

ITEMS DISCUSSED

1. CALL TO ORDER / ROLL CALL
2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE
3. CITY MANAGER'S REPORT
4. PRESENTATION
 - A. KITSAP ECONOMIC DEVELOPMENT ALLIANCE, AB 14-057
5. STAFF INTENSIVE
 - A. ORDINANCE NO. 2014-05, RELATING TO UTILITY POLE HEIGHT, AB 14-054
 - B. PRELIMINARY 2013 YEAR-END FINANCIAL REPORT, AB 14-050
 - C. ORDINANCE NO. 2014-12, RELATING TO 2013 BUDGET CARRY-OVERS INTO 2014, AB 14-049
 - D. WING POINT WAY NON-MOTORIZED DESIGN UPDATE, AB 13-086
 - E. SURFACE TRANSPORTATION PROGRAM (STP) GRANT OPPORTUNITIES FOR 2015-2017 FUNDING CYCLE, AB 14-051
 - F. BIOSOLIDS HAULING AND DISPOSAL SERVICES AGREEMENT, AB 12-057
 - G. PUBLIC WORKS VEHICLE PROCUREMENT, AB 14-053
6. COUNCIL DISCUSSION
 - A. ORDINANCE NO. 2014-11, RELATING TO THE UTILITY ADVISORY COMMITTEE, AB 14-048
7. COMMITTEE REPORTS
8. REVIEW UPCOMING COUNCIL MEETING AGENDAS
9. FOR THE GOOD OF THE ORDER
10. ADJOURNMENT

1. CALL TO ORDER / ROLL CALL 6:59 PM

Deputy Mayor Tollefson called the meeting to order at 6:59 PM. All councilmembers were present: Blair, Blossom, Bonkowski, Roth, Townsend, and Ward. Records Management Coordinator Jahraus monitored the recording of the meeting and prepared the minutes.

2. ACCEPTANCE OR MODIFICATION OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

7:00 PM

MOTION: *I move we accept the agenda.*

WARD/BONKOWSKI: *Motion carried unanimously, 7-0.*

3. CITY MANAGER'S REPORT 7:00 PM

City Manager Schulze shared his weekly report including:

- General Fund and revenue highlights, expenditure and fund balance highlights from fiscal year 2013;
- a Fraud Awareness and Prevention workshop facilitated by BIPD detectives on April 18;
- the volunteer celebration on April 7, and
- the City Hall flag was at half-staff on Friday, March 14, in memory of Army PFC James Groth of Ethal, Washington.

City Manager Schulze introduced Kellie Stickney, the City's new Community Engagement Specialist.

4. PRESENTATION 7:04 PM

A. KITSAP ECONOMIC DEVELOPMENT ALLIANCE, AB 14-057

John Powers, KEDA Executive Director reviewed materials included in the agenda packet. KEDA's primary partner is the Washington State Department of Commerce. They provide professional and confidential services, site election, market research, business-to-business relationships, credentialing, and programs for small businesses to connect to the Department of Defense. The research they provide is strategic and targeted.

Councilmember Bonkowski asked Mr. Powers for advice on how the City of Bainbridge Island could facilitate better business retention. Mr. Powers stated information flow to the community local businesses on the Island is very important. Maintaining a vibrant ferry system is key to insuring that the workforce remains strong.

5. STAFF INTENSIVE

A. ORDINANCE NO. 2014-05, RELATING TO UTILITY POLE HEIGHT, AB 14-054 7:26 PM

Planner Conrad briefed the council while using a PowerPoint presentation and explained that the City's current zoning regulations pertaining to utility poles and utility structures limit the height of both. The zoning table limits the height of utility poles to a maximum of 50 feet above grade. For existing utility structures, such as a transmission tower, the height is limited to the existing height of the structure. These current height restrictions pose a problem when Puget Sound Energy (PSE) requests to replace or modify the utility poles or utility structures to meet current regulatory standards and/or to accommodate more electrical and utility lines. The height restrictions of the zoning code are the focus of the requested text amendment.

Council discussed the draft ordinance, specifically item 2.ii on page 5. The last sentence shall read: *Transmission utility poles may support distribution ~~or~~ and/or communication lines.*

7:39 PM

MOTION: *I move that the City Council forward Ordinance 2014-05 as amended relating to revisions in the height modifications table in Title 18 to 2nd reading and public hearing on March 24, 2014.*

BONKOWSKI/ROTH: *Motion carried unanimously, 7-0.*

B. PRELIMINARY 2013 YEAR-END FINANCIAL REPORT, AB 14-050 7:40 PM

Finance Director Schroer addressed council using a PowerPoint presentation to illustrate the preliminary 2013 year-end report. The year-end financial reports will be finalized and filed with the State Auditor's Office before the end of May.

