basement		



SITE SUMMARY

The Police Facility property, located at 625 Winslow Way E, is situated on the east side of downtown Bainbridge Island between two existing commercial/industrial buildings. The site is approximately 38,000 sf (0.89 acres) in size and is fully built out to accommodate the existing building and parking areas. On-site parking appears to be suitable for current staffing loads, although the site lacks any security measures for officer or staff vehicles. Furthermore, there is no sallyport or secured opportunity to transport detainees between vehicles and the building and all transfers must be made in full view of the public. There is a small amount of growth potential on the site; however the steep slope and existing location pose particular issues, the largest of which is potential backup from the ferry commuters. Based on the current location adjacent to the downtown district, the property value may be high and create a profitable opportunity for the Department.



BUILDING SUMMARY

Originally built as a fire station in 1945, the building's design did not consider the security, storage, and spatial requirements for a law enforcement facility. Beyond the inadequacies of the facility, the Police Department lacks essential services such as locker rooms or showers, fitness facilities, secured parking, and laundry equipment on-site.

Security is a major concern of this facility. Upon arrival it is apparent that parking for the officers and staff is unsecured and open to the public. A secured and screened parking area has become a standard in law enforcement to protect the public servants and their vehicles from vandalism or assault. The offices that surround the perimeter of the facility are glazed with single-pane windows, which are ineffective against any type of blast or projectiles. The reception area as well as the Lieutenants' office are located adjacent to the main entrance and views into these spaces are quite accessible to the general public. It should also be noted that the only alarmed door in the facility is for the evidence storage room. If a break in or robbery were to occur it could easily go undetected for hours.

The lobby space is casual and unsecured, with only limited restrictions to prevent access to other areas of the facility. While bullet resistant, the transaction counter provides view into restricted space and is also flanked by a hollow metal door, which does not provide the required safety for the staff directly behind. Of the two restrooms located in the lobby—the only two in the facility—only one is handicap accessible, although it lacks a vertical grab bar as required by Washington State Code. Officers and staff must exit the secured areas to use these restrooms.

Generally, the office and workstation spaces are filled to capacity and cramped. Overall storage space is deficient and is particularly evident in the bullpen and offices. The spatial deficiency has led to the department records being housed in the staff hallway, which no longer meets proper protocol. The lack of space is exemplified by the evidence room, where the technician's desk is actually located within the storage space, putting the employee at risk by proximity to potentially hazardous materials. Until recently, drug storage filled a small closet below the secondary stair that was secured by a dead bolt. Bicycles and equipment are densely layered in dedicated storage rooms and overflow to hallways and the secondary interview room. This type of clutter and disorganization does not allow for the efficient operation of a law enforcement bureau, particularly in a time of need.

Beyond these spatial issues, there are basic policing inadequacies to be noted. First and foremost is the aforementioned lack of alarmed exterior doors. Beyond this the interview rooms lack the proper recording equipment and basic notification lights which signal that the room is in use. Radios are hidden away and difficult to access. The server is currently located adjacent to a furnace, the records archive room was subject to a recent sewage leak that compromised some physical documents, and the facility lacks any fitness or locker room component, as well as on-site laundry. Lastly, electrical and communication utility lines are still above ground and casually run along the roof, allowing easy access for anyone wishing to tamper or vandalize as well as the danger from natural events.

Modern police departments must operate as essential facilities in times of disaster and these issues do not allow this current facility to operate as such. It is Mackenzie's recommendation that the Bainbridge Island Police Department seek out an opportunity to build a new facility on a site that is less impacted by commuter traffic, allowing for better accessibility.

STRUCTURAL SUMMARY

The police station is an unreinforced masonry building with a daylight basement that is slab on grade with concrete retaining walls. The floor and roof are wood framed. In 1969 the building was expanded to the east using the same structural system, increasing the basement and main floor spaces. Unreinforced masonry buildings like this one have proven to perform very poorly during seismic events. The following structural deficiencies exist at the Bainbridge Island police facility:

Lack of appropriate wall to diaphragm anchorage – Exterior masonry walls need to be anchored for out-of-plane forces to the diaphragms (roof and main floors).

Force transfer to shearwalls – Roof and floor diaphragms should be connected to the masonry walls in such a way that can transfer shear forces. Although access to view these connections was not available, it is unlikely that the masonry walls have adequate connections.

Continuous cross ties between diaphragm chords (for both roof and floor) are required for masonry buildings – Access to view this was not available, but it is very unlikely that they exist based on the vintage of the structure and the other structural deficiencies encountered.

Wood diaphragms – All wood diaphragms with spans greater than 12 feet are required to consist of wood structural panels or diagonal sheathing. The addition was observed to have structural panels, but the original portion of the building is likely wood decking and would not comply.

Reception

Upon entering the compact lobby space, one immediately comes across the transaction counter. While bullet resistant glass is used, employees and computer screens are clearly visible for all. Further, the adjacent hollow metal door does not meet the necessary security requirements.



Records Storage

Record files are stored in locked, yet unsecured file cabinets available to all employees.



Police - Existing Facility

2130356.00



Evidence Storage

The evidence technician's desk is located within the evidence storage room, exposing the employee to constant interaction with potentially dangerous substances. Further, the cramped room does not provide enough storage space for the department's evidence needs.



Radio Storage

In a narrow storage space adjacent to the former training tower stairs lie the radio charging stations. The space is cramped and difficult to access posing challenges to any quick response situation.



Vertical Circulation

Throughout the police department, vertical circulation is insecure and not in full compliance with current code. This image to the left shows the manually operated swing gate that divides public from police space in the lobby. Down the stairs lies evidence storage, the armory, and the detectives office.



Utilities

Despite recently installed furnaces and heat pump units, the duct work seems to supply less than adequate heating and cooling to the building as a whole. This forces some areas, such as the detectives' office, to supplement the HVAC system with space heaters at an added utility cost.

Training Classroom

The basement classroom, which is used for intra-departmental meetings and academy, does not meet the spatial requirements for the department as currently staffed. Furthermore, the Police Department uses an off-site meeting room if the entire staff is required to attend.



Patrol

The Patrol officer bullpen is cluttered and filled with hazards for any quick response scenarios when officers are required to move quickly. A single stair - a very subtle but real tripping hazard - on the west end of the room could potentially endanger response time or briefly subdue an officer who is escorting a suspect in custody.



Chief's Office

The Chief's office provides adequate space for working and meeting, yet the single-pane glazing allows for clear views and provides little protection.



Records Archives

The archives room was the subject of a prior sewage leak, thankfully compromising only one bin of documents. The storage space is currently filled to capacity.





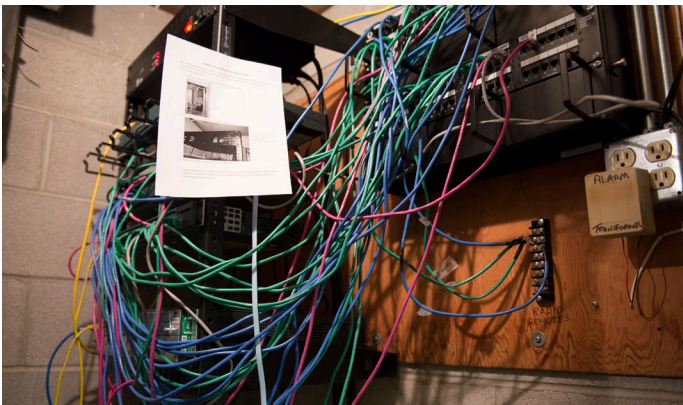
Restrooms

Neither of the two restrooms are fully ADA compliant, one meets the spatial requirements though it lacks the vertical grab bar necessary. Both are accessed through the public lobby and pose a security risk to officers and staff.



Patrol Workstations

Workstations are filled to capacity for efficient operation. There is not sufficient space for the equipment needed in a modern police station.



Technology/Server Room

Located within a mechanical room, the server and technology space is cluttered and patched together. A lack of air conditioning in the space could become a concern in warmer weather.



Interview Rooms

The interview rooms lack the proper technology to effectively record meetings and provide security and privacy for the police, victims, and suspects.

Exterior/Site

Parking is unsecured and accessible by all.



Exterior/Site

Adjacent to the ferry terminal, access to the Department is subject to the ebb and flow of commuter traffic backups.



Rooftop Utilities

Loose wiring for electricity and telecommunications rests on the rooftop and is easily subject to tampering or damage from the adjacent trees.



Oversized Storage

To accommodate oversized evidence a storage shed on the south side of the building was recently built using light steel and chain link fence. The evidence lockers are secured with single pad locks and the roof slope forces water to drain against the building. Further, the location of the shed puts the evidence at risk of vehicle collision.



Police - Existing Facility

2130356.00



Equipment Storage

Bicycles, SWAT gear and other equipment are layered into the equipment storage room, creating unorganized clutter that is difficult to access.



Structural Connections

Floor diaphragm to masonry wall connections are inadequate for both in-plane and out-of-plane shear forces. The image to the left, which shows the existing condition, lacks the anchorage/strapping that is required by current seismic code.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance 2014-05 Amendments to the BIMC Table 18.12.040 Regarding Height Restrictions for Utility Poles	Date: March 24, 2014
Agenda Item: Public Hearing	Bill No.: 14-054
Proposed By: Planning Director Kathy Cook and Planner Sean Conrad	

BUDGET INFORMATION

Depart/Fund:

Expenditure Req: N/A Budgeted? ☐ Yes ☐ No Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: March 17, 2014 Recommendation: Forward to public hearing on March 24, 2014.

City Manager ☐ Yes ☐ No ☒ N/A Legal ☒ Yes ☐ No N/A Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Hold the public hearing on Ordinance 2014-05 relating to revisions to the city's zoning code (BIMC Table 18.12.040) to permit increased utility pole heights and approve the 2nd reading for the ordinance at the council's March 24, 2014 meeting.

Background:

The City Council held a study session on March 17, 2014 for Ordinance 2014-05. This ordinance would modify Table 18.12.040 (Permitted setback/height modifications) permitting an increase in height for distribution utility poles and transmission utility poles. At the conclusion of the study session the council approved the first reading of the ordinance with the following amendment:

Insert the phrase "and/or" in the last sentence of the definition for transmission utility pole. The ordinance has been updated to reflect this amendment.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance 2014-05 relating to revisions in the height modifications table in Title 18.

ORDINANCE NO. 2014-05

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to the repair, replacement, and reconstruction of electrical transmission structures and utility poles and amending Sections 18.09.030, 18.12.040, and 18.36.030 of the Bainbridge Island Municipal Code.

WHEREAS, the City desires to permit Puget Sound Energy to continue the safe and reliable delivery of electricity to residents and businesses; and

WHEREAS, the City desires to allow Puget Sound Energy to repair, replace or reconstruct its utility poles and transmission structures; and

WHEREAS, the City wishes to provide clear and consistent regulations for the maintenance and upgrade of Puget Sound Energy's utility poles and transmission structures; and

WHEREAS, timely notice was given to the Department of Commerce in conformance with RCW 36.70A.106; and

WHEREAS, the City held a public hearing on the proposed amendments on _____; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 18.09.030.F.2 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2. Utility, Primary.

a. Primary utility facilities and equipment are subject to standards in BIMC 16.12.120, Shoreline master program, and BIMC 16.20.130.C.11, Critical Areas Regulations.

b. Replacement, maintenance or upgrade of existing poles and equipment within a utility corridor or right-of-way is considered a permitted ("P") use.

(i) Replacement of a distribution utility pole or a transmission utility pole exceeding the height and/or location standards established in Table 18.12.040 shall require minor site plan review approval in accordance with BIMC 2.16.040 prior to installing the replacement pole.

Section 2. Table 18.12.040 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

Table 18.12.040: Permitted Setback/Height Modifications

Type of Encroachment	Encroachment Permitted	Conditions
Permitted Setback Modifications		
Fence or combined fence and berm up to 6 feet high	In any required setback subject to applicable regulations in BIMC Title 15	Except as provided in BIMC 18.12.030.F.2, BIMC 18.12.040.B, and Chapter 16.12 BIMC
Nonscreening fences or combined nonscreening fence and berm up to 8 feet high	In any required setback subject to applicable regulations in BIMC Title 15	Except as provided in Chapter 16.12 BIMC
Chimneys, flues, awnings, bay windows, and greenhouse windows	Up to 18 inches into any required setback	
Covered porches, bay windows and eaves within the Ericksen Avenue overlay district	Up to five feet into the front yard	Bay windows must be cantilevered outward from the wall, and may not result in any portion of the building floor area extending into the setback
Any structures, including but not limited to uncovered steps, porches, and decks less than or equal to 30 inches in height	Up to 2 feet into front and side setbacks. Up to 5 feet into required rear setbacks.	
Eaves	May extend up to 24 inches in any required setback except shoreline structure setback	

At or near grade structures such as uncovered patios, sidewalks, and driveways	In any required setback	May not exceed 4 inches in height
Signs	In any required setback	Must conform to Chapter 15.08 BIMC
Utilities accessory to a single-family residence	In any required setback	
Composting bins	In side or rear setback areas	
Rain garden/swales	In side or rear setbacks	
Rainwater harvesting barrels	In side or rear setbacks	
Wall-mounted on-demand hot water heaters	Up to 18 inches into side or rear setbacks	Permitted if buffered or enclosed to prevent noise impacts to neighboring properties
Below-ground geothermal equipment	In any required setback	Permitted if any excavated areas are promptly re-landscaped after installation is complete
Rockerries and retaining walls less than 4 feet in height	In any required setback	Qualified geotechnical engineer determination, and city concurrence, that it is necessary for slope stabilization
Permitted Height Modifications		
Small wind energy generators	Up to 18 in. above the maximum building height in the district	
Solar panels	Up to 18 in. above the maximum building height in the district	
Noncommercial, nonparabolic antennas affixed to noncommercial communication towers	Up to 50 feet in height above grade	

One flagpole per parcel	Up to 45 feet in height above grade	
<u>Distribution</u> u Utility poles	Up to 50 55 feet in height above grade	<u>Replacement poles over 55 feet in height, see section 18.09.030.F.2.b. For new distribution utility facilities or corridors, see Table 18.09.020. Poles shall not be moved more than 20 feet from the original location unless permitted under section 18.09.030.F.2.b.</u>
<u>Transmission utility poles</u>	<u>Up to a 25 percent increase above existing pole height above grade with a maximum height of 100 feet</u>	<u>Replacement poles over the 25 percent increase or 100 feet in height, see section 18.09.030.F.2.b. For new transmission utility facilities or corridors, see Table 18.09.020. Poles shall not be moved more than 20 feet from the original location unless permitted under section 18.09.030.F.2.b.</u>
Utility structures existing on the effective date of the ordinance codified in this subsection	Existing height	May also be replaced or modified; provided, that the structure is not larger or taller than the original structure and is not moved more than 20 feet from its original location

Section 3. Section 18.36.030.251 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

251. “Utility” means all lines, buildings, easements, passageways, or structures used or intended to be used by any public or private utility related to the provision, distribution, collection, transmission, or disposal of power, oil, gas, water, sanitary sewage, communication signals, or other similar services on a local level and other in-line facilities needed for the operation of such facilities, such as gas regulation stations, power or communication sub-stations, dams, reservoirs, and related power houses. Additionally, a utility facility means any energy device and/or system that generates energy from renewable energy resources including solar, hydro, wind, biofuels, wood, geothermal, or similar sources. Services may be publicly or privately provided. In the Mixed Use Town Center and High

School Road commercial zones, a utility or utilities do not include wireless communications facilities.

a. “Utility, primary” means facilities that produce, transmit, carry, store, distribute, or process electric power, gas, water, sewage, or information and do not meet the definition of an accessory utility. Primary utilities include solid waste handling and disposal facilities, wastewater treatment facilities, utility lines, electrical power generating or transfer facilities, radio cellular telephone and microwave towers, and gas distribution and storage facilities.

i. “Distribution utility pole” means a structure supporting electrical distribution lines carrying less than 55 kV. Distribution utility poles carry power from electrical substations through distribution transformers directly to homes and businesses. Distribution utility poles may support communication lines.

ii. “Transmission utility pole” means a structure supporting electrical transmission lines carrying 55 kV or higher. Transmission utility poles transport power from generation sources like dams and wind generation facilities to substations. Transmission utility poles may support distribution and/or communication lines.

b. “Utility, accessory” means small-scale distribution systems directly serving a permitted (“P”) or conditional (“C”) use. Accessory utilities include power, telephone, cable, water, sewer, septic, and storm water lines, and do not include wind generators (turbines) or solar panels.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2014.

APPROVED BY THE MAYOR this ____ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK: March 14, 2014
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2014-05

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance 2014-04 (Formerly Ordinance No. 2013-34), Adopting the City of Bainbridge Island Shoreline Master Program Update)

Date: March 24, 2014

Agenda Item: Unfinished Business

Bill No.: 13-143

Proposed By: Planning Director Kathy Cook

BUDGET INFORMATION

Depart/Fund:

Expenditure Req:

Budgeted? ☐ Yes ☐ No

Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

SMP Workshop, March 24, 2014

City Manager ☒ Yes ☐ No ☐ N/A

Legal ☒ Yes ☐ No ☐ N/A

Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider Council action on the final draft of the Shoreline Master Program Update. Consider scheduling a final Public Hearing on Ordinance 2014-04 (Formerly Ordinance No. 2013-34), adopting the City of Bainbridge Island Shoreline Master Program Update.

Background:

The City has received all of the Department of Ecology's requested and required changes to the Shoreline Master Program Update. The most recent set of changes will be reviewed at a Council workshop on March 24, 2014. The City is expecting to receive final Findings and Conclusions from the Department of Ecology by the end of the month, which will then enable the City Council to conduct a final Public Hearing on the Shoreline Master Program Update.

RECOMMENDED ACTION

Motion:

I move to schedule the final Public Hearing on Ordinance 2014-04, Adopting the City of Bainbridge Island Shoreline Master Program Update, for April 28, 2014, subject to the City receiving the Findings and Conclusions from the Department of Ecology.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Resolution No. 2014-05 Implementing Traffic Study Recommendations and Accepting Focused Traffic Study	Date: March 24, 2014
Agenda Item: Unfinished Business	Bill No.: 13-104
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: N/A		
Expenditure Req: \$ N/A	Budgeted? ☐ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: 02/19/14	Recommendation: Forward to Future Business Meeting	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Resolution No. 2014-05 implementing traffic study speed zone recommendations and sign modifications; and accepting the *Focused Traffic Study*.

Background:

The City contracted with Perteet Inc. in June of last year to prepare a focused traffic operational evaluation at seven locations, four corridor segments and three intersections.

City staff and Perteet, Inc. presented the *Focused Traffic Study* at the February 19, 2014 City Council meeting. As a result of the finalized study and presentation to City Council, a resolution was prepared to implement the proposed traffic recommendations and sign modifications. See attached Resolution No. 2014-05.

To view the traffic study presented to City Council at their February 19, 2014 City Council meeting, please visit: www.bainbridgewa.gov, - Government – Public Records - Documents/Forms/Apps T – Traffic Study.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Resolution No. 2014-05 and accept the *Focused Traffic Study* prepared by Perteet, Inc. and dated December 11, 2013.

To view Traffic Study: Visit www.bainbridgewa.gov
Government – Public Records – Documents/Forms/Applications
T – Traffic Study

City of Bainbridge Island

Traffic Report

Focused Traffic Study

December 11, 2013



RESOLUTION NO. 2014-05

A RESOLUTION of the City of Bainbridge Island, Washington, establishing speed limit changes and sign modifications on various Bainbridge Island roads.

WHEREAS, City Council and City staff receive numerous requests each year to evaluate speed limits on Bainbridge Island roads; and

WHEREAS, the independent study report entitled “Focused Traffic Study” prepared by Perteet, Inc. and dated December 11, 2013 was presented to City Council on February 19, 2014 (the “Traffic Study”); and

WHEREAS, City Council concurred with the recommendations presented by the Consultant, Perteet Inc., at the February 19, 2014 City Council meeting; and

WHEREAS, the City Council is the Local Agency with authority to establish maximum speed limits in accordance with WAC 308-330 and RCW 46.04, and

WHEREAS, the City Council has reviewed the Traffic Study and considered public comment; now, therefore,

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND DOES RESOLVE AS FOLLOWS:

Section 1. In accordance with the Washington Model Traffic Ordinance, Chapter 308-330 adopted by BIMC 10.04.010, and the Manual Uniform Traffic Control Devices (MUTCD), the City Council establishes the following traffic changes:

- a. NE Bucklin Hill Road (Lynwood Center Road NE to Blakely Avenue NE). Reduce the speed limit to 30 mph on NE Bucklin Hill Road between Lynwood Center Road NE and Blakely Avenue NE.
- b. Lynwood Center Road NE (Pt. White Drive to NE Bucklin Hill Road). Extend the 25 mph speed limit north of the NE Baker Hill Road intersection on Lynwood Center Road NE so that the speed limit is 25 mph between Point White Drive NE and Bucklin Hill Road NE.
- c. Pleasant Beach Drive NE (NE Oddfellows Road to Fort Ward Park). Reduce speed to 20 mph on Pleasant Beach Road between NE Oddfellows Road and Fort Ward Park.
- d. NE New Brooklyn Road (Crossing at Northtown Drive). Incorporate the crosswalk at Northtown Drive on NE New Brooklyn Road in the school zone and extend the 20 mph speed zone east of Northtown Drive approximately 165 feet.

e. Intersection of NE Valley Road and Sunrise Drive NE. Extend the 25 mph speed zone north and west of the intersection of NE Valley Road and Sunrise Drive NE approximately 200 feet each direction.

PASSED by the City Council this ____ day of _____, 2014.

APPROVED by the Mayor this ____ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO: 2014-05

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Surface Transportation Program (STP) Grant Opportunities	Date: March 24, 2014
Agenda Item: Unfinished Business	Bill No.: AB 14-051
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Proposed 2015/2016 Budgets PW CIP - (City Match):	2015	2016
County-wide:		
Miller Road Shoulder Improvements – Core 40 Program Design	\$15,255	
Miller Road Shoulder Improvements – Core 40 Program Const.		\$121,095
Fletcher Bay Shoulder Improvements – Core 40 Program Const.	\$60,480	
Wing Point Way Reconstruction – Construction		\$207,765
Island Wide Chip Seal - Construction	\$47,250	
Regional:		
Sound to Olympics Trail – Phase 4 – Construction	\$108,000	
	\$230,985	\$328,860

REFERRALS/REVIEW

Study Session: 03/17/2014	Recommendation: Forward to 3/24/14 Unfinished Business Agenda		
City Manager ☒ Yes ☐ No	Legal ☐ Yes ☐ No ☒ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of City Staff applying for FY 2015-2017 Surface Transportation Program (STP) grant applications identified on page 2 and commit to funding the local match for each application.

Background:

This year, \$12.04 million in Federal Surface Transportation (STP) funds will be distributed to transportation infrastructure projects in Kitsap County through the Kitsap Regional Coordinating Council (KRCC) county-wide process and approximately \$50 million through the Puget Sound Regional Council (PSRC) regional process.

See proposed STP grant applications identified on page 2 with corresponding local match funds. Also, the City is currently coordinating with the Washington State Ferries (WSF) to possibly submit a joint application for the Sound to Olympics Trail – Phase 4 project in the regional competition. City staff has reviewed the grant requirements and recommends the City submit the applications identified on page 2.

RECOMMENDED ACTION

Motion:

I move that the City Council authorize City Staff to move forward with the proposed Surface Transportation Program grant applications, identified on page 2 of this agenda bill, and commit to budgeting appropriate local match for each application in the 2015/2016 budget.

DESCRIPTION/SUMMARY - Continued

2015-2017 Federal STP – KRCC Countywide Applications				Due: April 1, 2014	
Project	Phase	Budget Year	TIP	Grant Amount	City Match
● Miller Road Shoulder Imps. (C-40) Paved shoulder widening on both sides of Miller Road from Tolo Rd. to Pederson Hill	Design Const.	2015 2016	Yes	\$43,000 \$775,905	\$15,255 \$121,095
● Fletcher Bay Shoulder Imps. (C-40) Paved shoulder widening on both sides of Fletcher Bay fr. New Brooklyn to H.S. Rd.	Const.	2015	Yes	\$387,520	\$60,480
● Wing Point Way Reconstruction Pavement restoration & chip sealing, drainage imp, dedicated bicycle climbing lane and sidewalk on one side of street.	Const.	2016	Yes	\$1,331,235	\$207,765
● Island-Wide Chip Seal Chip sealing of various roads on the Island which are federally classified roads.	Const.	2015	Yes	\$302,750	\$47,250
2015-2017 Federal STP – PSRC Regional Applications				Due: April 14, 2014	
● Sound to Olympics (STO) Trail – Phase 4 Separated pathway from Vineyard Lane to High School Road to complete the final segment of the STO Trail which received federal funds in earlier phases.	Const.	2015/16	Yes	\$692,000	\$108,000
Sub-totals				\$3,584,380	\$559,620

	2015 STP Funds	\$1,490,145
	2015 Local Match	\$232,855
	2016 STP Funds	\$2,094,235
	2016 Local Match	\$326,765
	Totals	\$4,144,000



Kitsap Regional Coordinating Council

Chair
Mayor Tim Matthes ❖
City of Port Orchard

Vice-Chair
Commissioner Robert Gelder ❖
Kitsap County

Commissioner Charlotte Garrido
Commissioner Linda Streissguth
Kitsap County

Mayor Patty Lent ❖
Council Member Leslie Daus
Council Member Greg Wheeler
Council Member Dino Davis *
City of Bremerton

Mayor Anne Blair ❖
Council Member Steve Bonkowski
Council Member Wayne Roth *
City of Bainbridge Island

Council Member Bek Ashby
Council Member Jeff Cartwright *
City of Port Orchard

Mayor Becky Erickson ❖
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser*
Suquamish Tribe***

Council Chair Jeromy Sullivan
Council Member Dawn Purser *
Port Gamble S'Klallam Tribe***

Commissioner Axel Strakeljahn
Commissioner Larry Stokes *
Port of Bremerton

Captain Tom Zwolfer
Tom Danaher, PAO *
Naval Base Kitsap **

Mary McClure
Executive Management
McClure Consulting LLC

* Alternate

** Ex Officio Member

*** Associate Member

❖ Executive Committee

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

Funding Breakdown for Countywide Distribution 2015 – 2017 Funding Cycle

February 20, 2014

Total to Kitsap Countywide: \$12.04	
Urbanized Area	Rural set-aside <i>Federally designated rural area only. Only Kitsap Transit and Kitsap County eligible</i>
\$10.65M	\$1.39M

Capacity, Safety, Environmental Retrofit Preservation Projects <i>Regional and local centers, and connecting corridors*</i>	\$8.58M
Preservation Projects <i>Second of two-cycle pilot program. Grind-out, chip seal and overlay projects within existing roadway*</i>	\$2.13M
Non-Motorized Projects <i>10% of Countywide funds. Highest Priority: biking and walking facilities within 2 miles of schools (K-12)*</i>	\$1.33M
	\$12.04M

* See KRCC Project Selection Process & Policies
for detailed project eligibility & prioritization



Kitsap Regional Coordinating Council

KRCC SCHEDULE

2015-2017 Federal STP Funding Cycle: Countywide & Regional

February 20, 2014

Multi-Step Process Follows

KRCC Approval Process

KRCC TransTAC ↓

KRCC TransPOL ↓

KRCC Exec. Board ↓

PSRC Policy Boards (TPB ► EB)

		Countywide	(6) Regional Competition
January	TransTAC Jan 9 ✓	Identify Possible Projects	
	TransPOL Jan 16 ✓	Recommend KRCC Countywide Process and Policies to the KRCC Board	
	KRCC Board Jan 28 ✓	Approve KRCC Countywide Process and Policies	
	TransTAC Jan 30 ✓	Review Countywide Application Form	
Feb		Identify Possible Projects	
	TransPOL Feb 13 ✓	Review Possible Projects	
	PSRC/KRCC Feb 20 ✓	★ Call for Projects (Countywide & Regional) ★	
	KRCC Board Feb 25	Briefing Federal Funding Cycle	
	TransTAC Feb 27		Recommend Projects to TransPOL
March	PSRC & TransTAC Mar 5	★ Kitsap Project Selection Workshop (2:00 – 4:00pm, Kitsap Transit, Bremerton) ★	
	TransTAC March 3		★ Submit regional project eligibility screening forms to PSRC★
	PSRC March 11		Project eligibility confirmation re: all potential regional projects
	TransPOL March 13		Project Presentations & Recommend List of Projects
	TransTAC March 17	★ Submit Countywide project eligibility screening forms to PSRC ★	
	KRCC Board March 25		Approve List of Projects
	PSRC March 27	Project eligibility confirmation re: all potential Countywide projects	
April	TransTAC April 1	★ Countywide Project Application Form due to KRCC ★	
	TransTAC April 10 [meet ahead of POL]	Discuss Project Applications	Project presentations Packaging Input
	TransPOL April 10	Discuss Project Applications	
	PSRC April 14		★ Regional Project Applications Due to PSRC ★
May	Trans POL & TAC May 8	Project Presentations & Prelim Recommendations	
	KRCC Board May 27	More Briefing on Federal Funding Cycle	
	PSRC Staff Committee [RPEC] Late May		Project Presentations & Project Recommendations
June	TransTAC June 5	Develop Recommended List of Projects	
	TransPOL June 12	Finalize & Recommend Project List to KRCC Board	
	KRCC Board June 24	Approve Project List	
July	PSRC TPB July 10	Approve Countywide Project List	Approve Regional Projects

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Wing Point Way Non-Motorized Improvements Project	Date: March 24, 2014
Agenda Item: Unfinished Business	Bill No.: AB 13-086
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Department/Fund: 2014 CIP	
Grants: Federal Surface Transportation Grant for Design @ \$303,398 – Munis Project # 00324	

REFERRALS/REVIEW

Study Session: 03/17/2014	Recommendation: Forward to next business meeting.		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☐ Yes ☐ No ☒ N/A	Finance ☐ Yes ☐ No ☒ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of recommended design alternative shared with City Council at the March 17, 2014 study session.

Background:

The proposed Wing Point Way Non-Motorized project (from Ferncliff Avenue to Park Avenue) provides for sidewalk improvements on one side, bike climbing lanes, and reconstruction of the roadway surfacing and storm water drainage. Pre-design work also includes an assessment of the existing sewer and water utilities

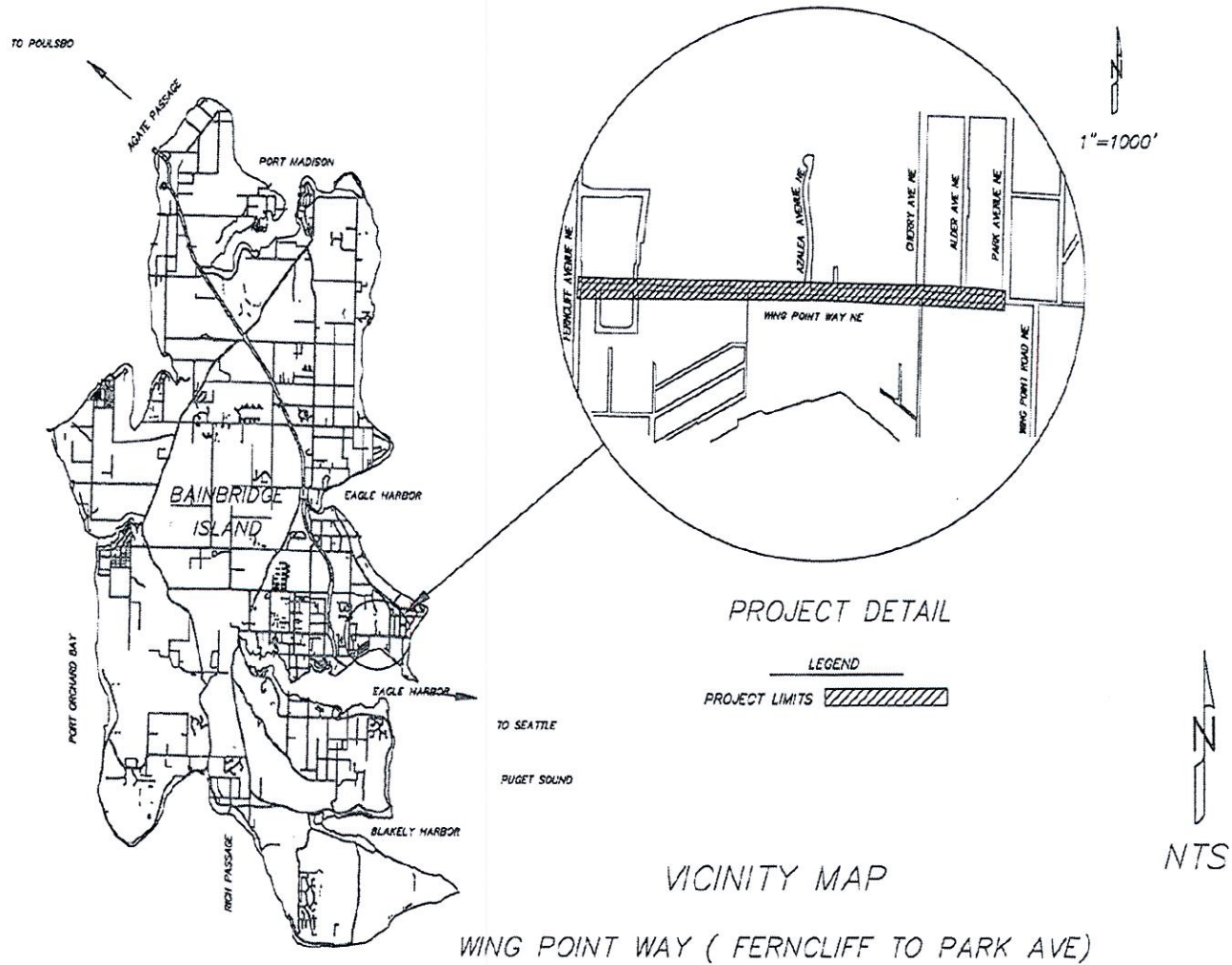
City staff and Consultant HDR Inc. presented the Wing Point Way Non-motorized design at the March 17, 2014 City Council meeting. City staff and consultant recommended proceeding with a design featuring sidewalks along the north-side of Wing Point Way and bike lanes along the shoulder climbing lanes.

RECOMMENDED ACTION

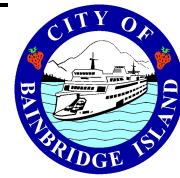
Motion:

I move that the City Council approve the recommended design alternative for the Wing Point Way Non-motorized Improvements project.

Vicinity Map



CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-13, Adopting Interim Zoning Regulations for Temporary Construction Storage	Date: March 24, 2014
Agenda Item: Ordinances/1 st Reading	Bill No.: 14-019
Proposed By: Planning Director Kathy Cook	

BUDGET INFORMATION

Depart/Fund:

Expenditure Req: Budgeted? ☐ Yes ☐ No Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: February 19, 2014	Recommendation: Develop Interim Zoning Regulations for Temporary Construction Storage	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approving Ordinance No. 2014-13, Adopting Interim Zoning Regulations for Temporary Construction Storage, and scheduling a Public Hearing on April 14, 2014.

Background:

On February 19, 2014, the City Council adopted Ordinance 2014-08, which established interim zoning regulations to allow businesses in the downtown to create temporary surface parking lots for use by employees and/or the general public when anticipated construction activities reduce the availability of existing parking spaces, or when a business, having outgrown its original parking accommodations, is in the process of seeking a permanent solution

Ordinance No. 2014-13 amends Ordinance 2014-08 to allow businesses that use the interim temporary parking regulations due to construction activities to also store construction-related equipment, materials, and supplies on the temporary parking lots.

Ordinance 2014-13 adopts findings in support of the amendment; provides for the interim regulations to remain in effect for a period of six months from the date Ordinance 2014-08 was adopted, unless permanent regulations are adopted sooner or unless the interim regulations are extended; declares an emergency and establishes an immediate effective date.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-13, Adopting Interim Zoning Regulations for Temporary Construction Storage, and schedule a Public Hearing on April 14, 2014.

