



Design Review Board Regular Meeting Monday, August 3, 2026

Council Chambers
280 Madison Ave N
Bainbridge Island, WA

and

Remote Meeting on Zoom
<https://bainbridgewa.zoom.us/j/85890899111>
or Telephone: US: +1 253 215 8782
Webinar ID: 858 9089 9111

Agenda

- 1. Call to Order / Roll Call / Land Acknowledgement -**
- 2. Approval of Agenda / Conflict of Interest Disclosure**
- 3. Public Comment**

In person public comment is accepted at this time on any topic of public interest. Each commenter will have three minutes, or such amount as the meeting chair determines, to speak. Public comment is not taken on individual agenda items during the meeting. Public comment is simply received by the Committee, with no response, and the Committee cannot deliberate on items that are not on the agenda. The lack of comment is not an endorsement or a denial of the comment. Please refer to guidelines and instructions for public comment, including orderly behavior and civility in remarks, posted on the agenda page. Remote public comment is allowed with advance notice by noon on the business day before the meeting by emailing cityadmin@bainbridgewa.gov, provided that all remote commenters shall be required to display their true name and to keep their camera turned on to show their true uncovered face while delivering their comments.

- 4. Regular Business**
 - A. Approve Meeting Minutes
 - B. [PLN52940 CUP - Major](#) - Design Review Board Recommendation
- 5. Good of the Order**
- 6. Adjournment**

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programs, services, or activities, please contact the ADA Coordinator at cityadmin@bainbridgewa.gov or 206-842-2545 as soon as possible, preferably at least 2 business days prior to the meeting.



Design Review Board Regular Meeting Agenda Bill
Monday, August 3, 2026

Agenda Item: Approve Meeting Minutes

Department: Design Review Board

Agenda Section: Regular Business

Estimated Time: Minutes

Recommendation:

Narrative:

Fiscal Impact:

Community Engagement and Outreach:

Attachments:

1. 2026.07.06_Design Review Board_DRAFT Minutes



Meeting Minutes

1. Call to Order/Roll Call

Chair Todd Thiel called the meeting to order at 2:05 PM. Committee Members in attendance were Gregory Hunt, Marc Aubin, Howard Howlett, Ted Bumgardner, and Lori Weise. Co-Chair Elaine Liffgens was absent and excused. Council liaison Lara Lant was present. City Staff present included: Associate Planner, Auburn Lovett; Planning Manager, Darron Buchanan; and Administrative Specialist, Megan McKenzie, who monitored the recording and prepared minutes.

2. Conflict of Interest Disclosure

No conflicts of interest disclosed

3. Public Comment

No public comment received.

4. Regular Business

a) Approve Minutes: November 3, 2025

MOTION: I move to approve the draft minutes from the regular meeting on 11/03/2025.

M/S – M. Aubin / G: Hunt Passed Unanimously

ACTION: Approved November 3, 2025, Regular Meeting Minutes as presented.

b) [PLN53111 SPR](#) – Design Review Board Recommendation

Bainbridge Island Museum Expansion (250 Ericksen Ave NE) > Planner intro Q&A > PPM

MOTION: I move to recommend approval of the proposed project as outlined in the findings recorded in the attached D4B worksheet.

M/S : Passed Unanimously

ACTION: The Design Review Board recommended approval of the project.

5. Good of the Order

a) New Committee members appointed by Council

ACTION: Information only.

b) Distribute updated member resource materials

ACTION: *Information only.*

c) Preapplication Conferences

ACTION: *Information only.*

6. Adjournment

Chair Todd Thiel adjourned the meeting at 4:52 PM.

Todd Thiel, Board Chair

Megan McKenzie, Administrative Specialist



CITY OF
BAINBRIDGE ISLAND

City of Bainbridge Island
Design Review Board – Regular Meeting
July 6, 2026

Please Print

Name	Affiliation	Phone & Email	
Greg Hunt	DRB		☐
Lori Weisc	DRB		☐
TED BUNGARDNER	DRB		☐
MARC AUBIN	DRB		☐
LARA LANT	LIASON		☐
TODD THIEL	DRB		☐
Auburn Lovett	STAFF		☐

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Check the box and Provide Phone **AND** Email



City of Bainbridge Island
Design Review Board – Regular Meeting
July 6, 2026

Please Print

Name	Affiliation	Phone & Email	
C. Norman	Architect		☐
MARK ERLER	Architect		☐
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Attendee Report

Report generated time 7/8/2026 11:06

Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	Unique Viewers	Total Users	Max Concurrent Views	Enable Registration
Design Review Board Regular Mtg. - 1st M	858 9089 9111	7/6/2026 14:05		169	1	2	1 No
Host Details							
Attended	User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)	Is Guest	Country/Region Name
Panelist Details							
Attended	User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)	Is Guest	Country/Region Name
Yes	Marlene Schubert	mschubert@bainbridgewa.gov	7/6/2026 14:05	7/6/2026 16:54	169	No	United States
Attendee Details							
Attended	User Name (Original Name)	Email	Join Time	Leave Time	Time in Session (minutes)	Is Guest	Country/Region Name
Yes	Marja Williams		7/6/2026 14:06	7/6/2026 16:16	130	Yes	United States