Councilmember Bonkowski inquired about the SSWM fund; his understanding was that Council had exempted the streets from SSWM and was planning on a continuing basis, if possible, to take money out of the operating fund and put it into the SSWM fund so SSWM would be made whole on a continuing basis.

Finance Director Schroer responded by stating the way administration understood the direction at the time of the decision, a general fund transfer in the amount of the loan would be made. If Council wants an equivalent transfer every year that would be equal to the streets fund payment to SSWM, the budget will need to be changed for that provision.

Councilmember Bonkowski would like to revisit the resolution; staff will review the resolution and return to Council for discussion.

C. ORDINANCE NO. 2014-12, RELATING TO 2013 BUDGET CARRY-OVERS INTO 2014, AB 14-049 7:56 PM

Finance Director Schroer explained funding for certain items was approved and identified in the 2013 budget but not spent, and these funds now need to be carried over into the 2013 budget for work to be completed in 2014.

The two items are code development that relates to work on the tree ordinance for which the City will obtain outside professional assistance; and the Waterfront Park pedestrian bridge repair. The repair began in the fall of 2013, but was completed in 2014 due to the timing of fabrication of parts needed for the repair.

7:57 PM

MOTION: *I move that the City Council forward Ordinance No. 2014-12 amending the 2014 Budget of the City to include carryover items for work funded in 2013 but to be performed in 2014 to the March 2, 2014 Consent Agenda.*

WARD/ROTH: *Motion carried unanimously, 7-0.*

D. WING POINT WAY NON-MOTORIZED DESIGN UPDATE, AB 13-086 7:59 PM

Engineering Manager Hammer gave overview of the project with a PowerPoint presentation. The proposed Wing Point Way Non-Motorized project (from Ferncliff Avenue to Park Avenue) provides for sidewalk improvements on one side and reconstruction of the roadway surfacing and storm water drainage. Pre-design work also includes an assessment of the existing sewer and water utilities.

Next step is to receive Council approval to proceed with the design and evaluate the water and sewer elements and how they fit into the project. Application for a grant has begun for construction; that will move the design to 90% completion by year-end 2014 and then the City will be positioned with successful funding to begin construction in the summer of 2016.

Engineer Manager Hammer introduced Mr. Gus Garcia, a consultant with HDR, Incorporated. Mr. Garcia explained the more detailed aspects of the design including sidewalks, bike lanes, and signage.

Councilmember Bonkowski thought the proposed grant amount of \$800,000 to be a little light if the City is putting in a concrete curve. Engineer Manager Hammer explained the phasing and in this case there is no right-of-way phase so in this grant cycle the City will be able to apply for construction funds which totals \$1.5 million to complete the project.

Mr. Demi Allen, chair of the Non-Motorized Transportation Advisory Committee, offered comment on the design. The Committee reviewed the proposed plan and agreed that while the design is not ideal and does not provide for everything they would like to see, given the constraints it does have contiguous walkways and bike lanes in climbing areas.

**E. SURFACE TRANSPORTATION PROGRAM (STP) GRANT OPPORTUNITIES FOR 2015-2017
FUNDING CYCLE, AB 14-051 8:22 PM**

Public Works Director Loveless addressed Council with information on grant opportunities. There are two sources: \$12.04 million in Federal Surface Transportation (STP) funds that will be distributed to transportation infrastructure projects in Kitsap County through the Kitsap Regional Coordinating Council (KRCC) countywide process. These projects include the Miller Road Shoulder Improvements, Fletcher Bay Shoulder Improvements, Wing Point Way Reconstruction, and Island-Wide Chip Seal. Through the 2015-2017 Federal STP – PSRC Regional Application, there is approximately \$50 million to be distributed. The City is applying for a grant for the Sound to Olympics (STO) Trail – Phase 4.

The City is currently coordinating with the Washington State Ferries (WSF) to possibly submit a joint application for the Sound to Olympics Trail – Phase 4 project in the regional competition. It is possible that a joint application would be more competitive than applications submitted separately for the regional process. Staff would like to receive confirmation from the City Council to move forward and submit a joint application with the Washington State Ferries should both agencies consider this option advantageous as well as the county-wide applications. City staff has reviewed the grant requirements and recommends submission of the applications.

These applications are due on April 1 and April 14, respectively.