ORDINANCE NO. 2014-13

AN ORDINANCE of the City of Bainbridge Island, Washington, amending Ordinance 2014-08, which adopted interim zoning regulations governing temporary parking for commercial businesses, other than ferry commuter parking and noncommuter ferry parking; adopting findings in support of such amendments; providing for the interim regulations to remain in effect for a period of six months from the date Ordinance 2014-08 was adopted, unless permanent regulations are adopted sooner or unless the interim regulations are extended; declaring an emergency and establishing an immediate effective date.

WHEREAS, the City Council of the City of Bainbridge Island previously adopted Ordinance 2014-08, which established interim zoning regulations governing temporary parking for commercial businesses, other than ferry commuter parking and noncommuter ferry parking, in the Core, Gateway, Ericksen, Ferry Terminal, and Madison (Mixed Use Town Center) districts and High School Road Zones I and II; and

WHEREAS, Ordinance 2014-08 allows commercial businesses in the above-mentioned zoning districts to create temporary surface parking lots for use by employees and/or the general public where anticipated construction activities would reduce the availability of existing parking spaces or the business, having outgrown its original parking accommodations, is in the process of seeking a permanent solution; and

WHEREAS, the City Council understands that businesses needing to take advantage of the interim temporary parking regulations due to construction activities will also likely need to store construction-related equipment, materials, and supplies to support the construction activities; and

WHEREAS, current regulations relating to temporary storage containers, found in BIMC 18.09.030.J.2, contain restrictions regarding the number containers, length of time in which they may be placed at a property, and the location on a property upon which they may be placed which are prohibitive of commercial businesses using storage containers for purposes of temporary construction storage; and

WHEREAS, local businesses have expressed a need for temporary construction storage where the business is either remodeling or undertaking a construction project; and

WHEREAS, the City Council desires to provide flexibility in accommodating construction storage needs for businesses in these limited circumstances; and

WHEREAS, there is at least one commercial business within the Mixed Use Town Center zone with a current need to store construction-related equipment, materials, and supplies due to the circumstances described above; and

WHEREAS, unless the City acts immediately to address temporary construction storage needs, businesses within the City may suffer while the City endeavors to prepare permanent parking regulations providing for temporary parking uses and permanent construction storage

regulations; and

WHEREAS, Article XI, Section 11 of the Washington State Constitution, RCW 35A.63.220, and RCW 36.70A.390 authorize the City to adopt interim land use regulations and official controls, and the Bainbridge Island City Council deems it to be in the public interest to adopt the regulations and prohibitions set forth in this Ordinance under this authority; and

WHEREAS, a public hearing shall be held within sixty days of the adoption of the regulations set forth in this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Adoption of Findings. The recitals set forth above are hereby adopted as the City Council's findings in support of the interim zoning regulations adopted by this Ordinance.

Section 2. Amended. BIMC 18.15.020(K), as adopted in Ordinance 2014-08, is hereby amended as follows:

K. Temporary Parking for Commercial Businesses, Other than Ferry Commuter Parking and Non-commuter Ferry Parking. Temporary surface parking lots for commercial businesses may be developed for use by the general public and/or employees in the Core, Gateway, Ericksen, Ferry Terminal, and Madison (Mixed Use Town Center) districts and High School Road Zone I and High School Road Zone II districts under the following conditions and circumstances:

1. Anticipated construction activities related to a land use application for property located in one of the districts listed in this subsection will reduce availability of existing parking spaces for employees and/or the general public; or the parking needs of the commercial business have increased and, having outgrown its original parking accommodations, the commercial business is in the process of seeking a permanent solution.
2. An application for temporary commercial business parking is submitted in accordance with the provisions of this subsection. The application shall be exempt from site plan and design review pursuant to BIMC 2.16.040. The application shall be processed as an administrative approval under BIMC Title 2.
3. Approval of the temporary commercial business parking lot shall expire upon completion of the specified project or within eighteen months of the lot's permit approval, whichever comes first.
4. Temporary commercial business parking lots shall be exempt from the requirements of subsection C.2.c of this section.

5. Temporary commercial business parking lots shall not exceed 50 spaces.

6. Temporary commercial business parking lots shall comply with the design and construction requirements of this chapter, except that:

a. Small car spaces may total no more than 50 percent of the number of spaces;

b. Temporary commercial business parking lots shall be exempt from the landscaping requirements of subsection J.3.a of this section and BIMC 18.15.010;

c. Temporary commercial business parking lots shall be exempt from the requirements of BIMC 18.15.030;

d. Temporary commercial business parking lots may be surfaced with gravel; provided, that all drainage requirements are met; and

e. Temporary commercial business parking lots shall be exempt from the requirements of subsection D.5 of this section (setbacks).

7. A temporary commercial business parking lot shall meet the requirements of Chapter 15.20 BIMC (Surface and Storm Water Management), except that any existing parking lot being used as a temporary commercial business parking lot shall not be required to be improved to meet current standards.

8. As a condition of application approval, the commercial business shall include a plan for prohibiting parking for ferry commuter and noncommuter use and shall demonstrate how restriction of spaces for general public/customer and/or employee use will be enforced. Failure to enforce shall subject the owner to the provisions of Chapter 1.26 BIMC.

9. Except as specified below, all temporary commercial business parking lots shall be designed to retain all significant trees, as defined in Chapter 18.36 BIMC, except when removal of hazardous trees is permitted pursuant to BIMC 16.20.040. For those significant trees impacted by construction activity within their driplines, the applicant shall submit a retention plan prepared by a certified arborist addressing the impact of construction activity to the trees and the likelihood for five-year survivability.

10. A portion of a temporary commercial business parking lot developed to accommodate employees and/or the general public during construction activities may be utilized to store or park construction-related equipment,

materials, and supplies if it does not create a safety hazard for pedestrians and vehicles utilizing the parking lot. Construction-related equipment, materials, and supplies shall be stored in appropriate containers or bins to the extent feasible or on the ground in well-stacked, neat piles. The temporary construction storage containers and bins shall be exempt from the requirements of BIMC 18.09.030.J.2. Large construction equipment may be parked in parking spaces. As a condition of application approval, the commercial business planning to use a portion of the parking lot to store or park construction-related equipment, materials, and supplies must include a plan to alert employees and the general public using the parking lot to the presence of such items.

~~1140.~~ The department may grant one extension of a permit authorizing temporary commercial business parking for a period not to exceed 180 days if:

- a. A request for an extension is received by the department no later than 30 days prior to the expiration of the permit;
- b. Termination of the permit would result in an unreasonable hardship to the applicant, and the applicant is not responsible for the delay in securing permanent parking spaces;
- c. An extension of the permit will not cause substantial detriment to existing uses in the immediate vicinity of the subject property; and
- d. The temporary parking shall be removed within 10 days after the permit expires.

Section 3. Effective Period for Interim Zoning Regulations. The interim zoning regulations set forth in this Ordinance shall be in effect for six months from the date Ordinance 2014-08 was adopted and shall thereafter automatically expire, unless the same are extended as provided in RCW 36.70A.390 and RCW 35A.63.220, or unless permanent zoning regulations are adopted sooner by the Bainbridge Island City Council.

Section 4. Transmittal to Planning Commission. This Ordinance shall be transmitted to the Bainbridge Island Planning Commission for its consideration and recommendation concerning permanent zoning regulations governing temporary construction storage. The Planning Commission is requested to complete its review, including the holding of a public hearing on permanent zoning regulations and the transmittal of its recommendation to the City Council, in time for the Council to deliberate and take action before the interim regulations expire.

Section 5. Transmittal to Department of Commerce. Pursuant to RCW 36.70A.106, this Ordinance shall be transmitted to the Washington State Department of Commerce as required by law.

Section 6. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the invalidity or unconstitutionality does not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 7. Declaration of Emergency - Immediate Effective Date. For the reasons set forth in the recitals of this Ordinance, the City Council hereby finds and declares that an emergency exists which necessitates that this Ordinance become effective immediately in order to preserve the public health, safety, and welfare. This Ordinance shall become effective immediately upon passage. The Bainbridge Island City Clerk is directed to publish a summary of this Ordinance at the earliest possible publication date.

PASSED BY THE CITY COUNCIL this _____ day of March, 2014.

APPROVED BY THE MAYOR this _____ day of March, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoﬀ, CMC, City Clerk

FILED WITH THE CITY CLERK: March 20, 2014
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER:

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-11, Related to the Utility Advisory Committee	Date: March 24, 2014
Agenda Item: Ordinances/2 nd Reading	Bill No.: 14-048
Proposed By: City Council	Referral(s):

BUDGET INFORMATION

Department: N/A	Fund: N/A	Munis Contract #
Expenditure Req:	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☐ No

REFERRALS/REVIEW

Study Session: March 5 and March 17, 2014		Recommendation: Forward to March 24, 2014 Agenda.	
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☐ Yes ☐ No ☒ N/A	

DESCRIPTION/SUMMARY

Consider approval of Ordinance No. 2014-11 which makes changes to the membership of the Utility Advisory Committee, clarifies the functions and duties of the committee, and amends Chapter 2.33 of the Bainbridge Island Municipal Code.

A subcommittee of the City Council, consisting of Mayor Blair, Council Member Bonkowski and Council Member Ward reviewed the existing ordinance and procedures of the Utility Advisory Committee to identify potential changes. Direction provided by the subcommittee was used to draft Ordinance No. 2014-11. Changes to the current ordinance, which is codified in Chapter 2.33 of BIMC, are shown in tracked changes in the attached draft.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-11, related to the Utility Advisory Committee.

ORDINANCE NO. 2014-11

AN ORDINANCE of the City of Bainbridge Island, Washington, making changes to the membership of the Utility Advisory Committee, clarifying the functions and duties of the committee, and amending Chapter 2.33 of the Bainbridge Island Municipal Code.

WHEREAS, the City has established a Utility Advisory Committee (the “UAC”) to encourage citizen participation in the process for establishing water, stormwater, and sanitary sewer utility policies; and

WHEREAS, the City Council desires to clarify the role, composition, and duties of the UAC as well as the staff support provided to the UAC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 2.33.010 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.010 Created – Membership, appointment, compensation and term.

A. There is created a utility advisory committee for the city, hereinafter referred to as the committee. The committee shall consist of ~~a minimum of seven and no more than nine~~ voting members who shall be appointed by the mayor and confirmed by vote of the city council. The members shall not be officers or employees of the city and shall be residents of the city. The members shall not be appointed to another city committee, board or commission, except for specialized committees or task forces of limited duration. Additionally, at least one member of the city council shall serve as an ex officio, nonvoting member of the committee.

B. The members of the committee shall serve without compensation and shall initially be appointed for staggered terms as follows: two of the original members shall be appointed and confirmed for one-year terms, two of the original committee members shall be appointed and confirmed for two-year terms, and three members shall be appointed for three-year terms. The terms for all subsequent annually appointed members shall be three years.

C. A member may be re-appointed, and shall hold office until his or her successor has been appointed and has qualified. Members may be removed ~~by the mayor~~ upon consent upon a majority vote of the city council.

D. No member shall serve more than three consecutive terms unless the city council determines that special expertise is required, or there are no other qualified applicants.

Section 2. Section 2.33.025 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.025 Vacancies – Removal.

In the event of a vacancy, the mayor, subject to confirmation of the city council, shall make an appointment to fill the unexpired portion of the term of the vacated position in accordance with the city's appointment cycle. Unexcused absence by any committee member from three consecutive meetings shall constitute grounds for removal in accordance with BIMC 2.33.010.C, ~~and 10 absences by any committee member, excused or unexcused, occurring within a 12-month period shall likewise be grounds for removal.~~

Section 3. Section 2.33.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.030 Organization.

The mayor shall make the initial appointment of one voting member of the committee to serve as chairperson for a one-year term. The committee shall make the initial appointment of a vice-chairperson. The committee shall adopt such rules and regulations as are necessary to accomplish the duties prescribed in BIMC 2.33.040, and consistent with other provisions of this chapter, including without limitation BIMC 2.33.060. These rules and regulations shall be placed on file with the city clerk.

Section 4. Section 2.33.040 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.040 Powers and duties.

The committee shall act in an advisory capacity to the city council with respect to issues relevant to the operation and management policies of the city's water, sanitary sewer, and other utilities. The committee shall not supplant administrative advice on policy issues to the city council but shall be in addition to staff advice. The committee shall not interfere with the administrative staff functions involving day to day operation of the city utilities. All city utility-related policies shall be reviewed by the committee prior to consideration by city council. In its advisory capacity, the committee shall:

A. Consult with the city manager to develop an annual workplan for approval by the city council;

~~AB.~~ Consult with and make recommendations to the city council regarding such utility-related policy matters as the city council or the committee deems appropriate;

~~BC.~~ Give advisory recommendations to the city council on matters relating to the city's water, sanitary sewer, and storm water utility policy ~~and operation~~;

~~CD.~~ Consult with and make recommendations to the city council regarding utility rates, rate structures and other charges made to water, sanitary sewer, and storm water utility customers;

~~DE.~~ Consult with and make recommendations to the city council, ~~give advisory recommendations to the city council~~ relative to the planning for, and financing, ~~operation and maintenance~~ of water, sanitary sewer, and storm water utility capital facilities;

~~EF.~~ Keep the city council regularly informed of activities of the committee in a timely manner;

G. Report annually to the city council prior to the start of the budget process.

Section 5. Section 2.33.060 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.060 Meetings, officers, records and quorum.

The committee shall elect a chairperson and vice-chairperson. The committee shall hold regular meetings at least once during each quarter year. Meetings shall be open to the public and held in accordance with the Open Public Meetings Act (Chapter 42.30 RCW). For meetings consisting of a majority of the then serving voting members of the committee, ~~T~~the committee shall provide public notice of the meeting and shall keep a record of its meetings minutes, resolutions, transactions, findings and determinations. The meeting minutes shall be posted on the city's web site. A majority of the voting members then serving on the committee shall constitute a quorum for the transaction of business.

Section 6. Section 2.33.070 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

2.33.070 Expenditures and staff assistance.

A. The expenditures of the committee, exclusive of donations, shall be limited to appropriations made by the city council.

B. Department director or executive ~~The~~ city staff, as assigned by the city manager, shall provide assistance to the committee. Except for purposes of inquiry, the committee and its members shall deal with employees of the city only through the city manager or administrative staff assigned by the city manager for that purpose.

C. The city shall provide city email accounts to committee members and related training on the use of email accounts, including personal computer privacy expectations while serving on the committee.

Section 7. This ordinance shall take effect and be in force five (5) days from its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2014.

APPROVED BY THE MAYOR this _____ day of _____, 2014.

Anne S. Blair, Mayor

ATTEST/AUTHENTICATE:

Rosalind D. Lassoff, CMC, City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NUMBER: 2014-11

March 13, 2014

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Proclaiming April 6-12, 2014 as National Volunteer Week	Date: March 24, 2014
Agenda Item: New Business	Bill No.: 14-056
Proposed By: Mayor Blair	Referral(s):

DESCRIPTION/SUMMARY

Action Item:

Consideration of a proclamation declaring April 6-12, 2014 as National Volunteer Week Day.

History:

Did you know that three out of four residents of Bainbridge Island volunteer their time to serve our community? The City of Bainbridge Island has joined with the Bainbridge Community Foundation to honor these approximately 17,770 Bainbridge Island volunteers. The Bainbridge Island Volunteer Celebration will be held on April 7, at the Waterfront Park Community Center from 4:30-6:00 pm. A short presentation will begin at 5:15 pm, and refreshments and a light snack will be provided. The event is free and open to the public.

At the event, we will be displaying stories highlighting our Island's commitment to serving the community. We encourage you to send your volunteer stories, or a story about someone you know in the community, to arichards@bainbridgewa.gov, or post them on our Bainbridge Island Volunteer Celebration event on Facebook at: <https://www.facebook.com/citybainbridgeisland>. If you're not currently a volunteer, this event is a great opportunity for you to thank your friends and neighbors, and learn about ways you might be able to get involved in your community.

We invite you to join us in recognizing and celebrating the Island's spirit of volunteerism at the Waterfront Community Center on Monday, April 7, from 4:30-6:00 p.m. Though not required, we encourage you to RSVP at <https://www.facebook.com/events/235953249924488/>.

RECOMMENDED ACTION

Motion:

I move that the City Council authorize the Mayor to sign proclamation declaring April 6-12, 2014 as National Volunteer Week Day.



PROCLAMATION

WHEREAS, Bainbridge Island has, per capita, the highest rate of volunteerism of any comparable City in the country; and

WHEREAS, the individuals, groups and government that together form our community are at the center of our social life; and

WHEREAS, the volunteers in a community can inspire, equip and mobilize others to take action that changes the world; and

WHEREAS, the giving of oneself in service to others empowers the giver and the recipient; and

WHEREAS, experience teaches us that effective government requires and benefits greatly by volunteer support and involvement; and

WHEREAS, experience also teaches us that government alone cannot solve all of our social problems, nor can it reasonably energize all of the many organizations and activities that combine to build a vibrant community; and

WHEREAS, our Island's volunteer force is a great treasure; and

WHEREAS, volunteers are vital to our future as a caring and productive community and nation; and

WHEREAS, during the week of April 6-12, 2014 all over the nation, volunteers will be recognized for their commitment to service by the observation of National Volunteer Week;

NOW, THEREFORE, I, Anne S. Blair, Mayor of the City of Bainbridge Island, do hereby proclaim April 6-12, 2014 as

NATIONAL VOLUNTEER WEEK ON BAINBRIDGE ISLAND

and on behalf of our City thank my fellow Islanders for their generous and effective volunteer efforts on behalf of our community, and urge them to continue to volunteer in any and all ways possible. To honor our volunteers, we are partnering with the Bainbridge Community Foundation to host a volunteer appreciation event at the Waterfront Park Community Center, April 7th from 4:30 to 6:00 pm. By volunteering and recognizing those who serve, we can come together to make a difference.

SIGNED this 24th day of March 2014.

Anne S. Blair, Mayor

CITY OF BAINBRIDGE ISLAND
ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: March 10, 2014 - March 24, 2014
CITY COUNCIL: March 10, 2014 - March 24, 2014

Last check from previous run: 335281 dated 3/11/2014 issued to Zee Medical Service Co in the amount of 107.50

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH	N/A	N/A		Ø
EFT	N/A	N/A		Ø
Manual	3/5/14	335269	Void	Void
Manual	3/10/14	335258	Void	Void
Manual	3/11/14	335167	Void	Void
Manual	3/11/14	335282	POL/PW/Toshiba Financial Services/3530C Copier Leases	794.60
Manual	3/11/14	335283	ENG/Toshiba Financial Services/4540C Copier Lease	229.16
Manual	3/11/14	335284	EX/ENG/PCD/CRT/Paper Products/Office Supplies	407.04
Manual	3/11/14	335285	US Bank Credit Card Purchases	6,061.60
Manual	3/12/14	335286	Puget Sound Energy	25,599.22
Manual	3/13/14	335287	AT&T Mobility/Eng. Data Cards Survey Equipment	99.78
Manual	3/13/14	335288	ENG/NRC Environmental Service, Inc/Emergency Response to Heating Oil Spill	12,348.07
Manual	3/13/14	335289	Puget Sound Energy-City Hall	4,845.89
Manual	3/13/14	335290	PW/WA State Dept of Ecology/2014 Wastewater Permit - 2 of 2	2,543.40
Manual	3/18/14	335291	FIN/Fred Pryor Seminars/AP Seminar-LS	199.00
Manual	3/18/14	335292	LEGAL/WAPRO/Spring Training-CB	140.00
Manual Checks, Electronic Disbursements				53,267.76

Regular Run	3/25/14	335293 - 335396	Regular Check Run	309,403.02
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Total Disbursements **362,670.78**

Retainage Release	3/6/14	117	B.I. Electric/Electrical Upgrade - Various City Facilities	9,861.55
Retainage Release	3/10/14	118	Liden Land Development/Weaver Drainage Improvement	4,164.11
Retainage Release	3/14/14	119	Sealevel Bulkhead Builders/Sunrise Drive Repair	6,186.14
Travel Advance	N/A	N/A	No Advance Travel	Ø

Prepared and Reviewed by Linda Steinberg Linda Steinberg, Accounts Payable

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished,
the services rendered, or the labor performed as described herein and that the claim
is a just, due, and unpaid obligation against the City of Bainbridge Island,
and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw 3-19-2014

Karl R Shaw, Accounting Manager

Date

VOID

03/05/2014 14:49 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

335269	03/11/2014	VOID	6714 TOSHIBA FINANCIAL SE	189484	247753684	02/19/2014	21400011		-366.32
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Invoice: 247753684

POL/3530C COPIER LEASE
PD-C/E-ADMIN RENTS/LEASE

-366.32 51011211 545000

189485 247740525

02/19/2014

-428.28

Invoice: 247740525

PW/3530C COPIER LEASE
RENTS & LEASES - OPERATING

-428.28 73637891 545000

189553 14929158

02/17/2014

-229.16

Invoice: 14929158

ENG/4540C COPIER LEASE
ENG - C/E ADMIN RENTS & LEASES
ENG - WATER ADMIN RENTS
RENTS & LEASES - OPERATING
PW - C/E RENTS & LEASES - OPER
ENG - C/E FACIL RENTS & LEASES
ENG - ACCESS MGMT RENTS/LEASES

-110.00 72011321 545000
-36.67 72411341 545000
-27.50 72421341 545000
-27.50 71011321 545000
-13.75 72011325 545000
-13.74 72111431 545000

CHECK 335269 TOTAL: -1,023.76

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -1,023.76

COUNT	AMOUNT
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TOTAL VOIDED CHECKS	1 1,023.76
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*** GRAND TOTAL *** -1,023.76

03/05/2014 14:49 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	LINE DESC	T OB	DEBIT	CREDIT
EFF DATE											
2014	3	54									
APP 001-213000							GENERAL - ACCOUNTS PAYABLE				517.57
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100							CASH			517.57	
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 631-213000							ACCOUNTS PAYABLE				428.28
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100							CASH			428.28	
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 401-213000							ACCOUNTS PAYABLE				36.67
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100							CASH			36.67	
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 402-213000							ACCOUNTS PAYABLE				27.50
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100							CASH			27.50	
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 101-213000							STREETS - ACCOUNTS PAYABLE				13.74
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
APP 635-111100							CASH			13.74	
03/11/2014		335269	VOID				AP CASH DISBURSEMENTS JOURNAL				
GENERAL LEDGER TOTAL										1,023.76	1,023.76
APP 631-130000							DUE TO/FROM CLEARING				595.48
03/11/2014	03/09/14	VOID									
APP 001-130000							GENERAL - DUE TO/FROM CLEARING			517.57	
03/11/2014	03/09/14	VOID									
APP 401-130000							DUE TO/FROM CLEARING			36.67	
03/11/2014	03/09/14	VOID									
APP 402-130000							DUE TO/FROM CLEARING			27.50	
03/11/2014	03/09/14	VOID									
APP 101-130000							STREETS - DUE TO/FROM CLEARING			13.74	
03/11/2014	03/09/14	VOID									
SYSTEM GENERATED ENTRIES TOTAL										595.48	595.48
JOURNAL 2014/03/54 TOTAL										1,619.24	1,619.24

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 3	54	03/11/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING	517.57	
001-213000				GENERAL - ACCOUNTS PAYABLE		517.57
				FUND TOTAL	517.57	517.57
101 STREET FUND	2014 3	54	03/11/2014			
101-130000				STREETS - DUE TO/FROM CLEARING	13.74	
101-213000				STREETS - ACCOUNTS PAYABLE		13.74
				FUND TOTAL	13.74	13.74
401 WATER OPERATING FUND	2014 3	54	03/11/2014			
401-130000				DUE TO/FROM CLEARING	36.67	
401-213000				ACCOUNTS PAYABLE		36.67
				FUND TOTAL	36.67	36.67
402 SEWER OPERATING FUND	2014 3	54	03/11/2014			
402-130000				DUE TO/FROM CLEARING	27.50	
402-213000				ACCOUNTS PAYABLE		27.50
				FUND TOTAL	27.50	27.50
631 CLEARING FUND	2014 3	54	03/11/2014			
631-130000				DUE TO/FROM CLEARING		595.48
631-213000				ACCOUNTS PAYABLE		428.28
635-111100				CASH	1,023.76	
				FUND TOTAL	1,023.76	1,023.76

03/05/2014 14:49
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	595.48	
001 GENERAL FUND		517.57
401 WATER OPERATING FUND		36.67
402 SEWER OPERATING FUND		27.50
101 STREET FUND		13.74
TOTAL	595.48	595.48

** END OF REPORT - Generated by Linda Steinberg **

03/10/2014 08:45 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

VOID

PG 1
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

335258 03/11/2014 VOID 5977 PAPER PRODUCTS ETC 189463 0000038-001 02/07/2014 -12.15
Invoice: 0000038-001 EX/WALL CLOCK

-12.15 31011131 531100 EXEC - C/E SUPPLIES

Invoice: 0000076-001

189464 0000076-001 02/19/2014 -48.90

CRT/LEGAL POCKET FILES

-48.90 21011125 531100 COURT - SUPPLIES

Invoice: 0000112-001

189466 0000112-001 02/21/2014 -35.84

EX/CLEANER/CLIPS

-35.84 31011131 531100 EXEC - C/E SUPPLIES

Invoice: 0000092-001

189549 0000092-001 02/20/2014 -96.52

ENG/PENS/POST-ITS/FOLDERS

-96.52 72011321 531100 ENG - C/E ADMIN SUPPLIES

Invoice: 0000086-001

189614 0000086-001 02/19/2014 -1,249.47

PCD/COPY PAPER

-1,249.47 61011581 531100 PCD - C/E ADMIN SUPPLIES

CHECK 335258 TOTAL: -1,442.88

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -1,442.88

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 1,442.88

*** GRAND TOTAL *** -1,442.88

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 3 93									
APP 001-213000						GENERAL - ACCOUNTS PAYABLE			1,442.88
03/11/2014	335258 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		1,442.88	
03/11/2014	335258 VOID					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								1,442.88	1,442.88
APP 631-130000						DUE TO/FROM CLEARING			1,442.88
03/11/2014	03/09/14 VOID								
APP 001-130000						GENERAL - DUE TO/FROM CLEARING		1,442.88	
03/11/2014	03/09/14 VOID								
SYSTEM GENERATED ENTRIES TOTAL								1,442.88	1,442.88
JOURNAL 2014/03/93 TOTAL								2,885.76	2,885.76

03/10/2014 08:45
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 3	93	03/11/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING	1,442.88	
001-213000				GENERAL - ACCOUNTS PAYABLE		1,442.88
				FUND TOTAL	1,442.88	1,442.88
631 CLEARING FUND	2014 3	93	03/11/2014			
631-130000				DUE TO/FROM CLEARING		1,442.88
635-111100				CASH	1,442.88	
				FUND TOTAL	1,442.88	1,442.88

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	1,442.88	
001 GENERAL FUND		1,442.88
TOTAL	1,442.88	1,442.88

** END OF REPORT - Generated by Linda Steinberg **

VOID

03/12/2014 10:15 |CITY OF BAINBRIDGE ISLAND
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PG 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

335167 02/27/2014 VOID 5603 NRC ENVIRONMENTAL SE 189275 602118 01/29/2014 -12,348.07

Invoice: 602118

ENG/ER TO HEATING OIL SPILL

-12,348.07 72431835 54110000345 SPILL TESTING&CLEAN UP-PROSVCS

CHECK 335167 TOTAL: -12,348.07

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** -12,348.07

COUNT AMOUNT

TOTAL VOIDED CHECKS 1 12,348.07

*** GRAND TOTAL *** -12,348.07

03/12/2014 10:15 |CITY OF BAINBRIDGE ISLAND
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|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 2 544									
APP 403-213000						ACCOUNTS PAYABLE			12,348.07
02/27/2014	335167 VOID					AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH		12,348.07	
02/27/2014	335167 VOID					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								12,348.07	12,348.07
APP 631-130000						DUE TO/FROM CLEARING			12,348.07
02/27/2014	02/23/14 VOID								
APP 403-130000						DUE TO/FROM CLEARING		12,348.07	
02/27/2014	02/23/14 VOID								
SYSTEM GENERATED ENTRIES TOTAL								12,348.07	12,348.07
JOURNAL 2014/02/544 TOTAL								24,696.14	24,696.14

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|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
403 STORM & SURFACE WATER FUND	2014 2	544	02/27/2014			
403-130000				DUE TO/FROM CLEARING	12,348.07	
403-213000				ACCOUNTS PAYABLE		12,348.07
				FUND TOTAL	12,348.07	12,348.07
631 CLEARING FUND	2014 2	544	02/27/2014			
631-130000				DUE TO/FROM CLEARING		12,348.07
635-111100				CASH	12,348.07	
				FUND TOTAL	12,348.07	12,348.07

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|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	12,348.07	
403 STORM & SURFACE WATER FUND		12,348.07
TOTAL	12,348.07	12,348.07

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PG 1
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

335282	03/11/2014	PRTD	6714 TOSHIBA FINANCIAL SE	189616	247753684A	02/19/2014	21400011	03/09/14	366.32
Invoice: 247753684A					POL/3530C COPIER LEASE				

366.32	51011211	545000	PD-C/E-ADMIN RENTS/LEASE
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189617	247740525A	02/19/2014	03/09/14	428.28
Invoice: 247740525A		PW/3530C COPIER LEASE		

428.28	73637891	545000	RENTS & LEASES - OPERATING
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CHECK	335282	TOTAL:	794.60
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335283	03/11/2014	PRTD	6714 TOSHIBA FINANCIAL SE	189615	14929158A	02/17/2014	03/09/14	229.16
Invoice: 14929158A					ENG/4540C COPIER LEASE			

110.00	72011321	545000	ENG - C/E ADMIN RENTS & LEASES
36.67	72411341	545000	ENG - WATER ADMIN RENTS
27.50	72421341	545000	RENTS & LEASES - OPERATING
27.50	71011321	545000	PW - C/E RENTS & LEASES - OPER
13.75	72011325	545000	ENG - C/E FACIL RENTS & LEASES
13.74	72111431	545000	ENG - ACCESS MGMT RENTS/LEASES

CHECK	335283	TOTAL:	229.16
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NUMBER OF CHECKS	2	*** CASH ACCOUNT TOTAL ***	1,023.76
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COUNT	AMOUNT
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TOTAL PRINTED CHECKS	2	1,023.76
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*** GRAND TOTAL ***	1,023.76
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03/06/2014 08:44 |CITY OF BAINBRIDGE ISLAND
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PG 2
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014	3	61										
			APP 001-213000						GENERAL - ACCOUNTS PAYABLE		517.57	
				03/11/2014	03/09/14	031114			AP CASH DISBURSEMENTS JOURNAL			
			APP 635-111100						CASH			1,023.76
				03/11/2014	03/09/14	031114			AP CASH DISBURSEMENTS JOURNAL			
			APP 631-213000						ACCOUNTS PAYABLE		428.28	
				03/11/2014	03/09/14	031114			AP CASH DISBURSEMENTS JOURNAL			
			APP 401-213000						ACCOUNTS PAYABLE		36.67	
				03/11/2014	03/09/14	031114			AP CASH DISBURSEMENTS JOURNAL			
			APP 402-213000						ACCOUNTS PAYABLE		27.50	
				03/11/2014	03/09/14	031114			AP CASH DISBURSEMENTS JOURNAL			
			APP 101-213000						STREETS - ACCOUNTS PAYABLE		13.74	
				03/11/2014	03/09/14	031114			AP CASH DISBURSEMENTS JOURNAL			
									GENERAL LEDGER TOTAL		1,023.76	1,023.76
			APP 631-130000						DUE TO/FROM CLEARING		595.48	
				03/11/2014	03/09/14	031114						
			APP 001-130000						GENERAL - DUE TO/FROM CLEARING			517.57
				03/11/2014	03/09/14	031114						
			APP 401-130000						DUE TO/FROM CLEARING			36.67
				03/11/2014	03/09/14	031114						
			APP 402-130000						DUE TO/FROM CLEARING			27.50
				03/11/2014	03/09/14	031114						
			APP 101-130000						STREETS - DUE TO/FROM CLEARING			13.74
				03/11/2014	03/09/14	031114						
									SYSTEM GENERATED ENTRIES TOTAL		595.48	595.48
									JOURNAL 2014/03/61	TOTAL	1,619.24	1,619.24

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014 3	61	03/11/2014		
001-130000			GENERAL - DUE TO/FROM CLEARING		517.57
001-213000			GENERAL - ACCOUNTS PAYABLE	517.57	
			FUND TOTAL	517.57	517.57
101 STREET FUND	2014 3	61	03/11/2014		
101-130000			STREETS - DUE TO/FROM CLEARING		13.74
101-213000			STREETS - ACCOUNTS PAYABLE	13.74	
			FUND TOTAL	13.74	13.74
401 WATER OPERATING FUND	2014 3	61	03/11/2014		
401-130000			DUE TO/FROM CLEARING		36.67
401-213000			ACCOUNTS PAYABLE	36.67	
			FUND TOTAL	36.67	36.67
402 SEWER OPERATING FUND	2014 3	61	03/11/2014		
402-130000			DUE TO/FROM CLEARING		27.50
402-213000			ACCOUNTS PAYABLE	27.50	
			FUND TOTAL	27.50	27.50
631 CLEARING FUND	2014 3	61	03/11/2014		
631-130000			DUE TO/FROM CLEARING	595.48	
631-213000			ACCOUNTS PAYABLE	428.28	
635-111100			CASH		1,023.76
			FUND TOTAL	1,023.76	1,023.76

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 4
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	595.48	
001 GENERAL FUND		517.57
401 WATER OPERATING FUND		36.67
402 SEWER OPERATING FUND		27.50
101 STREET FUND		13.74
TOTAL	595.48	595.48

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PG 1
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Manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

335284	03/11/2014	PRTD	5977 PAPER PRODUCTS ETC	189620	0000038-001A	02/07/2014		M031114	12.15
Invoice: 0000038-001A						EX/WALL CLOCK			

12.15	31011131	531100	EXEC - C/E SUPPLIES
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189621	0000076-001A	02/19/2014		M031114	48.90				
Invoice: 0000076-001A						CRT/LEGAL POCKET FILES			
48.90	21011125	531100	COURT - SUPPLIES						

189623	0000092-001A	02/20/2014		M031114	96.52				
Invoice: 0000092-001A						ENG/PENS/POST-ITS/FOLDERS			
96.52	72011321	531100	ENG - C/E ADMIN SUPPLIES						

189624	0000086-001A	02/19/2014		M031114	249.47				
Invoice: 0000086-001A						PCD/COPY PAPER			
249.47	61011581	531100	PCD - C/E ADMIN SUPPLIES						

CHECK	335284	TOTAL:	407.04
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335285	03/11/2014	PRTD	7314 US BANK	189625	01/31/14-BB	02/25/2014		M031114	31.77
Invoice: 01/31/14-BB						POL/OFFICE MAX/CERTIF PAPER			
31.77	51011211	531100	PD-C/E-ADM-SUPPLIES						

189626	01/30/14-BB	02/25/2014		M031114	39.99				
Invoice: 01/30/14-BB						POL/CODE4 PSEA/TRAINING-KL			
39.99	51011214	443410	PD-C/E-ADMIN-TRAINING						

189627	02/07/14-BB	02/25/2014		M031114	85.00				
Invoice: 02/07/14-BB						POL/KEURIG INC/K-CUP COFFEE			
85.00	51011211	531100	PD-C/E-ADM-SUPPLIES						

189628	02/14/14-BB	02/25/2014		M031114	48.00				
Invoice: 02/14/14-BB						POL/BI REVIEW/SUBSCRIPTION			
48.00	51011211	549100	PD-C/E-ADM-DUES/SUBCR/MEMBERSHP						

189629	02/28/14-BB	02/25/2014		M031114	245.67				
Invoice: 02/28/14-BB						POL/THATS SOM PIZZA/WRKD MEAL			
245.67	51011211	539100	PD-C/E-ADM-WORKED MEALS						

189630	02/21/14-BB	02/25/2014		M031114	583.00				
Invoice: 02/21/14-BB						POL/BLAUER TACTICL/TRN SHRTS			
583.00	53011212	531100	PD-C/E-PATROL SUPPLIES						

189631	02/11/14-BD	02/25/2014		M031114	33.15				
Invoice: 02/11/14-BD						POL/FIRECLEAN LLC/GUN CLEANR			
33.15	53011212	531100	PD-C/E-PATROL SUPPLIES						

189632	02/12/14-AR	02/25/2014		M031114	289.51				
Invoice: 02/12/14-AR						EX/ANS//NOTARY LIC,SUPPL,TRNG			
84.51	31011131	531100	EXEC - C/E SUPPLIES						
50.00	31029476	546000	EXEC-INS SFUND-MISC INS						
30.00	31011131	549100	EXEC-C/E-DUES/SUBCR/MEMBERSH						

03/12/2014 08:29 | CITY OF BAINBRIDGE ISLAND
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| PG 2
 | apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

				125.00	31011134 443410	EXEC - C/E TRAINING			
Invoice: 02/10/14-KB				189634	02/10/14-KB	02/25/2014	M031114		185.00
						HR/SHRM/ANNUAL MEMBERSHIP			
				185.00	33011161 549100	HR-C/E-DUES & SUBSCRIPTIONS			
Invoice: 01/31/14-SM				189635	01/31/14-SM	02/25/2014	M031114		521.74
						IT/RAKUTEN/FLAT PANEL MONITR			
				521.74	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 02/03/14-SM				189636	02/03/14-SM	02/25/2014	M031114		75.00
						IT/ACCIS/2014 MEMBERSHIP			
				75.00	81011881 549100	IT - C/E MISCELLANEOUS			
Invoice: 02/03/14A-SM				189637	02/03/14A-SM	02/25/2014	M031114		88.98
						NEWEGG/DR-350 PRINTR DRUM			
				88.98	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 02/03/14B-SM				189638	02/03/14B-SM	02/25/2014	M031114		333.00
						IT/AMAZON/PLOTTER CART TRAY			
				333.00	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 02/06/14-SM				189639	02/06/14-SM	02/25/2014	M031114		88.98
						IT/NEWEGG/DR-350 PRINTR DRUM			
				88.98	81011881 535500	IT - C/E COMPUTER PARTS & EQ			
Invoice: 02/13/14-KS				189640	02/13/14-KS	02/25/2014	M031114		50.00
						FIN/WFOA/MEMBERSHIP RENEWL			
				50.00	41011141 549100	FIN-C/E-DUES, SUBS, MEMBERSHIPS			
Invoice: 01/19/14-TR				189641	01/19/14-TR	02/25/2014	M031114		160.00
						PCD/APA/LAW & ETHIC TRAINING			
				160.00	63011586 443410	CUR - C/E TRAINING TRAVEL			
Invoice: 02/13/14-TR				189642	02/13/14-TR	02/25/2014	M031114		350.00
						PCD/NWETC/TRAINING-CESL-PB			
				350.00	62471594 443410	BLDG - BLDG TRAINING TRAVEL			
Invoice: 02/13/14A-TR				189643	02/13/14A-TR	02/25/2014	M031114		350.00
						PCD/NWETC/TRAINING-CESL-SC			
				350.00	63011586 443410	CUR - C/E TRAINING TRAVEL			
Invoice: 02/25/14-TR				189644	02/25/14-TR	02/25/2014	M031114		1,350.00
						PCD/WABO/TRAINING-6 EMPL			
				1,350.00	62471594 443410	BLDG - BLDG TRAINING TRAVEL			
Invoice: 02/06/14-DS				189645	02/06/14-DS	02/25/2014	M031114		18.00
						EX/BI CHAMBER BREAKFAST			
				18.00	31011131 543500	EXEC-C/E-TRAVEL MEALS/LODGING			
Invoice: 01/28/14-DS				189646	01/28/14-DS	02/25/2014	M031114		5.25
						EX/WSDOT/BRIDGE TOLL			

03/12/2014 08:29 |CITY OF BAINBRIDGE ISLAND
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|PG 3
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

			5.25	31011131	543100	EXEC-C/E-TRAVEL (NOT MEALS/LODG		
Invoice: 01/29/14-DS			189647	01/29/14-DS		02/25/2014	M031114	9.65
						EX/RED LION/MEAL		
			9.65	31011131	543500	EXEC-C/E-TRAVEL MEALS/LODGING		
Invoice: 01/30/14-DS			189648	01/30/14-DS		02/25/2014	M031114	169.07
						EX/SKAMANIA LODGE/DEPOSIT		
			169.07	31011131	543500	EXEC-C/E-TRAVEL MEALS/LODGING		
Invoice: 02/04/14-KG			189649	02/04/14-KG		02/25/2014	M031114	495.00
						ENG/AMCE/WEBINAR-CM		
			495.00	72111436	443410	ENG - ACCESS TRANS TRAINING		
Invoice: 02/24/14-KG			189650	02/24/14-KG		02/25/2014	M031114	95.00
						ENG/BUS RADIO LIC/LIC RENEWAL		
			95.00	73011189	549150	O&M-C/E-FAC-CERTIFICATES/LICEN		
Invoice: 02/21/14-AR			189651	02/21/14-AR		02/25/2014	M031114	35.84
						EX/PAPER PRODUCTS/OFFC SUPPL		
			35.84	31011131	531100	EXEC - C/E SUPPLIES		
Invoice: 01/30/14DS			189717	01/30/14DS		02/25/2014	M031114	325.00
						EX/WCMA/SUMMER CONF REG		
			325.00	31011134	443410	EXEC - C/E TRAINING		

CHECK 335285 TOTAL: 6,061.60

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 6,468.64

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	6,468.64

*** GRAND TOTAL *** 6,468.64

03/12/2014 08:29 |CITY OF BAINBRIDGE ISLAND
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|PG 4
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014 3 167	APP 001-213000						GENERAL - ACCOUNTS PAYABLE		4,273.64	
		03/11/2014	M031114	031114			AP CASH DISBURSEMENTS JOURNAL			
	APP 635-111100						CASH			6,468.64
		03/11/2014	M031114	031114			AP CASH DISBURSEMENTS JOURNAL			
	APP 407-213000						ACCOUNTS PAYABLE		1,700.00	
		03/11/2014	M031114	031114			AP CASH DISBURSEMENTS JOURNAL			
	APP 101-213000						STREETS - ACCOUNTS PAYABLE		495.00	
		03/11/2014	M031114	031114			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									6,468.64	6,468.64
APP 631-130000							DUE TO/FROM CLEARING		6,468.64	
		03/11/2014	M031114	031114						
APP 001-130000							GENERAL - DUE TO/FROM CLEARING			4,273.64
		03/11/2014	M031114	031114						
APP 407-130000							DUE TO/FROM CLEARING			1,700.00
		03/11/2014	M031114	031114						
APP 101-130000							STREETS - DUE TO/FROM CLEARING			495.00
		03/11/2014	M031114	031114						
SYSTEM GENERATED ENTRIES TOTAL									6,468.64	6,468.64
JOURNAL 2014/03/167 TOTAL									12,937.28	12,937.28

03/12/2014 08:29
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 5
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014 3	167	03/11/2014		
001-130000			GENERAL - DUE TO/FROM CLEARING		4,273.64
001-213000			GENERAL - ACCOUNTS PAYABLE	4,273.64	
			FUND TOTAL	4,273.64	4,273.64
101 STREET FUND	2014 3	167	03/11/2014		
101-130000			STREETS - DUE TO/FROM CLEARING		495.00
101-213000			STREETS - ACCOUNTS PAYABLE	495.00	
			FUND TOTAL	495.00	495.00
407 BUILDING & DEVELOPMENT FUND	2014 3	167	03/11/2014		
407-130000			DUE TO/FROM CLEARING		1,700.00
407-213000			ACCOUNTS PAYABLE	1,700.00	
			FUND TOTAL	1,700.00	1,700.00
631 CLEARING FUND	2014 3	167	03/11/2014		
631-130000			DUE TO/FROM CLEARING	6,468.64	
635-111100			CASH		6,468.64
			FUND TOTAL	6,468.64	6,468.64

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 6
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	6,468.64	
001 GENERAL FUND		4,273.64
407 BUILDING & DEVELOPMENT FUND		1,700.00
101 STREET FUND		495.00
TOTAL	6,468.64	6,468.64

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PG 1
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CASH ACCOUNT: 635			111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
335286	03/12/2014	PRTD	1205 PUGET SOUND ENERGY	189652	696FEB14	03/03/2014		M031214	10.81		
Invoice: 696FEB14				10.81	91011768 547100	BJUNE/WFP BOOTH EL PANEL		GG-C/E-PARKS-ELECTRIC			
				189653	823FEB14	03/03/2014		M031214	10.81		
Invoice: 823FEB14				10.81	91011768 547100	BRIEN DRIVE N/BOOTH EL PANEL		GG-C/E-PARKS-ELECTRIC			
				189654	640FEB14	03/03/2014		M031214	40.81		
Invoice: 640FEB14				40.81	91011768 547100	BRIEN DRIVE S/BOOTH EL PANEL		GG-C/E-PARKS-ELECTRIC			
				189655	573FEB14	03/03/2014		M031214	13.81		
Invoice: 573FEB14				13.81	91411345 547100	COMMODORE/HS RESERVOIR		GG-WTR-ELECTRIC			
				189656	093FEB14	03/03/2014		M031214	2,167.37		
Invoice: 093FEB14				2,167.37	91411345 547100	FLETCHER BAY WELL FIELD		GG-WTR-ELECTRIC			
				189657	256FEB14	03/03/2014		M031214	388.35		
Invoice: 256FEB14				388.35	91421355 547100	SLS-8 HWY 305/HARBORVIEW		GG-SWR-ELECTRIC			
				189658	291FEB14	03/03/2014		M031214	13.77		
Invoice: 291FEB14				13.77	91411345 547100	HEAD OF THE BAY WELL FIELD		GG-WTR-ELECTRIC			
				189659	031FEB14	03/03/2014		M031214	101.23		
Invoice: 031FEB14				101.23	91421355 547100	SLS-6 LOVELL LOWER		GG-SWR-ELECTRIC			
				189660	486FEB14	03/03/2014		M031214	10.81		
Invoice: 486FEB14				10.81	91111264 547100	MADISON/HS RAINBRINGER		GG-STREET-TRAF CONTROL-UTILITY			
				189661	893FEB14	03/03/2014		M031214	3,191.23		
Invoice: 893FEB14				3,191.23	91111263 547100	MUNICIPAL STREET LIGHTING		GG-STRT-STREET LIGHTING-UTIL			
				189662	143FEB14	03/03/2014		M031214	14.19		
Invoice: 143FEB14				14.19	91111264 547100	REITAIN ROAD/WELCOME TO BI		GG-STREET-TRAF CONTROL-UTILITY			
				189663	735FEB14	03/03/2014		M031214	64.14		
Invoice: 735FEB14				64.14	91011768 547100	SHANNON DRIVE/WFP DOCK		GG-C/E-PARKS-ELECTRIC			
				189664	736FEB14	03/03/2014		M031214	62.25		
Invoice: 736FEB14				62.25	91011768 547100	SHANNON DRIVE/WFP RESTRM		GG-C/E-PARKS-ELECTRIC			

03/12/2014 08:30 |CITY OF BAINBRIDGE ISLAND
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PG 2
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CASH ACCOUNT: 635 111100 CASH
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 647FEB14	189665	647FEB14	03/03/2014	M031214	29.15
	29.15	91111263 547100	STREET LIGHTING/TRAFFIC CONTR		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: 021FEB14	189666	021FEB14	03/03/2014	M031214	71.31
	71.31	91421355 547100	SLS-3 TREATMENT PLANT		
			GG-SWR-ELECTRIC		
Invoice: 710FEB14	189667	710FEB14	03/03/2014	M031214	648.00
	648.00	91421355 547100	SLS-2 VILLAGE CENTER		
			GG-SWR-ELECTRIC		
Invoice: 168FEB14	189668	168FEB14	03/03/2014	M031214	49.99
	49.99	91011768 547100	WATERFRONT PARK		
			GG-C/E-PARKS-ELECTRIC		
Invoice: 717FEB14	189669	717FEB14	03/03/2014	M031214	300.61
	300.61	91011215 547100	POLICE STATION-METER 1 (ORIGI)		
			GG-C/E-PD-ELECTRIC		
Invoice: 111FEB14	189670	111FEB14	03/03/2014	M031214	443.46
	443.46	91011215 547100	POLICE STATION-METER 2		
			GG-C/E-PD-ELECTRIC		
Invoice: 520-298FEB14	189671	520-298FEB14	03/03/2014	M031214	286.66
	286.66	91421355 547100	SLS-5 WW/SUNDAY COVE		
			GG-SWR-ELECTRIC		
Invoice: 797FEB14	189672	797FEB14	03/03/2014	M031214	208.61
	208.61	91011255 547100	MUNICIPAL COURT - METER E3 - 10255 NE Valley Road		
			GG-C/E-COURT BLDG-ELECTRIC		
Invoice: 182FEB14	189673	182FEB14	03/03/2014	M031214	56.57
	56.57	91011255 547100	MUNICIPAL COURT - METER E6 - 10255 NE Valley Road		
			GG-C/E-COURT BLDG-ELECTRIC		
Invoice: 520-374FEB14	189674	520-374FEB14	03/03/2014	M031214	72.62
	72.62	91415345 547100	SIGNAL AT 108 OLYMPIC DR SE		
			GG-ROCKAWAY BCH-UTILITIES		
Invoice: 973FEB14	189675	973FEB14	03/03/2014	M031214	36.31
	36.31	91415345 547100	OC RESERVOIR LID17 PHASE 2 - 1100 Old Creosote Rd		
			GG-ROCKAWAY BCH-UTILITIES		
Invoice: 336FEB14	189676	336FEB14	03/03/2014	M031214	136.12
	136.12	91421355 547100	SLS-9 ISLAND TERRACE-1174 Ferncliff Avenue NE		
			GG-SWR-ELECTRIC		
Invoice: 461FEB14	189677	461FEB14	03/03/2014	M031214	6,192.96
	6,192.96	91425358 547100	WWTP - 1220 DONALD PLACE		
			GG-WWTP-ELECTRIC		

03/12/2014 08:30 |CITY OF BAINBRIDGE ISLAND
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PG 3
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 040-581FEB14	189678	040-581FEB14	03/03/2014	M031214	141.10
			3900 HALLS HILL ROAD PUMP		
	141.10	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 444FEB14	189679	444FEB14	03/03/2014	M031214	760.48
			BI COMMONS - 402 Bjune Drive		
	760.48	91011755 547100	GG-C/E-COMMONS-ELECTRIC		
Invoice: 446FEB14	189680	446FEB14	03/03/2014	M031214	10.81
			WATERFRONT PARK BOOTH - 402 Brien Drive		
	10.81	91011768 547100	GG-C/E-PARKS-ELECTRIC		
Invoice: 636FEB14	189681	636FEB14	03/03/2014	M031214	85.28
			SLS-7 WING POINT WAY - 4296 Wing Point Way		
	85.28	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 206FEB14	189682	206FEB14	03/03/2014	M031214	367.40
			4586 POINT WHITE DRIVE NE		
	367.40	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 040-751FEB14	189683	040-751FEB14	03/03/2014	M031214	11.41
			520 ERICKSEN AVENE PRV-wtr sys		
	11.41	91411345 547100	GG-WTR-ELECTRIC		
Invoice: 828FEB14	189684	828FEB14	03/03/2014	M031214	138.50
			TAYLOR WELLS LID17 PHASE 1 - 6300 Taylor Avenue		
	138.50	91415345 547100	GG-ROCKAWAY BCH-UTILITIES		
Invoice: 247FEB14	189685	247FEB14	03/03/2014	M031214	61.25
			SSWM/DECANT FACILITY-6400 Don Palmer Avenue NE		
	61.25	91435838 547100	GG-DECANT-ELECTRIC		
Invoice: 884FEB14	189686	884FEB14	03/03/2014	M031214	74.72
			SLS FERRY TERMINAL-692 Klickitat Place NE		
	74.72	91421355 547100	GG-SWR-ELECTRIC		
Invoice: 520-136FEB14	189687	520-136FEB14	03/03/2014	M031214	1,405.68
			HOB BOOSTER PUMP/WELL-7290 Wyatt Way		
	1,405.68	91411345 547100	GG-WTR-ELECTRIC		
Invoice: 900FEB14	189688	900FEB14	03/03/2014	M031214	28.45
			NE HIDDEN COVE - PASS THRU - 7315 Hidden Cove Road		
	28.45	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC		
Invoice: 558FEB14	189689	558FEB14	03/03/2014	M031214	2,365.34
			7315 NE HIDDEN COVE ROAD		
	2,365.34	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC		
Invoice: 058FEB14	189690	058FEB14	03/03/2014	M031214	142.00
			NE HIDDEN COVE-SHOP-7315 Hidden Cove Rd		
	142.00	91011897 547100	GG-C/E-O&M YARD FAC-ELECTRIC		

03/12/2014 08:30 |CITY OF BAINBRIDGE ISLAND
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PG 4
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 040-714FEB14				189691	040-714FEB14	03/03/2014		M031214	10.81
				10.81	91021182 547100	7573 FLETCHER BAY ROAD-OS property next to Johnson GG-OS-PROP MNGT-ELECTRIC			
Invoice: 831FEB14				189692	831FEB14	03/03/2014		M031214	2,475.10
				2,475.10	91411345 547100	SANDS AVENUE NE WELL FIELD - 8499 Sands Avenue NE GG-WTR-ELECTRIC			
Invoice: 983FEB14				189693	983FEB14	03/03/2014		M031214	92.43
				92.43	91111264 547100	MILLER ROAD NE BEACON-8800 1/2 Miller Road GG-STREET-TRAF CONTROL-UTILITY			
Invoice: 888FEB14				189694	888FEB14	03/03/2014		M031214	222.86
				222.86	91411345 547100	NE HIGH SCHOOL ROAD PUMP-9330 NE HS Road GG-WTR-ELECTRIC			
Invoice: 067FEB14				189695	067FEB14	03/03/2014		M031214	10.81
				10.81	91111263 547100	MADISON PARKING LOT GG-STRT-STREET LIGHTING-UTIL			
Invoice: 658FEB14				189696	658FEB14	03/03/2014		M031214	65.94
				65.94	91421355 547100	SLS-4 IRENE/LOWER HAWLEY GG-SWR-ELECTRIC			
Invoice: 682-A-FEB14				189697	682-A-FEB14	03/03/2014		M031214	13.77
				13.77	91111263 547100	MUNIC PARKNG LOT-MADISON/MADRONA GG-STRT-STREET LIGHTING-UTIL			
Invoice: 682-B-FEB14				189698	682-B-FEB14	03/03/2014		M031214	13.77
				13.77	91111263 547100	MUNIC PARKNG LOT-MADISON/MADRONA GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL1FEB14				189699	IL1FEB14	03/03/2014		M031214	149.79
				149.79	91111263 547100	ERCKSN/MDSON/WNSL/KNCHTL GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL2FEB14				189700	IL2FEB14	03/03/2014		M031214	125.17
				125.17	91111263 547100	FACILITIES DETAIL ON IL1 GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL3FEB14				189701	IL3FEB14	03/03/2014		M031214	272.82
				272.82	91111263 547100	ROUNDABOUT HS/MADISON IMPR GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL4FEB14				189702	IL4FEB14	03/03/2014		M031214	94.93
				94.93	91111263 547100	FACILITIES DETAIL ON IL3 GG-STRT-STREET LIGHTING-UTIL			
Invoice: IL5FEB14				189703	IL5FEB14	03/03/2014		M031214	95.98
				95.98	91111263 547100	COMMODORE OFF HS @ OLYMPIC GG-STRT-STREET LIGHTING-UTIL			

03/12/2014 08:30 | CITY OF BAINBRIDGE ISLAND
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PG 5
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CASH ACCOUNT: 635 111100 CASH
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VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: IL6FEB14	189704	IL6FEB14	03/03/2014	M031214	80.12
	80.12	91111263 547100	MADISON PRJ HS TO WINSLOW		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL7FEB14	189705	IL7FEB14	03/03/2014	M031214	343.93
	343.93	91111263 547100	MADISON PRJ HS TO WINSLOW II		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL8FEB14	189706	IL8FEB14	03/03/2014	M031214	25.53
	25.53	91111263 547100	FACILITIES DETAIL ON IL6 AND IL7		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL9FEB14	189707	IL9FEB14	03/03/2014	M031214	58.34
	58.34	91111263 547100	MADISON AVENUE SOUTH		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL10FEB14	189708	IL10FEB14	03/03/2014	M031214	76.99
	76.99	91111263 547100	FACILITIES DETAIL ON IL9		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: 285FEB14	189709	285FEB14	03/03/2014	M031214	244.99
	244.99	91421355 547100	SPS NORTHTOWN/SPORTSMAN		
			GG-SWR-ELECTRIC		
Invoice: IL11FEB14	189710	IL11FEB14	03/03/2014	M031214	109.88
	109.88	91111263 547100	STREET LIGHTS WW MAD TO 305		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL12FEB14	189711	IL12FEB14	03/03/2014	M031214	47.91
	47.91	91111263 547100	STREET LIGHTS WW 305-FRNCLEFF		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: IL13FEB14	189712	IL13FEB14	03/03/2014	M031214	45.05
	45.05	91111263 547100	FACILITIES DETAIL ON IL12		
			GG-STRT-STREET LIGHTING-UTIL		
Invoice: WW&305FEB14	189713	WW&305FEB14	03/03/2014	M031214	81.00
	81.00	91111264 547100	WINSLOW WAY & 305		
			GG-STREET-TRAF CONTROL-UTILITY		
Invoice: WW&305FEB14A	189714	WW&305FEB14A	03/03/2014	M031214	92.97
	92.97	91111264 547100	WINSLOW WAY & 305		
			GG-STREET-TRAF CONTROL-UTILITY		
Invoice: WW&305FEB14B	189715	WW&305FEB14B	03/03/2014	M031214	521.36
	521.36	91111264 547100	WINSLOW WAY & 305		
			GG-STREET-TRAF CONTROL-UTILITY		
Invoice: 520-330FEB14	189716	520-330FEB14	03/03/2014	M031214	12.60
	12.60	91011768 547100	210 WINSLOW WAY E IRRIGATION		
			GG-C/E-PARKS-ELECTRIC		

03/12/2014 08:30
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|PG 6
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CHECK 335286 TOTAL: 25,599.22

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 25,599.22

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	25,599.22

*** GRAND TOTAL *** 25,599.22

03/12/2014 08:30 |CITY OF BAINBRIDGE ISLAND
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|PG 7
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 3	168								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		4,578.55	
03/12/2014	M031214	031214				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			25,599.22
03/12/2014	M031214	031214				AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000						ACCOUNTS PAYABLE		6,557.43	
03/12/2014	M031214	031214				AP CASH DISBURSEMENTS JOURNAL			
APP 402-213000						ACCOUNTS PAYABLE		8,804.06	
03/12/2014	M031214	031214				AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000						STREETS - ACCOUNTS PAYABLE		5,597.93	
03/12/2014	M031214	031214				AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000						ACCOUNTS PAYABLE		61.25	
03/12/2014	M031214	031214				AP CASH DISBURSEMENTS JOURNAL			
						GENERAL LEDGER TOTAL		25,599.22	25,599.22
APP 631-130000						DUE TO/FROM CLEARING		25,599.22	
03/12/2014	M031214	031214							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			4,578.55
03/12/2014	M031214	031214							
APP 401-130000						DUE TO/FROM CLEARING			6,557.43
03/12/2014	M031214	031214							
APP 402-130000						DUE TO/FROM CLEARING			8,804.06
03/12/2014	M031214	031214							
APP 101-130000						STREETS - DUE TO/FROM CLEARING			5,597.93
03/12/2014	M031214	031214							
APP 403-130000						DUE TO/FROM CLEARING			61.25
03/12/2014	M031214	031214							
						SYSTEM GENERATED ENTRIES TOTAL		25,599.22	25,599.22
						JOURNAL 2014/03/168	TOTAL	51,198.44	51,198.44

03/12/2014 08:30
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 8
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
001 GENERAL FUND	2014 3	168	03/12/2014			
001-130000				GENERAL - DUE TO/FROM CLEARING		4,578.55
001-213000				GENERAL - ACCOUNTS PAYABLE	4,578.55	
				FUND TOTAL	4,578.55	4,578.55
101 STREET FUND	2014 3	168	03/12/2014			
101-130000				STREETS - DUE TO/FROM CLEARING		5,597.93
101-213000				STREETS - ACCOUNTS PAYABLE	5,597.93	
				FUND TOTAL	5,597.93	5,597.93
401 WATER OPERATING FUND	2014 3	168	03/12/2014			
401-130000				DUE TO/FROM CLEARING		6,557.43
401-213000				ACCOUNTS PAYABLE	6,557.43	
				FUND TOTAL	6,557.43	6,557.43
402 SEWER OPERATING FUND	2014 3	168	03/12/2014			
402-130000				DUE TO/FROM CLEARING		8,804.06
402-213000				ACCOUNTS PAYABLE	8,804.06	
				FUND TOTAL	8,804.06	8,804.06
403 STORM & SURFACE WATER FUND	2014 3	168	03/12/2014			
403-130000				DUE TO/FROM CLEARING		61.25
403-213000				ACCOUNTS PAYABLE	61.25	
				FUND TOTAL	61.25	61.25
631 CLEARING FUND	2014 3	168	03/12/2014			
631-130000				DUE TO/FROM CLEARING	25,599.22	
635-111100				CASH		25,599.22
				FUND TOTAL	25,599.22	25,599.22

03/12/2014 08:30
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|A/P CASH DISBURSEMENTS JOURNAL

|PG 9
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	25,599.22	
001 GENERAL FUND		4,578.55
401 WATER OPERATING FUND		6,557.43
402 SEWER OPERATING FUND		8,804.06
101 STREET FUND		5,597.93
403 STORM & SURFACE WATER FUND		61.25
TOTAL	25,599.22	25,599.22

** END OF REPORT - Generated by Linda Steinberg **

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03/13/2014 14:09 |CITY OF BAINBRIDGE ISLAND
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PG 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

335287 03/13/2014 PRD 6420 AT&T MOBILITY 189756 0932FEB14 02/21/2014 M031314 99.78
Invoice: 0932FEB14 ENG DATA CARDS SURVEY EQUIP
99.78 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 335287 TOTAL: 99.78

335288 03/13/2014 PRD 5603 NRC ENVIRONMENTAL SE 189742 602118A 01/29/2014 M031314 12,348.07
Invoice: 602118A ENG/ER TO HEATING OIL SPILL
12,348.07 72431835 54110000345 SPILL TESTING&CLEAN UP-PROSVCS

CHECK 335288 TOTAL: 12,348.07

335289 03/13/2014 PRD 1205 PUGET SOUND ENERGY 189741 837MAR14 03/03/2014 M031314 4,845.89
Invoice: 837MAR14 CITY HALL - 200006410837
4,845.89 91011189 547100 GG-C/E-CITY HALL-ELECTRIC

CHECK 335289 TOTAL: 4,845.89

335290 03/13/2014 PRD 167 WA ST DEPT OF ECOLOG 189767 2014-WA0020907B 01/27/2014 M031314 2,543.40
Invoice: 2014-WA0020907B 2014 WASTEWATER PERMIT 2 OF 2
2,543.40 73425358 549800 O&M-WWTP-PERMITS

CHECK 335290 TOTAL: 2,543.40

NUMBER OF CHECKS 4 *** CASH ACCOUNT TOTAL *** 19,837.14

COUNT AMOUNT

TOTAL PRINTED CHECKS 4 19,837.14

*** GRAND TOTAL *** 19,837.14

03/13/2014 14:09 |CITY OF BAINBRIDGE ISLAND
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|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2014	3	207										
APP	001-213000								GENERAL - ACCOUNTS PAYABLE		4,945.67	
	03/13/2014	M031314		031314					AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100								CASH			19,837.14
	03/13/2014	M031314		031314					AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000								ACCOUNTS PAYABLE		12,348.07	
	03/13/2014	M031314		031314					AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000								ACCOUNTS PAYABLE		2,543.40	
	03/13/2014	M031314		031314					AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL											19,837.14	19,837.14
APP	631-130000								DUE TO/FROM CLEARING		19,837.14	
	03/13/2014	M031314		031314								
APP	001-130000								GENERAL - DUE TO/FROM CLEARING			4,945.67
	03/13/2014	M031314		031314								
APP	403-130000								DUE TO/FROM CLEARING			12,348.07
	03/13/2014	M031314		031314								
APP	402-130000								DUE TO/FROM CLEARING			2,543.40
	03/13/2014	M031314		031314								
SYSTEM GENERATED ENTRIES TOTAL											19,837.14	19,837.14
JOURNAL 2014/03/207 TOTAL											39,674.28	39,674.28

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014 3	207	03/13/2014		
001-130000			GENERAL - DUE TO/FROM CLEARING		4,945.67
001-213000			GENERAL - ACCOUNTS PAYABLE	4,945.67	
			FUND TOTAL	4,945.67	4,945.67
402 SEWER OPERATING FUND	2014 3	207	03/13/2014		
402-130000			DUE TO/FROM CLEARING		2,543.40
402-213000			ACCOUNTS PAYABLE	2,543.40	
			FUND TOTAL	2,543.40	2,543.40
403 STORM & SURFACE WATER FUND	2014 3	207	03/13/2014		
403-130000			DUE TO/FROM CLEARING		12,348.07
403-213000			ACCOUNTS PAYABLE	12,348.07	
			FUND TOTAL	12,348.07	12,348.07
631 CLEARING FUND	2014 3	207	03/13/2014		
631-130000			DUE TO/FROM CLEARING	19,837.14	
635-111100			CASH		19,837.14
			FUND TOTAL	19,837.14	19,837.14

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	19,837.14	
001 GENERAL FUND		4,945.67
403 STORM & SURFACE WATER FUND		12,348.07
402 SEWER OPERATING FUND		2,543.40
TOTAL	19,837.14	19,837.14

** END OF REPORT - Generated by Linda Steinberg **

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PG 1
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Manual

CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

335291	03/18/2014	PRTD	7930 FRED PRYOR SEMINARS	189944	03/17/14	03/17/2014	M031814	199.00
Invoice: 03/17/14						FIN/AP SEMINAR-LS		
				199.00	41011144 443410	FIN - C/E TRAINING		

CHECK 335291 TOTAL: 199.00

335292	03/18/2014	PRTD	679 WASHINGTON ASSOCIATI	189943	03/13/14	03/13/2014	M031814	140.00
Invoice: 03/13/14						LEGAL/WAPRO SPRING TRAING-CB		
				140.00	32011154 443410	LEGAL-C/E-TRAINING		

CHECK 335292 TOTAL: 140.00

NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL *** 339.00

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	339.00

*** GRAND TOTAL *** 339.00

03/18/2014 08:46 |CITY OF BAINBRIDGE ISLAND
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|PG 2
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
2014 3	279								
APP 001-213000						GENERAL - ACCOUNTS PAYABLE		339.00	
03/18/2014	M031814	031814				AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100						CASH			339.00
03/18/2014	M031814	031814				AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								339.00	339.00
APP 631-130000						DUE TO/FROM CLEARING		339.00	
03/18/2014	M031814	031814							
APP 001-130000						GENERAL - DUE TO/FROM CLEARING			339.00
03/18/2014	M031814	031814							
SYSTEM GENERATED ENTRIES TOTAL								339.00	339.00
JOURNAL 2014/03/279 TOTAL								678.00	678.00

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
001 GENERAL FUND	2014 3	279	03/18/2014		
001-130000			GENERAL - DUE TO/FROM CLEARING		339.00
001-213000			GENERAL - ACCOUNTS PAYABLE	339.00	
			FUND TOTAL	339.00	339.00
631 CLEARING FUND	2014 3	279	03/18/2014		
631-130000			DUE TO/FROM CLEARING	339.00	
635-111100			CASH		339.00
			FUND TOTAL	339.00	339.00

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 4
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	339.00	
001 GENERAL FUND		339.00
TOTAL	339.00	339.00

** END OF REPORT - Generated by Linda Steinberg **

Regular

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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|PG 1
|apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

335293 03/25/2014 PRD 5 ACE HARDWARE 189743 26766 02/28/2014 03/23/14 15.20
Invoice: 26766 PW/FLOURES BULB 2PK-WWTP

15.20 73425358 531100 O&M-WWTP-SUPPLIES

189744 26767 02/28/2014 03/23/14 27.14
Invoice: 26767 PW/MURIATIC ACID/TAPE/FILTER
27.14 73411345 531100 OFFICE SUPPLIES

189745 26786 03/04/2014 03/23/14 15.20
Invoice: 26786 PW/SEALANT X 2
15.20 73421355 531100 WIN COLL-SUPPLIES

189746 26832 03/09/2014 03/23/14 76.06
Invoice: 26832 PW/LATEX PAINT/SMARTLOCK-CH
76.06 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

189768 26829 03/07/2014 03/23/14 14.94
Invoice: 26829 ENG/DISTILLED WTR-WATER RES
14.94 72431835 53110000451 MONITORING-SUPPLIES

189769 26852 03/11/2014 03/23/14 15.21
Invoice: 26852 PW/RULE TAPE 1"X30'
15.21 73111290 531100 O&M-STREET-MAINT O/H-SUPPLIES

189862 26843 03/10/2014 03/23/14 -20.64
Invoice: 26843 PW/RETURN SMARTLOCK
-20.64 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

189863 26844 03/10/2014 03/23/14 20.64
Invoice: 26844 PW/GFCI SMARTLOCK
20.64 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

189864 26845 03/10/2014 03/23/14 21.72
Invoice: 26845 PW/LEXEL CLEAR CAULK
21.72 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

189865 26846 03/10/2014 03/23/14 64.61
Invoice: 26846 PW/MISC ELECTR SUPPLIES
64.61 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

CHECK 335293 TOTAL: 250.08

335294 03/25/2014 PRD 7920 SOURCE NORTH AMERICA 189866 1147730 02/25/2014 03/23/14 150.67
Invoice: 1147730 PW/ELASTOMER KIT I IN BUNA
150.67 73011897 531100 O&M-C/E-PWYD FAC-SUPPLIES

CHECK 335294 TOTAL: 150.67

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 2
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CASH ACCOUNT: 635			111100	CASH											NET						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN													
INVOICE DTL DESC																					
335295	03/25/2014	PRTD	2201 ACTION COMMUNICATION	189867	1402223	02/25/2014		03/23/14							187.56						
									POL/REPAIR RADIO												
									POLICE - C/E PATROL MAINTENANC												
Invoice: 1402223				187.56	53011212	548100															
								CHECK	335295	TOTAL:					187.56						
335296	03/25/2014	PRTD	9 ADAM & GOLDSWORTHY I	189747	7013	02/10/2014		03/23/14							2,925.00						
									LEGAL/HEAD OF BAY BLA												
									SALES EXP-HOB PROP SALE												
Invoice: 7013				2,925.00	31011182	54110000558															
								CHECK	335296	TOTAL:					2,925.00						
335297	03/25/2014	PRTD	863 INTERSTATE BATTERIES	189748	21071178	02/27/2014		03/23/14							121.69						
									PW/BATTERY-POL VEH#109												
									PD-C/E-PATROL SUPPLIES												
Invoice: 21071178				121.69	53011212	531100															
								CHECK	335297	TOTAL:					121.69						
335298	03/25/2014	PRTD	1258 ALPINE PRODUCTS INC	189749	FC 5618	01/27/2014		03/23/14							31.33						
									PW/FIN CHARGES												
									O&M-STREET-TRAF CONTROL-MISC												
Invoice: FC 5618				31.33	73111264	549900															
								CHECK	335298	TOTAL:					31.33						
335299	03/25/2014	PRTD	7336 AMERICAN FLOOR MATS	189750	315779	02/24/2014		03/23/14							192.83						
									PW/RESTRM FLOORMATS-2 CASES												
									O&M ALLOC-CITY WIDE SUPPLIES												
Invoice: 315779				192.83	73637948	531100															
								CHECK	335299	TOTAL:					192.83						
335300	03/25/2014	PRTD	29 AMERICAN WATER WORKS	189770	7000784450	02/26/2014		03/23/14							339.00						
									ENG/2014 AGENCY RENEWAL												
									PWADM-C/E-DUES/SUBSCR/MEMBRSH												
Invoice: 7000784450				339.00	71011321	549100															
								CHECK	335300	TOTAL:					339.00						
335301	03/25/2014	PRTD	4710 ASSOCIATED PETROLEU	189752	0542919-IN	02/21/2014		03/23/14							1,833.08						
									PW/576.3 GAL ETHANOL												
									O&M-FUEL ALLOC TO OTH DEPTS												
Invoice: 0542919-IN				1,833.08	73638932	532000															
Invoice: 0543010-IN					0543010-IN	02/21/2014		03/23/14							1,770.15						
									PW/500.2 GAL DIESEL												
									O&M-FUEL USE-ALLOCATION												
				1,770.15	73638893	532000															
				189771	0545342-IN			02/27/2014			03/23/14					1,960.51					