8:33 PM **MOTION:** *I move that the City Council forward the Surface Transportation Program (STP) Grant Opportunities to the March 24, 2014 unfinished business agenda.*
WARD/TOWNSEND: *Motion carried unanimously, 7-0.*

F. BIOSOLIDS HAULING AND DISPOSAL SERVICES AGREEMENT, AB 12-057 8:33 PM

Public Works Director Loveless addressed Council. This contract is an extension with Allied which will give the City time to look for a better solution on the biosolids issue. There has been turmoil in the industry about how to dispose of biosolids; composting facilities have been shut down on this side of the mountains and options are limited but our permit requires the City pursue beneficial reuse.

Deputy Mayor Tollefson questioned whether changes in the contract were insisted upon by Allied. Interim City Attorney Haney stated Allied was receptive to the changes and his main concerns were the environmental laws relating to generators, haulers, and disposers of waste. This is not hazardous waste but he wanted to make sure the liability was appropriately distributed under the contract in the provision we were able to negotiate.

8:39 PM **MOTION:** *I move that the City Council forward the Biosolids Disposal Agreement to the March 24, 2014 City Council consent agenda.*
WARD/BLAIR: *Motion carried unanimously, 7-0.*

G. PUBLIC WORKS VEHICLE PROCUREMENT, AB 14-053 8:39 PM

Public Works Director Loveless explained that the 2014 capital equipment budget includes \$166,000 for three Public Works vehicles. City Staff is working with the Washington State Department of Enterprise Services to make the purchases. Once the vehicles are sold at auction, the proceeds are directed back to the fund responsible for the original purchase.

- 8:41 PM **MOTION:** *I move that the City Council forward the Public Works Vehicle Procurement for three Public Works vehicles in the not to exceed amount of \$166,000 to the March 24, 2014 City Council consent agenda.*
BLAIR/ROTH: *Motion carried unanimously, 7-0.*

6. COUNCIL DISCUSSION

A. ORDINANCE NO. 2014-11, RELATING TO THE UTILITY ADVISORY COMMITTEE, AB 14-048

8:42 PM

Mayor Blair reported this ordinance reflects revisions discussed at a previous study session. Changes made include the membership of the Utility Advisory Committee, clarifying the functions and duties of the committee, and amending Chapter 2.33 of the Bainbridge Island Municipal Code.

Mayor Blair emphasized the ordinance states the committee shall review all city-utility related policies prior to consideration by city council.

- 8:48 PM **MOTION:** *I move that the City Council forward Ordinance No. 2014-11, relating to the Utility Advisory Committee, to the March 24, 2014 meeting for public comment and to consider adoption.*
WARD/ROTH: *Motion carried unanimously, 7-0.*

7. COMMITTEE REPORTS 8:49 PM

Councilmember Ward reported the Environmental Technical Advisory Committee had a presentation from the University of Washington on a possible method for monitoring that would result in no net loss of the Shoreline Master Plan. The committee will review and make recommendations to Council.

Councilmember Bonkowski attended the PSRC Transportation Policy Board meeting. Topics discussed included an update of a travel survey completed in 2006, the formation of a new policy committee committed to the development of transportation around hubs, and a discussion on the pavement index across the region. The pavement index would entail that everyone in the region has the same index; Councilmember Bonkowski does not think it will be embraced.

Mayor Blair attended the Intergovernmental Working Group (IGWG) meeting. All the taxing districts in one way or another are in the process of doing facility assessments. Funding needs will be determined by those assessments.

8. REVIEW UPCOMING COUNCIL MEETING AGENDAS 8:59 PM

City Manager Schulze briefed Council on the Shoreline Master Program Update Workshop on Monday, March 24 at 6 p.m. prior to the regular business meeting at 7 p.m. that will include a public safety facility assessment update by Mackenzie, Inc.

The April 7 study session agenda will include first reading of the ordinance relating to regulations for medical and recreational marijuana, the Waterfront Park/City Dock 30% Design, digitizing of public records and the new web site, public sidewalk retail usage and discussion on adopting interim zoning regulations for temporary construction.

9. FOR THE GOOD OF THE ORDER 9:13 PM

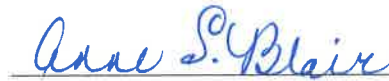
Deputy Mayor Tollefson offered comment on the passing of Frank Kitamoto, the President of the Bainbridge Island Japanese American Community and shared dates and times for ward meetings.

10. ADJOURNMENT 9:18 PM

The meeting adjourned at 9:18 PM.



Kelly Jabraus, Records Management Coordinator


Anne S. Blair, Mayor