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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|PG 3
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 0545342-IN	1,960.51 73638893 532000	PW/600 GAL ETHANOL O&M-FUEL USE-ALLOCATION			
		CHECK 335301 TOTAL:	5,563.74		
335302 03/25/2014 PRD 2922 ARXCIS INC	189754 996945	02/11/2014 03/23/14	1,200.00		
Invoice: 996945		PW/AERIAL LIFT TRNG-4 EMPL			
	900.00 73431835 443410	O&M-SSWM MAINT-TRAVEL EXP			
	300.00 73011189 443410	O&M-C/E-FAC-TRAINING			
		CHECK 335302 TOTAL:	1,200.00		
335303 03/25/2014 PRD 1235 AT&T ONENET SERVICE	189923 1258957443	03/01/2014 03/23/14	.34		
Invoice: 1258957443		PCD FAX LONG DISTANCE			
	.34 91011189 542100	GG-C/E-CITY HALL-PHONE			
	189945 1258948740	03/01/2014 03/23/14	11.71		
Invoice: 1258948740		MAR14 FIN FAX LONG DISTANCE			
	11.71 91011189 542100	GG-C/E-CITY HALL-PHONE			
		CHECK 335303 TOTAL:	12.05		
335304 03/25/2014 PRD 736 AVAYA INC	189924 2733004142	03/08/2014 03/23/14	1,485.55		
Invoice: 2733004142		IT/PHONE SYSTEM MAINT			
	1,485.55 81011881 548500	IT - C/E COMPUTER SUPPORT			
		CHECK 335304 TOTAL:	1,485.55		
335305 03/25/2014 PRD 47 BAINBRIDGE DISPOSAL	189761 009521FEB14	02/28/2014 03/23/14	106.57		
Invoice: 009521FEB14		PW/FEB14 SR CNTR/COMMONS			
	106.57 91011755 547900	GG-C/E-COMMONS-GARBAGE			
	189762 010963FEB14	02/28/2014 03/23/14	768.73		
Invoice: 010963FEB14		PW/CITYWIDE DISPOSAL SVC			
	85.35 91011215 547900	GG-C/E-PD-GARBAGE			
	282.99 91011768 547900	GG-C/E-PARKS-GARBAGE			
	301.61 91425358 547900	GG-WWTP-GARBAGE (NOT BIOSOLIDS)			
	98.78 91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
	189763 01/23/14	01/23/2014 03/23/14	50.00		
Invoice: 01/23/14		PW/VINCENT RD OIL SPILL DIS			
	50.00 91435838 547900	GG-DECANT-GARBAGE			
		CHECK 335305 TOTAL:	925.30		

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 4
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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
335306	03/25/2014	PRTD	55 BAINBRIDGE ISLAND RE	189758	989162	02/14/2014		03/23/14	140.85	
Invoice: 989162						EX/DISPLAY AD- CITIZ PARTIC				
				140.85	31011131 542440	EX-C/E-COMMUNITY INFO ADS				
				189759	543536	02/14/2014		03/23/14	45.00	
Invoice: 543536						CLERK/LEGAL AD-ORD 2014-10				
				45.00	11011113 544000	COUNCIL - LEGAL NOTICES				
				189760	543547	02/14/2014		03/23/14	135.00	
Invoice: 543547						PCD/LEGAL AD-SEPA-FARWELL				
				135.00	63470586 544000	CUR - DEV ZONING ADVERTISING				
				189871	988081	02/07/2014		03/23/14	140.85	
Invoice: 988081						POL/DISPLAY AD-CITZ ACADEMY				
				140.85	51011211 544000	PD-C/E-ADMIN ADVERTISING				
				189925	539518	01/24/2014		03/23/14	63.00	
Invoice: 539518						ENG/LEGAL AD-ROW VACATION				
				63.00	71011321 544000	PW - C/E ADVERTISING				
								CHECK	335306 TOTAL:	524.70
335307	03/25/2014	PRTD	5119 BERGER/ABAM ENGINEER	189765	305369	03/05/2014	21100559	03/23/14	456.31	
Invoice: 305369						ROCKAWAY BCH ENGINEERING SVCS				
				456.31	72321951 64110000534	ROCKAWAY BEACH-DESIGN/ENG				
								CHECK	335307 TOTAL:	456.31
335308	03/25/2014	PRTD	314 BAINBRIDGE ISLAND FI	189764	FSS 2014	02/19/2014		03/23/14	80,290.10	
Invoice: FSS 2014						2014 FIRE SAFETY SERVICES				
				80,290.10	91011223 551000	EXEC - C/E FIRE PREVENTION				
				189868	BIPD-FUEL STAT 2014	02/26/2014		03/23/14	4,325.00	
Invoice: BIPD-FUEL STAT 2014						POL/FUEL STATION @ BIFD				
				4,325.00	51011211 541100	PD-C/E-ADM-PROF SVCS				
				189869	G 02-2014	03/04/2014		03/23/14	961.85	
Invoice: G 02-2014						POL/309.8 GAL GASOLINE				
				961.85	53011212 532000	PD-C/E-PATROL-FUEL				
								CHECK	335308 TOTAL:	85,576.95
335309	03/25/2014	PRTD	7696 BAINBRIDGE ISLAND MU	189870	1329	01/23/2014		03/23/14	104.40	
Invoice: 1329						POL/TAX ONLY-CATERING BILL PD				
				104.40	51011211 541100	PD-C/E-ADM-PROF SVCS				

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 5
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 335309 TOTAL: 104.40

335310 03/25/2014 PRD 72 BRATWEAR 189874 109785 02/28/2014 03/23/14 52.67
Invoice: 109785 POL/BARS, COLLAR

52.67 53011212 520000 POLICE - C/E PATROL BENEFITS

189875 11016 03/04/2014 03/23/14 22.66
Invoice: 11016 POL/REPAIR JACKET

22.66 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 335310 TOTAL: 75.33

335311 03/25/2014 PRD 78 BROWNE WHEELER ENGIN 189926 7108 03/10/2014 21300189 03/23/14 17,350.00
Invoice: 7108 DRAINAGE IMROVEMENTS - YEOMALT

17,350.00 72433438 64110000663 YEOMALT RECONSTR-DESIGN

CHECK 335311 TOTAL: 17,350.00

335312 03/25/2014 PRD 853 KATHRYN M CARRUTHERS 189772 02/28/14 02/28/2014 03/23/14 50.00
Invoice: 02/28/14 CRT/PRO TEM-1 HR

50.00 21011125 541210 COURT - JUDGE PRO TEMPORE SVCS

CHECK 335312 TOTAL: 50.00

335313 03/25/2014 PRD 551 CENUTRYLINK 189814 0225MAR14 03/02/2014 03/23/14 74.13
Invoice: 0225MAR14 O&M FIRE ALARM MONITORING

74.13 91011897 542100 GG-C/E-O&M YARD FAC-PHONE

189815 0754MAR14 03/02/2014 03/23/14 71.94
Invoice: 0754MAR14 FLETCHER BAY WELL TELEMETRY

71.94 91411891 542100 GG-WTR-FAC-PHONE

189816 1745MAR14 03/02/2014 03/23/14 35.74
Invoice: 1745MAR14 CITY HALL ELEVATOR LINE

35.74 91011189 542100 GG-C/E-CITY HALL-PHONE

189817 3271MAR14 03/02/2014 03/23/14 34.82
Invoice: 3271MAR14 O&M DIAL IN EMERGENCY

34.82 91011897 542100 GG-C/E-O&M YARD FAC-PHONE

189818 3542MAR14 03/02/2014 03/23/14 34.82
Invoice: 3542MAR14 POLICE DIAL IN EMERGENCY

34.82 91011215 542100 GG-C/E-PD-PHONE

189819 3736MAR14 03/07/2014 03/23/14 74.13
Invoice: 3736MAR14 CITY HALL FIRE ALARM MONITORG

74.13 91011189 542100 GG-C/E-CITY HALL-PHONE

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 6
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 4110MAR14				189820	4110MAR14	03/02/2014		03/23/14	34.82
				34.82	91011189 542100	CITY HALL DIAL IN EMERGENCY GG-C/E-CITY HALL-PHONE			
Invoice: 5100MAR14				189821	5100MAR14	03/02/2014		03/23/14	46.43
				46.43	91011215 542100	POLICE BACK DOOR LINE GG-C/E-PD-PHONE			
Invoice: 5211MAR14				189822	5211MAR14	03/07/2014		03/23/14	120.82
				120.82	91011215 542100	POLICE PHONE SVC GG-C/E-PD-PHONE			
Invoice: 8731MAR14				189823	8731MAR14	03/07/2014		03/23/14	35.22
				35.22	91011755 542100	COMMONS FIRE ALARM GG-C/E-COMMONS-PHONE			
Invoice: 9136MAR14				189824	9136MAR14	03/07/2014		03/23/14	87.48
				87.48	91011189 542100	CITY HALL SECURITY ALARM GG-C/E-CITY HALL-PHONE			
Invoice: 9791MAR14				189825	9791MAR14	03/02/2014		03/23/14	137.49
				137.49	91011215 542100	POLICE T1 MANDUS-CENCOM GG-C/E-PD-PHONE			
Invoice: 9840				189826	9840	03/07/2014		03/23/14	50.35
				50.35	91411891 542100	HEAD OF BAY WELL TELEMTRY GG-WTR-FAC-PHONE			
Invoice: 9858MAR14				189827	9858MAR14	03/02/2014		03/23/14	50.35
				50.35	91411891 542100	SANDS AV WELL TELEMTRY GG-WTR-FAC-PHONE			
							CHECK	335313 TOTAL:	888.54
335314	03/25/2014	PRTD	634 CITY OF BAINBRIDGE I	189927	SCUP18545	03/17/2014		03/23/14	8,014.00
Invoice: SCUP18545						ENG/SHORELINE COND USE PERM			
				8,014.00	72011951 54980000534	ROCKAWAY BEACH-PERMITS			
							CHECK	335314 TOTAL:	8,014.00
335315	03/25/2014	PRTD	460 CITY OF BI - PETTY C	189876	2014-03	02/05/2014		03/23/14	30.40
Invoice: 2014-03						POL/8g FLASH DRIVES			
				30.40	51011211 531100	PD-C/E-ADM-SUPPLIES			
Invoice: 2014-04						POL/KITCHEN SPONGES			
				16.04	51011215 531100	POLICE - C/E FACIL SUPPLIES			
Invoice: 2014-05						POL/BEVERAGES-ALL HANDS			
				189878	2014-05	02/19/2014		03/23/14	16.62

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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|PG 7
|apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

NET

INVOICE DTL DESC

16.62 51011211 539100

PD-C/E-ADM-WORKED MEALS

CHECK 335315 TOTAL: 63.06

335316 03/25/2014 PRD 103 CITY OF BAINBRIDGE I 189773 2120170
Invoice: 2120170

03/10/2014 03/23/14

212.75

SANDS AVE WELL FEB14 USAGE

32.33 73111290 531100

O&M-STREET-MAINT O/H-SUPPLIES

105.85 73421355 531100

WIN COLL-SUPPLIES

32.33 73426355 531100

O&M-SIS-SUPPLIES

42.24 73431835 531100

OFFICE SUPPLIES

CHECK 335316 TOTAL: 212.75

335317 03/25/2014 PRD 104 CITY OF BREMERTON 189775 BKAT000240
Invoice: BKAT000240

03/03/2014 21400041 03/23/14

2,535.00

BKAT PUBLIC BROADCASTING SERVI

2,535.00 91011572 54242000297 GG-C/E-OUTREACH TELEVISED

CHECK 335317 TOTAL: 2,535.00

335318 03/25/2014 PRD 1921 CNA SURETY
Invoice: 68363519-14

189946 68363519-14

03/08/2014 03/23/14

180.00

2014 NOTARY INSURANCE

45.00 31029476 546000

EXEC-INS SFUND-MISC INS

45.00 41029476 546000

FIN - INS RISK XFER INSURANCE

30.00 51029147 546000

POLICE - INS INSURANCE

60.00 71029147 546000

PW - INS INSURANCE

CHECK 335318 TOTAL: 180.00

335319 03/25/2014 PRD 51 BAINBRIDGE ISLAND 189774 68567
Invoice: 68567

50.00 63638 389000

03/11/2014 03/23/14

50.00

OUT COURT TICKET

COURT NON-REVENUE

CHECK 335319 TOTAL: 50.00

335320 03/25/2014 PRD 112 CODE PUBLISHING COMP 189780 45685
Invoice: 45685

817.86 36011143 531100

02/07/2014 03/23/14

817.86

CLERK/BI MUNIC CODE UPDATE

CLERK - C/E SUPPLIES

CHECK 335320 TOTAL: 817.86

335321 03/25/2014 PRD 6642 COMMUNITY SOLAR SOLU 189792 03/03/14
Invoice: 03/03/14

03/03/2014 03/23/14

109.62

EX/FEB SOLAR NET METERING

109.62 91011189 54500000627 CH SOLAR-NET METERING PYMTS

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 8
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 335321 TOTAL: 109.62

335322 03/25/2014 PRD 7166 AMERICAN MESSAGING 189751 W41044920C 03/01/2014 03/23/14 79.18
Invoice: W41044920C PW/MAR14 MESSAGING SVC
79.18 73637891 542100 O&M - ALLOC FACIL TELEPHONE

CHECK 335322 TOTAL: 79.18

335323 03/25/2014 PRD 142 COPIERS NORTHWEST IN 189777 INV1001666 02/28/2014 03/23/14 228.18
Invoice: INV1001666 EX/FIN/IR3075 COPIER LEASE
114.09 31011131 545000 EXEC - C/E RENTS & LEASES
114.09 41011141 545000 FIN - C/E ADMIN RENTS & LEASES

Invoice: INV1005136 189778 INV1005136 02/28/2014 03/23/14 117.96
EX/FIN/IR6075 COPIER MAINT
58.98 31011131 548100 EXEC - C/E MAINT & REPAIRS
58.98 41011141 548100 FIN - C/E ADMIN REPAIRS/MAINT

Invoice: INV1008086 189947 INV1008086 03/13/2014 03/23/14 133.85
CRT/IR3235I COPIER LEASE
133.85 21011125 545000 COURT - RENTS & LEASES - OPER

Invoice: INV1008087 189948 INV1008087 03/13/2014 03/23/14 24.39
CRT/IR3235I COPIER MAINT
24.39 21011125 548100 COURT - REPAIRS

CHECK 335323 TOTAL: 504.38

335324 03/25/2014 PRD 3333 CAPITAL ONE COMMERCIAL 189779 257689171 02/14/2014 03/23/14 204.85
Invoice: 257689171 PW/STORM FOOD SUPPLY
204.85 73637891 531100 OFFICE SUPPLIES

CHECK 335324 TOTAL: 204.85

335325 03/25/2014 PRD 7016 CUSTOM PRINTING 189828 3773 03/13/2014 03/23/14 151.09
Invoice: 3773 PCD/BUSINESS CRDS-TR,TB,SC,SS
36.20 61011581 531100 PCD - C/E ADMIN SUPPLIES
61.99 63470588 531100 CUR - DEV DEV PLAN OFC SUPPLY
52.90 62471591 531100 BLDG - BLDG OFFICE SUPPLIES

CHECK 335325 TOTAL: 151.09

335326 03/25/2014 PRD 5060 DARREL EMEL'S TREE S 189781 3346 02/25/2014 03/23/14 1,358.75
Invoice: 3346 PW/TREE REMVL-BOLERO&YANKEE
1,358.75 73111427 548100 O&M-ACCESS RDSIDE R&M

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 9
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 335326 TOTAL: 1,358.75

335327 03/25/2014 PRD 7873 DS FORENSICS, INC 189782 1481 02/28/2014 03/23/14 487.50
Invoice: 1481 LEGAL/PAULSON/FORTNER

487.50 31011131 54110000655 PAULSON/FORTNER PRR SUIT-P SVC

189883 1472 02/28/2014 03/23/14 4,529.69
Invoice: 1472 POL/COMPUTER ANALYSIS

4,529.69 51011211 541100 PD-C/E-ADM-PROF SVCS

CHECK 335327 TOTAL: 5,017.19

335328 03/25/2014 PRD 7510 EXPERIAN 189884 CD1411002722 02/28/2014 03/23/14 92.22
Invoice: CD1411002722 POL/CREDIT CHECK SERVICE

92.22 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 335328 TOTAL: 92.22

335329 03/25/2014 PRD 212 FABRICARE 02 - PLANT 189885 03/03/14 03/03/2014 03/23/14 144.68
Invoice: 03/03/14 POL/LAUNDRY SERVICE

48.57 51011211 520000 PD-C/E ADMIN-BENEFITS
57.50 52011212 520000 POLICE - C/E INVEST BENEFITS
26.84 53011212 520000 POLICE - C/E PATROL BENEFITS
11.77 51011217 520000 PD-C/E-PARKING ENF-BEN

CHECK 335329 TOTAL: 144.68

335330 03/25/2014 PRD 7885 FIELD ENVIRONMENTAL 189783 1402510 02/28/2014 03/23/14 1,785.00
Invoice: 1402510 ENG/V2 SONDE RENTAL

1,785.00 72431835 53110000451 MONITORING-SUPPLIES

CHECK 335330 TOTAL: 1,785.00

335331 03/25/2014 PRD 222 FOSTER PEPPER PLLC 189784 1065979 02/28/2014 03/23/14 272.85
Invoice: 1065979 LEGAL/B.R.A. VS COBI

73.67 32411152 54111100503 LIT-BRA II-WTR27%,SWR40%,SWM33
109.14 32421152 54111100503 LIT-BRA II-WTR27%,SWR40%,SWM33
90.04 32431152 54111100503 LIT-BRA II-WTR27%,SWR40%,SWM33

CHECK 335331 TOTAL: 272.85

335332 03/25/2014 PRD 7894 FOX FIRE PREVENTION, 189886 S/O 9280 02/28/2014 03/23/14 1,181.57
Invoice: S/O 9280 PW/REPR FIRE SPRNKL R SYST-CH

1,181.57 73011183 548100 O&M-C/E-CH FAC-REPAIRS

189887 S/O 9347 02/28/2014 03/23/14 871.00

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 10
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

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INVOICE DTL DESC

Invoice: S/O 9347

PW/FIRE PUMP TESTING/TRNG-O&M

871.00 73011897 54810000681 PW YARD-FIRE PUMP R&M-REPAIRS

CHECK 335332 TOTAL: 2,052.57

335333 03/25/2014 PRD 6940 FREMONT ANALYTICAL 189785 1402070 02/18/2014 21400024 03/23/14 900.00
Invoice: 1402070 NPDES TECH SUPPORT

900.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

Invoice: 1402088

189786 1402088 03/07/2014 21400042 03/23/14 2,446.00
2014 TARGETED STORM SUPPORT

2,446.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

Invoice: 1402178

189787 1402178 03/07/2014 21400024 03/23/14 364.00
NPDES TECH SUPPORT

364.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

Invoice: 1402126

189788 1402126 03/07/2014 21400042 03/23/14 1,792.00
2014 TARGETED STORM SUPPORT

1,792.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

Invoice: 143013

189789 143013 03/11/2014 21400042 03/23/14 182.75
2014 TARGETED STORM SUPPORT

182.75 72431832 54110000445 NPDES PERMIT-PRO SVCS

Invoice: 1403020

189790 1403020 03/11/2014 21400024 03/23/14 900.00
NPDES TECH SUPPORT

900.00 72431832 54110000445 NPDES PERMIT-PRO SVCS

CHECK 335333 TOTAL: 6,584.75

335334 03/25/2014 PRD 231 GALLS, AN ARAMARK CO 189888 001633733 02/24/2014 03/23/14 24.79
Invoice: 001633733 POL/MAGNETIC NAME TAGS X 2

24.79 53011212 520000 POLICE - C/E PATROL BENEFITS

CHECK 335334 TOTAL: 24.79

335335 03/25/2014 PRD 4262 GEMPLER'S 189793 1020004249 02/27/2014 03/23/14 126.90
Invoice: 1020004249 PW/WASTECONTAINER DOME LID

126.90 73011183 531100 O&M-C/E-CH FAC-SUPPLIES

CHECK 335335 TOTAL: 126.90

335336 03/25/2014 PRD 187 GOV'T FINANCE OFFICE 189949 0163001 03/11/2014 03/23/14 225.00
Invoice: 0163001 2014 DUES 300161365-SCHROER

225.00 41011141 549100 FIN-C/E-DUES, SUBS, MEMBERSHIPS

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 11
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE

INV DATE PO

CHECK RUN

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INVOICE DTL DESC

						CHECK	335336	TOTAL:	225.00
335337	03/25/2014	PRTD	7451 GOOD TO GO!	189889	TB-14966603	02/25/2014	03/23/14		6.25
	Invoice: TB-14966603					POL/BRIDGE TOLL			
				6.25	53011212 543100	PATROL-TRAVEL (NOT MEALS/LODG)			
						CHECK	335337	TOTAL:	6.25
335338	03/25/2014	PRTD	6765 GREY CHEVROLET	189794	5041002	02/28/2014	03/23/14		40.41
	Invoice: 5041002					PW/N-RETAINER/POL VEH#183			
				40.41	53011212 531100	PD-C/E-PATROL SUPPLIES			
						CHECK	335338	TOTAL:	40.41
335339	03/25/2014	PRTD	1517 GUARDIAN SECURITY SY	189890	491142	03/01/2014	21400005	03/23/14	42.00
	Invoice: 491142					POL/SECURITY ALARM MONITORING			
				42.00	51011215 541100	POLICE - C/E FACIL PROF SVCS			
				189891	491142A	03/01/2014	21400006	03/23/14	195.00
	Invoice: 491142A					POL/FIRE ALARM MONITORING			
				195.00	51011215 541100	POLICE - C/E FACIL PROF SVCS			
						CHECK	335339	TOTAL:	237.00
335340	03/25/2014	PRTD	252 H.D. FOWLER COMPANY	189795	I3570296	02/24/2014	03/23/14		38.05
	Invoice: I3570296					PW/TAPE MEASURE X 5			
				38.05	73431835 531100	OFFICE SUPPLIES			
				189892	I3569475	02/21/2014	03/23/14		138.33
	Invoice: I3569475					PW/TAPE MEAS/GRIPPER/COUPLING			
				79.46	421 141100	SEWER-INVENTORY			
				58.87	73421355 531100	WIN COLL-SUPPLIES			
						CHECK	335340	TOTAL:	176.38
335341	03/25/2014	PRTD	6155 HDR ENGINEERING INC	189928	00139673-B	03/05/2014	21400027	03/23/14	719.30
	Invoice: 00139673-B					UTILITY DESIGN - WING POINT			
				239.76	72413434 64110000324	WING PT-WTR-DESIGN			
				239.77	72423434 64110000324	WING PT SWR-DESIGN			
				239.77	72433438 64110000324	WING PT SSWM-DESIGN			
				189929	00139443-B	03/07/2014	21300174	03/23/14	12,167.06
	Invoice: 00139443-B					WING PT WAY NM IMPROVEMENTS			
				12,167.06	72334953 64110000324	WING PT-NM-DESIGN			

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 12
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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
								CHECK 335341 TOTAL:	12,886.36
335342	03/25/2014	PRTD	4850 HOME DEPOT CREDIT SE	189893	12712	02/18/2014		03/23/14	291.95
			Invoice: 12712			PW/MISC TOOLS/SUPPLIES			
				291.95	73011183 531100	O&M-C/E-CH FAC-SUPPLIES			
				189894	12714	02/18/2014		03/23/14	163.14
			Invoice: 12714			PW/BATTERIES			
				163.14	73011189 531100	O&M - C/E FACIL OFC SUPPLIES			
								CHECK 335342 TOTAL:	455.09
335343	03/25/2014	PRTD	268 HOUSING RESOURCES BO	189796	2014-157	03/01/2014	21400032	03/23/14	725.00
			Invoice: 2014-157			HRB DEFAULT SPACE			
				725.00	31180592 54130400297	HRB-IMHP SPACE RENT DEFAULT			
								CHECK 335343 TOTAL:	725.00
335344	03/25/2014	PRTD	277 INSLEE BEST DOEZIE &	189895	198363	03/11/2014		03/23/14	2,678.40
			Invoice: 198363			LEGAL/MCNABB			
				2,678.40	32011152 54111100184	MCNABB-LITIGATION-OUTSIDE ATTY			
								CHECK 335344 TOTAL:	2,678.40
335345	03/25/2014	PRTD	280 INTEGRA CHEMICAL COM	189797	0109983-IN	02/25/2014		03/23/14	2,643.89
			Invoice: 0109983-IN			PW/50# SODIUM FLUORIDE			
				2,643.89	73411345 531100	OFFICE SUPPLIES			
								CHECK 335345 TOTAL:	2,643.89
335346	03/25/2014	PRTD	333 KITSAP COUNTY AUDITO	189800	232744	02/18/2014		03/23/14	544.00
			Invoice: 232744			CLERK/REC HOUSTON/COLEGROVE			
				544.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
				189801	233488	02/26/2014		03/23/14	79.00
			Invoice: 233488			CLERK/REC DOC-HILLANDALE HOA			
				79.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
				189802	233619	02/27/2014		03/23/14	83.00
			Invoice: 233619			CLERK/REC DOC-HOUSTON			
				83.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			
				189803	233619A	02/27/2014		03/23/14	148.00
			Invoice: 233619A			CLERK/REC DOC-T&C ROW VAC			
				148.00	36011143 551000	CLERK-RECORDING AT CO AUDITOR			

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 13
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 335346 TOTAL: 854.00

335347 03/25/2014 PRD 338 KITSAP COUNTY SHERIF 189897 JAIL HOUSING-JAN2014 03/05/2014 21400054 03/23/14 8,485.43

Invoice: JAIL HOUSING-JAN2014

POL/PRISONER BOARD AND/OR MEDS

8,485.43 51011236 551000 POLICE - C/E PRISONER DETENT'N

189898 JAIL MEDS-DEC13 03/05/2014 03/23/14 10.60

Invoice: JAIL MEDS-DEC13

POL/JAIL MEDICAL

10.60 51011236 551000 POLICE - C/E PRISONER DETENT'N

CHECK 335347 TOTAL: 8,496.03

335348 03/25/2014 PRD 339 KITSAP COUNTY - CENC 189896 BIPD2014-03 02/24/2014 21400007 03/23/14 7,090.09

Invoice: BIPD2014-03

POL/CENCOM SERVICE

2,127.03 52011286 551000 POLICE - C/E - INVEST CENCOM

4,963.06 53011286 551000 POLICE - C/E PATROL CENCOM

CHECK 335348 TOTAL: 7,090.09

335349 03/25/2014 PRD 1505 KITSAP COUNTY TREASU 189799 03/07/14 03/07/2014 03/23/14 130.49

Invoice: 03/07/14

OUT COURT REMIT

116.49 41612860 586000 CRIME VICTIMS-OUT

14.00 41613860 586000 COUNTY LAW LIB - DISB OUT

CHECK 335349 TOTAL: 130.49

335350 03/25/2014 PRD 315 KITSAP HUMANE SOCIET 189798 777 03/01/2014 21400022 03/23/14 4,973.25

Invoice: 777

ANIMAL CONTROL 2014

4,973.25 91011393 541100 FIN - C/E ANIMAL CONTROL FEES

CHECK 335350 TOTAL: 4,973.25

335351 03/25/2014 PRD 579 KITSAP SUN 189804 295729 02/02/2014 03/23/14 257.74

Invoice: 295729

ENG/LEGAL AD-DRPPG WTR CREEK

257.74 72433438 64400000577 DRIPPING WTR CRK ADCP-ADV

CHECK 335351 TOTAL: 257.74

335352 03/25/2014 PRD 309 KITSAP TIRE CENTER I 189805 187464 02/24/2014 03/23/14 461.44

Invoice: 187464

PW/TIRES-POL VEH#183

461.44 53011212 548100 POLICE - C/E PATROL MAINTENANC

189806 187521 02/24/2014 03/23/14 135.41

Invoice: 187521

PW/TIRES-VEH#24

135.41 73637945 548100 O&M ALLOC-SWEEPER-REPAIRS

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 14
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 335352 TOTAL: 596.85

335353 03/25/2014 PRD 5011 LEXISNEXIS RISK DATA 189899 1272084-20140228 02/28/2014 21400043 03/23/14 54.35
Invoice: 1272084-20140228 POL/INFORMATION SERVICES

54.35 52011212 549100 PD-C/E-INV-DUES/SUBSCR/MEMBRSH

CHECK 335353 TOTAL: 54.35

335354 03/25/2014 PRD 783 LYNN PEAVEY COMPANY 189900 285825 02/26/2014 03/23/14 85.06
Invoice: 285825 POL/MARKERS/LIFT CARDS

85.06 53011212 531100 PD-C/E-PATROL SUPPLIES

CHECK 335354 TOTAL: 85.06

335355 03/25/2014 PRD 7038 MOON SECURITY SERVIC 189807 698903 02/28/2014 03/23/14 857.00
Invoice: 698903 CRT/ELECTR HOME MON-SCRAM

857.00 21011232 545000 COURT-ELECT HOME DET'N-EQ RENT

CHECK 335355 TOTAL: 857.00

335356 03/25/2014 PRD 2011 NEW PIG CORPORATION 189901 4619103-00 02/03/2014 03/23/14 1,612.46
Invoice: 4619103-00 PW/MATS/PADS/PILLOWS/OIL SWP

752.00 73431835 531100 OFFICE SUPPLIES
860.46 431 141100 STRM DRN-INVENTORY

CHECK 335356 TOTAL: 1,612.46

335357 03/25/2014 PRD 3859 NEEC 189930 7506 02/28/2014 03/23/14 1,695.00
Invoice: 7506 PW/2014 BLD OPR CERT TUIT-MB

1,695.00 73011189 443410 O&M-C/E-FAC-TRAINING

CHECK 335357 TOTAL: 1,695.00

335358 03/25/2014 PRD 2430 OGDEN MURPHY WALLACE 189718 710615 02/25/2014 03/23/14 292.50
Invoice: 710615 LEGAL/GERLACH

292.50 32011152 54111100566 GERLACH BUOY APPEAL-LITIGATION

189719 710615A 02/25/2014 03/23/14 22.50
Invoice: 710615A LEGAL/SMP

22.50 32011152 54111000289 SMP-CIVIL LEGAL SVCS

189720 710615B 02/25/2014 03/23/14 939.13
Invoice: 710615B LEGAL/CINGULAR WIRELESS CLAIM

939.13 32011152 54111100633 CINGULAR WIRELESS CLAIM-LITIGA

189721 710615C 02/25/2014 03/23/14 22.50

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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|PG 15
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 710615C			LEGAL/NPDES PERMIT APPEAL			
	22.50	32431152	54111100605	LITIGATION-STATE DOE NPDES REG		
	189722	710615D		02/25/2014	03/23/14	1,687.50
Invoice: 710615D			LEGAL/MCNABB			
	1,687.50	32011152	54111100184	MCNABB-LITIGATION-OUTSIDE ATTY		
	189723	710615E		02/25/2014	03/23/14	157.50
Invoice: 710615E			LEGAL/PAULSON			
	157.50	32011152	54111100655	PAULSON/FORTNER PRR SUIT-LEGAL		
	189724	710615F		02/25/2014	03/23/14	16,593.30
Invoice: 710615F			LEGAL/VISCONSI			
	16,593.30	32470152	54111100682	LITIGATION-VISCONSI DEVELOPMEN		
	189725	710615G		02/25/2014	03/23/14	967.50
Invoice: 710615G			LEGAL/CAINION			
	967.50	32470152	54111100683	LITIGATION-CAINION REZONE		
	189726	710615H		02/25/2014	03/23/14	2,349.17
Invoice: 710615H			LEGAL/CITY HALL OFFC HRS			
	2,349.17	32011152	54111000506	INSLEE BEST IN CITY HALL TIME		
	189727	710615-I		02/25/2014	03/23/14	3,056.90
Invoice: 710615-I			LEGAL/COUNCIL MEETINGS			
	3,056.90	32011152	54111000511	LEGAL-CC MEETINGS & STUDY SESS		
	189728	710615J		02/25/2014	03/23/14	469.83
Invoice: 710615J			LEGAL/GENERAL WORK			
	469.83	32011152	54111000512	LEGAL-GENERAL WORK		
	189729	710615K		02/25/2014	03/23/14	3,310.20
Invoice: 710615K			LEGAL/MISC LAND USE/DEV ISSUES			
	3,310.20	32470152	541110	LGL-DEVELOP-CIVIL-OUTSIDE ATTY		
	189730	710615L		02/25/2014	03/23/14	42.71
Invoice: 710615L			LEGAL/MISC SEWER ISSUES			
	42.71	32421152	541110	LGL-SEWER-CIVIL-OUTSIDE ATTY		
	189731	710615M		02/25/2014	03/23/14	42.71
Invoice: 710615M			LEGAL/MISC SSWM ISSUES			
	42.71	32431152	541110	LGL-SSWM-CIVIL-OUTSIDE ATTY		
	189732	710615N		02/25/2014	03/23/14	363.05
Invoice: 710615N			LEGAL/MISC STREET ISSUES			
	363.05	32111152	541110	LGL-STREET-OUTSIDE ATTY-CIVIL		
	189733	710615-O		02/25/2014	03/23/14	85.42
Invoice: 710615-O			LEGAL/EHBM-PWTF LOAN			
	85.42	32423943	64111000471	BEACH MAIN REPL DES-LEGAL		
	189734	710615P		02/25/2014	03/23/14	21.36

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 16
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 710615P

LEGAL/RADTKE/SVC ANIMALS
21.36 32011152 541110 LGL-C/E-CIVIL-GEN'L OUTSIDE AT

189735 710615Q 02/25/2014 03/23/14 21.36

Invoice: 710615Q

LEGAL/ROCKAWAY PROJECT
21.36 32011510 64111000534 ROCKAWAY BEACH-LEGAL

189736 710615R 02/25/2014 03/23/14 1,046.45

Invoice: 710615R

LEGAL/VISCONSI
1,046.45 32470152 54111100682 LITIGATION-VISCONSI DEVELOPMEN

189737 710615-S 02/25/2014 03/23/14 64.07

Invoice: 710615-S

LEGAL/STATE DOE/NPDES REGA
64.07 32431152 54111100605 LITIGATION-STATE DOE NPDES REG

189738 710615T 02/25/2014 03/23/14 491.19

Invoice: 710615T

LEGAL/I-502 MARIJUANA LEGALIZ
491.19 32011152 54111000659 I-502-LEGAL

189739 710615U 02/25/2014 03/23/14 2,327.82

Invoice: 710615U

LEGAL/HEMPHILL
2,327.82 32470152 541110 LGL-DEVELOP-CIVIL-OUTSIDE ATTY

189740 710615V 02/25/2014 03/23/14 85.44

Invoice: 710615V

LEGAL/MACHEN INVESTIGATION
85.44 33011161 54111000676 MACHEN INVESTIGATION-LEGAL ADV

CHECK 335358 TOTAL: 34,460.11

335359 03/25/2014 PRTD 4111 OLYMPIC SPRINGS INC 189903 255839 12/31/2013 03/23/14 33.31

Invoice: 255839

POL/PURIFIED WATER
33.31 51011215 531100 POLICE - C/E FACIL SUPPLIES

189904 256802 01/31/2014 21400055 03/23/14 78.33

Invoice: 256802

POL/PURIFIED WATER
78.33 51011215 531100 POLICE - C/E FACIL SUPPLIES

189905 258178 02/28/2014 21400055 03/23/14 56.32

Invoice: 258178

POL/PURIFIED WATER
56.32 51011215 531100 POLICE - C/E FACIL SUPPLIES

CHECK 335359 TOTAL: 167.96

335360 03/25/2014 PRTD 5430 HOBO DATA LOGGERS 189808 32734 02/27/2014 03/23/14 340.00

Invoice: 32734

ENG/REPL DO SENSOR CAP
340.00 72431835 53110000451 MONITORING-SUPPLIES

CHECK 335360 TOTAL: 340.00

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 17
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CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

335361 03/25/2014 PRD 4217 ORNAMENTAL STONE INC 189902 18269 01/28/2014 03/23/14 79.57
Invoice: 18269 PW/WASTE RECEPTACLE LINERS
79.57 73021182 531100 OFFICE SUPPLIES
CHECK 335361 TOTAL: 79.57

335362 03/25/2014 PRD 1986 PALADIN DATA SYSTEMS 189931 34357 02/28/2014 03/23/14 160.00
Invoice: 34357 IT/PERMITTING SYSTEM REPLC
160.00 81011418 66300000666 PERMITTING SOFTWARE ACQ.
CHECK 335362 TOTAL: 160.00

335363 03/25/2014 PRD 5977 PAPER PRODUCTS ETC 189809 0000140-001 02/28/2014 03/23/14 36.29
Invoice: 0000140-001 PW/MARKERS/TAPE
36.29 73637891 531100 OFFICE SUPPLIES
189810 0000141-001 03/04/2014 03/23/14 36.51
Invoice: 0000141-001 PW/DVD CASES
36.51 73637891 531100 OFFICE SUPPLIES
189811 0000161-001 03/05/2014 03/23/14 186.54
Invoice: 0000161-001 PCD/PLATES/FOLDERS/PENS
186.54 61011581 531100 PCD - C/E ADMIN SUPPLIES
189812 0000194-001 03/11/2014 03/23/14 158.16
Invoice: 0000194-001 PW/PAPER/TABS/BOARD
158.16 73637891 531100 OFFICE SUPPLIES
189813 0000197-001 03/11/2014 03/23/14 32.34
Invoice: 0000197-001 PCD/MISC OFFICE SUPPLIES
32.34 63470588 531100 CUR - DEV DEV PLAN OFC SUPPLY
CHECK 335363 TOTAL: 449.84

335364 03/25/2014 PRD 4887 PHOENIX ENVIRONMENTA 189829 2140585 02/25/2014 03/23/14 267.11
Invoice: 2140585 PW/DISPOS OIL FIL/ANTIFREEZE
267.11 91011897 547900 GG-C/E-O&M YARD FAC-GARBAGE
CHECK 335364 TOTAL: 267.11

335365 03/25/2014 PRD 422 PLANNING ASSOCIATION 189906 1317167-66702400 03/14/2014 03/23/14 150.00
Invoice: 1317167-66702400 PCD/2014 MEMBERSHIP
150.00 63470588 549100 CUR-DEV PLAN-DUES/SUBSCR
CHECK 335365 TOTAL: 150.00

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 18
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

335366 03/25/2014 PRD 7840 PORTER FOSTER RORICK 189833 102510 03/05/2014 03/23/14 6,445.40
Invoice: 102510 LEGAL/PAULSON/FORTNER
6,445.40 32011152 54111100655 PAULSON/FORTNER PRR SUIT-LEGAL
CHECK 335366 TOTAL: 6,445.40

335367 03/25/2014 PRD 360 PROBUILD COMPANY LLC 189830 1509925 01/24/2014 03/23/14 375.02
Invoice: 1509925 PW/VINYL TREADS/ADHESIV
375.02 73011215 531100 O&M-C/E-POLICE FAC-SUPPLIES
189831 1509932 01/24/2014 03/23/14 163.42
Invoice: 1509932 PW/2X8 DOUG FIR
163.42 73011768 531100 O&M-C/E-PARKS-SUPPLIES
189832 1426649CM 03/27/2012 03/23/14 -159.62
Invoice: 1426649CM PW/RETURN VISQUEEN/TWINE
-159.62 73637891 548100 REPAIRS
189907 1514180 03/05/2014 03/23/14 228.22
Invoice: 1514180 PW/16X100 VISQUEEN/ROPE
228.22 73111427 531100 OFFICE SUPPLIES
189908 1447399 09/25/2012 03/23/14 -45.01
Invoice: 1447399 PW/RETURN BRN PLY-EDGE 1X10
-45.01 73011755 548100 O&M-COMMONS REPAIRS
CHECK 335367 TOTAL: 562.03

335368 03/25/2014 PRD 4698 PUBLIC SAFETY CENTER 189910 5489145 02/19/2014 03/23/14 22.45
Invoice: 5489145 POL/COMMEMORAIVE BAR
22.45 53011212 531100 PD-C/E-PATROL SUPPLIES
189911 5491165 03/04/2014 03/23/14 88.93
Invoice: 5491165 POL/EXAM GLOVES X 5 BOXES
88.93 53011212 531100 PD-C/E-PATROL SUPPLIES
CHECK 335368 TOTAL: 111.38

335369 03/25/2014 PRD 7435 KANMAN INC 189834 32178693 03/01/2014 03/23/14 180.00
Invoice: 32178693 PW/RENTAL-DECANT, SHOP
90.00 73435838 545000 O&M-DECANT-RENTS
90.00 73011897 545000 O&M-C/E-PWYD FAC-RENTS
189835 32178694 03/01/2014 03/23/14 90.00
Invoice: 32178694 PW/RENTAL-PRITCHARD PARK
90.00 73011768 545000 O&M-C/E-PARKS-OP LEASES

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 19
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CASH ACCOUNT: 635 111100 CASH

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
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INVOICE DTL DESC

									CHECK 335369 TOTAL:	270.00
335370	03/25/2014	PRTD	6394 RECALL SECURE DESTRU	189836	0090692976	02/22/2014		03/23/14		83.21
Invoice: 0090692976									CRT/FEB14 SHREDDING SVC	
									83.21 21011125 541100 COURT - PROFESSIONAL SERVICES	
									189909 2039711891 02/22/2014 21400044 03/23/14	
Invoice: 2039711891									POL/MOBILE SHREDDING	
									83.21 51011211 541100 PD-C/E-ADM-PROF SVCS	
									CHECK 335370 TOTAL:	166.42
335371	03/25/2014	PRTD	6685 REGIONAL DISPOSAL CO	189961	0000142673	01/31/2014	21400059	03/23/14		8,102.43
Invoice: 0000142673									BIOSOLIDS DISPOSAL THRU 2/14	
									8,102.43 91425358 54790100551 WWTP-BIOSOLIDS WASTE DISPOSAL	
									189962 0000142845 02/28/2014 21400059 03/23/14	
Invoice: 0000142845									BIOSOLIDS DISPOSAL THRU 2/14	
									5,111.98 91425358 54790100551 WWTP-BIOSOLIDS WASTE DISPOSAL	
									CHECK 335371 TOTAL:	13,214.41
335372	03/25/2014	PRTD	408 ROLLING BAY COMMERCIAL	189837	2014-04	03/03/2014		03/23/14		2,348.71
Invoice: 2014-04									APR2014 COURT BLDG LEASE	
									2,348.71 91011255 545000 GG-C/E-COURT BLDG-RENT	
									CHECK 335372 TOTAL:	2,348.71
335373	03/25/2014	PRTD	6180 SCE INC	189932	964	03/01/2014	21400050	03/23/14		3,290.00
Invoice: 964									SR305 SHOULDER WIDENING	
									3,290.00 72334951 64110000597 SR305 SHOULDER/VINE-ENG/DESIGN	
									CHECK 335373 TOTAL:	3,290.00
335374	03/25/2014	PRTD	4689 SITESTAR DONOBI INTE	189933	6480284	03/11/2014		03/23/14		2,055.00
Invoice: 6480284									IT/APR14 ISP WAN FIBER CONN	
									2,055.00 81011881 545000 IT - C/E RENTS & LEASES	
									CHECK 335374 TOTAL:	2,055.00
335375	03/25/2014	PRTD	7446 STAFFORD L. SMITH	189838	02/28/14	02/28/2014		03/23/14		7,650.00
Invoice: 02/28/14									HEX/HEMPHILL/VISCONSI/SEPA	
									7,650.00 34470586 541110 HEX - DEV HEARING EX & PRO TEM	

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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|PG 20
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

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CHECK 335375 TOTAL: 7,650.00

335376	03/25/2014	PRTD	2467	STAPLES ADVANTAGE	189839	3224766890	03/01/2014	03/23/14	49.84
Invoice: 3224766890									
					49.84	41011141 531100	FIN/WINDOW ENVELOPES		
							FIN - C/E ADMIN SUPPLIES		
					189840	3224766891	03/01/2014	03/23/14	34.81
Invoice: 3224766891									
					34.81	41011141 531100	FIN/MISC OFFICE SUPPLIES		
							FIN - C/E ADMIN SUPPLIES		
					189841	3224766892	03/01/2014	03/23/14	8.67
Invoice: 3224766892									
					8.67	41011141 531100	FIN/DISINF WIPES		
							FIN - C/E ADMIN SUPPLIES		
					189842	3224766893	03/01/2014	03/23/14	4.01
Invoice: 3224766893									
					4.01	41011141 531100	FIN/LEGAL PADS		
							FIN - C/E ADMIN SUPPLIES		
					189843	3224766894	03/01/2014	03/23/14	21.09
Invoice: 3224766894									
					21.09	41011141 531100	FIN/DIVIDER TABS		
							FIN - C/E ADMIN SUPPLIES		
					189844	3224766898	03/01/2014	03/23/14	240.01
Invoice: 3224766898									
					240.01	73637891 531100	PW/MISC OFFICE SUPPLIES		
							OFFICE SUPPLIES		
					189934	3224766897	03/01/2014	03/23/14	42.36
Invoice: 3224766897									
					42.36	72011321 531100	ENG/LAMIN BUS CRDS/COPY PAPR		
							ENG - C/E ADMIN SUPPLIES		

CHECK 335376 TOTAL: 400.79

335377	03/25/2014	PRTD	5730	SUMMIT LAW GROUP	189912	66556	03/14/2014	03/23/14	5,445.45
Invoice: 66556									
					5,445.45	32011152 54111100655	LEGAL/PAULSON/BONKOWSKI		
							PAULSON/FORTNER PRR SUIT-LEGAL		
					189913	66577	03/14/2014	03/23/14	1,820.00
Invoice: 66577									
					1,820.00	32011152 54111000274	LEGAL/BARGAINING		
							LABOR NEGOTIATION SVCS		
					189914	66578	03/14/2014	03/23/14	520.00
Invoice: 66578									
					520.00	32011152 541110	LEGAL/GENERAL		
							LGL-C/E-CIVIL-GEN'L OUTSIDE AT		
					189915	66580	03/14/2014	03/23/14	442.00
Invoice: 66580									
					442.00	32011152 541110	LEGAL/POLICE UNIT CLARIFIC		
							LGL-C/E-CIVIL-GEN'L OUTSIDE AT		

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 21
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

						CHECK	335377 TOTAL:	8,227.45
335378	03/25/2014	PRTD	7095 SUPERIOR SAW & SUPPL	189846	72257	03/04/2014	03/23/14	30.98
Invoice: 72257						PW/SHARPEN SAW CHAINS		
30.98 73111427 548100						O&M-ACCESS RDSIDE R&M		
						CHECK	335378 TOTAL:	30.98
335379	03/25/2014	PRTD	3843 EIKO SHIBAYAMA, P.R.	189847	03/11/14	03/11/2014	03/23/14	4,731.00
Invoice: 03/11/14						2014 1Q LAND PURCH INTEREST		
4,731.00 91021921 783000						FIN-OS INTEREST EXP		
						CHECK	335379 TOTAL:	4,731.00
335380	03/25/2014	PRTD	558 TOWN & COUNTRY MARKE	189848	01/15/14	01/15/2014	03/23/14	17.46
Invoice: 01/15/14						PCD/WTRFRT PRK DESIGN MTG		
17.46 61011581 53110000637						WFP PLANNING-SUPPLIES		
189849	01/27/14					01/27/2014	03/23/14	60.01
Invoice: 01/27/14						HR/HPO CLASS WATER/SNACKS		
60.01 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189850	01/27/14A					01/27/2014	03/23/14	61.63
Invoice: 01/27/14A						HR/HPO CLASS SNACKS		
61.63 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189851	01/29/14					01/29/2014	03/23/14	273.73
Invoice: 01/29/14						HR/HPO CLASS COFFEE		
273.73 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189852	01/29/14A					01/29/2014	03/23/14	253.85
Invoice: 01/29/14A						HR/HPO CLASS BOXED LUNCHES		
253.85 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189853	01/30/14					01/30/2014	03/23/14	349.99
Invoice: 01/30/14						HR/HPO CLASS BOXED LUNCHES		
349.99 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189854	01/31/14					01/31/2014	03/23/14	221.31
Invoice: 01/31/14						HR/HPO CLASS BOXED LUNCHES		
221.31 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189855	01/31/14A					01/31/2014	03/23/14	106.21
Invoice: 01/31/14A						HR/HPO CLASS COFFEE		
106.21 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		
189856	01/31/14B					01/31/2014	03/23/14	15.31
Invoice: 01/31/14B						HR/HPO CLASS PLATES/UTENSILS		
15.31 33011164 44345000645						HIGH PERF ORG TRAIN-TRAVEL,ETC		

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 22
apcshdsb

CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

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Invoice: 02/03/14	189857	02/03/14	02/03/2014	03/23/14	173.05		
			HR/HPO CLASS BOXED LUNCHES				
	173.05	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC			
Invoice: 02/04/14	189858	02/04/14	02/04/2014	03/23/14	259.58		
			HR/HPO BOXED LUNCHES				
	259.58	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC			
Invoice: 02/04/14A	189859	02/04/14A	02/04/2014	03/23/14	9.94		
			HR/HPO CLASS SNACKS				
	9.94	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC			
Invoice: 02/04/14B	189860	02/04/14B	02/04/2014	03/23/14	68.00		
			HR/CAKE-D FRANTZ-ALL STAFF				
	68.00	33011161	53110000302	EMPLOYEE RECOG-HR-C/E-SUPPLIES			
Invoice: 02/05/14	189861	02/05/14	02/05/2014	03/23/14	248.76		
			HR/HPO CLASS BOXED LUNCHES				
	248.76	33011164	44345000645	HIGH PERF ORG TRAIN-TRAVEL,ETC			
			CHECK	335380 TOTAL:	2,118.83		
335381 03/25/2014 PRTD	560	TWISS ANALYTICAL INC	189916	14-65876	03/04/2014	03/23/14	115.92
Invoice: 14-65876					PW/WINSLOW WTR TESTING		
	115.92	73411345	54110000391	LAB SVCS-WATER			
Invoice: 14-65970	189917	14-65970	03/06/2014	03/23/14	19.32		
			PW/O&M WTR TESTING				
	19.32	73011897	54110000391	LAB SVCS-PW YARD FAC			
Invoice: 14-65971	189918	14-65971	03/06/2014	03/23/14	19.32		
			PW/ROCKAWAY WTR TESTING				
	19.32	73415345	54110000391	LAB SVCS-WATER ROCKAWAY			
Invoice: 14-65972	189919	14-65972	03/06/2014	03/23/14	19.32		
			PW/WINSLOW WTR TESTING				
	19.32	73411345	54110000391	LAB SVCS-WATER			
Invoice: 14-66013	189920	14-66013	03/07/2014	03/23/14	41.40		
			PW/WWTP WTR TESTING				
	41.40	73425358	54110000391	LAB & TESTING SVCS-WWTP			
			CHECK	335381 TOTAL:	215.28		
335382 03/25/2014 PRTD	2190	UNITED PARCEL SERVIC	189935	000028Y3Y1084	02/22/2014	03/23/14	10.74
Invoice: 000028Y3Y1084					POL/SHIP TO VENDOR		
	10.74	91011215	542500	GG-C/E-PD-POSTAGE			
	189936	000028Y3Y1094	03/01/2014	03/23/14	22.97		

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 23
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: 000028Y3Y1094

22.97 91011215 542500

POL/SHIP TO VENDOR
GG-C/E-PD-POSTAGE

CHECK 335382 TOTAL: 33.71

335383 03/25/2014 PRD 553 UTILITIES UNDERGROUN 189921 4020098

02/28/2014 03/23/14

170.28

Invoice: 4020098

PW/132 EXCAVATION NOTICES

170.28 73637893 54110000393 O&M ALLOC-LOCATING SVCS

CHECK 335383 TOTAL: 170.28

335384 03/25/2014 PRD 1485 VERIZON WIRELESS 189922 9721071822

03/01/2014 03/23/14

2,586.13

Invoice: 9721071822

CITYWIDE CELL PHONE SVC

2,586.13 91011189 542100 GG-C/E-CITY HALL-PHONE

CHECK 335384 TOTAL: 2,586.13

335385 03/25/2014 PRD 7926 VICTORIA HARRIS, INC 189937 1331

03/05/2014 21400057 03/23/14

12,500.00

Invoice: 1331

CITY ATTORNEY SEARCH

12,500.00 33011161 54153100641 CITY ATTORNEY SEARCH-PROF SVCS

CHECK 335385 TOTAL: 12,500.00

335386 03/25/2014 PRD 1162 WASHINGTON AUDIOLOGY 189939 43158

02/27/2014 03/23/14

1,425.10

Invoice: 43158

HR/HEARING TESTS;TRNG-36 EMPL

712.55 53011212 541100

POLICE - C/E PATROL PROF SVCS

712.55 73637891 541100

PROFESSIONAL SERVICES

CHECK 335386 TOTAL: 1,425.10

335387 03/25/2014 PRD 969 WA ST DEPT OF LICENS 189951 F205415

03/04/2014 03/23/14

18.00

Invoice: F205415

CPL/F205415/RENEWAL

18.00 41654860 586000

GUN PERMIT OUT

189952 F205413

03/05/2014 03/23/14

18.00

Invoice: F205413

CPL/F205413/ORIGINAL + FBI

18.00 41654860 586000

GUN PERMIT OUT

189953 F205407

03/11/2014 03/23/14

18.00

Invoice: F205407

CPL/F205407/ORIGINAL + FBI

18.00 41654860 586000

GUN PERMIT OUT

189954 F205419

03/11/2014 03/23/14

21.00

Invoice: F205419

CPL/F205419/LATE RENEWAL

21.00 41654860 586000

GUN PERMIT OUT

189955 F205414

03/14/2014 03/23/14

18.00

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
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PG 24
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

Invoice: F205414

18.00 41654860 586000

CPL/F205414/ORIGINAL + FBI
GUN PERMIT OUT

CHECK 335387 TOTAL: 93.00

335388 03/25/2014 PRD 4634 WA DEPT OF RETIREMEN 189950 1037076

Invoice: 1037076

53.04 91011172 520000

03/06/2014 03/23/14
2014 OLD AGE SURV INSURANCE
GG-C/E-PENSION SVCS-ADMIN-BEN

CHECK 335388 TOTAL: 53.04

335389 03/25/2014 PRD 4104 WA ST FERRIES

Invoice: RK226959

189940 RK226959
218.95 51011211 543100
31.40 61011581 543100
34.95 72011321 543100
27.10 73011189 543100

02/28/2014 03/23/14
FEBRUARY 2014 WAVE2GO CHRGS
PD-C/E-ADM-TRAVEL
PCD - C/E ADMIN TRAVEL EXPENSE
ENG - C/E ADMIN TRAVEL EXPENSE
O&M-FAC-TRAVEL (NOT MEALS/LODG

CHECK 335389 TOTAL: 312.40

335390 03/25/2014 PRD 952 WASHINGTON STATE PAT 189941 I14006429

Invoice: I14006429

181.50 41654861 586100

03/03/2014 03/23/14
FEB14 CPL BACKGROUND CHECKS
AGENCY DISBURSEMENTS

CHECK 335390 TOTAL: 181.50

335391 03/25/2014 PRD 2251 WA ST TREASURER

Invoice: MAR14-SBCC

189956 MAR14-SBCC
126.00 65238 386000

03/07/2014 03/23/14
FEB14 BUILDING SURCHARGE
SBCC - SBCC FEE

189957 03/07/14

Invoice: 03/07/14

3,151.61 41611860 586000
1,727.48 41610860 586000
7.91 41619860 586000
573.35 41616860 586000
112.63 41616860 586000
1,154.61 41614860 586000
86.03 41615860 586000
160.03 41617860 586000
286.54 41618860 586000
25.55 41618860 586000

03/07/2014 03/23/14
FEB14 OUT COURT REMIT
PSEA 60% OUT
PSEA 30% OUT
PSEA 3 - STATE DISB OUT
THEFT PRV&TR BRAIN INJ-OUT
THEFT PRV&TR BRAIN INJ-OUT
JUDICIAL INFO SYST.-OUT
BREATH TEST-CUSTODIAL
SCHOOL SAFETY ZONE-OUT
TRAUMA CARE-OUT
TRAUMA CARE-OUT

CHECK 335391 TOTAL: 7,411.74

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 25
apcshdsb

CASH ACCOUNT: 635 111100 CASH

CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

335392 03/25/2014 PRD 512 WABO - WASHINGTON AS 189938 28519 03/14/2014 03/23/14 350.00
Invoice: 28519 PCD/CLASS/IBC FUNDAMENTLS-GH
350.00 62471594 443410 BLDG - BLDG TRAINING TRAVEL

CHECK 335392 TOTAL: 350.00

335393 03/25/2014 PRD 5709 WEBCHECK INC 189942 4837 03/02/2014 21400046 03/23/14 225.00
Invoice: 4837 ESCROW PAYOFF FOR UB
112.50 43411341 541100 FIN - WATER ADMIN PROF SERVICE
112.50 43421351 541100 FIN - SEWER ADMIN PROF SERVICE

CHECK 335393 TOTAL: 225.00

335394 03/25/2014 PRD 499 WESTBAY AUTO PARTS I 189958 932766 02/27/2014 03/23/14 13.03
Invoice: 932766 PW/WIRE KIT
13.03 73637941 531100 VACTOR R&M-SUPPLIES

CHECK 335394 TOTAL: 13.03

335395 03/25/2014 PRD 5128 WHITNEY EQUIPMENT CO 189959 75415 02/24/2014 03/23/14 465.24
Invoice: 75415 PW/90RPM PUMP 230V GRI
465.24 73411345 531100 OFFICE SUPPLIES

CHECK 335395 TOTAL: 465.24

335396 03/25/2014 PRD 2607 ZEE MEDICAL SERVICE 189960 68255890 02/26/2014 03/23/14 101.96
Invoice: 68255890 1ST AID RESTOCK-CITY HALL
101.96 41011189 531100 FIN - C/E CNTL SV SUPPLIES

CHECK 335396 TOTAL: 101.96

NUMBER OF CHECKS 104 *** CASH ACCOUNT TOTAL *** 309,403.02

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	104	309,403.02

*** GRAND TOTAL *** 309,403.02

03/19/2014 07:43 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 26
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL	SRC ACCOUNT	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC	
2014 3	290					
APP 402-213000					ACCOUNTS PAYABLE	14,453.87
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 635-111100					CASH	309,403.02
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 401-213000					ACCOUNTS PAYABLE	3,889.40
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 001-213000					GENERAL - ACCOUNTS PAYABLE	194,909.79
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 403-213000					ACCOUNTS PAYABLE	29,524.27
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 101-213000					STREETS - ACCOUNTS PAYABLE	2,059.87
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 631-213000					ACCOUNTS PAYABLE	7,433.22
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 407-213000					ACCOUNTS PAYABLE	32,677.50
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 301-213000					ACCOUNTS PAYABLE	15,913.37
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 108-213000					AFFORD HSG - ACCOUNTS PAYABLE	725.00
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
APP 650-213000					ACCOUNTS PAYABLE	7,816.73
03/25/2014	03/23/14	032514			AP CASH DISBURSEMENTS JOURNAL	
					GENERAL LEDGER TOTAL	309,403.02 309,403.02
APP 631-130000					DUE TO/FROM CLEARING	301,969.80
03/25/2014	03/23/14	032514				
APP 402-130000					DUE TO/FROM CLEARING	14,453.87
03/25/2014	03/23/14	032514				
APP 401-130000					DUE TO/FROM CLEARING	3,889.40
03/25/2014	03/23/14	032514				
APP 001-130000					GENERAL - DUE TO/FROM CLEARING	194,909.79
03/25/2014	03/23/14	032514				
APP 403-130000					DUE TO/FROM CLEARING	29,524.27
03/25/2014	03/23/14	032514				
APP 101-130000					STREETS - DUE TO/FROM CLEARING	2,059.87
03/25/2014	03/23/14	032514				
APP 407-130000					DUE TO/FROM CLEARING	32,677.50
03/25/2014	03/23/14	032514				
APP 301-130000					DUE TO/FROM CLEARING	15,913.37
03/25/2014	03/23/14	032514				
APP 108-130000					AFFORD HSG DUE TO/FROM CLEAR'G	725.00
03/25/2014	03/23/14	032514				
APP 650-130000					DUE TO/FROM CLEARING	7,816.73
03/25/2014	03/23/14	032514				

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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 27
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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3		LINE DESC			
SYSTEM GENERATED ENTRIES TOTAL								301,969.80	301,969.80
JOURNAL 2014/03/290 TOTAL								611,372.82	611,372.82

03/19/2014 07:43
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 28
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JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
001 GENERAL FUND	2014	3	290	03/25/2014			
001-130000					GENERAL - DUE TO/FROM CLEARING		194,909.79
001-213000					GENERAL - ACCOUNTS PAYABLE	194,909.79	
					FUND TOTAL	194,909.79	194,909.79
101 STREET FUND	2014	3	290	03/25/2014			
101-130000					STREETS - DUE TO/FROM CLEARING		2,059.87
101-213000					STREETS - ACCOUNTS PAYABLE	2,059.87	
					FUND TOTAL	2,059.87	2,059.87
108 AFFORDABLE HOUSING FUND	2014	3	290	03/25/2014			
108-130000					AFFORD HSG DUE TO/FROM CLEAR'G		725.00
108-213000					AFFORD HSG - ACCOUNTS PAYABLE	725.00	
					FUND TOTAL	725.00	725.00
301 CAPITAL CONSTRUCTION FUND	2014	3	290	03/25/2014			
301-130000					DUE TO/FROM CLEARING		15,913.37
301-213000					ACCOUNTS PAYABLE	15,913.37	
					FUND TOTAL	15,913.37	15,913.37
401 WATER OPERATING FUND	2014	3	290	03/25/2014			
401-130000					DUE TO/FROM CLEARING		3,889.40
401-213000					ACCOUNTS PAYABLE	3,889.40	
					FUND TOTAL	3,889.40	3,889.40
402 SEWER OPERATING FUND	2014	3	290	03/25/2014			
402-130000					DUE TO/FROM CLEARING		14,453.87
402-213000					ACCOUNTS PAYABLE	14,453.87	
					FUND TOTAL	14,453.87	14,453.87
403 STORM & SURFACE WATER FUND	2014	3	290	03/25/2014			
403-130000					DUE TO/FROM CLEARING		29,524.27
403-213000					ACCOUNTS PAYABLE	29,524.27	
					FUND TOTAL	29,524.27	29,524.27
407 BUILDING & DEVELOPMENT FUND	2014	3	290	03/25/2014			
407-130000					DUE TO/FROM CLEARING		32,677.50
407-213000					ACCOUNTS PAYABLE	32,677.50	
					FUND TOTAL	32,677.50	32,677.50
631 CLEARING FUND	2014	3	290	03/25/2014			

03/19/2014 07:43
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 29
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
631-130000				DUE TO/FROM CLEARING	301,969.80	
631-213000				ACCOUNTS PAYABLE	7,433.22	
635-111100				CASH		309,403.02
				FUND TOTAL	309,403.02	309,403.02
650 AGENCY FUND	2014 3	290	03/25/2014			
650-130000				DUE TO/FROM CLEARING		7,816.73
650-213000				ACCOUNTS PAYABLE	7,816.73	
				FUND TOTAL	7,816.73	7,816.73

03/19/2014 07:43
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|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 30
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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	301,969.80	
402 SEWER OPERATING FUND		14,453.87
401 WATER OPERATING FUND		3,889.40
001 GENERAL FUND		194,909.79
403 STORM & SURFACE WATER FUND		29,524.27
101 STREET FUND		2,059.87
407 BUILDING & DEVELOPMENT FUND		32,677.50
301 CAPITAL CONSTRUCTION FUND		15,913.37
108 AFFORDABLE HOUSING FUND		725.00
650 AGENCY FUND		7,816.73
TOTAL	301,969.80	301,969.80

** END OF REPORT - Generated by Linda Steinberg **

RET REL

03/06/2014 13:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

117 03/06/2014 PRD 50 BAINBRIDGE ISLAND EL 189618 RETREL-553,531,615 03/04/2014 RT030614 9,861.55
Invoice: RETREL-553,531,615 RET REL-FAC ELECTR UPGRADES
9,861.55 41628860 586000 RETAINAGE RELEASE

CHECK 117 TOTAL: 9,861.55

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 9,861.55

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 9,861.55

*** GRAND TOTAL *** 9,861.55

03/06/2014 13:50 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
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JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL								
SRC ACCOUNT						ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2014 3 66									
APP 622-213000					ACCOUNTS PAYABLE			9,861.55	
03/06/2014	RT030614	030614			AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100					CASH-RETAINAGE				9,861.55
03/06/2014	RT030614	030614			AP CASH DISBURSEMENTS JOURNAL				
					JOURNAL 2014/03/66	TOTAL		9,861.55	9,861.55

03/06/2014 13:50
lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
622 EXPENDABLE TRUST FUND	2014 3	66	03/06/2014			
622-213000				ACCOUNTS PAYABLE	9,861.55	
628-111100				CASH-RETAINAGE		9,861.55
				FUND TOTAL	9,861.55	9,861.55

** END OF REPORT - Generated by Linda Steinberg **

RET REL

03/10/2014 13:41 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

| PG 1
| apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

118 03/10/2014 PRD 5262 LIDEN LAND DEV & EXC 189619 RETREL-586 03/10/2014 RT031014 4,164.11
Invoice: RETREL-586 RET REL WEAVER DRAINAGE IMPR
4,164.11 41628860 586000 RETAINAGE RELEASE

CHECK 118 TOTAL: 4,164.11

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 4,164.11

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 4,164.11

*** GRAND TOTAL *** 4,164.11

03/10/2014 13:41 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT						LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3					
2014 3	104								
APP 622-213000						ACCOUNTS PAYABLE		4,164.11	
03/10/2014	RT031014	031014				AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100						CASH-RETAINAGE			4,164.11
03/10/2014	RT031014	031014				AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2014/03/104	TOTAL	4,164.11	4,164.11

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lsteinberg

|CITY OF BAINBRIDGE ISLAND
|A/P CASH DISBURSEMENTS JOURNAL

|PG 3
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT			ACCOUNT DESCRIPTION		
622 EXPENDABLE TRUST FUND	2014 3	104	03/10/2014		
622-213000			ACCOUNTS PAYABLE	4,164.11	
628-111100			CASH-RETAINAGE		4,164.11
			FUND TOTAL	4,164.11	4,164.11

** END OF REPORT - Generated by Linda Steinberg **

Ret Rel

03/14/2014 10:00 | CITY OF BAINBRIDGE ISLAND
lsteinberg | A/P CASH DISBURSEMENTS JOURNAL

PG 1
apcshdsb

CASH ACCOUNT: 628 111100 CASH-RETAINAGE
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN * NET

INVOICE DTL DESC

119 03/14/2014 PRD 5890 SEALEVEL BULKHEAD BU 189791 RETREL-614 03/13/2014 RT031414 6,186.14
Invoice: RETREL-614 RET REL SUNRISE DR REPAIR
6,186.14 41628860 586000 RETAINAGE RELEASE

CHECK 119 TOTAL: 6,186.14

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 6,186.14

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	6,186.14

*** GRAND TOTAL *** 6,186.14

03/14/2014 10:00 |CITY OF BAINBRIDGE ISLAND
lsteinberg |A/P CASH DISBURSEMENTS JOURNAL

|PG 2
|apcshdsb

JOURNAL ENTRIES TO BE CREATED

CLERK: lsteinberg

YEAR	PER	JNL				ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2014 3 229									
APP 622-213000						ACCOUNTS PAYABLE		6,186.14	
	03/14/2014	RT031414	031414			AP CASH DISBURSEMENTS JOURNAL			
APP 628-111100						CASH-RETAINAGE			6,186.14
	03/14/2014	RT031414	031414			AP CASH DISBURSEMENTS JOURNAL			
						JOURNAL 2014/03/229	TOTAL	6,186.14	6,186.14

03/14/2014 10:00
lsteinberg

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

PG 3
apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	DEBIT	CREDIT
ACCOUNT						
				ACCOUNT DESCRIPTION		
622	2014	3	229	03/14/2014		
EXPENDABLE TRUST FUND						
622-213000				ACCOUNTS PAYABLE	6,186.14	
628-111100				CASH-RETAINAGE		6,186.14
				FUND TOTAL	6,186.14	6,186.14

** END OF REPORT - Generated by Linda Steinberg **

PAYROLL

PAYROLL CHECK RUN: 3 - 20 - 2014

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	3/5/2014	029932 - 030035	P/R check run - direct deposit	229,439.90
Normal	3/5/2014	106577 - 106582	P/R check run - regular	17,410.13
Vendor	3/5/2014	106583 - 106592	P/R vendor check run	72,998.60
EFTPS	3/5/2014		Federal Tax Electronic Transfer	101,052.37
			TOTAL:	420,901.00

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Date 3-19-2014

Karl R. Shaw, Accounting Manager

ITEMS DISCUSSED

1. EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS RCW 42.30.140 AND CURRENT LITIGATION (RCW 42.30.110(1)(i))
2. CALL TO ORDER / ROLL CALL
3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
4. CITY MANAGER'S REPORT
5. NEW BUSINESS
 - A. CITY ATTORNEY RECRUITMENT CONTRACT, AB 14-037
 - B. GROUND LEASE FOR BAINBRIDGE ISLAND ROWING CENTER
6. STAFF INTENSIVE
 - A. CITY REQUIREMENTS FOR FARM PLANS, AB 14-040
 - B. RESOLUTION NO. 2014-07, ESTABLISHING A FEE FOR TEMPORARY PARKING LOT PERMITS, AB 14-042
 - C. CAPITAL FACILITIES PLAN DISCUSSION, AB 14-041
 - D. VALLEY ROAD RECONSTRUCTION DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 14-038
 - E. DRIPPING WATER CREEK CULVERT REPLACEMENT PROJECT CONSTRUCTION CONTRACT, AB 14-039
 - F. WATER SYSTEM PLAN PROFESSIONAL SERVICES AGREEMENT, AB 13-002
 - G. JOINT FACILITIES ASSESSMENT WITH BAINBRIDGE FIRE DEPARTMENT, AB 14-008
7. COUNCIL DISCUSSION
 - A. ROLE AND MISSION OF THE UTILITY ADVISORY COMMITTEE
 - B. TREE ORDINANCE COMMITTEE UPDATE [ADDED]
8. COMMITTEE REPORTS
9. REVIEW OF UPCOMING COUNCIL MEETING AGENDAS
10. FOR THE GOOD OF THE ORDER
11. ADJOURNMENT

1. EXECUTIVE SESSION: COLLECTIVE BARGAINING NEGOTIATIONS, ISSUES OR PROCEEDINGS RCW 42.30.140 AND CURRENT LITIGATION (RCW 43.30.110(1)(i)) 6:15 PM

Deputy Mayor Tollefson adjourned the meeting to executive session with Councilmembers Blair, Blossom, Bonkowski, Roth, Townsend, Ward and with legal counsel to discuss collective bargaining negotiations and current litigation. The executive session was held in the Planning Conference Room. The recording system was turned off and a notice was posted on the door to the Council Chamber. Following the executive session, Deputy Mayor Tollefson indicated action would be taken.

7:00 PM

MOTION: *I move that we authorize the City's Attorney to proceed on the Gerlach litigation as discussed in executive session.*

BONKOWSKI/WARD: *Motion carried 6-0, with one abstention (Councilmember Blossom.)*

2. CALL TO ORDER / ROLL CALL 7:01 PM

Deputy Mayor Tollefson called the meeting to order at 7:01 p.m. All Councilmembers were present: Blair, Blossom, Bonkowski, Roth, Townsend and Ward. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

3. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE 7:01 PM

Councilmember Blossom requested time during Council Discussion (Item 7B) to brief Council on the Tree Ordinance Committee.

7:01 PM

MOTION: *I move we accept the agenda as amended.*

WARD/BONKOWSKI: *Motion carried unanimously, 7-0.*

With regard to Item 5B (rowing club ground lease), Councilmember Ward disclosed that he is a member of the rowing club but not a board member or officer.

4. CITY MANAGER'S REPORT 7:02 PM

City Manager Schulze's report included information on:

- National Volunteer Week: (April 6 – 13); a celebration is set for April 7, from 4:30-6 PM at the Waterfront Community Center.
- Crystal Springs Embankment Repair: the City's Public Works Department will install 50 feet of beach armoring on eroded sections of embankment along Crystal Springs Drive March 3-April 20.
- The Bainbridge Island Historic Preservation Commission (HPC) is seeking nominations from the community for the 2014 Blakely Awards. Nominees are eligible in two categories: The Blakely Award for Project of Excellence and the Blakely Award for Preservation Leader.
- A new permit specialist will be joining Planning and Community Development in mid-March.
- Officer Trevor Ziemba, of the BIPD received thanks and kudos for outstanding service on February 8 while at the ferry terminal assisting stranded travelers in the snow.

5. NEW BUSINESS

A. CITY ATTORNEY RECRUITMENT CONTRACT, AB 14-037 7:05 PM

City Manager Schulze is seeking approval from Council to proceed with contracting with an external firm to recruit, rather than search, for candidates for the position of City Attorney.

7:10 PM

MOTION: I move we authorize the City Manager to execute the service agreement with Victoria Harris, Inc. substantially in the form attached for services related to candidate recruitment, search and hiring for the City Attorney position.

BONKOWSKI/WARD: Motion carried unanimously, 7-0.

B. GROUND LEASE FOR BAINBRIDGE ISLAND ROWING CENTER 7:11 PM

City Manager Schulze reported that he, Mayor Blair and Councilmember Bonkowski met with representatives from the rowing club to discuss the rowing center options that have been included in each version of the Waterfront Park design process. The rowing club currently uses space under a license agreement; in order to do the fundraising to attract potential donors, they would need a lease. City Manager Schulze is seeking authorization to move forward and bring this item back for City Council action next week.

Councilmember Ward stated the importance of noting the two levels to the structure; a big open space with ground level access off Brien Drive that would be used for a variety of community events as well as rowing club use; and ground level access straight off the street with no stairs.

The proposal made to the City is patterned after the type of lease that BPA currently holds with the City.

Deputy Mayor Tollefson inquired about the City's legal basis leasing property to a non-profit. Interim City Attorney Haney stated that the City does have the authority to lease property that it owns to non-profits; there has to be a public benefit and either obtain rental, which is fair market value, or obtain something in exchange for the rental that substitutes for fair market value.

Deputy Mayor Tollefson stated that while negotiating a lease, the City would need to consider the possibility that after the lease is executed the rowing club may not be able to actually build and there should be a contingency protection for the City.

Mayor Blair acknowledged through consensus that City Council is ready to have staff work on the ground lease for the facility.

6. STAFF INTENSIVE

A. CITY REQUIREMENTS FOR FARM PLANS, AB 14-040 7:22 PM

Planning Director Cook introduced Brian Stahl of the Kitsap Conservation District. Mr. Stahl proceeded to give a presentation on the process for farm plans. The Kitsap Conservation District prepares a unique farm plan for each property, given the landowners' farming goals and objectives. A farm plan educates a landowner to incorporate USDA Best Management Practices for protecting the environment (i.e. protecting water quality and reducing soil erosion) while creating and maintaining farm productivity. In addition to water quality protection and strategies to prevent soil erosion, for animal production the Kitsap Conservation District integrates pasture and manure management into the farm plans.

After Mr. Stahl's presentation, both he and Director Cook fielded questions from City Council.

Planning Director Cook made a clarifying statement about City requirements; the City would *require* a farm plan if the farm exceeds the animal density standards. The agricultural section of the Bainbridge Island Municipal Code has density standards that are allowed by right provided there is a certain amount of acreage. A property owner may have more animals if best management practices in the code are adhered to, and even more animals with a farm plan.

B. RESOLUTION NO. 2014-07, ESTABLISHING A FEE FOR TEMPORARY PARKING LOT PERMITS, AB 14-042 8:04:47 PM

Ordinance No. 2014-08, Adopting Interim Zoning Regulations for Temporary Parking Lots, was passed at the February 19, 2014 City Council meeting. The fee schedule must be amended to reflect the change.

Community member and architect Bill Isley gave public comment on the need for more parking in Winslow and parking garage initiatives through the years.

8:15 PM ***MOTION:** I move to approve Resolution 2014-07, amending the fee schedule to establish a fee for temporary parking lot permits.*
***WARD/BONKOWSKI:** Motion carried unanimously, 7-0.*

C. CAPITAL FACILITIES PLAN DISCUSSION, AB 14-041 8:15 PM

Public Works Director Loveless updated City Council on the proposed process for development of the Capital Facilities Plan and Capital Improvement Plan (CIP) for the upcoming 2015-2016 Biennial Budget.

D. VALLEY ROAD RECONSTRUCTION DESIGN PROFESSIONAL SERVICES AGREEMENT, AB 14-038 8:50:25 PM

Public Works Director Loveless stated this professional services agreement is for a repaving and drainage project on Valley Road and Logg Road.

8:51 PM ***MOTION:** I move that the City Council forward the Professional Services Agreement for Browne Wheeler Engineers, Inc. for the Valley Road Reconstruction design in the amount of \$41,000 to the March 10, 2014 consent agenda.*
***WARD/ROTH:** Motion carried unanimously, 7-0.*

E. DRIPPING WATER CREEK CULVERT REPLACEMENT PROJECT CONSTRUCTION CONTRACT, AB 14-039 8:52 PM

Public Works Director Loveless explained that the existing culvert is deteriorated to a point where the pipe is disjointed and the top of the pipe is crushed. During recent storm events, the creek has overtopped the road causing an extreme safety hazard. City staff has completed the Special Use Permit process, hydraulic project application and has all necessary permits to start work. The project is 100% funded out of the stormwater utility.

8:58 PM ***MOTION:** I move the City Council forward the Dripping Water Creek Culvert Replacement project forward to the Sound Excavation in the amount of \$192,790 to the March 10, 2014 City Council consent agenda.*
***BONKOWSKI/BLAIR:** Motion carried unanimously, 7-0.*

F. WATER SYSTEM PLAN PROFESSIONAL SERVICES AGREEMENT, AB 13-002 8:59 PM

Public Works Director Loveless stated the City's last water system plan update was completed in 2006. In 2012, the State granted the City a two-year extension until January 12, 2015. Following the review process, the City anticipates submitting the updated water system plan to the State prior to the end of the year.

Carollo will review the financial capacity of the utility, revenue and projected costs and will predict whether rates need to change. The scope of work includes an adequacy check and financial analysis but not an in-depth rate study.

9:07 PM ***MOTION:** I move that the City Council forward the Professional Services Agreement with Carollo Engineers, Incorporated for the Water System Plan update in the amount of \$105,000 to the March 10, 2014 consent agenda.*
***BLOSSOM/BONKOWSKI:** Motion carried unanimously, 7-0.*

G. JOINT FACILITIES ASSESSMENT WITH BAINBRIDGE FIRE DEPARTMENT, AB 14-008 9:07 PM

Deputy City Manager Smith updated the City Council on the continuing work with the Bainbridge Island Fire Department (BIFD). The focus of the project will be an assessment of fire department facilities island-wide; BIFD is the lead agency and will hold the contract with Mackenzie. The City will reimburse BIFD for the components of the project related to assessment of the City's police facilities. These reimbursements will occur via the interlocal agreement executed between BIFD and the City in 2013.

9:09 PM ***MOTION:** I move we authorize the City Manager to reimburse the Bainbridge Island Fire Department up to \$40,000 for the City's share of project expenses related to the assessment of public safety facilities.*
***BONKOWSKI/ROTH:** Motion carried unanimously, 7-0.*

7. COUNCIL DISCUSSION

A. ROLE AND MISSION OF THE UTILITY ADVISORY COMMITTEE 9:11 PM

Mayor Blair led the discussion on the role and mission of the Utility Advisory Committee (UAC). Using the overhead, Mayor Blair reviewed the scope of work approved last June. City Council discussed the bullet points and proposed changes to the document.

UAC member Maron was on hand to offer comment on the role of the committee. Mr. Maron stated frustration the committee has experienced is inadequate information and lack of staff support. He explained that the committee is most effective when working with the department heads and that trust and dialogue is needed to work well with the City Council.

Deputy Mayor Tollefson commented that as a revised scope is drafted, the goal is to allow the City Council to their job better and help staff to be positive force not just another layer of bureaucracy.

Next steps include Councilmembers Bonkowski, Ward and Mayor Blair meeting with City Manager Schulze to wordsmith the scope and mission of the UAC.

B. TREE ORDINANCE COMMITTEE UPDATE [ADDED] 9:50 PM

Councilmember Blossom added the agenda item to update the City Council on the makeup of the Tree Ordinance Committee. Specifically, she sought approval on the addition of two Planning Commissioners (Mack Pearl and Jon Quitslund) to the committee rather than community members. The meetings will be open to the public and subject to the Open Public Meetings Act.

8. COMMITTEE REPORTS 9:53 PM

Councilmember Bonkowski attended committee meetings the week of February 24 at the Puget Sound Regional Council; the Operations Committee and the Executive Board Committee where they discussed the PSRC's study on the proposed coal terminal at Cherry Point in Whatcom County. Also on the agenda was a discussion on the creation of a new Regional Transit-Oriented Development Advisory Committee.

9. REVIEW UPCOMING COUNCIL MEETING AGENDAS 10:00 PM

City Council discussed future agenda items. Councilmember Ward would like to add a discussion on digitizing public records at the April 7 study session. Councilmember Bonkowski would like to add a discussion eventually on public transportation; Mayor Blair reminded City Council that LTAC dollars had funded the Frog Hopper. Kitsap Transit has pulled together a special team of their staff to look at that same approach and will report to City Council later in the spring on financing.

10. FOR THE GOOD OF THE ORDER 10:08 PM

Mayor Blair disclosed she inadvertently fell into a conversation with three other Councilmembers regarding the Shoreline Management Program thereby violating the OPMA.

City Manager Schulze reported the Association of Washington Cities asked mayors to sign a letter to the legislature requesting that a portion of marijuana revenues pay for enforcement and social costs resulting from legalization.

11. ADJOURNMENT 10:12 PM

The meeting adjourned at 10:12 PM.

Anne S. Blair, Mayor

Kelly Jahraus, Records Management Coordinator

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Ordinance No. 2014-12, 2013 Budget Carryovers into 2014	Date: March 24, 2014
Agenda Item: Consent Agenda	Bill No.: 14-049
Proposed By: Ellen Schroer, Finance Director	Referral(s):

BUDGET INFORMATION

Department: Various	Fund:	Munis Contract #
Expenditure Req: \$48,000	Budgeted? ☐ Yes ☒ No	Budget Amend. Req? ☒ Yes ☐ No

REFERRALS/REVIEW

Study Session: March 17, 2014	Recommendation: Forward to March 24, 2014 Consent Agenda
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A Finance ☒ Yes ☐ No ☒ N/A

DESCRIPTION/SUMMARY

Action Item:

Consider approval of Ordinance No. 2014-12 amending the 2014 Budget of the City to include carryover items for work funded in 2013 but to be performed in 2014.

History:

Funding for certain items was approved in the 2013 budget but not spent, and these funds now need to be carried over into the 2013 budget for work to be completed in 2014. The attached list of proposed carryovers includes the information for each item.

RECOMMENDED ACTION

Motion:

I move that the City Council approve Ordinance No. 2014-12, 2013 Budget Carryovers into 2014.

ORDINANCE NO. 2014-12

AN ORDINANCE of the City of Bainbridge Island, Washington amending the 2014 Budget of the City to include carryover items for work funded in 2013 but to be performed in 2014.

WHEREAS, on December 12, 2012, the City Council adopted the budget for 2013 and 2014; and

WHEREAS, on December 11, 2013, the City Council adopted Ordinance No. 2013-07, adopting mid-biennium modifications to the 2014 Budget; and

WHEREAS, funding for certain items was approved in the 2013 budget but not spent, and these funds now need to be carried over into the 2014 budget for work to be completed in 2014; and

THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 2013-07 and the 2014 budget are each amended as shown on the attached Exhibit A.

Section 2. The City's Finance Director is authorized and directed by this ordinance to make the necessary changes to the 2014 Budget. The Finance Director is further directed to make sufficient interfund equity transfers from the appropriate funds to cover the added amounts authorized by this ordinance.

Section 3. This ordinance shall take effect and be in force five days from and after its passage, approval and publication as required by law.

PASSED by the City Council this ____ day of ____, 2014.

APPROVED by the Mayor this ____ day of ____, 2014.

Anne S. Blair, Mayor

ATTEST / AUTHENTICATE:

Rosalind D. Lassoff, City Clerk

FILED WITH THE CITY CLERK:	March 11, 2014
PASSED BY THE CITY COUNCIL:	____ __, 2014
PUBLISHED:	____ __, 2014
EFFECTIVE DATE:	____ __, 2014
ORDINANCE NO:	2014-12

2013 Carryovers by Department

Department	Carryover for 2013	Total Carryover
Planning & Community Development		
Municipal Code Overhaul; Project 00290	\$15,318.00	This item is consultant contract funds approved by Council in 2012 for shoreline monitoring at the respective sites.
Strawberry Plant Park & Restoration; Project 00340	\$7,097.00	
Pritchard Park East Bluff; Project 00341	\$9,000.00	
		\$31,415.00
Public Works		

		\$0.00
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Exhibit A Carryover Requests by Department

Department	Fund	Carryover from 2013 into 2014	Reason for Carryover
Planning and Community Development			
Assistance with Municipal Code development	General	\$15,318	This item is consultant contract funds intended for use in developing the Tree Ordinance.
Public Works			
Waterfront Park Bridge Repair	General	\$32,000	This item provided appropriation authority to repair the Waterfront Park Bridge that was closed due to safety concerns in September 2014. Due to contractor delay in material fabrication for the project, much of the work that was planned for in December 2013 was rescheduled for early 2014.

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Biosolids Disposal Agreement	Date: March 24, 2014
Agenda Item: Consent Agenda	Bill No.: AB 12-057
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Department/Fund: Public Works Operations & Maintenances, Sewer Fund	
Expenditure Required: Approximately \$6,000/month – Cost is based on per ton basis.	
Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/2014	Recommendation: Forward to March 24, 2014 Consent Agenda		
City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Biosolids Disposal Agreement with Allied Waste North America, Inc. on a per ton basis averaging \$6,000 per month.

Background:

Biosolids produced from the City's Wastewater Treatment Plant, located at 1220 Donald Place, are disposed of approximately every four to ten days by an outside source. The City has contracted with Allied Waste North America Inc. since 2012 and amendment #2 extended the expiration date to March 31, 2014.

The new contract for disposal services will cost \$1,191 per load, up to 25 tons, and terminates in May of 2015. This is an approximate increase of 4% over the 2012/2013 cost of \$1,149 per load.

Transportation services to haul the biosolids from the City's wastewater treatment plant to the Roosevelt Landfill, located in eastern Washington, will cost approximately \$115 per hour plus applicable container fees.

RECOMMENDED ACTION

Motion:



SPECIAL WASTE SERVICE AGREEMENT NON-HAZARDOUS WASTES

Special Waste Profile Number: 4178 12 8545

Generator Billing Information

Name: City of Bainbridge Island
Address: 7305 Hidden Cove Road
City: Bainbridge Island
State: Washington Zip: 98110
Phone: 206-842-1212 Fax: 206-780-5104
Contact: Charles Krumheuer

Republic Waste Location (Company)

Regional Disposal Company
4178 Roosevelt Regional MSW LF WA
500 Roosevelt Grade Road
Roosevelt WA 99356

County of Origin: King
Project: Municipal Wastewater Biosolids
Additional Information: 1220 Donald Place Bainbridge Island 98110

- Special Waste Service.** Subject to the terms and conditions contained herein, the Company and the Generator agree to be legally bound hereby and the Company agrees to accept for transport and disposal at its Facility, Acceptable Waste (hereinafter referred to as "Special Waste" or "Waste") picked up by the Company at Generator's Winslow Wastewater Treatment Plant and which is acceptable to the Company as herein provided.
- Acceptable Waste.** Only those Special Wastes described in Paragraph 3 herein and in any Special Waste Profile(s) which number is identical to the contract number referenced above, and which Profile(s) are hereby incorporated by reference herein, and which Waste is subsequently approved by the Company and is otherwise in accordance with all laws, regulations and permits, shall be acceptable for disposal at the Facility ("Acceptable Waste").

3. (A) Rates for Disposal:

<u>Waste</u>	<u>Disposal Method</u>	<u>Disposal Rate:</u>	<u>Fees / Taxes / Misc.</u>	<u>Transportation</u>
Biosolids	Landfill	\$1191.00 per load up to 25 tons. \$45.00 per ton over 25 tons. Max 27 tons per container	3.6% Washington State Refuse Tax	\$115.00 per Hour

Additional Information: ***** This profile will expire on May 18 2015 ***** The payment term for this agreement is Net 60 days.

The fee for 1 – 6 ml liner and the toll fee for the Narrows Bridge is included in the per load cost.

Generator shall also be liable for all taxes, fees, or other charges imposed by federal, state, local or provincial laws and regulations.

Cannot Exceed Daily Volume of NA Without Prior Approval of Company.

(B) **Incorporation by Reference.** In addition to Special Waste Profile(s), the following documents are incorporated by reference into this Agreement as if fully set forth herein.

- 1) Bill of Lading TB-10776
- 2)

- Term of Agreement.** This Agreement is effective for 13 months, commencing 03/31/2014 and shall automatically be renewed for a similar term thereafter unless either party shall give written notice (via certified mail) of termination to the other party at least thirty (30) days in advance.

THE COMPANY AND THE GENERATOR, IN CONSIDERATION OF THE MUTUAL OBLIGATIONS CONTAINED HEREIN, AGREE THAT THIS IS A LEGALLY BINDING AGREEMENT WHICH IS SUBJECT TO THE TERMS AND CONDITIONS SET FORTH ON THIS PAGE AND ON THE REVERSE SIDE OF THIS DOCUMENT. IN ADDITION, THE GENERATOR IS CERTIFYING THE ATTACHED TERMS AND CONDITIONS HAVE BEEN REVIEWED AND INITIALLED AT THE BOTTOM OF THE PAGE.

GENERATOR

SIGNATURE (AUTHORIZED REPRESENTATIVE)

NAME AND TITLE (PLEASE PRINT)

DATE

REPUBLIC SERVICES, INC/COMPANY

SIGNATURE (AUTHORIZED REPRESENTATIVE)

NAME AND TITLE (PLEASE PRINT)

DATE

Terms and Conditions of Special Waste Service Agreement

5. **The Agreement.** This agreement of the parties ("Agreement") for the disposal of Special Waste shall consist of this Agreement, riders to the Agreement (if any) and any Application, permit and approval that may be applicable to such Waste.
6. **Waste Accepted at Facility.** Generator represents, warrants and covenants that the Waste delivered to Company for transport to Company's Facility hereunder will be Acceptable Waste and will not contain any unacceptable quantity of hazardous materials or substances, radioactive materials or substances, or toxic waste or substances, as defined by applicable federal, state, local or provincial laws or regulations. Any Waste which does not meet these requirements shall hereinafter be referred to as "Unacceptable Waste". The Generator shall in all matters relating to the collection, transportation and disposal of the Waste hereunder, comply with all applicable federal, state and local laws, regulations, rules and orders regarding the same. The word "Facility" shall mean any landfill, transfer station or other location used to transfer, process or otherwise dispose of such Waste.
7. **Special Waste.** Generator represents, warrants and covenants that the Waste delivered to Company for transport to the Company's Facility (i) will not contain any Special Waste that is not specifically described on any Application which is attached hereto or which is subsequently approved by the Company, (ii) will meet the material description as set forth in any Application and otherwise in all significant respects and (iii) will not contain Unacceptable Waste. The parties may incorporate additional Special Waste as part of this Agreement if prior to delivery of such Waste to Company, Generator has provided an Application for such Waste and Company has approved disposal of such Waste within the limitations and conditions contained in Company's written notice of approval of Special Waste Disposal. Title to any and all Waste handled or disposed of by Company shall at all times remain with Generator and Broker (if a Broker is involved).
8. **Rights of Refusal/Rejection.** The Generator shall inspect all Waste at the place(s) of delivery to Company's transport vehicles and shall remove any and all Unacceptable Waste. Company has the right to refuse, or to reject after acceptance, any load(s) of Waste(s) delivered to its Facility including if the Company believes the Generator has breached (or is breaching) its representations, warranties, covenants or agreements hereunder, or any applicable federal, state or local laws, regulations, rules or orders, even if only a portion of such Waste load is unacceptable. The Company shall have the right to inspect all Waste delivered to Company for transport to Company's Facility in order to determine whether the Waste is Acceptable Waste or Unacceptable Waste pursuant to this Agreement and all applicable federal, state and local laws, rules and regulations. The Generator shall be responsible for, and bear all reasonable expenses and damages incurred by the Company, as a result of the Unacceptable Waste and in the reloading and removal of Unacceptable Waste disposed in the Facility. The Company, may also, in its sole discretion, require the Generator to promptly remove the Unacceptable Waste.
9. **Acceptance of Waste and Proper Disposal.** The Company agrees to accept for disposal all Acceptable Waste delivered to Company by Generator. The Company represents, warrants and covenants that the Company will dispose of all such Acceptable Waste in compliance with all applicable federal, state, and local laws, regulations, rules or orders.
10. **Charges and Payment.** Payment shall be made by Generator within thirty (30) days after receipt of invoice from Company. In the event that any amount is overdue, the Company may terminate this Agreement. Generator agrees to pay a finance charge equal to the maximum interest rate permitted by law. Generator shall be liable for all taxes, fees, or other charges imposed upon the disposal of the Waste by federal, state, local or provincial laws and regulations. Company, from time to time, may modify its rates upon thirty (30) days written notice to Generator.
11. **Termination.** The obligations, representations, warranties and covenants of both parties regarding the Waste delivered the disposal of that Waste, and all indemnities shall survive termination of this Agreement. Should Generator or the Company materially default in any of its obligations hereunder, then the non-defaulting party may immediately terminate this Agreement and the defaulting party shall be liable for all costs and damages incurred by the non-defaulting party.
12. **Pickup and Transport.** The Company will provide 20 foot long shipping containers that meet all applicable legal regulations for a biosolids transportation trailer that will be completely contained within the sludge dewatering building at the Winslow Wastewater Treatment Plant at 1220 Donald Place, Bainbridge Island, Washington. When the container has been filled to its load capacity, Generator will notify the Company, and the Company will transport the container to its intermodal facility in Tacoma Washington, or an alternate intermodal facility in compliance with all Washington State Department of Transportation standards. The container will then be transported by rail to the Company's Roosevelt Regional Landfill in Klickitat County for disposal. The Company will be responsible for the fitness of all empty containers and accepts all responsibility for the proper transportation and disposal of all waste that is acceptable to the Company as provided in this Agreement upon the pickup of the filled container at the Generator's Winslow Wastewater Treatment Plant.
13. **Indemnification.**
- A. Generator shall indemnify, defend and hold harmless the Company and its subsidiaries, affiliates and parent corporations, as applicable and their respective officers, directors, lenders, employees, subcontractors and agents from and against any and all claims, suits, losses, liabilities, assessments, damages, fines, costs and expenses, including reasonable attorneys fees arising under federal, state or local laws, regulations or ordinances, or relating to the content of the Waste, or arising out of or in connection with any breach of this Agreement. Generator shall also be responsible for increased inspection, testing, study and analysis costs made necessary due to reasonable concerns of the Company as to the content of the Waste following discovery of potentially Unacceptable Waste. This indemnification and other obligations stated in this paragraph shall survive the termination of this Agreement.
- B. The Company shall indemnify, defend and hold harmless the Generator and its officers, agents and employees from and against any and all claims, suits, losses, liabilities, assessments, damages, fines, costs and expenses, including reasonable attorneys fees arising under federal, state or local laws, regulations or ordinances, or relating to the disposal of Acceptable Waste, or arising out of or in connection with any breach of this Agreement. This indemnification and other obligations stated in this paragraph shall survive the termination of this Agreement.
14. **Insurance.** Generator shall maintain in full force and effect throughout the term of this Agreement the following types of insurance in at least the amounts specified below:

All insurance will be by insurers authorized to do business in the state in which the Facility is located. Prior to Generator being allowed on Facility premises, Generator shall provide the Company with certificates of insurance or other satisfactory evidence that such insurance has been procured and is in force. Said policies shall not thereafter be canceled, be permitted to expire or lapse, or be changed without thirty (30) days advance written notice to the Company.

15. **Failure to Perform.** Neither party hereto shall be liable for its failure to perform hereunder due to circumstances not its fault and beyond its reasonable control, including, but not limited to, strikes or other labor disputes, riots, protests, civil disturbances or sabotage, changes in law, fires, floods, compliance with government requests, explosions, accidents, weather, lack of required natural resources, or acts of God affecting either party hereto. In the event of any of the circumstances provided for in the preceding sentence, including, but not limited to, whether any federal, state or local court or governmental authority takes any action which would (i) close or restrict operations at the Facility, (ii) limit the quantity or prohibit the disposal of Waste at the Facility, or (iii) limit the ability of or prohibit Generator from delivering Waste to the Facility, the Company shall have the right, at its option, to reduce, suspend or terminate Generator's access to the Facility immediately, without prior notice and without any additional liabilities between the parties, other than Generator's payment obligation hereunder. Neither Party is required hereunder to settle any labor dispute against its own best judgment.
16. **Other Termination.** The occurrence of any of the following events shall also constitute an event of default and shall give the non-defaulting party the right to immediately terminate this Agreement:
- (A) A petition for reorganization or bankruptcy filed by or against the Generator or the Company.
- (B) Failure by Generator to pay any amounts due to Company.
- (C) Any material breach by Generator or the Company of any of its obligations pursuant to the Agreement.

The defaulting party shall be liable for and shall indemnify, defend and hold harmless the non-defaulting party from any losses, claims expenses or damages incurred by the non-defaulting party as a result of termination hereunder.

17. **Assignment.** Neither Generator nor the Company may assign, transfer or otherwise vest in any other Company, entity or person, in whole or in part, any of its rights or obligations under the Agreement without the prior written consent of the other, provided, however, that the Company may without any such prior written consent, assign its rights and/or obligations under the Agreement to a subsidiary or affiliate corporation.
18. **Right of Disposal.** This Agreement does not grant any rights to dispose of Waste other than in accordance herewith. The Company reserves the right to immediately terminate access to the Facility by Generator and Generator's personnel in the event of breach or violation by Generator of any of the terms of this Agreement, the Company's operating rules or payment policies or any applicable laws or regulations.
19. **Continuing Compliance.** The Generator has a continuing obligation to inform the Company of any new information, or information not previously provided to the Company by Generator which may affect the acceptability of the Waste by the Company. Further, the Generator shall comply with all Company requests for evidence of Generator's continuing compliance with the terms of the Agreement including but not limited to the following: (i) providing new, updated Waste profiles on the Waste(s) offered for disposal or, (ii) providing appropriate certification that the Waste being offered for disposal is accurately reflected by the appropriate Application or, (iii) re-sample the Waste at Generator's expense if reasonable cause exists as to its acceptability under the terms of this Agreement or, (iv) allow the Company to re-sample the Waste at Generator's expense if reasonable cause exists as to its acceptability under the terms of this Agreement or (v) all of the above.
20. **Miscellaneous.**
- (A) This Agreement shall be governed by the laws of the State in which the Facility is located.
- (B) No waiver of a breach of any of the obligations contained in the Agreement shall be construed to be a waiver of any prior or succeeding breach of the same obligation or of any other obligation of this Agreement.
- (C) No modification, release, discharge or waiver of any provision or obligation hereof shall be of any force, or effect, unless in writing signed by all parties to this Agreement.
- (D) Generator shall treat as confidential and not disclose to others during or subsequent to the terms of this Agreement, except as is necessary to perform this Agreement, or to comply with any applicable law or regulation any information (including any technical information, experience or date) regarding the Company's plans, programs, plants, processes, products, costs, equipment or operations which may come within the knowledge of the Generator or its employees in the performance of this Agreement, without in each instance securing the prior written consent of the other Company. Notwithstanding the provisions of the preceding sentence, prior written consent shall not be required if Generator receives a request for public records under the Washington Public Records Act, Chapter 42.56 RCW. If a public records request is received by Generator, Generator reserves the right to disclose any documents which Generator determines, in its sole discretion, are required to be disclosed. If Generator determines that any such documents must be disclosed, Generator agrees to provide at least ten (10) days prior written notice of such disclosure to the Company so that the Company may avail itself of any rights it may have under RCW 42.56.540 to prevent such disclosure. Unless the Company obtains injunctive relief preventing disclosure of the documents within the ten (10) day notice period, Generator shall be free to disclose any and all documents it may have that are responsive to the public records request.
- (E) If any term, phrase, obligation or provision of this Agreement shall be held to be invalid, illegal or unenforceable in any respect, this Agreement shall remain in effect and be construed without regard to such term, phrase, obligation or provision.
- (F) This Agreement constitutes the entire understanding between the parties, replacing and amending any prior agreements between the parties, and shall be binding upon all parties hereto, their successors, heirs, representatives and assigns. Any provision, term or condition in any acknowledgement, purchase order or other response by Generator which is in addition to or different from the provisions of this Agreement shall be deemed objected to by the Company and shall be of no effect.
- (G) Generator and the Company each represent, warrant and covenant that they are and, during the term of this Agreement will remain, in compliance with and will perform their obligations pursuant to all applicable laws and regulations and that each shall indemnify, defend and hold harmless the other from any breach thereof.
- (H) It is the understanding and agreement of the parties that the Company is an independent contractor, and is not an agent, nor an authorized representative of the Generator.
21. **Notices.** All notices herein provided for shall be considered as having been given upon being placed in the mail, certified postage prepaid addressed to the Company or Generator at the address herein set forth in this Agreement or to such other address as may be given to the other party in writing.

Coverages

Worker's Compensation
General Liability
Automobile Liability

Minimum Amounts of Insurance

Statutory
\$500,000 combined single limit
\$500,000 combined single limit

GENERATOR: _____

REPUBLIC SERVICES/COMPANY: _____

May 2009

Terms and Conditions of Special Waste Service Agreement

22. Liquidated Damages. In the event that this Agreement is terminated by the Generator in a manner not in accordance with paragraphs 4 or 16 hereof, or terminated due to a breach of this Agreement by the Generator, the Generator shall pay, as liquidated damages, and not as a penalty, the greater of an amount equal to six (6) months' service charges or the Generator's most recent monthly charge multiplied by six (6). The Generator shall be given credit for any advance payments made hereunder, however, in computing the amount owed as liquidated damages hereunder. The Generator acknowledges that this liquidated damages clause is reasonable and is applicable to recover damages related to its investment in equipment, development of landfills and hiring of employees undertaken by the Company to service its customers including the Generator. This liquidated damages clause in no way relieves the Generator from its obligations and liability for other cost or damages as set forth elsewhere in this Agreement.

GENERATOR: _____

REPUBLIC SERVICES/COMPANY: _____

May 2009

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Public Works Vehicle Procurement	Date: March 24, 2014
Agenda Item: Consent Agenda	Bill No.: AB 14-053
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: Public Works, 2014 Fleet & Equipment CIP – Trucks @ \$166,000		
Expenditure Req: \$166,000	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

Study Session: 03/17/2014	Recommendation: Forward to March 24, 2014 Consent Agenda		
City Manage: ☒ Yes ☐ No	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Public Works Vehicle Procurement with the Washington State Department of Enterprise Services in an amount not to exceed \$166,000.

Background:

The 2014 capital equipment budget includes \$166,000 for three Public Works vehicles. City Staff is working with the Washington State Department of Enterprise Services, Contract Number 03812, to purchase one $\frac{3}{4}$ ton extended cab pickup truck with no less than 8,000 gross vehicle weight and two crew cab flatbeds with no less than 11,000 gross vehicle weight.

The cost of the standard vehicle package, vehicle options and upfitting will not exceed \$166,000 for the $\frac{3}{4}$ ton pickup (estimated at \$36,000) and two crew cab flatbeds (estimated at 65,000 each). See attached Washington State Department of Enterprise Services contract.

RECOMMENDED ACTION

Motion:



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

CONTRACT # 03813 - TRUCKS
CATEGORY SEVEN – SMALL/MIDSIZE PICKUPS
CATEGORY EIGHT – ½ TON & ¾ TON TRUCKS
CATEGORY NINE – CAB & CHASSIS TRUCKS

State of Washington: Current Contract Information (CCI)			
Revision Date:	January 2, 2014		
Effective Date:	January 10, 2014		
Award Date:	January 2, 2014		
Term:	January 10, 2014 through December 31, 2016		
CCI Purpose:	- To award contract for Category Seven – Small/Midsize Pickups to the following Authorized Dealers: - Columbia Ford Nissan - Bud Clary Toyota dba: Toyota of Yakima - To award contract for Category Eight – ½ Ton & ¾ Ton Trucks to the following authorized Dealers: - Ford, Legacy Ford - Chevrolet, Bud Clary - Chrysler/Dodge, NorthSound Auto Group dba: Dwayne Lane - To award contract for Category Nine – Cab & Chassis Trucks to the following Authorized Dealers: - Ford, Columbia Ford Nissan - Chevrolet, Bud Clary - Chrysler/Dodge, NorthSound Auto Group dba: Dwayne Lane		
DES Contact:	PRIMARY CONTACT		ALTERNATE CONTACT
	Name:	Steve Hatfield	Name: Christine Schoepfer
	Phone:	(360) 407-9276	Phone: (360) 407-9404
	Email:	steve.hatfield@des.wa.gov	Email: christine.schoepfer@des.wa.gov
Contractor:	See Vehicle Pricing and Ordering Checklists		
Ordering Process:	See Special Conditions #3		
Contract Exclusions:	See Special Conditions #1		
For the use by:	This contract is subject to RCW 39.26 authorizing state agencies to purchase materials, supplies, services, and equipment of equal quantity and quality to those on state contract from non-contract suppliers. Provided that an agency subsequently notifies the Master Contracts and Consulting (MCC) Contracts Specialist (CS) that the pricing is less costly for such goods or services than the price		

	from the state contractor. If the non-contract supplier's pricing is less, the state contractor shall be given the opportunity by the state agency to at least meet the non-contractor's price. If the state contractor cannot meet the price, then the state agency may purchase the item(s) from the non-contract supplier, document the transactions on the appropriate form developed by MCC and forwarded to the CS administering the state contract. (Reference paragraph 3.4.b State Purchasing Manual) If a lower price can be identified on a repeated basis, the state reserves the right to renegotiate the pricing structure of this agreement. In the event such negotiations fail, the state reserves the right to delete such item(s) from the contract.
Authorized Users:	Only authorized who have a signed Master Contracts Use Agreement (MCUA) are authorized to use this contract. A copy of the MCUA along with a list of authorized purchasers is located at http://des.wa.gov/services/ContractingPurchasing/Purchasing/Pages/default.aspx. Awarded Dealers will not process vehicle orders without verifying the Purchaser is authorized to use the contract at the link above.
Minimum Order:	One Vehicle
Delivery/Payment:	See Vehicle Pricing and Ordering Checklists
FOB Point:	FOB Destination – Vehicle will be prepared for delivery and unless otherwise requested delivered to purchaser's in state location by Dealer's agent at no additional cost. (FOB selling Dealership on Oregon orders).
Freight	Prepaid and included in unit pricing

All current vehicle contracts may be viewed using the "Contract Search Tool" located at:
<http://des.wa.gov/services/ContractingPurchasing/CurrentContracts/Pages/default.aspx>

Special Conditions:

1) Titles and Licensing

Customer is to pay all title and licensing fees directly to the Department of Licensing (DOL) or their local sub agent. Dealer will not invoice customer for such fees, including the trauma care fee which will be paid to DOL per RCW 46.12.042 (2). Dealer check previously made out to DOL for a portion of the Licensing Fees will not be provided.

For information regarding the sale or purchase of surplus vehicles contact the Surplus Operations at (360) 753-3508.

2) Ordering Process

Vehicle orders are placed directly with the awarded dealer. Dealers may request a copy of the Pricing and Ordering Checklist along with Purchase Order by Vehicle Type located in this document.

Please take into consideration the following factors when making your vehicle purchase:

- Total overall cost of vehicle, and/or
- Dealer location (region), and/or
- Local preferences, and/or
- Fleet consistency, and/or
- Vehicle availability, and /or
- Legislative mandates, etc.

Contract Vehicle Pricing:

In the past vehicle contracts were awarded annually based on the manufacturers' build cycle. This contract uses a multi-year award process. The initial term will be two years with the option to extend for an additional one-year term. New Model Year vehicles will be incorporated into the contract to allow for a smooth transition and uninterrupted vehicle availability; eliminating the "seasonal" cutoff periods. If orders are received after a model-year final order due date, manufacturer's new model year prices (increases or decreases) will be applied to contract pricing via contract amendment. Dealer will notify DES and customers of any model year price increases as soon as pricing is released by manufacturer. If not published on the Current Contract information (CCI), customer may contact dealer directly to obtain final order due dates for current model year.

3) Passenger Vehicle Approval (only required by state agencies)

The operating budget that Governor Chris Gregoire signed May 2, 2012 includes a proviso that orders the director of the Department of Enterprise Services to give written approval before any agency can make a passenger vehicle purchase.

Please note: Fleet Operations will handle this process for agencies with fleets managed by DES.

When purchasing passenger vehicles through state contracts, agencies should take into careful consideration the business need. Before signing off on vehicle purchase requests, DES Director Joyce Turner will review the following criteria:

- Vehicle(s) are included in agency's biennial vehicle purchase plan.
- Written approval from the director of the agency making the request.
- Type of vehicle being requested.
- Expected use and location of the vehicle.
- If this is a new vehicle, what is the business need?
- If it is a replacement vehicle, what is it replacing?
- Current mileage of the vehicle being replaced. Current retirement mileage is a minimum of:
 - o 100,000 miles for gas-powered sedans and station wagons.
 - o 115,000 miles for hybrid sedans and SUVs.
 - o 115,000 miles for small to mid-size SUVs and trucks.
 - o 130,000 miles for full-size trucks and vans.
- Annual usage.
- Fuel efficiency. Executive Order 05-01 directs agencies to give preference to hybrid vehicles.

The [Passenger Vehicle Request Form](#) is available online. The signature of the agency director is required prior to any review. An electronic version of the signed form should be emailed to vehicleapproval@des.wa.gov

CONTENTS

Small/Midsize Pickups.....	6
TOYOTA.....	6
NISSAN.....	7
Trucks, ½ Ton, ¾ - 1 Ton, Cab & Chassis.....	8
GENERAL MOTORS/CHEVROLET.....	8
FORD.....	11
CHRYSLER/DODGE.....	16

Model Year Final Order Due Dates

Date will be posted once DES is notified by vendor. Contact vendor for up to the minute updates

Category Seven – Small/Midsize Pickups

- **Toyota**
Unknown contact dealer for details
- **Nissan**
Unknown contact dealer for details

Category Eight – ½ ton, ¾ ton, 1 ton Pickups

- **General Motors/Chevrolet**
Unknown contact dealer for details
- **Ford**
Unknown contact dealer for details
- **Chrysler/Dodge**
Unknown contact dealer for details

Category Nine – Cab & Chassis Trucks

- **General Motors/Chevrolet**
Unknown contact dealer for details
- **Ford**
Unknown contact dealer for details
- **Chrysler Dodge**
Unknown contact dealer for details

ORDERS ARE PLACED DIRECTLY WITH THE AWARDED DEALER. DEALER MAY REQUEST A COPY OF THE PRICING AND ORDERING CHECKLIST BELOW ATTACHED TO THE PURCHASE ORDER.

Small/Midsize Pickups

BUD CLARY TOYOTA (DBA) TOYOTA OF YAKIMA	TOYOTA			
	DEALER: Bud Clary Toyota dba: Toyota of Yakima		CONTACT: John Slater	
	DEALER ADDRESS:	2230 Longfibre Rd.	PHONE:	(800) 899-1926 (360) 430-0527
		Union Gap, WA 98909	EMAIL:	jslater@budclary.com
	ORDERING CONTACT:	Jeff Mattson PO Box 9968 Yakima, WA 98909	FEDERAL TAX ID #:	91-2164306
			UBI#:	602158844
	ORDERING CONTACT PHONE:	(800) 659-4580	SALES TAX:	8.0%
	DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.		
	PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30		

BUD CLARY TOYOTA (DBA) TOYOTA OF YAKIMA	Toyota Pricing & Ordering			
	Standard Specifications and Additional Information	PRICING & ORDERING SHEETS		
		TOYOTA TACOMA REGULAR CAB 2WD	TOYOTA TACOMA EXTENDED CAB 2WD	TOYOTA TACOMA CREW CAB 2WD
	 Toyota Standard Specs.doc	 Tacoma 2WD Regular Cab.xls	 Tacoma 2WD Extended Cab.xls	 Tacoma 2WD Crew Cab.xls
		TOYOTA TACOMA REGULAR CAB 4WD	TOYOTA TACOMA EXTENDED CAB 4WD	TOYOTA TACOMA CREW CAB 4WD
		 Tacoma 4WD Regular Cab.xls	 Tacoma 4WD Extended Cab.xls	 Tacoma 4WD Extended Cab.xls

End of Toyota Pricing & Ordering

COLUMBIA FORD/NISSAN	NISSAN			
	DEALER: Columbia Ford/Nissan		CONTACT: Marie Tellinghisen	
	DEALER ADDRESS:	700 7 th Avenue Longview, WA 98632	PHONE:	(360) 423-4321 ext. 187
			EMAIL:	mariet@colford.com
	ORDERING CONTACT:	Marie Tellinghisen Same	FEDERAL TAX ID #:	91-0650166
			UBI#:	91-0650166
	ORDERING CONTACT PHONE:	Same	SALES TAX:	8.3%
	DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.		
	PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30		

COLUMBIA FORD/NISSAN	Nissan Pricing & Ordering		
	2WD		
	2WD STANDARD SPECS	NISSAN FRONTIER S EXTENDED CAB 2WD	NISSAN FRONTIER SV CREW CAB 2WD
	 Nissan Frontier 2WD Specs.doc	 Frontier 2WD EXT Cab.xls	 Frontier 2WD Crew Cab.xls
	4WD		
	4WD STANDARD SPECS	NISSAN FRONTIER S EXTENDED CAB 4WD	NISSAN FRONTIER SV CREW CAB 4WD
	 Nissan Frontier 4WD Specs.doc	 Frontier 4WD EXT Cab.xls	 Frontier 4WD Crew Cab.xls

End of Nissan Pricing & Ordering

Trucks, ½ Ton, ¾ - 1 Ton, Cab & Chassis

BUD CLARY CHEVROLET	GENERAL MOTORS/CHEVROLET PRICING & ORDERING			
	DEALER: BUD CLARY CHEVROLET		CONTACT: JOHN SLATER	
	DEALER ADDRESS:	1030 Commerce Avenue Longview, WA 98632	PHONE:	(800) 899-1926 (360) 430-0527
			EMAIL:	jslater@budclary.com
	ORDERING CONTACT:	Same	FEDERAL TAX ID #:	91-0699054
			UBI#:	084004757
	CONTACT PHONE:	(800) 659-4580	SALES TAX:	8.3%
	DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.		
	PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30		

BUD CLARY CHEVROLET	½ TON PRICING & ORDERING			
	2WD			
	STANDARD SPECS	SILVERADO 1500 REGULAR CAB	SILVERADO 1500 EXTENDED CAB	SILVERADO 1500 CREW CAB
	 Standard Specs Silverado 1500 2WD	 Silverado 1500 2WD Regular Cab.xls	 Silverado 1500 2WD Extended Cab.xls	 Silverado 1500 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	SILVERADO 1500 REGULAR CAB	SILVERADO 1500 EXTENDED CAB	SILVERADO 1500 CREW CAB
	 Standard Specs Silverado 1500 4WD	 Silverado 1500 4WD Regular Cab.xls	 Silverado 1500 4WD Extended Cab.xls	 Silverado 1500 4WD Crew Cab.xls

BUD CLARY	¾ TON PRICING & ORDERING			
	2WD			
	STANDARD SPECS	SILVERADO 2500 REGULAR CAB	SILVERADO 2500 EXTENDED CAB	SILVERADO 2500 CREW CAB
	 Standard Specs Silverado 2500 2WD.doc	 Silverado 2500 2WD Regular Cab.xls	 Silverado 2500 2WD Extended Cab.xls	 Silverado 2500 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	SILVERADO 2500 REGULAR CAB	SILVERADO 2500 EXTENDED CAB	SILVERADO 2500 CREW CAB

	 Standard Specs Silverado 2500 4WD	 Silverado 2500 4WD Regular Cab.xls	 Silverado 2500 4WD Extended Cab.xls	 Silverado 2500 4WD Crew Cab.xls
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BUD CLARY CHEVROLET	1 TON PRICING & ORDERING			
	2WD			
	STANDARD SPECS	SILVERADO 3500 REGULAR CAB	SILVERADO 3500 EXTENDED CAB	SILVERADO 3500 CREW CAB
	 Standard Specifications Silverado 3500 2WD	 Silverado 3500 2WD Regular Cab.xls	 Silverado 3500 2WD Extended Cab.xls	 Silverado 3500 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	SILVERADO 3500 REGULAR CAB	SILVERADO 3500 EXTENDED CAB	SILVERADO 3500 CREW CAB
	 Standard Specifications Silverado 3500 4WD	 Silverado 3500 4WD Regular Cab.xls	 Silverado 3500 4WD Extended Cab.xls	 Silverado 3500 4WD Crew Cab.xls

BUD CLARY CHEVROLET

GENERAL MOTORS/CHEVROLET PRICING & ORDERING (CONT.)			
CAB & CHASSIS PRICING & ORDERING			
2WD			
11,000# GVWR (2WD)		15,000# GVWR (2WD)	19,000# GVWR (2WD)
STANDARD SPECS	SILVERADO 3500	NO BID	NO BID
 Standard Specs Silverado 3500 2WD	 Silverado 3500 2WD C&C.xls		
4WD			
11,000# GVWR (4WD)		15,000# GVWR (4WD)	17,500# GVWR (4WD)
STANDARD SPECS	SILVERADO 3500	NO BID	NO BID
 Standard Specs Silverado 3500 4WD	 Silverado 3500 4WD C&C.xls		

End of General Motors/Chevrolet Pricing & Ordering

LEGACY FORD	FORD – PRICING & ORDERING			
	DEALER: Legacy Ford		CONTACT: Ken Jablonski	
	DEALER ADDRESS:	1225 Autoplex Way Pasco, WA 99301	PHONE:	(206) 714-0249
			EMAIL:	ken.legacyford@gmail.com
	ORDERING CONTACT:	Same	FEDERAL TAX ID #:	26-1335000
			UBI#:	602777550
	CONTACT PHONE:	Same	SALES TAX:	8.6%
	DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.		
	PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30		

LEGACY FORD	½ TON PRICING & ORDERING			
	2WD			
	STANDARD SPECS	F150 REGULAR CAB	F150 EXTENDED CAB	F150 CREW CAB
	 Standard Specs F150 2WD.doc	 F150 2WD Regular Cab.xls	 F150 2WD Extended Cab.xls	 F150 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	F150 REGULAR CAB	F150 EXTENDED CAB	F150 CREW CAB
	 Standard Specs F150 4WD	 F150 4WD Regular Cab.xls	 F150 4WD Extended Cab.xls	 F150 4WD Crew Cab.xls

LEGACY FORD	¾ TON PRICING & ORDERING			
	2WD			
	STANDARD SPECS	F250 REGULAR CAB	F250 EXTENDED CAB	F250 CREW CAB
	 Standard Specs F250 2WD	 F250 2WD Regular Cab.xls	 F250 2WD Extended Cab.xls	 F250 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	F250 REGULAR CAB	F250 EXTENDED CAB	F250 CREW CAB

	 Standard Specs F250 4WD	 F250 4WD Regular Cab.xls	 F250 4WD Extended Cab.xls	 F250 4WD Crew Cab.xls
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LEGACY FORD	1 TON PRICING & ORDERING			
	2WD			
	STANDARD SPECS	F350 REGULAR CAB	F350 EXTENDED CAB	F350 CREW CAB
	 Standard Specs 2WD	 F350 2WD Regular Cab.xls	 F350 2WD Extended Cab.xls	 F350 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	F350 REGULAR CAB	F350 EXTENDED CAB	F350 CREW CAB
	 Standard Specs 4WD	 F350 4WD Regular Cab.xls	 F350 4WD Extended Cab.xls	 F350 4WD Crew Cab.xls

COLUMBIA FORD/NISSAN

FORD – CAB & CHASSIS PRICING & ORDERING				
DEALER: Columbia Ford/Nissan		CONTACT: Marie Tellinghuisen		
DEALER ADDRESS:	700 7 th Avenue Longview, WA 98632	PHONE:	(360) 423-4321 ext. 187	
		EMAIL:	mariet@colford.com	
ORDERING CONTACT:	Same	FEDERAL TAX ID #:	91-0650166	
		UBI#:	91-0650166	
CONTACT PHONE:	Same	SALES TAX:	8.3%	
DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.			
PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30			
Cab & Chassis Pricing & Ordering				
2WD				
Standard Specs	13,700# GVWR 2WD	16,500 GVRW 2WD	19,000#GVWR 2WD	
 Standard Specs Ford 2WD	 F350 Cab & Chassis 2WD.xls	 F450 Cab & Chassis 2WD.xls	 F550 Cab & Chassis 2WD.xls	
4WD				
Standard Specs	14,000# GVWR 4WD	16,500# GVWR 4WD	18,000# GVWR 4WD	
 Standard Specs Ford 4WD	 F350 Cab & Chassis 4WD.xls	 F450 Cab & Chassis 4WD.xls	 F550 Cab & Chassis 4WD.xls	

End of Ford Pricing & Ordering Information

BUD CLARY CHRYSLER	CHRYSLER/DODGE PRICING & ORDERING			
	½ TON & ¾-1 TON			
	DEALER: BUD CLARY CHRYSLER DODGE		CONTACT: JOHN SLATER	
	DEALER ADDRESS:	1030 Commerce Avenue Longview, WA 98632	PHONE:	(800) 899-1926 (360) 430-0527
			EMAIL:	jslater@budclary.com
	ORDERING CONTACT:	Same	FEDERAL TAX ID #:	91-0699054
			UBI#:	084004757
	CONTACT PHONE:	(800) 659-4580	SALES TAX:	8.3%
	DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.		
	PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30		

BUD CLARY CHRYSLER	½ TON PRICING & ORDERING SHEETS			
	2WD			
	STANDARD SPECS	RAM 1500 REGULAR CAB	RAM 1500 EXTENDED CAB	RAM 1500 CREW CAB
	 Standard Specs Ram1500 2WD	 Ram 1500 2WD Regular Cab.xls	 Ram 1500 2WD Extended Cab.xls	 Ram 1500 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	RAM 1500 REGULAR CAB	RAM 1500 EXTENDED CAB	RAM 1500 CREW CAB
	 Standard Specs Ram1500 4WD	 Ram 1500 4WD Regular Cab.xls	 Ram 1500 4WD Extended Cab.xls	 Ram 1500 4WD Crew Cab.xls

BUD CLARY CHRYSLER	¾ TON PRICING & ORDERING SHEETS			
	2WD			
	STANDARD SPECS	RAM 2500 REGULAR CAB	RAM 2500 EXTENDED CAB	RAM 2500 CREW CAB
	 Standard Specs Ram2500	 Ram 2500 2WD Regular Cab.xls	NO BID	 Ram 2500 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	RAM 2500 REGULAR CAB	RAM 2500 EXTENDED CAB	RAM 2500 CREW CAB
	 Standard Specs Ram2500	 Ram 2500 4WD Regular Cab.xls	NO BID	 Ram 2500 4WD Crew Cab.xls

BUD CLARY CHRYSLER	1 TON PRICING & ORDERING SHEETS			
	2WD			
	STANDARD SPECS	RAM 3500 REGULAR CAB	RAM 3500 EXTENDED CAB	RAM 3500 CREW CAB
	 Standard Specs Ram 3500 2WD	 Ram 3500 2WD Regular Cab.xls	NO BID	 Ram 3500 2WD Crew Cab.xls
	4WD			
	STANDARD SPECS	RAM 3500 REGULAR CAB	RAM 3500 EXTENDED CAB	RAM 3500 CREW CAB
	 Standard Specs Ram 3500 4WD	 Ram 3500 4WD Regular Cab.xls	NO BID	 Ram 3500 4WD Crew Cab.xls

CHRYSLER/DODGE PRICING & ORDERING			
CAB & CHASSIS			
NORTH SOUND AUTO GROUP (DBA) DWAYNE LANE	DEALER: NORTH SOUND AUTO GROUP DBA: DWAYNE LANE		CONTACT: MIKE O'DONNELL
	DEALER ADDRESS:	10515 Evergreen Way Everett, WA 98204	PHONE: (425) 551-4905 (425) 754-5006
			EMAIL: modonnell@dwaynelane.com
	ORDERING CONTACT:	Same	FEDERAL TAX ID #: 94-3446629
			UBI#: 602868344
	CONTACT PHONE:	Same	SALES TAX: 9.5%
	DELIVERY:	Authorized Dealer will provide a minimum 48 hours notification to Customer prior to vehicle delivery. Vehicles will be delivered per the Customers instructions on the purchase order. Documents required with delivery are based on Customer request.	
	PAYMENT TERMS:	Prompt Payment = \$200/20days Net 30	

NORTH SOUND AUTO GROUP
(DBA) DWAYNE LANE

Cab & Chassis Pricing & Ordering				
2WD				
STANDARD SPECS	11,000# GVWR (2WD)	15,000# GVWR (2WD)	19,000# GVWR (2WD)	
	RAM 3500 2WD	RAM 4500 2WD	RAM 5500 2WD	
 Standard Specs 2WD	 Ram 3500 C&C 2WD.xls	 Ram 4500 C&C 2WD.xls	 Ram 5500 C&C 2WD.xls	
4WD				
STANDARD SPECS	11,000# GVWR (4WD)	15,000# GVWR (4WD)	17,500# GVWR (4 WD)	
	RAM 3500 4WD	RAM 4500 4WD	RAM 5500 4WD	
 Standard Specs 4WD	 Ram 3500 C&C 4WD.xls	 Ram 4500 C&C 4WD.xls	 Ram 5500 C&C 4WD.xls	

End of Chrysler/Dodge Pricing & Ordering

CITY OF BAINBRIDGE ISLAND

CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Water System Plan Update Professional Services Agreement	Date: March 24, 2014
Agenda Item: Consent Agenda	Bill No.: AB 13-002
Proposed By: Public Works Director Barry Loveless	

BUDGET INFORMATION

Depart/Fund: 2014 Budget - Public Works Professional Services @ \$50,000 and
2014 Budget – CIP – Annual Water Preservation Program @ \$55,000.

Expenditure Req: \$105,000	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No
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REFERRALS/REVIEW

Study Session: 03/03/14	Recommendation: Forward to Future Consent Agenda		
City Manager ☒ Yes ☐ No	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A	

DESCRIPTION/SUMMARY

Action Item:

Consider approval of the Professional Services Agreement with Carollo Engineers for the Water System Plan Update in the amount of \$105,000.

Background:

As required by the State Department of Health and in accordance with WAC 246-290-100, municipalities update their Water System Plan (WSP) approximately every six years. The City's last update was completed in 2006. In 2012, the State granted the City a two-year extension till January 12, 2015. Following the review process, the City anticipates submitting the updated water system plan to the State prior to the end of the year.

Updating the Water System Plan includes water capacity information that demonstrates the physical ability of the water system to provide water service. The Plan will also include recommendations for future improvements to the system.

The City solicited statements of qualification from six firms from the consultant roster and Carollo Engineers, Inc. was selected as the most qualified consultant to prepare the plan. See attached agreement and scope of work for further details.

RECOMMENDED ACTION

Motion:

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (this “Agreement”) is entered into as of the date written below between the City of Bainbridge Island, a Washington state municipal corporation (the “City”) and Carollo Engineers, Inc. (the “Consultant”).

WHEREAS, the City desires to retain an engineering firm for the completion of a Water System Plan; and

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as Attachment A and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. PAYMENT

A. The City shall pay the Consultant for such services hourly, plus actual expenses, in accordance with Exhibit A, but not more than a total of One Hundred Five Thousand Dollars (\$105,000.00).

B. The Consultant shall submit monthly invoices for services performed in a previous calendar month in a format acceptable to the City. Each project and each task within a project shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. All invoices shall be paid by mailing a city check within sixty (60) days of receipt of a proper invoice.

D. If the services rendered do not meet the standard of care applicable to the Consultant’s services hereunder and/or the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the applicable standard of care and/or the requirements of this Agreement.

3. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such

inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

4. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

5. DISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 5 shall be a material breach of this Agreement and grounds for cancellation, termination or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

6. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until December 31, 2015, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days' written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 2 for any satisfactory work completed prior to the date of termination.

7. OWNERSHIP OF WORK PRODUCT

A. All data, materials, reports, memoranda and other documents developed under this Agreement whether finished or not shall become the property of the City, shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs. Any reuse of completed documents or use of partially completed documents without written verification or concurrence by the Consultant for the specific purpose intended will be at City's sole risk and without liability or legal exposure to the Consultant.

B. The Consultant's instruments of service hereunder are the printed hard copy drawings and specifications issued for the Project, whereas electronic media, including CADD files, are tools for their preparation. As a convenience to the City, the Consultant shall furnish to the City both printed hard copies and electronic media. In the event of a conflict in their content, the printed hard copies shall take precedence over the electronic media. Because data stored in electronic media form can be altered, inadvertently, it is agreed that the City shall hold the Consultant harmless from liability arising out of changes or modifications to the Consultant's data in electronic media form in the City's possession or released to others by the City.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant agrees to protect, defend, indemnify, and hold harmless the City, its elected officials, officers, employees and agents from any and all claims, demands, losses, liens, liabilities, penalties, fines, lawsuits, and other proceedings and all judgments, awards, costs and expenses (including reasonable attorneys' fees and disbursements) caused by or occurring by reason of any negligent act, error and/or omission of the Consultant, its officers, employees, and/or agents, arising out of or in connection with the performance or non-performance of the services, duties, and obligations required of the Consultant under this Agreement.

B. In the event that the Consultant and the City are both negligent, then the Consultant's liability for indemnification of the City shall be limited to the contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to the Consultant, its officers, employees and agents.

C. The foregoing indemnity is specifically and expressly intended to constitute a waiver of the immunity of the Consultant under Washington's Industrial Insurance Act, RCW Title 51, as respects the other parties only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the employees of the Consultant. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

D. The Consultant shall not be responsible for loss of anticipated profits or for economic, incidental or consequential damages to the City or any third party arising out of breach of contract, termination, or for any other reason whatsoever.

E. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify and/or invalidate any of these covenants of indemnification.

F. Nothing contained in this section of this Agreement shall be construed to create a liability or a right of indemnification in any third party. The services to be performed by the Consultant are intended solely for the benefit of the City. No person or entity not a signatory to this Agreement shall be entitled to rely on the Consultant's performance of its services hereunder, and no right to assert a claim against the Consultant by assignment of indemnity rights or otherwise shall accrue to a third party as a result of this Agreement.

G. The provisions of this section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

10. INSURANCE

Consultant shall maintain insurance as follows:

- ☒ Commercial General Liability as described in Attachment B.
- ☒ Professional Liability as described in Attachment B.
- ☒ Automobile Liability as described in Attachment B.
- ☐ None.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. The City consents to the assignment of work to subcontractors as described in Exhibit A. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NON-WAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Consultant: Carollo Engineers, Inc.
 1218 Third Avenue, Suite 1600
 Seattle, WA 98101
 Attention: Brian Matson

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of _____, 2014.

CAROLLO ENGINEERS, INC.

CITY OF BAINBRIDGE ISLAND

By_____

By_____
Douglas Schulze, City Manager

Name_____

Title_____

By_____

Name_____

Title_____

Tax I.D. #86-0899222

City Bus. Lic. #43751

EXHIBIT A

CITY OF BAINBRIDGE ISLAND WATER SYSTEM PLAN UPDATE SCOPE OF SERVICES

SCOPE OF SERVICES

The following Scope of Services has been developed to assist the City of Bainbridge Island (City) with the update of its Water System Plan (Plan). The objective of this project is to update and/or provide technical assistance and review of all elements of the Winslow Water System Comprehensive Plan document, in accordance with WAC 246-290-100. The following tasks under this Scope of Services has been prepared based on Carollo Engineers' (Consultant) current understanding of the proposed project and on discussions with City staff.

PROJECT BACKGROUND

The City operates and maintains a water supply, treatment, and distribution system, serving customers in its water service area. Currently, the City delivers water to its customers from 12 local wells, booster pump stations, and storage tanks. The City's last Comprehensive Water System Plan was completed in 2006 and updated in 2013. The 2006 Plan and update will be reviewed and incorporated into the 2015 Plan.

PROJECT ASSUMPTIONS

- Carollo Engineers, Inc. will be referred to as "Consultant" in this document.
- The City of Bainbridge Island and its staff will be referred to as "City" in this document.
- All meetings will be held at City offices.
- Draft Chapters will be provided in electronic copy (PDF and/or Microsoft Word) transmitted via email or secure file transfer.
- Meeting notes and related materials will be transmitted electronically in MS Word and PDF formats via email.
- The City will print and produce additional copies of all documents as necessary for its use.
- The City will provide available information related to the project and as requested by the Consultant in a timely manner. The City shall furnish Consultant available studies, reports, and other data pertinent to Consultant's services; obtain, or authorize Consultant to obtain, or provide additional reports and data as required; furnish to Consultant services of others required for the performance of Consultant's services hereunder, and Consultant shall be entitled to use and rely upon all such information and services provided by the City or others in performing Consultant's services under this Agreement.

Chapter / Appendix		Section Lead
Chapter 1:	Introduction	Consultant
Chapter 2:	Basis of Planning	Consultant
Chapter 3:	Demand Projections	Consultant
Chapter 4:	Existing System	Consultant
Chapter 5:	Water Resource Management & Water Use Efficiency	Consultant
Chapter 6:	System Analysis	Consultant
Chapter 7:	Water Quality	Consultant
Chapter 8:	Operation and Maintenance	Consultant
Chapter 9:	Capital Improvement Plan	Consultant
Chapter 10:	Financial Program	Consultant
Appendix A:	Adopting Resolution and Ordinance	City
Appendix B:	Agency/Adjacent Purveyor Comments and Approval	City
Appendix C:	SEPA Checklist and Determination of Non-Significance	City
Appendix D:	Interlocal Agreements	City
Appendix E:	Design and Construction Standards	City
Appendix F:	Water Facilities Inventory Form	City
Appendix G:	Water Resource Management Plan	City
Appendix H:	Certificates of Water Rights	City
Appendix I:	Wellhead Protection Plan	City
Appendix J:	Water Use Efficiency Plan	City
Appendix K:	Water Quality Information	City
Appendix L:	Coliform Monitoring Plan	City
Appendix M:	IDSE Report and Standard Monitoring Plan	City
Appendix N:	Cross Connection Control Plan	City
Appendix O:	Emergency Management Plan	City

TASKS

To meet the objectives of this scope of services, the Consultant shall complete the tasks as summarized in the table below and discussed in detail in the text that follows.

Task	Title
Task 100	Project Management
Task 200	Basis of Planning
Task 300	Demand Projections
Task 400	Existing System
Task 500	Water Resource Management & Water Use Efficiency
Task 600	System Analysis
Task 700	Water Quality
Task 800	Operation and Maintenance
Task 900	Capital Improvement Plan
Task 1000	Financial Program
Task 1100	Plan Integration
Task 1200	Management Reserve

TASK 100 – PROJECT MANAGEMENT

The purpose of this task is to direct all activities within the Plan as assigned by the City and maintain the project within the contracted scope, schedule, and budget from the notice to proceed to closeout. This includes project administration, monthly invoicing, client and team coordination and assurance/quality control review necessary to successfully complete the assigned sections of the Plan to the City's expectations. Specific tasks for this effort are as follows:

Task 100 Subtasks

101. *Monthly Progress Reports and Invoices.* This subtask includes preparing and submitting the work-in-progress reports and monthly invoices showing current project scope, budget and schedule status and identifying key issues or elements of the project that will need to be addressed in the proceeding weeks. An electronic version of the monthly progress reports and invoices will be sent to the City for review and approval.
102. *Project Management Plan.* Prepare a Project Management Plan (PMP) that describes project roles and responsibilities, lists contact information for the project team, describes communications protocols and the quality management plan, and includes the scope of services, budget, and project schedule.
103. *DOH Kick-off meeting.* Attend the Department of Health (DOH) kick-off meeting with the City. The consultant will summarize the Plan outline and discuss Plan schedule and timeline.

104. *Project Administration*

- Manage the consultant project team to track time and budget, work elements accomplished, work items planned for the next period, manpower, scope changes, time and budget needed to complete the project.
- Create and maintain a working project schedule based on the schedule in the PMP.
- Review project status, including scope, budget, and schedule.
- Prepare administer subcontracts with Consultant team members.
- QA/QC review of Draft Plan to meet WAC 246-290-100 Water System Plan Requirements.

Assumptions

- The PMP will be updated with full incorporation of review comments once after City review of the draft PMP.
- The Agency Draft Plan will be submitted to DOH by December 31, 2014.

City Deliverables

- Team member contact information.
- PMP review for completeness.
- Receive, review, and process Consultant invoices in a timely manner.

Consultant Deliverables

- Draft PMP.
- Final PMP.
- Monthly progress reports and invoices.
- Meeting Agendas and Minutes.

Meetings

- DOH Kick-off meeting.

Task 200 – BASIS OF PLANNING

The purpose of Task 200 is to develop both Chapter 1 – Introduction and Chapter 2 – Basis of Planning. Chapter 1 describes the City's water system background and history, including ownership and management. Chapter 2 describes the City's retail water service area (RWSA) and outlines the City's water service policies and criteria. The Consultant will create maps of the RWSA, review the City's existing policies and criteria for evaluating the system, and review service agreements.

Task 200 Subtasks:

201. *Data Request/Review.* The following data is anticipated to be required from the City for Task 200:

- Water system organizational chart.
 - Current service area boundary in GIS.
 - Water system policies and criteria.
202. *Retail Water Service Area Review.* Consultant to assist the City in delineating the RWSA to be used in the Plan considering growth areas, alignment consistency with the sewer service area and other planning assumptions. Prepare maps of the RWSA for review by the City.
203. *Meeting No. 2 - Policies & Criteria.* Consultant will meet with the City to discuss/refine the service policies and evaluation criteria to be used for the Plan. The Consultant will provide example policies and will guide the City on criteria that meet the DOH standards.
204. *Policies and Criteria Review.* Consultant to review City's policies and criteria to ensure compliance with DOH standards.
205. *Draft and Final Chapter 1 – Introduction.*
206. *Draft and Final Chapter 2 – Basis of Planning and Policies & Criteria.* Chapter 2 will describe the RWSA and document the City's water service area policies and criteria including design and construction standards.

Assumptions

- The City can provide all elements listed under City Deliverables below.

City Deliverables

- Items listed in Task 201.
- Review of maps delineating RWSA boundary.
- Comments to Consultant deliverables.

Consultant Deliverables

- Draft and Final maps of the RWSA.
- Draft and Final Chapter 1 – Introduction.
- Draft and Final Chapter 2 – Basis of Planning.
- Meeting Agenda and Minutes.

Meetings

- Meeting No. 2 – Policies and Criteria.

TASK 300 – DEMAND PROJECTIONS

The purpose of Task 300 is to develop Chapter 3 – Demand Projections. Chapter 3 includes a demographic analysis based on land use data and water demand projections for each planning year. The planning years to be evaluated will include 2021, 2025, and 2035. Consultant will use land use data and land use planning assumptions consistent with those used for the City's General Sewer Plan.

Task 300 Subtasks

301. *Data Request/Review.* Consultant shall request information on specific areas of redevelopment or new development, the latest Population, Households, and Employment Forecast data. Consultant shall obtain historic water sales and production data for the past ten (10) years. The following data is anticipated to be required from the City:
- Maps showing development or re-development areas for planning years 2025 and 2035 for areas within the RWSA that do not coincide with the sewer study area assumptions.
 - The latest population, households, and employment forecast data for the RWSA.
 - Employment density assumptions.
 - Historic water sales and production data for the past ten (10) years.
302. *Demographics Projections.* Consultant to use existing and future land use maps and employment density assumptions to determine household and employment growth rates within the RWSA 6-, 10- and 20-year planning periods. Estimate future number of accounts for future scenarios.
303. *Demand Projections.*
- Develop the current average day demands (ADD) and maximum day demands (MDD), the accounted-for revenue water uses, estimated water loss and leakage planning values, and establish equivalent residential unit (ERU) values for the different customer classes.
 - Estimate the future ADD and MDD water demand for each pressure zone based on the demographic projections and historical ERU demand. Demands for the City's 5 largest customers will be projected separately.
304. *Meeting No. 3 – Demand Projections.* Review demographic analysis and demand projection results.
305. *Draft and Final Chapter 3 – Demand Projections.*

Assumptions

- City can provide all elements listed under Task 301.
- Current pressure zones are correctly delineated and do not require updating.

City Deliverables

- Items listed in Task 301.
- Review of existing and future land use Maps.
- Comments to Consultant deliverables.

Consultant Deliverables

- Planning Maps.
- Draft and Final Chapter 3 – Demand Projections.
- Meeting Agenda and Minutes.

Meetings

- Meeting No. 3 – Demand Projections.

TASK 400 – EXISTING SYSTEM

The purpose of Task 400 is to develop Chapter 4 – Existing System. Chapter 4 describes the City's water system, including a summary of all existing facilities.

Task 400 Subtasks

401. *Data Request.* The following data is anticipated to be required from the City for Task 400:

- GIS Map Data: Streets, City Limits, Planned Annexation Areas, Taxlots, Water Bodies, Facility Locations, Pressure Zones, water service connections.
- Data to update tables summarizing existing infrastructure including pipes, pump stations, production sources, storage reservoirs, interties and valves, including all physical and operational parameters.

402. *Draft and Final Chapter 4 – Existing System.*

Assumptions

- City can provide all elements listed under Task 401.

City Deliverables

- Items listed in Task 401.
- Comments to Consultant deliverables.

Consultant Deliverables

- Draft and Final Chapter 4 – Existing System.

Meetings

- No Meeting will be held under this task.

TASK 500 – WATER RESOURCE MANAGEMENT AND WATER USE EFFICIENCY

The purpose of this task is to develop Chapter 5 – Water Resource Management and Water Use Efficiency. Chapter 5 includes an overview of the City's water supplies, a water rights assessment, water resource management update, an analysis of the capability of the City's water supplies to meet future needs, and a summary of the City's updated Water Use Efficiency (WUE) Plan.

Task 500 Activities

501. *Data Request.* The following data is anticipated to be required from the City for Task 500:

- Existing water rights and pending water rights applications.
- Water level and chloride data base from the City's and KPUD well monitoring program.
- Well completion, rehabilitation, and pumping test reports.

- Existing conservation program measures including measured effectiveness and costs.
 - WUE Goals.
 - Potential new WUE measures.
502. *Water Rights Assessment.* Summarize water right primary and supplemental permits, claims, certificates, and pending water right applications and change applications. Complete DOH Tables 3 for existing and future water rights and demand.
503. *Water Supply Analysis.* Evaluate the City's ability to provide water supply in accordance with the City's confirmed reliability and supply criteria for the 6-, 10-, and 20-year projected demands within the RWSA and each pressure zone. Specifically evaluate Rockaway Beach well supply challenges. Identify future water supply alternatives and summarize additional supplies or improvements required. Complete DOH Tables 4 for future water rights and demands.
504. *Wellhead Protection Program.* Summarize the City's Wellhead Protection Program.
505. *Water Use Efficiency Program.* Summarize the existing conservation program. Estimate conservation volumes and review existing measures for effectiveness.
- Develop conservation goals for the next six years in accordance with state and local guidelines.
 - Perform a cost-benefit analysis of existing and proposed WUE measures to be included in the future WUE Plan. Develop a future conservation program to meet program goals.
506. *Draft and Final Chapter 5 – Water Resource Management & Water Use Efficiency.* Include summary of groundwater evaluation and Water Resource Management Plan.

Assumptions

- City can provide all elements listed under Task 501.

City Deliverables

- Items listed in Task 501.
- Comments to Consultant Deliverables.

Consultant Deliverables

- Draft and Final Chapter 5 – Water Resource Management & Water Use Efficiency.

Meetings

- No Meeting will be held under this task.

TASK 600 – SYSTEM ANALYSIS

The purpose of this task is to update the City's water system hydraulic model initially developed using H2ONet (an Innovyze software), evaluate the system against established evaluation criteria, and develop Chapter 6 – System Analysis and Hydraulic Modeling. Using desktop calculations and the updated hydraulic model, the Consultant will identify deficiencies in pipeline, storage, auxiliary power, and pumping capacity considering the demand changes for

the planning year scenarios. The Consultant will review the various water system deficiencies including reliability and redundancy concerns. A list of recommended improvement projects will be developed and evaluated in the hydraulic model and summarized in the Capital Improvement Program.

Task 600 Activities

601. *Data Request.* The following data is anticipated to be required from the City for Task 600:

- SCADA Data: Historic well-field and booster pump flows; historic reservoir levels.
- Current hydraulic model.
- Recent as-built drawings or other data indicating changes to the model since it was last updated.

602. *Pumping Capacity Analysis.* Identify future pumping capacity requirements to supply each pressure zone per the evaluation criteria. Provide recommendations for new facilities, or operational changes.

603. *Storage Analysis.* Identify storage volume requirements for each pressure zone based on the storage criteria for equalizing, fire flow, operational and standby volumes. The storage analysis will be performed for the 6-, 10-, and 20-year demands to identify storage deficiencies.

604. *Model Update.*

- Review City's current hydraulic model. Confirm operational data such as PRV and well settings and pump call on/off setpoints. Incorporate new piping and infrastructure projects since the last model update.
- Apply the estimated existing and future demands to nodes in the model using GIS geocoding. Scale demands per pressure zone such that the total demand per pressure zone matches the demand assumptions.
- Review diurnal curves and modify to AWWA Standard if needed.

605. *Model Calibration.* Prepare a calibration plan that describes what SCADA and field data needs to be collected to calibrate the updated hydraulic model. Identify up to six (6) locations for fire hydrant flow tests and provide a map and list of locations within the calibration plan. Fire hydrant flow testing will be performed in one (1) day. Carollo staff will be present in the field to coordinate the fire flow tests and record results. Calibrate the hydraulic model within standard modeling accuracy of +/- 10%.

606. *Fire and System Pressure Analysis.* Using the hydraulic model, perform steady state analysis of the system evaluating fire flow and system pressures per DOH regulations and guidelines based on the City's water system criteria. The Consultant will identify improvements to address deficiencies under the MDD + fire flow simulations and the peak hour simulations for the 6-year, 10-year and 20-year scenarios. Fire flow requirements (FFR) will be assigned to the model nodes based on land use classification. The model will also be used to identify minimum system pressures during peak-hour demands. The

hydraulic analysis will focus on distribution capacity deficiencies for pressure, velocity and flow.

607. *Identification of Improvement Projects.* Identify improvements to address identified supply, storage, treatment, water quality, auxiliary power and transmission/distribution deficiencies. Improvements will be sized to meet 20-year demand conditions. Prepare figures showing results of pressure and fire flow after implementing recommended improvements.
608. *Meeting No. 4 – System Analysis and Identified Improvements.* Discuss the deficiencies identified during the fire flow and system pressure analysis. Review identified system deficiencies and proposed improvements to be included in the CIP.
609. *Draft and Final Chapter 6 – System Analysis.*

Assumptions

- City can provide elements listed under Task 601, and the following:
 - Policies and criteria related to sources, storage, pumping, and transmission.
 - Fire hydrant flow tests and related information needed for model calibration (e.g., water demand information and SCADA data during the time when tests were performed).
- City and/or COBI Fire Department can supply equipment needed for fire hydrant flow tests including but not limited to: two (2) diffusers with flow gauges, two (2) pressure gauges for residual readings at hydrants, hand-held radios, and equipment to open hydrants and necessary valves.
- During fire hydrant flow tests a minimum of three (3) City staff shall be present and responsible for data recording, installation/removal of gauges on hydrants, operation of valves and any other function involving City property.
- Any needed pump station or storage improvements will be identified by capacity and zone; specific sites will not be identified, unless provided by the City.

City Deliverables

- Items listed in Task 601.
- Comments to Consultant deliverables.

Consultant Deliverables

- Draft and Final Chapter 6 – System Analysis.
- Meeting Agenda and Minutes.

Meetings

- Meeting No. 4 – System Analysis and Identified Improvements.

TASK 700 – WATER QUALITY

The purpose of this task is to develop Chapter 7 – Water Quality. Chapter 7 will summarize the City's treatment processes and present recent water quality monitoring data.

Task 700 Activities

701. *Data Request.* City to provide most recent water quality monitoring data.
702. *Water Treatment Systems/Water Quality Analysis.* Review City's compliance with current federal and state water quality regulations. Summarize the current treatment process types, capacity, overall performance and treatment system conditions. Evaluate City's ability to meet future potential water quality regulations. Identify improvements required to the City's water treatment systems to meet current and/or future regulations.
703. *Draft and Final Chapter 7 – Water Quality.*

Assumptions

- City can provide all elements listed in Task 701.

City Deliverables

- Items listed in Task 701.
- Chapter 7 Comments.

Consultant Deliverables

- Comments to Consultant deliverables.

Meetings

- No Meeting will be held under this task.

TASK 800 – OPERATION AND MAINTENANCE PROGRAM

The purpose of this task is to develop Chapter 8 – Operation and Maintenance Program. Chapter 8 includes a summary of the operations and maintenance of the entire water system including a description of general operations, water system management and personnel, operator certification, procedures and preventive maintenance, water quality monitoring, emergency management, etc.

Task 800 Activities

801. *Data Request.* The following data is anticipated to be required for Task 800:
- Staffing Organizational Chart.
 - Operator Certifications.
 - Details of routine and preventative maintenance programs.
 - Details of Water Quality Monitoring Program.
 - Cross Connection Control Program (to be included in Appendix).
802. *Draft and Final Chapter 8 – Operations and Maintenance.* Develop text describing operation and maintenance of the water system including all components required by DOH for a Comprehensive Water System Plan.

Assumptions

- City can provide all elements listed under Task 801.
- This scope does not include an evaluation of labor and staffing requirements.

City Deliverables

- Items listed in Task 801.
- Comments on the Consultant deliverables.

Consultant Deliverables

- Draft and Final Chapter 8 – Operations and Maintenance.
- Meeting Agenda and Minutes.

Meetings

- No Meeting will be held under this task.

TASK 900 – CAPITAL IMPROVEMENT PROGRAM

The purpose of this task is to develop Chapter 9 – Capital Improvement Program. Chapter 9 will summarize the recommended improvements for sources of supply, water treatment, storage, pumping and the distribution system as identified in previous chapters.

Task 900 Activities

901. *Cost Estimates.* Develop opinions of project cost for well rehabilitation, pipe replacement, pump station, reservoir, treatment, and other improvement projects identified by City.
902. *Project Prioritization.* Obtain project prioritization criteria from City. Prioritize all projects into 6-year, 10-year and 20 year schedules based on evaluation during the Plan. Projects not identified in the Plan will be incorporated by the City into the Plan and prioritized during this task.
903. *Meeting No. 5 – Capital Improvement Program.* Review the Improvement Program and final cost estimates.
904. *Draft and Final Chapter 9 – Capital Improvement Program.*

Assumptions

- City to provide bid costs of recent projects, if available.

City Deliverables

- Comments on the Consultant deliverables.

Consultant Deliverables

- Draft and Final Chapter 9 – Capital Improvement Program.
- Meeting Agenda and Minutes.

Meetings

- Meeting No. 5 – Capital Improvement Program.

TASK 1000 – FINANCIAL ANALYSIS

The purpose of this task is to develop Chapter 10 – Financial Plan. Chapter 10 will include an historical financial overview of the system and summarize current policies, rates and fees. Six-year and ten-year projections of revenues and expenses will be developed to identify the total

cost of providing water service and implementing the capital improvement program. Potential funding sources for CIP projects will be identified

Task 1000 Activities

1001. *Data Request/Review*. The following data is anticipated to be required for Task 1000:

- Three years historical financial reports for all water related funds (2010-2013).
- Current budget for all water related funds (2014).
- Beginning 2014 Fund balances for all water related funds, including reserves.
- Outstanding debt schedules and most recent bond resolution.
- Number of customers, consumption, billing totals for billing in 2013.
- Ordinances or current City code on all rates, fees and charges for water.

1002. *Historical Financial Performance Summary*. A financial overview of the water utility for three years will be prepared based on data provided by the City under Task 1001. Outstanding debt for the utility will be detailed.

1003. *Current Rates, Fees and Charges*. The current rates, fees and charges will be described for the water utility based data provided by the City under Task 1001.

1004. *Financial Policies*. Financial policies of the water utility will be summarized based on information provided by the City under Task 1001.

1005. *CIP Funding*. The City's philosophy of funding its CIP program will be described and funding sources for recommended CIP projects will be identified

1006. *Six-Year and Ten-Year Projected Revenues and Expenses*. Revenue projections will be made for the six-year and ten-year periods, and compared to expenses for operations, maintenance, administration, debt, capital improvements and reserves.

1007. *Draft and Final Chapter 10 – Financial Plan*.

Assumptions

- City can provide elements listed under Task 1001.

City Deliverables

- Comments to the Consultant deliverables.

Consultant Deliverables

- Draft and Final Chapter 10 – Financial Plan.

Meetings

- No Meeting will be held under this task.

TASK 1100 – PLAN INTEGRATION

The purpose of this task is to integrate all chapters and appendices into the full Plan for review and adoption by the City. This task includes review of all chapters for consistency with DOH's requirements for a Comprehensive Water System Plan per WAC 206-290-100.

Task 1100 Activities

1101. *City Draft Plan*. Prepare Cover Sheet, Table of Contents, and Executive Summary. Compile Chapters and develop Appendices. Prepare review draft document for City Staff in two (2) notebook binder copies and one PDF copy.
1102. *Meeting No. 6 - City Draft Plan*. Meet with City to discuss comments of draft document. Incorporate comments to be included into Agency Draft Plan.
1103. *Additional Meetings*. Up to two additional meetings for Plan review as determined by City staff.
1104. *Agency Draft Plan*. Incorporate City comments into an Agency Draft plan to be submitted for agency review. Two notebook binders, one camera-ready, and one PDF will be developed for City reproduction and distribution of Plan to Agencies and Adjacent Purveyors.
1105. *Final Plan*. Consultant will review agency review letters for incorporation into the Final Plan. Delivery of the Final Plan will include two PE-stamped notebook binders, one PE-stamped camera-ready, one PDF, and all electronic files.

Assumptions

- City provides required documents for appendices.
- All additional Plan copies during the review process will be produced by the City.
- It is anticipated that City will distribute the Plan to DOH and County agencies for approval. The City will collect public and agency review comments and deliver to Consultant. City will develop written responses received during Agency Review process.

Meetings

- Meeting No. 6 - City Draft Plan.
- Council Presentation (Meeting No. 7).

City Deliverables

- All appendices to the Plan.
- Comments to the Consultant deliverables.

Consultant Deliverables

- Executive Summary.
- City Draft Plan.
- Agency Draft Plan.
- Final Plan.

TASK 1200 – MANAGEMENT RESERVE

The objective of this task is to provide additional engineering services throughout delivery of the Project (e.g. additional workshops, meetings, evaluations, etc.). Work performed under this task will require prior written authorization from City's Project Manager. Authorization will specify the

requested scope of services and cost for the work, which will be reviewed, negotiated, and agreed upon by the Project Manager and Consultant prior to performing the work.

SUMMARY

The following tables provide a summary of the meetings and deliverables anticipated for this scope of services.

Meetings	Title
Meeting No. 1	Project Kick-off Meeting
Meeting No. 2	Policies and Criteria
Meeting No. 3	Demand Projections
Meeting No. 4	System Analysis and Identified Improvements
Meeting No. 5	Capital Improvement Program
Meeting No. 6	City Draft Plan Review
Meeting No. 7	Council Presentation

Deliverables
Project Management Plan
All Meeting Agendas & Minutes
Monthly Progress Reports (with invoices)
Data Request Spreadsheets
Executive Summary
Draft & Final Chapter 1 – Introduction
Draft & Final Chapter 2 – Basis of Planning and Policies and Criteria
Planning Maps
Draft & Final Chapter 3 – Demand Projections
Draft & Final Chapter 4 – Existing System
Draft and Final Chapter 5 – Water Resource Management and Water Use Efficiency
Draft and Final Chapter 6 – System Analysis
Draft and Final Chapter 7 – Water Quality
Draft & Final Chapter 8 – Operations and Maintenance Program
Draft & Final Chapter 9 – Capital Improvements Program

Draft & Final Chapter 10 – Financial Plan

City Draft Plan

Agency Draft Plan

Final Plan & All Electronic Files

City of Bainbridge Island Water System Plan Update Fee Estimate				CAROLLO ENGINEERS								TOTAL LABOR		Carollo ODCs		TOTAL	
				Lead Project Professional		Professional		Document Processing		GIS Technician							
				Lara Kammereck		Alena Bennett		Lish Moreau		Debra Dunn							
				Project Manager		Planning Engineer		Document Processing		GIS/Graphics							
				Rate	\$199	Rate	\$149	Rate	\$102	Rate	\$134	Planned Hours	Planned Bill	Planned Cost	Planned Cost		
Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost										
Total Cost	\$97,940																
Task																	
100	Project Management	22	\$4,378	8	\$1,192	10	\$1,020	0	\$0	40	\$6,590	\$50	\$6,640				
101	Monthly Progress Reports and Invoices	6	\$1,194		\$0	6	\$612		\$0	12	\$1,806		\$1,806				
102	Prepare project management plan	2	\$398	8	\$1,192	4	\$408		\$0	14	\$1,998		\$1,998				
103	DOH Kick-off (Meeting #1)	2	\$398		\$0		\$0		\$0	2	\$398	\$50	\$448				
104	Project Administration	12	\$2,388		\$0		\$0		\$0	12	\$2,388		\$2,388				
200	Basis of Planning, Policies & Criteria	14	\$2,786	36	\$5,364	10	\$1,020	2	\$268	62	\$9,438	\$50	\$9,488				
201	Data Request/Review		\$0	8	\$1,192		\$0		\$0	8	\$1,192		\$1,192				
202	Retail Water Service Area Review	2	\$398	4	\$596		\$0	2	\$268	8	\$1,262		\$1,262				
203	Meeting #2 Policies and Criteria	2	\$398	4	\$596	2	\$204		\$0	8	\$1,198	\$50	\$1,248				
204	Review Policies and Criteria	6	\$1,194	8	\$1,192		\$0		\$0	14	\$2,386		\$2,386				
205	Develop Chapter 1	2	\$398	8	\$1,192	4	\$408		\$0	14	\$1,998		\$1,998				
206	Develop Chapter 2	2	\$398	4	\$596	4	\$408		\$0	10	\$1,402		\$1,402				
300	Demand Projections	4	\$796	34	\$5,066	4	\$408	6	\$804	48	\$7,074	\$50	\$7,124				
301	Data Request/Review		\$0	2	\$298		\$0	2	\$268	4	\$566		\$566				
302	Perform a demographic analysis		\$0	8	\$1,192		\$0	2	\$268	10	\$1,460		\$1,460				
303	Develop demand projections		\$0	8	\$1,192		\$0	2	\$268	10	\$1,460		\$1,460				
304	Meeting #3 Demand Projections	2	\$398	8	\$1,192		\$0		\$0	10	\$1,590	\$50	\$1,640				
305	Develop Chapter 3	2	\$398	8	\$1,192	4	\$408		\$0	14	\$1,998		\$1,998				
400	Existing System	2	\$398	20	\$2,980	4	\$408	4	\$536	30	\$4,322	\$0	\$4,322				
401	Data Request/Review		\$0	8	\$1,192		\$0	4	\$536	12	\$1,728		\$1,728				
402	Develop Chapter 4	2	\$398	12	\$1,788	4	\$408		\$0	18	\$2,594		\$2,594				
500	Water Resource Management and WUE	10	\$1,990	52	\$7,748	4	\$408	2	\$268	68	\$10,414	\$0	\$10,414				
501	Data Request/Review		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
502	Water Rights Assessment	2	\$398	8	\$1,192		\$0		\$0	0	\$1,590		\$1,590				
503	Water Supply Analysis	4	\$796	8	\$1,192		\$0		\$0	12	\$1,988		\$1,988				
504	Wellhead Protection Program		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
505	Water Use Efficiency Program	2	\$398	16	\$2,384		\$0		\$0	18	\$2,782		\$2,782				
506	Develop Chapter 5	2	\$398	12	\$1,788	4	\$408	2	\$268	20	\$2,862		\$2,862				
600	System Analysis	18	\$3,582	98	\$14,602	4	\$408	16	\$2,144	136	\$20,736	\$50	\$20,786				
601	Data Request/Review		\$0	8	\$1,192		\$0		\$0	8	\$1,192		\$1,192				
602	Pumping Capacity Analysis		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
603	Storage Analysis	4	\$796	8	\$1,192		\$0		\$0	12	\$1,988		\$1,988				
604	Model Update		\$0	4	\$596		\$0	4	\$536	8	\$1,132		\$1,132				
605	Model Calibration	2	\$398	22	\$3,278		\$0	4	\$536	28	\$4,212		\$4,212				
606	Fire and System Pressure Analysis		\$0	20	\$2,980		\$0		\$0	20	\$2,980		\$2,980				
607	Identification of Improvement Projects	4	\$796	12	\$1,788		\$0	4	\$536	20	\$3,120		\$3,120				
608	Meeting # 4 - System Analysis and Identified Improvements	4	\$796	12	\$1,788		\$0		\$0	16	\$2,584	\$50	\$2,634				
609	Develop Chapter 6	4	\$796	8	\$1,192	4	\$408	4	\$536	20	\$2,932		\$2,932				
700	Water Quality	6	\$1,194	32	\$4,768	4	\$408	0	\$0	42	\$6,370	\$0	\$6,370				
701	Data Request/Review		\$0	8	\$1,192		\$0		\$0	8	\$1,192		\$1,192				
702	Water Treatment Systems/Water Quality Analysis	2	\$398	16	\$2,384		\$0		\$0	18	\$2,782		\$2,782				
703	Develop Chapter 7	4	\$796	8	\$1,192	4	\$408		\$0	16	\$2,396		\$2,396				
800	Operation and Maintenance Program	4	\$796	28	\$4,172	4	\$408	0	\$0	36	\$5,376	\$0	\$5,376				
801	Data Request/Review		\$0	16	\$2,384		\$0		\$0	16	\$2,384		\$2,384				
802	Develop Chapter 8	4	\$796	12	\$1,788	4	\$408		\$0	20	\$2,992		\$2,992				
900	Capital Improvements Program	6	\$1,194	36	\$5,364	4	\$408	4	\$536	50	\$7,502	\$50	\$7,552				
901	Cost Estimates		\$0	16	\$2,384		\$0		\$0	16	\$2,384		\$2,384				
902	Project Prioritization		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
903	Meeting # 5 - Capital Improvement Program	2	\$398	8	\$1,192		\$0		\$0	10	\$1,590	\$50	\$1,640				
904	Develop Chapter 9	4	\$796	8	\$1,192	4	\$408	4	\$536	20	\$2,932		\$2,932				
1000	Financial Analysis	6	\$1,194	38	\$5,662	4	\$408	0	\$0	48	\$7,264	\$0	\$7,264				
1001	Data Request/Review		\$0	2	\$298		\$0		\$0	2	\$298		\$298				
1002	Historical Financial Performance Summary		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
1003	Current Rates, Fees and Charges		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
1004	Financial Policies	2	\$398	4	\$596		\$0		\$0	6	\$994		\$994				
1005	CIP Funding		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
1006	Six-Year Financial Plan		\$0	4	\$596		\$0		\$0	4	\$596		\$596				
1007	Develop Chapter 10	4	\$796	16	\$2,384	4	\$408		\$0	24	\$3,588		\$3,588				
1100	Report Preparation	24	\$4,776	24	\$3,576	24	\$2,448	6	\$804	78	\$11,604	\$1,000	\$12,604				
1101	City Draft Plan/QAQC	8	\$1,592	4	\$596	8	\$816	2	\$268	22	\$3,272	\$300	\$3,572				
1102	Meeting # 6 - City Draft Plan	4	\$796	4	\$596		\$0		\$0	8	\$1,392	\$50	\$1,442				
1103	Council Presentation (Meeting #7)	8	\$1,592		\$0		\$0		\$0	8	\$1,592	\$50	\$1,642				
1104	Agency Draft Plan	2	\$398	8	\$1,192	8	\$816	2	\$268	20	\$2,674	\$300	\$2,974				
1105	Final Plan	2	\$398	8	\$1,192	8	\$816	2	\$268	20	\$2,674	\$300	\$2,974				
1200	Management Reserve		\$0	0	\$0	0	\$0	0	\$0	0	\$0		\$7,060				
Projected Total Project Hours and Costs		116	\$23,084	406	\$60,494	76	\$7,752	40	\$5,360	633	\$96,690	\$1,250	\$105,000				

ATTACHMENT B

Insurance against claims for injuries to persons or damage to property arising out of or in connection with the performance of this Agreement by the Consultant, its officers, employees and agents:

A. Automobile Liability Insurance with limits no less than \$1,000,000.00 combined single limit per accident for bodily injury and property damage.

B. Commercial General Liability Insurance written on an occurrence basis with limits no less than \$1,000,000.00 combined single limit per occurrence and \$2,000,000.00 aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability.

C. Professional Liability Insurance with limits no less than \$1,000,000.00 limit per occurrence.

Before commencing work and services, the Consultant shall provide to the person identified in Section 16 of the Agreement a Certificate of Insurance evidencing the required insurance. City reserves the right to request and receive a certified copy of all required insurance policies.

Any payment of deductible or self-insured retention shall be the sole responsibility of the Consultant. City shall be named as an additional insured on the Commercial General Liability Insurance Policy, with regard to work and services performed by or on behalf of the Consultant, and a copy of the endorsement naming City as an additional insured shall be attached to the Certificate of Insurance.

The insurance policies (1) shall state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) shall be primary insurance with regard to City; and (3) shall state that City will be given at least 30 days' prior written notice of any cancellation, suspension or material change in coverage.

CITY OF BAINBRIDGE ISLAND CITY COUNCIL AGENDA BILL



PROCESS INFORMATION

Subject: Kitsap County Sheriff's Office Jail Services Contract Amendment	Date: March 24, 2014
Agenda Item: Consent Agenda	Bill No.: 14-055
Proposed By: Police Chief Hamner	Referral(s):

BUDGET INFORMATION

Department: Police	Fund:	Munis Contract #
Expenditure Req: n/a	Budgeted? ☒ Yes ☐ No	Budget Amend. Req? ☐ Yes ☒ No

REFERRALS/REVIEW

City Manager ☒ Yes ☐ No ☐ N/A	Legal ☒ Yes ☐ No ☐ N/A	Finance ☒ Yes ☐ No ☐ N/A
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DESCRIPTION/SUMMARY

Action Taken: Consider approving an Amendment to an Agreement between Kitsap County and the City of Bainbridge Island regarding the incarceration of City prisoners.

History:

On November 25, 2013, the City entered into an Agreement with Kitsap County (KC-124-13) to provide for the incarceration of City prisoners. The City and Kitsap County desire to enter into an amendment of this contract to further clarify the intention of the parties:

- Section 6 (a) Base rate for housing shall be \$85.50 for every 24-hour period or portion thereof as outlined in "Split Billing" or part (d) of original contract. Kitsap County listed this amount as \$85.53 in the original contract.
- Section 6 (a) No price change occurs during 2014, but clarifying verbiage was added regarding the method by which the housing base rate shall be increased during 2015 and 2016 (based on the consumer index specified by the Bureau of Labor Statistics for Seattle-Tacoma-Bremerton area).
- Section 6 (e) Base rate for booking and releasing prisoners, clarifying verbiage was provided explaining that the amount of \$50 is a flat rate and shall not be fractionalized.
- Section 11 Implementation of a deadline for video court calendar of 0600 the same day.
- Section 22 Duration of contract in shall be in effect through December 31, 2016.

Budget:

No budget amendment is necessary.

RECOMMENDED ACTION

Motion:

AMENDMENT TO
KITSAP COUNTY/CITY OF BAINBRIDGE ISLAND
AGREEMENT FOR INCARCERATION OF PRISONERS

WHEREAS, on January 13, 2014, the City of Bainbridge Island, a municipal corporation of the State of Washington, “the Contract Agency” and Kitsap County, a municipal corporation, “the County” entered into an Agreement (KC-124-13) to provide incarceration of the Contract Agency’s prisoners; and

WHEREAS, the City and the County desire to enter into an Amendment of KC-124-13 to further clarify the intention of the parties;

NOW THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

6. COMPENSATION FROM CONTRACT AGENCY of the Agreement is hereby amended in subsection (a) Base Rate for Housing only, to read as follows:

(a) Base Rate for Housing. In return for the County's housing of a Contract Agency Prisoner, the Contract Agency shall pay the County eighty-five dollars and fifty cents (\$85.50) for every 24-hour period, or portion thereof, that said prisoner is in the custody of the County, and as outlined under Section 6, subsection (d) “Split Billing” of the original contract. Such time period shall be measured from the time said prisoner is transferred to the custody of the County to the time when the Contract Agency resumes custody, or the prisoner is released.

On January 1st for the years of 2015 through 2016, the base rate for housing shall be increased by one hundred percent (100%) of that percentage increase set forth in the All Urban Consumers Index (CPI-U) (1982-1984=100) for the Seattle-Tacoma-Bremerton area as is specified by the Bureau of Labor Statistics, United States Department of Labor for the prior 12-month period ending in December; provided, however, the increase shall not be more than six percent (6%).

(e) Base Rate for Booking and Releasing. In return for the County providing a service to book and release a prisoner of the Contract Agency in order to have the arrest documented on the criminal history of the prisoner, the Contract Agency shall pay the County fifty dollars (\$50). This is a flat rate and is not subject to fractionalized cost. As long as the prisoner is not in the facility over twelve (12) hours, this rate will be used.

Subsections (b), (c), (d), and (f) shall remain in full force and effect.

11. RELEASE, HOLDS AND COURT APPEARANCES of the Agreement is hereby amended to read as follows:

In order to appear before a court of the Contract Agency using video court, there must be an active hold in place that is continuously maintained from the time the charge is initially added to the prisoner’s booking. Video court will not be used for non-criminal traffic violations or any other civil matter. If the court of the Contract Agency has no hold, or releases its hold on a charge for a prisoner who is still incarcerated at the jail, the jail will no longer allow video court appearances to occur between the prisoner and the court for that charge. If a Contract Agency court orders a prisoner to appear without a jail hold, it is the responsibility of the Contract Agency to facilitate movement of the inmate for court appearances outside of the jail. Notwithstanding the above, an appearance before a court of the Contract Agency using video court may be held when there is no active hold in place under the following circumstances:

- (a) when morning video arraignments/hearings are continued to an agreed upon date by the parties involved due to time restrictions for the hearings imposed by the jail,
- (b) when an inmate who was previously summoned to court by the Contract Agency will miss a municipal court hearing due to being taken into custody on an unrelated matter. In these cases, the Contract Agency municipal court must provide one of the following prior to any court appearance to show the inmate was scheduled:
- summons;
 - citation; or
 - order of release showing a scheduled court appearance
- (c) for hearings on a motion to revoke, condition of release, pre-trial diversion agreements, and terms of sentencing,
- (d) additions to the Contract Agency video court calendar for any of the reasons stated above shall be received by 0600 the day of the requested appearance. Additions made later than 0600 will be scheduled the following judicial day.
- (e) at any other time and for any other reason with the prior approval of the Chief of Corrections, Kitsap County Sheriff's Office.

22. DURATION of the Agreement is hereby amended to read as follows:

The term of this Agreement shall be effective from January 1, 2014 through December 31, 2016 unless another date is substituted pursuant to Section 26 of the original agreement, or the agreement is terminated earlier pursuant to Section 23 of the original agreement. Nothing in this Agreement shall be construed to make it necessary for the Contracting Agency to continuously house prisoners with the County.

All other terms of the Agreement not specifically amended herein shall remain in full force and effect.

DATED this ____ day of _____, 2014

CITY OF BAINBRIDGE ISLAND

Douglas Schulze, City Manager

DATED this ____ day of _____, 2014

KITSAP COUNTY SHERIFF'S OFFICE

Ned Newlin, Chief of Corrections

BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON

DATED this ____ day of _____, 2014

Charlotte Garrido, Chair

Robert Gelder, Commissioner

Linda Streissguth, Commissioner

ATTEST:

Dana Daniels, Clerk of the Board

From: [David Ward](#)
To: [Roz Lassoff](#)
Subject: Notes on the last ETAC meeting
Date: Tuesday, March 18, 2014 3:16:16 PM

Roz: I understand I am to provide you notes on the activities at the latest ETAC meeting.

The ETAC committee met with representatives of the University of Washington natural resources remote sensing laboratory. We discussed a proposal that the University has submitted to the ETAC committee for the monitoring the Shoreline Management Plan. The committee took the proposal under advisement and will provide a recommendation to the council within the next 10 weeks.

The committee discussed the need to fill the positions of most if not all of the committee members by the fall of 2014. Anne Blair, the mayor and David Ward, the Council liaison to the committee discuss the process and agreed that we need to identify specific people who would be helpful to the committee and get at least two new members on the committee ASAP. David Sale, the committee chair was asked to assist with a revision of the description of the committee.

Respectfully submitted
David Ward



Kitsap Regional Coordinating Council

Chair
Mayor Tim Matthes ❖
City of Port Orchard

Vice-Chair
Commissioner Robert Gelder ❖
Kitsap County

Commissioner Charlotte Garrido
Commissioner Linda Streissguth
Kitsap County

Mayor Patty Lent ❖
Council Member Leslie Daugs
Council Member Greg Wheeler
Council Member Dino Davis *
City of Bremerton

Mayor Anne Blair ❖
Council Member Steve Bonkowski
Council Member Wayne Roth *
City of Bainbridge Island

Council Members not appointed
City of Port Orchard

Mayor Becky Erickson ❖
Council Member Ed Stern *
City of Poulsbo

Council Chair Leonard Forsman
Rob Purser*
*Suquamish Tribe****

Council Chair Jeromy Sullivan
Council Member Dawn Purser *
*Port Gamble S'Klallam Tribe****

Commissioner Axel Strakeljahn
Commissioner Larry Stokes *
Port of Bremerton

Captain Tom Zwolfer
Tom Danaher, PAO *
*Naval Base Kitsap***

Mary McClure
*Executive Management
McClure Consulting LLC*

* *Alternate*
** *Ex Officio Member*
*** *Associate Member*

❖ *Executive Committee*

P.O. Box 1934
Kingston, WA 98346
360-377-4900 (voice)
360-297-7762 (fax)
www.KitsapRegionalCouncil.org

Housing Advisory Team

March 13, 2014
Mayor's 6th Floor Conference Room
Norm Dicks Government Center

Meeting Topics

- 1) Coordinated Entry Program Contract:
 - Discussion of continuing funding for Kitsap coordinated entry program
 - *Goal:* Develop recommendation for March 25 KRCC Board Meeting

Note: Housing Solutions, a program of Kitsap Community Resources, operates a state-mandated county-wide low-income housing referral. Requested in the range of \$300,000 to continue operations at established levels of service through its third year in 2015. HAT recommend 100% of current funding for 2015, with performance standards to be developed, and alternative funding sources to be explored for subsequent years.

- 2) Homeless Performance Measures Dashboard

Note: Staff has developed a graphic depiction of homelessness in Kitsap County, available soon on the KRCC website at http://www.kitsapregionalcouncil.org/housing_overview.php . While this is intended to give an idea of the people moving into and out of homelessness, it is not a picture of overall homelessness. For instance according to the Kitsap Sun, "There are almost 800 homeless students in the county: 340 in Bremerton; 179 in Central Kitsap, 106 in South Kitsap, 157 in North Kitsap and 12 on Bainbridge Island." As much as we might not see direct evidence in our daily lives, this is an important problem that deserves our attention.

-this data will become more meaningful when all counties are online with CEP and we can compare data.

- 3) Housing Landscape Project

- Staff will provide brief overview, discussion of next steps
- Reference Materials
- Center for Housing Policy: 2013 Housing Landscape Report
<http://www.nhc.org/media/files/Landscape2013.pdf>

- 2012 Homeless Housing Plan Executive Summary
<http://www.kitsapregionalcouncil.org/library/Housing/HHGP/2012%20HH%20Plan%20APPROVED%2003%2026%2013%20Executive%20Summary.pdf>
- PSRC Opportunity Mapping Project
<http://www.psrc.org/assets/7831/EquOppSusReport2.pdf>

Note: \$18/hr is approx.. the living wage in Kitsap County for a couple with one wage earner and one child. It is higher of a single parent with one child. 32% of Kitsap residents are renters. The average wage of renters just over \$10. Average rent in Kitsap for 2 adults/1 child is almost \$900. So the average renter family has to hold at least 2 full-time jobs to make a living wage.

4) 2014 Meeting Schedule and Focus

<i>Proposed 2014 Meeting Schedule</i>	
February 18, 2014 ✓	March 13, 2014 ←
April 2014	July 2014
October 2014	November 2014